



BOARD OF SUPERVISORS

Dwight Ceresola, Vice Chair 1st District

Kevin Goss, Chair 2nd District

Sharon Thrall, 3rd District

Greg Hagwood, 4th District

Jeff Engel, 5th District

AGENDA FOR REGULAR MEETING OF

MARCH 15, 2022 TO BE HELD AT 10:00 A.M.

IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

9:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25% of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. **DISASTER RECOVERY OPERATIONS** - Pamela Courtwright

Report and update Dixie Fire Recovery efforts; receive report and discussion

2. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. **AUDITOR**

Approve and authorize the Chair to sign amendment #1 to agreement between Plumas County and GovInvest, Inc. to extend the term of the agreement from April 1, 2021 to June 30, 2023; all other provisions of the agreement shall remain unchanged; approved as to form by County Counsel.

[View Item](#)

B. **BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit for the 75th annual Plumas-Sierra County Fair Parade Event (Quincy Chamber of Commerce, July 30, 2022) [View Item](#)
- 2) Approve and authorize the Chair to sign a letter supporting the Chester Little League (District 48) in their efforts to obtain grant funding from The Scotts Field Refurbishment Program. [View Item](#)

C. **CLERK RECORDER**

Authorize no contract payment of 2 invoices at \$75.00 each, totaling \$150.00, to VRC Vital Records Control; to keep account current during contract negotiations. [View Item](#)

D. **COUNTY COUNSEL**

- 1) Approve and authorize the Chair to sign amendment to agreement between Plumas County and Municipal Resource Group, LLC; increasing total compensation due to additional investigation; total amount of the agreement not to exceed \$21,000.00; approved as to form by County Counsel.

[View Item](#)

- 2) Approve and authorize the Chair to sign agreement between Plumas County and Select Tech, Inc. dba Select Environmental, to remove hazardous waste, fire debris, and general demolition of the Greenville Town Hall; not to exceed \$78,900.00; approved as to form by County Counsel.

[View Item](#)

E. **HUMAN RESOURCES**

Adopt **RESOLUTION** to adopt job classification wage range increases due to the 2022 Minimum Wage Increase, Elected Officials' salaries (does not include the Board of Supervisors), and the Confidential Unit MOU; approved as to form by County Counsel. [View Item](#)

F. **PUBLIC WORKS – SOLID WASTE**

Approve and authorize the Chair to sign and ratify agreement between Plumas County and Vestra Resources, Inc.; for gas monitoring; compliance and reporting for the Chester Landfill, agreement term is from January 2022 to December 31, 2024; not to exceed \$24,018.00; approved as to form by County Counsel. [View Item](#)

G. **SOCIAL SERVICES**

Approve and authorize the Chair to ratify and sign Agreement between Plumas County Social Services and the Department of Justice for Criminal Offender Record Information (CORI); for Child Protective Services to conduct placement criminal background check; not to exceed \$1,000.00 per month; approved as to form by County Counsel. [View Item](#)

3. **PRESENTATIONS AND REPORTS**

A. **FEATHER RIVER TOURISM** – Karen Kleven
Marketing district Annual Report [View Item](#)

B. **FRIENDS OF PLUMAS WILDERNESS** – Darrel Jury & Darla DeRuiter

Approve and authorize the Chair to sign a letter supporting Friends of Plumas Wilderness initiative to create a locally – led shared conservation vision for the Upper Feather River Watershed, known as Protect Plumas; discussion and possible action. [View Item](#)

4. **DEPARTMENTAL MATTERS**

A. **AGRICULTURE/ WEIGHTS & MEASURES** – Willo Vieira

Approve and authorize an exemption to the 30 day and 29 hour a week limit for Extra-Help Position to perform Noxious Weed Control, Insect Detection, and Weights and Measures Technician; to meet the Department's contractual obligations with the California Department of Food and Agriculture; discussion and possible action. [View Item](#)

B. **HUMAN RESOURCES** – Nancy Selvage

Adopt **RESOLUTION** to amend the position allocation for the Environmental Health Department, Changing the Administrative Assistant positions to Environmental Health Technician I/II positions; discussion and possible action. **Roll call vote** [View Item](#)

C. **PLANNING DEPARTMENT** – Tracey

1) Review 2021 General Plan Annual Progress Report
2) Approve the report as amended and authorize staff to send a copy to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD); discussion and possible action [View Item](#)

D. **PROBATION** – Keevin Allred

Authorize the Probation Department Director to recruit and fill, funded and allocated, 1.0 FTE Probation Assistant position; discussion and possible action. [View Item](#)

5. **BOARD OF SUPERVISORS**

A. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 30 days, on April 12, 2022 [View Item](#)

B. **TIME CERTAIN: 1:00 P.M.**

Conduct an Appeal Hearing of an Administrative Citation under Plumas County Code section 1-8.07 for Assessor's Parcel No. 002-500-026-000 located at 29424 Highway 70, Twain, CA.. [View Item](#)

C. Discussion concerning the non-congregate shelter located at 240 Greenville Wolf Creek Road, Greenville, including update of monthly cost, options for offsetting cost, including tenants' contribution for utilities and possibility of establishing rent, determining an end date for the shelter, possibility of alternate locations; Discussion and possible direction to staff. [View Item](#)

D. **TIME CERTAIN: 1:30 P.M.**

Conduct a Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing under Plumas County Code section 4-9.204 and 4-9.205 for Assessor's Parcel No. 110-082-004-000 located at 633 Main Street, Greenville, CA. [View Item](#)

E. TIME CERTAIN: 2:30 P.M.

Conduct a Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing under Plumas County Code section 4-9.204 and 4-9.205 for Assessor's Parcel No. 001-340-042-000 located at 1050 Main Street, Chester, CA [View Item](#)

F. TIME CERTAIN: 2:30 P.M.

Conduct a Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing under Plumas County Code section 4-9.204 and 4-9.205 for Assessor's Parcel No. 110-063-010-000 located at 317 Main Street, Greenville, CA [View Item](#)

G. TIME CERTAIN: 3:00 P.M.

Conduct a Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing under Plumas County Code section 4-9.204 and 4-9.205 for Assessor's Parcel No. 009-200-009-000 located at 14200 Frenchman Blvd., Frenchmen Lake, CA [View Item](#)

H. PLUMAS COUNTY CHAMBERS COALITION

- 1) Request to appropriate \$50,000.00 from the General Fund Contingency to the Plumas County Chambers Coalition, as the County's contribution to a Public Relations Campaign, addressing the Plumas County "Burn Scar" image; discussion and possible action. **Four /fifths roll call vote**
- 2) Approve and authorize the Chair to sign agreement between Plumas County and The Plumas County Chambers Coalition; to manage a one-time \$50,000.00 Public Relations Campaign, to address the Plumas County "Burn Scar" image; discussion and possible action

I. Correspondence

J. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

K. Appointments

6. CLOSED SESSION

A. Personnel: Public employee performance evaluation; John Steffanic, Fair Manager

B. Personnel: Public employee performance evaluation; Heidi White, Clerk of the Board

C. Public employee appointment or employment – Museum Director

D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9

E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (2 cases)

F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

G. Conference with Legal Counsel: Existing litigation – American Valley Aviation, Inc. v. County of Plumas, et al., Plumas County Superior Court, Case No. GN CV19-00193, pursuant to subdivision (a) of Government Code §54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, April 5, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California

PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6246 • FAX (530) 283-6442
ROBERTA M. ALLEN, CPA • AUDITOR / CONTROLLER



Date: March 7, 2022

To: The Honorable Board of Supervisors
From: Bianca Harrison, CMA, Acting Auditor/Controller *BHA*
Subject: Contract with GovInvest, Inc Extension

RECOMMENDATION:

Approve the First Amendment to Agreement by and between Plumas County and GovInvest, Inc for contract extension to June 30, 2023 without additional cost.

BACKGROUND:

The county administrator entered into an agreement with GovInvest, Inc on March 31, 2021 for the purpose to support the County's pension tiers within the Miscellaneous and Safety Plans for CalPERS. The original contract term was April 1, 2021 to March 31, 2022.

GovInvest needs CalPERS data in order to perform their services. No data was transmitted to the contractor during the contract term. The contractor agreed to extend the term without additional cost. The CalPERS data will be submitted to the contractor before the end of March 2022. This will allow the project to be implemented and be useful for the budging cycle for FY2223.

The honorable Board of Supervisors is requested to approve the First Amendment to Agreement by and between Plumas County and GovInvest, Inc for contract extension to June 30, 2023 without additional cost.

FIRST AMENDMENT TO AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND GOVINVEST, INC

This First Amendment to Agreement ("Amendment") is made on March 15, 2022, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and GovInvest, Inc, a California Corporation ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and Gov INVEST, INC have entered into a written Agreement dated March 31, 2021, (the "Agreement"), in which GovINVEST, INC agreed to provide support services to Plumas County pension tiers within the Miscellaneous and Safety Plans for CalPERS.
 - b. Because no services were performed during the contract period, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
 - a. Paragraph 3 is amended to read as follows:

The term of this agreement shall be from April 1, 2021 to June 30, 2023.
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated March 31, 2021, shall remain unchanged and in full force and effect.

Contractor

By: _____

Name: Ted Price
Title: Chief Executive Officer
Date Signed _____

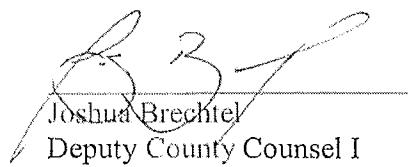
By:
Name: Jasmine Nachtigall-Fournier
Title: Chief Financial Officer
Date: _____

County of Plumas, A political subdivision
Of the State of California

By: _____

Name: Kevin Goss
Title: Purchasing Agent
Date Signed _____

Approved as to form:



Joshua Brechtel
Deputy County Counsel I

3/4/2022

SERVICES AGREEMENT

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its County Administrator (hereinafter referred to as "County"), and GovInvest, Inc., a California Corporation hereinafter referred to as "Contractor".

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed \$8,500 Annually.
3. Term. The term of this Agreement shall be from April 1, 2021 through March 31, 2022 unless terminated earlier as provided herein.
4. Termination. Either party may terminate this Agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"),

which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.

9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
 - ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
 - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
 - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
 - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
 - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be

called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this Agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.
11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. Choice of Law. The laws of the State of California shall govern this Agreement.
15. Interpretation. This Agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.

19. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

County Administrator
County of Plumas
520 Main St., Rm. 309
Quincy, CA 95971
Attention: [INSERT]

Contractor

Ted Price, CEO
GovInvest Inc.
3625 Del Amo Blvd. #200
Torrance, CA 90503

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Retention of Records. Pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

CONTRACTOR:

County of Plumas, a political subdivision of
the State of California

By: Ted Price

Name: Ted Price

Title: Chief Executive Officer

Date Signed:

By: G. Hydrick

Name: Gabriel Hydrick

Title: Purchasing Agent

Date Signed: 3/21/12

By: Jasmine Nachtigall-Fournier

Name: Jasmine Nachtigall-Fournier

Title: Chief Financial Officer

Date:

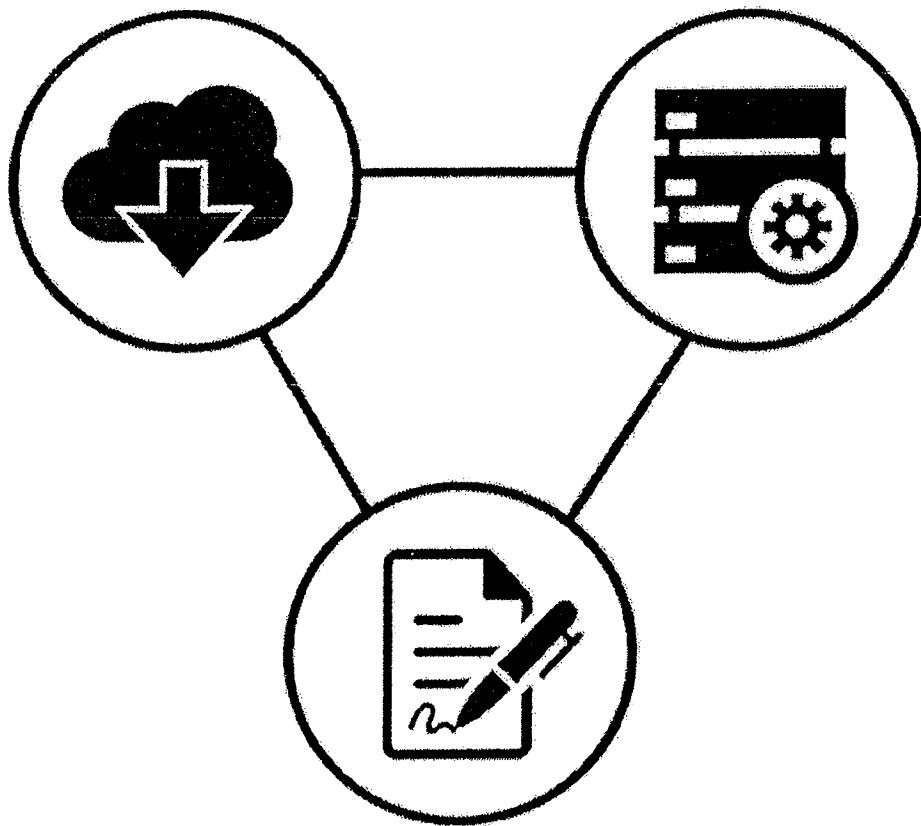
APPROVED AS TO FORM:



Gretchen Stuhr
Plumas County Counsel

Exhibit A

GovInvest Agreement and Scope of Services



Attention:
Roberta Allen, Auditor-Controller
Gabriel Hydrick, CAO

Prepared by: Jason Huk

March 25, 2021

Secondary Implementation and On-going support services

Customer:

Roberta Allen, Auditor-Controller
Gabriel Hydrick, CAO
Plumas County, CA

Services:

Service Capacity: Use of the Standard Pension Module of the Total Liability Calculator (the "Service(s)")

*Optional Services: OPEB Software and GASB Valuations.(Future Date)

Term: One Year from agreement effective date.

Discounted Annual Pricing: Total Contract Value Invoiced Upfront.

Pension Module:

Market Rate: \$10,000 Annual Licensing Fee

Discounted Annual Rate: \$8,500 annual pricing supporting the County's pension tiers within the Miscellaneous and Safety Plans for CalPERS.

Implementation Services:

Company will use commercially reasonable efforts to provide Customer the services described in accordance with the terms herein, and Customer shall pay Company the Implementation Fee in accordance with the terms herein.

Pension Implementation Fee (One-Time): \$6,000 WAIVED

Savings: \$7,500

Total Contract Value: \$8,500

Annual Fee Includes:

- Unlimited User logins: Credentials to access individual cloud-based portals.
- Portal Setup: Development of dedicated web/cloud-based platform.
- Features & Reports: All features and reporting functions available within the cloud-based portal.
- Setup, Support & Training: Dedicated support staff to assist in initial setup and unlimited ongoing training of the product and features. Refer to Implementation Steps below under User Training
- Support Resources: Access to retirement plan experts, actuaries and experienced financial consultants, training tools, webinars and conferences hosted by GovInvest.
- Expert Sessions: Scheduled training hosted by in-house support team, finance and actuarial experts, budget experts, as well as peer government users with extensive experience using the product.
- Internal Presentation Support: In-house finance, negotiations and budget experts to support in developing and reviewing presentations based on product usage.
- Dedicated Customer Success Manager: Specialist assigned to the City to facilitate communication with all available resources.

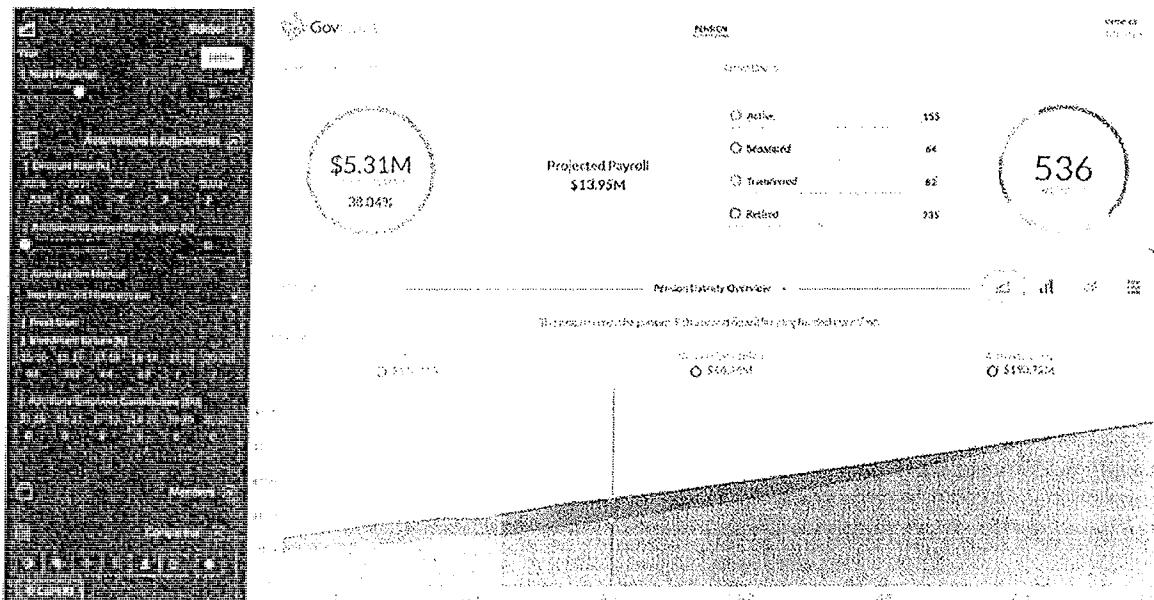
Implementation Steps

- Introductory 1-on-1 meeting between Customer's project sponsor(s) and GovInvest's onboarding lead
- Optional kick-off meeting with GovInvest's onboarding lead and all customer stakeholders and others that will be involved in the onboarding process
- User training: Digital one-on-one or group sessions focused on setting up projects and using software to support the City objectives.
- Plan setup and configuration: support the customer in outlining plan drill-down, new entrants plan set-up, bargaining unit or department level analysis, and 115 trust components (if applicable).
- Data Request: Support the customer in retrieving appropriate census file reports from retirement system/ actuary in most recent valuation.
- Validation: Actuaries and Developers to stress-test and validate results against actuarial standards of practice and acceptable level of deviation within results to liabilities and costs.
- Support: answer customer questions as they come up about modelling or validation

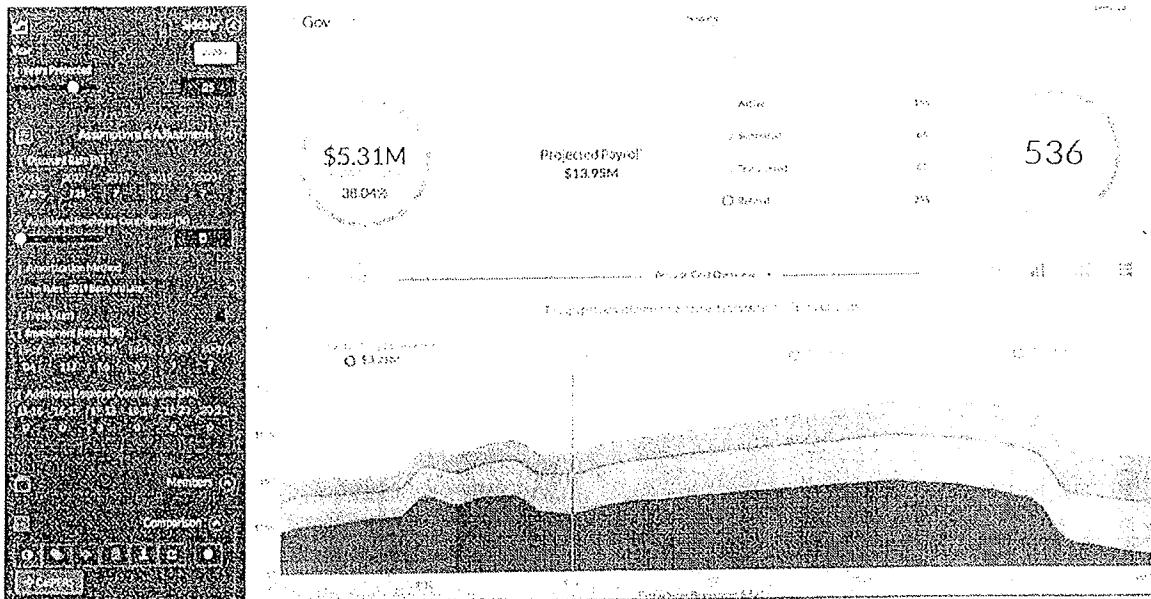
Onboarding and implementation for the pension module of the GovInvest Total Liability Calculator includes a detailed data request outlining specific reports the County needs to receive from the pension plan. The County will be asked to remove any and all sensitive information. Actuarial calculations need to run on standard assumptions for life expectancy by gender, mortality tables, and salaries. Other benefit formulas and calculations surrounding actuarial standards of practice and agreed upon for the pension plan benefits are the baseline for the software. Our team will request this data securely in a manner set by the County's standard practice. The County will also match employees to either bargaining level and/or department level if analysis is desired to split out the impact of liabilities and costs further. The County will NOT upload data into the system, the GovInvest team will handle all data input and validation of results; if GovInvest has questions we will communicate in writing with the County lead point of contact. Once results have been validated with our actuaries and developers, logins will be provided to the County. Standard validation and delivery of logins for implementation after data has been successfully retrieved from the customer will take about 4-8 weeks depending on the complexity of the build, the size of the plan as well as timely delivery

of Data requested from the County. These details will be communicated further, and timelines established.

Implementation Fee Includes	Annual Fee Includes
Initial Logins	Additional Logins
Initial Portal Setup	Ongoing Maintenance
Current Features & Reporting capability	Future Features & Reports
Initial Setup & Training	Future Support & Training
Current Support Resources	Future Support Services
Expert Training Session	Annual Expert Sessions
Internal Presentation Review (By Appointment)	Ongoing Presentation Support (By Appointment)
Dedicated Customer Success Manager	Dedicated Customer Success Manager



(Sample Dashboard of Liabilities- Not actual Customer numbers or data)



(Sample Dashboard of Liabilities- Not actual Customer numbers or data)

Service Level Terms

The Services shall be available 99% of the time, measured monthly, excluding holidays and weekends and scheduled maintenance. If Customer requests maintenance during these hours, any uptime or downtime calculation will exclude periods affected by such maintenance. Further, any downtime resulting from outages of third party connections or utilities or other reasons beyond Company's control will also be excluded from any such calculation. Customer's sole and exclusive remedy, and Company's entire liability, in connection with Service availability shall be that for each period of downtime lasting longer than 12 hours, Company will credit Customer 1% of Service Fees for each period of 30 or more consecutive minutes of downtime; provided that no more than one such credit will accrue per day. Downtime shall begin to accrue as soon as Customer (with notice to Company) recognizes that downtime is taking place, and continues until the availability of the Services is restored. In order to receive downtime credit, Customer must notify Company in writing within 12 hours from the time of downtime, and failure to provide such notice will forfeit the right to receive downtime credit. Such credits may not be redeemed for cash and shall not be cumulative beyond a total of credits for one (1) week of Service Fees in any one (1) calendar month in any event. Company will only apply a credit to the month in which the incident occurred. Company's blocking of data communications or other Service in accordance with its policies shall not be deemed to be a failure of Company to provide adequate service levels under this Agreement.

Support Terms

Company will provide Technical Support to Customer via both telephone and electronic mail on weekdays during the hours of 9:00 a.m. through 5:00 p.m. Pacific Standard Time, with the exclusion of Federal Holidays ("Support Hours").

Customer may initiate a help desk ticket during Support Hours by calling 310-371-7106 or any time by emailing support@govinvest.com.

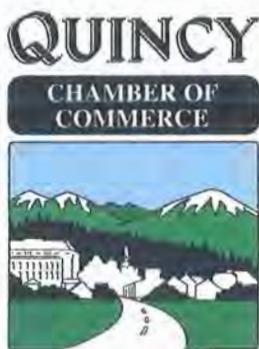
Company will use commercially reasonable efforts to respond to all help desk tickets within one (1) business day.

Company will use census data, plan provisions, and actuarial assumptions provided by Customer and/or Customer's actuary to develop the software for Customer. Company will rely on this information without audit. Company does not set actuarial assumptions.

Company will provide software with financially sound projections and analysis, but does not guarantee compliance with actuarial standards for funding and accounting purposes under Government Accounting Standards Board or Generally Accepted Accounting Principles.

The software will not be prepared in accordance with the actuarial standards of practice or actuarial compliance guidelines as promulgated by the American Academy of Actuaries nor will outputs constitute a Statement of Actuarial Opinion. Software results are not suitable for financial reporting purposes.

While the software is tested against actuarial valuation results, the software results will not necessarily match actuarial valuation results.



“Heart of Feather River Country”

PO Box 215

Quincy, CA 95971

(530) 394-0541

info@quincychamber.com • www.quincychamber.com

February 8, 2021

Plumas County Board of Supervisors

RE: 75th Annual Plumas-Sierra County Fair Parade
Saturday, July 30th, 2022 from 10:00 a.m. - Noon

Honorable Plumas County Supervisors,

At the request of the California Department of Transportation, I am seeking your permission for the 75th Annual Plumas-Sierra County Fair Parade on Saturday, July 30th, 2022 from 10:00 a.m. - noon in downtown Quincy. The parade route will begin on Lindan Avenue and travel West on Main Street. The parade will make a left turn on Court Street and then travel East on Jackson Street. The parade will end at the corner of Jackson Street and Lindan Avenue, which is the same route we have used for the last several years.

Traffic control on Highway 70 will be managed by National Trench Safety out of Sparks, NV and at this time I do not anticipate needing any personnel or signage from Plumas County Public Works.

Please contact me if you have any questions or need any additional information.

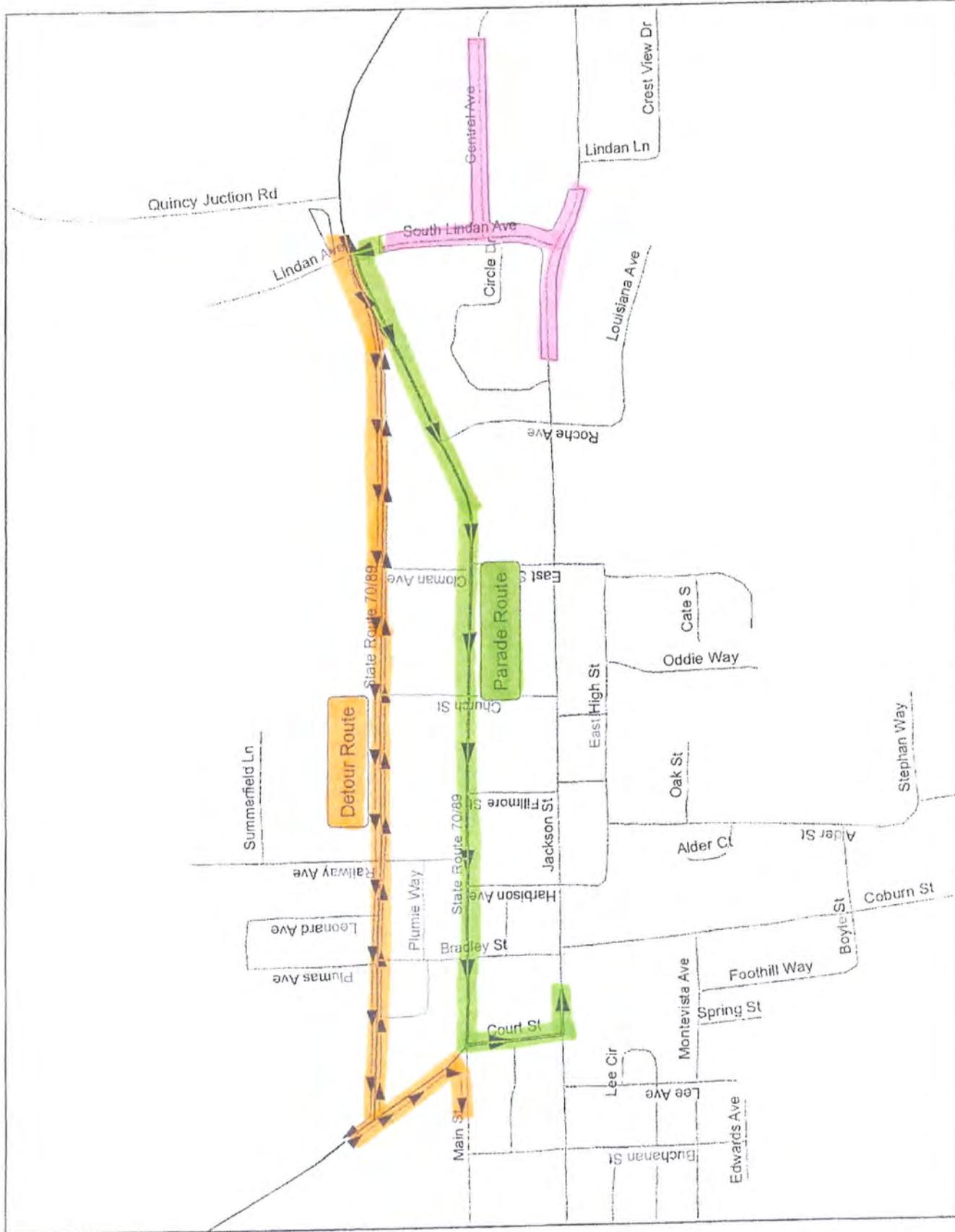
Respectfully,

Cheryl Kolb
Director



1 inch = 500 feet

Parade Staging

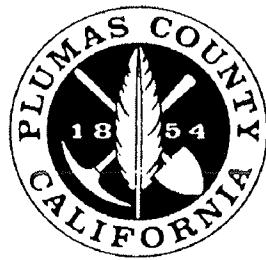


Plumas-Sierra County Fair Parade Map

Prepared By:
Plumas County
Public Works
July 21, 2010

BOARD OF SUPERVISORS

DWIGHT CERESOLA, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHARON THRALL, DISTRICT 3
GREG HAGWOOD, DISTRICT 4
JEFF ENGEL, DISTRICT 5



March 15, 2022

Department of Transportation (Caltrans)
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

Attention Permits Engineer

Subject: Encroachment Permit Request
Quincy Chamber of Commerce
75th Annual Plumas-Sierra County Fair Parade
Saturday, July 30th, 2022 from 10:00 a.m. - Noon
Quincy, California

This letter acknowledges that Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Kevin Goss, Chair

Cc: Plumas County Director of Public Works



BOARD OF SUPERVISORS

DWIGHT CERESOLA, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHARON THRALL, DISTRICT 3
GREG HAGWOOD, DISTRICT 4
JEFF ENGEL, DISTRICT 5

March 15, 2022

To: The Scotts Field Refurbishment Program Grant Evaluators
From: The Plumas County Board of Supervisors

RE: Letter of Support for Chester Little League (District 48)

To whom it may concern,

On behalf of the Plumas County Supervisors, we support the efforts of Chester Little League (District 48) to obtain funding for a field refurbishment of the Chester Little League Field. The field is currently in a great state of disrepair and includes multiple areas of concern. The playing surface is not level and has many rocks in the infield. The transition to the grass outfield has a large lip creating a tripping hazard for players. The outfield itself has many large holes, many of which have the potential of injuring a player. Chester Little League and the Plumas County Board of Supervisors is dedicated to providing the safest possible field for our athletes. Unfortunately, the county is not able to make upgrades to facilities due to a lack of funding, as we continue to clean up and rehabilitate a large area of the county that was destroyed by the Dixie Fire. Chester is listed as a disadvantaged community, this funding opportunity if approved, would without doubt provide our local players with a safe and sustainable field to play our national pastime on.

On behalf of the Plumas County Board of Supervisors thank you for your consideration.

Sincerely,

Kevin Goss, Chair

Item 2C

BOARD AGENDA REQUEST FORM

Department: Clerk-Recorder

Authorized Signature: Mary DeMarko

Board Meeting Date: March 15, 2022

Consent Agenda: Yes No

Request for 2 minutes for presentation

(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Approve payment for VRC Vital Records Control payment (2) of \$75.00 each totalling \$150.00 without current contract. The Clerk-Recorder and VRC are in current negotiations of said contract and wish to keep the account current at all times.

B.

C.

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (Y N)
Signed? (Y N)

Budget Transfers Sheets:

Signed? (Y N)

Other: Still in negotiation period

Publication:

Clerk to publish on _____, Notice attached and e-mailed to Clerk.
 Notice to be published _____ days prior to the hearing. _____ (if a specific newspaper is required, enter name here.)
 Dept. published on _____ (Per Code § ____). Copy of Affidavit Attached.

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:
Yes: No: Not Applicable:

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.



PO Box 80493
City of Industry, CA 91716
Phone: (650) 875-3800
Web: www.vrcnetwork.com

INVOICE

INVOICE NO: V0372177
DATE: 1/31/2022
ACCOUNT NO: 47017

BILL TO:

Plumas County Recorder
Attn: Julie Hagwood
520 Main Street
Room 102
Quincy, CA 95971

AMOUNT ENCLOSED: \$ _____

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE

INVOICE NO: V0372177

DATE: 1/31/2022

ACCOUNT NO: 47017

ACCOUNT MANAGER	P.O. NUMBER	TERMS	DUUE DATE
CLIENT SERVICES (service-ds@vrcfca.com)		NET 30 DAYS	UPON RECEIPT

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
DATA BREACH PROTECTION	1.00	\$15.00	\$15.00
PRESCHEDULED SERVICE (Minimum Storage by Invoice :)	1.00	\$15.68	\$15.68
PRESCHEDULED SERVICE (Type E Case)	1.00	\$5.54	\$5.54
PRESCHEDULED SERVICE (Type H Case)	7.00	\$5.54	\$38.78
Bill Period-01/04/22-02/03/22			

SUBTOTAL	\$75.00
SALES TAX	\$0.00
TOTAL INVOICE AMOUNT	\$75.00
PAYMENTS/CREDITS	\$0.00
BALANCE DUE	\$75.00

Late charge of 1.5% per month will be assessed on past due balances; \$1.00 minimum late charge. NSF fee of \$20.00 will be charged for Check / ACH payments returned due to insufficient funds.

Make all checks payable to: Vital Records Control
PO Box 80493
City of Industry, CA 91716
(650) 875-3700 - ar@vrcnetwork.com

**Please include your Account number and Invoice number(s) on all payments. In addition to mailing a check, you can conveniently pay your invoice by ACH direct payment. Email or Call us at (650) 875-3800 for more information on setting up Auto Pay. You can send any billing inquiries / questions via email to: westcoastAR@vrcnetwork.com.

THANK YOU FOR YOUR BUSINESS!

VITAL RECORDS CONTROL
January 2022 STORAGE AND ACTIVITIES
TRANSACTION DETAIL

Plumas County Recorder

ACCOUNT NO. 47017
INVOICE #: 0372177
PAGE: 1

STORAGE

1.00	MVN Minimum Storage by Invoice :	60.00	-	15.680	15.68
1.00	STE Type E Case			5.540	5.54
7.00	STH Type H Case			5.540	38.78
				TOTAL STORAGE	\$60.00

***** TOTAL STORAGE CHARGES \$60.00

MISCELLANEOUS ACTIVITIES

DATE	SERVICE ORDER #	REQ BY	ACTIVITY CODE	DESCRIPTION	QUANTITY	RATE	TAX
01/31			VRDBP	Data Breach Protect.	1.00	\$15.00	0.00
*****	*****	*****		TOTAL MISCELLANEOUS CHARGES		PRICE	TAX
						\$15.00	\$0.00

INVOICE TOTAL \$75.00



PO Box 80493
City of Industry, CA 91716
Phone: (650) 875-3800
Web: www.vrcnetwork.com

INVOICE

INVOICE NO: V0372369
DATE: 2/28/2022
ACCOUNT NO: 47017

BILL TO:

Plumas County Recorder
Attn: Julie Hagwood
520 Main Street
Room 102
Quincy, CA 95971

AMOUNT ENCLOSED: \$ _____
PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE

INVOICE NO: V0372369

DATE: 2/28/2022

ACCOUNT NO: 47017

ACCOUNT MANAGER	P.O. NUMBER	TERMS	DUUE DATE
CLIENT SERVICES (service-ds@vrcfca.com)		NET 30 DAYS	UPON RECEIPT
DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
DATA BREACH PROTECTION	1.00	\$15.00	\$15.00
PRESCHEDULED SERVICE (Minimum Storage by Invoice :)	1.00	\$15.68	\$15.68
PRESCHEDULED SERVICE (Type E Case)	1.00	\$5.54	\$5.54
PRESCHEDULED SERVICE (Type H Case)	7.00	\$5.54	\$38.78
Bill Period-02/04/22-03/03/22			

SUBTOTAL	\$75.00
SALES TAX	\$0.00
TOTAL INVOICE AMOUNT	\$75.00
PAYMENTS/CREDITS	\$0.00
BALANCE DUE	\$75.00

Late charge of 1.5% per month will be assessed on past due balances; \$1.00 minimum late charge. NSF fee of \$20.00 will be charged for Check / ACH payments returned due to insufficient funds.

Make all checks payable to: Vital Records Control
PO Box 80493
City of Industry, CA 91716
(650) 875-3700 - ar@vrcnetwork.com

**Please include your Account number and Invoice number(s) on all payments. In addition to mailing a check, you can conveniently pay your invoice by ACH direct payment. Email or Call us at (650) 875-3800 for more information on setting up Auto Pay. You can send any billing inquiries / questions via email to: westcoastAR@vrcnetwork.com.

THANK YOU FOR YOUR BUSINESS!

VITAL RECORDS CONTROL
February 2022 STORAGE AND ACTIVITIES
TRANSACTION DETAIL

Plumas County Recorder

ACCOUNT NO. 47017
INVOICE #: 0372369
PAGE: 1

STORAGE

1.00	MVN Minimum Storage by Invoice :	60.00	-	15.680	15.68
1.00	STE Type E Case			5.540	5.54
7.00	STH Type H Case			5.540	38.78
				TOTAL STORAGE	\$60.00

***** TOTAL STORAGE CHARGES \$60.00

MISCELLANEOUS ACTIVITIES

DATE	SERVICE REQ BY ORDER #	ACTIVITY CODE	DESCRIPTION	QUANTITY	RATE	TAX
02/28		VRDBP	Data Breach Protect.	1.00	\$15.00	0.00

***** TOTAL MISCELLANEOUS CHARGES \$15.00 \$0.00

INVOICE TOTAL \$75.00



OFFICE OF THE
COUNTY COUNSEL
COUNTY OF PLUMAS
Plumas County Courthouse
520 Main Street, Room 302
Quincy, California 95971-9115
Phone:(530) 283-6240 Fax: (530) 283-6116

GRETCHEN STUHR
COUNTY COUNSEL
SARA G. JAMES
DEPUTY COUNTY COUNSEL
JOSHUA BRECHTEL
DEPUTY COUNTY COUNSEL
KRISTINA ROGERS
PARALEGAL

March 8, 2022

INTEROFFICE MEMORANDUM

TO: Honorable Board of Supervisors, County of Plumas

FROM: Sara James, *Deputy County Counsel*



SUBJECT: Approval of Second Amendment to Agreement with MRG, Inc.

Background:

The County Counsel's Office and Human Resources wish to amend the agreement for employment investigations with Municipal Resource Group, Inc. (MRG, Inc.) increasing the total compensation due to additional investigation. The total amount of the contract is not to exceed \$21,000.

Proposal:

The County Counsel's office would like to amend the Agreement signed with MRG, Inc. increasing the total compensation for a total amount not to exceed \$21,000.

Action:

It is recommended that the Board of Supervisors approve the attached Second Amendment to Agreement.

END OF MEMORANDUM

SECOND AMENDMENT TO AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND MRG, LLC

This Second Amendment to Agreement ("Amendment") is made on February 28, 2022, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and Municipal Resource Group, LLC ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and Municipal Resource Group have entered into a written Agreement dated March 29, 2021, (the "Agreement"), in which Municipal Resource Group agreed to provide employee misconduct investigative services to Plumas County.
 - b. On November 16, 2021, Paragraph 2 of the contract was amended by the First Amendment to Agreement (the "First Amendment") to increase the amount due to the need for additional investigations.
 - c. Because the extent of the investigation exceeded the amount of the First Amendment the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the First Amendment as follows:
 - a. Paragraph 2 (listed as 2 (a) in the First Amendment) is deleted in its entirety and replaced with the following:

County shall pay Contractor for services provided to County pursuant to this agreement in the manner set forth in Exhibit A, attached hereto. The total amount paid by County to Contract under this Agreement shall not exceed Twenty One Thousand and No/100 Dollars (\$21,000.00).
3. **Effectiveness of Agreement:** Except as set forth in this Second Amendment of Agreement, all provisions of the Agreement dated March 29, 2021 shall remain unchanged and in full force and effect.

///

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Municipal Resource Group, LLC

By: Mary Egan
Name: Mary Egan
Title: Member/Manager/Managing Partner
Date signed: 3/7/2022

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed: _____

ATTEST:

By: _____
Name: Heidi White
Title: Clerk of the Board of Supervisors
Date signed: _____

Approved as to form:


Sara James
Deputy County Counsel II



OFFICE OF THE
COUNTY COUNSEL
COUNTY OF PLUMAS
Plumas County Courthouse
520 Main Street, Room 302
Quincy, California 95971-9115
Phone: (530) 283-6240 Fax: (530) 283-6116

GRETCHEN STUHR
COUNTY COUNSEL
SARA G. JAMES
DEPUTY COUNTY COUNSEL
JOSHUA BRECHTEL
DEPUTY COUNTY COUNSEL
KRISTINA ROGERS
PARALEGAL

March 10, 2022

INTEROFFICE MEMORANDUM

TO: Honorable Board of Supervisors, County of Plumas

FROM: Gretchen Stuhr, *County Counsel*

SUBJECT: Approve and Authorize Chair to sign agreement between County of Plumas Board of Supervisors and Select Tech, Inc. dba Select Environmental for Fire Debris removal; Greenville Town Hall located at 120 Bidwell Street, Greenville, CA; not to exceed \$78,900

Background:

In August 2021 the Dixie Fire destroyed most of Greenville, including Greenville Town Hall, located at 120 Bidwell Street. The County elected to participate in the alternative debris removal plan and need to contract with a Hazardous Materials Specialist to remove hazardous waste, fire debris and general demolition of the premises.

Proposal:

The County Counsel's Office would like the Board of Supervisors to approve the agreement with Select Environmental re Fire Debris removal for Greenville Town Hall, located at 120 Bidwell Street.

Action:

It is recommended that the Board of Supervisors approve the attached Agreement.

END OF MEMORANDUM

Fire Debris Removal Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Board of Supervisors (hereinafter referred to as "County"), Select Tech, Inc. a California Corporation dba Select Environmental (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with materials and services as set forth in Exhibit A, attached hereto (hereinafter referred to as the "Work").
2. Compensation. County shall pay Contractor for the Work in the manner also set forth in Exhibit A, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed seventy-eight thousand nine hundred Dollars and 00/100 (\$78,900.00) (hereinafter referred to as the "Contract Amount"), unless the Contract Amount has been adjusted pursuant to Section 15 of this Agreement.
3. Commencement and Term. The date of commencement of the Work shall be the date of execution of this Agreement. Contractor shall complete the Work no later than June 30, 2022, subject to adjustment as stated in Sections 15 and 16.
4. Termination.
 - a. By County for Cause. The County may immediately terminate this Agreement for cause, upon written notice to Contractor, if Contractor (i) does not supply sufficient skilled workers or materials to ensure the timely and competent performance of the Work; (ii) fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between Contractor and the subcontractors; (iii) violates any law, ordinance, rule, regulation, or order of a public authority having jurisdiction over Contractor, the County, or this Agreement; or (iv) has committed any other substantial breach of this Agreement. If the County terminates this Agreement for cause, then Contractor shall not be entitled to receive further payment from the County other than for the value of the services and materials previously provided to the County under this Agreement.
 - b. County's Remedies. Upon terminating this Agreement for cause, County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, take possession of the site and all materials thereon owned by Contractor, and finish the Work by what whatever reasonable method the County deems appropriate. If the County's cost of finishing the Work under this paragraph exceeds the unpaid balance of the Contract Amount, Contractor shall pay the difference to the County. This obligation for payment shall survive the termination of this Agreement.

_____ COUNTY INITIALS

1

CONTRACTOR INITIALS 

- c. By County for Convenience. The County may, at any time, terminate this Agreement for convenience and without cause. After terminating this Agreement for convenience, the County shall pay Contractor the value of the services and materials previously provided to the County under this Agreement as well as the costs incurred by Contractor by reason of such termination.
- d. By Contractor. If the County fails to make payment as provided in Exhibit B for a period of at least thirty (30) days after the date such payment is due and payable, then Contractor may, upon seven (7) additional days' written notice to the County, terminate this Agreement. Upon such termination, County shall pay Contractor for any Work performed prior to termination as well as the costs incurred by Contractor by reason of such termination.

5. County's Right to Stop and Correct Work. County may direct the Contractor in writing to stop performing the Work until Contractor corrects previously performed Work that is not in accordance with this Agreement, as determined by the County in its sole discretion. If Contractor does not commence and continue correction with diligence and promptness within seven (7) days after receiving written notice from the County to do so, the County may, without prejudice to any other rights or remedies held by the County under this Agreement or applicable law, correct the Work by what whatever reasonable method the County deems appropriate. In such case, the Contract Amount shall be adjusted to deduct the cost of this correction.

6. Supervision. Contractor shall supervise and direct the Work, using Contractor's best skill and attention. Contractor shall be solely responsible for and have control over the means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work. As soon as practicable after execution of this Agreement, Contractor shall furnish in writing to the County the names of any subcontractors or suppliers Contractor intends to engage in performance of the Work. Contractor shall not contract with any subcontractor or supplier to whom the County has made a timely and reasonable objection.

7. Labor and Materials. Unless otherwise provided in this Agreement, Contractor shall provide and pay for all labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work. Contractor shall enforce strict discipline and good order among Contractor's employees and other persons performing the Work. Contractor shall not employ unfit persons to perform the Work or assign persons to perform tasks related to the Work that these persons are not properly skilled to perform.

8. Warranty. Contractor warrants to the County that: (1) materials and equipment furnished under this Agreement will be new and of good quality unless otherwise required or permitted under this Agreement; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of this Agreement. Contractor shall, for a period of one year after substantial completion of the Work, correct Work not conforming to the requirements of this Agreement. If Contractor fails to correct nonconforming Work within a reasonable time, the County

_____ COUNTY INITIALS

CONTRACTOR INITIALS 

may correct the Work, and Contractor shall pay the cost of such correction to the County within fifteen (15) days of Contractor's receipt of County's written request for such payment. This obligation for payment shall survive the termination of this Agreement.

9. Taxes. Contractor shall pay any sales, consumer, use, and similar taxes with respect to the materials and services furnished by Contractor under this Agreement.
10. Permits and Fees. Contractor shall obtain any permits, licenses, and inspections necessary for proper execution and completion of the Work. Fees incurred by Contractor with respect to these permits, licenses, and inspections shall be reimbursed by the County.
11. Legal Notices. Contractor shall comply with any notices issued by any government agencies having jurisdiction over the Work. Contractor shall give any notices required by any government agencies having jurisdiction over the Work. If Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, then Contractor shall assume full responsibility for such Work and shall bear any costs attributable to such Work.
12. Use of Site. Contractor shall confine its operations at the Work site to areas permitted by law, ordinances, this Agreement, and the County.
13. Cutting and Patching. Contractor shall be responsible for any cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.
14. Clean Up. Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, Contractor shall remove its tools, equipment, machinery, and surplus material, and shall properly dispose of waste materials.
15. Changes in the Work. The County, without invalidating this Agreement, may approve changes in the Work within the general scope of this Agreement, consisting of additions, deletions, or other revisions. The Contract Amount and the time for completion of the Work under Section 3 shall be adjusted in writing to account for such changes, upon mutual agreement of the County and Contractor.
16. Delays in Performance. If Contractor is delayed at any time in the progress of the Work by fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond Contractor's control, then the time for completion of the Work under Section 3 shall be equitably adjusted.
17. Protection of Persons and Property. Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs, including all those required by law in connection with performance of the Work. Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees performing the Work, the Work itself and materials and equipment to be incorporated therein, and other property at the Work site or adjacent thereto. Contractor shall promptly remedy damage

_____ COUNTY INITIALS

CONTRACTOR INITIALS 

and loss to property caused in whole or in part by Contractor, its officers, employees, agents, contractors, licensees or servants.

18. Tests and Inspections. Contractor shall arrange and bear the cost of tests, inspections, and approvals of any portion of the Work required by this Agreement or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.
19. Prevailing Wage. Contractor shall comply with all provisions of the California Public Contract Code and the California Labor Code, including, without limitation, payment of prevailing wage rates to all covered employees of Contractor and any subcontractors pursuant to California Labor Code Sections 1770 through 1780, inclusive. Pursuant to Section 1773 of the California Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wage rates for this project are in the book entitled, "Special Provisions, Notice to Contractors, Proposal and Contract." Addenda to modify wage rates, if necessary, will be issued to holders of the above referenced book. Future effective general prevailing wage rates, which have been predetermined, and are on file with the California Department of Industrial Relations, are referenced but not printed in the general prevailing wage rates. Pursuant to Section 1773.2 of the California Labor Code, General Prevailing Wage Rates included in the book entitled, "Special Provisions, Notice to Contractors. Proposal and Contract" shall be posted by Contractor at a prominent place at the site of the work.
20. Legal Compliance. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
21. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
22. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees and volunteers (collectively 'County Parties'), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (hereinafter collectively referred to as ("Claims")), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, claims caused by the concurrent negligent act, error or omission, of County Parties. However, Contractor shall have no obligation to defend or indemnify County Parties against claims caused by the active negligence, sole negligence or willful misconduct of County Parties.

COUNTY INITIALS

CONTRACTOR INITIALS 

23. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:

- a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
- b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousands dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
- c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
 - ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
 - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
 - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
 - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
 - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess

COUNTY INITIALS

CONTRACTOR INITIALS 

insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

24. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement. In particular, Contractor represents that it holds a current and active license as a Class B, C39, C22 & C21 contractor, issued by the State of California, No. 954236.
25. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture. Contractor shall secure, at its expense, and be responsible for any and all payments of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees.
26. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
27. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

_____ COUNTY INITIALS

CONTRACTOR INITIALS 

28. Choice of Law. The laws of the State of California shall govern this agreement and venue for any dispute shall lie in Plumas County, California.
29. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
30. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
31. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
32. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
33. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
34. Third Party Beneficiaries. This Agreement is entered into for the sole benefit of the County and Contractor, and no other parties are intended to be direct or indirect or incidental beneficiaries of this Agreement, and no third party shall have any right in, under, or to this Agreement.
35. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
36. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

County Counsel
County of Plumas
520 Main Street, Room 302
Quincy, CA 95971
Attention: Gretchen Stuhr

COUNTY INITIALS

CONTRACTOR INITIALS 

Contractor:

Select Tech, Inc. dba Select Environmental
3888 Cincinnati Avenue
Rocklin, CA 95765
Attention: Blake Roath

37. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
38. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
39. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
40. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
41. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

_____ COUNTY INITIALS

CONTRACTOR INITIALS 

IN WITNESS WHEREOF, this Agreement has been executed as of the date first set forth above.

CONTRACTOR:

Select Tech, Inc., a California Corporation dba
Select Environmental

By: 
Name: Blake Roath
Title: CEO/CFO
Date signed: 3/9/2022

COUNTY:

County of Plumas, a political subdivision of
the State of California

By: _____
Name: Kevin Goss
Title: Chair, Board of Supervisors
Date signed:

ATTEST:

By: _____
Name: Heidi White
Title: Clerk of the Board
Date signed:

Approved as to form:



3/10/2022

Gretchen Stuhr
Plumas County Counsel

_____ COUNTY INITIALS

CONTRACTOR INITIALS 

EXHIBIT A

Scope of Work/Fee Schedule

_____ COUNTY INITIALS

10

CONTRACTOR INITIALS



Exhibit A



3888 Cincinnati Avenue
Rocklin, CA 95765
Selectenviro@gmail.com
Tel: (916) 256-3899
Fax: (916) 486-1357
CSLB #954036
DOSH #1024
TAX ID #90-0604829
DIR #1000036490

January 31, 2022 (Revised 02/25/22)

Greenville Town Hall – Plumas County
c/o Trindel Insurance Fund
afischer@trindel.org

Attention: Town Hall Representative

Re: Greenville Town Hall
120 Bidwell St.
Greenville, CA 95947

**Hazardous Waste, Fire Debris
Cleanup & General Demolition**

Hazardous Waste, Fire Cleanup & General Demolition Proposal:

Please accept the following as our proposal for the removal of hazardous building materials, fire debris and general demolition from the above referenced location.

Scope of Work:

Commercial Building:

Mobilize equipment on site.
Provide and maintain SWPPP (Stormwater Pollution Prevention Plan) around work site.
Water down fire debris with water truck as needed to control dust throughout project.
Separate metal from fire ash debris and transport to recycle center.
Remove and dispose of fire ash debris (burrito wrap and transport).
Remove and dispose burned contents ash debris (burrito wrap and transport).
Remove and dispose of up to 4" to 6" of contaminated ash (down to clean dirt)
(burrito wrap and transport).
Remove concrete stem walls and footings and transport to recycle center.
Remove damaged concrete slab and transport to recycle center.
Remove and dispose fire damaged sidewalks, walkways, driveway, etc., (if necessary).
Perform final cleanup of area.
Final soil testing (to be completed by 3rd party testing company).

Initial: _____

Note:

There may be additional environmental cleanup for asbestos and lead pending the "required" environmental survey results. This would be at an additional charge and estimated on a separate form. A third party consultant will complete this testing and the property owner will be invoiced directly for the required initial asbestos testing and for the final soil samples.

Pending

Project Duration:

It is estimated that this project will take 6 to 7 days for completion.

Contract Price:

Total cost of the above work to be: **\$78,900.00**

Exclusions (if not listed in above scope):

1. LOCATING, IDENTIFYING, CUTTING, CAPPING, SHUT-OFFS, DISCONNECTING, AND REROUTING OF ANY UTILITIES.
2. SHEETING, SHORING, AND/OR BRACING.
3. JOBSITE TEMPORARY POWER.
4. DEWATERING.
5. CONCRETE AND ASPHALT, SAW, CUTTING AND CORING.
6. SELECT ENVIRONMENTAL RETAINS SALVAGE RIGHTS AND HAS MADE PRICE CONCESSIONS IN OUR PRICE FOR ALL ITEMS INCLUDED IN DEMOLITION SCOPE.
7. BONDS, PERMITS, NOTIFICATIONS (AIR QUALITY/POLLUTION DISTRICTS), SURVEYS, TESTING AND ENGINEERING.
8. BACKFILL, IMPORT, GRADING, COMPACTION OR ANY OTHER NOTED SITE WORK.
9. ADHESIVE/MASTIC REMOVAL, FLOOR GRINDING AND OTHER SURFACE PREP.
10. CONCEALED MATERIALS NOT VISIBLE UNLESS INDICATED ON PLANS.
11. BARRICADES, FENCING, SIGNS, SECURITY, COVERS AND PARTITIONS.

Terms & Conditions:

1. A COPY OF A RECENT ASBESTOS SURVEY IN CONFORMANCE WITH FEDERAL, STATE AND LOCAL REGULATIONS AND/OR ORDINANCES MUST BE PROVIDED TO SELECT ENVIRONMENTAL PRIOR TO MOBILIZATION FOR OUR WORK.
2. DISCONNECTS SHALL BE MADE BY OTHERS PRIOR TO THE START OF SELECT ENVIRONMENTALS WORK.
3. WORK SHALL BE PERFORMED IN ONE PHASE WITH ADDITIONAL MOVES CHARGED AS EXTRAS.
4. SUBCONTRACTOR IS NOT PARTY TO ANY LABOR AGREEMENTS.
5. WE RESERVE THE RIGHT TO NEGOTIATE TERMS OF ANY CONTRACT.
6. COMMERCIAL PROJECT REQUIRING THE REMOVAL OF PORTIONS OF A ROOF STRUCTURE OR BEARING STRUCTURAL WALLS WILL REQUIRE A TEN-DAY NOTIFICATION TO THE LOCAL AIR QUALITY MANAGEMENT/AIR POLLUTION CONTROL DISTRICT. THIS ITEM MIGHT BE EXCLUDED: PLEASE SEE THE "EXCLUSIONS" SECTION ABOVE.

Terms & Conditions (Continued):

PLEASE NOTE THAT THE FOLLOWING TERMS AND CONDITIONS ARE AN INTEGRAL PART OF THIS PROPOSAL AND AS SUCH SHALL BE ATTACHED TO AND BECOME AN INTEGRAL PART OF ANY SUBSEQUENT CONTRACT. ACCEPTANCE OF THE TERMS OF THIS PROPOSAL WILL BE EVIDENCED BY DIRECTING US TO COMMENCE WORK. THIS PROPOSAL IS GOOD FOR SIXTY (60) DAYS FOR SERVICES TO BE PERFORMED WITHIN NINETY (90) DAYS OF THIS PROPOSAL.

Limitations:

This proposal is valid for sixty (60) calendar days for services to be performed within ninety (90) days of this proposal.

Sincerely,



Blake Roath

Select Environmental

Item 2E

DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: nancyselvage@countyofplumas.com



DATE: March 7, 2022

TO: The Honorable Board of Supervisors

FROM: Nancy Selvage, Human Resources Director

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF
MARCH 15, 2022
RE: APPROVE RESOLUTION ADOPTING PLUMAS COUNTY'S
PAY SCHEDULE

IT IS RECOMMENDED THAT THE BOARD:

Approve Resolution to adopt job classification wage range increases due to the 2022 Minimum Wage Increase, Elected Officials' salaries (does not include BOS), and the Confidential Unit MOU.

BACKGROUND AND DISCUSSIONS

Plumas County's pay schedule has been updated to reflect new base wages and to meet the CalPERS CCR 370.5 Statutory and Regulatory Requirements for Publicly Available Pay Schedule.

Thank you for your consideration in this matter.

Attachments:

Exhibit A: Pay Schedule

RESOLUTION NO. 2022-_____

RESOLUTION TO ADOPT PLUMAS COUNTY'S PAY SCHEDULE

WHEREAS, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan and Pay Schedules covering all positions in Plumas County; and

WHEREAS, during the Fiscal Year 2021/2022 needs may arise to amend the Job Classification Plan and Pay Schedule; and

WHEREAS, this is necessary in the daily operational needs of the Plumas County job classifications; and

WHEREAS, this request meets the CCR section 570.5 requirements for a publicly available pay schedule used to determine pay rates:

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve this Resolution to adopt Plumas County's revised Pay Schedule.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 15th day of March 2022 by the following vote:

AYES:

NOES:

ABSENT:

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board

County of Plumas
Pay Schedule

Exhibit A

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142 and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-_____

CONFIDENTIAL EMPLOYEE UNIT

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ACCOUNTANT	\$19.97	\$20.97	\$22.03	\$23.13	\$24.29	\$25.52	\$26.80	\$28.14	\$29.56	\$31.04
ACCOUNTANT AUDITOR 1	\$22.58	\$23.71	\$24.90	\$26.15	\$27.46	\$28.83	\$30.27	\$31.80	\$33.38	\$35.07
ACCOUNTANT AUDITOR 2	\$24.88	\$26.12	\$27.44	\$28.81	\$30.25	\$31.78	\$33.36	\$35.03	\$36.80	\$38.63
ASSISTANT AUDITOR/CONTROLLER	\$28.78	\$30.22	\$31.74	\$33.33	\$35.00	\$36.77	\$38.60	\$40.54	\$42.57	\$44.70
ASST/RISK MGR/SAFETY OFFICER	\$26.93	\$28.28	\$29.69	\$31.18	\$32.75	\$34.39	\$36.11	\$37.93	\$39.81	\$41.81
CHIEF DEPUTY AUDITOR	\$27.45	\$28.82	\$30.26	\$31.79	\$33.37	\$35.06	\$36.82	\$38.65	\$40.60	\$42.64
DEPUTY COUNTY COUNSEL 1	\$33.10	\$34.76	\$36.49	\$38.32	\$40.24	\$42.26	\$44.38	\$46.61	\$48.94	\$51.39
DEPUTY COUNTY COUNSEL 2	\$34.78	\$36.51	\$38.35	\$40.26	\$42.28	\$44.40	\$46.63	\$48.96	\$51.41	\$53.99
DEPUTY COUNTY COUNSEL 3	\$40.26	\$42.28	\$44.40	\$46.63	\$48.96	\$51.41	\$53.99	\$56.69	\$59.54	\$62.50
FISCAL SUPPORT COORDINATOR	\$18.81	\$19.75	\$20.75	\$21.79	\$22.89	\$24.05	\$25.25	\$26.52	\$27.85	\$29.23
HR PAYROLL SPECIALIST 1	\$21.77	\$22.87	\$24.03	\$25.23	\$26.50	\$27.83	\$29.21	\$30.69	\$32.23	\$33.85
HR PAYROLL SPECIALIST 2	\$24.01	\$25.22	\$26.49	\$27.82	\$29.20	\$30.68	\$32.22	\$33.84	\$35.53	\$37.32
HUMAN RESOURCES ANALYST 1	\$22.57	\$23.70	\$24.89	\$26.14	\$27.45	\$28.82	\$30.26	\$31.79	\$33.37	\$35.06
HUMAN RESOURCES ANALYST 2	\$24.88	\$26.12	\$27.44	\$28.81	\$30.25	\$31.78	\$33.36	\$35.03	\$36.80	\$38.63
HUMAN RESOURCES TECHNICIAN 1	\$17.49	\$18.37	\$19.29	\$20.25	\$21.27	\$22.33	\$23.45	\$24.64	\$25.87	\$27.16
HUMAN RESOURCES TECHNICIAN 2	\$19.29	\$20.25	\$21.27	\$22.33	\$23.45	\$24.64	\$25.87	\$27.16	\$28.54	\$29.97
HUMAN RESOURCES TECHNICIAN 3	\$20.46	\$21.48	\$22.56	\$23.69	\$24.88	\$26.12	\$27.44	\$28.81	\$30.25	\$31.78
LEAD FISCAL & TECH SERV ASST	\$16.68	\$17.52	\$18.40	\$19.32	\$20.30	\$21.31	\$22.38	\$23.50	\$24.68	\$25.92
MANAGEMENT ANALYST 1	\$22.57	\$23.70	\$24.89	\$26.14	\$27.45	\$28.82	\$30.26	\$31.79	\$33.37	\$35.06
MANAGEMENT ANALYST 2	\$24.88	\$26.12	\$27.44	\$28.81	\$30.25	\$31.78	\$33.36	\$35.03	\$36.80	\$38.63
PARALEGAL 1	\$21.77	\$22.87	\$24.03	\$25.23	\$26.50	\$27.83	\$29.21	\$30.69	\$32.23	\$33.85
PARALEGAL 2	\$24.01	\$25.22	\$26.49	\$27.82	\$29.20	\$30.68	\$32.22	\$33.84	\$35.53	\$37.32
PARALEGAL 3	\$27.52	\$28.91	\$30.35	\$31.88	\$33.48	\$35.16	\$36.92	\$38.78	\$40.72	\$42.76
PAYROLL SPECIALIST 1	\$21.77	\$22.87	\$24.03	\$25.23	\$26.50	\$27.83	\$29.21	\$30.69	\$32.23	\$33.85
PAYROLL SPECIALIST 2	\$24.01	\$25.22	\$26.49	\$27.82	\$29.20	\$30.68	\$32.22	\$33.84	\$35.53	\$37.32
SYSTEMS ANALYST 1	\$26.15	\$27.46	\$28.83	\$30.27	\$31.80	\$33.38	\$35.07	\$36.84	\$38.67	\$40.62
SYSTEMS ANALYST 2	\$28.78	\$30.22	\$31.74	\$33.33	\$35.00	\$36.77	\$38.60	\$40.54	\$42.57	\$44.70

County of Plumas
Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142 and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-_____

CONTRACT EMPLOYEES

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
AIRPORT MANAGER	\$22.03	\$0.00	\$0.00	\$0.00	\$0.00	\$23.14	\$24.29	\$25.51	\$26.78	\$28.12
ASSISTANT COUNTY COUNSEL	\$43.70	\$0.00	\$0.00	\$0.00	\$0.00	\$45.88	\$48.18	\$50.58	\$53.11	\$55.77
BH DEPUTY DIRECTOR	\$45.00	\$47.25	\$49.62	\$52.11	\$54.72	\$57.46	\$60.34	\$63.36	\$66.53	\$69.86
CLERK OF THE BOARD OF SUPERVISORS	\$26.44	\$0.00	\$0.00	\$0.00	\$0.00	\$27.77	\$29.16	\$30.61	\$32.14	\$33.75

HOURLY RATE

County of Plumas
Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142 and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-_____

DEPARTMENT HEADS

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
AG COMM/SEALER OF WTS & MEAS	\$40.58	\$0.00	\$0.00	\$0.00	\$0.00	\$42.61	\$44.75	\$46.99	\$49.34	\$51.81
ALCOHOL & DRUG ADMINISTRATOR	\$36.06	\$37.87	\$39.77	\$41.76	\$43.85	\$46.05	\$48.36	\$50.78	\$53.32	\$55.99
BEHAVIORAL HEALTH DIRECTOR	\$53.39	\$56.06	\$58.87	\$61.81	\$64.90	\$68.15	\$71.56	\$75.14	\$78.90	\$82.85
CHIEF PROBATION OFFICER	\$42.42	\$44.55	\$46.78	\$49.12	\$51.58	\$54.16	\$56.87	\$59.72	\$62.71	\$65.85
COUNTY ADMINISTRATOR	\$47.97	\$0.00	\$0.00	\$0.00	\$0.00	\$50.37	\$52.89	\$55.54	\$58.32	\$61.24
COUNTY COUNSEL	\$66.43	\$69.76	\$73.25	\$76.92	\$80.77	\$84.81	\$89.05	\$93.50	\$98.18	\$103.08
COUNTY FAIR MANAGER	\$31.41	\$0.00	\$0.00	\$0.00	\$0.00	\$32.98	\$34.63	\$36.36	\$38.18	\$40.09
COUNTY LIBRARIAN	\$31.21	\$0.00	\$0.00	\$0.00	\$0.00	\$32.77	\$34.40	\$36.12	\$37.93	\$39.83
DIRECTOR OF BUILDING SERVICES	\$43.28	\$0.00	\$0.00	\$0.00	\$0.00	\$45.44	\$47.71	\$50.10	\$52.60	\$55.23
DIRECTOR OF CHILD SUPPORT SVCS	\$32.23	\$0.00	\$0.00	\$0.00	\$0.00	\$33.84	\$35.53	\$39.91	\$41.91	\$44.00
DIRECTOR OF FACILITY SERVICES	\$39.42	\$0.00	\$0.00	\$0.00	\$0.00	\$41.40	\$43.47	\$45.65	\$47.94	\$50.34
DIRECTOR OF INFO TECHNOLOGIES	\$38.19	\$40.10	\$42.11	\$44.22	\$46.44	\$48.77	\$51.21	\$53.78	\$56.47	\$59.30
DIRECTOR OF PUBLIC HEALTH	\$53.39	\$56.06	\$58.87	\$61.81	\$64.90	\$68.15	\$71.56	\$75.14	\$78.90	\$82.85
DIRECTOR OF PUBLIC WORKS	\$52.16	\$0.00	\$0.00	\$0.00	\$0.00	\$54.78	\$57.52	\$60.40	\$63.42	\$66.60
ENVIRONMENTAL HEALTH DIRECTOR	\$39.76	\$0.00	\$0.00	\$0.00	\$0.00	\$41.75	\$43.84	\$46.04	\$48.35	\$50.77
HUMAN RESOURCES DIRECTOR	\$34.89	\$36.64	\$38.47	\$40.39	\$42.41	\$44.53	\$46.76	\$49.10	\$51.55	\$54.13
MUSEUM DIRECTOR	\$21.59	\$22.67	\$23.81	\$25.01	\$26.27	\$27.59	\$28.97	\$30.42	\$31.95	\$33.55
PLANNING DIRECTOR	\$50.48	\$0.00	\$0.00	\$0.00	\$0.00	\$53.01	\$55.67	\$58.46	\$61.39	\$64.46
SOCIAL SERV DIR/PUB GUARD/PC	\$40.46	\$0.00	\$0.00	\$0.00	\$0.00	\$42.49	\$44.62	\$46.86	\$49.21	\$51.68

County of Plumas
Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142 and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-_____

ELECTED OFFICIALS

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ASSESSOR	\$39.55	\$0.00	\$0.00	\$0.00	\$0.00	\$41.53	\$43.61	\$45.79	\$48.08	\$50.48
AUDITOR/CONTROLLER	\$40.83	\$0.00	\$0.00	\$0.00	\$0.00	\$42.88	\$45.02	\$47.27	\$49.63	\$52.12
BOARD OF SUPERVISORS-CPI 2014	\$22.08	\$0.00	\$0.00	\$0.00	\$0.00	\$23.19	\$24.35	\$25.56	\$26.84	\$28.19
BOARD OF SUPERVISORS-CPI 2018	\$24.29	\$0.00	\$0.00	\$0.00	\$0.00	\$25.51	\$26.78	\$28.12	\$29.53	\$31.00
BOARD OF SUPERVISORS-NONPERS	\$28.19	\$0.00	\$0.00	\$0.00	\$0.00	\$29.60	\$31.08	\$32.64	\$34.27	\$35.98
BOARD OF SUPERVISORS-PERSABLE	\$26.36	\$0.00	\$0.00	\$0.00	\$0.00	\$27.68	\$29.06	\$30.51	\$32.04	\$33.64
CLERK-RECODER	\$39.55	\$0.00	\$0.00	\$0.00	\$0.00	\$41.53	\$43.61	\$45.79	\$48.08	\$50.48
DISTRICT ATTORNEY	\$53.27	\$0.00	\$0.00	\$0.00	\$0.00	\$55.94	\$58.73	\$61.67	\$64.75	\$67.99
SHERIFF/CORONER	\$50.35	\$0.00	\$0.00	\$0.00	\$0.00	\$52.87	\$55.51	\$58.29	\$61.20	\$64.26
TREASURER/TAX COLLECTOR	\$39.55	\$0.00	\$0.00	\$0.00	\$0.00	\$41.53	\$43.61	\$45.79	\$48.08	\$50.48

County of Plumas Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142 and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-

OE 3 CRAFTS & TRADES

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
EQUIPMENT SERVICE WORKER	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
LEAD POWER EQUIPMENT MECHANIC	\$20.44	\$21.47	\$22.55	\$23.68	\$24.88	\$26.12	\$27.44	\$28.82	\$30.26	\$31.78
MECHANIC/SHOP TECHNICIAN	\$18.52	\$19.45	\$20.43	\$21.46	\$22.54	\$23.67	\$24.87	\$26.11	\$27.42	\$28.79
POWER EQUIPMENT MECHANIC 1	\$17.14	\$17.99	\$18.90	\$19.85	\$20.85	\$21.90	\$23.00	\$24.15	\$25.37	\$26.64
POWER EQUIPMENT MECHANIC 2	\$18.52	\$19.45	\$20.43	\$21.46	\$22.54	\$23.67	\$24.87	\$26.11	\$27.42	\$28.79
PUBLIC WRKS MAINT LEADWORKER	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28
PUBLIC WRKS MAINT WORKER 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
PUBLIC WRKS MAINT WORKER 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
PUBLIC WRKS MAINT WORKER 3	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94
WELDER	\$17.98	\$18.89	\$19.84	\$20.84	\$21.89	\$22.99	\$24.14	\$25.36	\$26.63	\$27.97

County of Plumas
Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142
and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-_____

OE3 GENERAL

Job Title	HOURLY RATE				
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	L1	L2	L3	L4	L5
4-H REPRESENTATIVE	\$19.46	\$20.45	\$21.47	\$22.56	\$23.70
ACCOUNTANT	\$18.54	\$19.51	\$21.51	\$22.60	\$23.74
ACCOUNTING TECHNICIAN	\$18.63	\$19.58	\$20.55	\$21.58	\$22.66
ADMINISTRATIVE ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23
ADMINISTRATIVE ASSISTANT 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10
AG & STANDARDS INSPECTOR 1	\$20.81	\$21.85	\$22.95	\$24.10	\$25.31
AG & STANDARDS INSPECTOR 2	\$24.20	\$25.42	\$26.69	\$28.02	\$29.43
AG & STANDARDS INSPECTOR 3	\$26.70	\$28.04	\$29.45	\$30.92	\$32.47
AG & STANDARDS TECHNICIAN 1	\$16.08	\$16.89	\$17.74	\$18.63	\$19.58
AG & STANDARDS TECHNICIAN 2	\$17.64	\$18.53	\$19.46	\$20.44	\$21.46
AG & STANDARDS TECHNICIAN 3	\$19.17	\$20.13	\$21.15	\$22.21	\$23.33
AG & STANDARDS MANAGEMENT ANALYST 1	\$21.55	\$22.63	\$23.77	\$24.96	\$26.21
AG & STANDARDS MANAGEMENT ANALYST 2	\$23.96	\$25.16	\$26.42	\$27.75	\$29.14
ALCOHOL & DRUG PREV COORD	\$18.71	\$19.65	\$20.63	\$21.68	\$22.77
ALCOHOL & DRUG THERAPIST 1	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65
ALCOHOL & DRUG THERAPIST 2	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49
ALTERNATIVE SENTENCING COORD	\$19.58	\$20.55	\$21.58	\$22.66	\$23.80
ANIMAL CONTROL OFFICER 1	\$15.24	\$16.00	\$16.80	\$17.64	\$18.52
ANIMAL CONTROL OFFICER 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10
ANIMAL SHELTER ATTENDANT	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23
APPRAISER 1	\$18.71	\$19.65	\$20.63	\$21.68	\$22.77
APPRAISER 2	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11
APPRAISER 3	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65
APPRAYER ASSISTANT	\$17.74	\$18.63	\$19.58	\$20.55	\$21.58
ASSISTANT CIVIL ENGINEER	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04
ASSISTANT COOK	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23
ASSISTANT MUSEUM DIRECTOR	\$16.48	\$17.30	\$18.17	\$19.09	\$20.05
ASSISTANT PLANNER	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91
ASSOC ENGIASST TRANS PLANNER	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01
ASSOCIATE ENGINEER	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01
ASSOCIATE PLANNER	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04
AUDITOR ACCOUNTING CLERK 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23
AUDITOR ACCOUNTING CLERK 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10
AUDITOR ACCOUNTING TECH 1	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16
AUDITOR/APPRAYER 1	\$17.74	\$18.63	\$19.58	\$20.55	\$21.58
AUDITOR/APPRAYER 2	\$19.18	\$20.15	\$21.16	\$22.22	\$23.33
AUDITOR/APPRAYER 3	\$21.15	\$22.21	\$23.32	\$24.50	\$25.72
BH ADMINISTRATIVE ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23
BH ADMINISTRATIVE ASSISTANT 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
BH CASE MGMT SPECIALIST 1	\$20.90	\$21.96	\$23.05	\$24.21	\$25.42	\$26.70	\$28.04	\$29.45	\$30.92	\$32.48
BH CASE MGMT SPECIALIST 2	\$23.04	\$24.20	\$25.41	\$26.69	\$28.03	\$29.44	\$30.91	\$32.47	\$34.10	\$35.80
BH CASE MGMT SPECIALIST SR	\$25.18	\$26.46	\$27.78	\$29.17	\$30.64	\$32.17	\$33.78	\$35.48	\$37.26	\$39.12
BH CLINICAL RECORDS SPECIALIST	\$18.22	\$19.14	\$20.10	\$21.10	\$22.17	\$23.28	\$24.45	\$25.67	\$26.96	\$28.31
BH QUALITY ASSURANCE COORD	\$27.87	\$29.26	\$30.74	\$32.29	\$33.90	\$35.60	\$37.38	\$39.26	\$41.23	\$43.30
BH SITE COORDINATOR	\$19.34	\$20.32	\$21.33	\$22.41	\$23.52	\$24.71	\$25.95	\$27.24	\$28.62	\$30.05
BH SUPERVISING SITE COORD	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
BH SUPPORT SERVICES COORD	\$17.30	\$18.18	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.62	\$26.91
BH SUPPORTIVE SERVICES TECH 1	\$15.31	\$16.09	\$16.90	\$17.76	\$18.66	\$19.60	\$20.58	\$21.61	\$22.69	\$23.84
BH SUPPORTIVE SERVICES TECH 2	\$16.40	\$17.22	\$18.09	\$18.99	\$19.96	\$20.95	\$22.01	\$23.10	\$24.27	\$25.48
BH SYSTEMS ANALYST	\$26.79	\$28.15	\$29.55	\$31.04	\$32.60	\$34.24	\$35.95	\$37.75	\$39.65	\$41.64
BH THERAPIST 1	\$26.07	\$27.37	\$28.74	\$30.19	\$31.69	\$33.28	\$34.95	\$36.71	\$38.55	\$40.49
BH THERAPIST 2	\$28.72	\$30.17	\$31.66	\$33.26	\$34.93	\$36.68	\$38.53	\$40.46	\$42.49	\$44.62
BH THERAPIST SENIOR	\$31.71	\$33.30	\$34.97	\$36.73	\$38.57	\$40.51	\$42.54	\$44.67	\$46.90	\$49.25
BLDG & GRNDS MAINT TECHNICIAN	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70
BLDG & GRNDS MAINT WORKER 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
BLDG & GRNDS MAINT WORKER 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
BLDG & GRNDS MAINT WORKER 3	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28
BRANCH LIBRARY ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
BRANCH LIBRARY ASSISTANT 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
BUILDING INSPECTOR 1	\$20.14	\$21.15	\$22.22	\$23.34	\$24.51	\$25.75	\$27.04	\$28.39	\$29.81	\$31.31
BUILDING INSPECTOR 2	\$23.31	\$24.49	\$25.72	\$27.01	\$28.36	\$29.78	\$31.27	\$32.84	\$34.49	\$36.22
BUILDING PLANCHECK INSPECTOR	\$25.06	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93
BUILDING PLANS EXAMINER 1	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
BUILDING PLANS EXAMINER 2	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88
CADASTRAL DRAFTING SPECIALIST	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64	\$35.33
CHILD SUPPORT ACCOUNTING SPEC	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08	\$30.55
CHILD SUPPORT ASSISTANT	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
CHILD SUPPORT SPECIALIST 1	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
CHILD SUPPORT SPECIALIST 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
CHILD SUPPORT SPECIALIST 3	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28
CODE ENFORCEMENT OFFICER	\$25.30	\$26.57	\$27.90	\$29.29	\$30.77	\$32.32	\$33.93	\$35.63	\$37.41	\$39.29
COLLECTIONS OFFICER 1	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08	\$30.55
COLLECTIONS OFFICER 2	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
COMMUNITY OUTREACH COORDINATOR	\$18.71	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08
CUSTODIAN	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
DA ADMIN/ASST PUBLIC ADMIN	\$21.67	\$22.76	\$23.90	\$25.09	\$26.35	\$27.66	\$29.06	\$30.52	\$32.06	\$33.66
DA INVESTIGATIONS SPECIALIST	\$25.17	\$26.45	\$27.77	\$29.16	\$30.63	\$32.16	\$33.77	\$35.47	\$37.25	\$39.11
DA INVESTIGATIVE ASSISTANT	\$20.17	\$21.18	\$22.24	\$23.35	\$24.53	\$25.77	\$27.06	\$28.42	\$29.84	\$31.33
DEPUTY CHILD SUP ATTORNEY 1	\$26.95	\$28.30	\$29.71	\$31.21	\$32.78	\$34.43	\$36.16	\$37.97	\$39.87	\$41.87
DEPUTY CHILD SUP ATTORNEY 2	\$29.74	\$31.23	\$32.80	\$34.45	\$36.18	\$37.99	\$39.89	\$41.89	\$43.99	\$46.20
DEPUTY CLERK-RECORDEER 1	\$15.46	\$16.23	\$17.05	\$17.91	\$18.81	\$19.76	\$20.76	\$21.81	\$22.90	\$24.05
DEPUTY CLERK-RECORDEER 2	\$16.99	\$17.86	\$18.76	\$19.71	\$20.69	\$21.75	\$22.83	\$23.99	\$25.18	\$26.46
DEPUTY DISTRICT ATTORNEY 1	\$32.56	\$34.20	\$35.91	\$37.71	\$39.61	\$41.59	\$43.68	\$45.86	\$48.15	\$50.57
DEPUTY DISTRICT ATTORNEY 2	\$34.19	\$35.90	\$37.70	\$39.59	\$41.57	\$43.65	\$45.84	\$48.13	\$50.55	\$53.08
DEPUTY DISTRICT ATTORNEY 3	\$39.59	\$41.57	\$43.65	\$45.84	\$48.13	\$50.55	\$53.08	\$55.74	\$58.53	\$61.47
DEPUTY PUB GUARD/CONSERVATOR 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
DEPUTY PUB GUARD/CONSERVATOR 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
DISTRICT ATTORNEY INVESTIGATOR	\$23.32	\$24.49	\$25.72	\$27.01	\$28.36	\$29.79	\$31.28	\$32.85	\$34.50	\$36.23

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
DRINKING DRIVER COORDINATOR	\$18.71	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08
DRIVER 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
DRIVER 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
DRIVER 3	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
ELECTIONS COORDINATOR	\$24.68	\$25.93	\$27.22	\$28.60	\$30.04	\$31.55	\$33.14	\$34.80	\$36.55	\$38.39
ELECTIONS SERVICES ASSISTANT 1	\$15.46	\$16.23	\$17.05	\$17.91	\$18.81	\$19.76	\$20.76	\$21.81	\$22.90	\$24.05
ELECTIONS SERVICES ASSISTANT 2	\$16.99	\$17.86	\$18.76	\$19.71	\$20.69	\$21.75	\$22.83	\$23.99	\$25.18	\$26.46
ELECTIONS SPECIALIST	\$16.48	\$17.30	\$18.17	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.61
ELIGIBILITY SPECIALIST 1	\$15.11	\$15.88	\$16.68	\$17.52	\$18.39	\$19.31	\$20.28	\$21.30	\$22.38	\$23.49
ELIGIBILITY SPECIALIST 2	\$16.62	\$17.45	\$18.33	\$19.24	\$20.21	\$21.23	\$22.30	\$23.42	\$24.60	\$25.84
ELIGIBILITY SPECIALIST 3	\$18.53	\$19.45	\$20.44	\$21.46	\$22.55	\$23.69	\$24.87	\$26.12	\$27.42	\$28.80
EMPLOYMENT & TRAINING WORKER 1	\$18.11	\$19.01	\$19.98	\$20.97	\$22.03	\$23.12	\$24.29	\$25.50	\$26.78	\$28.13
EMPLOYMENT & TRAINING WORKER 2	\$19.96	\$20.95	\$22.01	\$23.10	\$24.27	\$25.48	\$26.76	\$28.11	\$29.51	\$31.00
EMPLOYMENT & TRAINING WORKER 3	\$22.00	\$23.09	\$24.26	\$25.47	\$26.75	\$28.10	\$29.50	\$30.99	\$32.54	\$34.17
ENGINEERING AIDE	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
ENGINEERING TECHNICIAN 1	\$18.18	\$19.10	\$20.06	\$21.06	\$22.13	\$23.24	\$24.41	\$25.63	\$26.92	\$28.27
ENGINEERING TECHNICIAN 2	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08	\$30.55
ENVIRONMENTAL HEALTH AIDE	\$17.30	\$18.18	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.63	\$26.91
ENVIRONMENTAL HEALTH SPEC 1	\$24.32	\$25.54	\$26.82	\$28.18	\$29.58	\$31.07	\$32.63	\$34.27	\$35.98	\$37.78
ENVIRONMENTAL HEALTH SPEC 2	\$26.83	\$28.19	\$29.59	\$31.08	\$32.64	\$34.28	\$35.99	\$37.79	\$39.69	\$41.68
ENVIRONMENTAL HEALTH SPEC 3	\$29.52	\$31.01	\$32.56	\$34.20	\$35.91	\$37.71	\$39.61	\$41.59	\$43.68	\$45.86
ENVIRONMENTAL HEALTH TECH 1	\$17.30	\$18.18	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.63	\$26.91
ENVIRONMENTAL HEALTH TECH 2	\$18.71	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08
EXECUTIVE ASSISTANT-PLANNING	\$16.48	\$17.30	\$18.17	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.61
FAIR FISCAL COORDINATOR 1	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
FAIR FISCAL COORDINATOR 2	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
FAMILY VIOLENCE OFFICER	\$18.72	\$19.66	\$20.64	\$21.69	\$22.78	\$23.92	\$25.12	\$26.38	\$27.71	\$29.10
FIELD SERVICES ASSISTANT	\$15.70	\$16.49	\$17.32	\$18.20	\$19.12	\$20.08	\$21.08	\$22.15	\$23.26	\$24.43
FISCAL & TECH SERVICES ASST 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
FISCAL & TECH SERVICES ASST 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
FISCAL & TECH SERVICES ASST 3	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94
GEO INFO SYS (GIS) PLANNER 1	\$22.20	\$23.31	\$24.49	\$25.71	\$27.00	\$28.36	\$29.78	\$31.27	\$32.84	\$34.49
GEO INFO SYS (GIS) PLANNER 2	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
GRANT COMPLIANCE ASSISTANT	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
HAZ MAT SPECIALIST 1	\$24.32	\$25.54	\$26.82	\$28.18	\$29.58	\$31.07	\$32.63	\$34.27	\$35.98	\$37.78
HAZ MAT SPECIALIST 2	\$26.83	\$28.19	\$29.59	\$31.08	\$32.64	\$34.28	\$35.99	\$37.79	\$39.69	\$41.68
HAZ MAT SPECIALIST 3	\$29.52	\$31.01	\$32.56	\$34.20	\$35.91	\$37.71	\$39.61	\$41.59	\$43.68	\$45.86
HEAD COOK	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
HEALTH AIDE 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
HEALTH AIDE 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
HEALTH EDUCATION COORDINATOR 1	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
HEALTH EDUCATION SPECIALIST	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
HIV SPECIALIST 1	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08	\$38.94
INFORMATION SYSTEMS TECHNICIAN	\$22.36	\$23.47	\$24.65	\$25.89	\$27.18	\$28.55	\$29.98	\$31.48	\$33.06	\$34.72
JUNIOR ENGINEER	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
LAW LIBRARIAN	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
LEAD DEPUTY CLERK-RECORDER	\$21.23	\$22.30	\$23.42	\$24.61	\$25.85	\$27.14	\$28.51	\$29.94	\$31.44	\$33.02
LEGAL SECRETARY	\$19.19	\$20.16	\$21.17	\$22.23	\$23.34	\$24.52	\$25.75	\$27.03	\$28.39	\$29.81
LEGAL SECRETARY - SENIOR	\$20.36	\$21.38	\$22.46	\$23.59	\$24.77	\$26.01	\$27.32	\$28.69	\$30.12	\$31.63
LEGAL SECRETARY - TRAINEE	\$17.40	\$18.28	\$19.20	\$20.16	\$21.18	\$22.24	\$23.36	\$24.53	\$25.76	\$27.05

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
LEGAL SERVICES ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$21.11	\$23.27
LEGAL SERVICES ASSISTANT 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
LIBRARIAN	\$21.54	\$22.62	\$23.76	\$24.95	\$26.21	\$27.52	\$28.91	\$30.36	\$31.88	\$33.48
LIBRARY AIDE	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
LIBRARY LITERACY CLERK	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
LIBRARY TECHNICIAN	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
LICENSED VOCATIONAL NURSE 1-BH	\$20.69	\$21.74	\$22.83	\$23.97	\$25.17	\$26.45	\$27.77	\$29.16	\$30.63	\$32.16
LICENSED VOCATIONAL NURSE 1-PH	\$20.69	\$21.74	\$22.83	\$23.97	\$25.17	\$26.45	\$27.77	\$29.16	\$30.63	\$32.16
LICENSED VOCATIONAL NURSE 2-BH	\$21.73	\$22.82	\$23.96	\$25.16	\$26.43	\$27.76	\$29.15	\$30.62	\$32.15	\$33.76
LICENSED VOCATIONAL NURSE 2-PH	\$21.73	\$22.82	\$23.96	\$25.16	\$26.43	\$27.76	\$29.15	\$30.62	\$32.15	\$33.76
LITERACY PROGRAM ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
LITERACY PROGRAM ASSISTANT 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
MANAGEMENT ANALYST 1	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
MANAGEMENT ANALYST 2	\$24.09	\$25.29	\$26.56	\$27.89	\$29.28	\$30.76	\$32.31	\$33.92	\$35.62	\$37.40
MENTORING COORDINATOR	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
MUSEUM REGISTRAR	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
NATURAL RESOURCES ANALYST	\$21.15	\$22.21	\$23.32	\$24.50	\$25.72	\$27.01	\$28.37	\$29.79	\$31.28	\$32.85
NURSE PRACTITIONER	\$47.63	\$50.02	\$52.53	\$55.16	\$57.91	\$60.82	\$63.87	\$67.07	\$70.42	\$73.94
OFFICE ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
OFFICE ASSISTANT 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
OFFICE ASSISTANT 3	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94
OFFICE AUTOMATION ANALYST	\$22.73	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31
OFFICE AUTOMATION SPECIALIST	\$18.72	\$19.66	\$20.64	\$21.69	\$22.78	\$23.92	\$25.12	\$26.38	\$27.71	\$29.10
PARALEGAL 1	\$16.48	\$17.30	\$18.17	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.61
PARALEGAL 2	\$18.17	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.61	\$26.91	\$28.26
PARALEGAL 3	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08	\$30.55
PERMIT TECHNICIAN	\$16.88	\$17.73	\$18.62	\$19.58	\$20.55	\$21.58	\$22.66	\$23.80	\$24.99	\$26.25
PHYSICIAN ASSISTANT	\$47.63	\$50.02	\$52.53	\$55.16	\$57.91	\$60.82	\$63.87	\$67.07	\$70.42	\$73.94
PLANNING TECHNICIAN	\$18.26	\$19.17	\$20.13	\$21.14	\$22.20	\$23.31	\$24.48	\$25.70	\$26.99	\$28.34
PREVENTION AIDE	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
PROG COMPL & TRAINING ANALYST	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08	\$30.55
PROGRAMMER ANALYST	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64	\$35.33
PROJECT MANAGER	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.93
PROPERTY TAX ASSESSMENT SPEC 1	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94
PROPERTY TAX ASSESSMENT SPEC 2	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70
PROPERTY TAX ASSESSMENT TECH	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
PSYCHIATRIC NURSE 1	\$26.79	\$28.15	\$29.55	\$31.04	\$32.60	\$34.24	\$35.95	\$37.75	\$39.65	\$41.64
PSYCHIATRIC NURSE 2	\$30.01	\$31.51	\$33.09	\$34.75	\$36.49	\$38.32	\$40.24	\$42.26	\$44.38	\$46.61
PSYCHIATRIC TECHNICIAN	\$7.81	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08
PUBLIC HEALTH NURSE 1	\$26.79	\$28.15	\$29.55	\$31.04	\$32.60	\$34.24	\$35.95	\$37.75	\$39.65	\$41.64
PUBLIC HEALTH NURSE 2	\$30.01	\$31.51	\$33.09	\$34.75	\$36.49	\$38.32	\$40.24	\$42.26	\$44.38	\$46.61
PUBLIC HEALTH NURSE 3	\$33.22	\$34.89	\$36.64	\$38.48	\$40.41	\$42.44	\$44.56	\$46.79	\$49.14	\$51.60
PUBLIC WORKS SR ENV PLANNER	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88
QUALITY ASSURANCE COORDINATOR	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08	\$38.94
RECORDING SECRETARY	\$15.70	\$16.49	\$17.32	\$18.20	\$19.12	\$20.08	\$21.08	\$22.15	\$23.26	\$24.43
RECORDS MANAGEMENT TECH 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
RECORDS MANAGEMENT TECH 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
REGISTERED DENTAL ASSISTANT 1	\$20.69	\$21.74	\$22.83	\$23.97	\$25.17	\$26.45	\$27.77	\$29.16	\$30.63	\$32.16
REGISTERED DENTAL ASSISTANT 2	\$21.73	\$22.82	\$23.96	\$25.16	\$26.43	\$27.76	\$29.15	\$30.62	\$32.15	\$33.76

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
REGISTERED NURSE 1 - BH	\$26.79	\$28.15	\$29.55	\$31.04	\$32.60	\$34.24	\$35.95	\$37.75	\$39.65	\$41.64
REGISTERED NURSE 1 - PH	\$26.79	\$28.15	\$29.55	\$31.04	\$32.60	\$34.24	\$35.95	\$37.75	\$39.65	\$41.64
REGISTERED NURSE 2 - BH	\$30.01	\$31.51	\$33.09	\$34.75	\$36.49	\$38.32	\$40.24	\$42.26	\$44.38	\$46.61
REGISTERED NURSE 2 - PH	\$30.01	\$31.51	\$33.09	\$34.75	\$36.49	\$38.32	\$40.24	\$42.26	\$44.38	\$46.61
SECRETARY	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
SENIOR BUILDING INSPECTOR	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
SENIOR BUILDING PLNCHK INSP	\$27.55	\$28.94	\$30.39	\$31.91	\$33.51	\$35.19	\$36.95	\$38.81	\$40.75	\$42.79
SENIOR DISTRICT ATTORNEY INVST	\$25.69	\$26.98	\$28.33	\$29.76	\$31.25	\$32.82	\$34.47	\$36.20	\$38.02	\$39.92
SENIOR ENGINEERING TECHNICIAN	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
SENIOR PERMIT TECHNICIAN	\$18.98	\$19.95	\$20.94	\$22.00	\$23.09	\$24.26	\$25.47	\$26.75	\$28.10	\$29.50
SENIOR PLANNER	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88
SENIOR SOCIAL WORKER A	\$26.26	\$27.57	\$28.96	\$30.41	\$31.94	\$33.53	\$35.21	\$36.97	\$38.83	\$40.77
SENIOR SOCIAL WORKER B	\$28.73	\$30.18	\$31.68	\$33.27	\$34.94	\$36.70	\$38.53	\$40.48	\$42.51	\$44.64
SITE MANAGER	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
SOCIAL SERVICES AIDE	\$16.18	\$16.99	\$17.86	\$18.75	\$19.69	\$20.67	\$21.72	\$22.81	\$23.95	\$25.15
SOCIAL WORKER 1	\$20.90	\$21.96	\$23.05	\$24.21	\$25.42	\$26.70	\$28.04	\$29.45	\$30.92	\$32.48
SOCIAL WORKER 2	\$23.04	\$24.20	\$25.41	\$26.69	\$28.03	\$29.44	\$30.91	\$32.47	\$34.10	\$35.80
SOCIAL WORKER 3	\$25.18	\$26.46	\$27.78	\$29.17	\$30.64	\$32.17	\$33.78	\$35.48	\$37.26	\$39.12
SOLID WASTE PROGRAM MANAGER	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
STAFF SERVICES ANALYST 1	\$22.46	\$23.58	\$24.76	\$26.01	\$27.32	\$28.69	\$30.14	\$31.64	\$33.23	\$34.90
STAFF SERVICES ANALYST 2	\$24.75	\$26.00	\$27.31	\$28.68	\$30.12	\$31.63	\$33.22	\$34.89	\$36.64	\$38.48
STAFF SERVICES SPECIALIST	\$21.67	\$22.76	\$23.90	\$25.09	\$26.35	\$27.66	\$29.06	\$30.52	\$32.06	\$33.66
SUBSTANCE USE DISORDER SPEC 1	\$20.07	\$21.07	\$22.14	\$23.25	\$24.42	\$25.64	\$26.93	\$28.28	\$29.69	\$31.19
SUBSTANCE USE DISORDER SPEC 2	\$22.14	\$23.25	\$24.42	\$25.64	\$26.93	\$28.28	\$29.69	\$31.19	\$32.76	\$34.40
TELECOMMUNICATIONS TECHNICIAN	\$22.72	\$23.87	\$25.06	\$26.33	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30
TREAS/TAX COLLECTIONS OFFCR 1	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08	\$30.55
TREAS/TAX COLLECTIONS OFFCR 2	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
TREASURERTAX SPECIALIST 1	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94
TREASURERTAX SPECIALIST 2	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70
TREASURERTAX TECHNICIAN	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28
VETERANS SERVICE REP 1	\$15.70	\$16.49	\$17.32	\$18.20	\$19.12	\$20.08	\$21.08	\$22.15	\$23.26	\$24.43
VETERANS SERVICE REP 2	\$17.30	\$18.18	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.62	\$26.91
VICTIM/WITNESS ADVOCATE	\$15.69	\$16.48	\$17.30	\$18.17	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40
WELFARE FRAUD INVESTIGATOR 1	\$22.78	\$23.92	\$25.12	\$26.38	\$27.71	\$29.10	\$30.57	\$32.10	\$33.70	\$35.39
WELFARE FRAUD INVESTIGATOR 2	\$24.70	\$25.94	\$27.23	\$28.61	\$30.04	\$31.54	\$33.13	\$34.79	\$36.53	\$38.37

County of Plumas
Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142
and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-_____

OE3 MID-MANAGEMENT

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
	HOURLY RATE									
A&D PROG CLINICIAN/SUPERVISOR	\$30.47	\$32.00	\$33.60	\$35.29	\$37.06	\$38.92	\$40.87	\$42.92	\$45.07	\$47.32
ALCOHOL & DRUG PROG CHIEF	\$30.47	\$32.00	\$33.60	\$35.29	\$37.06	\$38.92	\$40.87	\$42.92	\$45.07	\$47.32
ALTERNATIVE SENTENCING MANAGER	\$26.29	\$27.60	\$28.99	\$30.44	\$31.97	\$33.57	\$35.25	\$37.02	\$38.88	\$40.83
ANIMAL CONTROL SUPERVISOR	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70
ASSESSORS OFFICE MANAGER	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
ASSISTANT BUILDING OFFICIAL	\$30.47	\$32.00	\$33.60	\$35.29	\$37.06	\$38.92	\$40.87	\$42.92	\$45.07	\$47.32
ASSISTANT COUNTY ASSESSOR	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.93
ASSISTANT DISTRICT ATTORNEY	\$45.84	\$48.13	\$50.55	\$53.08	\$55.74	\$58.53	\$61.47	\$64.54	\$67.78	\$71.18
ASSISTANT PLANNING DIRECTOR	\$30.47	\$32.00	\$33.60	\$35.29	\$37.06	\$38.92	\$40.87	\$42.92	\$45.07	\$47.32
ASST COUNTY CLERK-RECODER	\$27.30	\$28.67	\$30.10	\$31.60	\$33.19	\$34.86	\$36.60	\$38.45	\$40.37	\$42.40
ASST DIR DEPT OF CHILD SUP SVC	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
ASST DIR OF PUBLIC WORKS	\$31.99	\$33.59	\$35.28	\$37.05	\$38.91	\$40.86	\$42.91	\$45.06	\$47.31	\$49.68
ASST DIRECTOR OF PUBLIC HEALTH	\$38.89	\$40.84	\$42.89	\$45.04	\$47.29	\$49.66	\$52.15	\$54.78	\$57.51	\$60.39
ASST TREASURER/TAX COLLECTOR	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.93
BH ADMIN SERVICES OFFICER	\$34.30	\$36.01	\$37.81	\$39.71	\$41.70	\$43.79	\$45.98	\$48.29	\$50.72	\$53.26
BH AOD PROGRAM ADMIN	\$37.50	\$39.39	\$41.37	\$43.44	\$45.61	\$47.90	\$50.30	\$52.83	\$55.47	\$58.25
BH CONTINUING CARE COORDINATOR	\$34.30	\$36.01	\$37.81	\$39.71	\$41.70	\$43.79	\$45.98	\$48.29	\$50.72	\$53.26
BH QUAL IMPROVEMENT/COMPL MGR	\$37.50	\$39.39	\$41.37	\$43.44	\$45.61	\$47.90	\$50.30	\$52.83	\$55.47	\$58.25
BH UNIT SUPERVISOR	\$34.30	\$36.01	\$37.81	\$39.71	\$41.70	\$43.79	\$45.98	\$48.29	\$50.72	\$53.26
BH UNIT SUPERVISOR-NURSING	\$34.30	\$36.01	\$37.81	\$39.71	\$41.70	\$43.79	\$45.98	\$48.29	\$50.72	\$53.26
BLDG/GRDS MAINT SUPERVISOR 1	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70	\$31.18
BLDG/GRDS MAINT SUPERVISOR 2	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70	\$31.18	\$32.74
BUILDING OFFICIAL	\$33.58	\$35.26	\$37.03	\$38.89	\$40.84	\$42.89	\$45.04	\$47.29	\$49.66	\$52.15
CHIEF APPRAISER	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88
CHIEF CODE ENFORCEMENT OFFICER	\$29.30	\$30.78	\$32.33	\$33.94	\$35.64	\$37.42	\$39.30	\$41.27	\$43.34	\$45.51
CHIEF DEP PUB GRDN/CONSERVATOR	\$25.18	\$26.46	\$27.78	\$29.17	\$30.64	\$32.17	\$33.78	\$35.48	\$37.26	\$39.12
CHILDRENS SERVICES COORDINATOR	\$29.76	\$31.25	\$32.82	\$34.47	\$36.20	\$38.01	\$39.91	\$41.91	\$44.01	\$46.22
COMMUNITY CARE CASE MANAGER	\$18.17	\$19.09	\$20.05	\$21.05	\$22.12	\$23.23	\$24.40	\$25.61	\$26.91	\$28.26
DEPUTY AG COMM/SEALER OF WEIGHTS & MEASURES	\$29.38	\$30.85	\$32.39	\$34.01	\$35.71	\$37.50	\$39.38	\$41.35	\$43.42	\$45.59
DEP DIR/SOC SERV PROGRAM MGR	\$35.04	\$36.81	\$38.65	\$40.59	\$42.62	\$44.75	\$47.00	\$49.35	\$51.82	\$54.42
DEPARTMENT FISCAL OFFICER 1	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
DEPARTMENT FISCAL OFFICER 2	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
DEPUTY DIR OF PUBLIC WORKS	\$29.01	\$30.46	\$31.99	\$33.59	\$35.28	\$37.05	\$38.91	\$40.86	\$42.91	\$45.06
DIRECTOR OF NURSING - PH	\$40.73	\$42.77	\$44.92	\$47.16	\$49.52	\$52.00	\$54.61	\$57.35	\$60.22	\$63.24
DIV DIR VETERANS SVCS OFFICER	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
ELIGIBILITY SUPERVISOR	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
EMPLOYMENT & TRNG WKR SUP	\$26.90	\$28.25	\$29.66	\$31.15	\$32.72	\$34.36	\$36.08	\$37.88	\$39.78	\$41.78
EQUIPMENT MAINT SUPERVISOR	\$23.88	\$25.07	\$26.33	\$27.64	\$29.04	\$30.49	\$32.02	\$33.62	\$35.31	\$37.08
FISCAL SUPPORT COORD	\$18.96	\$19.91	\$20.91	\$21.96	\$23.06	\$24.22	\$25.43	\$26.70	\$28.05	\$29.45
GEO INFO SYSTEM (GIS) COORD	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.93
GRANT COMPLIANCE OFFICER	\$18.71	\$19.65	\$20.63	\$21.68	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.08

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
HEALTH EDUCATION COORDINATOR 2	\$26.32	\$27.63	\$29.03	\$30.48	\$32.01	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88
LIBRARY LITERACY PROGRAM COORD	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
MNTL HLTH SERVICES ACT COORD	\$29.76	\$31.25	\$32.82	\$34.47	\$36.20	\$38.01	\$39.91	\$41.91	\$44.01	\$46.22
OFFICE SUPERVISOR	\$19.29	\$20.26	\$21.28	\$22.36	\$23.47	\$24.65	\$25.89	\$27.18	\$28.55	\$29.98
PERMIT MANAGER	\$21.66	\$22.74	\$23.89	\$25.08	\$26.34	\$27.65	\$29.05	\$30.50	\$32.04	\$33.64
PH ADMIN SERVICES OFFICER	\$34.30	\$36.01	\$37.81	\$39.71	\$41.70	\$43.79	\$45.98	\$48.29	\$50.72	\$53.26
PROGRAM CHIEF-NURSING	\$30.47	\$32.00	\$33.60	\$35.29	\$37.06	\$38.92	\$40.87	\$42.92	\$45.07	\$47.32
PROGRAM MANAGER 1	\$31.71	\$33.30	\$34.97	\$36.73	\$38.57	\$40.51	\$42.54	\$44.67	\$46.90	\$49.25
PROGRAM MANAGER 2	\$33.30	\$34.97	\$36.73	\$38.57	\$40.51	\$42.54	\$44.67	\$46.90	\$49.25	\$51.72
PUBLIC HEALTH PROG DIV CHIEF	\$29.00	\$30.45	\$31.98	\$33.58	\$35.26	\$37.03	\$38.89	\$40.84	\$42.89	\$45.04
PW FISCAL OFF/ADMIN SRVC MGR	\$27.48	\$28.86	\$30.32	\$31.84	\$33.44	\$35.12	\$36.88	\$38.72	\$40.66	\$42.70
PW ROAD MAINTENANCE SUPERVISOR	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94	\$28.28	\$29.70	\$31.18	\$32.74
RECORDS MGMT COORDINATOR	\$18.72	\$19.66	\$20.64	\$21.69	\$22.78	\$23.92	\$25.12	\$26.38	\$27.71	\$29.10
SENIOR SERVICES DIVISION DIR.	\$22.20	\$23.31	\$24.49	\$25.71	\$27.00	\$28.36	\$29.78	\$31.27	\$32.84	\$34.49
SOCIAL SERVICES SUPERVISOR 1	\$27.48	\$28.86	\$30.32	\$31.84	\$33.44	\$35.12	\$36.88	\$38.72	\$40.66	\$42.70
SOCIAL SERVICES SUPERVISOR 2	\$31.71	\$33.30	\$34.97	\$36.73	\$38.57	\$40.51	\$42.54	\$44.67	\$46.90	\$49.25
STAFF SERVICES MANAGER	\$30.46	\$31.99	\$33.59	\$35.28	\$37.05	\$38.91	\$40.86	\$42.91	\$45.06	\$47.31
VICTIM/WITNESS COORDINATOR	\$18.16	\$19.08	\$20.04	\$21.04	\$22.11	\$23.22	\$24.38	\$25.60	\$26.90	\$28.25

County of Plumas Pay Schedule

Effective as of 01/01/2022 per Board of Supervisors Resolution No. 2022-8648; revised as of 2/15/2022 per Ordinance No. 22-1142 and 02/27/2022 per Resolution No. 2022-8664 and adopted by the Board as of March 15, 2022 per Resolution No. 2022-

PROBATION MID-MANAGEMENT

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
DEPARTMENT FISCAL OFFICER 1	\$20.92	\$21.97	\$23.07	\$24.23	\$25.44	\$26.71	\$28.06	\$29.46	\$30.94	\$32.49
DEPARTMENT FISCAL OFFICER 2	\$23.05	\$24.21	\$25.42	\$26.69	\$28.04	\$29.44	\$30.92	\$32.47	\$34.10	\$35.80
SUPERVISING PROBATION OFFICER	\$24.83	\$26.07	\$27.38	\$28.75	\$30.20	\$31.71	\$33.30	\$34.97	\$36.72	\$38.56

County of Plumas
Pay Schedule

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PROBATION ASSC

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ADMINISTRATIVE ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
ADMINISTRATIVE ASSISTANT 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
DEPUTY PROBATION OFFICER 1	\$17.98	\$18.88	\$19.83	\$20.83	\$21.88	\$22.98	\$24.13	\$25.34	\$26.61	\$27.95
DEPUTY PROBATION OFFICER 2	\$19.45	\$20.43	\$21.46	\$22.54	\$23.67	\$24.87	\$26.12	\$27.43	\$28.81	\$30.25
DEPUTY PROBATION OFFICER 3	\$21.44	\$22.52	\$23.65	\$24.85	\$26.09	\$27.40	\$28.77	\$30.22	\$31.73	\$33.33
DETENTION COORDINATOR	\$19.00	\$19.96	\$20.96	\$22.01	\$23.11	\$24.27	\$25.49	\$26.78	\$28.12	\$29.53
LEGAL SERVICES ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
LEGAL SERVICES ASSISTANT 2	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66
MANAGEMENT ANALYST 1	\$21.23	\$22.30	\$23.42	\$24.59	\$25.83	\$27.12	\$28.48	\$29.91	\$31.41	\$32.99
MANAGEMENT ANALYST 2	\$23.61	\$24.80	\$26.04	\$27.34	\$28.71	\$30.16	\$31.67	\$33.26	\$34.93	\$36.67
OFFICE ASSISTANT 1	\$15.00	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27
OFFICE ASSISTANT 2	\$15.75	\$16.54	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43
OFFICE ASSISTANT 3	\$17.36	\$18.23	\$19.14	\$20.10	\$21.11	\$22.16	\$23.27	\$24.43	\$25.66	\$26.94
PROB PROG COORD/ADMIN ASSIST	\$18.89	\$19.84	\$20.84	\$21.89	\$22.99	\$24.14	\$25.35	\$26.62	\$27.96	\$29.36
PROBATION ASSISTANT	\$15.14	\$15.90	\$16.70	\$17.53	\$18.41	\$19.34	\$20.31	\$21.33	\$22.40	\$23.52
PROBATION REPORT WRITER	\$18.05	\$18.96	\$19.91	\$20.91	\$21.96	\$23.06	\$24.22	\$25.43	\$26.70	\$28.05

County of Plumas
Pay Schedule

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SHERIFF EMPLOYEE ASSC

Job Title	HOURLY RATE					L3	L4	L5
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5			
ASSISTANT PROGRAM MANAGER	\$15.40	\$16.17	\$16.98	\$17.85	\$18.74	\$19.68	\$20.66	\$21.71
CORRECTIONAL OFFICER 1	\$18.43	\$19.36	\$20.34	\$21.35	\$22.43	\$23.56	\$24.74	\$25.98
CORRECTIONAL OFFICER 2	\$20.31	\$21.33	\$22.40	\$23.52	\$24.71	\$25.94	\$27.24	\$28.61
CORRECTIONAL SERGEANT	\$22.52	\$23.65	\$24.85	\$26.09	\$27.40	\$28.77	\$30.22	\$31.73
CRIME ANALYST	\$17.33	\$18.20	\$19.12	\$20.08	\$21.09	\$22.15	\$23.26	\$24.44
DEP SHERIFF 2/COM EQUIP COORD	\$28.55	\$29.98	\$31.48	\$33.06	\$34.72	\$36.46	\$38.29	\$40.21
DEPUTY SHERIFF 1	\$20.89	\$21.94	\$23.03	\$24.19	\$25.41	\$26.69	\$28.02	\$29.43
DEPUTY SHERIFF 2	\$23.01	\$24.16	\$25.38	\$26.65	\$27.99	\$29.40	\$30.87	\$32.42
DEPUTY SHERIFF 2-ADVANCED	\$24.22	\$25.43	\$26.70	\$28.05	\$29.45	\$30.94	\$32.49	\$34.12
DEPUTY SHERIFF 2-INTERMEDIATE	\$23.71	\$24.90	\$26.15	\$27.46	\$28.83	\$30.27	\$31.80	\$33.38
SH INVESTIGATOR SERGEANT	\$27.90	\$29.29	\$30.77	\$32.32	\$33.93	\$35.63	\$37.41	\$39.29
SHERIFF DISPATCHER 1	\$18.43	\$19.36	\$20.34	\$21.35	\$22.43	\$23.56	\$24.74	\$25.98
SHERIFF DISPATCHER 2	\$19.68	\$20.67	\$21.71	\$22.80	\$23.93	\$25.14	\$26.41	\$27.75
SHERIFF EMERGENCY SERVICES & TRAINING COORD.	\$22.55	\$23.68	\$24.88	\$26.12	\$27.44	\$28.82	\$30.26	\$31.78
SHERIFF INVESTIGATOR	\$24.75	\$26.00	\$27.31	\$28.68	\$30.12	\$31.63	\$33.22	\$34.89
SHERIFF INVESTIGATOR SERGEANT	\$30.17	\$31.66	\$33.26	\$34.93	\$36.68	\$38.53	\$40.46	\$42.49
SHERIFF INVESTIGATOR-ADVANCED	\$26.05	\$27.36	\$28.73	\$30.18	\$31.69	\$33.28	\$34.95	\$36.71
SHERIFF INVESTIGATOR-INTERMED	\$25.50	\$26.78	\$28.12	\$29.52	\$31.01	\$32.56	\$34.20	\$35.91
SHERIFF SERGEANT	\$25.99	\$27.31	\$28.68	\$30.11	\$31.63	\$33.21	\$34.88	\$36.62
SHERIFF SERGEANT-ADVANCED	\$28.03	\$29.44	\$30.91	\$32.47	\$34.10	\$35.80	\$37.59	\$39.47
SHERIFF SERGEANT-INTERMEDIATE	\$27.42	\$28.80	\$30.24	\$31.76	\$33.35	\$35.02	\$36.79	\$38.62
SHERIFF SERVICES ASSISTANT 1	\$16.64	\$17.47	\$18.35	\$19.26	\$20.23	\$21.25	\$22.31	\$23.43
SHERIFF SERVICES ASSISTANT 2	\$18.34	\$19.25	\$20.22	\$21.24	\$22.30	\$23.42	\$24.60	\$25.83

County of Plumas
Pay Schedule

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SHERIFF EMPLOYEE ASSC MID-MGMT

Job Title	HOURLY RATE				
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
	L1	L2	L3	L4	L5
ASST DIR OF EMERGENCY SERVICES	\$23.53	\$24.71	\$25.95	\$27.25	\$28.62
COMMUNICATIONS SUPER ADVANCED	\$23.80	\$24.99	\$26.25	\$27.56	\$28.95
COMMUNICATIONS SUPER INTERMED	\$23.34	\$24.51	\$25.75	\$27.04	\$28.39
COMMUNICATIONS SUPERVISOR	\$22.66	\$23.80	\$24.99	\$26.25	\$27.56
JAIL COMMANDER	\$32.44	\$34.08	\$35.79	\$37.58	\$39.46
SH INV SGT/CODE COMPLIANCE SUP	\$32.44	\$34.08	\$35.79	\$37.58	\$39.46
SHERIFF ADMIN SERGEANT	\$30.17	\$31.66	\$33.26	\$34.93	\$36.68
SHERIFF FISCAL OFFICER 1	\$23.20	\$24.36	\$25.58	\$26.88	\$28.22
SHERIFF FISCAL OFFICER 2	\$27.39	\$28.76	\$30.21	\$31.73	\$33.32
SHERIFF PATROL COMMANDER	\$32.44	\$34.08	\$35.79	\$37.58	\$39.46
SHERIFFS DEP/TRAINING/POL ADV	\$33.23	\$34.90	\$36.64	\$38.49	\$40.43
SHERIFFS SPECIAL OPS SGT	\$30.17	\$31.66	\$33.26	\$34.93	\$36.68

County of Plumas
Pay Schedule

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UNDERSHERIFF

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Hourly Rate
UNDERSHERIFF	\$34.21	\$35.93	\$37.73	\$39.62	\$41.61	L1 \$43.70
						L2 \$45.89

L3
\$48.19

L4
\$50.60

L5
\$53.13

**PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION**

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268
John Mannle, P.E., Director of Public Works; Sean Graham, Solid Waste Manager

CONSENT AGENDA REQUEST

For the March 15, 2022 Regular Meeting of the Board of Supervisors

March 7, 2022

To: Honorable Board of Supervisors 
From: *FOR:* *Rob Thorman, Assistant Director* *RT*
John Mannle, Director of Public Works

Subject: Approval of Professional Services Agreement between Vestra Resources, Inc. and Plumas County Public Works for gas monitoring compliance and reporting for Chester Landfill.

PREFACE

Plumas County Department of Public Works has had an ongoing agreement with Vestra Resources, Inc. to fulfill various State-required reporting needs. The existing three year contract expired December 31, 2021. The attached agreement is to continue the necessary compliance support work required by the State.

The attached Professional Services Agreement, approved as to form by County Counsel, establishes a three year contract between Vestra Resources, Inc. and Plumas County for gas monitoring compliance and reporting for Chester Landfill. The term for this contract commences retroactively from January 1, 2022 to December 31, 2024.

The total compensation for this contract shall not exceed \$24,018. The source of funding for this contract is the Plumas County Public Works Solid Waste Fund and does not involve Plumas County general funds.

RECOMENDATION

Plumas County Public Works staff respectfully recommends that the Honorable Board of Supervisors authorize the Public Works Director and the Chair of the board of Supervisors to execute the attached Professional Services Agreement, not to exceed \$24,018.

ATTACHMENT

Vestra Resources, Inc. Gas Monitoring Agreement

**PROFESSIONAL SERVICES AGREEMENT
FOR
GAS MONITORING COMPLIANCE AND REPORTING FOR CHESTER LANDFILL**

THIS AGREEMENT is made by and between the **COUNTY OF PLUMAS**, a political subdivision of the State of California, by and through its **DEPARTMENT OF PUBLIC WORKS** (hereinafter referred to as "County"), and **VESTRA RESOURCES, INC.**, a California corporation (hereinafter referred to as "Consultant").

The parties agree as follows:

1. **Scope of Work.** Consultant shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Consultant for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B and associated fee schedule set forth in Exhibit C, attached hereto. The total amount paid by County to Consultant under this Agreement shall not exceed Twenty Four Thousand and Eighteen Dollars (\$24,018.00).
3. **Term.** The term of this agreement shall be from January 1, 2022 through December 31, 2024, pursuant to the project schedule set forth in Exhibit D attached hereto, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from January 1, 2022 to the date of approval of this Agreement by the Board of Supervisors.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Consultant or furnish any other consideration under this Agreement and Consultant shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Consultant to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Consultant acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Consultant shall guarantee

all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Consultant agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. **Amendment.** This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Consultant shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Consultant or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Consultant shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. **Insurance.** Consultant agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability

coverage (including non-owned automobiles) shall meet the following requirements:

- i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
- ii. All coverage available under such policy to Consultant, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Consultant's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Consultant's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Consultant's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Consultant carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Consultant shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Consultant shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Consultant shall verify subcontractor's compliance.

10. Licenses and Permits. Consultant represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Consultant to practice its profession and to perform its duties and obligations under this Agreement. Consultant represents and warrants to County that Consultant shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Consultant or its principals to practice its professions and to perform its duties and obligations under this Agreement.
11. Relationship of Parties. It is understood that Consultant is not acting hereunder as an employee of the County, but solely as an independent contractor. Consultant, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Consultant has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Consultant and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Professional Services Contract. Consultant represents and warrants that Consultant customarily and regularly exercises discretion and independent judgment in the performance of the services, and that those services fall within those stated in California Labor Code section 2778. Consultant represents and warrants that Consultant maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Consultant shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Consultant shall determine the method, means and manner of performance including, but not limited to, such matters as outlined in Exhibit "A" without restriction by County. County is interested only in the results to be achieved from Consultant's performance of the services Consultant shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Consultant shall have the right to provide the same or similar services to entities other than County without restriction, and holds themselves out to as available to perform the same type of work. County shall have no authority, control, or liability regarding Consultant's performance or activities before or after each instance, wherein, Consultant may perform under this Agreement. Consultant will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys' fees) arising out of any material breach by Consultant of any representation, warrant or agreement made by Consultant hereunder or arising out of Consultant's services.
13. Assignment. Consultant may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. Non-discrimination. Consultant agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.

15. Choice of Law. The laws of the State of California shall govern this agreement.
16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Consultant represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Consultant.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Department of Public Works
County of Plumas
1834 East Main St.
Quincy, CA, 95971
Attention: John Mannie, P.E., Director of Public Works; Sean Graham, Solid Waste Program Manager

Consultant:

Vestra Resources, Inc.
5300 Aviation Dr.

Redding, CA, 96002

Attention: Wendy Johnston, P.E., Vice President

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Consultant represents that he or she is fully authorized to execute and deliver this Agreement.
25. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Consultant agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
26. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONSULTANT:

Vestra Resources, Inc., a California corporation

By: _____

Arthur Stackhouse

Chief Executive Officer

Date signed:

By: _____

Kimberly Wilkes

Chief Financial Officer

Date signed:

COUNTY:

County of Plumas, a political subdivision of the State of California

APROVED AS TO SCOPE OF WORK:

By: _____

John Mannle, P.E.

Director of Public Works

Date signed:

By: _____

Kevin Goss

Chair, Board of Supervisors

Date Signed:

ATTEST:

By: _____

Heidi White

Clerk of the Board of Supervisors

Date Signed:

Approved as to form:



3/1/2022

Joshua Brechtel
Deputy County Counsel I

_____ COUNTY INITIALS _____

- 7 -

CONSULTANT INITIALS _____

Exhibit "A"
SCOPE OF WORK
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2022-2024

SCOPE OF WORK

Task 1 Landfill Gas Monitoring

Under the Landfill Gas Monitoring Plan submitted to CalRecycle in September 2010 and approved via email in November 2010, Plumas County is required to conduct quarterly monitoring of methane concentrations in Gas Probes GP-1 through GP-7. Under the original plan proposed to CalRecycle in April 2010, Monitoring Wells CL-1, CL-2, CL-4A, and CL-5 were to be monitored in lieu of installing additional gas probes. The original monitoring plan also proposed sampling only be performed only annually. CalRecycle deemed this proposal inadequate and required the installation of additional gas probes (GP-4 through GP-7) and quarterly monitoring. Gas Probes GP-4 through GP-7 were installed in the summer of 2010. Gas Probes GP-1 through GP-3 are inoperable and have been removed from the monitoring program.

The updated Waste Discharge Requirements (WDR Order No. R5-2019-0072) issued by the Central Valley Regional Water Quality Control Board (RWQCB) for the Chester Landfill also require quarterly monitoring of Gas Probes GP-4 through GP-7. This monitoring includes field parameters methane, carbon dioxide, and oxygen along with volatile organic compounds (VOC). VESTRA requested in the First Semi-Annual 2021 Monitoring Report on your behalf that VOC monitoring be performed only in the event of methane detection in one of the gas probes. As of this writing, the RWQCB has not responded to this request. If the RWQCB approves this request, and methane remains undetectable in the onsite gas probes, this Estimate includes the cost of two VOC sampling events as a contingency.

The methane concentration at Gas Probes GP-4 through GP-7 will be measured using an appropriately calibrated gas meter. Given the elevation of the site at 5100 feet, calibration immediately prior to analysis is necessary. The cost under this task includes the usage of a portable gas meter supplied and operated by VESTRA. This is billed at a rate of \$50 per day, which covers wear and tear on the meter, calibration gas, and replacement of sensors. The estimated cost for this task assumes four site visits per year for the performance of quarterly landfill gas monitoring with two longer events over the three-year contract term to cover possible VOC monitoring. Travel time and mileage costs are also included in this estimate.

Task 2 Data Evaluation and Reporting

The results of the methane monitoring will be submitted to the County along with field and calibration logs. It is our understanding that the County has been reporting these results directly to CalRecycle. Results are required to be submitted annually. Monitoring results will also be included in semi-annual and annual WDR monitoring reports submitted to the RWQCB.

Task 3 **Laboratory Analytical**

As discussed under Task 1, the WDRs for the site require quarterly monitoring of the gas probes for VOCs. This was performed in April 2021 and the results included in the First Semi-Annual 2021 Monitoring Report. Along with the VOC results, the report included a request that VOCs only be monitored in the future in the event of methane detections in the gas probes. The RWQCB has not acted on this request but has also not required ongoing VOC monitoring. We anticipate the request to reduce VOC monitoring will ultimately be approved. However, in the event of methane detection in the gas probes, VOC monitoring may be required. For this reason, laboratory analytical costs for two VOC monitoring events are included in this estimate. The laboratory analytical costs are given in Table 1.

Table 1 LANDFILL GAS VOC ANALYSIS COST ESTIMATE					
Number of Events	Samples per Event	Constituents	Method	Unit Cost	Total
2	4	VOC Short List ¹	EPA TO-15	\$840	\$1,680
					Cost Per Event \$966
					Total Estimated Cost \$1,932

Notes:

1 Includes list of VOC compounds attached to this exhibit

2 Total includes standard industry markup on laboratory cost

If collected, landfill gas VOC samples will be submitted under chain-of-custody documentation to a State-licensed analytical laboratory that specializes in these analyses. Summa canisters and other sampling apparatus are supplied by the laboratory and are included in the costs summarized in Table 1.

Task 4 **Project Management**

Project management activities generally include, but are not limited to, coordination of monitoring activities, discussions with Plumas County staff and regulatory agencies, and other professional support necessary to ensure compliance with relevant regulations.

Exhibit “B”

COST ESTIMATE

LANDFILL GAS MONITORING - CHESTER LANDFILL

YEARS 2022-2024 SCOPE OF WORK

The estimated costs to complete the work are summarized in Table 1.

Table 1		COST ESTIMATE		
Task No./ Description		2022	2023	Estimated Costs
Task 1 Landfill Gas Monitoring				
Fieldwork – Sample Collection		\$2,800	\$2,800	\$2,800
Expenses (Including Meter Consumables and Mileage)		\$600	\$600	\$600
Task 1 - Subtotal		\$3,400	\$3,400	\$3,400
Task 2 Data Evaluation and Reporting				
Annual Landfill Gas Monitoring Report		\$3,000	\$3,000	\$3,000
Task 2 - Subtotal		\$3,000	\$3,000	\$3,000
Task 3 Laboratory Analytical				
Laboratory VOC Analysis (Two Events During Contract Term)		\$966	\$966	--
Task 3 - Subtotal		\$966	\$966	--
Task 4 Project Management				
Project coordination, planning, correspondence, and regulatory interaction		\$640	\$440	\$450
Task 4 - Subtotal		\$640	\$440	\$450
Fiscal Year Totals		\$8,006	\$8,006	\$8,006

Notes:

Costs presented are estimated costs and may vary based on responses from the governmental agencies or parameters outside of VESTRA's control. The work will be performed on a time-and-materials basis at the rates shown in the attached VESTRA 2022 Rate Schedule. Additional activities and/ or requirements requested by the client or outside agencies will be addressed by a contract addendum at that time.

Exhibit "C"
RATE SCHEDULE
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2022-2024

VESTRA

2022 VESTRA RATE SCHEDULE	
Staff Classification	Per Hour
Environmental Services	
Environmental Technician	\$85.00 - \$95.00
Environmental Scientist	\$95.00 - \$120.00
Regulatory Compliance Specialist	\$90.00 - \$120.00
Environmental GIS Analyst	\$90.00 - \$120.00
Environmental GIS Specialist	\$125.00 - \$155.00
Associate Geologist	\$95.00 - \$120.00
Associate Hydrologist	\$95.00 - \$120.00
Regulatory Biologist	\$85.00 - \$110.00
Senior Biologist	\$120.00 - \$150.00
Senior Environmental Scientist	\$100.00 - \$150.00
Senior Regulatory Compliance Specialist	\$120.00 - \$180.00
Professional Geologist	\$120.00 - \$170.00
Professional Hydrologist	\$140.00 - \$190.00
Project Manager	\$140.00 - \$190.00
Senior Project Manager	\$165.00 - \$190.00
Senior Consultant	\$165.00 - \$190.00
Principal Consultant	\$165.00 - \$190.00
Engineering Services	
Engineering Technician	\$55.00 - \$100.00
Associate Engineer	\$90.00 - \$120.00
Professional Land Surveyor	\$140.00 - \$160.00
Senior Engineer	\$145.00 - \$190.00
Survey Crew	\$190.00 - \$230.00
GPS Survey	\$190.00
Administration	
Admin Clerk/ Document Production Technician	\$40.00 - \$65.00
Admin Supervisor I/ Document Production Supervisor	\$75.00 - \$90.00
Equipment Classification Rates	
Small Format Color Printer – Color Copies	\$1.00/copy
Small Format Color Printer – Black & White	\$0.50/copy
Small Format Black & White Printer	\$0.15/copy
Vehicle Mileage	Varies
Per Diem	
Lodging (per person/day)	Varies
Meals and Incidentals (per person/day)	Varies

Project Materials/Travel Expenses: Billed as direct reimbursement plus 15%.

Overtime: Days exceeding 8 hours will result in higher bill-out rates not to exceed the ranges for the above categories.

Subcontractors: Billed as direct reimbursement plus 15%.

Terms: Due and Payable upon Receipt; 1 ¾% per month (21% per annum) finance charge will be added to any balance 30 days past due.

Exhibit "D"
PROJECT SCHEDULE
LANDFILL GAS MONITORING - CHESTER LANDFILL
YEARS 2022-2024

Year 1 (Calendar Year 2022)

- Landfill Gas Monitoring
 - Landfill gas analysis (Four events, once per quarter)
 - Four days multi-gas meter usage including consumables
 - Possible VOC sampling event if methane detected
- Preparation and submittal of annual LFG monitoring report to CalRecycle
 - Due January 31
 - Data also included in semi-annual WDR reports

Year 2 (Calendar Year 2023)

- Landfill Gas Monitoring
 - Landfill gas analysis (Four events, once per quarter)
 - Four days multi-gas meter usage including consumables
 - Possible VOC sampling event if methane detected
- Preparation and submittal of annual LFG monitoring report to CalRecycle
 - Due January 31
 - Data also included in semi-annual WDR reports

Year 1 (Calendar Year 2024)

- Landfill Gas Monitoring
 - Landfill gas analysis (Four events, once per quarter)
 - Four days multi-gas meter usage including consumables
- Preparation and submittal of annual LFG monitoring report to CalRecycle
 - Due January 31
 - Data also included in semi-annual WDR reports



Item 2G

DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

NEAL CAIAZZO
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368
Toll Free: (800) 242-3338

DATE: MARCH 2, 2022
TO: HONORABLE BOARD OF SUPERVISORS
FROM: NEAL CAIAZZO, DIRECTOR
DEPARTMENT OF SOCIAL SERVICES
SUBJ: BOARD AGENDA ITEM FOR MARCH 15, 2022, CONSENT AGENDA
RE: APPROVAL OF PURCHASE OF SERVICE AGREEMENT WITH DEPARTMENT
OF JUSTICE FOR CRIMINAL OFFENDER RECORD INFORMATION (CORI)

It is Recommended that the Board of Supervisors

Approve and Ratify the enclosed agreement between the Department of Social Services and the Department of Justice for Criminal Offender Record Information (CORI). Authorize the Board Chair to sign a purchase of service agreement with the Department of Justice for Criminal Offender Record Information (CORI).

Background and Discussion

When a child is removed from the home of his/her parent(s) by a Child Protective Services social worker because the home is unsafe, one of the first things the social worker will consider is whether or not there is a suitable relative that the child can be placed with as an alternative to placement in a foster home. If such a relative placement is available and the relative agrees to take the child or children, the relative must first undergo a criminal background check in order for the child to be placed with them.

The Department of Social Services has maintained an ongoing purchasing agreement with the Department of Justice which enables us to obtain criminal offender records. The matter before the Board is to approve the continuation of this agreement for a period of two years effective January 1, 2022.

Financial Impact

The maximum value of this agreement is \$1,000 per month. Funds to support this agreement are included in the proposed Departmental budget.

Copy: PCDSS Management Staff (cover memo only)

Enclosure

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

20222023

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

PLUMAS COUNTY DEPARTMENT OF SOCIAL SERVICES

CONTRACTOR NAME

Department of Justice (DOJ)

2. The term of this Agreement is:

START DATE

JANUARY 1, 2022

THROUGH END DATE

DECEMBER 31, 2023

3. The maximum amount of this Agreement is:

\$36,000.00 (not to exceed \$1,000.00/month) Thirty Six Thousand Dollars and Zero Cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	2
Exhibit B	Budget Detail and Payment Provisions	2
Exhibit C *	General Terms and Conditions	1
+		
-		

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Department of Justice

CONTRACTOR BUSINESS ADDRESS 1300 I Street, Room 810	CITY Sacramento	STATE CA	ZIP 95814
PRINTED NAME OF PERSON SIGNING Chris Ryan	TITLE Chief, Division of Operations		
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED		

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

PLUMAS COUNTY DEPARTMENT OF SOCIAL SERVICES (PCDSS)

CONTRACTING AGENCY ADDRESS 270 COUNTY HOSPITAL RD, SUITE 207	CITY QUINCY	STATE CA	ZIP 95971		
PRINTED NAME OF PERSON SIGNING KEVIN GOSS	TITLE CHAIR, BOARD OF SUPERVISORS				
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED				
CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable)				

Approved as to form:



Joshua Brechtel
Deputy County Counsel I

EXHIBIT A **SCOPE OF WORK**

The Plumas County Department of Social Services, hereinafter referred to as PCDSS and the Department of Justice, hereinafter referred to as DOJ, hereby enter into this agreement for the purpose of submitting fingerprint images and related information electronically and having the DOJ provide the PCDSS with DOJ and FBI Criminal Offender Record Information (CORI).

1. DOJ Responsibilities:

- A. The DOJ is responsible to receive and process the PCDSS CORI requests via electronic submissions. The DOJ shall provide the PCDSS with the following information when the DOJ receives and processes CORI requests submitted by PCDSS, for Plumas County Department of Social Services:

DOJ CORI or a no record response and (if authorized) subsequent arrest notifications
 FBI CORI or a no record response for initial submissions (as applicable)
 Child Abuse Central Index (CACI – as applicable)
 Peace Officer Carry Concealed Weapon (CCW – as applicable)
 Other – Custodian of Records (COR – as applicable)

B. The DOJ is responsible to receive and process CORI requests submitted by PCDSS on behalf of an applicant and/or an applicant agency. The DOJ shall provide the applicant and/or the applicant agency with the CORI requested and submitted through PCDSS.

2. The PCDSS Responsibilities:

- A. The PCDSS will request CORI electronically. The PCDSS is statutorily authorized to request and receive CORI under ORI Number A1519. Accordingly, the DOJ will deal exclusively with the PCDSS for all issues associated with these responses.
- B. The PCDSS agrees to maintain the confidentiality of all information submitted to the DOJ and of all DOJ and FBI no record responses or CORI received from the DOJ. The PCDSS, any official or employee of the PCDSS, shall not divulge any State or Federal level CORI information provided by the DOJ, except upon written authorization of the DOJ.
- C. The PCDSS, if operating a live scan device, will also be responsible for payment if their live scan operator fails to input a billing/customer account number or inputs an incorrect billing/customer account number and/or applicant agency information, and the DOJ cannot determine which agency should be billed for the transaction.

3. The contact representatives during the term of this agreement will be:

Program Inquiries:

Requesting Agency:

PCDSS
Plumas County Department of Social Services

Name: Neal Caiazzo

Address: 270 County Hospital Rd, Ste.207
Quincy, CA 95971

Phone: 530-283-6350

FAX: 530-283-6368

E-Mail: nealcaiazzo@countyofplumas.com

Providing Agency:

DEPARTMENT OF JUSTICE (DOJ)
CJIS/ASP – eBilling Unit

Name: DOJ Contract Analyst

Address: PO Box 160608
Sacramento, CA 95816-0608

Phone: None

FAX: None

E-Mail: doj.appbill@doj.ca.gov

Contract inquiries:

Requesting Agency:

PCDSS
Plumas County Department of Social Services

Name: Christine Renteria

Address: 270 County Hospital Rd, Ste.207
Quincy, CA 95971

Phone: 530-283-6462

FAX: 530-283-6368

E-Mail: christinerenteria@countyofplumas.com

Providing Agency:

DEPARTMENT OF JUSTICE (DOJ)
CJIS/ASP – eBilling Unit

Name: DOJ Contract Analyst

Address: PO Box 160608
Sacramento, CA 95816-0608

Phone: None

FAX: None

E-Mail: doj.appbill@doj.ca.gov

4. Either party reserves the right to terminate this agreement without cause upon thirty (30) days written notice to the other party. No amendment or variation of the terms of this agreement shall be valid unless made in writing, signed by both parties, and approved as required. An oral understanding or agreement that is not incorporated into this agreement is not binding on either of the parties.

5. This agreement shall be subject to the examination and audit of the California State Auditor for a period of three years after final payment under this agreement (Government Code Section 8546.7).

This agreement shall be governed by the laws of the State of California and shall be interpreted according to California law.

EXHIBIT B **Invoicing and Payment Provisions**

Invoicing

Under the provisions of Penal Code section 11105, the DOJ is authorized to charge agencies requesting CORI a fee sufficient to cover the cost of processing. It is understood that CORI requests will be processed by the DOJ at the rates established by State and Federal agencies. These rates are subject to change with 30-days written notice.

Current CORI costs and related fees:

State Level Response	\$32	X
Federal Level Response	\$17	X
Federal Level Response (Volunteer)	\$15	
Child Abuse Central Index (CACI)	\$15	X
Trustline CACI	\$15	X
Adoption CACI	\$15	X
Peace Officer Carry Concealed Weapon (CCW)	\$19	
Employment CCW	\$22	
Private Patrol/Security Guard CCW	\$38	
Standard CCW	\$44	
Judge CCW	\$66	
Reserve/Custodial Peace Officer CCW	\$88	
Entertainment CCW	\$48	
Military Assault Weapon	\$22	
Fingerprint Roller Certification	\$25	
Record Review	\$25	
DSS Fee	\$10	
CS DSS Fee	\$20	
Check Casher License	\$50	
Secondhand Dealer License	\$300	
Pawnbroker License	\$300	
Custodian of Records Approval Letter	\$30	X

CORI submissions specific to the PCDSS, as delineated in paragraph 1. A. of Exhibit A, are indicated here with an X.

The PCDSS agrees to compensate the DOJ for services rendered upon receipt of the DOJ invoice. All invoices will state the services provided, the time period covered, the contract number, and the billing/customer account number, 144944, with a tear-off bottom that must be returned with payment. The PCDSS is responsible for the use of its billing/customer account number. All costs associated to the billing/customer account number will be the responsibility of the PCDSS, and reflected on the DOJ invoice. The total amount payable for each invoice shall not exceed the sum of the costs for each CORI request submitted for the period covered by the invoice excluding corrections, other changes, or amounts overdue.

The DOJ will mail invoices to the following address:

Plumas County Department of Social Services
ATTN: Fiscal Department
270 County Hospital Rd, Suite 207
Quincy, CA 95971

Budget Contingency Clause

It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this agreement does not appropriate sufficient funds for the program, this agreement shall be of no further force and effect. In this event, the business/entity shall have no liability to pay any funds whatsoever to the DOJ or to furnish any other considerations under this agreement and the DOJ shall not be obligated to perform any provisions of this agreement.

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the business/entity shall have the option to either cancel this agreement with no liability occurring to the business/entity, or offer an agreement amendment to the DOJ to reflect the reduced amount.

Prompt Payment Clause

This is an agreement to pay the processing fees associated to the transmission of electronic criminal offender record information requests, including fees incurred by duplicate transmissions or other errors on the part of the PCDSS or its representative(s).

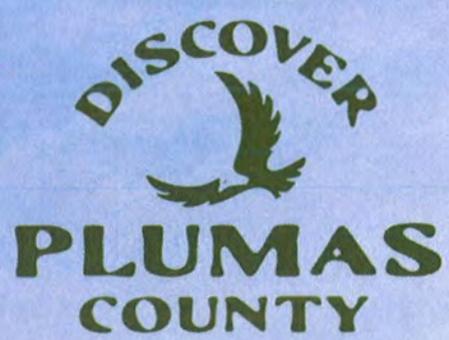
The PCDSS agrees to compensate the DOJ monthly, in arrears, upon receipt of an invoice, computed in accordance with the State Administrative Manual Section 8752 and 8752.1.

Nothing herein contained shall preclude advance payments pursuant to Article I, Chapter 3, Part 1, Division 3, Title 2, of the Government Code.

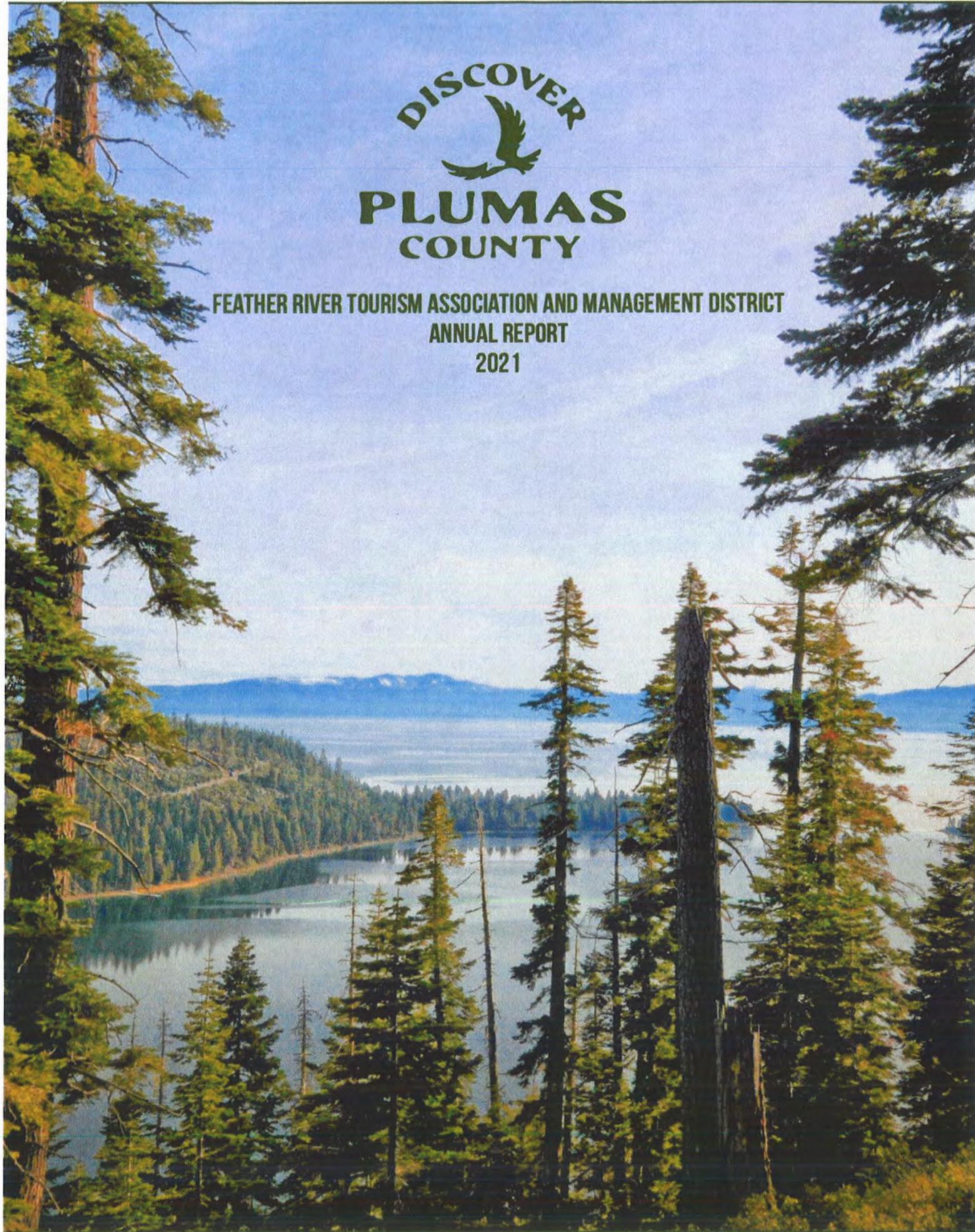
GIA-610

EXHIBIT C

1. APPROVAL: This Agreement is not valid until signed by both parties and approved by the Department of General Services, if required.
2. AUDIT: The agency performing work under this Agreement agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement if it exceeds \$10,000. The agency performing work agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of record retention is stipulated.
3. PAYMENT: Costs for this Agreement shall be computed in accordance with State Administrative Manual Section 8752 and 8752.1.
4. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or agreement not incorporated in the Agreement is binding on any of the parties.
5. SUBCONTRACTING: All subcontracting must comply with the requirements of the State Contracting Manual, Section 3.06.
6. ADVANCE PAYMENT: The parties to this interagency agreement may agree to the advancing of funds as provided in Government Code Sections 11257 through 11263.
7. DISPUTES: The agency performing work under this Agreement shall continue with the responsibilities under this Agreement during any dispute.
8. TIMELINESS: Time is of the essence in this Agreement.
9. NON-PAYMENT OF INVOICES – FUND TRANSACTION REQUEST: In accordance with Government Code Section 11255, the parties agree that when an invoice is not paid by the requested due date to the Contractor (agency providing the service) and the invoice is not disputed by the contracting Department (agency receiving the service), Contractor may send the contracting Department a 30-day notice that it intends to initiate a transfer of funds through a Transaction Request sent to the State Controller's Office. To facilitate a Transaction Request should one be needed, the contracting Department shall no later than 10 business days following execution of this agreement provide data to the Contractor for the appropriation to be charged including: fund number, organization code, fiscal year, reference, category or program, and, if applicable, element, component, and task.



FEATHER RIVER TOURISM ASSOCIATION AND MANAGEMENT DISTRICT
ANNUAL REPORT
2021



Feather River Tourism Association and Management District

Annual Report 2021

VISION:

To realize our area's full potential as a travel destination, the Feather River Tourism Association and Management District (FRTMD) will focus work on improving the quality of life for the people of our communities, through an improved economy, while preserving our natural resources. This effort will steer a new era of development, growth, and opportunity for our residents and business community.

MISSION:

Our mission as the Feather River Tourism Management District (FRTMD) is to increase visitation to lodging businesses in western Plumas County by providing results oriented marketing, advertising and tourism resources.

HISTORY OF THE FRTMD and FRTA

Funding for County-wide tourism promotion was eliminated in 2012 by the Plumas County Board of Supervisors because of budget constraints. A small group of countywide community members began searching for tourism funding options that would be sustainable and effective and the best option was a Tourism Marketing District (TMD), whereby assessments from lodging providers provide funding for marketing. They hired an agency, Civitas, in 2015 to provide the expertise to create a Plumas County TMD at a cost of \$40,000 which was raised through individual loans. For three years, efforts were made to get at least 51% of county wide lodging providers in favor of forming a TMD, but a significant number of eastern Plumas lodging providers were opposed. In 2018 it was decided to form a district with Quincy, Bucks Lake, Feather River Canyon, Indian Valley and Chester/Lake Almanor - leaving out eastern Plumas County. By 2020, 66% of the total assessed lodging providers were in favor of the TMD and 51% was required to form the TMD. The Board of Supervisors passed a resolution to form the Feather River Tourism Marketing District (FRTMD) in fall of 2020 and to begin actual operations on January 1, 2021. The Feather Tourism Association was specified as the owner's association.

2021 ACCOMPLISHMENTS

First assessment funds received

- Tax collector's office began assessing lodging providers in the FRTMD 2% of revenues as specified in the FRTMD Management Plan. First quarter (\$11,286), second quarter (\$42,206) and third quarter (\$55,923) totaling \$108,852 by December, 2021.

January - April 2021.

- A Strategic Plan was completed and approved by FRTA Board. The plan was driven by research utilizing four online focus groups that included over 80 community members.
- Contracted with an accounting firm to ensure financial accountability for funds received.
- Distributed 3 newsletters to stakeholders February, March, and April.

May 2021

- Branding efforts began with Colorola, to produce a name, logo, tagline and overall media deck.

September 2021

- Discover Plumas County selected as the name for the destination marketing organization (DMO). Media deck with logo and tagline was approved by the board. After some negative feedback concerning the logo, a new logo was selected in February, 2022.

October 2021

- Contracted with Granicus to research and collect names of short term vacation rentals not paying TOT or FRTMD assessment. FRTA is working with the tax collector's office to send out non-compliance letters to those lodging providers.
-

November - December 2021

- To overcome the "burn scar" image of the area, 3 marketing videos were funded, produced and distributed in collaboration with the Lake Almanor Area Chamber.
 - Distribution included targeted emailing through Viacom/CBS database, as well as selected television spots.
 - Surveys from distribution respondents yielded marketing insights and recommendations
 - To capture visitors viewing the Discover Plumas County videos, which linked to the present website: Plumascounty.org. The purpose of the landing page was to capture data on video viewers.
 - These videos, plus the raw footage obtained, will be used to create new campaigns in 2022 to be distributed in social media campaigns.
- Contracted for a part time administration/marketing position.
- Increased online presence on social media: Facebook and Instagram
- Requests for proposals were sent out in December for website development and five were received.

ONLINE MARKETING STATISTICS

- The present website - plumascounty.org - which was created by the past Plumas County Visitors Bureau (closed in 2012) has been under the control of volunteers - now part of the Feather River Tourism Association since 2012. The following is analytic data for plumascounty.org from 2012 - 2021 for organic traffic. Shows drop after Visitor Center closed and then gradual increase after volunteers took over and then slight drop in April, 2021 after all eastern Plumas lodging and businesses were removed as required by law because they are not part of the Feather River Tourism Marketing District.

Traffic: Organic vs Paid



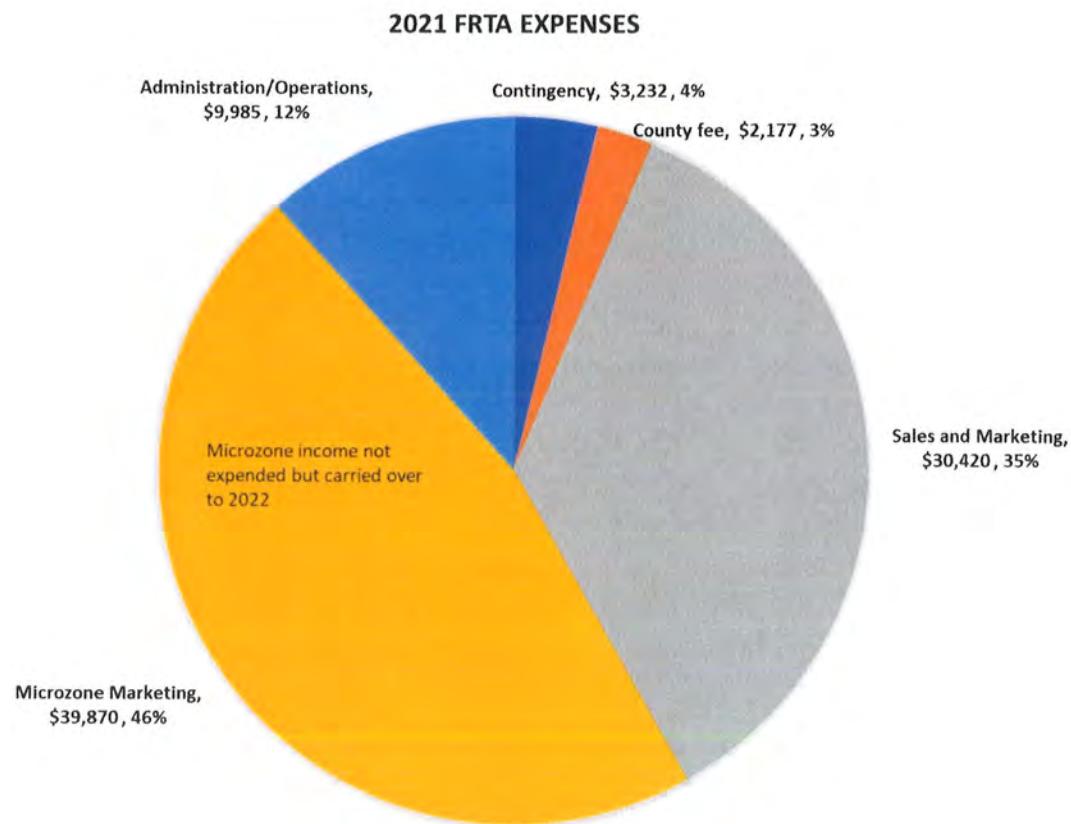
- Google Analytics - Comparing 2020 to 2021 website traffic for [Plumascounty.org](http://plumascounty.org).
 - 92,578 users in 2021 compared to 115,814 users in 2020 or a drop of about 20% - attributed to deleting all eastern Plumas county businesses from the website.
- Rankings by keywords for FRTA website (plumascounty.org) from a mobile device.
 - Plumas County - 3rd after plumascounty.us and wikipedia
 - Lodging in Plumas County - 3rd after paid ads by airbnb and vrbo
 - Hiking in Plumas County - 2nd after Alltrials.com
 - Fall Colors in Northern California - presently ranked 9th.
 - Exploreplumascounty.org does not rank in the top 10 in any of the above categories.
- [Plumascounty.org](http://plumascounty.org) is reaching a primarily new website visitor - about 87% of the traffic in both 2019 and 2020 was new visitors, while 13% was returning visitors. For 2021 99% were new users.
- 2021 - 119 keywords rank in the #1 google category..
- Social media:
 - Facebook - Beginning November, 2021 posting at least 1X per day compared to 1X per week. Increased followers by 100.
 - Instagram - Began posting in November, 2021.

FINANCIAL SUMMARY

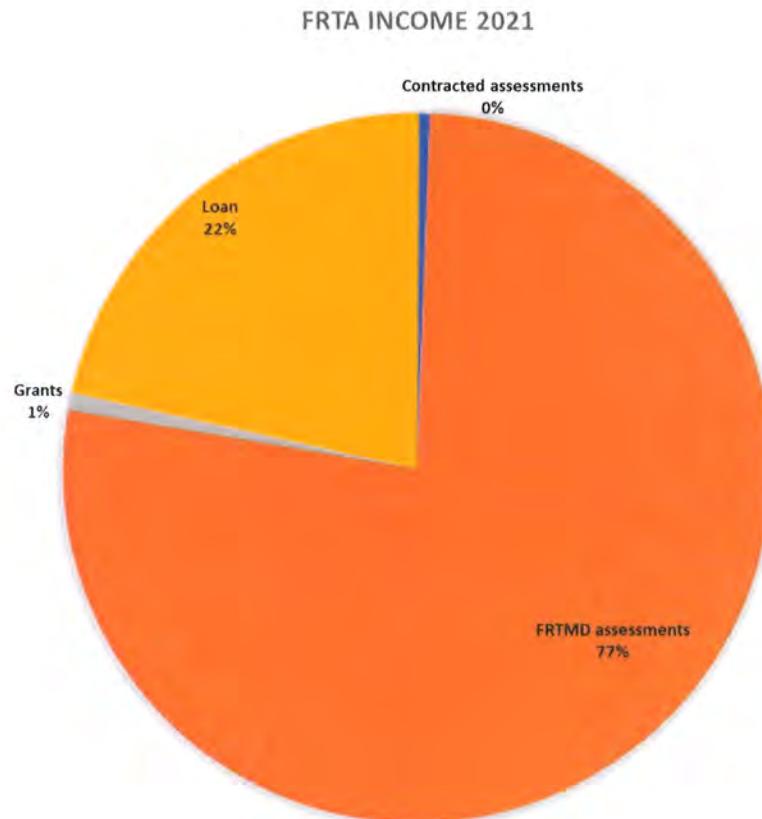
FRTMD's Management Plan has approved a proportional allocation of the yearly assessments (all are based on net assessment except for County fees which are based on gross assessments). The chart below may differ in percentages because it is based on actual overall expenses for the calendar year.

- Sales and Marketing - 47%
- Administration/Operations - 11%
- Microzone Marketing - 37%
- County fee - 2%
- Contingency - 3%

2021 Expenses



2021 Income



*Financial Reports Can Be Found At The End Of This Document

2021 CHALLENGES

Funding Challenges

- Loans. When FRTA was unable to secure start-up funds from Plumas County it became necessary to acquire a \$30,000 private loan. Loan repayment was added to the budget along with the \$45,000 in private loans that were acquired to form the district.
- Dixie Fire. The fire, hitting during the third quarter, significantly impacted lodging revenues, decreased projected 2021 assessments by over \$50,000. Budget reductions were made and funds were shifted to the cost of overcoming wildfire impacts to tourism
- Revenue loss issues.
 - a. FRTA requested but has not received a list of lodging providers not paying the assessment. FRTA would appreciate the opportunity to do outreach to non-paying lodging providers.
 - b. FRTA has requested that all lodging providers within the County, including vacation rentals, be required to have TOT certificates, as required by law, in order that assessments are both accountable and equitable. There has been no movement on this request to date.

- c. Plumas County has contracted with AirBNB to collect TOT but has not revised the contract to include the FRTMD assessment.
- d. FRTA entered a \$5,900 contract with Granicus to provide addresses of non-compliant (not paying TOT and/or assessment) lodging providers. This information was forwarded to the tax collector's office with no response to date. Data indicated:
 - 102 lodging providers out of compliance, a loss of \$53,000 in FRTA revenues from June-December, 2021 based on 65% occupancy.
 - 35 lodging providers not paying TOT from June-December, 2021 with an estimated loss to County revenue of \$96,744 based on 65% occupancy.
- e. Concessionaires on public land paying TOT but not FRTMD assessment. FRTA provided examples to tax collector and county counsel showing other districts that collect both TOT and assessments on public land. Tax collector's office and county counsel decided not to pursue collection of the assessment on these concessionaires on Federal land in Plumas County.

Capacity Challenges

- Due to funding issues and unexpected budget reductions most of the administrative and some of the marketing work had to be performed by volunteers (FRTA Board members).

Budgetary & Stakeholder Accountability Challenges

- The FRTA assessment is collected by the County Tax collector's office and sent to FRTA 45 days after assessment payments are received instead of the 30 days specified in the Management Contract signed by the County.
- Data on microzone assessments has been received for only 1 of the 4 quarters of 2021. FRTA has been unable to meet its contractual obligations to microzones due to this lack of data.

MOVING FORWARD IN 2022 AND BEYOND

Assessment

- There are no proposed changes to the District assessment. It will remain at 2% of the revenue from lodging stays 30 days or less throughout the 2022 year.
- The carry-over of assessments from 2021 is \$46,168. These funds will be spent in the 1st Quarter of 2022, prior to the receipt of 1st Quarter 2022 assessments, as per the 2022 budget.

District boundaries

- FRTMD district boundaries remain the same for 2022 that include the Lake Almanor Basin, Quincy, Bucks Lake, Feather River Canyon, and Indian Valley. FRTMD has been approved for five years from January 1, 2021 through December 31, 2025 but can be extended by approval of 51% of lodging providers after that five year period. During the renewal phase FRTA would like to include Eastern Plumas County as part of the District if there is adequate interest by lodging providers in that area.
- Options for lodging providers outside of FRTMD boundaries to take part in District marketing and activities:

- a. Voluntary agreements with individual lodging providers
- b. Lodging providers outside of the district may form a new district with a new MDP, petitions and hearings, and can time their end date with FRTMD and renew as one.

Microzones

- Guidelines for approving requests and expenditures within microzones will be in place and distributed by March 31.
- The grant approval process within each microzone will be led by directors of each microzone.
- Data for accurate distribution of microzone funds has not been received from the Tax Collector at the time of this report.

Capacity

- A new board member for Quincy/Bucks Lake will be added to the Board of Directors.
- FRTA will hire a full time staff person in 2022 either as Executive Director or Marketing Director as budget permits.

Improvements and Activities

- New website and branding to be launched by May, 2022 with *Discover Plumas County* name and *Above and Beyond* tagline. Focus on expanded information on lodging accommodations, where to go and things to do across the region.
- Aggressive social media campaign to be launched across channels to increase awareness of Plumas County
- Lodging provider survey and individual communication with lodging providers will collect information as to their needs.
- Initiation of sustainable tourism campaign, per strategic plan, via website and social media. Will work with partner organizations to maximize effort.
- Estimated cost of providing the improvements: \$108,211

FRTA BOARD OF DIRECTORS and STAFFING

Susan Bryner - Vice Chair, Coldwell Banker Property Management, Lake Almanor

Sharon Roberts - St. Bernard Lodge, Lake Almanor

Todd Geer - Plumas Pines Resort, Lake Almanor

Janice Haman - Goldpan Lodge, Quincy

Josie Litchfield - Kata Marketing and Wild Plumas, Indian Valley

Karen Kleven - Chair at Large

Ricardo Jacobus - Quincy Courtyard Suites, Quincy

Lisa Kelly - Administrative, Marketing support

A special thank you to those who helped finance the formation of the FRTMD

Ranchito Motel, Chalet View Lodge, Plumas Association of Realtors, Best Western Rose Quartz Inn and Goldpan Lodge, Coldwell Banker/O'Brien Real Estate, Berkshire Hathaway Lake Almanor Real Estate, Lake Almanor Fitness, Ceci Reynolds, and Karen Kleven

**Feather River Tourism Association
Compiled Financial Statements
December 31, 2021**

ACCOUNTANTS COMPILATION REPORT

To the Board of Directors
Feather River Tourism Association
Chester, CA 96020

Management is responsible for the accompanying financial statements of Feather River Tourism Association A California Mutual Benefit Corporation, which comprise the Statement of Financial Position as of December 31, 2021 and the related Statement of Activities for the Period From January 1, 2021 to December 31, 2021 in accordance with cash basis accounting. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusion about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

As described in Note 7, we are not independent with respect to Feather River Tourism Association

SingletonAuman PC
SingletonAuman PC
February 21, 2022

Susanville:
1740 Main Street, Suite A, Susanville, CA 96130
530.257.1040 Fax: 530.257.8876

sa@sa-cpas.com
www.sa-cpas.com

Chester:
PO Box 795, Chester, CA 96020
530.258.2272 Fax: 530.258.2282

Feather River Tourism Association
Statement of Financial Position
As of December 31, 2021

	Dec 31, 21
ASSETS	
Current Assets	
Checking/Savings	
Plumas Bank 4415	
Operating Fund	58,188.10
Contingency Reserve	3,232.75
Microzone Fund	39,870.63
	<hr/>
Total Plumas Bank 4415	101,291.48
	<hr/>
Total Checking/Savings	101,291.48
	<hr/>
Total Current Assets	101,291.48
	<hr/>
Other Assets	
Organizational/Start-up Expense	36,040.42
	<hr/>
Total Other Assets	36,040.42
	<hr/>
TOTAL ASSETS	137,331.90
	<hr/>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Startup Loans (Note 6)	37,000.00
	<hr/>
Total Other Current Liabilities	37,000.00
	<hr/>
Total Current Liabilities	37,000.00
	<hr/>
Long Term Liabilities	
N/P TOB Adventures Inc (Note 6)	30,000.00
	<hr/>
Total Long Term Liabilities	30,000.00
	<hr/>
Total Liabilities	67,000.00
	<hr/>
Equity	
Unrestricted Net Assets	7,276.00
Net Income	63,055.90
	<hr/>
Total Equity	70,331.90
	<hr/>
TOTAL LIABILITIES & EQUITY	137,331.90
	<hr/>

Feather River Tourism Association
Statement of Activities
January through December 2021

	TOTAL
Ordinary Income/Expense	
Income	
Grants	
Bread For Journey Grant	1,100.00
Total Grants	1,100.00
Program Income	
Contracted Assessment	682.24
Gross District Assessments	69,382.64
County Assessment Collect Fee	-2,177.05
Microzones Income Allocation	39,870.63
Total Program Income	107,758.46
Total Income	108,858.46
Expense	
Marketing Expense	
Branding	9,000.00
Contract Services	227.50
Strategic Plan	9,995.00
Visual/Asset Development	7,250.00
Web Fees	768.00
Website Development	3,180.00
Total Marketing Expense	30,420.50
Overhead & Administration	
Amortization-Organizational Exp	7,574.32
Accounting Fees	750.00
Bank Charges	147.00
Insurance - Liability, D and O	1,744.50
Interest Expense	350.00
Legal Fees	1,761.24
Outside Contract Services	105.00
Vac Rental Identification	2,950.00
Total Overhead & Administration	15,382.06
Total Expense	45,802.56
Net Ordinary Income	63,055.90
Net Income	63,055.90

See the Accompanying Accountant's Compilation Report

Feather River Tourism Association
Notes to Financial Statements
Selected Information - Substantially All Disclosures Required
by Generally Accepted Accounting Principles Are Not Included
December 31, 2021

1. Nature of Operations

The Plumas County Board of Supervisors passed a resolution to form the Feather River Tourism Management District (FRTMD) in 2020. The Feather River Tourism Association (Association) was formed in California as a Nonprofit Mutual Benefit Corporation on January 28, 2019 to accept District Assessments collected by Plumas County from lodging providers to promote the common interests of, and improve business conditions for Plumas County lodging providers through the operation of a tourism marketing district and other programs and initiatives.

2. Summary of Significant Accounting Policies

A summary of Feather River Tourism Association Accounting Policies are as follows:

The accounting year for the company begins January 1st and ends December 31st.

The Association prepares its financial statements on the cash basis. Revenue is recorded when received and expenses when disbursed.

As specified in the Feather River Tourism Management District 37% of TOT revenues collected shall be committed to Microzone funding.

3. Organization Expense

The Association incurred organizational expenses of \$43,750.27 prior to the commencement of actual operations on January 1, 2021 including payments to Civitas to provide the expertise to create the required Plumas County Tourism Marketing District. The Association has elected to expense \$5,000 and amortize the balance over 15 years.

Organization Expense writoff at December 31, 2021 and December 31, 2020 of:

2021	2020
------	------

Amortization expense for the periods ended December 31, 2021
And December 31, 2020 of: (respectively):

\$	7,574	\$	-
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4. Income Taxes

The Association received tax-exempt status under Internal Revenue Code Section 501(c)(6) on July 7, 2021 and will apply for status as a tax-exempt corporation under California Tax Law. It should only incur a tax liability if it receives income unrelated to its core nonprofit activities.

Feather River Tourism Association
Notes to Financial Statements
Selected Information - Substantially All Disclosures Required
by Generally Accepted Accounting Principles Are Not Included
December 31, 2021

5. Microzone Funding

The Association initially allocated 37% of its budget to Micro-Zone Marketing to focus on local tourism promotions in each of the three micro-zones. No funds were expended for this purpose in 2021 and these funds have their own allocation of the cash remaining in Plumas Bank checking at 12/31/21.

6. Notes and Contracts Payable

	Due in One Year	Due After One Year	Total Due
Start-up Loans in the amount of \$37,000 were provided by lodging providers and community members to provide funds needed to create the Feather River Tourism Marketing District with planned repayment from TOT collections. One third of balance due to be paid in February 2022 and remainder by the end of 2022.	\$ 37,000.00	\$ -	\$ 37,000.00
N/P TOB Adventures Inc. (working capital) in amount of \$30,000 with interest at the rate of 2% per annum and interest only monthly payments of \$50 commencing July 10, 2021 until July 10, 2024 at which time all principal and accrued and unpaid interest shall be due.	\$ -	\$ 30,000.00	\$ 30,000.00

7. Independence

As a function of our monthly accounting service, SingletonAuman PC makes routine adjusting entries to the books of Feather River Tourism Association without Feather River Tourism Association management's approval. It has been determined that this is a management function and thus impairs our independence.



March 7, 2022

Plumas County Board of Supervisors
520 Main Street, Room 309
Quincy, CA 95971

Dear Supervisors,

Friends of Plumas Wilderness respectfully submits the enclosed information for your review. We are seeking your input and support for Protect Plumas, a locally-led shared conservation vision. Our goal is to permanently protect 400,000 acres of public land and 100 miles of rivers and streams in the Upper Feather River Watershed. Public dialog will inform which natural and cultural values to be protected, what lands and waters to protect, and how these lands should be managed.

We are seeking your support, as public leaders and elected officials. We have included a draft letter of support for your review. Please revise as you see fit then save as a PDF and email the file to Darla DeRuiter at darla@plumaswilderness.org.

Background

Since 2017, 60% of the Upper Feather River Watershed has burned, dramatically impacting communities, working lands, and wildlands. As the headwaters of the State Water Project, these impacts extend far beyond our region, affecting most Californians.

Our watershed is experiencing rapid, landscape-level changes due to wildfire. Additionally, new large-scale projects are proposed, including the US Forest Service's "Combating the Wildfire Crisis" and Sierra Buttes Trail Stewardship's "Connected Communities". While we support these projects, it is critical they do not adversely impact important natural and cultural values such as wildlife habitat, water quality, and opportunities for current and future generations to enjoy wildlands and free-flowing rivers.

Given these rapid, large-scale changes to our public lands, now is the time to have a conversation about the future of these places we all care about. Friends of Plumas Wilderness hopes to facilitate that conversation through the Protect Plumas initiative.

Project Description

Protect Plumas aims to create a network of public lands that complements private and tribal land protection efforts to provide wildlife habitat and a spectrum of recreation opportunities.

Protect Plumas focuses on US Forest Service public lands within the Upper Feather River Watershed managed by the Plumas, Lassen, and Tahoe National Forests. These lands are primarily within Plumas County and portions of Butte and Sierra Counties.

The ultimate goal of Protect Plumas is to permanently protect 400,000 acres of public land and 100 miles of rivers and streams through special designations. Specific locations and types of land designations will be determined through an inclusive, collaborative public process.

Thank you for your time.

Regards,



Darla DeRuiter
Executive Director
darla@plumaswilderness.org

BOARD OF SUPERVISORS



DWIGHT CERESOLA, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHARON THRALL, DISTRICT 3
GREG HAGWOOD, DISTRICT 4
JEFF ENGEL, DISTRICT 5

March 15, 2022

To whom it may concern

The Plumas County Board of Supervisors supports the Friends of Plumas Wilderness' initiative to create a locally-led shared conservation vision for the Upper Feather River Watershed, known as Protect Plumas.

At present only 4% of public lands in the watershed have some form of permanent protection, creating an opportunity to designate additional wild lands and free-flowing rivers for the benefit of present and future generations.

The ultimate goal of the Protect Plumas initiative is to permanently protect 400,000 acres of public, US Forest Service land and 100 miles of rivers and streams through special designations. Public dialog will inform which natural and cultural values to be protected, what lands and waters to protect, and how these lands should be managed.

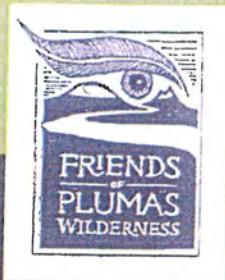
Permanent protections will raise the profile of these public lands, leading to elevated local pride, positive economic impacts, and improved stewardship of these lands and waters as awareness of the beauty and national significance of our region grows.

Other benefits and values include:

- Clean water and air
- Healthy fish and wildlife habitats
- Improved recreation opportunities
- Protection of cultural uses
- Acknowledgement of historical context
- Sites for gathering materials for traditional practices
- Restoration of fire affected areas
- Improved forest management
- Aesthetic and spiritual inspiration
- Opportunities for scientific study
- Protection of dark night skies and natural quiet

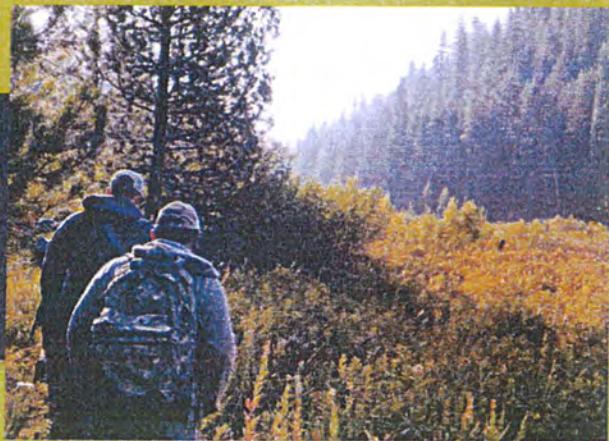
Given rapid, large-scale changes to our public lands, it is imperative to initiate public dialog about the future of our federal lands, which impact citizens of Plumas County in many ways. The Plumas County Board of Supervisors anticipates productive discussions in communities throughout the county related to this initiative.

Signed,

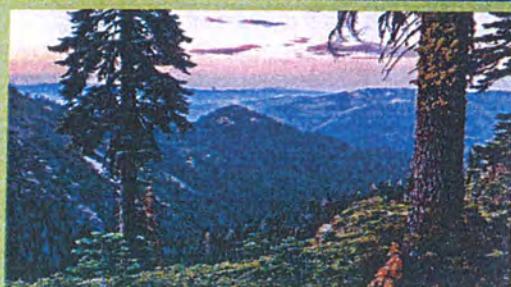


Protect Plumas

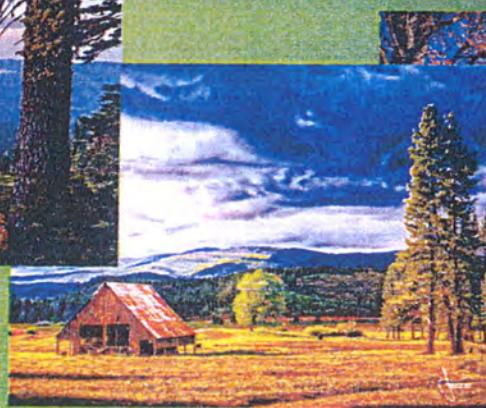
A locally-led, shared
conservation vision for the Upper
Feather River Watershed



Why we LOVE the Feather River Region



Wildlands

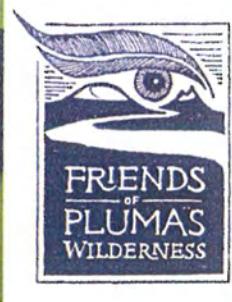


Working Lands



Communities

We LOVE Wild Lands & Waters



Our Mission

Since 1974, we have been dedicated to studying, exploring, and maintaining the integrity of natural ecosystems where the Sierra and Cascades meet.

Our Work

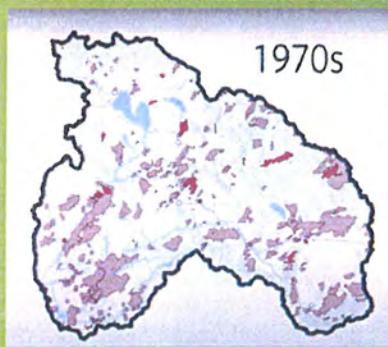
- Monitoring & Stewardship
- Outreach & Education
- Advocacy & Planning

Our Niche

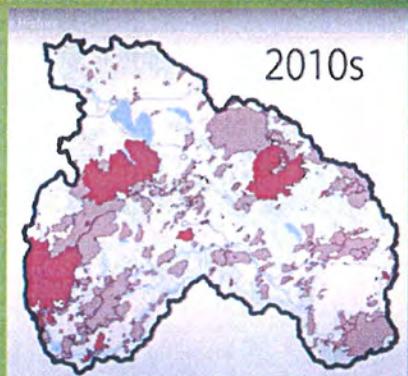
Protecting public wild lands and waters in the Upper Feather River Watershed



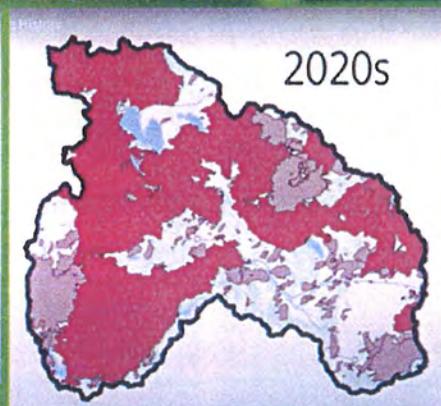
Feather River Watershed FIRE History



1970s



2010s



2020s

Sierra Nevada
Conservancy Video



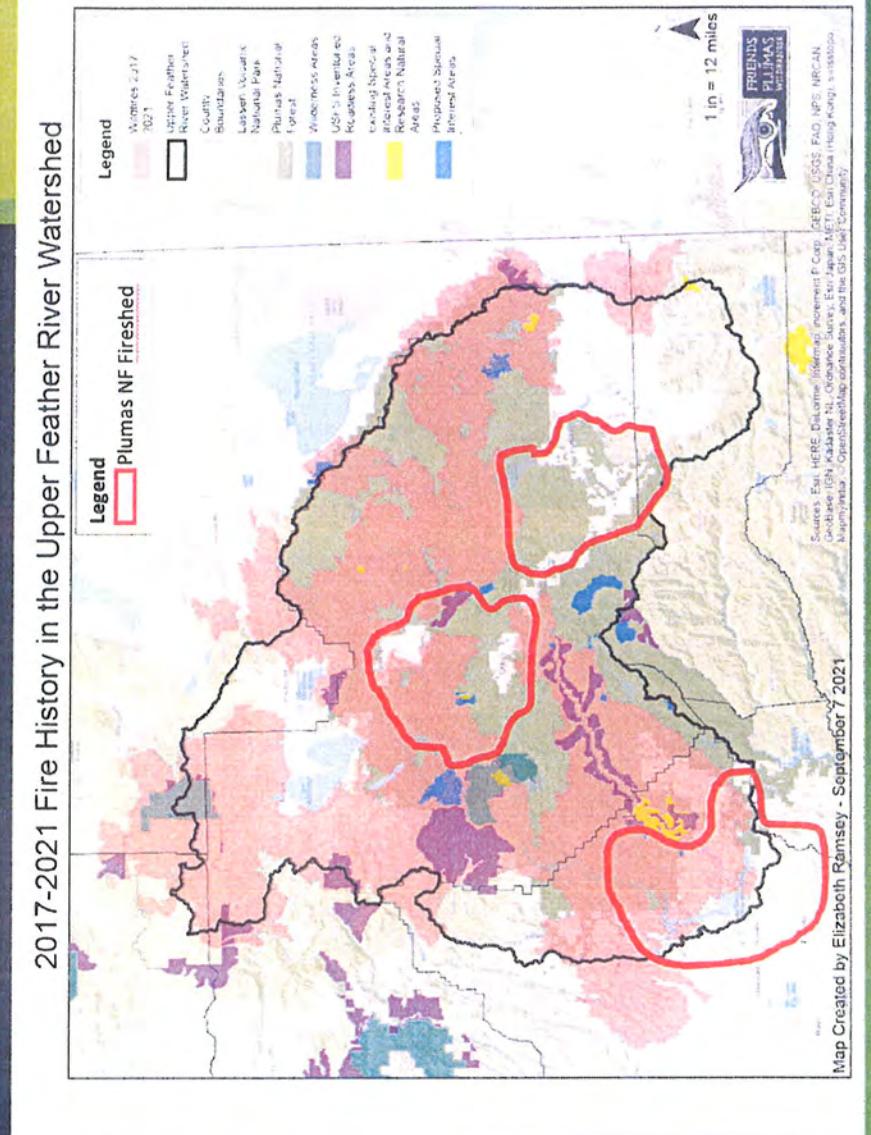
Combating the Wildfire Crisis

Wildland Urban Interface (WUI) focus High-Risk Firesheds in the Feather River Watershed

Indian & American Valleys
Portola | Mohawk Valley
Greater Oroville Area

250,000-acres each
750,000-acres in our watershed

FOPW strongly supports work to make our communities more fire resilient



Connected Communities

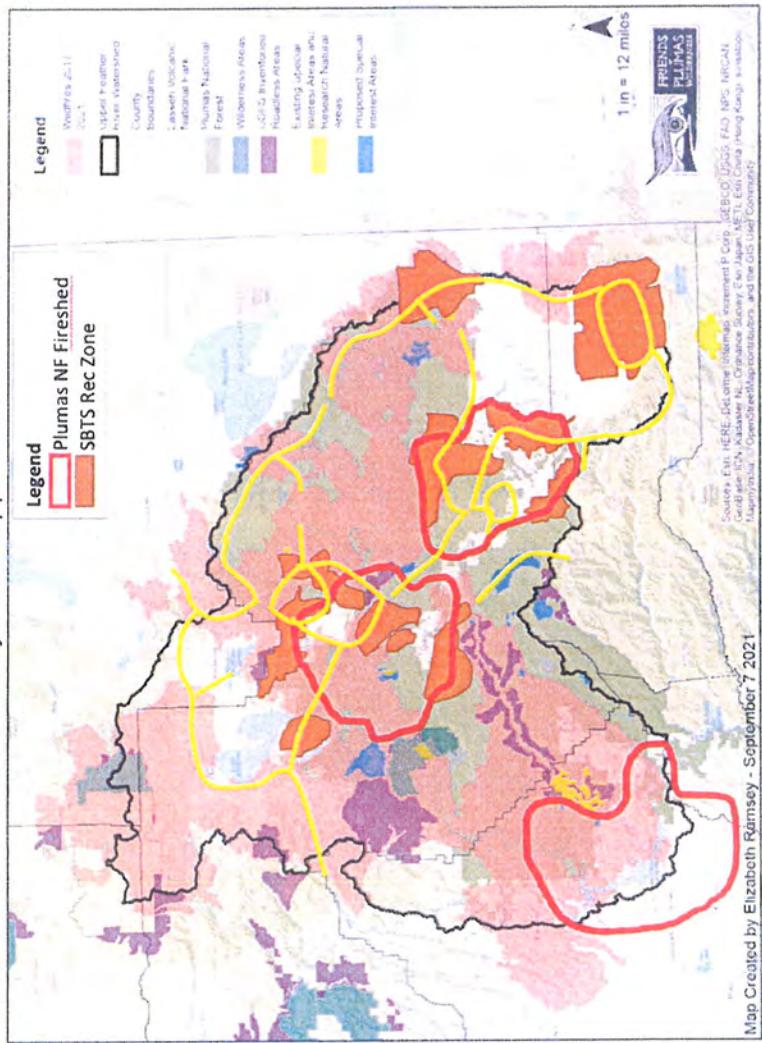


600+ miles of single-track motorized & non-motorized trails
300,000+ acres of Recreation Zones are proposed

We support the concept
Concerns about impacts to wildlife, natural quiet, water quality,...

Balance promotion with protection

2017-2021 Fire History in the Upper Feather River Watershed



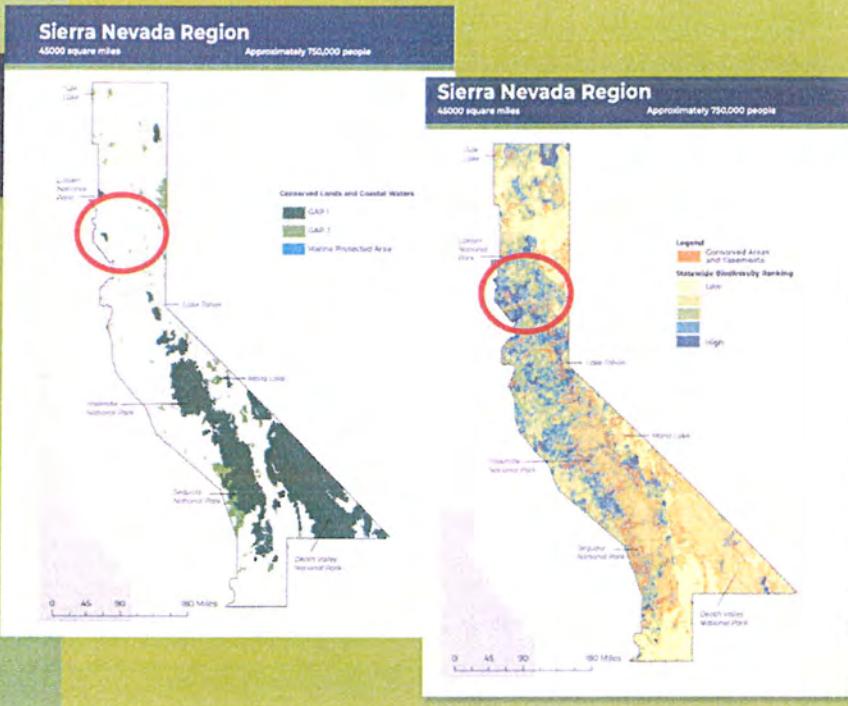
Sierra Nevada Region

Our region lacks protections

- 4% public lands conserved
- 3% private lands conserved

7% TOTAL

Most biodiverse areas are least protected



The Feather River Watershed Lacks Protections

**US
12%**

**CA
24%**

**Feather
7%**

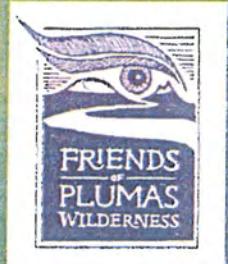
Partnering to Protect Plumas

FRLT campaign to conserve 120,000 acres
in the Sierra Nevada's largest watershed



MSC envisions re-acquired ancestral lands
as a vast and unique park system

We aim to permanently protect 400,000 acres
of public wildlands and 100 miles of wild rivers



Pathways to Protect Plumas

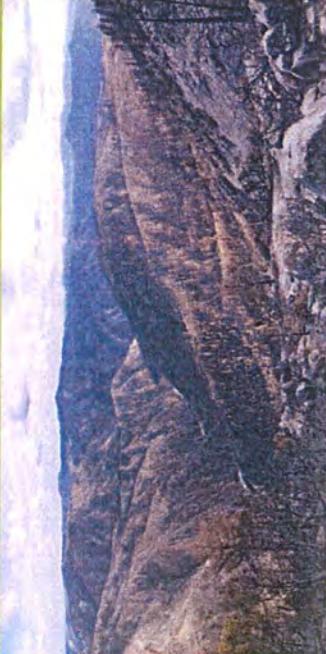


	Existing	Proposed	Total
Public	92,685 (4.02%)	400,000 (17.34%)	492,685 (21.36%)
Private	69,500 (3.01%)	120,000 (5.20%)	189,500 (8.22%)
Tribal	2,793 (0.12%)	Unknown	2,793 (0.12%)
	164,978 (7.15%)	520,000 (22.54%)	684,978 (30%)

Upper Feather River Watershed: 2,306,560 acres

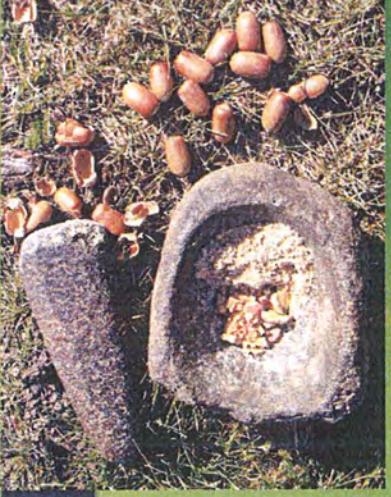
What matters to YOU?

- Restoration of fire-affected areas
- Improved forest management



What matters to YOU?

- Protection of cultural uses
- Sites for gathering traditional materials
- Acknowledgement of historical context



What matters to YOU?

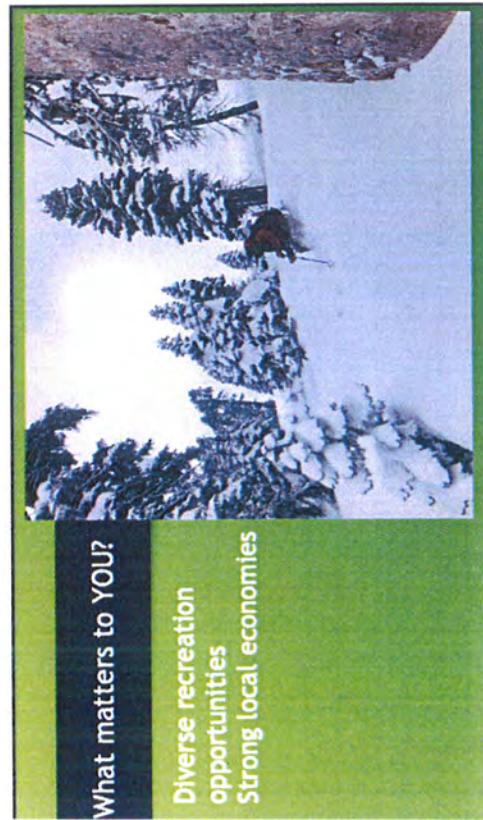
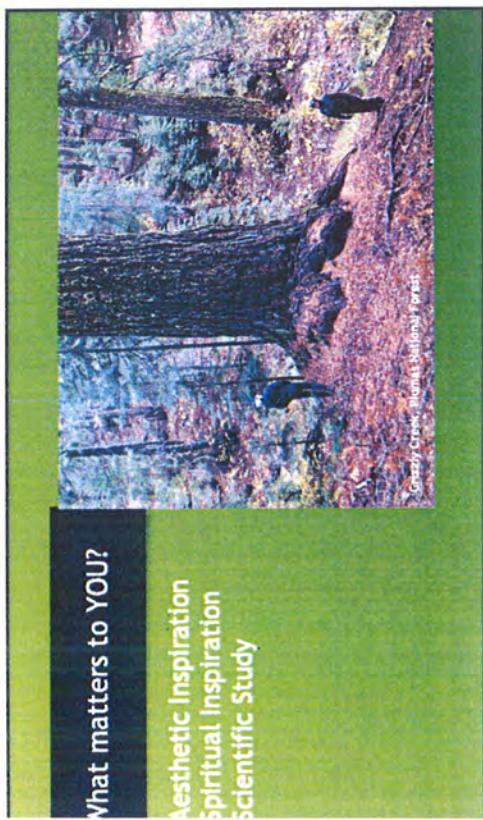
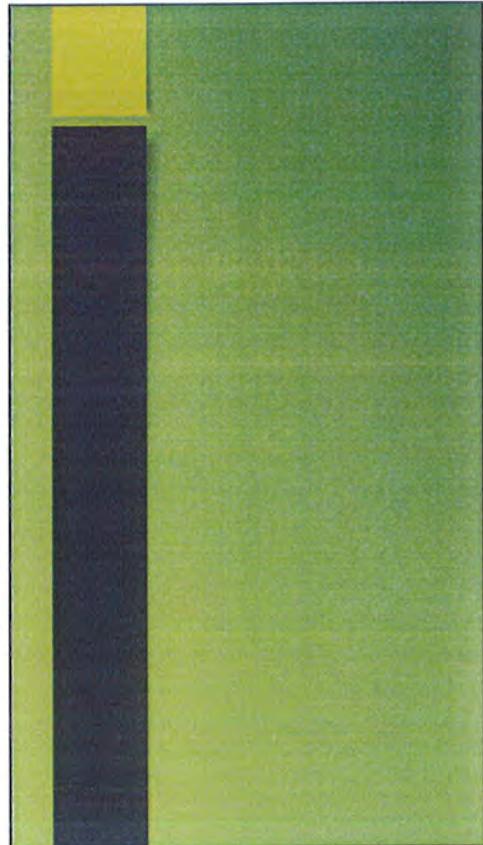
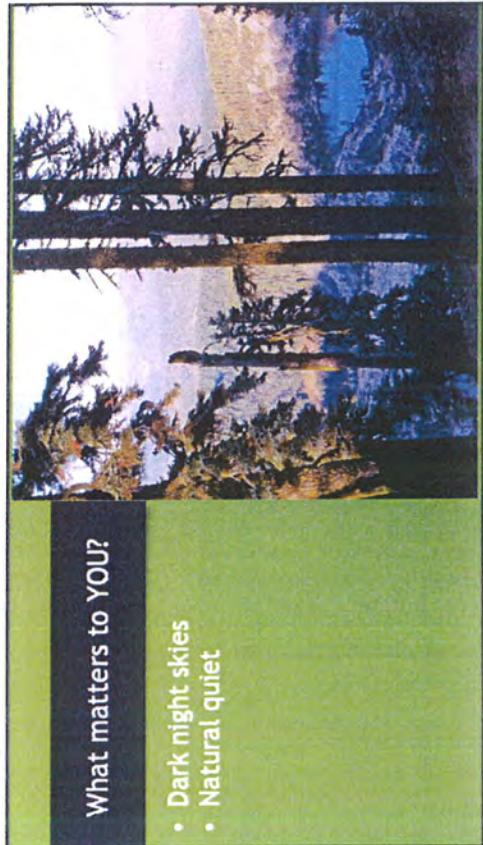
- Clean water
- Clear air



What matters to YOU?

- Fish & wildlife habitat
- Legacy for future generations



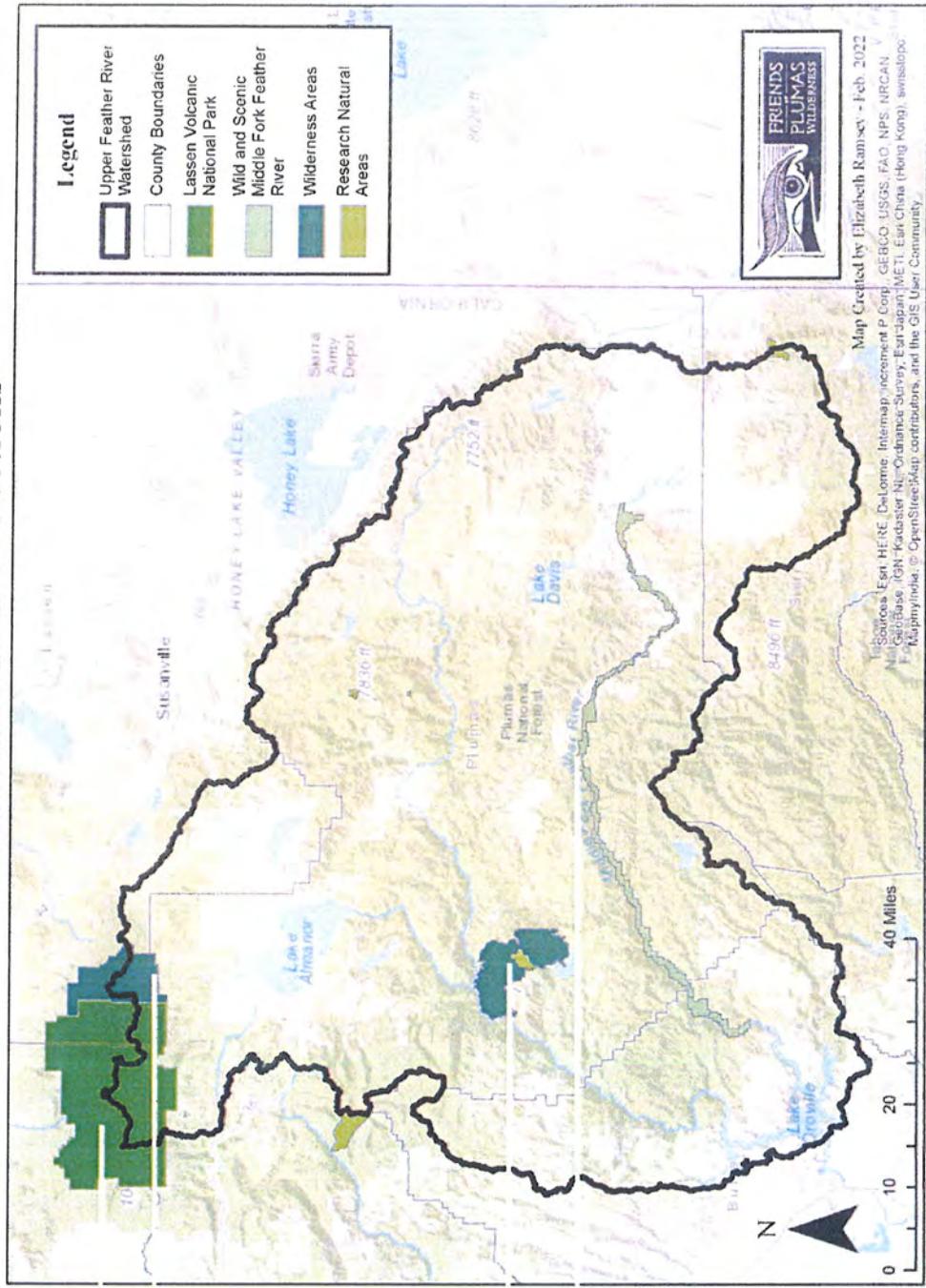


Permanent Protections

Lassen Volcanic National Park

Caribou Wilderness

Permanent Federal Protections



92,685 acres (4.02%)

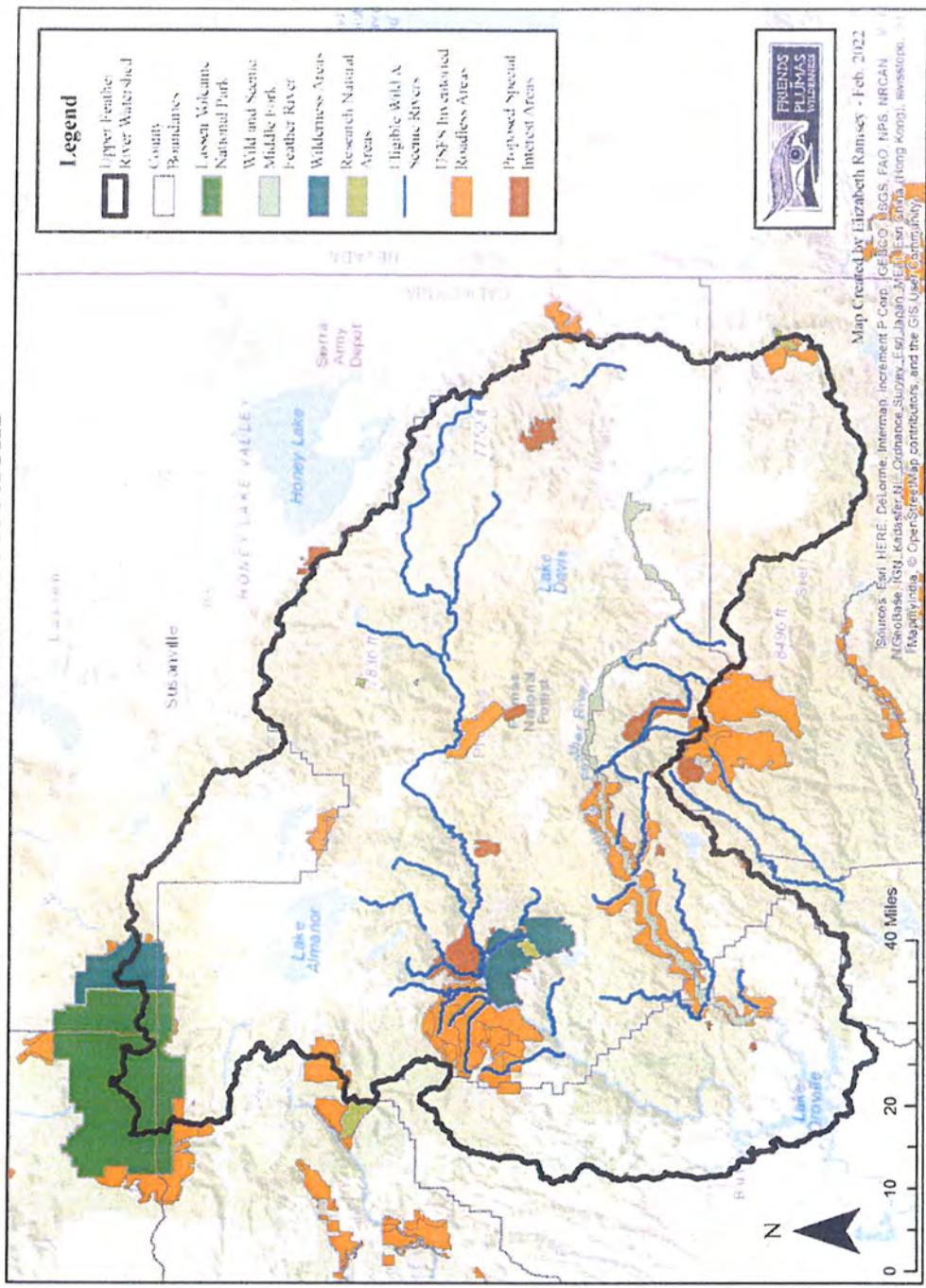
Wild & Scenic ME Feather River

BUCKS LAKE WILDERNESS

Map Created by Elizabeth Ramsey - Feb 2022
Sarcos ESTI HERE - Delorean, Internado, Inconex, Corp
CE BECO USGS, FAO MPS, NRCAN
GeoBase (IN) - Kadaster NL - Geodan
Geodan - Canadian Survey, Federal Land Survey
Kadaster NL - Geodan
OpenStreetMap contributors, and the GJIS User Community

USFS Designations (not permanent)

Potential Federal Protections



Inventoried Roadless Areas

7 Areas
Over 125,000 acres

Eligible Wild & Scenic Rivers

25 streams segments
175 miles | 56,000 acres

11 Areas
Over 150,000 acres

>331,000 acres total

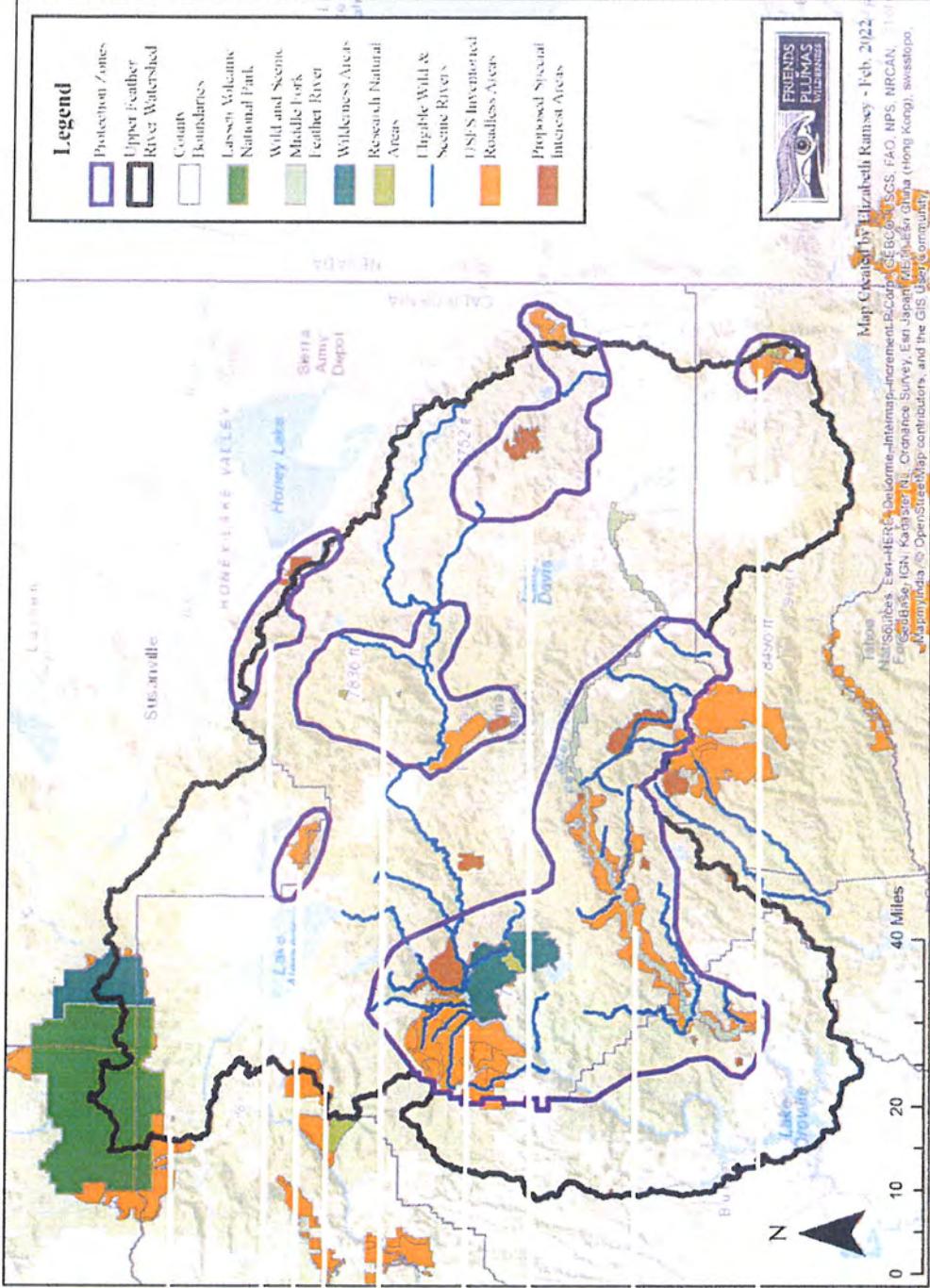
Edited by Elizabeth Ramsey - Feb. 2012
pp. 1-260, USGS, FAO, NPS, NRCAN
MEL/IESI China (Hong Kong), Swissiop
use Germany

Map

Protection Zones

- Blue Lake
- Diamond Mountains
- Homer | Deerheart
- Butt Mountain
- Genesee Valley Area
- North Fork Feather River
- Reconnaissance | Adams
- Middle Fork Feather River
- Babbitt Peak
- Other Areas?

Protection Zones



We seek your input!

What values are important to you?
How do we protect these values?

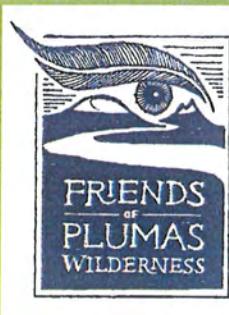
Public Opinion Survey:
please complete and share!

<https://arcg.is/045Pu8>

Letter of Support



Join the movement to Protect Plumas!





Willo Vieira
Agricultural Commissioner
Sealer of Weights & Measures
willovieira@countyofplumas.com

Plumas-Sierra Counties Department of Agriculture



Agricultural Commissioner Sealer of Weights and Measures

208 Fairgrounds Road
Quincy, CA 95971
Phone: (530) 283-6365
Fax: (530) 283-4210

Date: March 1, 2022

To: Honorable Board of Supervisors

CC: Nancy Selvage, Human Resources Director

From: Willo Vieira, Agricultural Commissioner/Sealer of Weights & Measures

RE: Extra Help 30 day, 29 hr/wk Exemption

WV

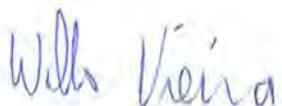
Recommendation: Approve exemption to 30 day and 29 hour-week limit for Extra Help to perform Noxious Weed Control, Insect Pest Detection, and Weights & Measures technician duties.

Background and Discussion: The Department of Agriculture is experiencing an increase in Noxious Weed Grants and Contract hours. Historically, the department has hired at least one Extra Help employee that has worked 40 hours per week to help in our continued efforts in controlling Noxious Weeds throughout Plumas and Sierra Counties. This employee will work from 5/1/2022 - 9/30/2022, 10 hours/day and 4 days per week. The total hours for this Noxious Weed Season would be 890, which would not surpass the 1,560-hour cap for the year 2022 set under the Affordable Care Act (ACA). It is critical that this position is filled in order to meet our contractual obligations with the California Department of Food and Agricultural. These hours are reimbursed through grants and contracts and have no fiscal impact on the General Fund.

The second extra help position will be to serve as a Weights & Measure Technician and Pest Detection Trapper. As Weights and Measures technician they will be needed to drive the second vehicle and trailer required for the weight cart and to serve as a safety spotter during scale checks. As Pest Detection Trapper they will be checking CDFA insect trap lines throughout Plumas and Sierra Counties. This employee will work from 5/16/2022 – 8/12/2022, 8 hours per day and 5 days per week. The total hours for this Weights and Measures Technician would be 504, which would not surpass the 1,560-hour cap for the year 2022 set under the Affordable Care Act (ACA). It is critical that this position is filled in order to meet our contractual obligations with the California Department of Food and Agricultural. The position will be partially funded

through the Pest Detection contract, through partial CDFA reimbursement for Ag Programs, and through the General Fund for Weights and Measures hours expended.

Sincerely,

A handwritten signature in blue ink that reads "Willo Vieira". The signature is fluid and cursive, with "Willo" on the top line and "Vieira" on the bottom line.

Willo Vieira
Agricultural Commissioner
Sealer of Weights and Measures
Plumas - Sierra Counties

DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: nancyselvage@countyofplumas.com



DATE: March 4, 2022

TO: The Honorable Board of Supervisors

FROM: Nancy Selvage, Human Resources Director

**SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF
MARCH 15, 2022
RE: APPROVE RESOLUTION TO AMEND THE POSITION
ALLOCATION FOR ENVIRONMENTAL HEALTH
DEPARTMENT #20550**

IT IS RECOMMENDED THAT THE BOARD:

Approve the attached Resolution to amend the position allocation for the Environmental Health Department changing the Administrative Assistant positions to Environmental Health Technician I/II positions.

BACKGROUND AND DISCUSSIONS

Environmental Health is requesting updating the County's position allocation from two (2) current "Administrative Assistant I/II" allocated positions to "Environmental Health Technician I/II" County allocated positions.

This change is expected to provide enhanced customer service due to flexibility in the type of work that can be performed. This change would allow staff that are currently limited to office duties such as monitoring phones and e-mail, filing, billing, and responding to in-office customer inquiries, to conduct field services such as witnessing well seals, conducting swimming pool inspections, investigating complaints and other related work.

Every effort will be made to ensure that office coverage is maintained, while at the same time allowing technicians to perform the less technical field work that would otherwise require a more senior staffer to undertake.

The Dixie Fire has increased the work load on the Environmental Health department and making this change will provide employees who will be able to support the ongoing work load of the department. This is a positive change to meet the needs of the department. The exiting employees will meet the qualifications for this classification once approved by the Board of Supervisors.

Thank you for considering this matter.

Attachments:

Exhibit A: Job Description – Environmental Health Technician

Exhibit B: Environmental Health Department's current Position Allocation

RESOLUTION NO. 2022-_____

**APPROVE RESOLUTION TO AMEND THE POSITION ALLOCATION
FOR ENVIRONMENTAL HEALTH DEPARTMENT #20550**

WHEREAS, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the position allocation covering all positions in the County service; and

WHEREAS, these positions are necessary in the daily operational needs of the Environmental Health Department; and

WHEREAS, the Human Resources Director is recommending amending the position allocation to reflect changing the Administrative Assistant position to Environmental Health Technician I/II; and

WHEREAS, these corrections was brought to the attention of the Director of Human Resources who is now requesting approval of this resolution to amend the 2021/2022 Fiscal Year Position Allocation for department #20550; and

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve the amendments to the Fiscal Year 2021/2022 Position Allocation to allocate the following positions:

<u>Environmental Health #20550</u>	<u>Current FTE</u>	<u>Proposed FTE</u>
Environmental Health Director	1.00	1.00
Senior Environmental Health Specialist	0.00	0.00
Environmental Health Specialist I/II/III OR	4.00	4.00
Hazardous Materials Specialist I/II/III	0.00	0.00
Environmental Health Technician I/II	0.00	2.00
Environmental Health Aide	0.00	0.00
Administrative Assistant I/II	2.00	0.00
Office Assistant I/II/III	0.00	0.00

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 15th day of March, 2022 by the following vote:

AYES: Supervisors:
NOES: Supervisors:
ABSENT: Supervisors:

Supervisor Goss, Chair, Board of Supervisor

Clerk of the Board of Supervisors

PLUMAS COUNTY

Last Revised 7/02

ENVIRONMENTAL HEALTH TECHNICIAN I

DEFINITION

Under close supervision, performs a variety of technical office and field activities in support of various environmental health programs including underground storage tank management, hazardous materials control, land use, water supply protection, liquid waste disposal, solid waste disposal, recreational health safety; and other related work as required.

DISTINGUISHING CHARACTERISTICS

This is the entry level position for the Environmental Health Technician series. Incumbents assist and support the activities of Environmental Health Specialists. Most assignments are performed in a training and learning capacity. When an incumbent becomes familiar with the full scope of office and field support assignments, demonstrates sound work habits, and has satisfied the training and experience requirement, they may be considered for promotion to Environmental Health Technician II.

REPORTS TO

Director of Environmental Health, Senior Environmental Health Specialist.

CLASSIFICATIONS DIRECTLY SUPERVISED

None

ENVIRONMENTAL HEALTH TECHNICIAN 1 – 2

EXAMPLES OF DUTIES

- Incumbents perform a variety of technical activities in support of environmental health programs including.
- Water and soil sample collection.
- Sanitary well seal inspections.
- Complaint investigations.
- Assists with special environmental health projects and investigations.
- Answers general questions and provides information to the public concerning environmental health activities and records.
- Establishes and maintains department data base information.
- Completes inspection notices and reports.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; crawl through various areas on hands and knees; stand, walk, or crouch on narrow and slippery surfaces; climb ladders, stairs, and scaffolding; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in both an indoor and outdoor environment; some work is performed in varying temperature and humidity; exposure to high levels of noise; some exposure to dust; continuous contact with staff and the public.

ENVIRONMENTAL HEALTH TECHNICIAN I – 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- Methods and procedures of record keeping.
- Methods of data collection.
- English usage, spelling, grammar and punctuation.
- Basic mathematical and scientific principles.
- Basic principles of environmental health.
- Pertinent Federal, State and local laws, codes and regulations.
- Modern office procedures and methods.
- Use of computers and software.
- Principles and practices of customer service.

Ability to:

- Perform technical sanitation and environmental health inspection work under close supervision.
- Apply Federal, State and local policies, procedures, laws and regulations.
- Investigate environmental health complaints.
- Use and care for mechanical instruments and tools.
- Interpret maps, charts, diagrams and drawings.
- Establish and maintain cooperative working relationships with those contacted in the course of work, including the public.
- Communicate clearly and concisely, both orally and in writing.
- Maintain accurate records.

ENVIRONMENTAL HEALTH TECHNICIAN I – 4

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Supplemental college level courses in chemistry, microbiology, mathematics or other general sciences is desired.

Special Requirements:

Must possess a valid driver's license at time of application and a valid California Drivers License by the time of appointment. The valid California License must be maintained throughout employment.

Exhibit B: Environmental Health Department's current Position Allocation

PUBLIC ASSISTANCE TOTALS		54.3000	54.3000	54.3000	54.3000
HEALTH AND SANITATION					
ENVIRONMENTAL HEALTH					
Environmental Health Director	20550	1.000	1.000	1.000	1.000
Senior Environmental Health Specialist		0.000	0.000	0.000	0.000
Environmental Health Specialist I/II/III OR		4.000	4.000	4.000	4.000
Hazardous Materials Specialist I/II/III					
Environmental Health Technician I/II		0.000	0.000	0.000	0.000
Environmental Health Aide		0.000	0.000	0.000	0.000
Administrative Assistant I/II		2.000	2.000	2.000	2.000
Office Assistant I/II/III		0.000	0.000	0.000	0.000
		7.000	7.000	7.000	7.000



BOARD OF SUPERVISORS STAFF REPORT

TO: Honorable Board of Supervisors
FROM: Tracey Ferguson, AICP, Planning Director *T.F.*
MEETING DATE: March 15, 2022
SUBJECT: 2021 GENERAL PLAN ANNUAL PROGRESS REPORT

RECOMMENDATIONS:

1. Review 2021 General Plan Annual Progress Report
2. Accept Report, as amended, and direct staff to send a copy to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD)

BACKGROUND:

Government Code Section 65400 mandates that certain cities and all 58 counties submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and Housing and Community Development (HCD) by April 1 of each year. The Annual Progress Report provides local legislative bodies with information regarding the implementation of the General Plan for their city or county. Annual Progress Reports must be presented to the local legislative body for its review and acceptance.

Once the Board of Supervisors has accepted the Annual Progress Report, a copy must be submitted to OPR and HCD. Providing a copy of the Annual Progress Report to HCD fulfills statutory requirements to report certain housing information, including the local agency's progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the development of housing (Government Codes Section 65584.3(c) and 65584.5(b)(5)).

PLANNING COMMISSION AND PLANNING STAFF AMENDMENTS:

Planning staff prepared a 2021 Draft General Plan Annual Progress Report (Report) and presented the Draft Report to the Planning Commission on March 3, 2022. Discussion occurred and planning staff recommended the following amendments to the Draft Report:

1. Page 7 (4th paragraph): revise number of multi-family units and total units lost to demolition, fire, or natural disaster to reflect numbers in Appendix B, California Department of Finance (DOF), Demographic Research Unit, Housing Unit Change Form.
2. Page 7 (add 5th paragraph): revise to include 2021 wildfires narrative explaining why there was a substantial number of units lost to demolition, fire, or natural disaster.
3. Page 7 (footnote): revise to read "Based on 2020 HCD Income Limits."
4. Page 10 (2021 Significant Plans and Projects): revise to include narrative for each plan/project listed.
5. Page 15 (Plumas County Code, Title 9 Review): revise top five (5) Planning staff priorities and list of additional remaining Title 9 amendments.

Commissioners made a unanimous motion to forward the Report to the Board of Supervisors, as amended (Items #1-5 above). Additionally, Planning staff revised Section IV (General Plan and Zoning Amendments) subsequent to the Planning Commission meeting to include the inadvertently omitted General Plan Amendments that went to the Board of Supervisors in 2021.

ATTACHMENT: 2021 General Plan Annual Progress Report

General Plan Annual Progress Report

2021

County of Plumas



**Prepared by Tracey Ferguson, AICP, Planning Director and
Tim Evans, Senior Planner**

**Plumas County Planning & Building Services
Planning Department**

March 2022

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Appendices

APPENDIX A: CALIFORNIA GOVERNMENT CODE SECTION 65400

APPENDIX B: HOUSING UNIT CHANGE FORM, CALIFORNIA DEPARTMENT OF FINANCE

APPENDIX C: ANNUAL HOUSING ELEMENT PROGRESS REPORT, CALIFORNIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

APPENDIX D: 2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

APPENDIX E: 2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

APPENDIX F: 2035 GENERAL PLAN NOISE ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

I. Introduction

The 2021 General Plan Annual Progress Report has been prepared pursuant to the requirements of California Government Code Sec. 65400 *et seq.* (Appendix A). Guidance for preparation of the Report is provided by the Governor's Office of Planning and Research (OPR). Additionally, the Plumas County 2035 General Plan Introduction contains language addressing the requirements for an annual report, as follows:

"The State Government Code has recently initiated the requirement that the jurisdiction's Planning Commission file an annual report with both the Board of Supervisors and the State Office of Planning and Research on the status of the Plan, the progress of its implementation, and its compliance with General Plan guidelines among other things. Evaluation of the policies and standards in the Plumas County General Plan text will continue after adoption, as a natural part of the day-to-day interpretation and application of its provisions by staff and decision-makers. It is likely that changing conditions and experience in policy implementation will uncover a number of adopted policies and land use designations requiring modification and the need for written policies on additional subjects. Because the provisions of the General Plan are designed for application to the development of the entire County, text amendments require careful consideration by the Planning Commission and Board of Supervisors of possible broader implications."

"The County will consider all suggestions for needed changes in the General Plan and will initiate formal approval proceedings on proposals it deems worthy of further consideration. The annual report required by Government Code Sec. 65400 shall be prepared by staff and submitted to the Planning Commission and Board of Supervisors for consideration. In addition to the minimum statutory requirements, each annual report submitted to the Planning Commission and Board of Supervisors shall be accompanied by information reflecting the County's growth rate, based upon the number of building permits issued for the preceding year. Based upon this information, the Board of Supervisors should consider whether the projected growth rates identified in the Environmental Impact Report for this General Plan have been met or exceeded, and should take whatever action the Board deems appropriate, consistent with this General Plan, to ensure that growth occurs as contemplated in the General Plan. The annual report should be a public process open to everyone. All groups and agencies should be encouraged to participate, as should individual property owners and residents. Provisions shall be construed to reflect the County's desire to accommodate a reasonable amount of growth, consistent with the other goals, policies and implementation measures of this General Plan."

The purpose of the Annual Progress Report is to document the status of the General Plan and the County's progress in its implementation.

The 2021 General Plan Annual Progress Report was provided to the County Planning Commission on March 3, 2022 for review, amendments were made, and the Commission unanimously recommended forwarding the Report to the Board of Supervisors. The Report was then provided to the County Board of Supervisors on March 15, 2022 for review, and the Board took action and unanimously accepted the Report and directed Planning Department staff to submit the Report to OPR and the Department of Housing and Community Development (HCD) prior to the April 1st deadline.

Background

Plumas County adopted a comprehensive 2035 update to the 1984 General Plan on December 17, 2013. Three optional elements were added to the 2035 Plan, including an Economics Element, an Agriculture and Forestry Element and a Water Resources Element.

On January 14, 2014, High Sierra Rural Alliance (HSRA) filed a lawsuit on the General Plan update Environmental Impact Report 85, and the California Court of Appeal, 3rd Appellate District, ruled in the County's favor on all counts on October 19, 2018.

Thereafter, the County has worked to implement the 2035 General Plan.

Informational Document

The General Plan Annual Progress Report is a reporting document and does not create or alter policy. The content is provided for informational purposes only and is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines Sec. 15306 (Class 6 – Information Collection).

Organization

After this Introduction (Chapter I), a summary of each of the County's General Plan elements is described in Chapter II.

Then a listing of 2020 permits, applications, and significant plans and projects is provided in Chapter III.

Following these sections the one general plan amendment processed in 2020 is described and several zoning amendments are recapped in Chapter IV.

Lastly, the Conclusion (Chapter V) describes the continued objective of County departments to perform project review responsibilities to further the General Plan's goals, policies, programs, and implementation measures; the Planning Commission's element-by-element review of the 2035 General Plan to document implementation and discuss potential future amendments to goals, policies, programs, and implementation measures; and County staff priorities for code amendment activities anticipated in 2022.

II. General Plan Elements

The General Plan details the County's guiding principles for a variety of planning topics and is the constitution for future development. California Government Code Sec. 65300 *et seq.* provides direction and specifications for the content of the General Plan. The following seven elements are required:

- Land Use
- Circulation
- Conservation
- Open Space
- Noise
- Safety
- Housing

The elements may be combined or renamed, but basic Government Code requirements must be included, and an agency may adopt any type of optional element at its discretion. Only the housing element must be certified by another agency (i.e., HCD), although the State Geologist and CAL FIRE provide some oversight of other general plan element aspects.

The Plumas County 2035 General Plan consists of the following nine (9) elements:

1. Land Use
2. Housing
3. Noise
4. Circulation
5. Economics
6. Public Health and Safety
7. Conservation and Open Space
8. Agriculture and Forestry
9. Water Resources

Land Use Element

The broadest section of the General Plan is the Land Use Element. The Land Use Element designates the type, intensity, and general distribution of uses of land for housing, business, industry, open space, education, public buildings and grounds, waste disposal facilities, and other categories of public and private uses. It is the guide to the physical form of the County. The Land Use Element also guides coordination and planning with other jurisdictions, such as the City of Portola, the United States Forest Service and the branches of the United States Military to avoid incompatible uses.

The Land Use Element requires future residential, commercial and industrial development to be located adjacent to or within existing Planning Areas (e.g., Almanor, Indian Valley, American Valley, Meadow Valley/Canyon, Mohawk, La Porte, and Sierra Valley) in order to maintain Plumas County's rural character with compact and walkable communities, where areas are identified in more detail on Plumas County's General Plan Land Use Maps as Towns, Communities, Rural Areas or Master Planned Communities. Future development may also be approved within areas for which Community Plans or Specific Plans have been prepared.

Small, isolated housing tracts in outlying areas shall be discouraged as they disrupt surrounding rural and productive agricultural lands, forests, and ranches and are difficult and costly to provide with services.

The Land Use Maps are supported by land use descriptions, permissible densities, maximum lot coverage, and height requirements for each County land use designation.

Housing Element

The Housing Element is a comprehensive assessment of current and projected housing needs for all economic segments of the County and provides clear policy direction for decision making pertaining to zoning, subdivision approval, housing allocations, and capital improvements. The purpose of the Housing Element is to identify housing solutions that address local housing problems and to meet or exceed the County's unincorporated area Regional Housing Needs Allocation (RHNA). The County recognizes that the provision of adequate housing is best met through a collaboration of various resources including County departments, outside state and federal agencies, and Plumas County housing and special needs stakeholders. The Element establishes a housing goal, policies, and action orientated programs the County and its housing partners will implement to facilitate actions that address the County's identified housing issues.

The Housing Element includes a residentially zoned vacant sites inventory and sections on the public participation process, an evaluation of implementation of the previous housing element programs, the community profile, housing resources and opportunities, a summary of constraints on the development of housing, and a discussion of residential energy conservation. The majority of sites included in the inventory are located within existing areas where infrastructure is in place (e.g., the availability of water and sewer, roadways, drainage) and most geographic or environmental constraints, such as topography, the presence of wetlands, or soils issues, are minimal: areas such as Graeagle, Greenville, Chester and Lake Almanor, Delleker and Portola (unincorporated), and Quincy.

Mandated by the State of California, housing elements are required to be updated on a more frequent cycle than the other elements of a general plan. Plumas County, is categorized by HCD as "Other Region" because it is a non-Council of Government (COG) jurisdiction where HCD acts as the COG for the purposes of determining the RHNA. With that, the housing element cycle for Plumas County is 5 years and must be reviewed by HCD for certification.

The state is currently within the 6th cycle RHNA where Plumas County's Housing Element was due August 31, 2019. The County adopted its 6th cycle 2019-2024 Housing Element on October 15, 2019 and HCD certified the Element on December 5, 2019.

RHNA allocations for 7th cycle are not yet determined.

Noise Element

The Noise Element of the general plan provides a basis for comprehensive local programs to control and abate environmental noise and to protect citizens from excessive exposure. The dominant sources of noise in Plumas County are mobile, related to automobile and truck traffic, aircraft, and train transportation. Stationary sources in the County include lumber mills and aggregate mining and processing facilities. To a smaller extent, construction sites are also considered a stationary source of short-term, or temporary, noise in the County.

The County's Noise Element addresses community noise problems, in accordance with Government Code Sec. 65302(f). Policies and implementation measures developed in the General Plan include protection of noise-sensitive land uses, consideration of noise impacted areas, and noise associated with the County's airports.

Circulation Element

The Circulation Element is correlated with the Land Use Element and identifies the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, and other local public utilities and facilities. The Circulation Element provides a plan to guide the County's efforts relating to the movement of people, goods, energy, and other commodities. Topics of discussion include roads and highways, public transit, non-motorized transit including bicycles and pedestrians, rail, air, and movement of goods.

The Circulation Element establishes specific implementation measures to ensure that the transportation systems in Plumas County adequately address the transportation issues and planned growth for the County. Transportation policies included are intended to contribute to the achievement of the planned land use pattern and to ensure that applicable standards can be achieved.

Economics Element

The Economics Element, which is an optional General Plan element, provides a set of long-range goals and policy guidelines for economic development in the County. The Economics Element aims to establish the County's commitment to economic vitality; to articulate the types of economic activity that the County seeks to retain, expand and attract to the County; and to outline steps that the County should take to protect and enhance local assets that are critical to the health of the local economy. Topics of discussion include policies that support economic development programs, construction of infrastructure, communication and energy facilities, agriculture, forest industries, recreation, and tourism.

Public Health and Safety Element

The primary purpose of the Public Health and Safety Element is to establish goals and policies to protect the County from risks associated with seismic, geologic, flood, dam inundation, and wildfire hazards in addition to hazardous wastes and airport hazards to reduce the risk of death, injury, property damage, and the economic and social dislocation related to those hazards. This Element also includes policies that address emergency operations and the goal of sustaining healthy communities.

Conservation and Open Space Element

As is allowed under State law, the County has combined two of the mandatory Conservation and Open Space elements into one element that provides guidance for the conservation, development, and use of natural resources, including water, forests, soils, rivers, and mineral deposits. The Conservation and Open Space Element details policies and implementation measures for the long-range preservation and conservation of open space, including lands for the preservation of natural resources, the managed production of resources, outdoor recreation, and public health and safety.

Specifically included in this section are policies pertaining to biological resources, mineral and soil resources, cultural and historic resources, scenic resources, parks and recreation, trails and bikeways, air quality, climate change, energy conservation and open space resources in general.

Agriculture and Forestry Element

Due to the importance of agricultural and forestlands in Plumas County, an Agriculture and Forestry Element is included as an optional element of the 2035 General Plan. The topics of discussion within the policies include productive use of resource lands, conversion of agriculture and forest lands, promotion of healthy competitive farm, ranch and forestry economies and sustainable food systems, water quality and quantity for agriculture, education and awareness of the importance of agriculture and forestry, support of infrastructure creation, and management of greenhouse gas (GHG) emissions.

Water Resources Element

Given the importance of water resources in Plumas County to County residents and the various water users throughout the State of California, the 2035 County General Plan includes an optional Water Resources Element as a means of ensuring that Plumas County's water resources are protected and sustained for the future. The topics discussed in the Water Resources Element include groundwater management, water quality, watershed management and water exports, climate change adaptation, public water supplies, wastewater management, and flood and stormwater management. This Element also includes policies that address water use efficiency and conservation and the goals of interagency coordination and public education.

Plumas County contains a number of rivers, lakes, and reservoirs, which provide important habitat, recreation, water supply and economic functions for County residents and nonresidents alike. Plumas County also contains fourteen groundwater basins, which are primarily located in the valleys on the east side of the Sierra Crest. The Upper Feather River watershed covers a majority of the County (98%), which is about 72% of the watershed. The tributaries of the Upper Feather River watershed drain over 2 million acres of land in the Sierra Nevada, flowing southwest into Lake Oroville in neighboring Butte County. The Upper Feather River watershed is divided into four main branches with respective watersheds—the West Branch, the North Fork, the Middle Fork and the South Fork of the Feather River—and serves as an important supply of surface water resources. Water has been an export from Plumas County since the State Water Project (SWP) located its main storage facility, fed by the Feather River, at Lake Oroville. The Upper Feather River watershed supplies water for downstream urban, industrial, and agricultural use as part of the SWP.

III. Permits, Applications, and Significant Plans and Projects

During 2021, the County processed numerous permits, project applications, and participated in a variety of significant plans and projects. The following summaries provide a brief overview of these activities and are not intended to be exhaustive.

2021 Permits

Plumas County Planning and Building Services processed 1,031 permits in 2021, including well and septic permits, building permits, no fee permits (e.g., water heaters, 200 square feet or less non-habitable sheds or agricultural buildings), and miscellaneous permits (e.g., re-roof, electrical, plumbing, and HVAC). The Planning Department staff reviews all construction permits for zoning consistency compliance.

The California Department of Finance (DOF), Demographic Research Unit, Housing Unit Change Form is attached as Appendix B. Between January 1, 2021 and December 31, 2021, Plumas County had thirty-nine (39) housing units completed based on final inspections, certificates of occupancy, completion certificates, or utility releases. Of the 39, thirty-four (34) were newly constructed single-family detached units, four (4) were newly constructed single-family mobile home units, and one (1) was converted to a single-family detached unit (i.e., “gained” housing stock).

By comparison overall, in 2020 Plumas County had thirty (30) housing units completed based on final inspections, certificates of occupancy, completion certificates, or utility releases, and in 2019 there were thirty-eight (38), while in 2018 there were fifty-two (52) housing units completed, and in 2017 there were forty (40), which puts the past five-year average of annual housing units completed at thirty-nine (39).

In addition, five hundred thirty-four (534) single-family detached units, one hundred eleven (111) single-family mobile home units, and twenty-two (22) multi-family units were lost to demolition, fire, or natural disaster in 2021 for a total of six hundred sixty-seven (667) units.

The units lost to demolition, fire, or natural disaster in 2021 were far greater than previous years predominantly due to the Dixie and Beckwourth Complex wildfires, which affected Plumas, Butte, Lassen, Shasta, and Tehama counties. The Dixie Fire started on July 13, 2021 and burned approximately 963,309 acres (1,329 total structures destroyed), while the Beckwourth Complex started on July 3, 2021 and burned 105,670 acres (62 total structures destroyed). Perimeter containment of the Dixie Fire was achieved on October 30, 2021 and on the Beckwourth Complex on September 22, 2021.

Appendix C provides the Annual Housing Element Progress Report, as reported to HCD. The total proposed units with building permits issued in 2021 for unincorporated Plumas County was seventy (70), which equates to the following affordability by household income level:¹

• Very-Low Income	13
• Low Income	4
• Moderate Income	26
• Above-Moderate Income	27

¹ Based on 2021 HCD income limits. Area median income (AMI) for a family of four (4) in Plumas County was \$73,100. Very Low Income 1–50 percent of AMI (\$36,550 or less); Low Income 51–80 percent of AMI (\$36,551–\$58,480); Moderate Income 81–120 percent of AMI (\$58,481–\$87,720); and Above Moderate Income Above 120 percent of AMI (\$87,721 or more).

Growth Rate

The 2020 U.S. Census reported 19,790 in total population for the unincorporated Plumas County area. This 2020 population number is a 217 person reduction from the 2010 Census, which reported a Plumas County unincorporated population of 20,007.

The California Department of Finance estimated the a population of 18,256 for the County's unincorporated population on January 1, 2020, and anticipated a -0.8% decline for January 1, 2021 population at 18,116.

The County's growth rate over the past decade has been static. Largely, the California Department of Finance projects Plumas County's unincorporated area population is expected to remain static or marginally decline through 2050, lagging behind the projected positive growth rate of the state as a whole.

2021 Planning Applications

The Planning Department processed a variety of ministerial and discretionary planning applications with associated environmental reviews during 2021 including, for example, Special Use Permits, Tentative Parcel Maps, Lot Line Adjustments, and Owner Initiated Mergers.

The breakdown in ministerial applications processed at County staff level in 2021 were as follows:

- Lot Line Adjustments (7)
- Owner Initiated Mergers (18)
- Sign Permits (3)

Further, planning staff performed eleven (11) annual mining inspections.

The breakdown in discretionary applications heard before the Zoning Administrator in a public hearing process in 2021 were as follows:

- Tentative Parcel Maps (1)
 - **TPM 12-20/21-02 Dennis and Cynthia Taylor:** Division of 19.47 acres into two parcels of 12.44 acres and 7.03 acres for single-family residential use.
- Special Use Permits (17)
 - **U 10-20/21-09 Mt. Jura Gem and Museum Society:** Expansion of a lawful nonconforming use consisting of a 24'x24' addition to the existing museum structure to store and preserve a restored stagecoach, locally obtained artifacts, and historically significant items on display.
 - **U 8-20/21-04 Plumas District Hospital:** Special Use Permit for the construction and operation of a child day care facility for up to 38 children, toddlers, and infants ages zero to five.
 - **U 12-19/20-03 Plumas-Sierra Rural Electric Cooperative:** Special Use Permit for a public utility facility.
 - **U 11-20/21-10 Michael and Denise Geissinger:** Special Use Permit for a commercial social event venue.

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- ***U 2-19/20-04 Feather River Land Trust:*** Special Use Permit for public access and recreational facilities in Agricultural Preserve (AP) and Rural (R-10) zones.
- ***U 3-20/21-12 Plumas County Behavioral Health:*** Special Use Permit to establish a public service facility consisting of a Behavioral Health Wellness Center for clinical and administrative program activities.
- ***U 5-18/19-04 Plumas Charter School:*** Amendment to a condition of the previously approved Special Use Permit to extend the time to obtain building permits for a learning facility.
- ***U 3-20/21-14 Johnathan Kahn:*** Re-establishment of a lawful nonconforming use to allow multiple dwelling units in a commercially zoned area and allow storage units associated with the dwelling units.
- ***U 5-20/21-17 Sarah Holcomb:*** Permitted the keeping of Nigerian Dwarf goats for a 4-H project.
- ***U 5-20/21-16 Plumas County Public Health:*** Establishment of a public service facility consisting of a teen center.
- ***U 12-20/21-11 Sac Wireless:*** Special Use Permit for the construction and operation of a 75-foot tall “monopine” Verizon Wireless telecommunications facility.
- ***U 8-20/21-07 Plan C Holdings:*** Special Use Permit for a private retreat facility, inclusive of the continuation of the working ranch, bed and breakfast inn, place of assembly, and recreation facilities.
- ***U 7-21/22-01 Terry and Linda Benoit:*** Expansion of a lawful nonconforming use consisting of a deck and dwelling addition to the existing dwelling in a commercial zone.
- ***U 5-19/20-06 Riverfront RV Park:*** Establishment of a 56-space RV park campground facility..
- ***U 9-21/22-02 Sierra Buttes Trail Stewardship:*** Special Use Permit to use office space in an existing structure for a public service facility.
- ***U 4-20/21-15 Plumas District Hospital:*** Special Use Permit for the construction and operation of a skilled nursing facility with 24 private and semi-private patient rooms.
- ***U 11-21/22-03 Riley's Jerky:*** Special Use Permit for the processing, distribution, and retail sales of beef jerky.
- Extension of Time for Permit to Mine and Reclamation Plan (1)
 - ***MR 4-02/03-02 Roberti Ranch:*** Extension of the permit to mine and reclamation plan 75 years to 12/10/2098.

Lastly, a public hearing was held before the Plumas County Planning Director for the implementation of a Board of Supervisors' decision for historic structures located on Spanish Ranch in Meadow Valley.

- **670 Spanish Ranch Road and 113 Tram Way** were chosen as the most representative samples of the historic lifestyle of the area known as Spanish Ranch. Based on the Board of Supervisors' decision, the two most representative samples, in the event they become vacant, shall be available for restoration. The remaining structures not selected may be demolished in the event they become vacant and are determined uneconomical to bring-up to present day code standards.

2021 Significant Plans and Projects

Plumas County Local Hazard Mitigation Plan (LHMP) Adoption

In early 2020, the County initiated an update to the 2014 Federal Emergency Management Agency (FEMA) approved Plumas County Local Hazard Mitigation Plan (LHMP). The 2020 LHMP Update is a single jurisdiction plan that geographically covers the unincorporated area of Plumas County.

Plumas County is vulnerable to numerous hazards that are identified, profiled, and analyzed in the LHMP Update. Wildfires, floods, and severe weather events (e.g., extreme heat, heavy rains and storms, high winds, and freeze) are the primary hazards that can have a significant impact on the County. Two new hazards of note profiled in the 2020 Update included pandemic and tree mortality.

On June 15, 2021, the Board of Supervisors adopted the LHMP, and on June 23, 2021 FEMA found the LHMP in conformance with the Code of Federal Regulations, Title 44, Part 201, Section 6.

Subsequently, Planning staff addressed Assembly Bill (AB) 2140 requirements to include language in the General Plan Public Health & Safety Element stating the LHMP was developed in accordance with the Disaster Mitigation Act of 2000 and follows FEMA's LHMP guidance, in addition to including a hyperlink to both the LHMP 2020 Update document and the Plumas County web page URL, as to where the 2020 Update and associated hazard mitigation information can be found.

October 7, 2021, the Planning Commission recommended approval to the Board of Supervisors to amend the County's General Plan Public Health & Safety Element to comply with AB 2140. The Element amendment was then adopted on October 19, 2021 by the Board of Supervisors (Resolution No. 2021-8634). Further on October 22, 2021, the California Office of Emergency Services (Cal OES) confirmed the County's compliance with AB 2140, which makes the Plumas eligible for up to 100% of the state funding share under the California Disaster Assistance Act (CDA), when otherwise the state's assistance or share of funding is capped at 75%.

The 2020 LHMP will be implemented by the County over a five year period (2020 – 2025).

Sierra Valley Subbasin Groundwater Sustainability Plan (GSP) Adoption

In 2014, Governor Brown signed into law a package of bills (Senate Bill 1168, Senate Bill 1319, and Assembly Bill 1739) collectively called the Sustainable Groundwater Management Act (SGMA). The intent of SGMA is to create a “framework for sustainable groundwater management and use of groundwater in a manner that can be maintained during the planning and implementation horizon without causing undesirable results.”

The Sierra Valley groundwater basin is a medium-priority basin. A Memorandum of Understanding (MOU) was made and entered into on January 8, 2019 by and between the Sierra Valley Groundwater Management District (SVGMD) and Plumas County to establish and facilitate a cooperative and ongoing working relationship between the County and the SVGMD, as co-Groundwater Sustainability Agencies (GSAs), to develop a single Sierra Valley Subbasin GSP.

The purpose of the GSP is to ensure that “sustainable groundwater management” in the Sierra Valley Subbasin is achieved by 2042 and maintained at least until 2072. The GSAs worked with consultants, a Technical Advisory Committee (TAC), and other groundwater management stakeholders throughout 2021 to prepare the GSP.

The Sierra Valley Subbasin GSP was adopted by the SVGMD (Resolution No. 2022-01) on January 17, 2022 and by the Plumas County Board of Supervisors (Resolution No. 2022-8655) on January 18, 2022. The adopted GSP was then submitted to the California Department of Water Resources (DWR) by the January 31, 2022 deadline.

As required by SGMA, a Sustainability Goal must be developed to fulfill the regulations and culminate in the absence of undesirable results within the next 20 years. The overarching Sustainability Goal for groundwater management in the Sierra Valley Subbasin is: *To manage groundwater resources in a manner that best supports the long-term health of the people, the environment, and the economy of Sierra Valley into the future by avoiding significant and unreasonable impacts to environmental, domestic, agricultural, and industrial beneficial uses and users of groundwater.*

2020 Census Redistricting

Every ten years, local governments use new U.S. Census data to redraw their supervisorial district lines to reflect how local populations have changed so that each district is substantially equal in population. This process, called redistricting, is important in ensuring that each board member represents about the same number of constituents.

In Plumas, the Board of Supervisors is responsible for drawing supervisorial districts. Redistricting determines which neighborhoods and communities are grouped together into a district for purposes of electing a board member.

Assembly Bill 849 (2019) requires cities and counties to engage communities in the redistricting process by holding public hearings and/or workshops and doing public health outreach, including to non-English-speaking communities. Community members were encouraged to provide

information regarding their communities of interest. A community of interest can be a neighborhood, network, or group of people who have common interests in the community and would benefit from being grouped into a single district. Keeping communities of interest together is an important principle in redistricting.

U.S. Census data was released on August 12, 2021. Public workshops were held in September, October, and November 2021, with the culmination of the process going to public hearing before the Board of Supervisors on December 7, 2021 with the adoption, by ordinance, of the final redistricting map.

To the extent practicable, district lines were adopted using the following criteria: (1) geographically contiguous districts (each supervisorial district should share a common border with the next), (2) the geographic integrity of local neighborhoods or communities shall be respected in a manner that minimizes its division, (3) geographical integrity of a city shall be respected in a manner that minimizes its division, (4) easily identifiable boundaries that follow natural or artificial barriers (rivers, streets, highways, rail lines, etc.) and (5) lines shall be drawn to encourage geographic compactness.

Planning and Building Services Staff

Planning Department Staff

In 2021, there were three (3) full-time staff members in the Plumas County Planning Department, including a Planning Director, Assistant Planning Director, and Associate Planner. Currently, there are two full-time staff members, a Planning Director and Senior Planner, as the Assistant Planning Director retired. In addition, the Planning Department funds one (1) half-time Fiscal Officer position. Unlike most California county planning departments, the Plumas County Planning Department does not currently have a dedicated clerical staffer supporting Planning Department counter and administrative functions. The Senior Planner performs the role of Clerk for the Planning Commission, and the Department Fiscal Officer takes the meeting minutes of the Zoning Administrator hearings.

Geographic Information Systems Department Staff

The Plumas County Geographic Information Systems (GIS) Department budgets for one (1) full-time GIS Coordinator position, which in 2021 was, and is presently, filled. The GIS Coordinator develops and maintains several GIS intra-maps for various County departments including Assessor, Building, Engineering, Environmental Health, Planning, Elections, Public Works, and Treasurer/Tax Collector. The GIS Coordinator also manages public-facing interactive maps that are available to the public through the Plumas County GIS webpage Map Portal such as a parcel query map, General Plan land use, zoning, supervisor districts, fire districts, voting precincts, population statistics, and more.

Building Department Staff

The Plumas County Building Department staff in 2021 included one (1) Director/Building Official, one (1) Senior Permit Technician, one (1) Permit Technician, and two (2) Inspectors. Presently, the Building Department employs one (1) Director/Building Official, one (1) Senior Permit Technician, one (1) Permit Technician, and one (1) Inspector.

Code Enforcement Staff

In 2021, the Plumas County Code Enforcement Department was made up of one (1) full-time Code Enforcement Officer. As of February 2022, a second Code Enforcement Officer was hired. Code Enforcement is primarily a complaint-driven process. The County's Housing Element includes a program that commits the County to continue to use the Code Enforcement Department, as well as the Plumas County Sheriff's Office and Building Department staff, when needed, to ensure code compliance.

IV. General Plan and Zoning Amendments

General Plan Amendments

The Brewing Lair and Dieter projects, constituting one General Plan Amendment, received recommendation for approval from the Planning Commission after public hearings on November 19, 2020 and was adopted by the Board of Supervisors on March 16, 2021.

- ***GPA 7-18/19-01 Richard and Susan DeLano (The Brewing Lair) – Resolution No. 2021-8573 / Ordinance No. 2021-1134:*** General Plan Amendment from Rural Residential to Commercial and rezone from R-10 (Rural) zoning to C-3 (Convenience Commercial) zoning.
- ***GPA 8-19/20-01 Rhonda and Alec Dieter – Resolution No. 2021-8573 / Ordinance No. 2021-1134:*** General Plan Amendment from Suburban Residential to Commercial and rezone from S-1 (Suburban) zoning to C-2 (Periphery Commercial) zoning.

The General Plan Public Health & Safety Element Amendment received recommendation for approval from the Planning Commission after a public hearing in October 2021 and was adopted by the Board of Supervisors the same month.

- ***GPA 8-21/22-01 Public Health & Safety Element Addressing Assembly Bill 2140 Compliance – Resolution No. 2021-8634:*** General Plan Amendment adopting the 2035 General Plan Public Health & Safety Element Amendment to address compliance with AB 2140.

Zoning Code Amendments

No Zoning Code amendments went to the Planning Commission for recommendation or before the Board of Supervisors for adoption in 2021.

Plumas County Code, Title 9, Planning and Zoning

Following the adoption of the General Plan on December 17, 2013, an objective of the County was to update the Plumas County Code, Title 9 (Planning and Zoning) per direction provided in the implementation measures of the General Plan elements.

At the Planning Commission meeting of December 15, 2016, the Commission selected a Title 9 (Planning and Zoning) update priority list to follow during the next year or several years.

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The list of priorities, as established by the Commission in 2016, were as follows:

1. Local California Environmental Quality Act Guidelines (CEQA) update
2. Update Title 8 (Building Regulations), Chapter 17 (Flood) of the Plumas County Code re: Flood Plain Ordinance and applicable Title 9 (Planning and Zoning) sections
3. Update Title 9 (Planning and Zoning) of the Plumas County Code re: onsite wastewater treatment systems
4. Development of a Subdivision Ordinance
5. *Development of a Grading and Drainage Ordinance (INITIATED IN 2020, WAS NOT COMPLETED IN 2021, CONTINUES INTO 2022)*
6. Solar Energy code development
7. Noise ordinance development
8. Child daycare facilities code update
9. Sign code update
10. *Second dwelling unit (now accessory dwelling unit) code update (COMPLETED 2019)
(NOTE ADDITIONAL STATE LEGISLATION ADDRESSING ACCESSORY DWELLING UNITS APPROVED BY THE GOVERNOR IN 2019, 2020, AND 2021 TO BE ADDRESSED)*
11. *Drought Tolerant Landscape ordinance (i.e., MWELO) (COMPLETED 2019)*
12. *Chicken ordinance development (COMPLETED 2019)*
13. Department of Defense noise and compatibility code development
14. Dark sky lighting ordinance development
15. Surface Mining and Reclamation Act (SMARA) update
16. *State Responsibility Area (SRA) Fire Safe Regulations code update (COMPLETED 2018)
(NOTE 2021 AND POTENTIAL 2022 AMENDMENTS TO SRA FIRE SAFE REGULATIONS TO BE ADDRESSED)*
17. *Cellular Facilities ordinance (COMPLETED 2019)*
18. *General Plan Update Final EIR Implementation of Table 3-1 (COMPLETED 2019)*

V. Conclusion

General Plan Vision

The 2035 General Plan is the County's constitution and guiding vision. Upkeep and maintenance of the General Plan is a continuous process. The County implements the General Plan's Vision to ***promote a healthy physical and aesthetic environment, a vital economy, and a supportive social climate that can accommodate the expected growth and change over the next 20 years*** on a day-to-day basis and includes the public in the discretionary decision-making process. The County departments continue project review responsibilities to further the 2035 General Plan's goals, policies, programs, and implementation measures.

General Plan Element-by-Element Review

Starting in November 2019, the Planning Commission tasked themselves with an element-by-element review of the 2035 General Plan to continue the objectives of documenting the County's implementation and discussing of the goals, policies, programs, and measures to identify potential timeframes for existing implementation and future amendments.

The Planning Commission—between November 2019 and March 2020—reviewed the goals, policies, and implementation measures in the Land Use Element and created a summary (Appendix D) that reflects the notes and suggested action outcomes of the implementation measure discussions. The Planning Commission—between June 2020 and November 2020—reviewed the goals, policies, and implementation measures in the Economics Element and created a summary (Appendix E) that reflects the notes and suggested action outcomes of the implementation measure discussions. The Planning Commission—between April 2021 and May 2021—reviewed the goals, policies, and implementation measures in the Noise Element and created a summary (Appendix F) that reflects the notes and suggested action outcomes of the implementation measure discussions. Further, the Commissioners reviewed the Water Resources Element and Public Health and Safety Element with summaries to follow.

It should be noted that by no means does the review of the implementation measures by the Commission or the annotated notes in the summary documents change, in any way, the adopted 2035 General Plan implementation measures.

Review of the 2035 General Plan element-by-element by the Planning Commission is expected to continue into 2022 with the anticipated review of the Public Health and Safety Element, Agriculture and Forestry Element, Circulation Element, and Conservation and Open Space Element.

Plumas County Code, Title 9 Review

The list of Title 9 amendment priorities, as established by the Commission in 2016 and amended by unanimous Commission action in October of 2019, were not able to be addressed in 2021 due to other priorities of the Planning Department.

On March 3, 2022, the Planning Commission by unanimous action directed amendments to the top five (5) Planning staff priorities, as follows:

1. Update Title 8 (Building Regulations), Chapter 17 (Flood) of the Plumas County Code re: Flood Plain Ordinance and applicable Title 9 (Planning and Zoning) sections
2. Accessory dwelling units (ADU)
3. Electrical vehicle charging stations (AB 1236)
4. Noise ordinance development
5. Development of a Subdivision Ordinance

The additional remaining Title 9 (Planning and Zoning) amendments—listed below in no particular order—continue to be tracked by Planning Department staff and will be addressed in the future as time and resources allow and/or should priorities change:

- Surface Mining and Reclamation Act (SMARA) update
- Dark sky lighting ordinance development

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- Local California Environmental Quality Act Guidelines (CEQA) update
- Update Title 9 (Planning and Zoning) of the Plumas County Code re: onsite wastewater treatment systems
- Solar energy code development
- Child daycare facilities code update
- Sign code update
- Department of Defense noise and compatibility code development

In addition, the development of a countywide grading ordinance and drainage ordinance has been assumed by the Public Works Department, in association with other County departments, in 2020, with expected public input during Planning Commission workshops and Board of Supervisors public hearing in 2022.

Appendix A: California Government Code Section 65400

GOVERNMENT CODE - GOV

TITLE 7. PLANNING AND LAND USE [65000 - 66499.58]

(Heading of Title 7 amended by Stats. 1974, Ch. 1536.)

DIVISION 1. PLANNING AND ZONING [65000 - 66301]

(Heading of Division 1 added by Stats. 1974, Ch. 1536.)

CHAPTER 3. Local Planning [65100 - 65763]

(Chapter 3 repealed and added by Stats. 1965, Ch. 1880.)

ARTICLE 7. Administration of General Plan [65400 - 65404]

(Article 7 added by Stats. 1965, Ch. 1880.)

65400.

(a) After the legislative body has adopted all or part of a general plan, the planning agency shall do both of the following:

(1) Investigate and make recommendations to the legislative body regarding reasonable and practical means for implementing the general plan or element of the general plan, so that it will serve as an effective guide for orderly growth and development, preservation and conservation of open-space land and natural resources, and the efficient expenditure of public funds relating to the subjects addressed in the general plan.

(2) Provide by April 1 of each year an annual report to the legislative body, the Office of Planning and Research, and the Department of Housing and Community Development that includes all of the following:

(A) The status of the plan and progress in its implementation.

(B) (i) The progress in meeting its share of regional housing needs determined pursuant to Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to paragraph (3) of subdivision (c) of Section 65583.

(ii) The housing element portion of the annual report, as required by this paragraph, shall be prepared through the use of standards, forms, and definitions adopted by the Department of Housing and Community Development. The department may review, adopt, amend, and repeal the standards, forms, or definitions, to implement this article. Any standards, forms, or definitions adopted to implement this article shall not be subject to Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2. Before and after adoption of the forms, the housing element portion of the annual report shall include a section that describes the actions taken by the local government towards completion of the programs and status of the local government's compliance with the deadlines in its housing element. That report shall be considered at an annual public meeting before the legislative body where members of the public shall be allowed to provide oral testimony and written comments.

(iii) The report may include the number of units that have been completed pursuant to subdivision (c) of Section 65583.1. For purposes of this paragraph, committed assistance may be executed throughout the planning period, and the program under paragraph (1) of subdivision (c) of Section 65583.1 shall not be

required. The report shall document how the units meet the standards set forth in that subdivision.

(iv) The planning agency shall include the number of units in a student housing development for lower income students for which the developer of the student housing development was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915.

(C) The number of housing development applications received in the prior year.

(D) The number of units included in all development applications in the prior year.

(E) The number of units approved and disapproved in the prior year.

(F) The degree to which its approved general plan complies with the guidelines developed and adopted pursuant to Section 65040.2 and the date of the last revision to the general plan.

(G) A listing of sites rezoned to accommodate that portion of the city's or county's share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory required by paragraph (1) of subdivision (c) of Section 65583 and Section 65584.09. The listing of sites shall also include any additional sites that may have been required to be identified by Section 65863.

(H) The number of net new units of housing, including both rental housing and for-sale housing and any units that the County of Napa or the City of Napa may report pursuant to an agreement entered into pursuant to Section 65584.08, that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies. That production report shall, for each income category described in this subparagraph, distinguish between the number of rental housing units and the number of for-sale units that satisfy each income category. The production report shall include, for each entitlement, building permit, or certificate of occupancy, a unique site identifier that must include the assessor's parcel number, but may include street address, or other identifiers.

(I) The number of applications submitted pursuant to subdivision (a) of Section 65913.4, the location and the total number of developments approved pursuant to subdivision (c) of Section 65913.4, the total number of building permits issued pursuant to subdivision (c) of Section 65913.4, the total number of units including both rental housing and for-sale housing by area median income category constructed using the process provided for in subdivision (c) of Section 65913.4.

(J) If the city or county has received funding pursuant to the Local Government Planning Support Grants Program (Chapter 3.1 (commencing with Section 50515) of Part 2 of Division 31 of the Health and Safety Code), the information required pursuant to subdivision (a) of Section 50515.04 of the Health and Safety Code.

(K) The progress of the city or county in adopting or amending its general plan or local open-space element in compliance with its obligations to consult with California Native American tribes, and to identify and protect, preserve, and mitigate impacts to places, features, and objects described in Sections 5097.9 and 5097.993 of the Public Resources Code, pursuant to Chapter 905 of the Statutes of 2004.

(L) The following information with respect to density bonuses granted in accordance with Section 65915:

- (i) The number of density bonus applications received by the city or county.
- (ii) The number of density bonus applications approved by the city or county.
- (iii) Data from a sample of projects, selected by the planning agency, approved to receive a density bonus from the city or county, including, but not limited to, the percentage of density bonus received, the percentage of affordable units in the project, the number of other incentives or concessions granted to the project, and any waiver or reduction of parking standards for the project.

(b) If a court finds, upon a motion to that effect, that a city, county, or city and county failed to submit, within 60 days of the deadline established in this section, the housing element portion of the report required pursuant to subparagraph (B) of paragraph (2) of subdivision (a) that substantially complies with the requirements of this section, the court shall issue an order or judgment compelling compliance with this section within 60 days. If the city, county, or city and county fails to comply with the court's order within 60 days, the plaintiff or petitioner may move for sanctions, and the court may, upon that motion, grant appropriate sanctions. The court shall retain jurisdiction to ensure that its order or judgment is carried out. If the court determines that its order or judgment is not carried out within 60 days, the court may issue further orders as provided by law to ensure that the purposes and policies of this section are fulfilled. This subdivision applies to proceedings initiated on or after the first day of October following the adoption of forms and definitions by the Department of Housing and Community Development pursuant to paragraph (2) of subdivision (a), but no sooner than six months following that adoption.

(c) The Department of Housing and Community Development shall post a report submitted pursuant to this section on its internet website within a reasonable time of receiving the report.

(Amended (as amended by Stats. 2020, Ch. 197, Sec. 1.3) by Stats. 2021, Ch. 340, Sec. 1. (SB 290) Effective January 1, 2022.)

**Appendix B: Housing Unit Change Form,
California Department of Finance**

HOUSING UNIT CHANGE FORMPLEASE READ ATTACHED INSTRUCTIONS. RETURN BY January 21, 2022.

Demographic Research Unit, Department of Finance, 915 L Street, Sacramento, CA 95814, Fax (916) 327-0222, Telephone (916) 323-4086.

City/Town:

County:

Date of Estimate: 1/1/2022

Please check the method you reported on this survey for newly constructed units:

 Housing units completed between 1/1/21-12/31/21 based on Final Inspections, Certificates of Occupancy, Completion Certificates or Utility Releases.

Or

 If you can only report building permits issued, you MUST adjust the building permits to estimate completions using a different time frame:
Single unit permits issued: 7/1/20 - 6/30/21; Multiple unit permits issued: 1/1/20 - 12/31/20.

SECTION I. HOUSING UNITS GAINED	SINGLE-FAMILY			MULTI-FAMILY			How many of the total units reported (left) were of the following types:				
	2, 3, or 4 -plex		5 or More		Total Affordable Units	Total Housing Units	Total Affordable Units	Attached Accessory Dwelling Units	Detached Accessory Dwelling Units	Accessory Dwelling Units	Total Accessory Dwelling Units
	Attached Units	Mobile Homes	Structures	Units							
1. Newly Constructed Units	<u>34</u>	<u>4</u>	<u>104</u>	<u>104</u>	<u>104</u>	<u>104</u>	<u>039</u>				<u>0</u>
2. Converted Units Gained	<u>1</u>						<u>01</u>				<u>0</u>
3. Non-Permitted Units Gained							<u>0</u>				<u>0</u>

SECTION II. HOUSING UNITS LOST

From January 1, 2021 through December 31, 2021

SECTION III. ANNEXATIONS AND DETACHMENTS	SINGLE-FAMILY			MULTI-FAMILY			For Cities Only. Attach additional sheets if necessary.				
	Detached Units		Mobile Homes	2, 3, or 4 -plex	Structures	Units					
	Annexation Short Titles & Effective Date										
1. Demolition, fire or natural disaster	<u>53</u>	<u>4</u>	<u>111</u>	<u>7</u>	<u>12</u>	<u>1</u>	<u>10</u>	<u>0667</u>			<u>0</u>
2. Converted Units Lost							<u>0</u>				<u>0</u>
3. Non-Permitted Units Lost							<u>0</u>				<u>0</u>

SECTION IV. CIVILIAN GROUP QUARTERS CHANGE

From January 1, 2021 through December 31, 2021

LAFCO #	DATE OF STATUS CHANGE						TOTAL UNITS	PERMANENT RESIDENTS
	Annexed	Detached	Opened	Closed	Changed	1/1/2021		
							<u>0</u>	
							<u>0</u>	
							<u>0</u>	

Reported by: C V Department: B.D. Title: Permit tech.

Facility Name, Address, Zip Code, & Telephone Number	DATE OF STATUS CHANGE				TOTAL UNITS	PERMANENT RESIDENTS
	Annexed	Detached	Opened	Closed		
					<u>0</u>	
					<u>0</u>	
					<u>0</u>	

Address: 555 City: _____ Telephone: _____ FAX: _____

City: _____ Zip Code: _____ FAX: _____

Mailing Address: _____

Appendix C: Annual Housing Element Progress Report, California Department of Housing and Community Development

Please Start Here

General Information	
Jurisdiction Name	Plumas County - Unincorporated
Reporting Calendar Year	2021
Contact Information	
First Name	Tracey
Last Name	Ferguson
Title	Planning Director
Email	TraceyFerguson@countyofplumas.com
Phone	5302836214
Mailing Address	
Street Address	555 Main Street
City	Quincy
Zipcode	95971

Optional: Click here to import last year's data. This is best used when the workbook is new and empty. You will be prompted to pick an old workbook to import from. Project and program data will be copied exactly how it was entered in last year's form and must be updated. If a project is no longer has any reportable activity, you may delete the project by selecting a cell in the row and typing **ctrl + d**.

v 12_28_21

Jurisdiction	Plumas County - Unincorporated	
Reporting Year	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier				Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bonus Applications		Application Status	Notes		
1				2	3	4	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	6	7	8	9	10	11	12			
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking Id*	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted+ (see Instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Was APPLICATION SUBMITTED Pursuant to GC 65913.4(b)? (SB 35 Streamlining)	Was a Density Bonus requested for this housing development?	Was a Density Bonus approved for this housing development?	Please indicate the status of the application.	Notes*	
Summary Row: Start Data Entry Below																							
102-320-002	6263 Portola McLears Road			18-398	SFD	O	3/26/2021		0	13	0	4	0	26	27		1	0	0	No	No	N/A	Approved
102-382-002	726 Pine Canyon Road			19-248	SFD	O	5/21/2021							1			1			No	No	N/A	Approved
100-322-013	762 Pehar Road			19-401	SFD	O	5/11/2021							1			1			No	No	N/A	Approved
102-554-007	801 East Mountain Ridge Road			19-955	SFD	O	6/14/2021							1			1			No	No	N/A	Approved
102-492-003	850 Lassen View Drive			19-964	SFD	O	3/12/2021							1			1			No	No	N/A	Approved
103-110-021	4 Byrd Court			19-969	SFD	O	6/18/2021							1			1			No	No	N/A	Approved
025-240-105	7805 Buckwheat Road			19-977	SFD	O	5/28/2021							1			1			No	No	N/A	Approved
133-310-004	330 River Road			19-1014	SFD	O	6/29/2021							1			1			No	No	N/A	Approved
025-440-012	5950 Beckwourth Buttes Road			20-431	SFD	O	3/26/2021							1			1			No	No	N/A	Approved
102-242-005	691 Peninsula Drive			20-496	SFD	O	2/5/2021							1			1			No	No	N/A	Approved
004-160-006	6861 North Valley Road			20-687	MH	O	9/3/2021		1					1			1			No	No	N/A	Approved
102-023-008	1424 Peninsula Drive			20-703	ADU	O	8/26/2021		1					1			1			No	No	N/A	Approved
133-043-016	357 Upper Main Street			20-835	SFD	O	1/14/2021							1			1			No	No	N/A	Approved
112-113-003	1394 Fern Drive			20-904	SFD	O	5/10/2021							1			1			No	No	N/A	Approved
100-251-021	253 Feather River Drive			20-906	SFD	O	2/16/2021		1					1			1			No	No	N/A	Approved
005-470-052	41204 Purdy Lane			20-946	SFD	O	10/5/2021							1			1			No	No	N/A	Approved
116-233-013	160 Karen Street			20-966	ADU	O	2/4/2021		1					1			1			No	No	N/A	Approved
123-110-087	1840 Mourning Dove Lane			21-008	SFD	O	2/19/2021							1			1			No	No	N/A	Approved
131-210-014	429 Red Sky			21-059	SFD	O	6/16/2021							1			1			No	No	N/A	Approved
004-050-044	1115 Creekside Drive			21-066	SFD	O	4/29/2021							1			1			No	No	N/A	Approved
123-250-011	5200 Friendly Way			21-105	SFD	O	8/11/2021							1			1			No	No	N/A	Approved
028-040-024	38 Peppergrass Lane			21-122	SFD	O	5/12/2021							1			1			No	No	N/A	Approved
103-170-007	510 Bailey Creek Drive			21-141	SFD	O	5/21/2021							1			1			No	No	N/A	Approved
108-330-009	310 Top of the West Drive			21-157	SFD	O	7/6/2021							1			1			No	No	N/A	Approved
115-340-009	795 Valley View Drive			21-167	SFD	O	4/21/2021							1			1			No	No	N/A	Approved
102-631-013	609 W Burnt Cedar Road			21-182	SFD	O	4/27/2021							1			1			No	No	N/A	Approved
100-331-017	737 Willhite Road			21-188	SFD	O	5/21/2021							1			1			No	No	N/A	Approved
133-150-015	355 Clio State 40A Road			21-198	SFD	O	4/23/2021	1						1			1			No	No	N/A	Approved
103-310-010	215 Fox Peak Drive			21-234	SFD	O	6/16/2021							1			1			No	No	N/A	Approved
108-320-030	520 Eagle Crest Trail			21-260	SFD	O	9/22/2021							1			1			No	No	N/A	Approved
108-272-014	311 Osprey Loop			21-264	SFD	O	5/26/2021							1			1			No	No	N/A	Approved
115-022-027	116 Railway Avenue			21-266	SFD	O	5/26/2021							1			1			No	No	N/A	Approved
102-280-015	626 Peninsula Drive			21-268	SFD	O	6/29/2021							1			1			No	No	N/A	Approved
003-470-011	187 Snowshoe Lane			21-281	SFD	O	7/12/2021		1					1			1			No	No	N/A	Approved
130-133-001	8 Moccasin Trail			21-307	SFD	O	5/24/2021							1			1			No	No	N/A	Approved
112-113-001	1390 Fern Drive			21-355	SFD	O	6/17/2021	1						1			1			No	No	N/A	Approved
100-041-004	262 Lassen Street			21-371	SFD	O	10/15/202																

Table A2
Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									
1					2	3	4								5	6
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA/SFD 2 to 4.5+ADU,MH)	Tenure Renter Or Owner	Very Low- Income Deed Restricted	Very Low- Income Non- Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non- Deed Restricted	Above- Moderate- Income	Entitlement Date Approved	# of Units issued Entitlements	
Summary Row: Start Data Entry Below							0	13	0	4	0	28	27		70	
102-320-002	6203 Portola McEars Road			18-388	SFD	O							1	3/26/2021	1	
102-382-002	728 Pine Canyon Road			19-248	SFD	O							1	5/21/2021	1	
100-322-013	762 Pehar Road			19-401	SFD	O				1			1	5/11/2021	1	
102-554-007	801 East Mountain Ridge Road			19-055	SFD	O							1	6/14/2021	1	
102-492-003	850 Lassen View Drive			19-904	SFD	O							1	3/12/2021	1	
103-110-021	4 Byrd Court			19-959	SFD	O							1	6/18/2021	1	
025-240-105	7805 Buckwheat Road			19-977	SFD	O							1	5/28/2021	1	
133-310-004	330 River Road			19-1614	SFD	O							1	6/29/2021	1	
025-440-012	5995 Buckwheat Bullock Road			20-431	SFD	O							1	3/26/2021	1	
102-242-005	691 Peninsula Drive			20-496	SFD	O							1	2/5/2021	1	
004-160-006	6861 North Valley Road			20-687	MH	O	1							9/3/2021	1	
102-023-008	1424 Peninsula Court			20-703	ADU	O	1							8/26/2021	1	
133-043-016	357 Upper Main Street			20-835	SFD	O							1	1/14/2021	1	
112-113-003	1394 Fern Drive			20-904	SFD	O							1	5/10/2021	1	
100-251-021	253 Feather River Drive			20-906	SFD	O	1							2/16/2021	1	
005-470-052	41204 Purdy Lane			20-946	SFD	O							1	10/5/2021	1	
116-233-013	1640 Morning Dove Lane			20-956	ADU	O	1							2/4/2021	1	
123-110-067	1840 Morning Dove Lane			21-008	SFD	O							1	2/19/2021	1	
131-210-014	429 Red Sky Drive			21-059	SFD	O							1	6/16/2021	1	
004-050-044	1115 Creekside Drive			21-066	SFD	O							1	4/29/2021	1	
123-250-011	5200 Frienky Way			21-105	SFD	O							1	8/11/2021	1	
028-040-024	38 Peppergass Lane			21-122	SFD	O							1	5/12/2021	1	
103-170-007	510 Bailey Creek Drive			21-141	SFD	O							1	5/21/2021	1	
108-330-009	310 Top of the Wind Driv			21-157	SFD	O							1	7/6/2021	1	
115-340-009	795 Valley View Drive			21-167	SFD	O							1	4/21/2021	1	
102-631-013	809 W Burnt Cedar Road			21-182	SFD	O							1	4/27/2021	1	
100-331-017	737 Wilholtz Road			21-188	SFD	O							1	5/21/2021	1	
133-150-015	355 Clio State 49A Road			21-188	SFD	O	1							4/23/2021	1	
103-310-010	215 Fox Peak Drive			21-234	SFD	O							1	6/16/2021	1	
108-320-030	520 Eagle Crest Trail			21-260	SFD	O							1	9/22/2021	1	
108-272-014	311 Osprey Crest Lane			21-284	SFD	O							1	5/26/2021	1	
115-022-027	116 Railway Avenue			21-266	SFD	O							1	5/26/2021	1	
102-280-015	626 Peninsula Drive			21-268	SFD	O							1	6/29/2021	1	
003-470-011	187 Snowshoe Lane			21-281	SFD	O		1						7/12/2021	1	
130-133-001	8 Moonstone Hill			21-307	SFD	O							1	5/24/2021	1	
112-113-001	1399 Fern Drive			21-355	SFD	O	1						1	6/17/2021	1	
100-041-004	262 Lassen Street			21-371	SFD	O							1	10/15/2021	1	
010-010-052	2781 Maddalena Road			21-375	SFD	O							1	6/30/2021	1	
130-311-002	28 Tokona Trail			21-384	MH	O							1	6/14/2021	1	
133-180-008	274 Valley Ranch Drive			21-392	SFD	O							1	6/23/2021	1	
100-072-001	585 Melissa Avenue			21-395	MH	O							1	5/28/2021	1	
103-200-021	849 Red River Drive			21-431	SFD	O							1	9/1/2021	1	
102-031-003	1345 Lassen View Drive			21-435	SFD	O							1	7/7/2021	1	
130-321-001	34 Tokona Trail			21-481	MH	O							1	6/24/2021	1	
130-075-010	29 Tomahawk Trail			21-484	SFD	O							1	7/8/2021	1	
110-340-024	84 Cherry Street			21-486	SFD	O	1						1	7/15/2021	1	
133-210-018	79 Valley Ranch Drive			21-487	SFD	O							1	9/27/2021	1	
102-053-005	1302 Peninsula Drive			21-513	ADU	O	1							7/10/2021	1	
104-372-010	456 Ponderosa Drive			21-515	MH	O	1							7/30/2021	1	
117-410-002	315 Mill Creek Road			21-519	MH	O							1	12/28/2021	1	
108-222-009	329 Mack Drive			21-531	SFD	O							1	7/20/2021	1	
133-340-032	466 Bobs Hill			21-545	SFD	O							1	8/3/2021	1	
108-052-003	1301 Lake Almanor West Drive			21-575	SFD	O							1	8/23/2021	1	
103-440-028	96 Snowy Peak Way			21-578	SFD	O							1	9/7/2021	1	
006-210-037	1910 Whitehawk Trail			21-595	SFD	O							1	7/9/2021	1	
100-332-009	688 Wilholtz Road			21-596	SFD	O							1	9/15/2021	1	
131-060-012	122 Pine Knoll Court			21-629	SFD	O							1	9/3/2021	1	
102-172-002	918 Peninsula Drive</td															

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Affordability by Household Incomes - Building Permits								8	9
Current APN	Street Address	Project Name*	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits	
102-320-002	6263 Portola Mclars Road		0	13	0	4	0	26	27		70	
102-382-002	720 Pine Canyon Road						1			3/26/2021	1	
100-322-013	762 Pehar Road				1					5/11/2021	1	
102-554-007	801 East Mountain Ridge Road							1		6/14/2021	1	
102-492-003	850 Lassen View Drive							1		3/12/2021	1	
103-110-021	4 Bird Court							1		6/18/2021	1	
025-240-105	7805 Buckwheat Road						1			5/28/2021	1	
133-310-004	330 River Road							1		6/29/2021	1	
025-440-012	5650 Beckwourth Buttes Road						1			3/26/2021	1	
102-242-005	691 Peninsula Drive							1		2/5/2021	1	
004-160-000	6861 North Valley Road		1							9/3/2021	1	
102-023-008	1424 Peninsula Drive		1							8/20/2021	1	
133-043-016	357 Upper Main Street					1				1/14/2021	1	
112-113-003	1394 Fern Lane					1				5/10/2021	1	
100-251-021	253 Feather River Drive		1							2/16/2021	1	
005-470-052	41204 Purdy Lane						1			10/6/2021	1	
116-233-013	160 Karen Street		1							2/4/2021	1	
123-110-087	1840 Mourning Dove Lane						1			2/19/2021	1	
131-210-014	429 Red Sky							1		6/18/2021	1	
004-050-044	1115 Creekside Drive					1				4/29/2021	1	
123-250-011	5200 Friendly Way					1				8/11/2021	1	
028-040-024	38 Peppergass Lane						1			5/12/2021	1	
103-170-007	510 Bailey Creek Drive						1			5/21/2021	1	
108-330-009	310 Top of the West Drive						1			7/6/2021	1	
115-340-009	795 Valley View Drive					1				4/21/2021	1	
102-631-013	609 W Burnt Cedar Road						1			4/27/2021	1	
100-331-017	737 Willholt Road					1				5/21/2021	1	
133-150-015	355 Clio State 80A Road		1							4/23/2021	1	
103-310-010	215 Fox Peak Drive						1			6/16/2021	1	
108-320-030	620 Eagle Crest Trail						1			9/22/2021	1	
108-272-014	311 Osprey Loop						1			5/26/2021	1	
115-222-027	116 Highway Avenue					1				5/26/2021	1	
102-280-015	626 Peninsula Drive						1			6/29/2021	1	
003-470-011	187 Snowshoe Lane			1						7/12/2021	1	
130-133-001	8 Moccasin Trail					1				5/24/2021	1	
112-113-001	1390 Fern Drive		1							6/17/2021	1	
100-041-004	262 Lassen Street					1				10/15/2021	1	
010-010-050	2781 Maddalena Road					1				6/30/2021	1	
130-311-002	28 Tidwell Trail					1				6/14/2021	1	
133-180-008	274 Valley Ranch Drive						1			6/23/2021	1	
100-072-001	585 Melissa Avenue					1				5/28/2021	1	
103-200-021	849 Red River Drive						1			9/1/2021	1	
102-031-003	1345 Lassen View Drive						1			7/7/2021	1	
130-321-001	34 Tolowa Trail						1			6/24/2021	1	
130-075-010	29 Tomahawk Trail						1			7/8/2021	1	
110-340-024	84 Cheney Street		1							7/15/2021	1	
133-210-018	799 Valley Ranch Drive						1			9/27/2021	1	
102-053-005	1302 Peninsula Drive		1							7/12/2021	1	
104-372-010	456 Ponderosa Drive		1							7/30/2021	1	
117-410-002	315 Mill Creek Road			1						12/28/2021	1	
108-222-009	328 Mada Drive						1			7/20/2021	1	
133-340-032	468 Bobcat Trail						1			8/3/2021	1	
108-052-003	130 Lake Almanor West Drive						1			8/23/2021	1	
103-440-028	96 Snowy Peak Way						1			9/7/2021	1	
006-210-037	1910 Whitehawk Trail						1			7/9/2021	1	
100-332-009	688 Willholt Road						1			9/15/2021	1	
131-090-012	122 Pine Knoll Court			1						9/3/2021	1	
102-172-002	918 Peninsula Drive							1		10/25/2021	1	
100-072-016	525 Melissa Avenue						1			8/19/2021	1	
102-134-005	1145 Lake Ridge Road							1		12/27/2021	1	
102-244-002	690 Peninsula Drive		1							11/24/2021	1	
120-042-004	5658 Casey Jones Road		1							9/30/2021	1	
123-340-003	2532 Kristen Way						1			10/13/2021	1	
010-239-018	189 Contessa Drive		1							11/4/2021	1	
102-143-004	1102 Peninsula Drive							1		9/23/2021	1	
116-340-015	84 Forest View Drive						1			9/30/2021	1	
120-270-022	7070 Portola McLeas Road		1							11/3/2021	1	
009-060-004	53069 Highway 70						1			10/28/2021	1	
131-250-018	522 Nighthawk							1		11/30/2021	1	
108-300-009	267 Osprey Loop							1		10/28/2021	1	

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units													
Project Identifier			Affordability by Household Income - Certificates of Occupancy										
Current APN	Street Address	Project Name*	Very Low-Income Deed Restricted			Very Low-Income Non Deed Restricted			Low-Income Deed Restricted		Low-Income Non Deed Restricted		# of Units Issued Certificates of Occupancy or other forms of readiness
			Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see Instructions)	Date Issued		
102-320-002	6263 Portola McLeans Road		0	0	0	0	0	0	1	2		3	
102-382-002	726 Pine Canyon Road											0	
100-322-013	762 Pehar Road											0	
102-554-007	801 East Mountain Ridge Road											0	
102-492-003	850 Lassen Viney Drive											0	
103-110-021	4 Byrd Court											0	
025-240-105	7805 Buckwheat Road											0	
133-310-004	330 River Road											0	
025-440-012	5950 Beckwourth Buttes Road											0	
102-242-005	691 Peninsula Drive											0	
004-180-006	6881 North Valley Road											0	
102-023-008	1424 Peninsula Drive											0	
133-043-016	357 Upper Main Street											0	
112-113-003	1394 Fern Drive											0	
100-251-021	253 Feather River Drive											0	
005-470-052	41204 Purdy Lane											0	
116-233-013	160 Karen Street											0	
123-110-087	1840 Mourning Dove Lane											0	
131-210-014	429 Red Sky											0	
004-050-044	1119 Credence Drive											0	
123-250-011	5200 Friendly Way											0	
028-040-024	38 Pepperglass Lane											0	
103-170-007	510 Bailey Creek											0	
108-320-009	310 Top of the West Drive											0	
115-340-009	795 Valley View Drive											0	
102-031-013	609 W Burnt Cedar Road								1	12/15/2021	1		
100-331-017	737 Willhole Road											0	
133-150-015	355 Clio State 40A Road											0	
103-310-010	215 Fox Peak Drive											0	
108-320-030	520 Eagle Crest Trail											0	
108-272-014	311 Osprey Road											0	
115-022-027	116 Ramsey Avenue											0	
102-280-015	628 Peninsula Drive											0	
003-470-011	187 Snowshoe Lane											0	
130-133-001	8 Moccasin Trail											0	
112-113-001	1390 Fern Drive											0	
100-041-004	202 Lassen Street											0	
016-010-052	2781 Maddington Road											0	
130-311-002	28 Tolowa Trail											0	
133-180-008	274 Valley Ranch Drive											0	
100-072-001	585 Melissa Avenue								1	11/8/2021	1		
103-200-021	849 Red River Drive											0	
102-031-003	1345 Lassen View Drive											0	
130-021-001	34 Tolowa Trail											0	
130-075-010	29 Tomahawk Trail											0	
110-340-024	84 Cheney Street											0	
133-210-018	799 Valley Ranch Drive											0	
102-053-005	1302 Peninsula Drive											0	
104-372-010	458 Ponderosa Drive											0	
117-410-002	315 Mill Creek Road											0	
108-222-009	328 Maidu Drive											0	
133-340-032	469 Bobcat Trail											0	
108-052-003	130 Lake Almanor West Drive											0	
103-240-028	98 Snowy Peak Way											0	
008-210-037	1910 Whitehawk Trail											0	
100-332-009	688 Willhole Road											0	
131-060-012	122 Pine Knoll Court											0	
102-172-002	918 Peninsula Drive											0	
100-072-016	325 Melissa Avenue											0	
102-134-005	1145 Lake Ridge Road											0	
102-244-002	690 Peninsula Drive											0	
128-042-004	5658 Casey Jones Road											0	
123-340-003	2532 Kristen Way											0	
010-230-018	189 Contessa Drive											0	
102-143-004	1102 Peninsula Drive											0	
116-340-015	84 Forest View Drive											0	
128-270-022	7070 Portola McLeans Road											0	
009-060-004	5309 Highway 70											0	
131-250-018	522 Nighthawk											0	
108-300-009	267 Osprey Loop								1	11/4/2021	1		

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier			Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Demolished Units			Density Bonus			
Current APN	Street Address	Project Name*	13	14	15	16	17	18	19	20	21	22	23	24	
			0	0					0	0					
102-320-002	6263 Portola Mtns Road			N											
102-382-002	720 Pine Canyon Road			N											
100-322-013	762 Pine Road			N											
102-554-007	801 East Mountain Ridge Road			N											
102-492-003	850 Lassen View			N											
103-110-021	4 Ryed Crest			N											
025-240-105	7805 Buckwheel Road			N											
133-310-004	330 River Road			N											
025-440-012	5805 Buckwheel Road			N											
102-242-005	691 Peninsula Drive			N											
004-160-006	6881 North Valley Road			N											
102-023-008	1424 Peninsula Drive			N											
133-043-010	357 Upper Main Street			N											
112-113-003	1394 Fern Drive			N											
100-251-021	250 Feather Drive			N											
000-470-052	41204 Puddy Lane			N											
110-233-013	100 Karen Street			N											
123-110-087	1840 Mountain View Lane			N											
131-210-014	429 Red Sals			N											
004-050-044	1115 Creekside Drive			N											
123-250-011	5200 Friendly Way			N											
028-040-024	38 Peppergrass Lane			N											
103-170-007	510 Bailey Creek Drive			N											
108-330-009	310 Topaz West Drive			N											
115-340-009	795 Valley View Drive			N											
102-031-013	609 W Burnt Cedar Road			N											
100-331-017	737 Willow Road			N											
133-156-015	355 Clio State 404 Road			N											
103-310-010	215 Fox Peak Drive			N											
108-320-030	520 Eagle Crest Trail			N											
109-272-014	311 Osceola Lane			N											
115-022-027	116 Railway Avenue			N											
102-289-015	628 Peninsula Drive			N											
003-479-011	187 Snowshoe Lane			N											
130-133-001	8 Moccasin Trail			N											
112-113-001	1300 Fern Drive			N											
100-041-004	262 Lassen Street			N											
010-019-002	2781 Meadowlark Road			N											
130-311-002	28 Tolowa Trail			N											
133-180-008	274 Valley Ranch Drive			N											
100-072-001	585 Melissa Avenue			N											
103-200-021	849 Red River Drive			N											
102-031-003	1345 Lassen Street			N											
130-321-001	34 Tolowa Trail			N											
130-075-010	29 Tomshawk Trail			N											
110-340-024	84 Cheney Street			N											
133-210-018	790 Valley View Drive			N											
102-053-005	1302 Peninsula Drive			N											
104-372-010	456 Ponderosa Drive			N											
117-410-002	315 Mill Creek Road			N											
108-222-009	320 Maidu Drive			N											
133-340-032	400 Bobcat Trail			N											
108-052-003	130 Lake Almanor West Drive			N											
103-440-028	90 Snowshoe Way			N											
008-210-037	1910 Whitehawk Trail			N											
100-332-009	688 Willow Road			N											
131-060-012	122 Pine Knoll Court			N											
102-172-002	918 Peninsula Drive			N											
100-072-016	325 Melissa Avenue			N											
102-134-005	1145 Lake Ridge Road			N											
102-244-002	600 Peninsula Drive			N											
120-042-004	5658 Cedar Creek Road			N											
123-340-003	2532 Kristen Way			N											
010-230-018	189 Contessa Drive			N											
102-143-004	1102 Peninsula Drive			N											
110-340-015	84 Forest View Drive			N											
128-270-022	7979 McLean Road			N											
009-000-004	63009 Highway 70			N											
131-250-018	522 Nighthawk			N											
109-360-009	207 Osprey Loop			N											

Based on Census Block Group Income Data and Anticipated Sales Price Compared to Sales Price of Equivalent Units in the Area.

Jurisdiction	Plumas County - Unincorporated	
Reporting Year	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.

Please contact HCD if your data is different than the material supplied here

Table B

Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		1	2						3	4	
Income Level		RHNA Allocation by Income Level	2019	2020	2021	2022	2023	2024		Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	1	-	-	-	-	-	-	-	-	13
	Non-Deed Restricted		-	-	13	-	-	-	-	-	
Low	Deed Restricted	1	-	-	-	-	-	-	-	-	6
	Non-Deed Restricted		-	2	4	-	-	-	-	-	
Moderate	Deed Restricted	-	-	-	-	-	-	-	-	-	40
	Non-Deed Restricted		1	13	26	-	-	-	-	-	
Above Moderate		2	11	29	27	-	-	-	-	-	67
Total RHNA		4	12	44	70	-	-	-	-	-	126
Total Units											-

Note: units serving extremely low-income households are included in the very low-income permitted units totals and must be reported as very low-income units.

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will include units that were permitted since the start of the projection period.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Plumas County - Unincorporated	
Reporting Year	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table C

Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Plumas County - Unincorporated

Reporting Year 2021

(Jan. 1 - Dec. 31)

Table D

Program Implementation Status pursuant to GC Section 65583

Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.

1 Name of Program	2 Objective	3 Timeframe in H.E	4 Status of Program Implementation
Monitor Vacant and Underutilized Sites Inventory	The County will maintain and update an inventory of vacant and underutilized sites that are designated for residential uses. As part of its annual review of progress in implementing the Housing Element, the County will update the inventory, if necessary, to maintain an adequate supply of land consistent with California Government Code Section 65863 and to identify additional areas that may be suitable for higher-density residential development to ensure that a sufficient supply of land is available to achieve the County's RHNA and quantified objectives for moderate and lower-income households. As the Plumas Local Agency Formation Commission (LAFCo) reviews the municipal services provided within the County by the special districts, incorporate the information on services and infrastructure capacity into the inventory analysis.	Annual	As part of the 2019-2024 Housing Element update for Plumas County, adopted on October 15, 2019, the inventory of vacant and underutilized sites was updated. The vacant and underutilized sites inventory is monitored annually and updated as necessary.
Inclusionary Housing Program.	The County, in cooperation with the Plumas County Community Development Commission, will explore the adoption of a local inclusionary housing program. Inclusionary zoning ordinances require developers to include a certain percentage of rental or for-sale units that are affordable to lower-income households as a condition of development.	Explore options of an ordinance by the end of 2020; and if determined to be feasible, adopt an ordinance by the end of 2021.	No Inclusionary zoning has been established.
Affordable Housing Trust Fund	The County, in cooperation with the Plumas County Community Development Commission, will assess the feasibility and, if feasible, develop an Affordable Housing Trust Fund to be used for the development of affordable housing in the County.	Assess the feasibility by 2021; and if determined to be feasible, develop by the end of 2022.	No Affordable Housing Trust Fund has been established.
Development Review and Processing Procedures	The County will continually seek to improve development review and procedures to minimize the time and/or cost required for review and project approval.	Annually, starting in June 2020.	As of June 2020, the County annually reviews development review and procedures to minimize the time and/or cost for the review and approval of a project, as well as annually reviews the Plumas County Planning and Building Services Fee Schedule. As an ongoing basis to improve development review and procedures, the Planning Department continually strives to streamline the processing and approval of projects.
Building, Planning, and Zoning Codes: Camping Time Limit	As new California codes are adopted, the County will review Title 8 (Building Regulations) and Title 9 (Planning and Zoning) of the Plumas County Code of Ordinances for current compliance and adopt the necessary revisions so as to further local development objectives. Amend Section 9-2.405 (Camping) of the Plumas County Code to remove the camping limitation on private lands (non-camp ground use) of 120 days in a calendar year to provide for alternative affordable housing opportunities for those that need it, for example, caregivers or property owners that desire to remain on the property while under construction of a dwelling.	As new codes are adopted by the state. Amend by 2020	Plumas County Planning and Building Services continually monitors newly adopted California codes to ensure compliance with California codes and further local development.
Provide Assistance for Persons with Developmental Disabilities	The County will work with the Far Northern Regional Center to implement an outreach program that informs families in the County about housing and services available for persons with developmental disabilities. This outreach program will also include outreach to potential developers of affordable housing.	Develop an outreach program within one year of adopting the Housing Element and implement the program within six months after it is developed.	No outreach program has been established or implemented.
Reasonable Accommodation and Housing for Persons with Disabilities	The County will adopt a written procedure to make reasonable accommodations (i.e., modifications or exceptions) in its zoning ordinance and other land use regulations and practices when such accommodations may be necessary to afford persons with disabilities, and other special needs, an equal opportunity to use and enjoy a dwelling. The County will also address financial incentives for home developers who address SB 520 (Chesbro, 2001) accessibility issues for persons with disabilities in new construction and retrofitting existing homes. Lastly, the County will review and revise, as necessary, its Zoning Ordinance to ensure the County's definition of "Family" is consistent with federal and state fair housing laws and is not a constraint on the development of housing for persons with disabilities.	Update the Zoning Ordinance by 2021.	An ordinance has not yet been completed or adopted.

<p>Review and revise, as necessary, the Plumas County Zoning Ordinance to define and consider transitional and supportive housing a residential use permitted by right in all zones that permit residential uses, subject to only those restrictions that apply to residential uses of the same type in the same zone. In addition, the County will amend the Zoning Ordinance to allow Low Barrier Navigation Centers pursuant to Government Code Section 65860 – 65668 (AB 101, Weiner, 2019).</p>	<p>Accessory dwelling units (ADU), or second units, can be an affordable housing option and can help meet the needs of many residents. To ensure consistency with state law concerning ADUs (AB 1866 [Wright, 2002], AB 2299 [Bloom, 2016], and SB 1069 [Wleckowski, 2016]), the County will review and revise, as necessary, its Zoning Ordinance to facilitate the development of ADUs.</p>	<p>State law requires that the County allow more dwellings to be built than the existing development standards allow if a developer agrees to make a certain number of dwellings available to the target income category (e.g., very low, low, and/or moderate income). This provision in state law is commonly referred to as a density bonus provision. The County should actively encourage developers to utilize the density bonus provision and develop affordable housing by providing information about the program at the Planning Department counter, on the County's website, and at applicant pre-application meetings.</p>	<p>The Plumas County Community Development Commission will develop a First-Time Homebuyer Program to provide down payment assistance and closing cost assistance to low-income first-time homebuyers. Once developed, the County will refer interested households to the Plumas County Community Development Commission.</p>	<p>To ensure that assisted affordable housing remains affordable, the Plumas County Community Development Commission, in cooperation with the County, will monitor the status of all affordable housing projects and, as their funding sources near expiration, will work with owners and other agencies to consider options to preserve such units. The County and Plumas County Community Development Commission, as appropriate, will also provide technical support to property owners and tenants regarding proper procedures relating to noticing and options for preservation.</p>	<p>The Plumas County Community Development Commission, in cooperation with the County, will pursue grant opportunities to reinstate a Housing Rehabilitation Program in the County that provides down payment assistance and rehabilitation services to very low- and low-income households. The Plumas County Community Development Commission, with assistance from the County as appropriate, will promote the availability of funding and resources through public outreach and collaboration with nonprofits, local realtors, lenders, and escrow companies.</p>	<p>The County's Code Enforcement Officer handles code enforcement issues on a complaint-driven basis and deals with a variety of issues, including property maintenance, abandoned vehicles, and housing conditions. Complaints are investigated through an established code enforcement process. An Investigative Service Request Form or Complaint Form is mandatory before a complaint is accepted for investigation. The complaint form can be submitted by mail, email, walk-in, or fax. The County will continue to use the Code Enforcement Department, as well as the Plumas County Sheriff's Office and Building Department staff, when needed, to ensure compliance.</p>
<p>Transitional and Supportive Housing and Navigation Centers</p>	<p>Accessory Dwelling Units</p>	<p>Density Bonus Program</p>	<p>First-Time Homebuyer Program</p>	<p>Preserve Assisted Units</p>	<p>Rehabilitation Program</p>	<p>Code Enforcement</p>
<p>No ordinance has been completed or adopted to update the Zoning Ordinance. However, the Plumas County Zoning Code contains many by right non-discretionary processes that apply to transitional housing and supportive housing throughout the County.</p>	<p>The Zoning Ordinance was updated in October 2019 to accommodate accessory dwelling units in Single-Family Residential and Multiple-Family Residential zones. Accessory dwelling units in the Single-Family and Multiple-Family Residential zones are a use permitted by right.</p>	<p>Update the Zoning Ordinance by 2021.</p>	<p>Update the Zoning Ordinance by 2019.</p>	<p>Update the Zoning Ordinance by 2021; ongoing as projects are processed through the Planning Department.</p>	<p>No ordinance has been completed or adopted. The program will be implemented, where applicable, to development projects as projects are processed through the Planning Department.</p>	<p>The Plumas County Community Development Commission fulfills this program in cooperation with the County, as projects approach expiration.</p>
					<p>On an annual basis, the Plumas County Community Development Commission, in cooperation with the County, actively seeks grant opportunities to provide assistance and services to low and very low income households.</p>	<p>The County continually, as complaints are received, uses the Code Enforcement Department, Sheriff's Office, and Building Department staff to ensure compliance with Plumas County Code.</p>

<p>The County will continue to refer persons experiencing discrimination in housing to the Plumas County Community Development Commission who is the local contact and referral agency. The County and the Plumas County Community Development Commission will cooperate with neighboring jurisdictions, nonprofits, and local organizations that sponsor workshops on fair housing laws and how those who are victims of discrimination can address grievances. Provide notice and educational materials on fair housing rights and equal housing opportunity to residents of Plumas County through the Plumas County Community Development Commission's housing programs and Housing Choice Voucher Program (Section 8) applications. Continue to distribute fair housing information and instructions on how to file a discrimination complaint through resources on the Plumas County Community Development Commission's website at http://www.plumascdc.org/ and through posters and brochures available at the Plumas County Community Development Commission, County Planning Department counter, Plumas County Library branches, and PCIRC's Quincy Wellness & Family Resource Center and the Portola Family Resource Center.</p>	<p>Ongoing, as complaints are received</p>	<p>The Plumas County Development Commission provides this service. The County continues to refer people experiencing discrimination in housing to the Plumas County Community Development Commission.</p>
<p>The County will continue to enforce Title 24 of the California Building Code on all development.</p>	<p>Ongoing</p>	<p>The Building Department reviews and enforces Title 24 Energy Efficiency Standards on all applicable building permits.</p>
<p>The County will work with utility providers (e.g., Liberty Energy, Plumas-Sierra Rural Electric Cooperative, and PG&E) and the Plumas County Community Development Commission to encourage existing income qualifying residents to participate in energy efficiency retrofit programs such as the Low Income Weatherization Program, Low Income Home Energy Assistance Program (HEAP), and Winter Rate Assistance Program (WRAP). The Plumas County Community Development Commission will consider sponsoring an energy awareness program in conjunction with utility providers in Plumas County to educate residents about the benefits of various retrofit programs.</p>	<p>Ongoing</p>	<p>The County, Plumas County Community Development Commission, and utility providers, such as PG&E, encourage residents on an ongoing basis about energy efficiency retrofit programs. The Plumas County Community Development Commission provides readily accessible energy efficiency program information on their website for Plumas County residents.</p>
<p>The County, in cooperation with the Plumas County Community Development Commission, will conduct a housing condition survey to identify areas of housing deterioration and dilapidation to determine the number of housing units in the unincorporated Plumas County area that are in need of rehabilitation or replacement.</p>	<p>Within the planning period</p>	<p>No housing condition survey has been conducted.</p>
<p>The Plumas County Zoning Ordinance permits employee housing, meaning dwelling units or manufactured homes, by right, in the County's two agricultural zones; Agricultural Preserve (AP) and General Agriculture (GA). To comply with California Health and Safety Code Sections 17021.5 and 17021.6 the County will review and revise, as necessary, its Zoning Ordinance to ensure employee housing cannot be deemed a use that implies that the employee housing is an activity that differs in any other way from an agricultural use, and the permitted occupancy and definition of employee housing in an agricultural zone must include agricultural employees who do not work on the property where the employee housing is located.</p> <p>The County will proactively encourage and facilitate the development of affordable housing for lower income households through actions such as providing regulatory incentives, reducing or waiving development fees, and outreach to nonprofits and affordable housing developers to assist in the application for state and federal funding sources. In addition, the Plumas County Community Development Commission, in collaboration with the County, will explore the feasibility of preserving and rehabilitating existing older (structurally sound) motels in Plumas County suitable for single-room occupancy (SRO) units.</p>	<p>Update the Zoning Ordinance by 2020</p>	<p>No update to the Zoning Ordinance has been developed or adopted.</p>

<p>Emergency Shelter Development</p> <p>The County will amend the Zoning Ordinance to allow emergency shelters as a permitted use in the Multiple-Family Residential (M-R) zone without a conditional use permit or other discretionary review. Emergency shelters will not be subject to additional development standards, processing, or regulatory requirements beyond what applies to residential development in the M-R zone. In addition, the County will evaluate adopting development and managerial standards that are consistent with California Government Code Section 65583(a)(4).</p>	<p>Update the Zoning Ordinance by 2019</p>	<p>The Zoning Ordinance was updated in October 2019 to accommodate emergency shelters in the Multiple-Family Residential zone (M-R). Emergency shelters in the M-R zone are a use permitted by right and does not require discretionary review.</p>
<p>Housing Choice Voucher Program</p> <p>The Plumas County Community Development Commission, in cooperation with the County, will continue to manage the Housing Choice Voucher Program (Section 8) for Plumas, Lassen, Sierra, and Tehama counties to assist eligible tenants by paying a portion of the rent to a landlord for a privately leased unit. Promote the Housing Choice Voucher Program and distribute program information through resources on the Plumas County Community Development Commission website at http://www.plumascd.org/ and through posters and brochures available at the Plumas County Community Development Commission, County Planning Department counter, and Plumas County Library branches.</p>	<p>Ongoing, and resolution as needed</p>	<p>The Plumas County Community Development Commission provides this service (Section 8).</p>
<p>Water and Sewer Infrastructure</p> <p>In cooperation with special districts, the Plumas County Community Development Commission will continue to seek funding for water and sewer infrastructure repairs, upgrades, and new facilities.</p>	<p>Continue to apply as NOFAs are released</p>	<p>The Plumas County Community Development Commission provides this service.</p>
<p>Community Development Block Grant Funding</p>	<p>Ongoing, as NOFAs are released</p>	<p>The Plumas County Community Development Commission fulfills this program and the County provides support to the Plumas County Community Development Commission as opportunities arise.</p>
<p>Mobile Home Parks</p>	<p>Review, annually</p>	<p>The Plumas County Housing Element was updated at the end of 2019; therefore, no review and evaluation has been conducted for mobile home parks in Plumas County.</p>

Jurisdiction	Plumas County - Unincorporated	
Reporting Period	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table E Commercial Development Bonus Approved pursuant to GC Section 65915.7									
Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Plumas County - Unincorporated	
Reporting Period	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table F

Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD to receive the password that will enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Plumas County - Unincorporated	
Reporting Period	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Table G

Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of

Project Identifier						
1			2	3	4	
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Realistic Capacity Identified in the Housing Element	Entity to whom the site transferred	Intended Use for Site
Summary Row: Start Data Entry Below						

Jurisdiction	Plumas County - Unincorporated		
Reporting Period	2021	(Jan. 1 - Dec. 31)	

Note: "+" indicates an optional field
 Cells in grey contain auto-calculation formulas

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Housing Element Implementation
 (CCR Title 25 §6202)

Table H						
Locally Owned Surplus Sites						
Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						

Jurisdiction	Plumas County - Unincorporated	
Reporting Year	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2024

Building Permits Issued by Affordability Summary		
	Income Level	Current Year
	Very Low	Deed Restricted 0 Non-Deed Restricted 13
Low		Deed Restricted 0 Non-Deed Restricted 4
Moderate		Deed Restricted 0 Non-Deed Restricted 26
Above Moderate		27
Total Units		70

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
SFA		0	0
SFD		57	57
2 to 4		0	0
5 +		0	0
ADU		4	0
MH		9	1
Total	70	70	3

Housing Applications Summary		
Total Housing Applications Submitted:		70
Number of Proposed Units in All Applications Received:		70
Total Housing Units Approved:		0
Total Housing Units Disapproved:		0

Use of SB 35 Streamlining Provisions		
Number of Applications for Streamlining		0
Number of Streamlining Applications Approved		0
Total Developments Approved with Streamlining		0
Total Units Constructed with Streamlining		0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Cells in grey contain auto-calculation formulas

Jurisdiction	Plumas County - Unincorporated	
Reporting Year	2021	(Jan. 1 - Dec. 31)

Summary of entitlements, building permits, and certificates of occupancy (auto-populated from Table A2)

Completed Entitlement Issued by Affordability Summary			
Income Level		Current Year	
Very Low	Deed Restricted	0	0
	Non-Deed Restricted	13	13
Low	Deed Restricted	0	0
	Non-Deed Restricted	4	4
Moderate	Deed Restricted	0	0
	Non-Deed Restricted	26	26
Above Moderate			27
Total Units			70

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	13
Low	Deed Restricted	0
	Non-Deed Restricted	4
Moderate	Deed Restricted	0
	Non-Deed Restricted	26
Above Moderate		27
Total Units		70

Certificate of Occupancy Issued by Affordability Summary		
Income Level	Current Year	
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	1
Above Moderate		2
Total Units		3

**Appendix D: 2035 GENERAL PLAN
LAND USE ELEMENT
IMPLEMENTATION MEASURES
SUMMARY OF PLANNING
COMMISSION REVIEW**

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES

SUMMARY OF PLANNING COMMISSION REVIEW

The following table documents the implementation measures included in the 2035 General Plan Land Use Element. The Planning Commission—between November 2019 and March 2020—reviewed the goals, policies, and implementation measures and this summary reflects the notes and suggested action outcomes (*red italic text*) of the implementation measure discussions. By no means does the review of the implementation measures by the Commission or the annotated notes in this document change, in any way, the adopted 2035 General Plan Land Use implementation measures.

Land Use Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
1. Encourage all new residential development projects to be located within or adjacent to mapped Planning Areas where basic infrastructure, services, and adequate response times for such services as water, wastewater disposal, utilities, fire protection, police and emergency medical, and commercial services typical for the planning area type, exist or require that the project provide its own internal infrastructure and services that are bonded for long term maintenance.	1.1.1	Planning			<i>X with development applications</i>
2. Establish a (<i>GIS</i>) database which identifies vacant and underutilized parcels (<i>primarily residential [include review of Housing Element vacant land inventory], commercial, and industrial]</i>) within existing developed areas. Make this information available to the public (<i>include on County's GIS based web portal</i>). The permitting process shall be streamlined (<i>define</i>) for projects meeting in-fill goals (<i>define</i>).	1.1.2	Planning			<i>X GIS to establish database; review permit process</i>
3. a. In areas where adequate water, sewer and fire protection and emergency medical services exist or can be made available and community character will not be affected (<i>stated criteria</i>), identify suitable locations (<i>community/parcel based</i>) to designate (<i>existing zoning and/or rezone</i>) to accommodate higher density residential use (<i>include review of Housing Element vacant land inventory</i>).	1.1.3	Planning, Board of Supervisors			<i>X discuss areas for higher density residential with BOS, as needed</i>

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Land Use Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
b. Encourage (<i>discuss how</i>) the use of clustering of residential or non-agricultural land uses away from agriculturally-sensitive areas to minimize impact to agricultural operations, whenever possible. Consider (<i>discuss</i>) amending existing zoning and subdivision regulations to allow for a reduction of minimum lot sizes when cluster subdivisions are used to minimize impacts on adjacent agricultural uses and/or sensitive environmental areas, and where environmental conditions allow. Consider (<i>discuss</i>) developing a density bonus (<i>see also Housing Element program</i>) or TDR programs that support the stated intent. Consider (<i>discuss</i>) developing a TDR program that includes Agriculture Preserve, Agriculture & Grazing and Timber Resource Lands as sending parcels.			X Consider	X Encourage	
4. a. Update the Zoning Code (<i>workshops with Planning Commission</i>) to ensure that areas designated for agricultural uses both limit and allow uses that directly relate to agricultural production, support agriculture or compliment agricultural uses and landscapes, such as farm stays, hunting and fishing clubs and other uses compatible with agriculture.	1.1.4	Planning, Board of Supervisors	X Completed code update (2019) to include AG processing for the benefit of onsite AG production	X Proposed update to code (2020) to include commercial social events as a compatible use in AG zones	X Continue to review for possible code updates X with development applications

b. Minimum lot size requirements for previously existing legal lots do not apply. Existing lawful non-conforming lots (*in all zoning districts*) will be permitted to develop at a density of at least one dwelling unit per legal lot, provided all life safety-related Land Development, Environmental Health, and Building standards can be met.

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Land Use Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
c. Adopt policies, standards (Zoning Code amendment), and guidelines (consideration document) supporting the implementation of an agricultural buffer setback outlining specifics of the setback (determine), including special circumstances for variations in distance and permitted uses within the setback (determine).				X <i>Initiate discussions with AG Commissioner</i>	
d. Adopt policies that address building site clustering with creation of permanent open space, restriction of building area on lots that will support building construction, or other means which are consistent with the protection of natural resources and environmental characteristics of the site (discuss criteria). Open space created through clustering shall be assured of permanent maintenance as open space by mechanisms (research) such as, but not limited to, dedication, permanent easement, irrevocable trust, deed restrictions, or other mechanism assuring its permanent status.				X <i>discuss policy direction with BOS</i>	
5. The County and the City through a joint planning effort (collaborate) may map and develop Community Plans that address future development opportunities and the criteria to be applied (develop) to the review of development opportunities.	1.1.5	Board of Supervisors, City of Portola			X <i>may collaborate with City of Portola</i>
6. a. Within the City's Sphere of Influence, discretionary development projects shall first be referred to the City for possible annexation. If the City does not choose to annex, the City's review and comments shall be considered by the County in processing the discretionary development project.	1.3.1	Board of Supervisors, City of Portola, Plumas LAFCO, Planning			X <i>with development applications</i>
b. Should the Plumas Local Agency Formation establish an Area of Concern or interest to the City, applications for discretionary land use projects shall be referred to the City for review and comment.					X <i>with development applications</i>

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Land Use Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
7. Amend the zoning ordinance (workshop with Planning Commission), including, but not limited to, special use permit and variance provisions, to establish discretionary review of all proposed development projects within the MOAs (military and operational considerations).	1.4.1	Planning		X <i>Initiate consultation with military to discuss process</i>	
8. Require the use of existing infrastructure for all new development. If existing infrastructure is not available or adequate, require new development to pay its reasonable fair-share towards the construction or expansion of infrastructure for roads, water, sewer, drainage and other infrastructure necessary for the completion of the development.	1.5.1	Planning		X <i>with development applications</i>	
9. Identify existing water, sewer, drainage, public safety services, and roadway facilities and infrastructure, whether private or public, and include this information on the County's Geographic Information Services database making this information readily available for public (include on County's GIS based web portal) and/or private inquiries. Use this information to develop a land use pattern that maximizes the use of existing infrastructure (future infill growth areas).	1.5.2	Planning, GIS, Special Districts		X <i>GIS task, collaborate with special districts for data</i>	
10. Require new developments located in an area not currently served by an organized fire or emergency services provider to be annexed into an existing fire district or establish a funding mechanism appropriate to cover costs associated with the provision of such services at a service level appropriate for the size and scale of the development. Establishment of a funding mechanism may be waived when adequate alternative service levels are provided to the satisfaction of the service district or provider.	1.5.3	Planning		X <i>with development applications</i>	

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES

SUMMARY OF PLANNING COMMISSION REVIEW

Land Use Element Implementation Measure	Who is what Policy Responsible	2015-2020	2020-2030	On-Going
11. a. Update the Zoning Code (<i>Workshop With Planning Commission</i>) to be consistent with General Plan land use designations allowing for a variety of commercial and industrial uses adjacent to, and/or within, Town and Community areas.	Planning		X <i>commercial and industrial land use and zoning</i>	
b. Support efforts to improve access (<i>define what this means</i>) to public infrastructure (<i>determine how</i>) to facilitate the efficient economic development of commercial and industrial properties.		X <i>tie to 11a</i>		
12. Amend the Zoning Code (<i>completed</i>) to allow limited convenience commercial services in Rural Places and Master Planned Communities or in other small residential areas upon approval of a Special Use Permit, Planned Development Permit or administrative review (<i>determine</i>) to ensure compliance with existing approvals.	Planning		X <i>may determine administrative review process</i>	
13. Investigate funding opportunities (<i>research</i>) and development agreements (<i>research</i>), which will provide for access improvements usable by industrial and commercial uses.	Planning	1.6.3	Planning	X <i>tie to 11b</i>
14. a. Ensure that the policies and development standards of the County Zoning Ordinance and similar regulatory documents (<i>review</i>) are consistent with the adopted Airport Land Use Compatibility Plans regarding noise mitigation, land use restrictions, building height, lighting, and other site development standards, by the establishment of an Airport Combining Zone or an Airport Overlay Zone (<i>to be completed</i>).	Planning, Airport Land Use Commission	1.6.4		X <i>consistency review of land uses adjacent to airports with ALUCPs; establish combining or overlay zone</i>
b. Adopt the Airport Land Use Compatibility Plans as part of the General Plan by reference.				X <i>completed</i>

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES

SUMMARY OF PLANNING COMMISSION REVIEW

Land Use Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
15. a. Analyze (<i>workshop with Planning Commission</i>), and where necessary, amend the zoning map (<i>G/S</i>) to be consistent with the planning area designations (<i>range of residential densities</i>); Town, Community, Rural Places, Master Planned Communities.	1.7.1	Planning		X assessment to be completed, tie to 15b	
b. Initiate necessary and appropriate zoning code and zoning map (<i>G/S</i>) amendments (<i>workshop with Planning Commission</i>) to ensure zoning consistency between Land Use and Zoning designations.			X addressed in General Plan EIR, need for consistency		
16. Incorporate (<i>how</i>) within the Land Use and Zoning Map (<i>G/S</i>) appropriate (<i>define what is large-scale, maybe by employees</i>) industrial and commercial uses within proximity to residential uses to minimize travel times and trip lengths (<i>VMT implication</i>).	1.8.1	Planning		X G/S task, inventory and query sites	
17. Undertake necessary and appropriate (<i>determine</i>) zoning code and zoning map (<i>G/S</i>) changes (<i>workshop with Planning Commission</i>) to promote and encourage small-scale (<i>define, maybe by employees</i>) business and industrial land use growth.	1.8.2	Planning		X G/S task, inventory and query sites	
18. Undertake necessary and appropriate zoning code and zoning map changes (<i>workshops with Planning Commission</i>) to promote and encourage the appropriate location for cellular tower facilities and other communication technology infrastructure within the County, utilizing such measures as co-location.	1.9.1	Planning		X completed telecom code update (2019)	
19. The County will make the necessary and appropriate (<i>determine</i>) zoning code and zoning map changes (<i>workshop with Planning Commission</i>) to promote and encourage the appropriate renewable energy resources and transmission corridors in the County's Zoning Code. The County will assist (<i>how</i>) stakeholders in resolving generation and transmission siting issues.	1.10.1	Planning	X solar to be addressed with zoning code update	X hydropower in code, wind turbines in code	

2035 GENERAL PLAN LAND USE ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Land Use Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
20. The County <i>(staff)</i> shall coordinate with the military experts to site renewable energy facilities in a manner that does not significantly impact military necessities. The County will give due consideration to issues including, but not limited to: light and glare, heat generation, smoke, dust, equipment testing and operation, personnel training and flight operations. The County <i>(staff)</i> will facilitate collaboration between stakeholders to ensure balanced and compatible land use priorities.	1.10.2	Planning			X with development applications
21. The County shall charter the Plumas County Coordination Council to be the forum responsible for the coordination of planning efforts between the County and other local <i>(public and private)</i> , state and federal land managers.	1.4.1 1.4.2	Board of Supervisors			X see BOS Resolution No. 08-7514 focuses on state and federal agencies

**Appendix E: 2035 GENERAL PLAN
ECONOMICS ELEMENT
IMPLEMENTATION MEASURES
SUMMARY OF PLANNING
COMMISSION REVIEW**

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES SUMMARY OF PLANNING COMMISSION REVIEW

The following table documents the implementation measures included in the 2035 General Plan Economics Element. The Planning Commission—between June 2020 and November 2020—reviewed the goals, policies, and implementation measures and this summary reflects the notes and suggested action outcomes (**red italic text**) of the implementation measure discussions. By no means does the review of the implementation measures by the Commission or the annotated notes in this document change, in any way, the adopted 2035 General Plan Economics Element implementation measures.

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
1. a. The County shall consider (<i>discuss</i>) the establishment of an economic advisory body (<i>formation needed</i>) to assist in the development of an economic development strategy (<i>prepare</i>) and workforce. Such a body should be appointed by the Board of Supervisors and should include representatives of key sectors, including but not limited to local business, forestry and timber products, energy, tourism, agriculture, banking and finance, health services and education. In addition, the County should seek participation (<i>discuss at Plumas County Coordinating Council</i>) from the United States Forest Service.	5.1.2	Board of Supervisors			<i>X Consider</i>
b. The County shall manage (<i>discuss</i>) the preparation and regular updates of an economic development strategy (<i>once developed</i>) that will guide the overall development of Plumas County as a competitive location for existing businesses to remain and expand and for attracting new businesses, consistent with the General Plan vision. The County may prepare (<i>determine</i>) the economic development strategy itself with guidance from the economic advisory body or may delegate this responsibility to local economic development service providers (<i>define/who</i>) for adoption by the County with review and input by the economic advisory body.					<i>X Manage</i>

2035 GENERAL ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
2. When requested, and as County resources allow (<i>staff time</i>), the County shall work with existing or prospective businesses in industries targeted by the County's economic development strategy (<i>to be determined</i>) to secure financial assistance from such sources as Community Development Block Grants, Economic Development Administration or United States Department of Agriculture Rural Development.	5.1.3	County Economic Development Services Provider			X <i>when requested and as resources allow</i>
3. The County shall include designated mineral resource areas in Plumas County land-use maps (<i>GIS</i>) and protect these sites from encroachment.	5.1.4	Planning	X <i>completed</i>		
4. a. The County shall consider (<i>discuss</i>) designating a County staff person or third party economic development organization (<i>determine</i>) to collect and disseminate information (<i>how</i>) to existing and prospective businesses regarding demographics, labor-force characteristics, availability of sites, including both buildings and land able to be developed, with appropriate zoning and infrastructure, transportation, and services, and other factors relevant to business location and expansion decisions (<i>criteria</i>), in collaboration with the City of Portola, County Chambers of Commerce and local property owners and real estate representatives (<i>coordination</i>).	5.1.6	County Economic Development Services Provider			X <i>consider</i>
b. As part of an overall economic development strategy (<i>see Implementation Measure #1</i>), the County shall work with local partners to develop and implement an ongoing proactive business-retention program (<i>prepare</i>) to support existing businesses and foster their expansion. As part of the business retention program, establish a business outreach program (<i>prepare</i>) aimed at enhancing communication between existing businesses and the County, which could include convening business roundtable meetings for sharing information and concerns.		5.1.7			X <i>with overall Economic Development Strategy</i>

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
<p>The meetings should include representation from government and businesses and should provide a forum for any local business to share concerns.</p> <p>c. See policies and implementation programs in Agriculture and Forestry Elements, regarding ongoing support for these industries <i>(noted)</i>.</p> <p>d. As part of the larger economic development strategy <i>(see Implementation Measure #1)</i>, the County shall consider <i>(discuss)</i> the establishment of a “local foods” initiative <i>(coordinate with Plumas-Sierra Community Food Council, Plumas-Sierra County Agricultural Commissioner, and County Environmental Health)</i> that will help to increase the supply of locally grown food. Elements of the initiative may include ensuring that existing policies facilitate greenhouse development on agricultural lands; expanding farmers market operations, working with local farmers to determine methods of extending the season, expanding number of vendors, increasing the days per week and considering other locations in the County; making it easier for farmers to establish farm stands for direct sales on agricultural property <i>(review Plumas County Code)</i> and supporting programs that promote and assist in the identification and marketing of local products, including outreach <i>(coordinate)</i> to the newspaper, Chambers of Commerce, businesses and any others seeking to improve the environment to foster an effective local foods initiative.</p>	X with overall Economic Development Strategy				

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
5. a. The County shall disseminate information on available sites (<i>G/S exercise</i>). See Implementation Measure 5.1.6, above.	5.1.8	County Economic Development Services Provider			
b. The County shall ensure adequate land (<i>zoning</i>) supply (<i>G/S exercise</i>). See Policy 5.1.6 above.					
c. The County shall strive to support efforts of local economic development service providers (<i>determine</i>) to coordinate in conducting outreach and assistance (<i>staff time</i>) to prospective new businesses.					
d. The County shall encourage and support efforts to foster new economic activity in conjunction with established industry (<i>discuss</i>), such as linking forestry to renewable fuels production or leveraging the value of Plumas County's "watershed services" to downstream users in order to support local watershed maintenance and enhancement activities.				X with overall Economic Development Strategy	X provide information
e. The County shall conduct and disseminate economic research (<i>prepare</i>) relating to emerging markets, innovations and opportunities in which the County may have a competitive advantage (<i>e.g., timber, recreation, lodges, hospitality</i>).					
f. The County shall consider (<i>discuss</i>) targeting Internet marketing, web design, video production and entertainment media firms for business-attraction efforts.					
g. The County shall encourage businesses and research (<i>how</i>) that support sustainability and contribute to the emerging "green" economy, including agricultural and timber forestry enterprises.					

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
<p>h. The County shall support appropriate home businesses, “cottage” industries (<i>review Plumas County Code</i>), telecommuting and telepresence to link local businesses to the larger global economy and reduce fuel consumption.</p> <p>i. The County shall encourage public/private partnerships (<i>Identify</i>) to market Plumas County as a business location.</p>					
<p>6. a. To the extent possible (<i>determine funding source</i>), the County shall prioritize development of basic public infrastructure for tourism, such as public restrooms and public gathering places.</p> <p>b. The County shall encourage tourism development (<i>work with Chambers, use website Explore Plumas County</i>) that emphasizes protection and enhancement of the natural scenic beauty of Plumas County.</p> <p>c. The County shall encourage and support lodging and food service facilities (<i>determine how</i>) to support recreation and cultural and historic events and activities, including lodging and food facilities to support eco-tourism and agritourism needs, guest ranch facilities, campgrounds, bed and breakfasts, and event and business lodging.</p>	5.2.2	Public Works	<p><i>X review Public Works capital improvement program</i></p> <p><i>X collaboration</i></p>		
<p>7. a. To the extent possible, the County shall support (<i>work with Chambers, Sierra Small Business Development Center, use website Explore Plumas County</i>) public/private tourism industry marketing efforts.</p> <p>b. The County shall support (<i>determine how</i>) the efforts of private and non-profit and other groups to increase local spending through tourism and “shop local” campaigns. See Policy 5.6.8.</p>	5.2.2	County Economic Development Services Provider		<p><i>X with overall Economic Development Strategy</i></p> <p><i>X provide information</i></p>	

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
c. The County shall support Scenic Byways, Bucks Lake Wilderness area and other designated recreational areas on the National Forests (<i>discuss during Plumas County Coordination Council</i>) to further the promotion of tourism in the County.					
8. a. The County shall support (<i>how</i>) the development of recreational events and activities that attract visitors on a year-round basis, including but not limited to, athletic events and outdoor activities.	5.2.3	County Economic Development Services Provider			
b. The County shall encourage destination recreation and tourism through projects on private lands (<i>work with Chambers</i>). On public lands, coordinate efforts with Federal and State agencies (<i>discuss during Plumas County Coordination Council</i>). Some examples of activities are:					
• Promoting motorcycle tourism, fishing, boating, golf, destination education facilities, viewing fall colors, ice fishing, and other outdoor activities during the four seasons					
• Developing snowmobile staging areas with parking and restrooms open in winter					
• Developing snowmobile trail network maps/web site					
• Establishing routes, an overnight hut system, parking and trailhead facilities, etc. for back-country ski touring/snowshoeing					
• Developing destination mountain biking and whitewater rafting/kayaking destinations within the County; including provision of parking and river put-in/takeout facilities					
• Developing guidebooks for mountain routes, etc.					
• Installing “Share the Road-Bicycles” signs to support organized bike rides and events and independent cycle touring as visitor activities					

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements What Policy	Who is Responsible	2015-2020	2020-2030	On-Going
<ul style="list-style-type: none"> Establishing bicycle touring routes and the pursuit of funding to widen shoulders to safe widths for cyclists on those routes Promoting agritourism and the development of specialty agricultural products. Promoting winter sports, destination hunting, fishing, and wildlife viewing. Coordinating the marketing message promoting recreational resources and the availability of lodging and food services to accommodate visitors. 					
9. a. As part of an overall economic development strategy (<i>see Implementation Measure #1</i>), the County shall incorporate measures to encourage the development of the literary, performing and visual arts (<i>work with stakeholders</i>) through programs and facilities which will support tourism and otherwise contribute to the retention and creation of job opportunities.	5.2.4	County Economic Development Services Provider			<p align="center"><i>X</i></p> <p align="center"><i>with overall Economic Development Strategy</i></p>
b. The County shall support development of cultural tourism attractions based on the interpretation of the County's history, including collaboration with local groups on projects relating to local Native American culture and history, and other historic themes such as mining, logging and railroads (<i>identify stakeholders</i>).					
c. The County shall, where feasible (<i>staff resources</i>), identify (<i>prepare list of stakeholders</i>) and support local groups in the performing and visual arts.					<p align="center"><i>X</i></p> <p align="center"><i>item d. Outdoor Festival Permit process</i></p>
d. The County shall establish and implement a standardized permitting process and requirements to facilitate concerts (<i>complete</i>), festivals and other large visitor-attracting events while considering potential negative impacts on the surrounding community.					

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
e. The County shall encourage (<i>determine how</i>) protection, maintenance and restoration of historic facilities, structures, including barns, and venues used for cultural and art activities.					
10. The County shall consider (<i>discuss</i>) strategic use of County assets, such as property, buildings, structures and rights-of-way to be used in partnership with service providers to expand broadband and other new technology networks (<i>County Administrator assistance</i>).	5.3.2	Board of Supervisors			
11. As part of an overall economic development strategy (see <i>Implementation Measure #1</i>), the County shall inventory (G/S) and assess the County's existing assets for economic development and develop an action plan (<i>prepare</i>) to maintain, improve, expand and re-use them for the benefit of economic development. Such an inventory could include (<i>work with County departments including Facility Services, Public Works, Planning, G/S</i>):	5.3.3	County Economic Development Services Provider			

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
<p>12. a. The County will support the location of a satellite campus for Feather River College (<i>coordinate</i>) within the County and will also explore incentives and marketing programs (<i>work with economic development entities, County Administrator</i>) to attract an accredited four-year college or university to the County.</p> <p>b. The County shall encourage (<i>coordinate</i>) Feather River Community College and the public school system (<i>Plumas Unified School District</i>) to develop and offer courses that will help local residents develop skills that will position them for jobs in Plumas County's emerging industries.</p> <p>c. The County shall encourage collaboration between the public education system, non-profits and private sectors to promote education, vocational training, professional development, workforce development and lifelong learning in the workforce (<i>work with stakeholders including Alliance for Workforce Development</i>).</p>	5.4.1	County Economic Development Services Provider	<i>X</i> <i>support</i>	<i>X</i> <i>with overall Economic Development Strategy</i>	
<p>13. a. As part of an overall economic development strategy (<i>see Implementation Measure #1</i>), the County shall strive to support economic development programs that promote and seek funding for workforce development and housing and provide technical and financial assistance, including capital, technical expertise, and training, to businesses starting up and expanding (<i>work with County Administrator and refer to Sierra Small Business Development Center</i>).</p> <p>b. The County shall promote job training by coordinating with local non-profits, Feather River College, private sectors and agencies in placing unemployed residents, including youth, in appropriate skill-enhancement programs (<i>work with stakeholders including Alliance for Workforce Development</i>).</p>	5.4.2	County Economic Development Services Provider	<i>X</i> <i>with overall Economic Development Strategy</i>	<i>X</i> <i>coordination</i>	

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
c. The County shall strive to facilitate networking among local entrepreneurs and potential mentors (<i>example, SCORE – Senior Core of Retired Executive with business experience and CAMEO – California Microbusiness Entrepreneurs Organization</i>) by working with local business organizations to establish a Plumas County entrepreneur's and potential mentor's forum (<i>discuss</i>) involving a speaker's series that would serve as a venue to attract entrepreneurs and potential mentors. The purpose of the forum would be for networking and to begin building a database of local entrepreneurs and potential mentors and their interests and resources, which can be used to help match fledgling businesses with mentors and resources to support their success.					
14. a. The County will continue its outreach to local residents (<i>work with stakeholders including Alliance for Workforce Development</i>) in filling vacant positions within County departments and agencies.	5.4.3	County Human Resources			X as positions become available
b. When considering any outsourcing of services to private enterprise, the County shall incorporate a preference (<i>include in job postings</i>) for local firms, when financially feasible.					
15. a. The County shall implement a program that increases the efficiency of the development review process (<i>some actions compete, others to do</i>), which may include amending the Zoning Code to streamline review of minor projects with minimal environmental impacts that enhance the County's economic base on sites suitable for commercial and industrial uses.	5.5.1	Planning	X amended Code to include ministerial Administrative Use Permit process	X prepare Zoning Clearance Certificate	

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements What Policy	Who is Responsible	2015-2020	2020-2030	On-Going
<p>b. The County shall facilitate build-out of digital infrastructure by amending the Zoning Code as necessary to facilitate the installation of digital communications infrastructure for businesses and industry (<i>Telecommunications Code</i>), including expanded availability of broadband service options for home businesses.</p> <p>c. The County shall support efforts, including revisions to the Zoning Code to improve signage (<i>Sign Code</i>), displays and mapping for downtowns (<i>example gateway signage</i>).</p> <p>d. The County shall review parking in existing communities and explore solutions to identified parking problems (<i>generally not an issue</i>).</p> <p>e. The County shall modify the Zoning Code to facilitate commercial, industrial and/or mixed-use projects at sites near transit stops (<i>GIS identify locations</i>).</p> <p>f. The County shall support efforts of local economic development service providers to coordinate and identify ways that local regulations and procedures could be improved in order to better support business within the County (<i>work with County Administrator and refer to Sierra Small Business Development Center</i>).</p>			<p><i>Code includes ministerial/Site Development Review process</i></p>	<p><i>Code review and revised Zoning Code as needed</i></p>	
<p>16. The County shall consider (discuss) using the existing Modifications and Planned Development Permit process as a means of modifying development standards, reducing or waiving impact fee requirements, expediting permit processing, and providing other types of incentives in order to encourage transit-oriented development.</p>	<p>5.6.1</p>	<p>Planning</p>		<p><i>X review potential TOD incentives</i></p>	

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
17. The County shall consider (<i>discuss</i>) using the existing Modifications and Planned Development Permit process as a means of modifying development standards, reducing or waiving impact fee requirements, expediting permit processing, and providing other types of incentives in order to encourage infill development.	5.6.2	Planning			X review potential TOD incentives
18. The County shall provide mixed-use zoning (<i>currently in place with C-1 Core Commercial zone allowing residential on 1st and 2nd floors, offices, and retail uses</i>) in downtown and community core areas to allow a mix of housing, retail, offices, entertainment and public/civic uses.	5.6.3	Planning			X
19. The County shall encourage preparation of Specific Plans or master plans and master environmental assessments (<i>coordination with applicants</i>) for industrial parks in order to streamline the subsequent development process.	5.6.4	Planning			X based on project applications
20. The County shall coordinate (<i>determine how</i>) with local businesses and Chambers of Commerce to create "buy local" campaigns to build local residents' awareness of the options for and benefits of shopping locally.	5.6.8	County Economic Development Services Provider			X with campaigns
21. The County shall support and implement Policies and Implementation Measures in the Housing Element that are designed to increase the supply of affordable housing within County, including providing adequate sites zoned (<i>see Appendix A, vacant sites inventory in Housing Element</i>) to accommodate anticipated affordable-housing needs and Policies and Implementation Measures that call for the provision of incentives or other forms of assistance or public/private partnerships to develop and maintain affordable housing.	5.6.7 5.6.10	Planning			X 2019-2024 Housing Element implementation

2035 GENERAL PLAN ECONOMICS ELEMENT IMPLEMENTATION MEASURES
SUMMARY OF PLANNING COMMISSION REVIEW

Economics Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
22. The County shall encourage property owners to utilize programs such as Historic Preservation Tax Credits (<i>research</i>) to rehabilitate and reuse historic buildings (<i>work also with Building Department</i>) while maintaining their historic integrity.	5.6.11	Planning			X based on project applications
23. a. The County shall develop and implement a program (<i>discuss</i>) that analyzes the existing and potential public services and infrastructure available (<i>work with County Administrator and Planning</i>) to vacant land zoned for commercial and industrial uses (<i>G/S</i>) within Towns and Communities and take steps to strive to provide adequate public services and facilities (<i>e.g., water and sewer capacity</i>) to support their development with employment generating uses.	5.1.6 5.6.12	Public Works			X with overall Economic Development Strategy
b. The County shall strive to coordinate County budget and capital-improvement programs (<i>Public Works and County Administrator to collaborate</i>) with the Economic Element to ensure that public facilities and services are appropriately located and sized and properly timed to support the desired economic development.					X during CIP and budget cycles
24. The County shall support the re-use of abandoned or underutilized facilities and buildings in existing communities (<i>identify</i>) and shall investigate the use of incentives or grants (<i>research</i>) for the establishment of new productive uses.	5.6.5	County Economic Development Services Provider			X based on project applications
25. The County shall charter (<i>complete, see website: https://www.plumascounty.us/2014/Coordinating-Council</i>) the Plumas County Coordination Council to be the forum responsible for the coordination of planning efforts between the County and other local, state and federal land managers.	5.1.9	Planning			X PCCC meets quarterly

**Appendix F: 2035 GENERAL PLAN
NOISE ELEMENT IMPLEMENTATION
MEASURES SUMMARY OF
PLANNING COMMISSION REVIEW**

2035 GENERAL PLAN NOISE ELEMENT IMPLEMENTATION MEASURES

SUMMARY OF PLANNING COMMISSION REVIEW

The following table documents the implementation measures included in the 2035 General Plan Noise Element. The Planning Commission—between April 2021 and May 2021—reviewed the goals, policies, and implementation measures and this summary reflects the notes and suggested action outcomes (*red italic text*) of the implementation measure discussions. By no means does the review of the implementation measures by the Commission or the annotated notes in this document change, in any way, the adopted 2035 General Plan Noise Element implementation measures.

Noise Element Implementation Measure	Implements what Policy	Who is Responsible	2015-2020	2020-2030	On-Going
1. Noise Generation Source Map and Noise Contour Map. The County shall prepare and maintain a map showing the major environmental noise generation sources as shown in Table 3-1 (<i>Inventory of Prominent Noise Sources</i>), Table 3-2 (<i>Existing Traffic Noise Levels</i>), and Table 3-3 (<i>Existing Railroad Noise Contours</i>) and noise contours around those sources. Combine refinement of existing data in conjunction with area-wide General Plan Amendments to use in updating map. <i>Check General Plan EIR for relevant data and information.</i>	3.1.1	Environmental Health and Planning			X Develop Map Showing Major Noise Sources/Noise Contours
2. Noise Ordinance. The County shall prepare, adopt, and regularly update a Noise Ordinance (<i>develop</i>) to implement the policies in this element. The ordinance should address the following: <ol style="list-style-type: none"> Establishment of noise sensitive protection areas (<i>discuss</i>) around existing noise sensitive uses (<i>discuss</i>). Within these protection areas establish (<i>develop</i>) "limited" combining or overlay zones for all industrially zoned lands which would require mitigation of noise impacts which exceed 60 dB at the noise sensitive site or cause the interior noise level to exceed 45 dB or existing levels, whichever is greater, except where specifically altered based upon field measurements, environmental, social, economic or physical factors. Prohibition (<i>implement</i>) of new noise sensitive uses within the noise contour established around industrial 	3.1.2	Board of Supervisors and Planning			X Prepare and Adopt Noise Ordinance Addressing Items a-g

2035 GENERAL PLAN NOISE ELEMENT IMPLEMENTATION MEASURES

SUMMARY OF PLANNING COMMISSION REVIEW

Noise Element Implementation Measure	Implements What Policy	Who is Responsible	2015-2020	2020-2030	On-Going
<p>noise generation sources in order to protect existing industrial areas.</p> <p>c. Requirements (discuss) for new subdivisions to utilize normal residential design and construction techniques to achieve interior noise levels of 45 dB by site location.</p> <p>d. Requirements (discuss) that new established uses do not increase off-site noise to a level which exceeds the ambient noise level for the specific land-use area.</p> <p>e. Requirement (discuss) for the preparation of a noise analysis/acoustical study, by a project applicant, including recommendations for attenuation, for all proposed projects which may result in potentially significant noise impacts to nearby sensitive land uses.</p> <p>f. Requirement (discuss) for a noise analysis/acoustical study, by a project applicant, with recommendations for attenuation, for all proposed development within noise-impacted areas (define) that may reasonably be expected to be exposed to levels that exceed the appropriate Land Use / Noise Compatibility Standards.</p> <p>g. Establishment of construction noise standards (<i>see also Policy N 3.1.4/Table 3-5 Maximum Allowable Construction Noise</i>) as a method of limiting the potential noise impacts of construction activities on surrounding land uses.</p> <p>3. a. Ensure that the policies and development standards of the County Zoning Ordinance and similar regulatory documents are consistent with the adopted Airport Land Use Compatibility Plans regarding noise mitigation and other site development standards by the establishment of an Airport Combining Zone or an Airport Overlay Zone (<i>discuss, develop, and adopt new combining or overlay zone</i>).</p> <p>b. Adopt (<i>include as an Appendix</i>) the Airport Land Use Compatibility Plans (<i>complete</i>) as part of the General Plan by reference.</p>				Planning	<p style="color: red; text-align: center;">X</p> <p style="color: red; text-align: center;">Establish Airport Combining or Overlay Zone</p> <p style="color: red; text-align: center;">X</p> <p style="color: red; text-align: center;">Adopt ALUCP into GP by Reference</p>



County of Plumas

Department of Probation

270 County Hospital Rd. #128,
Quincy, California, 95971



Keevin Allred
Chief Probation Officer

Phone: 530-283-6200
FAX: 530-283-6165

DATE: March 7, 2022

TO: The Honorable Board of Supervisors

FROM: Keevin Allred, Chief Probation Officer *(KA)*

SUBJECT: Board Agenda Item for March 15, 2022

RE: Request for approval to recruit and fill allocated largely grant funded 1.0 FTE Probation Assistant position.

Recommendation:

Approve the recruitment and filling of the vacant 1.0 FTE Department Probation Assistant position.

Background:

On February 28, 2022, this Department Probation Assistant position became vacant due to promotion. This Department Probation Assistant position is funded through the Juvenile Grants (60% YOBG & 20% JJCPA) and the General Fund (20%) in the current 2021-2022 fiscal year budget.

This position is critical to the Probation Department and is responsible for assisting Juvenile Probation Officers with drug testing, truancy programs and juvenile transportation, alongside other duties as applicable.

Therefore, we respectfully request the approval to recruit and fill the Department Probation Assistant position.

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
 - Yes, the Probation Assistant position is a legitimate business need.
- Why is it critical that this position be filled at this time?
 - The main function of this position covers a wide range of duties, to include assisting Deputy Probation Officers with drug testing, transporting Plumas County juveniles back and forth from juvenile facilities and working on truancy program needs.
- How long has the position been vacant?
 - The Probation Assistant's position has been vacant since February 28, 2022.
- Can the department use other wages until the next budget cycle?
 - Other wages are not suitable in recruiting, hiring, and retaining the Full Time Probation Assistant position.
 - The job requires specific education and experience. A permanent employee in this position is important.
- What are staffing levels at other counties for similar departments and/or positions?
 - Other county Probation Departments of similar size use a comparable number of Probation Assistants.
- What core function will be impacted without filling the position prior to July 1?
 - Timely flow and management of department programs would be greatly impacted.
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?
 - There would not be a negative fiscal impact to the County.
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments?
 - The Probation Department is a General Fund department.
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted, such as audit exceptions?

- The Probation Department does not expect unbudgeted audit exceptions that will affect the general fund.
- Does the budget reduction plan anticipate the elimination of any of the requested positions?
 - The Probation Department is not requesting elimination of any positions.
- Departments shall provide an estimate of future general fund support for the next two years. How does the immediate filling of this position impact, positively or negatively, the need for general fund support?
 - The Probation Assistant position in question is 20% borne by the General Fund, 60% via YOBG (20415), and 20% via JCPA (20402). The anticipated impact to the General Fund in next two years is in the realm of \$24,052, out of a total cost of \$120,262, should the position fill immediately. This is lower than if the position had remained with the incumbent.
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years.
 - The Probation General Fund (20400) does not carry a reserve. The position is largely funded by two grant sources that typically do not fluctuate. In the event that either source would cease, the Department would be able to maintain their current positional arrangement for at least a year.



Chief Probation Officer

Management Analyst

Department Fiscal Officer

Administrative Assistant

Office Assistant

Supervising Probation Officer

Adult Services

Deputy Probation Officer

Probation Assistants

Probation Assistant

Probation Assistant

Probation Assistant

Probation Assistant

Probation Assistant

Probation Assistant

Juvenile Services

Deputy Probation Officer

Deputy Probation Officer

Deputy Probation Officer

FTE:

Allocated: 17.0

Filled: 14.0

Deputy Probation Officer

VACANT

PROBATION ASSISTANT

DEFINITION

Under direction, to transport juveniles in custody to and from court; to transport juveniles in custody to group homes and juvenile halls; to insure that proper admission documents have been completed prior to admitting juveniles to juvenile halls and group homes; to supervise juveniles in the Special Purpose Juvenile Hall; to provide a variety of assistance with Probation programs; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is a specialized class for the Probation Department. Incumbents are responsible for the transport of juveniles in custody to and from court, juvenile halls, and group homes. They are also review documents for proper completion of documents prior to admitting juveniles in group homes or juvenile halls. In addition, they supervising minors in custody while the minors are detained in the Special Purpose Juvenile Hall and provide a variety of assistance with Probation services and programs.

REPORTS TO

Chief Probation Officer. May Report to Detention Coordinator or Probation Program Coordinator for some assignments.

CLASSIFICATIONS SUPERVISED

None.

PROBATION ASSISTANT - 2

EXAMPLES OF DUTIES

- Transports juveniles to and from court, group homes, and juvenile halls.
- Has responsibility for security of juveniles during transport.
- Uses restraining equipment, as necessary, during transport.
- Inspects transport vehicle to verify proper operating condition and fuel levels.
- Supervise minors in custody in the Special Purpose Juvenile hall and maintain their security and well-being.
- May gather basic information regarding mental status and physical health of juveniles in custody.
- May gather appropriate data to cite and release juveniles to parents and guardians.
- Provides basic background information to juvenile hall and group home staff.
- Insures proper completion of juvenile hall and/or group home admission documents.
- Monitors child visits by parents.
- Calls and monitors defendants on house arrest.
- May perform drug testing.
- May assist with completion of monthly statistical information on holding cell use.
- Provides a variety of assistance with Probation programs and services.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; sufficient manual dexterity, strength, stamina, and eye-hand coordination to use restraining equipment and maintain control of juveniles; lift and move objects weighing up to 50 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in an office, driving, and outdoor environments; sometimes works in varying weather conditions; continuous contact with staff and the public.

PROBATION ASSISTANT - 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- Basic knowledge of problems and emotions of juvenile offenders.
- Restraining equipment such as handcuffs, belly chain, and leg irons.
- Safe transport methods and procedures.
- Basic knowledge of admitting procedures for group homes and juveniles.

Ability to

- Main responsibility for and carry out the safe transport of juveniles in custody.
- Use restraining equipment as necessary.
- Review and insure proper completion of group home and juvenile hall admitting documents.
- Evaluate situations and people accurately and make sound decisions regarding potential behavior problems.
- Maintain composure in stressful situations.
- Maintain and update accurate records.
- Effectively represent the Probation Department in contacts with juvenile offenders, the public, group home and juvenile hall staffs, and the courts.
- Establish and maintain cooperative working relationships.

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Some previous experience in working with adult and/or juvenile offenders is highly desirable.

Completion of advanced coursework in criminology, sociology, psychology, social work, criminal justice or a closely related field is also highly desirable.

Special Requirements: Possession of a valid California driver's license issued by the California Department of Motor Vehicles.

Ability to work unusual hours or shifts as dictated by transport requirements.

Item 5A

RESOLUTION NO. 21-8609

A RESOLUTION RATIFYING THE PLUMAS COUNTY HEALTH OFFICER'S
DECLARATION OF LOCAL HEALTH EMERGENCY

BECKWOURTH COMPLEX FIRE, DIXIE FIRE AND FLY FIRE

WHEREAS, Health and Safety Code section 101080 authorizes a local health officer to declare a local health emergency in the jurisdiction, or any part thereof: when the local health officer reasonably determines that there is an imminent and proximate threat of the introduction into the jurisdiction, or any part, thereof of any contagious, infectious, or communicable disease, chemical agent, non-communicable biologic agent, toxin, or radioactive agent; and,

WHEREAS, on July 26, 2021, Plumas County's Health Officer, Mark Satterfield, MD, declared a local health emergency based on an imminent and proximate threat to public health due to hazardous waste in the form of contaminated debris from hazardous waste/materials and structural debris from the Beckwourth Complex Fire, the Dixie Fire and the Fly Fire (which has now merged with the Dixie Fire), such declaration being attached hereto and incorporated herein; and

WHEREAS, under Health and Safety Code section 101080, a local health officer's declaration of a local health emergency must be ratified by the Board of Supervisors within seven (7) days in order to remain in effect; and

WHEREAS, Health and Safety Code section 101080 generally requires the Board of Supervisors to review the need for continuing the local health emergency at least every 30 days until the local health emergency is terminated; and

WHEREAS, Health and Safety Code section 101080 requires local jurisdictions to terminate the emergency at the earliest possible date that conditions warrant termination; and

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby, and pursuant to Health and Safety Code section 101080, ratifies the declaration of a local health emergency declared by the local health officer on July 23, 2021.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the special meeting of the Board of Supervisors on July 27, 2021 by the following vote:

AYES: Supervisor (S) Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

DECLARATION NO. 21-

**DECLARATION OF A LOCAL HEALTH EMERGENCY IN THE COUNTY OF PLUMAS
BY PLUMAS COUNTY HEALTH OFFICER
FOR THE BECKWOURTH COMPLEX AND DIXIE AND FLY FIRES**

WHEREAS, The Beckwourth Complex is comprised of the Dotta Fire and the Sugar Fire on the Beckwourth Ranger District of the Plumas National Forest. The Dotta Fire is thought to have been ignited by lightning on June 30, 2021 near Dotta Canyon, and on July 2, 2021, the Sugar Fire is thought to have been ignited by lightning west of Sugarloaf Peak; and

WHEREAS, the Plumas National Forest failed to control the fires and on July 4, 2021, the California Incident Management Team 4 (CAIIMT4) took over command and control of the fires and combined them to be called the Beckwourth Complex Fire; and

WHEREAS, Plumas County Proclaimed a Local State of Emergency on July 8, 2021 related to the significant impacts of the Beckwourth Complex Fire; and

WHEREAS, on July 13, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8601; and

WHEREAS, on July 16, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Beckwourth Complex Fire because the wildfire had destroyed homes, caused the evacuation of residents, and damaged critical infrastructure; and

WHEREAS, the Dixie Fire started in the Feather River Canyon near the Cresta Powerhouse on July 13, 2021. The cause of the fire is currently unknown and under investigation; and

WHEREAS, the Dixie Fire is over 190,000 with 21% containment and continues to threaten life and property, creating conditions of extreme peril and triggering evacuations of thousands of people; and

WHEREAS, Plumas County Proclaimed a Local State of Emergency on July 16, 2021 related to the significant impacts of the Dixie Fire; and

WHEREAS, on July 20, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8605; and

WHEREAS, the Fly Fire started in the Butterfly Valley area on July 22, 2021. The cause of the Fire is currently unknown and is under investigation; and

WHEREAS, the Fly Fire was 4,300 acres as of July 24, 2021 with 5% containment and has threatened life and property, creating conditions of extreme peril and triggering evacuations of thousands of people. The Fly Fire merged with the Dixie Fire on the night of July 24, 2021; and

WHEREAS, on July 23, 2021 Plumas County Proclaimed a Local State of Emergency related to the significant impacts of the Fly Fire; and

WHEREAS, on July 23, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Dixie and Fly Fires because the fires have destroyed homes, caused evacuation of residents, and damaged critical infrastructure; and

WHEREAS, as of July 26, 2021, the Beckwourth Complex Fire has destroyed 16 structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

WHEREAS, as of July 26, 2021, the Dixie Fire has destroyed 16 structures and 6 other minor structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

WHEREAS, the debris resulting from the Beckwourth Complex Fire, and the Dixie and Fly Fires contain hazardous material in the ash of burned structures, which has created a health emergency and poses a substantial present and future hazard to human health and safety and the environment unless it is addressed and managed; and

WHEREAS, there is an imminent and proximate threat of exposure to partially respirable-size particulate matter, possible infection or communicable disease exposure to biological agents due to combustion of animal carcasses, possible accumulation of perishable foods and other organic materials that normally require refrigeration but have been left to spoil due to lack of electricity, potential contamination or destruction of residential and commercial drinking water supplies, and potential pollution of nearby surface water; and

WHEREAS, the seasonal thunderstorms and inclement weather could spread the hazardous material in the ash of the burned structure and could thereby pollute and contaminate surface water and the domestic water supplies of the affected areas of Plumas County; and

WHEREAS, California Health and Safety Code section 101075 confers upon the local Health Officer emergency powers necessary to protect public health and safety; and

WHEREAS, California Health and Safety Code section 101080 authorizes the local Health Officer to declare the existence of a local health emergency when this County or any area of the county is affected or likely to be affected by a public health threat while the Board of Supervisors is not in session, subject to ratification by the Board of Supervisors within seven (7) days, and subject to reaffirmation every thirty (30) days thereafter until such local health emergency has ceased; and

WHEREAS, the Health Officer hereby finds that:

- (a) The Beckwourth Complex Fire, Dixie Fire and Fly Fire have created certain hazardous waste conditions in Plumas County in the form of contaminated debris from household hazardous waste/materials and structural debris resulting from the destruction of residences and structure; and
- (b) The hazardous waste debris poses a substantial present or potential hazard to human health and the environment unless immediately addressed and managed; and
- (c) There is an imminent and proximate threat of infections or communicable disease and/or non-communicable agents due to fire related debris; and

(d) The Board of Supervisors of the County of Plumas is not in session and cannot immediately be called into session; and

These threats to public health necessitate the declaration of a local health emergency.

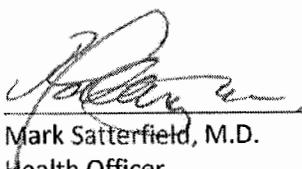
NOW, THEREFORE, IT IS DECLARED that a local health emergency exists in the County of Plumas, due to hazardous waste in the form of contaminated debris from the hazardous waste/material and structural debris from the ongoing Beckwourth Complex Fire, Dixie Fire and Fly Fire; and

NOW, THEREFORE, IT IS FURTHER DECLARED AND ORDERED that during the existence of the local health emergency the power, functions and duties of the Health Officer shall be those prescribed by State law, including the provisions of California Health and Safety Code sections 101040 and 101085; and by ordinances, resolutions and approved plans of the County of Plumas to mitigate the effects of the local emergency.

NOW, THEREFORE, BE IT RESOLVED the Plumas County Health Officer, Mark Satterfield, M.D. declares:

A local health emergency is declared in Plumas County commencing on or about 2:04 Pm
a.m./p.m. of the 26th day of July, 2021.

7/26/21
Date



Mark Satterfield, M.D.
Health Officer
County of Plumas

**PLUMAS COUNTY CODE ENFORCEMENT**

555 Main Street
Quincy, CA 95971

fax (530) 283-6134
www.plumascounty.us

Investigative Service Request Form
(Complaint Form)

Important Note: Complete and accurate information, including complainant's signature, is required. Incomplete or insufficient information may delay or stop this investigation.

Name of Violator: UNKNOWN

Street Address of Violation: 29424 Highway 70 Twain

City/Town: _____ Assessor's Parcel Number: 002-500-025

Complaint Types. Check categories that apply **AND** include written remarks at the bottom

- Grading or diversion of water flows without permit
- Building a structure without a permit (*does not apply to a structure exempted from building permit requirements*)
- Unsafe dwelling, dangerous building
- Lack of final inspection, using an unfinished or non-approved building
- Other dangerous or unpermitted construction without permits (specify)

(NOTE: CC&R requirements are civil matters-not enforced by Code Enforcement)
- Two or more dwelling units in single-family zoning
- Home occupation – commercial uses in a residential zoning district
- Non-compliance with commercial site plan
- Living in a travel trailer
- Site development, setback violations (*easement issues are considered civil matters-not enforced by Code Enforcement*)
- Other zoning or planning violation (explain below)

(NOTE: CC&R requirements are civil matters-not enforced by Code Enforcement)
- Septic system, none present or surfacing (circle one)
- Water well violations, lack of water, or maintenance required that endangers water potability
- Solid waste accumulation, trash, and items that attract rodents or insects on private property
- Health related – restaurants, food outlets, public pools, and consumer protection issues
- Hazardous materials – material spills, toxic storage, underground tanks
- Abandoned, wrecked, dismantled autos and parts on private property
- Junkyard, auto dismantling, or accumulation of other material for storage and/or sale
- Other

DESCRIBE THE VIOLATION: (Specific details required. Use separate sheet(s) if necessary)

Living in condemned buildings

Building House on other side of River (Butterfly Valley Rd) out of tires and wine Bottles

Animals (Goats, Pigs, chickens, Ducks Dogs etc. Feed in未经 water

This is right on the Foguel River and Animals RUN around

Records of complaints are considered "acquired in confidence" consistent with Section 1040 of the Evidence Code and Section 6254 of the Government Code.

I request that my identity as complainant be kept confidential. In submitting this complaint, I understand that the County or a court may determine that the disclosure of my name as the person filing this complaint or that the release of this form to the public is legally required.

I do not request that my identity as the complainant be kept confidential.

* Reporting Party's Name: _____

* Mailing Address: _____

Physical Address: _____

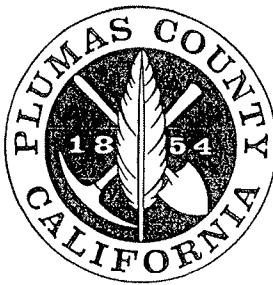
CONFIDENTIAL

* Phone: _____ Alternate Phone: _____

Email address: _____

* Signature: _____ * Date: _____

* denotes required information – complaint cannot be processed without this information



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971

voice (530) 283-7002
fax (530) 283-6134
www.plumascounty.us

Investigative Service Request Form (Complaint Form)

Important Note: Complete and accurate information, including complainant's signature, is required. Incomplete or insufficient information may delay or stop this investigation.

Name of Violator: Joe and Jackie
Street Address of Violation: Not sure if they actually own property
City/Town: it is across river from Crystal Springs mobile Home Park, Twain
Assessor's Parcel Number:

Complaint Types. Check categories that apply AND include written remarks at the bottom

- ? Grading or diversion of water flows without permit
- ? Building a structure without a permit (*does not apply to a structure exempted from building permit requirements*)
- ? Unsafe dwelling, dangerous building
- Lack of final inspection, using an unfinished or non-approved building
- Other dangerous or unpermitted construction without permits (specify)

- Two or more dwelling units in single-family zoning
- ? Home occupation – commercial uses in a residential zoning district
- Non-compliance with commercial site plan
- ? Living in a travel trailer ?
- Site development, setback violations (*easement issues are considered civil matters-not enforced by Code Enforcement*)
- Other zoning or planning violation (explain below)
(NOTE: CC&R requirements are civil matters-not enforced by Code Enforcement)
- ? Septic system, none present or surfacing (circle one)
- Water well violations, lack of water, or maintenance required that endangers water potability
- ? Solid waste accumulation, trash, and items that attract rodents or insects on private property
- Health related – restaurants, food outlets, public pools, and consumer protection issues
- ? Hazardous materials – material spills, toxic storage, underground tanks

- Abandoned, wrecked, dismantled autos and parts on private property
- Junkyard, auto dismantling, or accumulation of other material for storage and/or sale
- Other

RECEIVED

OCT - 1 2021

PC Planning+Building

*I do not go down to the property as I
am fearful of the huge pigs and aggressive dogs.*

DESCRIBE THE VIOLATION: (Specific details required. Use separate sheet(s) if necessary)

There are over 100 pigs that have been free ranging for over a year. They have caused damage to the bank of the river by well worn trails, erosion, rutting and defecating in and near the river on my property. Previously have been a nuisance, coming on my property across the river but now that the river has dropped so low they are walking across and are on my property close to where I live and have business. They smell, are destructive and have been aggressive. The owners are not trying very hard to contain them.

Records of complaints are considered "acquired in confidence" consistent with Section 1040 of the Evidence Code and Section 6254 of the Government Code.

I request that my identity as complainant be kept confidential. In submitting this complaint, I understand that the County or a court may determine that the disclosure of my name as the person filing this complaint or that the release of this form to the public is legally required.

I do not request that my identity as the complainant be kept confidential.

* Reporting Party's Name: _____

* Mailing Address: _____

Physical Address: _____

CONFIDENTIAL

* Phone: _____ Alternate Phone: _____

Email address: _____

* Signature: _____ * Date: _____

* denotes required information – complaint cannot be processed without this information

On or about April 5, 2019 I received a complaint form from a _____ regarding building without a permit, unsafe dwelling, solid waste and inoperable vehicles at 29424 Highway 70, Twain, CA. The Building Official, Chuck White, responded to the complaint; do to staffing shortage within Code Enforcement. Mr. White researched the property taxes and it was reported by the Tax Collector's Office; someone had recently paid the defaulted property taxes for APN's: 002-500-024, 002-500-013, 002-500-011, 002-500-010, 002-500-009, 002-500-008, 002-500-007, and 002-500-006, however the defaulted property tax on 002-500-025 has not been paid and the property was still in default.

Mr. White notified Detective Chris Hendrickson with the Plumas County Sheriff's Office of a possible marijuana grow. Week of April 22, 2019 Detective Hendrickson conducted a drone fly over and again on September 24, 2019. The footage from the September 24th showed an increase in solid waste and what appeared to be a bear hide stretched out on some sort of board.

On September 26, 2019 at approximately 1245 hours, Plumas County Sheriff's Office, California Department of Fish and Wildlife, Plumas County Code Enforcement, and the Plumas County Building Official arrived at 29624 Highway 70, Twain, CA, APN: 002-500-024-000. Code Enforcement, the Building Official, and the Sheriff's Department staged at a turnout on Butterfly Valley Twain Road and what appeared to be an entrance to a camp site at 29624 Highway 70, Twain. Officers from the California Department of Fish and Wildlife entered the driveway leading to the camp site. Within a minute a Red Toyota SUV entered the roadway from a different entrance coming from the camp site. The driver parked on the roadway just before reaching us at the staging area. (See Picture 1) A female, who was later identified as Jackie Jensen, exited the driver side and walked down the clearing to the camp site towards the Fish and Wildlife Officers. While waiting in the staging area I captured Pictures 2, 3, 4, and 5 of what appears to be inoperable vehicles. I also witnessed several pigs running freely across the roadway.

At approximately 1254 hours a women by the name of Jacky Jensen approached us at the staging area and asked for the county officer. I identified myself as Jennifer Langston with Plumas County Code Enforcement and handed her a county business card. I received verbal consent for a voluntary site inspection for 29624 Highway 70, Twain APN: 002-500-024. As I followed Ms. Jensen to the camp site, I noticed a large amount of solid waste, tires, a camp trailer and several animals, which included chickens, pigs, and dogs. (See Picture 6, 7, 9, 10, 11, 12, 13 and 14). I noticed a green Pre Manufactured trailer approximately 30 feet x 8 feet placed on blocks. Ms. Jensen said the twain store gave it to them and that they were using it to store tires and they wanted to build a house out of tires and wine bottles.(See Picture 8) I informed Ms. Jensen on county ordinances regarding camping, solid waste and building codes.

In one conversation with Ms. Jensen, she said someone from the tax collector's office told her about adverse possession. In another conversation with her, she said she had talk to the owners of the property, before they died, and they didn't want to property anymore and were happy to give to Ms. Jensen. Ms. Jensen could not produce records showing her ownership in the properties. Ms. Jensen consented to a volunteer site inspection for property 29424 Highway 70, Twain, CA APN: 002-500-025, however she did not have a way to get to the property since she did not have a license to drive.

Ms. Jensen also talked about the visit from CPS and that CPS did not have a problem with them living there with their children.

According to the Tax Assessor and a copy of the property deed obtained by Jackie Jensen, the properties are owned by Dorothy Tappa C/O Kathleen Blasé. Code enforcement has made every attempt to contact Dorothy Tappa, who was reported to have passed away in the year of 2005 and Kathleen Blasé, who was reported to have passed away August 22, 2011 in Modesto. Kathleen was reported to have a son by the name of Anthony Cardenas, but all efforts had failed to get in contact with him.

The properties in question do have mineral rights to a I have been in contact with the

Jennifer Langston
Code Enforcement Officer

**Planning & Building Services
Code Enforcement Office**

555 Main Street, Quincy, CA 95971
(530) 283-7002



Case Report

Location of Violation: 29424 Highway 70, Twain, CA

Case No: 19-00017

APN: 002-500-026-000

Property Owner Name: Kathleen Blase

Date: Thursday, February 3, 2022

Reporting Officer: Jennifer Langston CCEO #C45666093

Narrative: An Inspection Warrant was issued and conducted in January of 2020. At the time of the Inspection, the duplex was red tagged due to unsafe conditions and black mold. The inspection revealed the excess of inoperable vehicles and solid waste throughout the property.

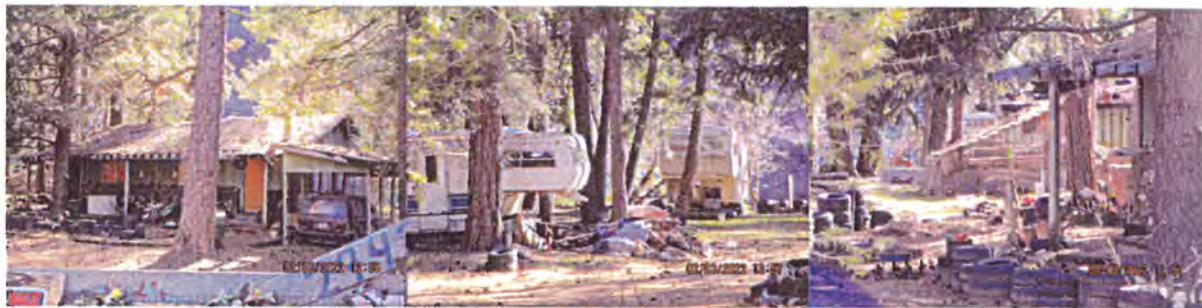
At approximately 1256 hours on February 3, 2022 I arrived at 29424 Highway 70, in Twain CA. I issued Administrative Citation # 22-00003 for the following violations:

PCC 5-8.01 Abandoned, Wrecked, Dismantled, or Excess Inoperable Vehicles

PCC 8-2.01 Adoption of Uniform Code for Abatement of Dangerous Building Section 302 (17)

PCC 6-10.103 Depositing Solid Waste

The conditions of the said property have not improved and the property and structures on the property remain a nuisance and a health risk. An abatement of all vehicles, solid waste and structures are needed to correct the violations of the said property.



Signature:

 Date: 2-4-22



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
E-Mail: CodeEnforcement@countyofplumas.com

Voice (530)283-7002
Fax (530)283-6134

Citation No: 22-00003

ADMINISTRATIVE CITATION

Citation Date: 2/3/2022 Time: 1256 Hours

Assessor's Parcel Number: 002-500-026-000

An inspection of the property located at 29424 Highway 70, Twain, CA in the County of Plumas, revealed a violation(s) of the California Building Code, Health and Safety Code, and /or of the Plumas County Code.

Name of Owner: Kathleen Blase

Mailing Address: 901 Rolling Oak Court, Modesto, CA, 95351-4518



1st CITATION \$100.00 IS NOW DUE AND PAYABLE



2nd CITATION \$500.00 IS NOW DUE AND PAYABLE



3rd (or subsequent) CITATION \$1000.00 IS NOW DUE AND PAYABLE

On 3/3/2022 Code Enforcement will return for an inspection to verify that your property is in compliance. If you are not in compliance on that date you will be issued a second citation in the amount of \$500.00.

THIS VIOLATION WAS ORIGINALLY BROUGHT TO YOUR ATTENTION ON 10/2/2019 AND YOU HAVE NOT CORRECTED OR RESOLVED THE VIOLATION(S)

CODE SECTION(S):

DESCRIPTION OF VIOLATION(S):

Plumas County Code 5-8.01 Abandoned, Wrecked, Dismantled, or Excess inoperable Vehicles

Plumas County Code Title 8-2.01 Adoption of Uniform Code for the Abatement of Dangerous Building

Uniform Code of the Abatement of Dangerous Buildings Section 302-Dangerous Buildings (17)

Plumas County Code 6-10.103 Depositing Solid Waste

RECEIPT ACKNOWLEDGED BY _____ DATE _____

SERVICE BY MAIL

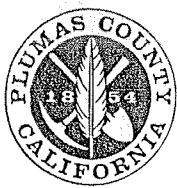
POSTING IN A CONSPICUOUS LOCATION AT THE RESIDENCE

SIGNATURE OF OFFICER/Date

A handwritten signature in black ink, appearing to read "Jennifer Langston" followed by the date "2/3/22".

PRINT NAME OF OFFICER

Jennifer Langston



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street

Quincy, CA 95971

Voice (530)283-7002

Fax (530)283-6134

E-Mail: CodeEnforcement@countyofplumas.com

ADMINISTRATIVE CITATION APPEALS INFORMATION SHEET

Administrative Citation- Definition - Authority And Fines

Plumas County Code Section Sec. 1-8.01(4) and Sec.1-8.02.03. - Authority and fines, provides for the issuance of administrative citations for Plumas County code violations. There are three levels of citations that can be issued for a violation. The fines, as indicated on the citation, are \$100.00 for the first citation, \$500.00 for the second citation and \$1,000.00 for the third and subsequent citations for violations of the same ordinance within one year. All fines for violations are considered severable and enforceable daily as per Section: 1-8.03(b) Each and every day a violation of the Plumas County Code exists constitutes a separate and distinct offense.

Appeal of Administrative Citation – Hearing Procedure of Appeal Sections: -02

Plumas County Code Section: 1-8.07 & 1-8.09 - You have the right to appeal this administrative citation within fifteen (15) days from the citation date. An appeal must be in writing. The appeal can only pertain to whether the violation(s) occurred and whether the responsible person has caused or maintained the violation(s). To appeal, submit a completed Request for Appeal Hearing of Administrative Citation (appeals form enclosed) together with proof of an advanced payment of the fine per 1-8.09(a) that states the following "No hearing to contest an administrative citation before a hearing officer shall be held unless and until a request for a hearing form has been completed and submitted and the fine has been deposited in advance". It must be paid by mail or in person, addressed to the Plumas County Tax Collector/Collections Office, located at 520 Main St. #203, Quincy, CA 95971.

Right to Appeal 1-4.01. A properly filed appeal will result in an administrative hearing. Failure of any person to properly file a written appeal within fifteen (15) CONSECUTIVE days from the citation date also requires you comply with the Plumas County Code: Section 1-4.01. Failure to do so shall constitute a waiver of his or her right to an administrative hearing and adjudication of the administrative citation or any portion thereof and the total amount of the fine. The appeal can only pertain to whether the violation(s) occurred and whether the responsible person has caused or maintained the violation(s).

How to Pay Fine or Appeal Advanced Payment

The amount of the fine is indicated on the administrative citation. Prior to receiving an invoice from the Plumas County Tax Collector/Collections Office, you may pay by mail or in person at 520 Main St. #203, Quincy, CA 95971. Payment should be made by personal check, cashier's check, or money order, payable to Plumas County. Please write the citation number on your check or money order, if the citation is not paid or appealed within the statutory time, you will receive an invoice from the Plumas County Tax Collector/Collections Office. Please follow the instructions on the invoice to ensure proper processing of your payment. Payment of the fine shall not excuse the failure to correct the violation nor shall it bar further enforcement action by Plumas County.

Consequences of Failure to Pay the Fine, Chapter 8 Section 1-8.11.

The failure of any person to pay the fine assessed by the administrative citation within the time specified on the citation or on the invoice from the Plumas County Tax Collector/Collections Office may result in a claim with the Small Claims Court or any legal remedy available to collect such money. The County has the authority to collect all costs associated with the filing of such actions. Failure to pay fine penalties may be found in Plumas County Code Chapter 8 Section 1.8.11.

Consequences of Failure to Correct Violations Chapter 8 Sec: 1-8.03 & Chapter 8-15.04 Cumulative remedies

There are numerous enforcement options that can be used to encourage the correction of violations. These options include, but are not limited to: civil penalties per Plumas County Code Section 1-8.03, abatement, criminal prosecution, civil litigation, recording the violation with the County Recorder and forfeiture of certain State tax benefits for substandard residential rental property. These options can empower the County to collect fines up to \$100,000.00, to demolish structures or make necessary repairs at the owner's expense, and to incarcerate violators.

You are hereby notified that any/all of these options or others may be used if the administrative citations do not achieve compliance. If you need further clarification about payment of the citation, please call (530) 283-6258 for the Plumas County Tax Collector/Collections Office. If you need further information about the violations and/or how to comply, please call (530) 283-7002 for the Code Enforcement Department. A full description of the hearing procedure for the County's administrative hearings for Code violations and your rights in that process are found in Plumas County Code Section 8-18.01 & 1-4.01 of the Plumas County code



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street

Voice (530)283-7002

Quincy, CA 95971

Fax (530)283-6134

E-Mail: CodeEnforcement@countyofplumas.com

Citation # 22-00003

RECEIVED
FEB 18 2022

Request for Appeal Hearing of Administrative Citation

Any recipient of an administrative citation may contest that there was a violation of the Plumas County Code or that he or she is not the responsible person by completing this form return it to the Plumas County Code Enforcement Department within fifteen days from the date of the administrative citation, together with an advanced deposit of the fine to the Plumas County Treasurer/Tax Collector. The advanced deposit of the fine shall be refunded, if after the hearing, it is determined that the person charged in the administrative citation was not responsible for the violation(s) or that there was no violation(s) as charged in the administrative citation.

Appellant Information (Person Appealing Determination)

Name: JACKIE JENSEN Signature

Printed

Mailing Address: 29424 Hwy 70, Box 124
Twain CA 95984

Telephone Number: 530 616 0418 Email Address: jackie.darlenejensen@gmail.com

Physical Address of Violation: 29424 Hwy 70
Twain CA 95984

APN: 002-500-0268

Attached is the receipt from the Plumas County Treasurer/Tax Collector showing that an advanced deposit of the fine has been paid.

The appeal to the Administrative Citation is on the below basis (no other basis are an acceptable appeal basis):

The violation(s) did not exist, and/or;

Kathleen Blase Cardenas And Dorothy Tappa ARE
not the party responsible for the violation(s).

Please attach any documentation or explanation which substantiates this appeal.

THE BELONGINGS (The Extreme Mess) BELONG TO AND NOT WERE CAUSED BY
MY RENTER JODIE WALLIS. I HAVE NOT EVICTED HER BECAUSE OF THE PANDEMIC
TAKING PLACE AND THE NO EVICTION RULES THAT WERE PUT IN PLACE. I
HAVE TOLD HER THIS NO LONGER MATTERS. IT WILL BE CLEANED UP BY 4-1-2022
OR I AM RENTING A DUMPSTER AND EVERYTHING IS GOING INTO THE TRASH.
I REQUEST THE INSPECTION SCHEDULED FOR 3-3-2022 BE POSTPONED
TIL 4-1-2022. SEE BACK OF PAGE

PLUMAS COUNTY RECEIPT

DATE 2/18 2022

169208

RECEIVED FROM

Jackie Jensen

FEB 18 2022

ADDRESS

29424 Highway 70 Twain

One hundred ~~10~~ /100

DOLLARS \$

100.00

HOW PAID

CASH

X

CHECK

MONEY ORDER

FOR: CCC 22-0000 3

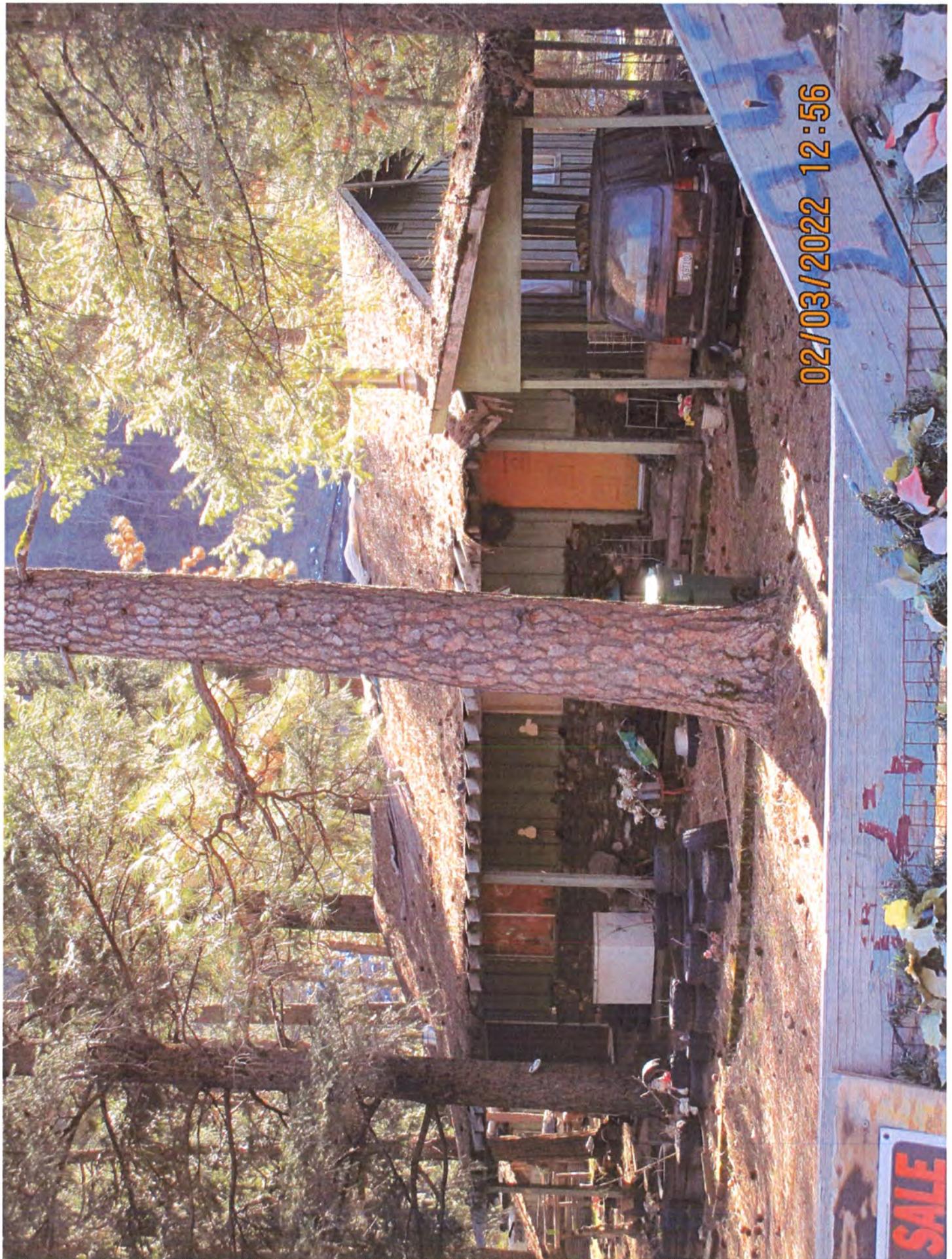
Kathleen Blase

DEPARTMENT

TTC

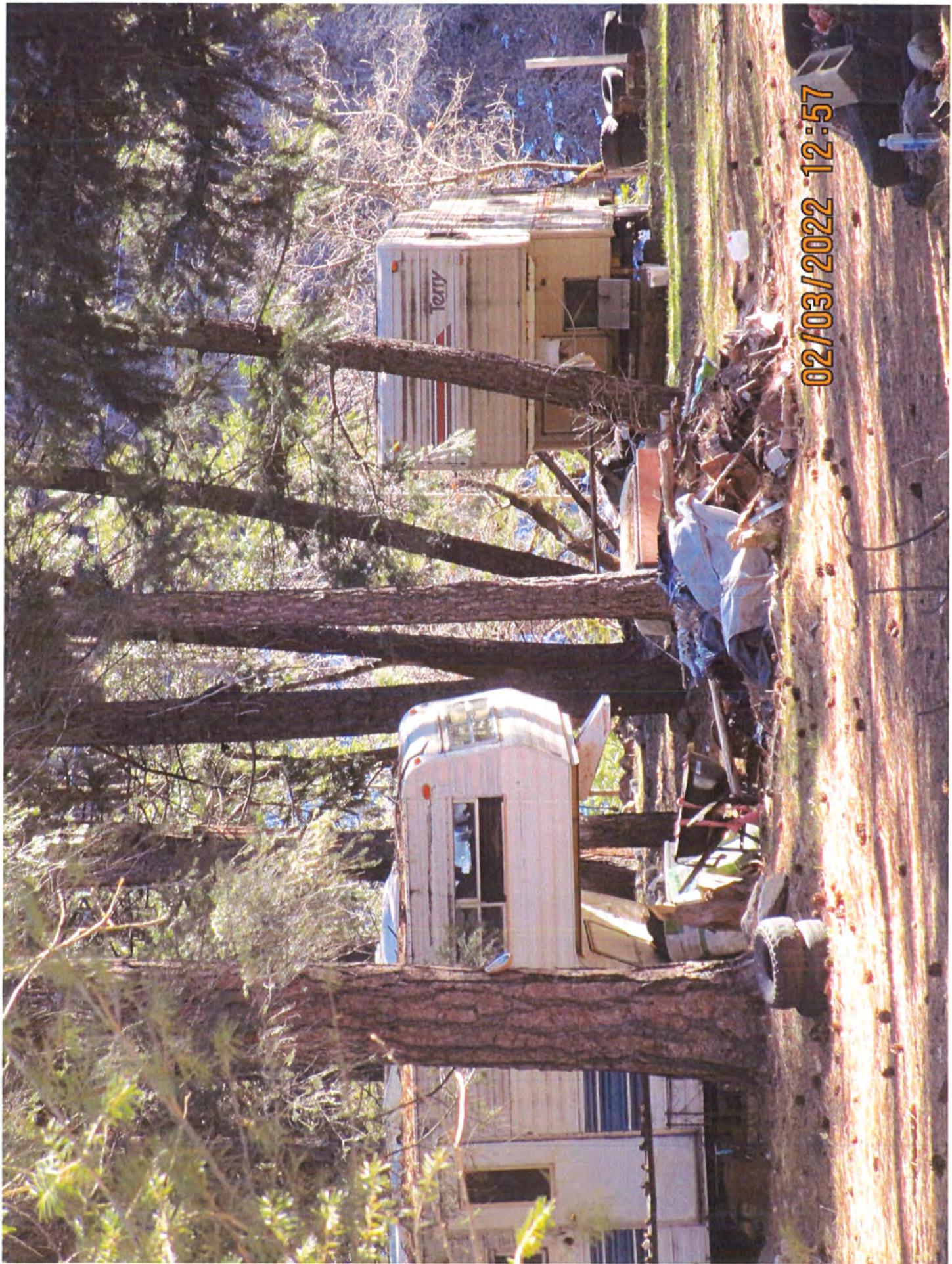
BY

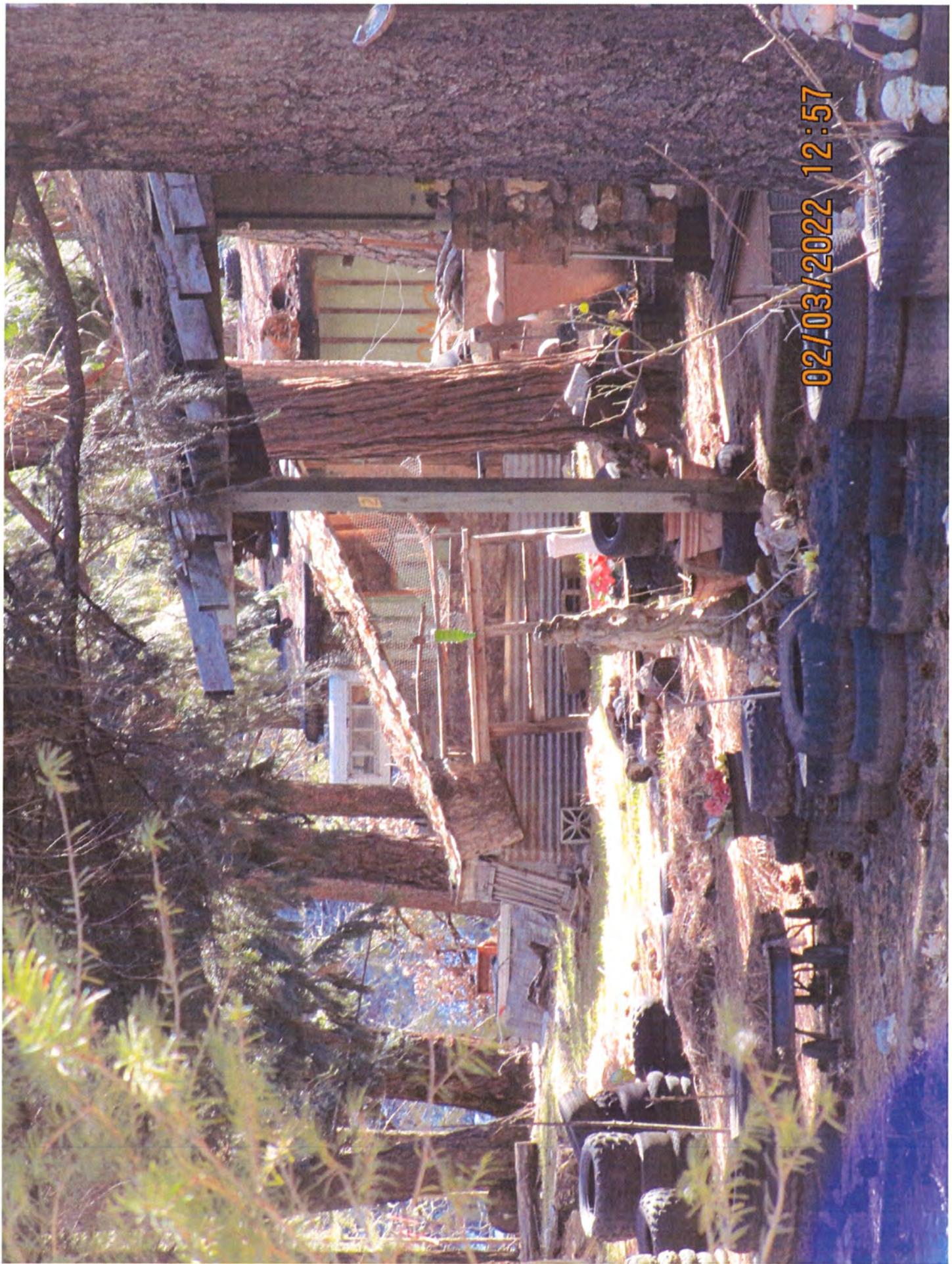
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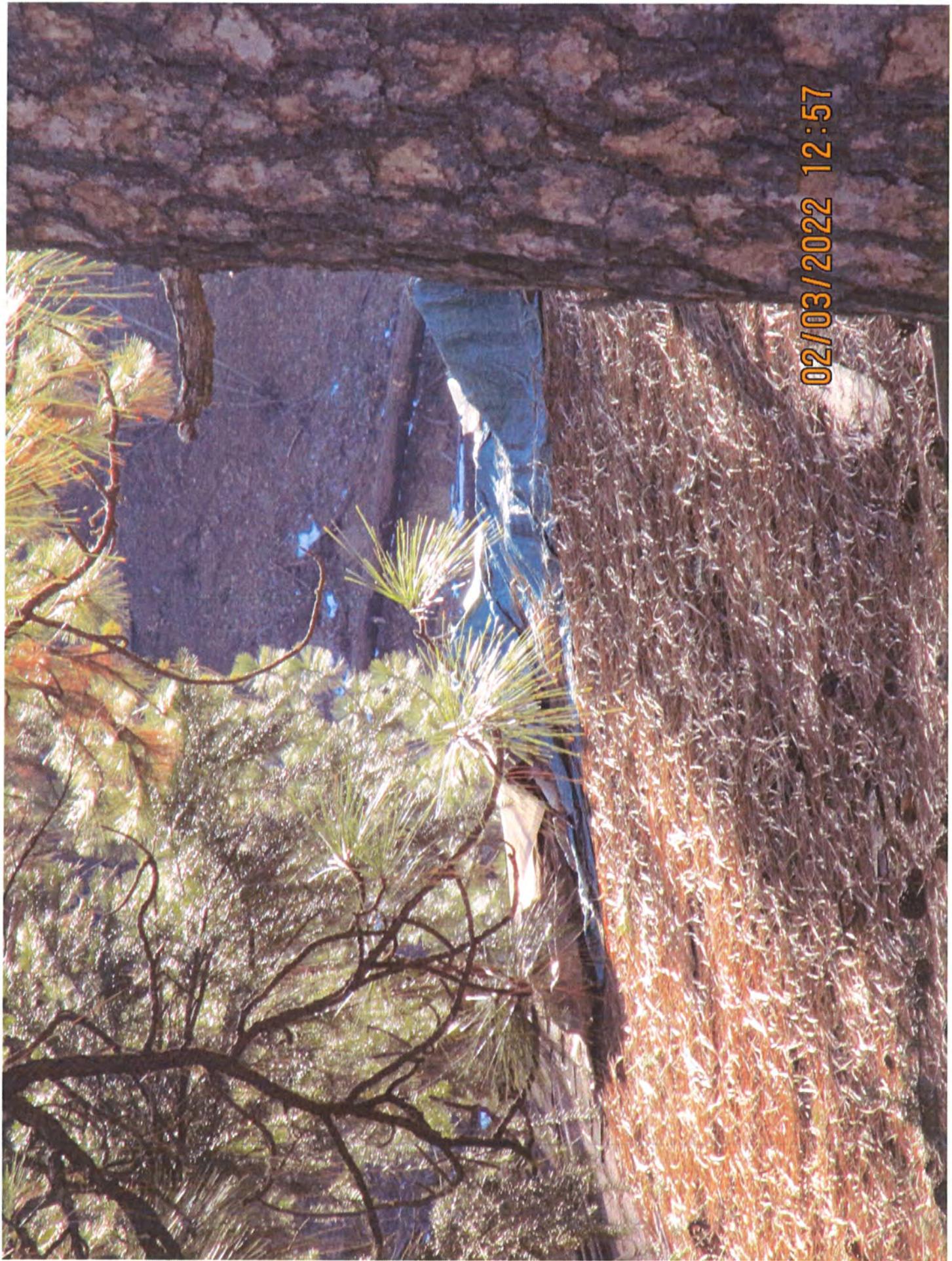
02/03/2022 12:56

SALE

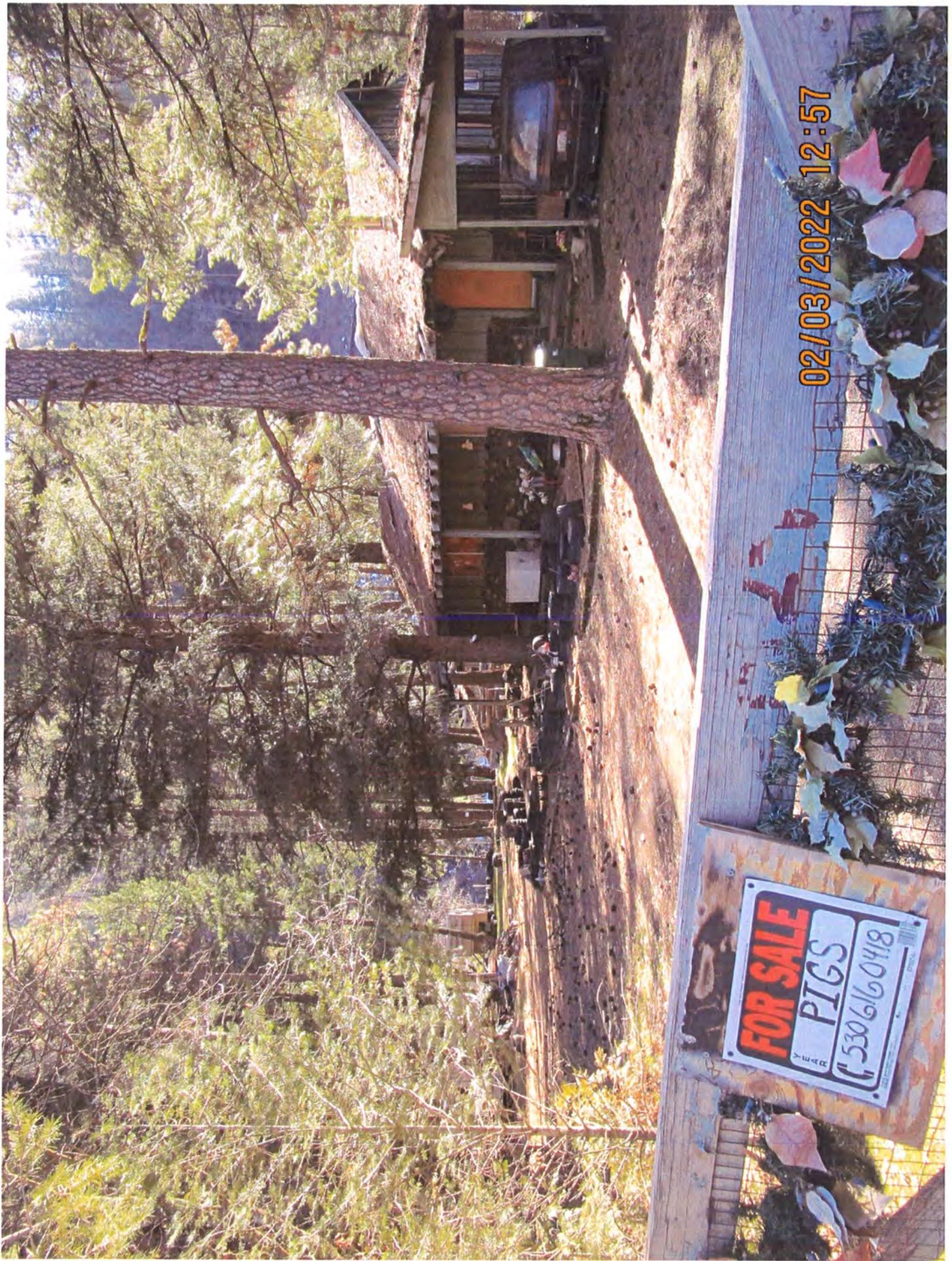




02/03/2022 12:57



02/03/2022 12:57



PLUMAS COUNTY CODE ENFORCEMENT
 555 Main Street
 Quincy, CA 95971
 Voice (530)283-7002
 Fax (530)283-5134
 E-Mail: CodeEnforcement@countyofplumas.com

Citation No. 22-000913
 Citation Date: 2/3/2022, Time: 1256 Hours
 Assessor's Parcel Number: 002-500-026-000

An inspection of the property located at 79324 Highway 70, Twain, CA, in the County of Plumas, revealed a violation(s) of the California Building Code, Health and Safety Code, and/or of the Plumas County Code.

Name of Owner: Kathleen Blase
 Mailing Address: 901 Rolling Oak Court, Modesto, CA 95351-3518

1st CITATION \$100.00 IS NOW DUE AND PAYABLE
 2nd CITATION \$500.00 IS NOW DUE AND PAYABLE
 3rd (or subsequent) CITATION \$1000.00 IS NOW DUE AND PAYABLE

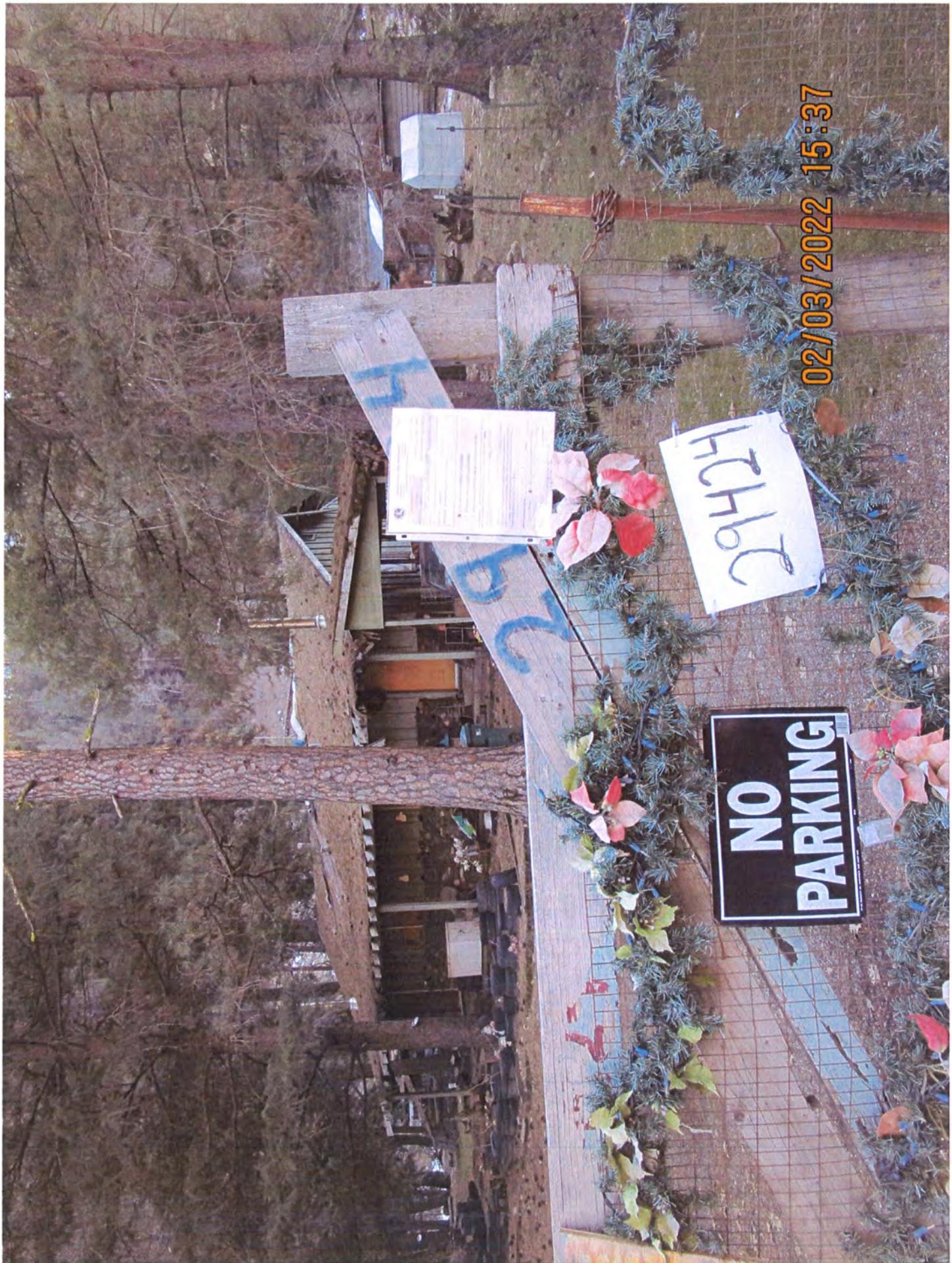
On 3/3/2022, Code Enforcement will return for an inspection to verify that your property is in compliance. If you are not in compliance on that date you will be issued a second citation in the amount of \$500.00.

THIS VIOLATION WAS ORIGINALLY BROUGHT TO YOUR ATTENTION ON 10/22/2019 AND YOU HAVE NOT CORRECTED OR RESOLVED THE VIOLATION(S).

CODE SECTION(S):
 Plumas County Code § 8.01 Abandoned, Wrecked, or Excessive Inoperable Vehicles
 Plumas County Code Title 8.2-01 Adoption of Uniform Code for the Abatement of Dangerous Buildings
 Uniform Code of the Abatement of Dangerous Buildings Section 302-Dangerous Buildings (17)
 Plumas County Code § 10.103 Deoptimizing Solid Waste

RECEIPT ACKNOWLEDGED BY _____ DATE _____
 SERVICE BY MAIL POSTING IN A CONSPICUOUS LOCATION AT THE RESIDENCE
 SIGNATURE OF OFFICER/DATE *JL*
 PRINT NAME OF OFFICER Jennifer Langston
 WHITE (Violation Copy) CANARY (Hearing Copy) PINK (Officer Copy)

02/03/2022 15:37



02/03/2022 15:37



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

CITATION WARNING NOTICE

March 6, 2020

Dorothy Tappa C/O Kathleen Blase
901 Rolling Oak Court
Modesto, CA 95351-4518

POSTED ON SITE

Re: 29624 Highway 70
Twain, CA
APN: 002-500-024-000

This letter is to inform you that a public complaint has been filed with the Code Enforcement Department concerning Zoning, abandoned vehicles, rubbish, debris, and building code, violations of Plumas County and State Penal codes on your property.

1. Plumas County Code Title 5, Chapter 8, Section 5-8.01.-Abandoned, Wrecked, Dismantled, or Excess Inoperable Vehicles- Finding and Determinations

In addition to and in accordance with the determination made and the authority granted by the State pursuant to the provisions of Section 22660 of the Vehicle Code of the State to remove abandoned, wrecked, dismantled, or inoperative vehicles, or parts thereof, as public nuisances, the Board hereby makes the following findings and declarations:

The accumulation and storage of abandoned, wrecked, dismantled, or excess inoperable vehicles, or parts thereof, on private or public property, not including highways, is hereby found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating a hazard to the health and safety of minors, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled, or excess inoperable vehicle, or parts thereof, on private or public property, not including highways, except as expressly permitted by the provisions of this chapter the provisions of Chapter 2, of Title 9 is hereby declared to constitute a public nuisance which may be abated as such in accordance with the provisions of this chapter.

2. Plumas County Code Title 6, Chapter 10, Section 6-10.103.-Depositing Solid Waste; Littering.

(a) No owner or occupant shall abandon, dump, bury, or otherwise dispose of any solid waste or allow any other person to dispose of solid waste upon premises other than a County-designated ultimate disposal site or transfer station site during the site's business hours; provided, however, that:

- (1) Building materials may be kept on premises during a period of active construction, reconstruction, or repair of a building or structure thereon under a valid building permit; and
- (2) Wood may be kept neatly piled upon premises for household use; and
- (3) Residential (household) solid waste may be composted in a manner approved by the Plumas County Department of Environmental Health.
- (4) Clean recyclable materials may be stored on the premises, provided storage of same does not create odors, attract vectors or cause other nuisance conditions.

(b) No person shall cause to be thrown, deposited, or abandoned any solid waste material on any public property, public right-of-way, watercourse, bank of any watercourse, or on the premises of any other person, except at County-designated disposal sites or transfer stations.

3. Plumas County Code Title 6, Chapter 7, Section 6-7.03- Squatter Camps and camp spaces- prohibited acts.

- (a) It shall be unlawful to occupy any squatter camp on public or private property.
- (b) It shall be unlawful for an individual to occupy any camp space, trailer coach, or trailer site on public or private property for a period of seventeen (17) consecutive days or more unless such camp is served by an approved sewage disposal system and an approved water supply pursuant to Chapters 6 and 9 of Title 6 of the Plumas County Code.

4. Plumas County Code Title 9, Chapter 2, Section 9-2.405- Camping

- (a) Camping shall be prohibited within Prime Opportunity Areas as designated by the General Plan, except within camp grounds.
- (b) Camping shall be permitted on all private lands not within the Prime Opportunity Areas as designated by the General Plan if all aspects of the County health regulations are met, subject to the concurrence of the property owner for no more than 120 days in a calendar year. The number of nonstructural temporary shelters and recreational vehicles used for camping on a property may be at least one and otherwise shall not exceed the number of dwelling units and additional quarters and the guest house permitted on the property by the zoning, less the number thereof on the property. Camping conducted under the provisions of this subsection shall not be a camp ground use for the purposes of this chapter.

5. Plumas County Code Title 8, Chapter 1, Section 8-1.01-Building Code

Adoption of the California Building Standards Code

The current California Building Standards Code Part 1, Part 2 [including Appendix Chapter 1, Appendix C and Appendix J (formerly Appendix 33)], Part 3 [including Annex A], Part 4 [including appendix chapters thereto, except chapter 1], Part 5 [including Appendix I], Part 6 [including appendix chapters thereto], Part 8 [with appendices], Part 9 [including Appendix Chapter 4 and Appendix H, Part 10 [including

appendix thereto], Part 12 [including appendix thereto] of Title 24 of the California Code of Regulations and the Uniform Swimming Pool, Spa and Hot Tub Code, 2006 edition, as published by IAPMO are hereby adopted as the Building Standards Code of the County of Plumas. For purposes of this section, "current" means the 2007 edition and any subsequent triennial edition of the California Building Standards Code. The County's Building Standards Code also shall include by operation of law any subsequent revisions, recompilations, or supplements of the California Building Standards Code or the Uniform Swimming Pool, Spa and Hot Tub Code, which shall be deemed effective and operative in Plumas County when they become effective and operative in the State of California. A copy shall be available for public inspection in the Office of the County Building Official.

California Building Code Title 24, Chapter 1, Division II, Part 2, A105.1 Permit Required
Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

6. Plumas County Code Title 8, Chapter 16, Section 8-16.01- Abatement of Hazardous weeds and rubbish – Removal and destruction.

Pursuant to authority granted by California Health and Safety Code Sections 14930—14931, the owners, lessees, or occupants of buildings, grounds, or lots in the County shall remove dirt, rubbish, weeds, or other rank growth from such property. Code Compliance Officials may declare the offending condition hazardous and a nuisance, and deliver a notice to the owner, lessee, or occupants ordering and requiring removal and destruction of the dirt, rubbish, weeds or other rank growth. The notice shall describe with specificity the location, the condition constituting a nuisance, a time period of at least twenty (20) days for removal and destruction, and the name, address, and phone number of the County official, who inspected and delivered the notice.

Warning Notice Regarding Possible Fine or Lien on Property

While it is the County's commitment to work cooperatively with violators to achieve compliance, failure to comply with a Notice of Order to correct violations may result in the issuing of an administrative citation or notice to abate, which includes the levying of a fine. Any fine or costs that are not paid within thirty days from the date of the administrative citation or completion of abatement will be subject to interest at the legal rate of ten percent per annum on the principal amount. To the extent permitted by Government Code Section 54988, fees, costs or charges that have not been paid within forty-five days of notice thereof, the County may collect the fees, costs or charges by making the amount of the unpaid fees, costs or charges a proposed lien against the property that is the subject of the enforcement activity. In addition, the responsible party shall not be granted any additional permit, entitlement, agreement or other privilege until the administrative citation and appropriate fees have been resolved.

Dorothy Tappa C/O Kathleen Blase

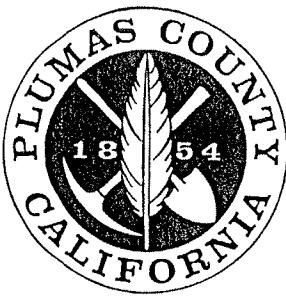
Code Enforcement staff has visited the property at 29624 Highway 70 in Twain, and has determined that the complaint is valid. This notification provides you with the opportunity to correct the violations prior to a reinspection by County staff. Alternatively, you may set up an appointment with Code Enforcement staff to inspect the property, and go over the specifics of the violations. The Code Enforcement staff will work with you to identify the actions that should be taken to correct the violations, and will establish a time line for correcting them.

Please contact me no later than **5 days from receipt of this letter** to discuss these violations. If I do not hear from you by that time, Code Enforcement staff will again visit the property in order to implement necessary enforcement actions in the form of citations. If you believe any of the above information herein is incorrect or you have any questions, this can be discussed when you contact me.

Sincerely,



Jennifer Langston
Code Enforcement Officer
Plumas County Building Department
(530) 283-7002
CodeEnforcement@countyofplumas.com



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

CITATION WARNING NOTICE

February 13, 2020

Dorothy Tappa C/O Kathleen Blase
901 Rolling Oak Court
Modesto, CA 95351-4518

POSTED ON SITE/CERTIFIED MAIL

Re: 29424 Highway 70
Twain, CA
APN: 002-500-025-000

This letter is to inform you that a public complaint has been filed with the Code Enforcement Department concerning Zoning, abandoned vehicles, rubbish, debris, and building code, violations of Plumas County and State Penal codes on your property.

1. Plumas County Code Title 5, Chapter 8, Section 5-8.01.-Abandoned, Wrecked, Dismantled, or Excess Inoperable Vehicles- Finding and Determinations

In addition to and in accordance with the determination made and the authority granted by the State pursuant to the provisions of Section 22660 of the Vehicle Code of the State to remove abandoned, wrecked, dismantled, or inoperative vehicles, or parts thereof, as public nuisances, the Board hereby makes the following findings and declarations:

The accumulation and storage of abandoned, wrecked, dismantled, or excess inoperable vehicles, or parts thereof, on private or public property, not including highways, is hereby found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating a hazard to the health and safety of minors, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled, or excess inoperable vehicle, or parts thereof, on private or public property, not including highways, except as expressly permitted by the provisions of this chapter the provisions of Chapter 2, of Title 9 is hereby declared to constitute a public nuisance which may be abated as such in accordance with the provisions of this chapter.

2. Plumas County Code Title 6, Chapter 10, Section 6-10.103.-Depositing Solid Waste; Littering.

(a) No owner or occupant shall abandon, dump, bury, or otherwise dispose of any solid waste or allow any other person to dispose of solid waste upon premises other than a County-designated ultimate disposal site or transfer station site during the site's business hours; provided, however, that:

- (1) Building materials may be kept on premises during a period of active construction, reconstruction, or repair of a building or structure thereon under a valid building permit; and
- (2) Wood may be kept neatly piled upon premises for household use; and
- (3) Residential (household) solid waste may be composted in a manner approved by the Plumas County Department of Environmental Health.
- (4) Clean recyclable materials may be stored on the premises, provided storage of same does not create odors, attract vectors or cause other nuisance conditions.

(b) No person shall cause to be thrown, deposited, or abandoned any solid waste material on any public property, public right-of-way, watercourse, bank of any watercourse, or on the premises of any other person, except at County-designated disposal sites or transfer stations.

3. Plumas County Code Title 6, Chapter 7, Section 6-7.03- Squatter Camps and camp spaces- prohibited acts.

- (a) It shall be unlawful to occupy any squatter camp on public or private property.
- (b) It shall be unlawful for an individual to occupy any camp space, trailer coach, or trailer site on public or private property for a period of seventeen (17) consecutive days or more unless such camp is served by an approved sewage disposal system and an approved water supply pursuant to Chapters 6 and 9 of Title 6 of the Plumas County Code.

4. Plumas County Code Title 9, Chapter 2, Section 9-2.405- Camping

- (a) Camping shall be prohibited within Prime Opportunity Areas as designated by the General Plan, except within camp grounds.
- (b) Camping shall be permitted on all private lands not within the Prime Opportunity Areas as designated by the General Plan if all aspects of the County health regulations are met, subject to the concurrence of the property owner for no more than 120 days in a calendar year. The number of nonstructural temporary shelters and recreational vehicles used for camping on a property may be at least one and otherwise shall not exceed the number of dwelling units and additional quarters and the guest house permitted on the property by the zoning, less the number thereof on the property. Camping conducted under the provisions of this subsection shall not be a camp ground use for the purposes of this chapter.

5. Plumas County Code Title 9, Chapter 2, Section 9-2.252- Junk Yard

"Junk yard" shall mean the storage of more than one vehicle which is unregistered or useless for vehicular purposes, except as provided by Sections 5051 et seq. of the Vehicle Code of the State, or the storage of more than 200 used tires, or the use of more than 200 square feet of any parcel or contiguous parcels under the same ownership for the storage or sale of manufactured material which has been

abandoned from its original use and which may be used again in its present form or in a new form and shall include salvage operations, recycling facility and limited recycling facility.

6. Plumas County Code Title 8, Chapter 1, Section 8-1.01-Building Code

Adoption of the California Building Standards Code

The current California Building Standards Code Part 1, Part 2 [including Appendix Chapter 1, Appendix C and Appendix J (formerly Appendix 33)], Part 3 [including Annex A], Part 4 [including appendix chapters thereto, except chapter 1], Part 5 [including Appendix I], Part 6 [including appendix chapters thereto], Part 8 [with appendices], Part 9 [including Appendix Chapter 4 and Appendix H, Part 10 [including appendix thereto], Part 12 [including appendix thereto] of Title 24 of the California Code of Regulations and the Uniform Swimming Pool, Spa and Hot Tub Code, 2006 edition, as published by IAPMO are hereby adopted as the Building Standards Code of the County of Plumas. For purposes of this section, "current" means the 2007 edition and any subsequent triennial edition of the California Building Standards Code. The County's Building Standards Code also shall include by operation of law any subsequent revisions, recompilations, or supplements of the California Building Standards Code or the Uniform Swimming Pool, Spa and Hot Tub Code, which shall be deemed effective and operative in Plumas County when they become effective and operative in the State of California. A copy shall be available for public inspection in the Office of the County Building Official.

California Building Code Title 24, Chapter 1, Division II, Part 2, A105.1 Permit Required

Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

7. Plumas County Code Title 8, Chapter 16, Section 8-16.01- Abatement of Hazardous weeds and rubbish – Removal and destruction.

Pursuant to authority granted by California Health and Safety Code Sections 14930—14931, the owners, lessees, or occupants of buildings, grounds, or lots in the County shall remove dirt, rubbish, weeds, or other rank growth from such property. Code Compliance Officials may declare the offending condition hazardous and a nuisance, and deliver a notice to the owner, lessee, or occupants ordering and requiring removal and destruction of the dirt, rubbish, weeds or other rank growth. The notice shall describe with specificity the location, the condition constituting a nuisance, a time period of at least twenty (20) days for removal and destruction, and the name, address, and phone number of the County official, who inspected and delivered the notice.

8. California Penal Code- Title 10 of Crimes Against the public health and safety 402b

Any person who discards or abandons or leaves in any place accessible to children any refrigerator, icebox, deep-freeze locker, clothes dryer, washing machine, or other appliance, having a capacity of one and one-half cubic feet or more, which is no longer in use, and which has not had the door removed or the hinges and such portion of the latch mechanism removed to prevent latching or locking of the door, is guilty of a misdemeanor. Any owner, lessee, or manager who knowingly permits such a refrigerator, icebox, deep-freeze locker, clothes dryer, washing machine, or other appliance to remain on premises under his control without having the door removed or the hinges and such portion of the latch mechanism removed to prevent latching or locking of the door, is guilty of a misdemeanor. Guilt of a violation of this section shall not, in itself, render one guilty of

manslaughter, battery or other crime against a person who may suffer death or injury from entrapment in such a refrigerator, icebox, deep-freeze locker, clothes dryer, washing machine, or other appliance. The provisions of this section shall not apply to any vendor or seller of refrigerators, iceboxes, deep-freeze lockers, clothes dryers, washing machines, or other appliances, who keeps or stores them for sale purposes, if the vendor or seller takes reasonable precautions to effectively secure the door of any such refrigerator, icebox, deep-freeze locker, clothes dryer, washing machine, or other appliance so as to prevent entrance by children small enough to fit therein.

9. California Penal Code: TITLE 10 OF CRIMES AGAINST THE PUBLIC HEALTH AND SAFETY [369a - 402c] (Title 10 enacted 1872.) 374.4.

- (a) It is unlawful to litter or cause to be littered in or upon public or private property. A person, firm, or corporation violating this section is guilty of an infraction.
- (b) This section does not restrict a private owner in the use of his or her own property, unless the littering of waste matter on the property creates a public health and safety hazard, a public nuisance, or a fire hazard, as determined by a local health department, local fire department or district providing fire protection services, or the Department of Forestry and Fire Protection, in which case this section applies.
- (c) As used in this section, "litter" means the discarding, dropping, or scattering of small quantities of waste matter ordinarily carried on or about the person, including, but not limited to, beverage containers and closures, packaging, wrappers, wastepaper, newspapers, and magazines, in a place other than a place or container for the proper disposal thereof, and including waste matter that escapes or is allowed to escape from a container, receptacle, or package.
- (d) A person, firm, or corporation convicted of a violation of this section shall be punished by a mandatory fine of not less than two hundred fifty dollars (\$250) nor more than one thousand dollars (\$1,000) upon a first conviction, by a mandatory fine of not less than five hundred dollars (\$500) nor more than one thousand five hundred dollars (\$1,500) upon a second conviction, and by a mandatory fine of not less than seven hundred fifty dollars (\$750) nor more than three thousand dollars (\$3,000) upon a third or subsequent conviction.
- (e) The court may, in addition to the fine imposed upon a conviction, require as a condition of probation, in addition to any other condition of probation, that any person convicted of a violation of this section pick up litter at a time and place within the jurisdiction of the court for not less than eight hours.

10. HEALTH AND SAFETY CODE – HSC, DIVISION 13. HOUSING

PART 1.5. REGULATION OF BUILDINGS USED FOR HUMAN HABITATION

CHAPTER 2. Rules and Regulations -17920.3.

Any building or portion thereof including any dwelling unit, guestroom or suite of rooms, or the premises on which the same is located, in which there exists any of the following listed conditions to an extent that endangers the life, limb, health, property, safety, or welfare of the public or the occupants thereof shall be deemed and hereby is declared to be a substandard building:

- (a) Inadequate sanitation shall include, but not be limited to, the following:
 - (5) Lack of hot and cold running water to plumbing fixtures in a dwelling unit.
 - (6) Lack of adequate heating.
 - (7) Lack of, or improper operation of required ventilating equipment.
 - (8) Lack of minimum amounts of natural light and ventilation required by this code.
 - (10) Lack of required electrical lighting.
 - (11) Dampness of habitable rooms.
 - (12) Infestation of insects, vermin, or rodents as determined by a health officer or, if an agreement does not exist with an agency that has a health officer, the infestation can be

determined by a code enforcement officer, as defined in Section 829.5 of the Penal Code, upon successful completion of a course of study in the appropriate subject matter as determined by the local jurisdiction.

(13) Visible mold growth, as determined by a health officer or a code enforcement officer, as defined in Section 829.5 of the Penal Code, excluding the presence of mold that is minor and found on surfaces that can accumulate moisture as part of their properly functioning and intended use.

(14) General dilapidation or improper maintenance.

(16) Lack of adequate garbage and rubbish storage and removal facilities, as determined by a health officer or, if an agreement does not exist with an agency that has a health officer, the lack of adequate garbage and rubbish removal facilities can be determined by a code enforcement officer as defined in Section 829.5 of the Penal Code.

(b) Structural hazards shall include, but not be limited to, the following:

(2) Defective or deteriorated flooring or floor supports.

(c) Any nuisance.

(d) All wiring, except that which conformed with all applicable laws in effect at the time of installation if it is currently in good and safe condition and working properly.

(e) All plumbing, except plumbing that conformed with all applicable laws in effect at the time of installation and has been maintained in good condition, or that may not have conformed with all applicable laws in effect at the time of installation but is currently in good and safe condition and working properly, and that is free of cross connections and siphonage between fixtures.

(f) All mechanical equipment, including vents, except equipment that conformed with all applicable laws in effect at the time of installation and that has been maintained in good and safe condition, or that may not have conformed with all applicable laws in effect at the time of installation but is currently in good and safe condition and working properly.

(g) Faulty weather protection, which shall include, but not be limited to, the following:

(1) Deteriorated, crumbling, or loose plaster.

(2) Deteriorated or ineffective waterproofing of exterior walls, roofs, foundations, or floors, including broken windows or doors.

(3) Defective or lack of weather protection for exterior wall coverings, including lack of paint, or weathering due to lack of paint or other approved protective covering.

(4) Broken, rotted, split, or buckled exterior wall coverings or roof coverings.

(i) All materials of construction, except those that are specifically allowed or approved by this code, and that have been adequately maintained in good and safe condition.

(j) Those premises on which an accumulation of weeds, vegetation, junk, dead organic matter, debris, garbage, offal, rodent harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health, or safety hazards.

(k) Any building or portion thereof that is determined to be an unsafe building due to inadequate maintenance, in accordance with the latest edition of the Uniform Building Code.

(l) All buildings or portions thereof not provided with adequate exit facilities as required by this code, except those buildings or portions thereof whose exit facilities conformed with all applicable laws at the time of their construction and that have been adequately maintained and increased in relation to any increase in occupant load, alteration or addition, or any change in occupancy.

When an unsafe condition exists through lack of, or improper location of, exits, additional exits may be required to be installed.

(m) All buildings or portions thereof that are not provided with the fire-resistive construction or fire-extinguishing systems or equipment required by this code, except those buildings or portions thereof that conformed with all applicable laws at the time of their construction and whose fire-resistive integrity and fire-extinguishing systems or equipment have been adequately maintained and improved in relation to any increase in occupant load, alteration or addition, or any change in occupancy.

(n) All buildings or portions thereof occupied for living, sleeping, cooking, or dining purposes that were not designed or intended to be used for those occupancies.

(o) Inadequate structural resistance to horizontal forces.

"Substandard building" includes a building not in compliance with Section 13143.2.

However, a condition that would require displacement of sound walls or ceilings to meet height, length, or width requirements for ceilings, rooms, and dwelling units shall not by itself be considered sufficient existence of dangerous conditions making a building a substandard building, unless the building was constructed, altered, or converted in violation of those requirements in effect at the time of construction, alteration, or conversion.

11. Plumas County Code Title 8, Chapter 2, Section. 8-2.01. - Adoption of Uniform Code for the Abatement of Dangerous Buildings

The 1997 Uniform Code for the Abatement of Dangerous Buildings is hereby adopted as the Dangerous Buildings Code—Excluding Housing—of the County of Plumas. Enforcement of Housing Law violations shall not be pursued under this Chapter 2, but shall be pursued exclusively under Chapter 4 of Title 8 of the Plumas County Code.

Uniform Code for the Abatement of Dangerous Buildings Section 302-Dangerous Buildings

For the purpose of this code, any building or structure which has any or all of the conditions or defects hereinafter described shall be deemed to be a dangerous building, provided that such conditions or defects exists to the extent that the life, health, property or safety of the public or its occupants are endangered.

5. Whenever any portion or member or appurtenance thereof is likely to fail, or to become detached or dislodge, or to collapse and thereby injure persons or damage property.
8. Whenever the building or structure, or any portion thereof, because of (i)dilapidation, deterioration or decay; (ii)faulty construction; (iii) the removal, movement or instability of any portion of the ground necessary for the purpose of supporting such building; (iv) the deterioration, decay or inadequacy of its foundation; or (v) any other cause, is likely to partially or completely collapse.
12. Whenever the building or structure has been so damaged by fire, wind, earthquake or flood, or has become so dilapidated or deteriorated as to become (i) an attractive nuisance to children; (ii) a harbor for vagrants, criminals or immoral persons; or as to (iii) enable persons to resort thereto for the purpose of committing unlawful or immoral acts.
13. Whenever any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the building regulation of this jurisdiction, as specified in the Building Code or Housing Code, or of any law or ordinance of this state or jurisdiction relating to the condition, location or structure of buildings.
15. Whenever a building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, fault construction or arrangement, inadequate light, air or sanitation facilities, or otherwise, is determined by the health officer to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
17. Whenever any building or structure is in such a condition as to constitute a public nuisance known to the common law or in equity jurisprudence.

Warning Notice Regarding Possible Fine or Lien on Property

While it is the County's commitment to work cooperatively with violators to achieve compliance, failure to comply with a Notice of Order to correct violations may result in the issuing of an administrative citation or notice to abate, which includes the levying of a fine. Any fine or costs that are not paid within thirty days from the date of the administrative citation or completion of abatement will be subject to interest at the legal rate of ten percent per annum on the principal amount. To the extent permitted by Government Code Section 54988, fees, costs or charges that have not been paid within forty-five days of notice thereof, the County may collect the fees, costs or charges by making the amount of the unpaid fees, costs or charges a proposed lien against the property that is the subject of the enforcement activity. In addition, the responsible party shall not be granted any additional permit, entitlement, agreement or other privilege until the administrative citation and appropriate fees have been resolved.

Dorothy Tappa C/O Kathleen Blase

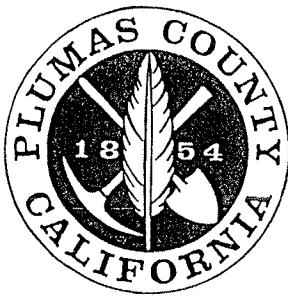
Code Enforcement staff has visited the property at 29424 Highway 70 in Twain, and has determined that the complaint is valid. This notification provides you with the opportunity to correct the violations prior to a reinspection by County staff. Alternatively, you may set up an appointment with Code Enforcement staff to inspect the property, and go over the specifics of the violations. The Code Enforcement staff will work with you to identify the actions that should be taken to correct the violations, and will establish a time line for correcting them.

Please contact me no later than **5 days from receipt of this letter** to discuss these violations. If I do not hear from you by that time, Code Enforcement staff will again visit the property in order to implement necessary enforcement actions in the form of citations. If you believe any of the above information herein is incorrect or you have any questions, this can be discussed when you contact me.

Sincerely,



Jennifer Langston
Code Enforcement Officer
Plumas County Building Department
(530) 283-7002
CodeEnforcement@countyofplumas.com



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

NOTICE OF NON-COMPLIANCE

October 2, 2019

Dorothy Tappa C/O Kathleen Blase
901 Rolling Oak Court
Modesto, CA 95351-4518

CERTIFIED MAIL

Re: 29624 Highway 70
29424 Highway 70
Twain, CA
APN: 002-500-024-000
002-500-025-000

This letter is to inform you that a public complaint has been filed with the Code Enforcement Department concerning Zoning, abandoned vehicles, rubbish, debris, violations of Plumas County and State Penal codes on your property.

1. Plumas County Code Title 5, Chapter 8, Section 5-8.01.-Abandoned, Wrecked, Dismantled, or Excess Inoperable Vehicles

The accumulation and storage of abandoned, wrecked, dismantled, or excess inoperable vehicles, or parts thereof, on private or public property, not including highways, is hereby found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating a hazard to the health and safety of minors, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled, or excess inoperable vehicle, or parts thereof, on private or public property, not including highways, except as expressly permitted by the provisions of this chapter the provisions of Chapter 2, of Title 9 is hereby declared to constitute a public nuisance which may be abated as such in accordance with the provisions of this chapter.

Section 5-8.02- Definitions

Excess inoperable shall mean the presence upon a single parcel or combination of adjoining parcels under the same ownership of more than one unregistered or inoperable vehicle, except as provided by Sections 5051 et seq. of the Vehicle Code of the State or as otherwise exempted by Section 5-8.03 of this chapter.

Highway shall mean a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. "Highway" shall include street.

Inoperable shall mean a vehicle or part thereof which cannot be operated due to the absence of a motor, transmission or wheels, is incapable of being towed, or has damage or other defect which would prohibit its lawful operation upon a public highway, except an unregistered vehicle.

Owner of the land shall mean the owner of the land on which the vehicle, or parts thereof, is located as shown on the last equalized assessment roll.

Owner of the vehicle shall mean the last registered owner and legal owner of record.

Public property shall not include "highway".

Unregistered shall mean a vehicle subject to registration by the California Department of Motor Vehicles which is not lawfully registered in a manner recognized in California, another state, or the United States.

Vehicle shall mean a device by which any person or property may be propelled, moved, or drawn upon a highway, except a device moved by human power or used exclusively upon stationary rails or tracks.

2. Plumas County Code Title 6, Chapter 10, Section 6-10.103.-Depositing Solid Waste; Littering.

(a) No owner or occupant shall abandon, dump, bury, or otherwise dispose of any solid waste or allow any other person to dispose of solid waste upon premises other than a County-designated ultimate disposal site or transfer station site during the site's business hours; provided, however, that:

(1) Building materials may be kept on premises during a period of active construction, reconstruction, or repair of a building or structure thereon under a valid building permit; and

(2) Wood may be kept neatly piled upon premises for household use; and

(3) Residential (household) solid waste may be composted in a manner approved by the Plumas County Department of Environmental Health.

(4) Clean recyclable materials may be stored on the premises, provided storage of same does not create odors, attract vectors or cause other nuisance conditions.

(b) No person shall cause to be thrown, deposited, or abandoned any solid waste material on any public property, public right-of-way, watercourse, bank of any watercourse, or on the premises of any other person, except at County-designated disposal sites or transfer stations.

Section 6-10.104- Removal of Solid Waste

(a) Residential. The owner or occupant of an occupied dwelling, house, or residence, excluding commercial establishments, shall remove, or have a solid waste collector remove, solid waste from the premises at least once each week; except for solid waste composted on-site in a manner approved by Plumas County Department of Environmental Health. Environmental Health, by special order, may require more frequent removal in specific circumstances threatening health and safety.

Plumas County Code Title 6, Chapter 10, Section 102- Solid Waste Control – General Provisions- Definitions

(84)"Recycle" or "recycling" means the process of collecting, sorting, cleansing, treating, and reconstituting materials that would otherwise become solid waste, and returning them to the economic mainstream in the form of raw material for new, reused, or reconstituted products which meet the quality standards necessary to be used in the marketplace pursuant to Section 40180 of the California Public Resources Code. "Recycling" does not include transformation, as defined in Section 40201 of the California Public Resources Code, both as currently in force or as hereafter amended.

(100) "Solid waste" shall have the meaning set forth in Section 40170 of the California Public Resources Code as currently in force or as hereafter amended, namely:

(a) Except as provided in subdivision (b), "solid waste" means all putrescible and non-putrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semisolid wastes, and other discarded solid and semisolid wastes.

3. Plumas County Code Title 6, Chapter 7, Section 6-7.03- Squatter Camps and camp spaces- prohibited acts.

- (a) It shall be unlawful to occupy any squatter camp on public or private property.
- (b) It shall be unlawful for an individual to occupy any camp space, trailer coach, or trailer site on public or private property for a period of seventeen (17) consecutive days or more unless such camp is served by an approved sewage disposal system and an approved water supply pursuant to Chapters 6 and 9 of Title 6 of the Plumas County Code.

Section 6-7.01 - Definitions

For the purposes of this chapter, certain words and phrases are defined as follows:

- (a) "Camp space" shall mean any place where one or more tents or temporary shelters are erected or maintained or where one or more trailer coaches are parked for living or sleeping purposes for one or more persons.
- (b)"Squatter" shall mean a person who settles on land, enclosed or unenclosed, without a bona fide claim or color of title to the property, or without the express consent of the owner, owner's agent, or other person who is legally in charge of the land.
- (c)"Squatter camp" shall mean an area of land occupied by a squatter.
- (d)"Trailer coach" shall mean any camp car, trailer, or other vehicle, with or without motive power, designed and constructed to travel on the public thoroughfares at a maximum allowable speed and in accordance with the provisions of the California Vehicle Code, and designed or used for human habitation.
- (e)"Trailer site" shall mean a space provided for each trailer in a trailer park or camp.

4. Plumas County Code Title 9, Chapter 2, Section 9-2.405- Camping

- (a) Camping shall be prohibited within Prime Opportunity Areas as designated by the General Plan, except within camp grounds.
- (b) Camping shall be permitted on all private lands not within the Prime Opportunity Areas as designated by the General Plan if all aspects of the County health regulations are met, subject to the concurrence of the property owner for no more than 120 days in a calendar year. The number of nonstructural temporary shelters and recreational vehicles used for camping on a property may be at least one and otherwise shall not exceed the number of dwelling units and additional quarters and the guest house permitted on the property by the zoning, less the number thereof on the property. Camping conducted under the provisions of this subsection shall not be a camp ground use for the purposes of this chapter.

Section 9-2.220 – Camping

"Camping" shall mean habitation on a property in nonstructural temporary shelters or recreational vehicles.

5. Plumas County Code Title 9, Chapter 2, Section 9-2.252- Junk Yard

"Junk yard" shall mean the storage of more than one vehicle which is unregistered or useless for vehicular purposes, except as provided by Sections 5051 et seq. of the Vehicle Code of the State, or the storage of more than 200 used tires, or the use of more than 200 square feet of any parcel or contiguous parcels under the same ownership for the storage or sale of manufactured material which has been abandoned from its original use and which may be used again in its present form or in a new form and shall include salvage operations, recycling facility and limited recycling facility.

6. Plumas County Code Title 8, Chapter 1, Section 8-1.01-Building Code

Adoption of the California Building Standards Code

The current California Building Standards Code Part 1, Part 2 [including Appendix Chapter 1, Appendix C and Appendix J (formerly Appendix 33)], Part 3 [including Annex A], Part 4 [including appendix chapters thereto, except chapter 1], Part 5 [including Appendix I], Part 6 [including appendix chapters thereto], Part 8 [with appendices], Part 9 [including Appendix Chapter 4 and Appendix H, Part 10 [including appendix thereto], Part 12 [including appendix thereto] of Title 24 of the California Code of Regulations and the Uniform Swimming Pool, Spa and Hot Tub Code, 2006 edition, as published by IAPMO are hereby adopted as the Building Standards Code of the County of Plumas. For purposes of this section, "current" means the 2007 edition and any subsequent triennial edition of the California Building Standards Code. The County's Building Standards Code also shall include by operation of law any subsequent revisions, recompilations, or supplements of the California Building Standards Code or the Uniform Swimming Pool, Spa and Hot Tub Code, which shall be deemed effective and operative in Plumas County when they become effective and operative in the State of California. A copy shall be available for public inspection in the Office of the County Building Official.

California Building Code Title 24, Chapter 1, Division II, Part 2, A105.1 Permit Required
Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

Warning Notice Regarding Possible Fine or Lien on Property

While it is the County's commitment to work cooperatively with violators to achieve compliance, failure to comply with a Notice of Order to correct violations may result in the issuing of an administrative citation or notice to abate, which includes the levying of a fine. Any fine or costs that are not paid within thirty days from the date of the administrative citation or completion of abatement will be subject to interest at the legal rate of ten percent per annum on the principal amount. To the extent permitted by Government Code Section 54988, fees, costs or charges that have not been paid within forty-five days of notice thereof, the County may collect the fees, costs or charges by making the amount of the unpaid fees, costs or charges a proposed lien against the property that is the subject of the enforcement activity. In addition, the responsible party shall not be granted any additional permit, entitlement, agreement or other privilege until the administrative citation and appropriate fees have been resolved.

Dorothy Tappa C/O Kathleen Blase

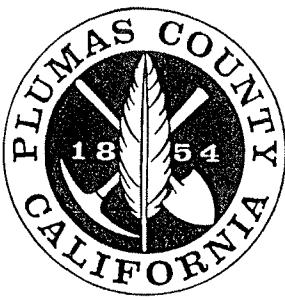
Code Enforcement staff has visited the property at 29624 Highway 70 and 29424 Highway 70 in Twain, and has determined that the complaint is valid. This notification provides you with the opportunity to correct the violations prior to a reinspection by County staff. Alternatively, you may set up an appointment with Code Enforcement staff to inspect the property, and go over the specifics of the violations. The Code Enforcement staff will work with you to identify the actions that should be taken to correct the violations, and will establish a time line for correcting them.

Please contact me no later than **5 days from receipt of this letter** to discuss these violations. If I do not hear from you by that time, Code Enforcement staff will again visit the property in order to implement necessary enforcement actions in the form of citations. If you believe any of the above information herein is incorrect or you have any questions, this can be discussed when you contact me.

Sincerely,



Jennifer Langston
Code Enforcement Officer
Plumas County Building Department
(530) 283-7002
CodeEnforcement@countyofplumas.com



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

NOTICE OF NON-COMPLIANCE

October 2, 2019

Dorothy Tappa C/O Kathleen Blase
Jackie Jensen
P.O Box 124
Twain, CA 95984

CERTIFIED MAIL

Re: 29624 Highway 70
29424 Highway 70
Twain, CA
APN: 002-500-024-000
002-500-025-000

This letter is to inform you that a public complaint has been filed with the Code Enforcement Department concerning Zoning, abandoned vehicles, rubbish, debris, violations of Plumas County and State Penal codes on your property.

1. Plumas County Code Title 5, Chapter 8, Section 5-8.01.-Abandoned, Wrecked, Dismantled, or Excess Inoperable Vehicles

The accumulation and storage of abandoned, wrecked, dismantled, or excess inoperable vehicles, or parts thereof, on private or public property, not including highways, is hereby found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating a hazard to the health and safety of minors, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled, or excess inoperable vehicle, or parts thereof, on private or public property, not including highways, except as expressly permitted by the provisions of this chapter the provisions of Chapter 2, of Title 9 is hereby declared to constitute a public nuisance which may be abated as such in accordance with the provisions of this chapter.

Section 5-8.02- Definitions

Excess inoperable shall mean the presence upon a single parcel or combination of adjoining parcels under the same ownership of more than one unregistered or inoperable vehicle, except as provided by Sections 5051 et seq. of the Vehicle Code of the State or as otherwise exempted by Section 5-8.03 of this chapter.

Highway shall mean a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. "Highway" shall include street.

Inoperable shall mean a vehicle or part thereof which cannot be operated due to the absence of a motor, transmission or wheels, is incapable of being towed, or has damage or other defect which would prohibit its lawful operation upon a public highway, except an unregistered vehicle.

Owner of the land shall mean the owner of the land on which the vehicle, or parts thereof, is located as shown on the last equalized assessment roll.

Owner of the vehicle shall mean the last registered owner and legal owner of record.

Public property shall not include "highway".

Unregistered shall mean a vehicle subject to registration by the California Department of Motor Vehicles which is not lawfully registered in a manner recognized in California, another state, or the United States.

Vehicle shall mean a device by which any person or property may be propelled, moved, or drawn upon a highway, except a device moved by human power or used exclusively upon stationary rails or tracks.

2. Plumas County Code Title 6, Chapter 10, Section 6-10.103.-Depositing Solid Waste; Littering.

(a) No owner or occupant shall abandon, dump, bury, or otherwise dispose of any solid waste or allow any other person to dispose of solid waste upon premises other than a County-designated ultimate disposal site or transfer station site during the site's business hours; provided, however, that:

- (1) Building materials may be kept on premises during a period of active construction, reconstruction, or repair of a building or structure thereon under a valid building permit; and
- (2) Wood may be kept neatly piled upon premises for household use; and
- (3) Residential (household) solid waste may be composted in a manner approved by the Plumas County Department of Environmental Health.
- (4) Clean recyclable materials may be stored on the premises, provided storage of same does not create odors, attract vectors or cause other nuisance conditions.

(b) No person shall cause to be thrown, deposited, or abandoned any solid waste material on any public property, public right-of-way, watercourse, bank of any watercourse, or on the premises of any other person, except at County-designated disposal sites or transfer stations.

Section 6-10.104- Removal of Solid Waste

(a) Residential. The owner or occupant of an occupied dwelling, house, or residence, excluding commercial establishments, shall remove, or have a solid waste collector remove, solid waste from the premises at least once each week; except for solid waste composted on-site in a manner approved by Plumas County Department of Environmental Health. Environmental Health, by special order, may require more frequent removal in specific circumstances threatening health and safety.

Plumas County Code Title 6, Chapter 10, Section 102- Solid Waste Control – General Provisions- Definitions

(84)"Recycle" or "recycling" means the process of collecting, sorting, cleansing, treating, and reconstituting materials that would otherwise become solid waste, and returning them to the economic mainstream in the form of raw material for new, reused, or reconstituted products which meet the quality standards necessary to be used in the marketplace pursuant to Section 40180 of the California Public Resources Code. "Recycling" does not include transformation, as defined in Section 40201 of the California Public Resources Code, both as currently in force or as hereafter amended.

(100) "Solid waste" shall have the meaning set forth in Section 40170 of the California Public Resources Code as currently in force or as hereafter amended, namely:

(a) Except as provided in subdivision (b), "solid waste" means all putrescible and non-putrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated, or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semisolid wastes, and other discarded solid and semisolid wastes.

3. Plumas County Code Title 6, Chapter 7, Section 6-7.03- Squatter Camps and camp spaces- prohibited acts.

- (a) It shall be unlawful to occupy any squatter camp on public or private property.
- (b) It shall be unlawful for an individual to occupy any camp space, trailer coach, or trailer site on public or private property for a period of seventeen (17) consecutive days or more unless such camp is served by an approved sewage disposal system and an approved water supply pursuant to Chapters 6 and 9 of Title 6 of the Plumas County Code.

Section 6-7.01 - Definitions

For the purposes of this chapter, certain words and phrases are defined as follows:

- (a) "Camp space" shall mean any place where one or more tents or temporary shelters are erected or maintained or where one or more trailer coaches are parked for living or sleeping purposes for one or more persons.
- (b)"Squatter" shall mean a person who settles on land, enclosed or unenclosed, without a bona fide claim or color of title to the property, or without the express consent of the owner, owner's agent, or other person who is legally in charge of the land.
- (c)"Squatter camp" shall mean an area of land occupied by a squatter.
- (d)"Trailer coach" shall mean any camp car, trailer, or other vehicle, with or without motive power, designed and constructed to travel on the public thoroughfares at a maximum allowable speed and in accordance with the provisions of the California Vehicle Code, and designed or used for human habitation.
- (e)"Trailer site" shall mean a space provided for each trailer in a trailer park or camp.

4. Plumas County Code Title 9, Chapter 2, Section 9-2.405- Camping

- (a) Camping shall be prohibited within Prime Opportunity Areas as designated by the General Plan, except within camp grounds.
- (b) Camping shall be permitted on all private lands not within the Prime Opportunity Areas as designated by the General Plan if all aspects of the County health regulations are met, subject to the concurrence of the property owner for no more than 120 days in a calendar year. The number of nonstructural temporary shelters and recreational vehicles used for camping on a property may be at least one and otherwise shall not exceed the number of dwelling units and additional quarters and the guest house permitted on the property by the zoning, less the number thereof on the property. Camping conducted under the provisions of this subsection shall not be a camp ground use for the purposes of this chapter.

Section 9-2.220 – Camping

"Camping" shall mean habitation on a property in nonstructural temporary shelters or recreational vehicles.

5. Plumas County Code Title 9, Chapter 2, Section 9-2.252- Junk Yard

"Junk yard" shall mean the storage of more than one vehicle which is unregistered or useless for vehicular purposes, except as provided by Sections 5051 et seq. of the Vehicle Code of the State, or the storage of more than 200 used tires, or the use of more than 200 square feet of any parcel or contiguous parcels under the same ownership for the storage or sale of manufactured material which has been abandoned from its original use and which may be used again in its present form or in a new form and shall include salvage operations, recycling facility and limited recycling facility.

6. Plumas County Code Title 8, Chapter 1, Section 8-1.01-Building Code

Adoption of the California Building Standards Code

The current California Building Standards Code Part 1, Part 2 [including Appendix Chapter 1, Appendix C and Appendix J (formerly Appendix 33)], Part 3 [including Annex A], Part 4 [including appendix chapters thereto, except chapter 1], Part 5 [including Appendix I], Part 6 [including appendix chapters thereto], Part 8 [with appendices], Part 9 [including Appendix Chapter 4 and Appendix H, Part 10 [including appendix thereto], Part 12 [including appendix thereto] of Title 24 of the California Code of Regulations and the Uniform Swimming Pool, Spa and Hot Tub Code, 2006 edition, as published by IAPMO are hereby adopted as the Building Standards Code of the County of Plumas. For purposes of this section, "current" means the 2007 edition and any subsequent triennial edition of the California Building Standards Code. The County's Building Standards Code also shall include by operation of law any subsequent revisions, recompilations, or supplements of the California Building Standards Code or the Uniform Swimming Pool, Spa and Hot Tub Code, which shall be deemed effective and operative in Plumas County when they become effective and operative in the State of California. A copy shall be available for public inspection in the Office of the County Building Official.

California Building Code Title 24, Chapter 1, Division II, Part 2, A105.1 Permit Required
Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

Warning Notice Regarding Possible Fine or Lien on Property

While it is the County's commitment to work cooperatively with violators to achieve compliance, failure to comply with a Notice of Order to correct violations may result in the issuing of an administrative citation or notice to abate, which includes the levying of a fine. Any fine or costs that are not paid within thirty days from the date of the administrative citation or completion of abatement will be subject to interest at the legal rate of ten percent per annum on the principal amount. To the extent permitted by Government Code Section 54988, fees, costs or charges that have not been paid within forty-five days of notice thereof, the County may collect the fees, costs or charges by making the amount of the unpaid fees, costs or charges a proposed lien against the property that is the subject of the enforcement activity. In addition, the responsible party shall not be granted any additional permit, entitlement, agreement or other privilege until the administrative citation and appropriate fees have been resolved.

Jackie Jensen

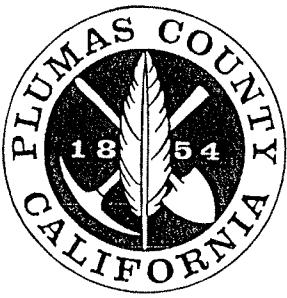
Code Enforcement staff has visited the property at 29624 Highway 70 and 29424 Highway 70 in Twain, and has determined that the complaint is valid. The listed properties are owned by Dorothy Tappa, C/O Kathleen Blase; however it appears Jackie Jensen is the person responsible for the violations within the properties. This notification provides you with the opportunity to correct the violations prior to a reinspection by County staff. Alternatively, you may set up an appointment with Code Enforcement staff to inspect the property, and go over the specifics of the violations. The Code Enforcement staff will work with you to identify the actions that should be taken to correct the violations, and will establish a time line for correcting them.

Code Enforcement has been in contact with you regarding these violations and is allowing time for applying for building permits and start cleanup of the properties. Please contact Code Enforcement by October 29, 2019 for a re-inspection. If I do not hear from you by October 29, 2019, Code Enforcement staff will again visit the property in order to implement necessary enforcement actions in the form of citations. If you believe any of the above information herein is incorrect or you have any questions, this can be discussed when you contact me.

Sincerely,



Jennifer Langston
Code Enforcement Officer
Plumas County Building Department
(530) 283-7002
CodeEnforcement@countyofplumas.com



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

October 2, 2019

Tony Cardenas
520 Avon Street
Modesto, CA 95351-4157

Tony Cardenas,

I, Jennifer Langston, with the Plumas County Code Enforcement, have been trying to locate you regarding property in Twain, California, located in Plumas County. The properties deed is in the name of Dorothy Tappa and Kathleen Blasé. If your mother or a relative of ours went by the name Kathleen Blasé please contact my office ASAP.

Thank You

A handwritten signature in black ink, appearing to read "JL".

Jennifer Langston
Code Enforcement Officer
Plumas County Building Department
(530) 283-7002
CodeEnforcement@countyofplumas.com

Benefits: **DER: COMPLETE THIS SECTION**
 If you see a return address, receive a delivery fee, please mail received which provides for delivery by mail agent. which requires a signature of age (not less than 21 years old).
 Complete items 1, 2, and 3. Print your name and address on the reverse side of this card so that we can return the card to you. Attach this card to the back of the mailpiece, on the front if space permits.
 Article Addressed to:

Jackie Jensen
 P.O Box 124
 Twain, CA 95984



9590 9402 5036 9092 3954 74

Article Number (Transfer from service label)

15 0640 0007 4298 6061

PS Form 3811, July 2015 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

Jackie Jensen

Agent

Addressee

B. Received by (Printed Name)

Jackie Jensen

C. Date of Delivery

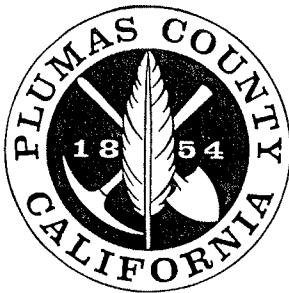
D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted

CE

Domestic Return Receipt



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

Case Report

Location of Violation: 29424 Highway 70, Twain, CA

APN: 002-500-025-000 **Case No.** 19-0017 **Date:** 1-29-2020

On January 21, 2020 at approximately 1236 hours, I arrived at 29424 Highway 70, Twain, California and posted a Twenty-Four Notice of Inspection. The notice was left in a conspicuously place on the main entrance gate. (Photos 1 & 2)

On January 23, 2020 at approximately 0941 Hours; authorized personnel from Plumas County Code Enforcement, Plumas County Building Department, Plumas County Environmental Health, Plumas County Sheriff's Office, Plumas County Animal Control, Plumas County Social Services and California Department of Fish and Wildlife referred to as the "Inspection Team"; arrived at 29424 Highway 70, Twain, California, APN: 002-500-025-000, to execute an Inspection Warrant authorized by Honorable Janet Hilde; a judge of the Superior Court for the County of Plumas on January 15, 2020.

The owner of the property, Dorothy B Tappa or C/O Kathleen Blasé, being absent at the time of service and execution of said warrant, a copy thereof was left in a conspicuously placed at the main entry to the property and another copy was given to Jackie Jensen who claims she is occupying the property. (Photos 93 & 94)

Inspection of the parcel, premises, buildings, and structures described therein during the time allowed and in the manner specified by said warrant.

The first structure entered and searched was the residence located at the west of the properties entrance. (#1 on the map) The door was ajar and was easily accessible. It was not possible to enter beyond the front door of the residence due to the solid waste stored inside the dwelling. The floor at the entrance was flexing under my feet which indicated rotten or broken floor joists and the inside smelled of mildew. The ceiling of the residence was discolored indicating mold and had collapsed in places. The exterior and interior was digitally photographed during inspection. (Photos 3-7) None of the contents were removed. The door was secured the best we could, considering the dwellings structural decay and an "unsafe" red tag was placed on the door. (See photos 8 & 9)

This residence at some point was made into a duplex. The Building Department has no record on file of this addition. Ms. Jensen unlocked the door to the second portion of the residence. (#2 on the map) As I entered the residents, I observed solid waste throughout this portion of the duplex. Ms. Jensen said they use this portion of the residence for the bathroom only. The

ceiling was discolored indicating a leak. (Photos 10-14) The second bedroom, within this portion of this duplex, had sheets hung from the ceiling. The sheets appeared to be collecting water. Jackie stated the roof was leaking. (Photo 18) The exterior and interior was digitally photographed during inspection. (Photo 19 & 20) None of the contents were removed. The door was securely shut and an "unsafe" red tag was placed on the door. (Photos 21-24) The power had been disconnected to the dwelling.

The second structure searched (#3 on the map) was easily assessable. This structure was a shed which stored generators, miscellaneous gas, oils and solid waste. The shed is located to the south of the properties entrance. The windows in the shed were broken. The floor was flexing, indicating structural floor damage. The shed had signs of moisture and possible mold. There is no record of this building on file at the Building Department. (Photos 25-30). The door was shut and an "unsafe" red tag was placed on the door. (Photos 31 & 32) The exterior and interior was digitally photographed during inspection. None of the contents were removed.

The third structure searched (#4 on the map) was a shed reported to be converted into a residential dwelling which Ms. Jensen repeatedly told Code Enforcement, she was renting out. As I was executing the Inspection Warrant, Ms. Jensen made a comment informing the inspection team, she did not have the right to enter this structure due to renting it out and she had not given the renters 24 hours' notice. I explained to Ms. Jensen the warrant covers all of the structures and we will be entering the structure. Before searching the structure, Detective Frazier informed me, Ms. Jensen had a key and unlocked it for the inspection team. As I entered this structure, I saw a milk crate of canned peaches, a bed without blankets, a wood stove, and a room used to store used furniture. (Photos 33-41) The wood stove and chimney did not meet building code standards due to clearance and ventilation required for protecting health and property. The dwelling also had unpermitted electrical wiring seen in photo 42. The door was secured and an "unsafe" red tag was placed on the door. (Photo 43 & 44) The exterior and interior was digitally photographed during inspection. None of the contents were removed.

The said property also had multiple vehicle located throughout the property.

The recreational vehicle (RV 1 on the map) **Redacted** The inspection team was only able to observe the contents of the trailer from the entry door, due to the conditions and the amount of solid waste stored inside the vehicle. The roof look to be collapsing and the floor was spongy. (Photos 45-49)

The recreational vehicle (RV 2 on the map) **Redacted** Due to the amount of solid waste stored within this vehicle, the inspection team could only observe the condition of the vehicle from the entry door. (Photos 50-54)

The recreational vehicle (RV 3 on the map) **Redacted** The inspection team could only observe from the entry door due to the solid waste stored inside the vehicle. (Photos 55-59)

The recreational vehicle (RV 4 on the map) **Redacted** I observed straw, which is commonly used for animal bedding and wire fencing located throughout this Vehicle. (Photos 60-63)

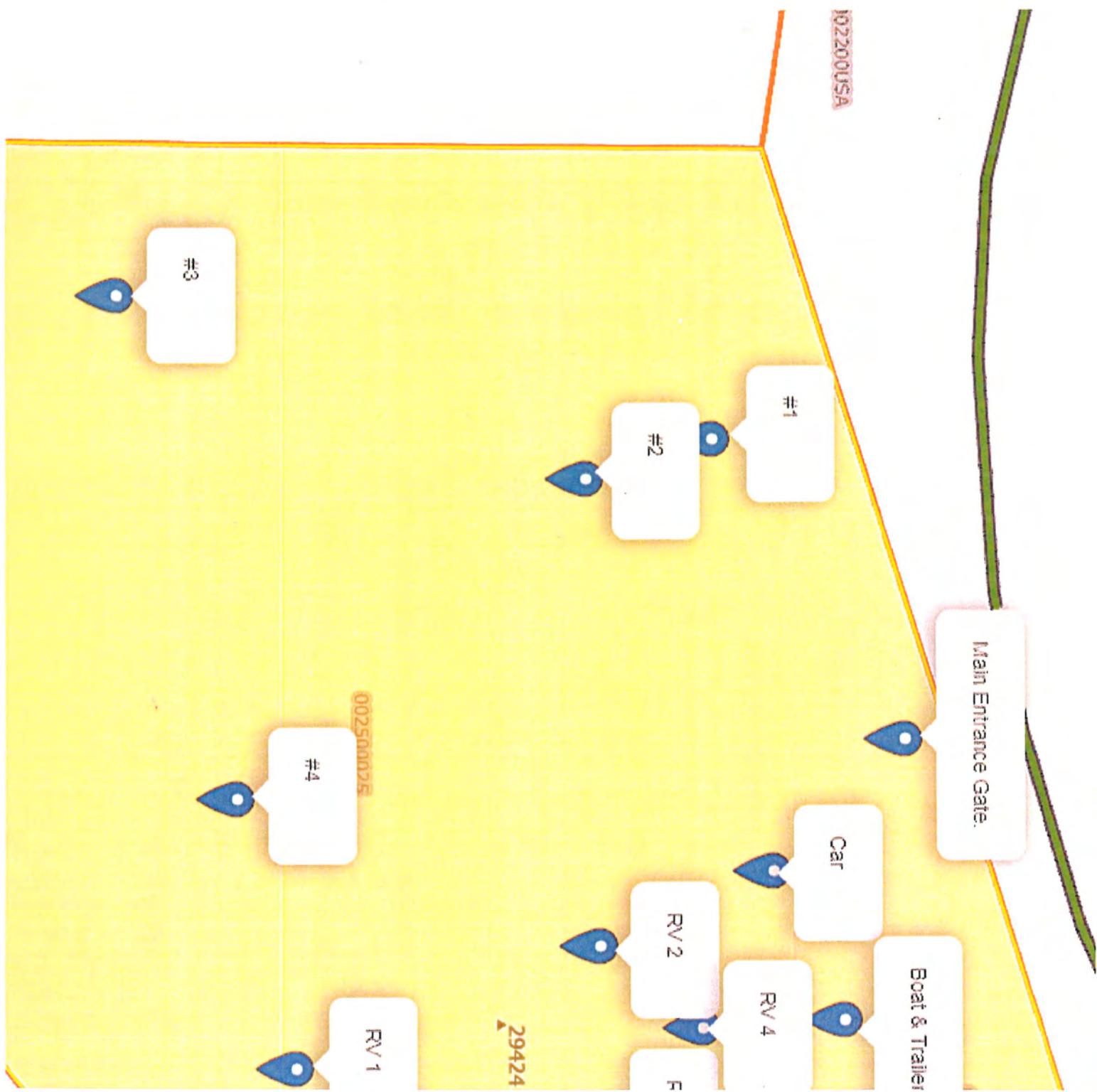
Redacted (indicated as "car" on the map) appeared to be inoperable due to the lack of tires and the condition of the vehicle. (Photo 64-65)

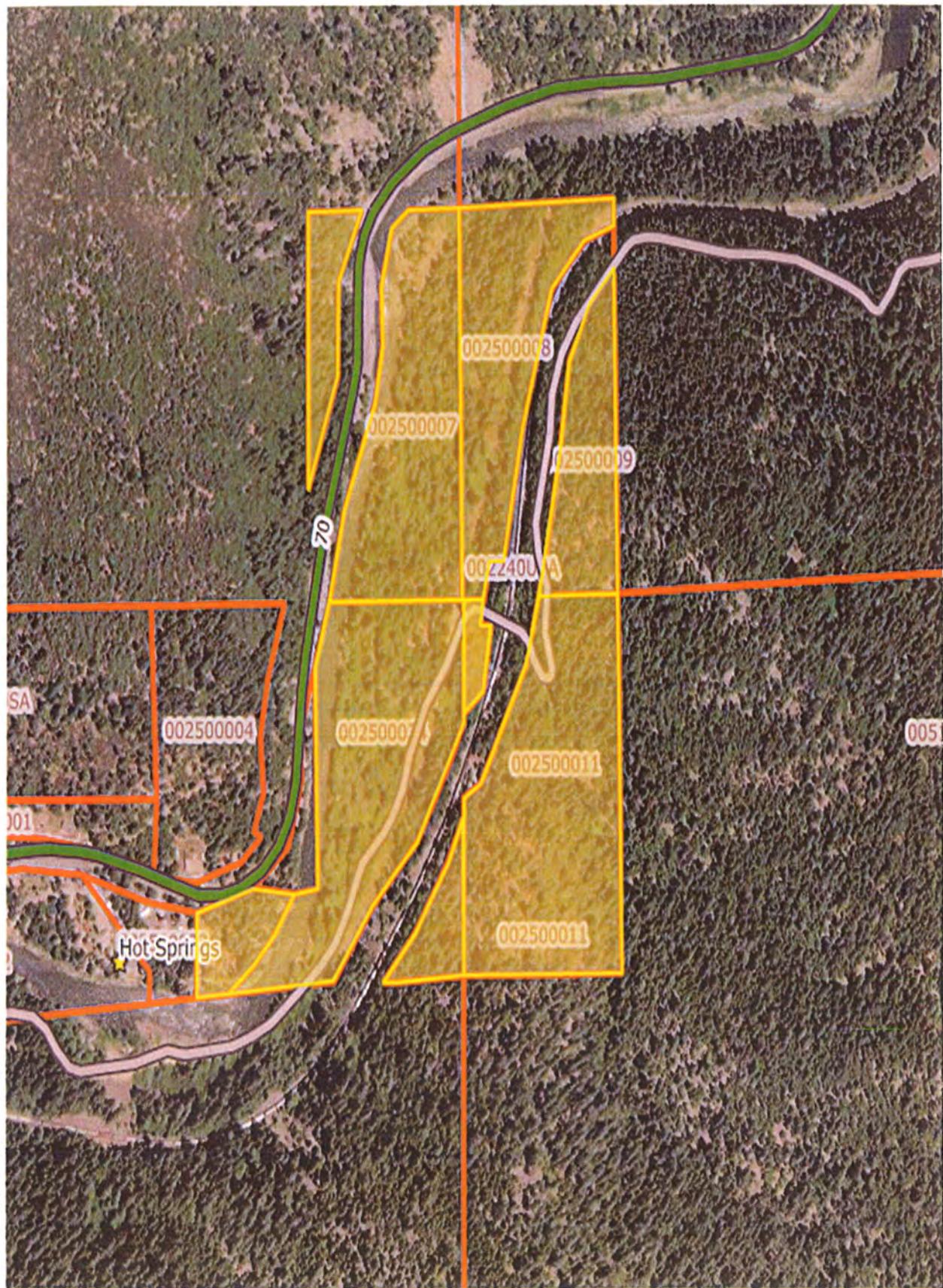
Redacted This vehicle appears to be inoperable due to its condition and the amount of solid waste stored within the vehicle. (Photo 66-67)

A boat on a trailer and a truck bed made into a trailer were observed on the premises. Both vehicles are inoperable since they do not have license plates and due to the conditions of the vehicles. (Photo 68-70)

Additional digital photographs were taking of the properties condition and violations of Plumas County Code, California Health and Safety Code, and California Penal Code. (Photos 71-92) To include Solid Waste; Refrigerators, deep-freeze locker, clothes dryer discarded in places accessible to children without removing doors or hinges; storage of used tires, hazardous rubbish, and excess of inoperable vehicles.

- Plumas County Code 5-8.01- Abandoned, Wrecked, Dismantled, or Excess Inoperable Vehicles
- Plumas County Code 6-10.103(a)- Depositing Solid Waste
- Plumas County Code 8-16.01- Abatement of Hazardous weeds and rubbish
- Plumas County Code 6-7.03(a) Squatter Camps
- Plumas County Code 9-2.252- Junk Yard
- California Penal Code 402b- Public Health and Safety
- California Penal Code 374.4(b)
- Health and Safety Code 17920.3
- Plumas County Code 8-1.01 California Building Standards Code
 - California Building Code Title 24 A105.1
- Plumas County Code 8-2.01 Abatement of Dangerous Buildings



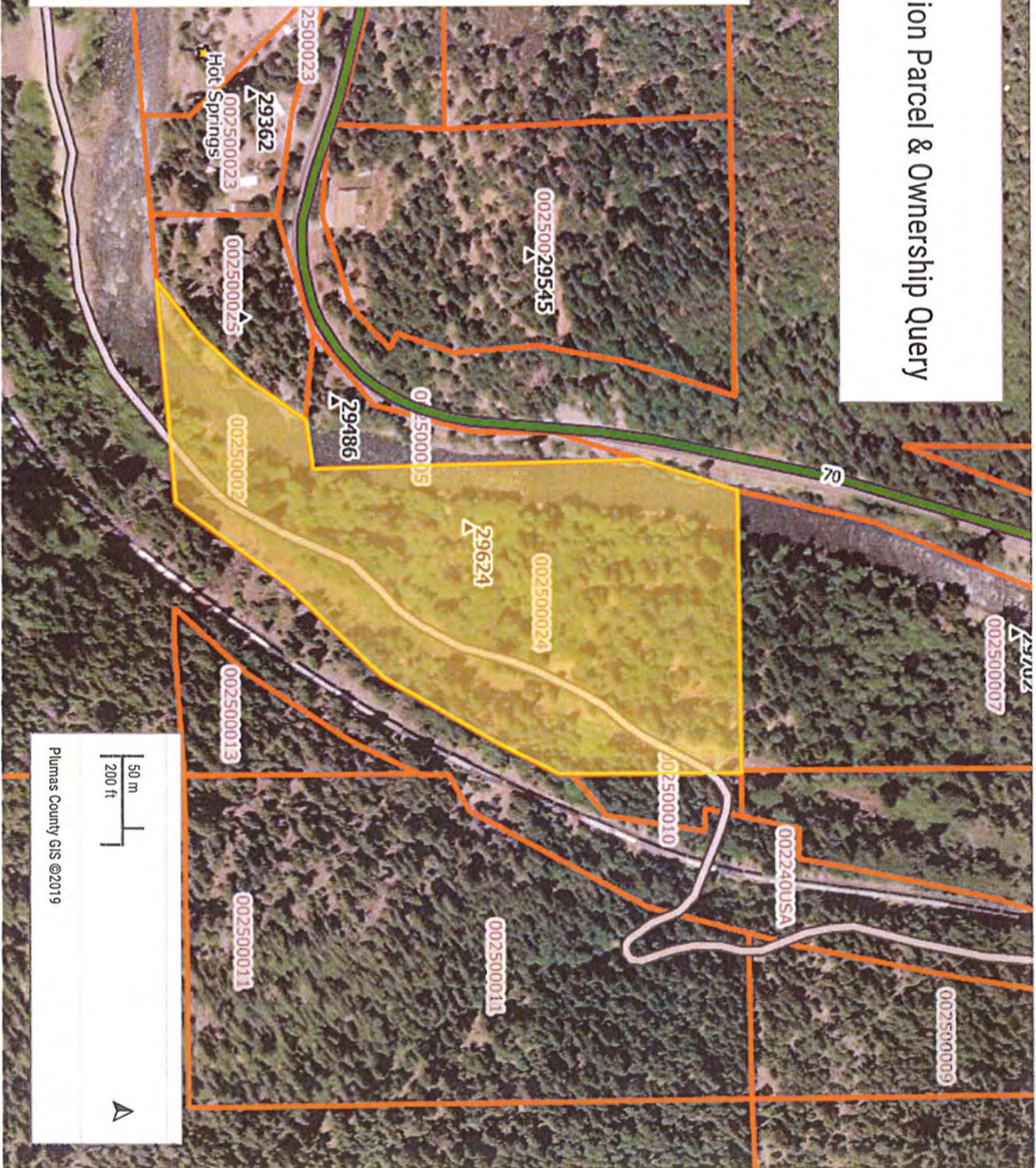


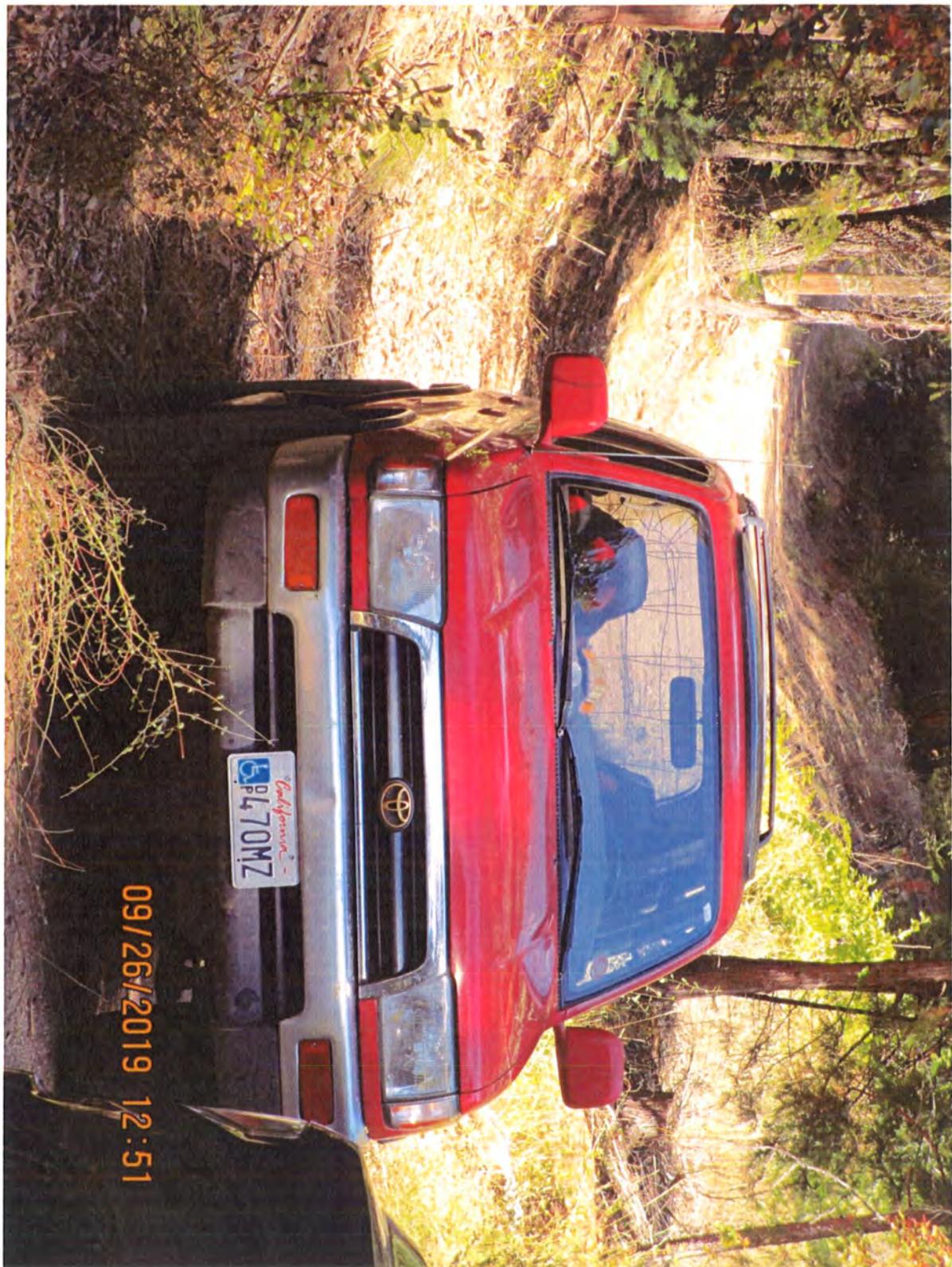


Building Division Parcel & Ownership Query

Assessor Parcel (APN)

APN	002500024
Approx. Acres (GIS)	15.6 +/-
Owner	TAPPA DOROTHY B ET AL
Co.	C/O BLASE KATHLEEN
Mailing Address	901 ROLLING OAK COURT
City	MODESTO
State	CA
Zip	95351-4518
Assessor Tax Map	Link





09/26/2019 12:51

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from Butterfly Valley Twain Road. Vehicle parked on Butterfly Valley Twain Road blocking the county road. Note: Red Toyota California License plate # (DP)470MZ. This vehicle is operable as Jackie Jensen was driving the vehicle when we arrived at 29624 Highway 70 in Twain.

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from Butterfly Valley Twain Road at the entrance of 29624 Highway 70, Twain. Note 4 vehicles are pictured at this location. The blue truck has a front flat tire, the dark blue Suzuki, California License plate #5WDB693 registration expired August of 2015; a trailer for hauling the pigs and another car.



09/26/2019 12:51

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from Butterfly Valley Twain Road at the entrance of 29624 Highway 70, Twain. Note the Truck's flat tire and snow chains on the back tire.



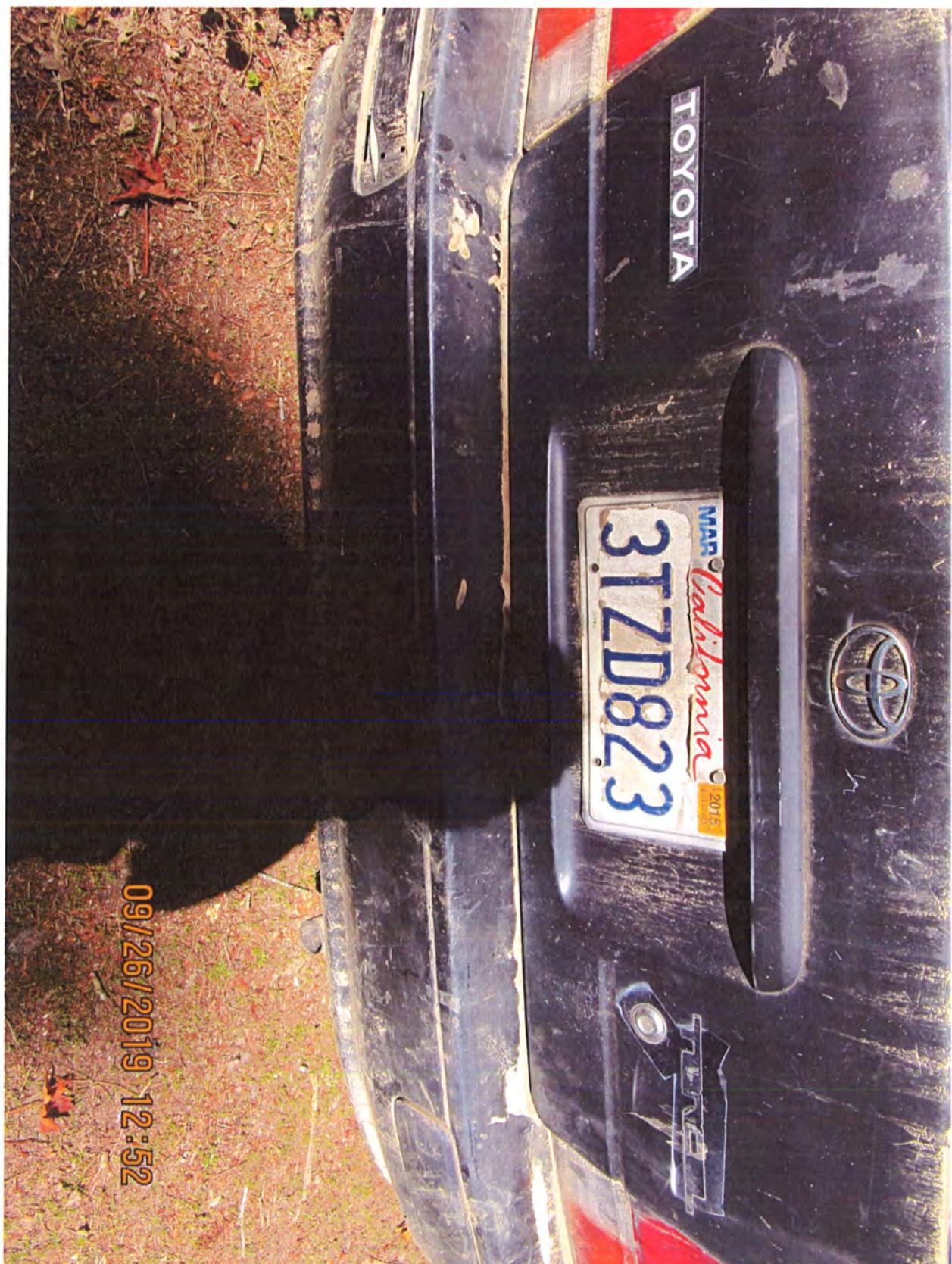
09/26/2019 12:51

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from Butterfly Valley Twain Road at the entrance of 29624 Highway 70, Twain. Note the expired registration tags from August 2015.



09/26/2019 12:52

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from Butterfly Valley Twain Road at the entrance of 29624 Highway 70, Twain. Note expired registration tags from March 2015 on a black Toyota.



09/26/2019 12:52

APN: 002-500-024 29624 Highway 70, Twain. Picture taken while walking through a clearing; led by Jackie Jensen, who gave verbal consent allowing Code Enforcement to come on the said property. Note the solid waste and trash.

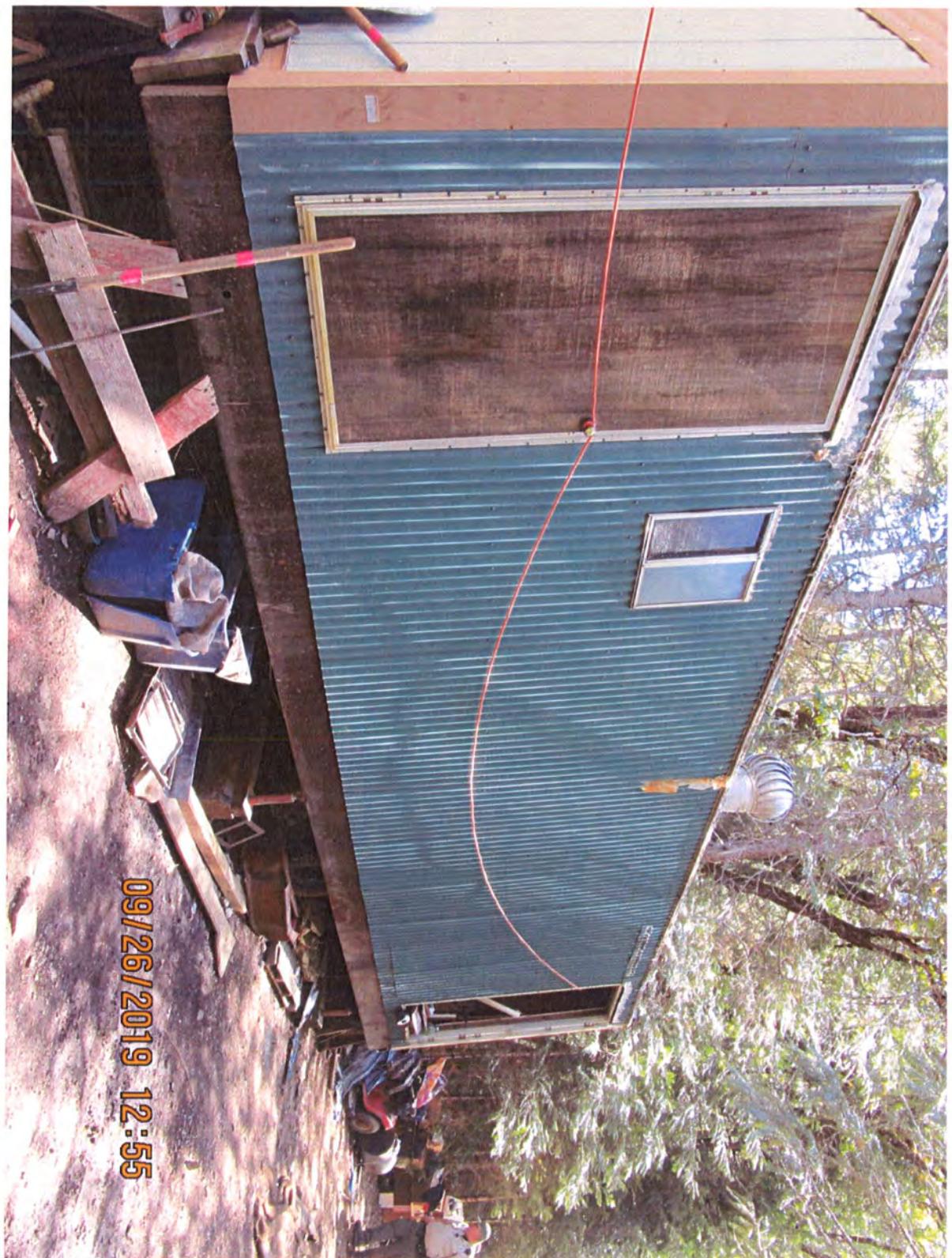


APN: 002-500-024 29624 Highway 70, Twain. Picture taken while walking through a clearing; led by Jackie Jensen, who gave verbal consent allowing Code Enforcement to come on the said property. Note the solid waste and trash.



09/26/2019 12:54

APN: 002-500-024 29624 Highway 70, Twain Picture taken while walking through a clearing; led by Jackie Jensen, who gave verbal consent allowing Code Enforcement to come on the said property. Note the solid waste, trash and unpermitted building and what the building is supported by and what appears to be an extension cord, unknown where it leads to. There is no building permit issued to the said property.



APN: 002-500-024 29624 Highway 70, Twain. Picture taken from the property after receiving verbal consent from Jackie Jensen, allowing Code Enforcement to come on the said property. Notes trash, solid waste, multiple tires the hog shelter and pen and the unpermitted building.



09/26/2019 12:57

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from the property after receiving verbal consent from Jackie Jensen, allowing Code Enforcement to come on the said property. Note the trash, solid waste and unpermitted building.



09/26/2019 12:57

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from the property after receiving verbal consent from Jackie Jensen, allowing Code Enforcement to come on the said property. Note the trash, camp trailer, a chest freezer and what appears to be a mattress in the right side of the picture behind the tree

11



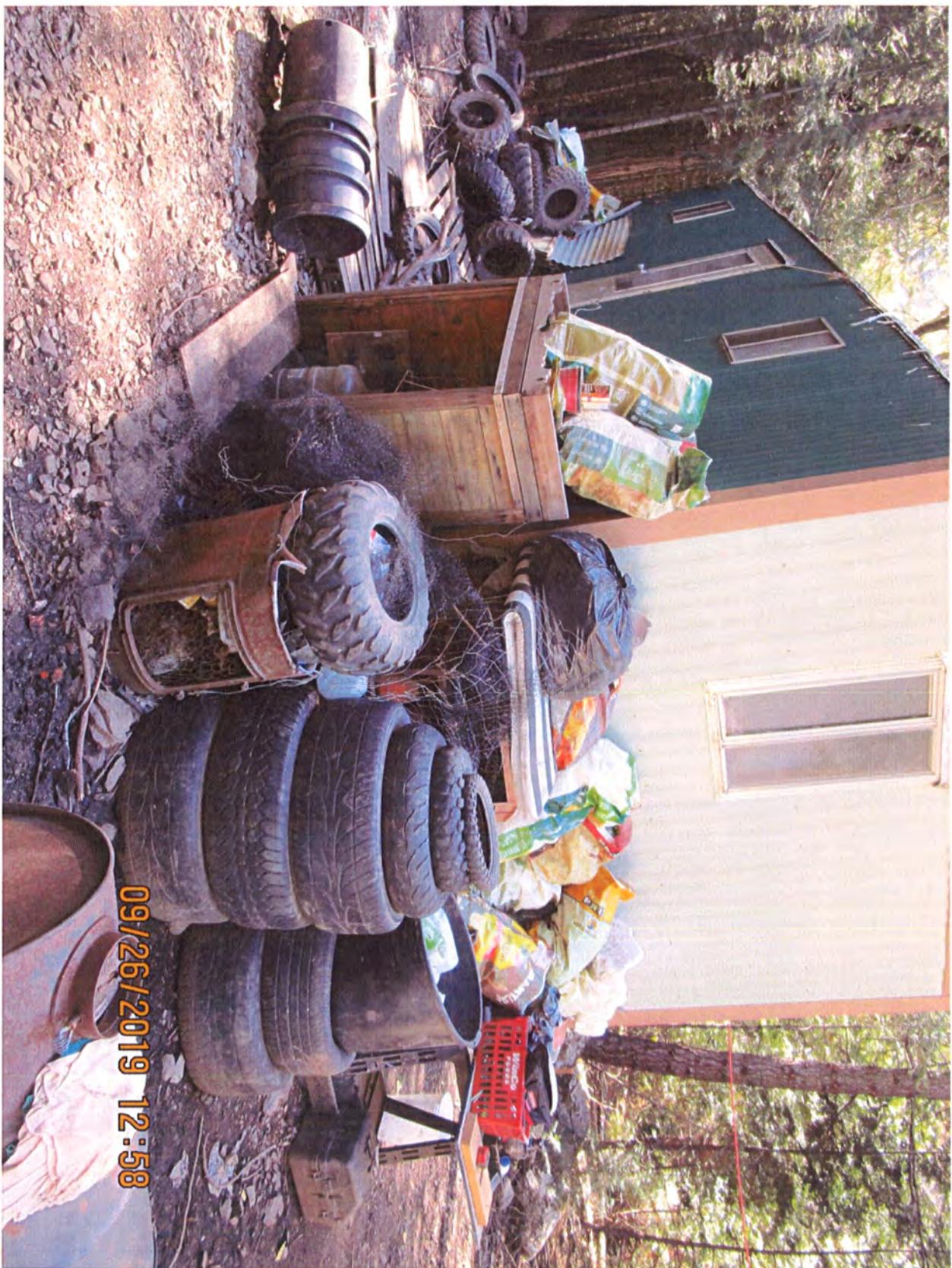
09/26/2019 12:58

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from the property after receiving verbal consent from Jackie Jensen, allowing Code Enforcement to come on the said property. Note the solid waste and fencing, and what appears to be a clothes line with a sheet on it.



09/26/2019 12:58

APN: 002-500-024 29624 Highway 70, Twain. Picture taken from the property after receiving verbal consent from Jackie Jensen, allowing Code Enforcement to come on the said property. Note the solid waste, tires, trash, and the unpermitted building



APN: 002-500-024 29624 Highway 70, Twain. Picture taken from the property after receiving verbal consent from Jackie Jensen, allowing Code Enforcement to come on the said property. Note the solid waste, tires, trash, and the unpermitted building. The individual pictured is Jackie Jensen.



09/26/2019 12:58

APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Purple Van California License plate # 3KBT100. The vehicle is sitting low in the back end, Solid waste can be seen within the vehicle, and the vehicle is covered with a thick amount of dust. Note the solid waste throughout the property with what appears to be a broken cabinet, broken wood pallet, multiple tires, and other unidentified items within the porch area. Also note the conditions and the tarp on the roof of the house. The property does appear to have trash service as there is a green trash bin next to the tree.



APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Note the roof's condition and dilapidation and the solid waste to the left of the house and next to the shed. I counted approximately 57 tires throughout this picture.



APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Note the 3 campers. The tan & red one to the right, the white and blue one and there is one behind the white and blue one. Observe the solid waste and more tires.



APN: 002-500-025-000

29424 Highway 70, Twain.

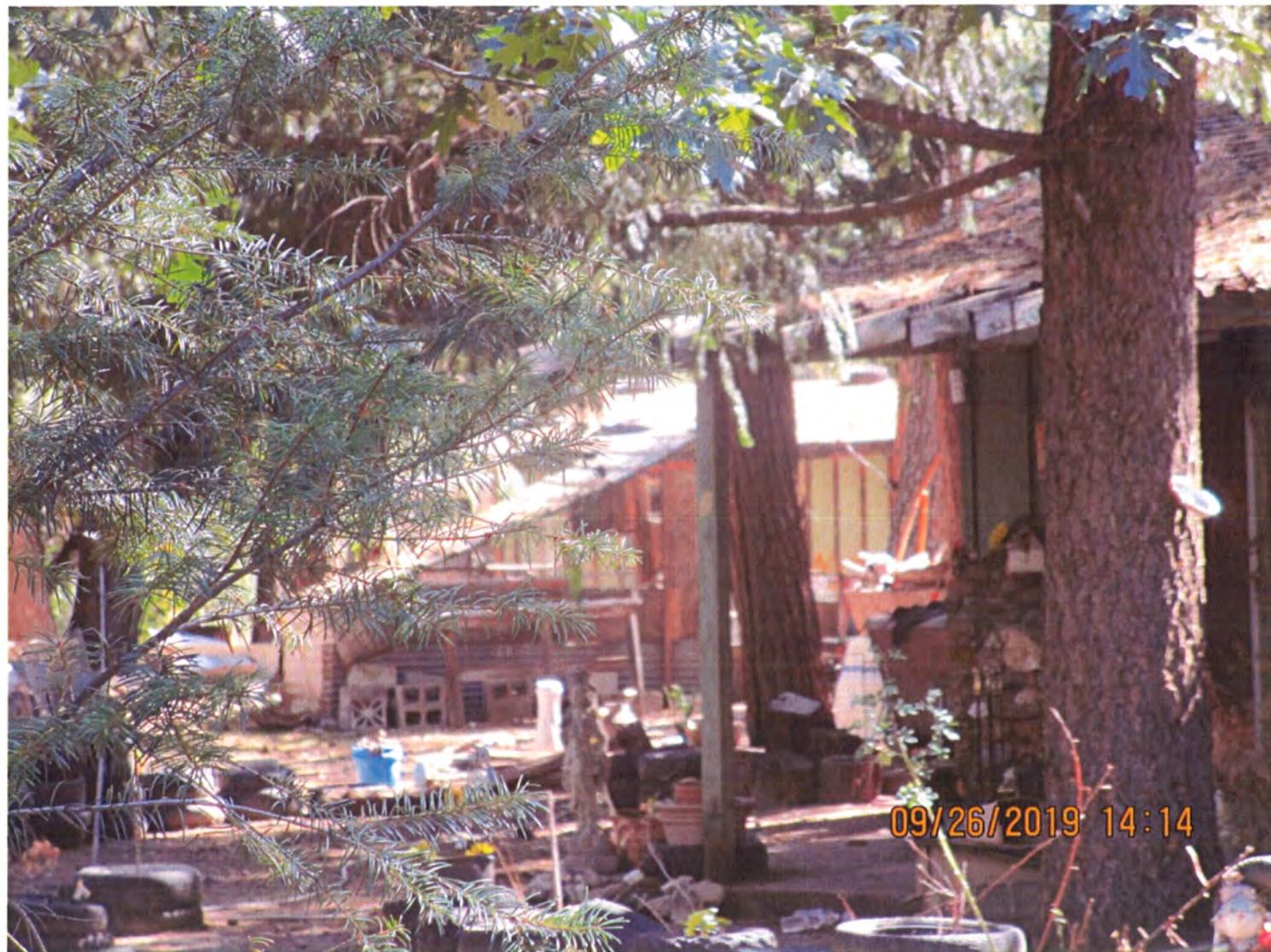
Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Note the tan and red camper has the windows open, it is unclear if these campers are being lived in. Observe the tires and solid waste throughout the property.



APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. This picture shows the shed which is located to the side of the house and more solid waste. It is unclear if anyone is living in the shed.



APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Note the dilapidation of the house's roof.



APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Note what appears to be a trailer full of solid waste and a tan car possibly partially covered by a tarp.



APN: 002-500-025-000

29424 Highway 70, Twain.

Picture was taken from the pull out off of Highway 70, while standing outside of the closed gate leading to the driveway and house. Note the dilapidation of the house's roof at the front entrance.



Assessor Inquiry

Mar 04, 2022 8:01:39 AM (08:00)

Assmt: 002-500-026-000 Feeparc: 002-500-026-000 Status: ACTIVE

Owner: BLASE KATHLEEN A ETAL

Situs Address

BLASE KATHLEEN A ETAL
PO BOX 124
TWAIN CA 95984

Values

Situs Address		Values	
NAME	BLASE KATHLEEN A ETAL	Land	52,613 MHPP
ADDRESS	PO BOX 124	Structure	78,489 PP
CITY	TWAIN CA 95984	FixtureRP	Exemption
STATE		Growing	
ZIP		Total L&I	131,102 Net
		Fixtures	
		TR/Date	12/10/2021 R/C #
		Status	ACCEPTED By Auditor
		Description	ENROLLED is BASE YEAR

FROM 002-500-006 THRU 11, 13, 24 & 025 FOR 2020

LandUse 1

SINGLE FAMILY RESIDENTIAL

LandUse 2

Dwell 1 0

TPZ

Ag Pres

Etal

Bonds

Zoning 1

SqFt

Multi Situs

910 MH

Flag 1

Flag 2

Prop 19

Acres

Assmt PP

Tax PP

Appeal

Split

FROM 002-500-006 THRU 11, 13, 24 & 025 FOR 2020

Comments

1 records found.

Main	Ownership Detail	Ownership History	Mfg Homes	Attributes	Situs	Parcel Desc
1/1	1/1	1/1	1/1	1/1	1/1	1/1

Main	Ownership Detail	Ownership History	Mfg Homes	Attributes	Situs	Parcel Desc
1/1	1/1	1/1	1/1	1/1	1/1	1/1

Main	Ownership Detail	Ownership History	Mfg Homes	Attributes	Situs	Parcel Desc
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Main	Ownership Detail	Ownership History	Mfg Homes	Attributes	Situs	Parcel Desc
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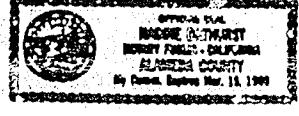
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Main	Ownership Detail	Ownership History	Mfg Homes	Attributes	Situs	Parcel Desc</
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002-500-024

RECORDING REQUESTED BY		1736 RECORDED AT REQUEST OF WESTERN TITLE INSURANCE COMPANY
AND WHEN RECORDED MAIL TO		Sept. 3, 1976 AT 1000 AM P.M. PAST 10. VOL. 258 PAGE 210 Official Records PLUMAS CO., CA. RECORDS
NAME ADDRESS CITY & STATE	Dorothy B. Tappa 3463 Pistachio Drive San Jose, California 95111	
Title Order No. <u>17165</u> Escrow No. <u>17165</u>		DOROTHY MCCR MARLEY RECORDED
MAIL TAX STATEMENTS TO		FEES \$4.00 SPACE ABOVE THIS LINE FOR RECORDED'S USE
NAME ADDRESS CITY & STATE	SAME AS ABOVE	
<input type="checkbox"/> Documentary transfer tax \$... <input type="checkbox"/> Computed on full value of property conveyed, or <input type="checkbox"/> Computed on full value less liens and encumbrances <small>remaining on record at time of sale.</small> <small>WESTERN TITLE INSURANCE COMPANY</small> <small>Signature of declarant or recording tax - firm name</small>		
Individual Joint Tenancy Deed		
WESTERN TITLE FORM NO. 105		
FOR VALUE RECEIVED, <u>CHARLES A. CROWNHOLM, Jr.</u> and <u>MARGARET J. CROWNHOLM</u> , <u>his wife</u>		
GRANT <u>to</u> <u>DOROTHY B. TAPPA</u> , an unmarried woman and <u>KATHLEEN A. BLASE</u> , an unmarried woman as JOINT TENANTS all that real property situated in the <u>unincorporated area of the</u> County of <u>Plumas</u> , <u>State of California</u> , described as follows:		
FOR DESCRIPTION SEE EXHIBIT "A" ATTACHED		
Dated, <u>August 18th</u> <u>1976</u> <u>Charles A. Crownholm Jr.</u> <u>Charles A. Crownholm, Jr.</u>		
<u>Margaret J. Crownholm</u> <u>Margaret J. Crownholm</u>		
STATE OF CALIFORNIA County of <u>Alameda</u> } On <u>8/13/76</u> before me, the undersigned, a Notary Public, is and for said State, personally appeared <u>Charles A. Crownholm, Jr. & Margaret J. Crownholm</u> known to me to be the persons whose name are subscribed to the within instrument, and acknowledged to me that they executed the same. <u>Frederick Borchard</u> Notary Public		
FOR NOTARY SEAL OR STAMP <div style="border: 1px solid black; padding: 5px; text-align: center;">  </div>		
<u>17165</u> MAIL TAX STATEMENTS AS DIRECTED ABOVE		

Dated August 19th 1976

Charles A. Cromholm Jr.
Charles A. Cromholm Jr.

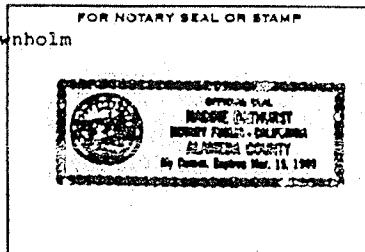
Margaret J. Crownholm
Margaret J. Crownholm

STATE OF CALIFORNIA

County of Alameda }
On 8/3/1912 before me, the undersigned,
a Notary Public, is and for said State, personally appeared Charles A. Crownholm, Jr. a Marshall
known to me to be the person whose name is are
subscribed to the within instrument, and acknowledged to me that
he signed the same.

He also executed the same.

Frederic Borden
Notary Public



4 17163

MAIL TAX STATEMENTS AS DIRECTED ABOVE

PLUMAS COUNTY

210-A
The W 1/2 of the SW 1/4 of the SW 1/4 of section 19 and the W 1/2 of the NW 1/4 of the NW 1/4 of section 19, Township 25 North, Range 9 East, and E 1/2 of the SE 1/4 of the SE 1/4 of section 13, and the E 1/2 of the NE 1/4 of the NE 1/4 of section 24, and the S 1/2 of the SW 1/4 of the NE 1/4 of the NE 1/4 of section 24, Township 25 North, Range 8 East, M.D.M.

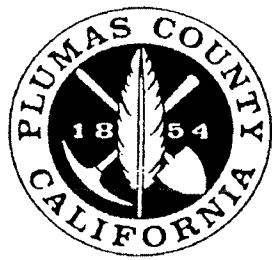
SAVING AND EXCEPTING THEREFROM the following:

BEGINNING at a 3/4 inch pipe on the South boundary of the California State Highway. From said 3/4 inch pipe the Northeast corner of section 24, Township 25 North, Range 8 East, M.D.M., bears North 0° 56' West 988.52 feet and North 89° 08' East 1318.5 feet; thence South 0° 56' East 326.71 feet to the approximate Southwest corner of the NE 1/4 of the NE 1/4 of said section 24; thence East 190.48 feet; thence North 0° 56' West 291.46 feet to a 1/2 inch pipe on the South boundary of the California State Highway; thence North 85° 08' West 95.04 feet; thence North 73° 48' West 101.62 feet to place of beginning, containing 1.07 acres, more or less.

ALSO SAVING AND EXCEPTING THEREFROM all uranium ores, all gas, oil and other valuable minerals of every kind and character lying 100 feet or more under the surface of herein described property.

EXHIBIT "A"

CLERK OF THE BOARD OF SUPERVISORS



March 4, 2022

Jackie Jensen
29424 HWY 70
P.O. Box 124
Twain, CA 95984

RE: Assessor's Parcel Number 002-500-026, property located at 29424 HWY 70, Twain, California

Appeal Hearing of Administrative Citation:

Plumas County Code 5-8.01 - Findings and determinations:

The accumulation and storage of abandoned, wrecked, dismantled, or excess inoperable vehicles, or parts thereof, on private or public property, is hereby found to create a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to constitute an attractive nuisance creating a hazard to the health and safety of minors, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare.

Plumas County Code 6-10.103 - Depositing solid waste; littering;

No owner or occupant shall abandon, dump, bury, or otherwise dispose of any solid waste or allow any other person to dispose of solid waste upon premises other than a County-designated ultimate disposal site or transfer station site.

Plumas County Code 8-2.01 - Adoption of Uniform Code for the Abatement of Dangerous Buildings, Uniform Code for the Abatement of Dangerous Building Section 302-Dangerous Buildings, 18 Whenever any building or structure is abandoned for a period in excess of six months so as to constitute such building or portion thereof an attractive nuisance or hazard to the public 17920.3 H&S (g)(2) & (g)(3) Faulty weather protection.

Dear Ms. Jensen

Your appeal to the Board of Supervisors (Board) meets the Plumas County Code requirements for filing and fees (Title 1, Chapter 8, Article 7, Sec. 1-8.07).

Any appeal hearing set before the Board pursuant to Plumas County Code Title 1, Chapter 8, Article 9, subdivision (b) must be held not less than fifteen (15) days and not more than sixty (60) days from the filing of the request for a hearing.

You are hereby notified that a hearing will be held before the Plumas County Board of Supervisors at 520 Main Street on the 15th day of March 2022, at the hours 1:00 p.m., upon the notice and order served to you. You may be present at the hearing. You may, but need not be, represented by counsel. You may present any relevant evidence and will be given full opportunity to cross-examine all witnesses testifying against you. You may request the issuance of subpoenas to compel the attendance of witnesses and the production of books, documents or other things by filing an affidavit therefore with the Plumas County Board of Supervisors.

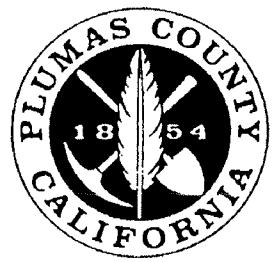
Refer to Uniform Code for the Abatement of Dangerous Buildings for the hearing procedure. A copy of the hearing procedures is included with this notice.

Sincerely,

A handwritten signature in black ink, appearing to read "Heidi White".

Heidi White
Clerk of the Board

CLERK OF THE BOARD OF SUPERVISORS



March 4, 2022

Jackie Jensen
29424 HWY 70
P.O. Box 124
Twain, CA 95984

RE: Assessor's Parcel Number 002-500-026, property located at 29424 HWY 70, Twain, California

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Refer to Uniform Code for the Abatement of Dangerous Buildings for the hearing procedure. A copy of the hearing procedures is included with this notice.

Sincerely,

Heidi White
Clerk of the Board



OFFICE OF THE
COUNTY COUNSEL
COUNTY OF PLUMAS
Plumas County Courthouse
520 Main Street, Room 302
Quincy, California 95971-9115
Phone: (530) 283-6240 Fax: (530) 283-6116

GRETCHEN STUHR
COUNTY COUNSEL
SARA G. JAMES
DEPUTY COUNTY COUNSEL
JOSHUA BRECHTEL
DEPUTY COUNTY COUNSEL
KRISTINA ROGERS
PARALEGAL

March 9, 2022

INTEROFFICE MEMORANDUM

TO: Honorable Board of Supervisors, County of Plumas

FROM: Sara James, *Deputy County Counsel*

SUBJECT: 240 Wolf Creek Non-Congregate Sheltering

Background:

Cal OES set up a non-congregate sheltering site at 240 Greenville Wolf Creek Road in Greenville, California (the “240 site”) in approximately November 2021. The shelter consists of 14 Fifth Wheel trailers, and was set up with the intent of transferring ownership of the trailers to Plumas County, along with transitioning certain contracts to the County to maintain the 240 site.

The 240 site was put in place by Cal OES without county input, and though the County will own the trailers outright, that Cal OES has contracted with third-party vendors to provide services to maintain the 240 site, with expenses in excess of \$150,000/month.

The MOU between Cal OES and the County obligates the county to accept ownership and operational responsibility, and work with Cal OES in the assumption of wrap-around services contracts. This MOU is effective March 31, 2022.

The following expenses are the average monthly expenses to Cal OES (this does not include the monthly electricity bill, which we have not yet been able to determine):

Back-up Generators - \$90,000

Light Towers \$26,278

Propane Service \$25,700

Septic Pumping \$20,000

Land Lease \$6,750

Portable Toilets \$2,200

Trash Removal - \$2,200

K Rails \$2,145

Privacy Fence - \$1,235.34

Snow Removal - \$1,000
Janitorial \$745
Water Testing \$119

The 240 site is not currently connected to a sewer line, and it may be some time before Greenville's infrastructure will allow for that possibility. For that reason the septic needs to be pumped regularly, and is currently pumped three (3) times a week. Additionally, the property owner does not have lighting, and their long-term tenant requested privacy fencing.

Proposal:

There are a variety of methods that can bring down the cost:

If the 240 site is continued, the backup generators, which cost \$90,000 a month and have only been used a few times, can be eliminated. The septic pumping can be limited to twice a month.

There can also be a discussion with the landowner regarding whether they would cover the privacy fencing and the lighting. If the landowner takes over the lighting and privacy fencing, the monthly cost, excluding propane, is approximately \$28,492, for the County. If the County retains lighting and fencing, it is approximately \$56,006, excluding propane.

If the County continues to cover the cost of propane, the monthly cost is approximately \$81,706, with lighting and fencing, or approximately \$54,192 without.

Given the expense, the County will need to determine whether the tenants should be responsible for their propane use, or if it's financially feasible to continue the 240 site past April.

Another alternative is moving the site to another location. One option would be to bring it to the Quincy Fairgrounds, and use money currently going to septic pumping and lighting to connect the fairgrounds to the sewer and upgrade the electrical. This avoids any concern as to gift of public funds as it would be an investment to County infrastructure.

Action:

Discussion of options for offsetting cost, including tenants' contribution for utilities and possibility of establishing rent, determining an end date for the shelter, possibility of alternate locations; Possible direction to staff.

END OF MEMORANDUM



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

March 4, 2022

Property Address: 633 Main Street, Greenville, CA

APN: 110-082-004-000

Case Number: 22-00008

Owner(s) Name: Karen Marie Juska

NOTICE OF BECKWOURTH COMPLEX AND DIXIE FIRES DEBRIS NUISANCE ABATEMENT HEARING

The owner(s) and occupant(s) of real property described on the latest equalized Plumas County tax roll as Assessor Parcel Number 110-082-004-000 and having a street address of 633 Main Street, Greenville, California is (are) hereby notified to appear before the Board of Supervisors of the County of Plumas at March on 15, 2022, at the hour of 1:30 o'clock p.m., located at 520 Main Street, Quincy, California, to show cause, if any there be, why the use of said real property should not be found to be a public nuisance and abated pursuant to the Plumas County Code. The Enforcement Officer(s) for the Structural Debris and/or Hazard Tree Removal Program has determined that conditions exist on the above property which constitute a public nuisance and violate Plumas County Code Section(s) 4-9.204 and 4-9.205, as follows: parcel has not been included in either the state debris cleanup program or the County's Alternative Program. After hearing, if a violation is found to have existed at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, the cost of abating such violation, including, but not limited to, the cost of the Hearing Officer, the cost of prior time and expenses associated with bringing the matter to hearing, the cost of judicially abating the violation, the cost of labor and material necessary to physically abate the violation, and the cost of securing expert and other witnesses may become a lien against the subject property. If an abatement lien is recorded, it will have the same force and effect as an abstract of judgment which is recorded as a money judgment obtained in a court of law. If you fail to appear at the hearing or if you fail to raise any defense or assert any relevant point at the time of hearing, the County will assert, in later judicial proceedings to enforce an order of abatement, that you have waived all rights to assert such defenses or such points.

In preparing for such hearing, you should be aware that if an initial showing is made by the County, sufficient to persuade the Hearing Officer that a public nuisance existed on your property at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, you will then have the burden of proving that no public nuisance exists on your property. Therefore, you should be prepared to introduce oral and documentary evidence proving why, in your opinion, your use of the property is not a public nuisance as defined in the Plumas County Code. A copy of Article II of Plumas County Code Title 4, Chapter 9 relating to Mandatory Debris and Hazard Tree Removal and related abatement hearings is enclosed to assist you in the preparation of your presentation.

If an initial showing sufficient to persuade the Hearing Officer that a public nuisance existed on your property is made by the Enforcement Officer, your failure to sustain the burden of showing that no public nuisance existed on the property may result in a decision by the Hearing Officer that a public nuisance did exist, an order to abate the nuisance (which may also result in a later judicial order to the same effect) and that the County is entitled to recover its Administrative Costs.

Further, if the Hearing Officer finds that a public nuisance continues to exist on your property and you fail to abate the nuisance promptly, the County may abate the nuisance. If the County abates the nuisance, you may be responsible for the actual costs of the abatement, including the costs to the County of the administrative hearing, and such costs may be placed as a lien against your parcel by the County.

Finally, if the Hearing Officer finds that a public nuisance existed or exists on your property, a violation of the Plumas County Code, the County will contend that you are bound by such finding at any subsequent judicial action to enforce the Hearing Officer's order.

IMPORTANT: READ THIS NOTICE CAREFULLY. FAILURE TO APPEAR AND RESPOND AT THE TIME SET FORTH IN THIS NOTICE WILL LIKELY RESULT IN ADMINISTRATIVE AND/OR JUDICIAL ABATEMENT AND TERMINATION OF USES OF OR CONDITIONS ON YOUR PROPERTY WHICH THE ENFORCEMENT OFFICER CONTENDS ARE IN VIOLATION OF THE PLUMAS COUNTY CODE. TO PREVENT THE ACCRUAL OF ADDITIONAL COSTS, YOU MUST CONTACT THE ENFORCEMENT OFFICER AND ARRANGE A TIME FOR THE ENFORCEMENT OFFICER TO INSPECT YOUR PROPERTY AND CONFIRM THAT THE VIOLATION(S) HAVE BEEN CORRECTED.

Dated: March 4, 2022

COUNTY OF PLUMAS

BECKWOURTH COMPLEX AND DIXIE FIRES RECOVERY –
STRUCTURAL DEBRIS/HAZARD TREE REMOVAL
ENFORCEMENT OFFICER

By:



Jennifer Langston
Chief Code Enforcement Officer

Enclosure: Article II of Plumas County Code, Title 4, Chapter 9



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

March 4, 2022

Property Address: 1050 Main Street, Chester, CA

APN: 001-340-042-000

Case Number: 22-00003

Owner(s) Name: Ken Willis

NOTICE OF BECKWOURTH COMPLEX AND DIXIE FIRES DEBRIS NUISANCE ABATEMENT HEARING

The owner(s) and occupant(s) of real property described on the latest equalized Plumas County tax roll as Assessor Parcel Number 001-340-042-000 and having a street address of 1050 Main Street, Chester, California is (are) hereby notified to appear before the Board of Supervisors of the County of Plumas at March on 15, 2022, at the hour of 2:30 o'clock p.m., located at 520 Main Street, Quincy, California, to show cause, if any there be, why the use of said real property should not be found to be a public nuisance and abated pursuant to the Plumas County Code. The Enforcement Officer(s) for the Structural Debris and/or Hazard Tree Removal Program has determined that conditions exist on the above property which constitute a public nuisance and violate Plumas County Code Section(s) 4-9.204 and 4-9.205, as follows: parcel has not been included in either the state debris cleanup program or the County's Alternative Program. After hearing, if a violation is found to have existed at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, the cost of abating such violation, including, but not limited to, the cost of the Hearing Officer, the cost of prior time and expenses associated with bringing the matter to hearing, the cost of judicially abating the violation, the cost of labor and material necessary to physically abate the violation, and the cost of securing expert and other witnesses may become a lien against the subject property. If an abatement lien is recorded, it will have the same force and effect as an abstract of judgment which is recorded as a money judgment obtained in a court of law. If you fail to appear at the hearing or if you fail to raise any defense or assert any relevant point at the time of hearing, the County will assert, in later judicial proceedings to enforce an order of abatement, that you have waived all rights to assert such defenses or such points.

In preparing for such hearing, you should be aware that if an initial showing is made by the County, sufficient to persuade the Hearing Officer that a public nuisance existed on your property at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, you will then have the burden of proving that no public nuisance exists on your property. Therefore, you should be prepared to introduce oral and documentary evidence proving why, in your opinion, your use of the property is not a public nuisance as defined in the Plumas County Code. A copy of Article II of Plumas County Code Title 4, Chapter 9 relating to Mandatory Debris and Hazard Tree Removal and related abatement hearings is enclosed to assist you in the preparation of your presentation.

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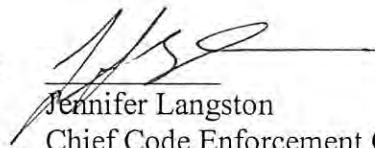
Dated: March 4, 2022

COUNTY OF PLUMAS

BECKWOURTH COMPLEX AND DIXIE FIRES RECOVERY –
STRUCTURAL DEBRIS/HAZARD TREE REMOVAL

ENFORCEMENT OFFICER

By:



Jennifer Langston
Chief Code Enforcement Officer

Enclosure: Article II of Plumas County Code, Title 4, Chapter 9



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

March 4, 2022

Property Address: 317 Main Street, Greenville, CA

APN: 110-063-010-000

Case Number: 22-00004

Owner(s) Name: TIAC LLC

NOTICE OF BECKWOURTH COMPLEX AND DIXIE FIRES DEBRIS NUISANCE ABATEMENT HEARING

The owner(s) and occupant(s) of real property described on the latest equalized Plumas County tax roll as Assessor Parcel Number 110-063-010-000 and having a street address of 317 Main Street, Greenville, California is (are) hereby notified to appear before the Board of Supervisors of the County of Plumas at March on 15, 2022, at the hour of 2:30 o'clock p.m., located at 520 Main Street, Quincy, California, to show cause, if any there be, why the use of said real property should not be found to be a public nuisance and abated pursuant to the Plumas County Code. The Enforcement Officer(s) for the Structural Debris and/or Hazard Tree Removal Program has determined that conditions exist on the above property which constitute a public nuisance and violate Plumas County Code Section(s) 4-9.204 and 4-9.205, as follows: parcel has not been included in either the state debris cleanup program or the County's Alternative Program. After hearing, if a violation is found to have existed at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, the cost of abating such violation, including, but not limited to, the cost of the Hearing Officer, the cost of prior time and expenses associated with bringing the matter to hearing, the cost of judicially abating the violation, the cost of labor and material necessary to physically abate the violation, and the cost of securing expert and other witnesses may become a lien against the subject property. If an abatement lien is recorded, it will have the same force and effect as an abstract of judgment which is recorded as a money judgment obtained in a court of law. If you fail to appear at the hearing or if you fail to raise any defense or assert any relevant point at the time of hearing, the County will assert, in later judicial proceedings to enforce an order of abatement, that you have waived all rights to assert such defenses or such points.

In preparing for such hearing, you should be aware that if an initial showing is made by the County, sufficient to persuade the Hearing Officer that a public nuisance existed on your property at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, you will then have the burden of proving that no public nuisance exists on your property. Therefore, you should be prepared to introduce oral and documentary evidence proving why, in your opinion, your use of the property is not a public nuisance as defined in the Plumas County Code. A copy of Article II of Plumas County Code Title 4, Chapter 9 relating to Mandatory Debris and Hazard Tree Removal and related abatement hearings is enclosed to assist you in the preparation of your presentation.

If an initial showing sufficient to persuade the Hearing Officer that a public nuisance existed on your property is made by the Enforcement Officer, your failure to sustain the burden of showing that no public nuisance existed on the property may result in a decision by the Hearing Officer that a public nuisance did exist, an order to abate the nuisance (which may also result in a later judicial order to the same effect) and that the County is entitled to recover its Administrative Costs.

Further, if the Hearing Officer finds that a public nuisance continues to exist on your property and you fail to abate the nuisance promptly, the County may abate the nuisance. If the County abates the nuisance, you may be responsible for the actual costs of the abatement, including the costs to the County of the administrative hearing, and such costs may be placed as a lien against your parcel by the County.

Finally, if the Hearing Officer finds that a public nuisance existed or exists on your property, a violation of the Plumas County Code, the County will contend that you are bound by such finding at any subsequent judicial action to enforce the Hearing Officer's order.

IMPORTANT: READ THIS NOTICE CAREFULLY. FAILURE TO APPEAR AND RESPOND AT THE TIME SET FORTH IN THIS NOTICE WILL LIKELY RESULT IN ADMINISTRATIVE AND/OR JUDICIAL ABATEMENT AND TERMINATION OF USES OF OR CONDITIONS ON YOUR PROPERTY WHICH THE ENFORCEMENT OFFICER CONTENDS ARE IN VIOLATION OF THE PLUMAS COUNTY CODE. TO PREVENT THE ACCRUAL OF ADDITIONAL COSTS, YOU MUST CONTACT THE ENFORCEMENT OFFICER AND ARRANGE A TIME FOR THE ENFORCEMENT OFFICER TO INSPECT YOUR PROPERTY AND CONFIRM THAT THE VIOLATION(S) HAVE BEEN CORRECTED.

Dated: March 4, 2022

COUNTY OF PLUMAS

BECKWOURTH COMPLEX AND DIXIE FIRES RECOVERY –
STRUCTURAL DEBRIS/HAZARD TREE REMOVAL

ENFORCEMENT OFFICER

By:



Jennifer Langston
Chief Code Enforcement Officer

Enclosure: Article II of Plumas County Code, Title 4, Chapter 9



PLUMAS COUNTY CODE ENFORCEMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011
fax (530) 283-6134

March 4, 2022

Property Address: 14200 Frenchman Blvd. Frenchman Lake, CA **APN:** 009-200-009-000

Case Number: 22-00007

Owner(s) Name: Milton Holstrom

NOTICE OF BECKWOURTH COMPLEX AND DIXIE FIRES DEBRIS NUISANCE ABATEMENT HEARING

The owner(s) and occupant(s) of real property described on the latest equalized Plumas County tax roll as Assessor Parcel Number 009-200-009-000 and having a street address of 14200 Frenchman Blvd. Frenchman Lake, California is (are) hereby notified to appear before the Board of Supervisors of the County of Plumas at March on 15, 2022, at the hour of 3:00 o'clock p.m., located at 520 Main Street, Quincy, California, to show cause, if any there be, why the use of said real property should not be found to be a public nuisance and abated pursuant to the Plumas County Code. The Enforcement Officer(s) for the Structural Debris and/or Hazard Tree Removal Program has determined that conditions exist on the above property which constitute a public nuisance and violate Plumas County Code Section(s) 4-9.204 and 4-9.205, as follows: parcel has not been included in either the state debris cleanup program or the County's Alternative Program. After hearing, if a violation is found to have existed at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, the cost of abating such violation, including, but not limited to, the cost of the Hearing Officer, the cost of prior time and expenses associated with bringing the matter to hearing, the cost of judicially abating the violation, the cost of labor and material necessary to physically abate the violation, and the cost of securing expert and other witnesses may become a lien against the subject property. If an abatement lien is recorded, it will have the same force and effect as an abstract of judgment which is recorded as a money judgment obtained in a court of law. If you fail to appear at the hearing or if you fail to raise any defense or assert any relevant point at the time of hearing, the County will assert, in later judicial proceedings to enforce an order of abatement, that you have waived all rights to assert such defenses or such points.

In preparing for such hearing, you should be aware that if an initial showing is made by the County, sufficient to persuade the Hearing Officer that a public nuisance existed on your property at the time the Notice of Beckwourth Complex and Dixie Fires Debris Nuisance Abatement Hearing was posted on the property, you will then have the burden of proving that no public nuisance exists on your property. Therefore, you should be prepared to introduce oral and documentary evidence proving why, in your opinion, your use of the property is not a public nuisance as defined in the Plumas County Code. A copy of Article II of Plumas County Code Title 4, Chapter 9 relating to Mandatory Debris and Hazard Tree Removal and related abatement hearings is enclosed to assist you in the preparation of your presentation.

If an initial showing sufficient to persuade the Hearing Officer that a public nuisance existed on your property is made by the Enforcement Officer, your failure to sustain the burden of showing that no public nuisance existed on the property may result in a decision by the Hearing Officer that a public nuisance did exist, an order to abate the nuisance (which may also result in a later judicial order to the same effect) and that the County is entitled to recover its Administrative Costs.

Further, if the Hearing Officer finds that a public nuisance continues to exist on your property and you fail to abate the nuisance promptly, the County may abate the nuisance. If the County abates the nuisance, you may be responsible for the actual costs of the abatement, including the costs to the County of the administrative hearing, and such costs may be placed as a lien against your parcel by the County.

Finally, if the Hearing Officer finds that a public nuisance existed or exists on your property, a violation of the Plumas County Code, the County will contend that you are bound by such finding at any subsequent judicial action to enforce the Hearing Officer's order.

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Dated: March 4, 2022

COUNTY OF PLUMAS

BECKWOURTH COMPLEX AND DIXIE FIRES RECOVERY –
STRUCTURAL DEBRIS/HAZARD TREE REMOVAL
ENFORCEMENT OFFICER

By:



Jennifer Langston
Chief Code Enforcement Officer

Enclosure: Article II of Plumas County Code, Title 4, Chapter 9