



## **BOARD OF SUPERVISORS**

Dwight Ceresola, Vice Chair 1<sup>st</sup> District

Kevin Goss, Chair 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Greg Hagwood, 4<sup>th</sup> District

Jeff Engel, 5<sup>th</sup> District

### **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 12, 2022**

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### **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25% of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order. The public may participate as follows:

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

10:00 A.M.



### **CALL TO ORDER/ROLL CALL**

**Roll Call.**

**Present:** Supervisor Hagwood, Supervisor Thrall, Supervisor Engel, Supervisor Ceresola, Supervisor Goss.



### **PLEDGE OF ALLEGIANCE**

Paul Russel led the Pledge of Allegiance.



### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Item for Correction 6G has spelling change name Price changed to Prince.



### **PUBLIC COMMENT OPPORTUNITY**

Pastor George offered prayer.

Tom McGowan commented regarding the PG&E settlement & the District Attorney's work.

Linda Margaretic commented regarding the long awaited Public Forum with Public Health that took place.

Clint Koble commented regarding ARPA fund and project allocation recommendations.

Zoom Participant: Lane commented regarding filing complaint with the Planning and Building Department.



### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

David Hollister, District Attorney made a brief announcement regarding his departmental request for help on 04/05/2022.

Paul Russel the newly appointed Museum Director introduced himself.

Sheriff Todd Johns reported on a meeting with the Firewise Community's and the concern regarding the start of fire season.

Rob Robinette, Interim Director of Environmental Health announced that had an interview with and extended an offer of employment to an Environmental Health Specialist candidate; and that offer was accepted.



David Hollister, District Attorney reported on the activities regarding the PG&E settlement case; followed up with a brief question and answer session

### **ACTION AGENDA**

#### **1. DISASTER RECOVERY OPERATIONS** - Pamela Courtwright

Report and update Dixie Fire Recovery efforts; receive report and discussion.



## **DIXIE FIRE COLLABORATIVE** – Clint Koble

Report and update Dixie Fire Collaborative efforts; receive report and discussion.

## **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following Consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

### **A. BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit for the Almanor Recreation and Park District for the 41<sup>st</sup> Annual Chester 4<sup>th</sup> of July Fun Run, to be held on July 4, 2022 from 9:00 A.M. – 9:30 A.M.

### **B. BEHAVIORAL HEALTH**

- 1) Approve and authorize the County's Department Directors of Behavioral Health and Public Health to ratify and sign a Memorandum of Understanding (MOU), for the Youth prevention Program of Alcohol and other Drug programs within the County; for a term of 3 fiscal years from 07/01/2020 to 06/30/2023; not to exceed \$331,656.00; approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign Agreement between Plumas County and BHC Sierra Vista Hospital, Inc. dba Sierra Vista Hospital; for services related to treatment of addiction and psychiatric disorders; for term from 2021 to 2023; not to exceed \$80,000.00; approved as to form by County Counsel.

### **C. CLERK RECORDER- ELECTIONS**

- 1) Accept corrected Plumas County election report for the California Gubernatorial Recall Election; Report presented on November 2, 2021 was corrected due to a clerical error.
- 2) Approve and authorize the Chair to sign Equipment Lease Agreement and Addendum to Agreement between Plumas County Clerk Recorder and Ray Morgan Company, for the lease of copy machine; not to exceed \$298.63 per Quarter for a term of 5 years. Agreement has been approved as to form by County Counsel.

### **D. FACILITY SERVICES**

- 1) Approve and authorize the Chair to sign Agreement between Plumas County Facility Services and Smith Power Products, Inc., for generator repair and maintenance; not to exceed \$24,000.00; approved as to form by County Counsel.
- 2) Approve and authorize the Chair to ratify and sign Agreement between Plumas County Facility Services and Plumas Sanitation, for septic pumping at the non-congregate shelter for Dixie Fire survivors located at 240 Greenville Wolf Creek Road, Greenville, CA; not to exceed \$100,000.00; approved as to form by County Counsel.

### **E. FAIRGROUNDS**

Approve and ratify Agreement between Plumas County and Turf Star, Inc., for lawn mower repairs; not to exceed \$4,000.00; approved as to form by County Counsel.

F. **SHERIFF**

Approve and authorize the Chair to sign Equipment Lease Agreement and Addendum to Agreement between Plumas County Sheriff's Office (PCSO) and Ray Morgan Company, for the lease of copy machines provided to the Sheriff's Office and Jail facilities; not to exceed \$955.20 per Quarter for a term of 5 years; approved as to form by County Counsel.

G. **SOCIAL SERVICES**

Approve and authorize the Chair to sign Agreement between Plumas County Social Services and the Plumas Crisis Intervention and Resource Center, for housing support for homeless CalWorks recipients; not to exceed \$118,250.00 per year; approved as to form by County Counsel.

3.  **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Beckwourth County Service Area; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District

 **Convene as the Beckwourth County Service Area Governing Board**

A.  **BECKWOURTH COUNTY SERVICE AREA** – John Mannie

- 1) Approve and authorize the Manager of the Beckwourth County Service Area (CSA) to sign planning grant funding agreement with the State Water Board for replacing sewer lift station, inflow/ infiltration study and associated sewer pond valves totaling \$397,425.00; approved as to form by County Counsel; discussion and possible action.
- 2) Adopt **RESOLUTION** designating the Manager of the Beckwourth County Service Area to contract with the State Water Board, execute agreement and disburse funds; approved as to form by County Counsel; discussion and possible action. **Roll call vote**
- 3) Approve and authorize the Chair to sign MOU between Plumas County/ Beckwourth CSA and the Golden State Finance Authority for a \$100,000.00 loan to assist with cash flow for the Sewer Pump Station Replacement Design project; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve agenda Items 3A (1 through 3) and Approve and authorize the Manager of the Beckwourth County Service Area (CSA) to sign planning grant funding agreement with the State Water Board for replacing sewer lift station, inflow/ infiltration study and associated sewer pond valves totaling \$397,425.00; Adopt **RESOLUTION No. 22-8682** designating the Manager of the Beckwourth County Service Area to contract with the State Water Board, execute agreement and disburse funds; and authorize the Chair to sign MOU between Plumas County/ Beckwourth CSA and the Golden State Finance Authority for a \$100,000.00 loan to assist with cash flow for the Sewer Pump Station Replacement Design project, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

 **Adjourn as the Beckwourth Service Area Governing Board and reconvene as the Board of Supervisors**

#### 4. DEPARTMENTAL MATTERS

##### A. ENVIRONMENTAL HEALTH – Rob Robinette

Approve budget transfer of \$26,000.00 from 20550-51000 Regular Wages to 20550-521900 Professional Services, to continue funding of the CA Environmental Health Administrators (CAEHA) Environmental Health Support Contract; to continue to provide training to staff and field service support; discussion and possible action. **Roll call vote**

**Motion:** Approve budget transfer of \$26,000.00 from 20550-51000 Regular Wages to 20550-521900 Professional Services, to continue funding of the CA Environmental Health Administrators (CAEHA) Environmental Health Support Contract; to continue to provide training to staff and field service support,

**Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

##### B. FACILITY SERVICES – JD Moore

- 1) Authorize the Director of Facility Services to recruit, and fill vacant Extra Help position at Rogers Field (Chester Airport); discussion and possible action.
- 2) Authorize the Director of Facility Services to recruit, and fill two (2) vacant Extra Help position within the Quincy Facility Services Department; discussion and possible action.

**Motion:** Approve items 4B 1&2, and Authorize the Director of Facility Services to recruit, and fill vacant Extra Help position at Rogers Field (Chester Airport);

and to recruit, and fill two (2) vacant Extra Help position within the Quincy Facility Services Department, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood. Motion passed unanimously.

##### C. PLANNING – Tracey Ferguson

Approve and authorize the Chair to sign Memorandum of Understanding to be a collaborator under the Plumas Emergency Forest Restoration Team (EFoRT); approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize the Chair to sign Memorandum of Understanding to be a collaborator under the Plumas Emergency Forest Restoration Team (EFoRT); **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

#### 5. BOARD OF SUPERVISORS

##### A. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 30 days, on May 10, 2022.

**Motion:** as Reviewed, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 30 days, on May 10, 2022, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel.

Motion passed unanimously.

- B.  Adopt **RESOLUTION** to reorganize the Plumas County Administrative Office by adopting a new position allocation and job classifications to Revise the County Administrative Officer Job Description - Wage \$75.00; and New Job Description for Director of Risk Management and Safety – Wage \$45.00; discussion and possible action. **Roll call vote**
- C. Introduce and waive the first reading of an **ORDINANCE** of Plumas County, State of California, amending Article 6, of Chapter 4, of Title 2 of the Plumas County Code relating to the County Administrative Office of County Administrator; discussion and possible action. **Roll call vote**
- D. Adopt **RESOLUTION** declaring the scope of authority of the County Administrative Officer; discussion and possible action. **Roll call vote**
- E. Authorize the Director of Human Resources to recruit and fill both funded and allocated positions; discussion and possible action.

**Motion:** Approve items 5B through 5E; and Adopt **RESOLUTION No. 22-8683** to reorganize the Plumas County Administrative Office by adopting a new position allocation and job classifications to Revise the County Administrative Officer Job Description - Wage \$75.00; and New Job Description for Director of Risk Management and Safety – Wage \$45.00; the **ORDINANCE** of Plumas County, State of California, amending Article 6, of Chapter 4, of Title 2 of the Plumas County Code relating to the County Administrative Office of County Administrator is read and continued to **April 19, 2022**, for adoption; Adopt **RESOLUTION No.22-8684** declaring the scope of authority of the County Administrative Officer; and Authorize the Director of Human Resources to recruit and fill both funded and allocated positions,

**Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel.

**Vote:** Motions all carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

- F.  Report from DeAnne Blankenship with California Health Collaborative; Approve ARPA Grant fund revised recommendations; discussion and possible action.
  - Following Presentation, and discussion:

**Motion:** Approve ARPA Grant fund recommendations as discussed and revised, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Hagwood.  
Motion passed unanimously.
- G.  Appoint Chris Spencer to the Planning Commission Board, representing District 1; discussion and possible action.  
**Motion:** Appoint Chris Spencer to the Planning Commission Board, representing District 1, **Action:** Approve, **Moved by** Supervisor Ceresola, **Seconded by** Supervisor Engel.  
Motion passed unanimously.

#### H. **CORRESPONDENCE**

Supervisor Hagwood received correspondence regarding Building Code policy in relation to fire sprinkler requirements; and correspondence in relation to Broadband in Meadow Valley.

Supervisor Thrall reported receiving the normal daily correspondence with constituents, nothing out of the ordinary.

Supervisor Engel received correspondence regarding the ongoing problems in relation to recycling, and normal daily correspondence with constituents, nothing out of the ordinary.

Supervisor Ceresola reported receiving the normal daily correspondence with constituents, nothing out of the ordinary.

Supervisor Goss received correspondence regarding the SBA Loan process, Building Code Solar requirement.

## I. INFORMATIONAL ANNOUNCEMENTS

Reported by Supervisor Hagwood regarding matters related to County Government and include attending LAFCo Meeting; 2 meetings with the District Attorney with regard to the fire recovery settlement, and a fire recovery meeting in Quincy.

Reported by Supervisor Thrall regarding matters related to County Government and include attending the LAFCo meeting.

Reported by Supervisor Engel regarding matters related to County Government and had no meetings on schedule aside from routine meetings with constituents.

Reported by Supervisor Ceresola regarding matters related to County Government and include meetings with Fire Dept., Volunteer Fire Department, and the Forest Service regarding preparations for the upcoming fire season, and traffic control in an area in District 1.

Reported by Supervisor Goss regarding matters related to County Government and include the LAFCo meeting - items discussed were consolidations, annexations, budget, Cemetery Districts. Attended a Kick off Strategy & Structure meeting, and a visioning meeting with the Dixie Fire Collaborative, and various other meetings throughout the week.

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## **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- Chair Goss announced that Item 6D; would not be discussed in Closed Session.

## 6. CLOSED SESSION

- A. Personnel: Public employee performance evaluation; Greg Ellingson, Director of Information Technology
- B. Personnel: Public employee performance evaluation; Director of Child Support Services (Board Only)
- C. Personnel: Public employee performance evaluation; Director of Public Works (Board Only)
- D. Personnel: Public employee appointment or employment; County Administrator/ Risk Management
- E. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000
- F. Conference with Legal Counsel; Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Central Delta Water Agency, et al. V. Department of Water Resources, Third District Court of Appeals, Case No. C078249, C080572, and C086215

- G. Conference with Legal Counsel: Existing litigation – Prince et al. v. County of Plumas et al., United States District Court for Eastern District of California, Case No. 2:20 - CV 00862-WBS-DMS, pursuant to Subdivision (d)(1) of Government Code Section 54956.9
- H. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (1 case)
- I. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (1 case)
- J. Conference with Legal Counsel: Existing litigation – BNSF Railway Company v, Alameda County, et al., United State District Court, Northern District of California, Case No. 19-cv-07230-HSG, pursuant to Subdivision (d)(1) of Government Code Section 54956.9.
- K. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

 **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Goss reported out of closed session; item 6K was not discussed,  
There was no reportable action taken in Closed Session.

 **ADJOURNMENT**

Adjourned meeting to Tuesday, April 19, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California.