

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

MINUTES

Monday July 18, 2022

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Susan Scarlett with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

1A. Roll Call

Roll call is conducted by Jim Graham, Executive Director.

Commissioners attending in person are Susan Scarlett, Bill Powers, Jeff Engel and Greg Hagwood. Commissioners in attendance via teleconferencing are Sherrie Thrall and Phil Oels.

Staff Attendees: Jim Graham, Executive Director Plumas CTC; John Mannle, Public Works Director

Others in attendance in person: Kelly Zolotoff, Caltrans District 2; Tamy Quigley, Caltrans District 2; Rix, Seniors Transportation Manager

1B. Public Forum – Public

No comments

1C. Public Forum: Commissioners

No comments

2. Consideration of draft minutes for PCTC Meeting conducted on June 27, 2022

Motion is made by Commissioner Powers, seconded by Commissioner Hagwood, to adopt the minutes of June 27, 2022. Motion passes 6-0

3. Caltrans presentation on the Quincy Capital Preventative Maintenance Program and Complete Street Priorities – Tamy Quigley, Caltrans Complete Streets Program Advisor and Kerry Molz, Caltrans Program Manager. Tamy Quigley provides an overview of the public outreach and potential Complete Street elements associated with the Quincy Capital Preventative Maintenance Program. Commissioner Scarlett asks about the potential for a crosswalk at Fairgrounds Road and the impacts to the highway associated with the new Charter School. PCTC staff will investigate this issue further and report back to the Commission. Kerry Molz provides an overview of other non-Complete Street elements associated with the Quincy CAPM project.

4. Status of FY 2020/2021 PCTC and Transit Operators Financial Audits by Vasquez & Co. John Mannle reports that he has met with the Interim County Auditor and no further actions are necessary by Public Works and PCTC. The Auditor has indicated that they hope to have the audits completed by September 1st.

- 5. Plumas Transit Systems Operations Update and 3rd Quarter Report.**
Jim Graham provides an overview of the 3rd Quarter Report and indicates that Plumas Transit ridership has increased over 22% from the same time period last year.
- 6. Seniors Transportation Update**
John Rix reports that ridership is steadily increasing and that he is still short two drivers. John also reports that the Thursday Reno runs are ready to start up again on July 21st and that the bus for this run is almost full. Jim will send an advertisement for this service to Plumas News.
- 7. Authorize transfer of \$10,000 from Account 52840 Contingencies to Account 52190 Professional Services for paying final road invoices.** John Mannle provides an overview of this transfer to the Commission. Motion is made by Commissioner Hagwood, seconded by Commissioner Powers, to authorize the subject transfer. Motion passes 6-0
- 8. Update on the Portola North Loop Project**
John Mannle provides a brief update concerning this project. John reminds the commissioners that Dan Bastian, the City's engineer, has this project out for bids with award of the contract required by September 30th in order to meet the STIP Guidelines. Work associated with this project will begin next year. John explains that an additional \$500,000 has been set aside for anticipated cost increases and contingencies, if necessary. Kelly Zolotoff provides guidance in programming additional STIP funds from contingencies.
- 9. Confirmation of the next PCTC meeting for Monday, August 15, 2022, at 1:30 PM**
Chairperson Scarlett confirms that the next PCTC Meeting is scheduled for Monday, August 15, 2022, at 1:30 PM.
- 10. The meeting is adjourned at 2:15 PM**