



Plumas-Sierra Counties Advisory  
Board of the

**NorCal**  
Continuum of Care™

**Plumas-Sierra Counties  
CoC Advisory Board Regular Meeting  
October 26, 2021  
10:00AM**

**Virtual Call-In Information**

Join Zoom Meeting:

<https://us06web.zoom.us/j/86001494554?pwd=UG9GY1F2aGp6RlhObXppR3h0UnRXUT09>

Phone Number: 720-707-2699

Meeting ID: 86001494554

Passcode: 752793

**Minutes**

**1. Call to Order/Establish a Quorum/Introductions**

The Chair called the meeting to order at 10:01am.

Voting members present are Tracey Ferguson, Aimee Heaney, Cathy Rahmeyer, and Lea Salas.

Participating members present are Anne Nielson, Wendi James, Marty Walters, Laurie Marsh, and Denise Pyper.

Introductions: Marty Walters is rejoining the group; she was involved in setting up the Dixie Long-Term Recovery Group.

**2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

Public Comment: None was presented.

**3. Approval of Meeting Minutes from September 28, 2021**

Board members reviewed for approval the meeting minutes from September 28, 2021.

There were no revisions. Cathy Rahmeyer moved to approve the minutes as presented. Lea Salas seconded. The motion was unanimously passed.

**4. Discussion**

A. NorCal CoC Executive Board Meeting Updates - Tracey Ferguson

i. HHAP (Homeless Housing Assistance and Prevention) Round 3 NorCal CoC Regional Application

1. Resolution needed by the Plumas County Board of Supervisors and Sierra County Board of Supervisors by November 15, 2021, to send to State

Discussion of Executive Board participants

Regional Application was submitted; not a hard deadline for this resolution; Lead Agency was going to prepare a resolution template for all counties to use locally. Further clarification will not be due until 30 days from when they get the HHAP

Round 3 disbursement contract. More information is to come. It is not due by November 15<sup>th</sup>.

2. Option to Hire Consultant for Homeless Plan Preparation

What is the capacity to hire a consultant to draft the homeless plan for the CoC: Where is the money coming from? Lea Salas adds that they haven't seen a budget from the CoC Executive Board. Will these funds come out of the HHAP Round 3 grant for a coordinator and these responsibilities?

3. Option to Hire a Coordinator for Program Implementation

More information is to come. We didn't ask for the application to see what the Lead Agency submitted. Tracey Ferguson will email Keith Anderson concerning this. Lea Salas adds that it was just a standard agreement and a letter of intent to apply.

ii. 2021 Emergency Solutions Grant (ESG) Competitive Application

There were two entities that applied for these funds; Shasta County Health Center dropped out of this application process for the competitive ESG funds.

iii. NorCal CoC Guidance on Governance Charter Edits

1. Plumas-Sierra Counties CoC Advisory Board Summary of NorCal CoC Governance Charter Comments, Questions, and Recommendations Provided to Executive Board at October 21, 2021 Meeting

Our Advisory Board provided our comments, questions, and recommendations summary to the Executive Board (six items); they have these now. Shasta County has provided comments; Lead Agency will prepare a bundle of all counties' comments in summary; they discussed a special meeting of the Executive Board to focus solely on the Governance Charter (GC) edits. Vet questions and comments to get to a final draft of the GC.

Lea Salas adds that there was discussion for activities of the Executive Board to sign up to help with these roles by the officers (seven roles) which will be discussed as well. What are best practices in GC language – EB at the time thought these roles were appropriate – they will now revisit these roles to see if they are still needed: chair, vice chair, grievance officer, etc. There are still growing pains concerning the GC. A special meeting will be determined.

The Advisory Board did not support the weighted funding option.

iv. Payment for PIT Count Phone App (\$8,750.00)

Cathy Rahmeyer: The City of Redding has been paying the PIT Count mobile app. for the past two years. Next cycle for 2022 it will not be paid by the City of Redding. EB did a disbursement based on the 2019 PIT count; Sierra County will owe very little vs. the total divided by seven counties; doesn't the Lead Agency have an operations budget to cover this? For our counties it is about \$300 each. PCIRC will find the funds to cover this. Lea Salas adds that these sorts of things need to be planned for ahead of time, because counties don't have a lot of flexibility in this area. Cathy Rahmeyer adds that Plumas County via PCIRC helps Sierra County and that the app has been well received and is very helpful.

Aimee Heaney asks if the Lead Agency (LA) and Executive Board will be forecasting NOFAs and recurring funding stream applications. What is our awareness about upcoming funding? Lea Salas asks if LA is using admin funds to pay for overhead; does HHAP have these funds to pay for their staffing? Cathy Rahmeyer argues that the funding and applications are very irregular right now and the notice of fundings are coming fast. Can HHAP Round 3 pay for these costs? County would accept offer for PCIRC to pay for these unplanned fees. What will be sustainable funding source for subsequent years?

v. NorCal CoC Executive Board Assistance with Advisory Boards' Goal Setting

Keith Anderson communicated overall big picture summary for Homeless Management Information System/Coordinated Entry (HMIS/CE). There will be more county data reporting coming from the LA derived for HMIS at the county level, to help us understand where our gaps and needs are. This will help us to make the story of homelessness local. Keith Anderson didn't give a timeframe to pull this data reporting.

**B. No Place Like Home (NPLH) Noncompetitive Allocation – 2022 Deadline Update**

The deadline is approaching; the date is in statute; Tracey Ferguson talked with Sherry Morgado to reach out to the CA State Department of Housing and Community Development (HCD) concerning this. The deadline will not be pushed out further.

**C. NPLH Project Site Control Update**

The developer sponsor, RCHCD, has been looking in Portola, and the Quincy locations have not panned out. Hospital needs the land across from the hospital for expansion and development. On Cemetery Hill there is a parcel; the seller has less than an acre in front, and it's very steep and forested in the back of the parcel. Greenville was investigated with Plumas District Hospital's (PDH) Greenville campus; is this an option? Scores factor into whether these sites are viable. PDH will sell this parcel for a shelter site – zoning is okay for residential emergency sheltering.

As far as the NPLH project, RCHCD is still interested to partner with Plumas County through this application. Discussion concerning zoning and feasible sites to purchase in Portola and less viable sites in Quincy. Discussion with City of Portola about this site. Plumas County allows navigation center and emergency sheltering (ES) in residential zones. The City of Portola may be different.

**5. New Business/Action Items**

**A. Remote Meeting Options** – possibility of remote options for meetings based on County of Plumas Public Health Officer's recommendations for social distancing during public meetings – discussion and possible action:

Discussion: If your local Public Health officer's recommendation is still an official order for public meetings and social distancing, it is recommended as an agenda item to vote to continue meeting remotely. How do we want to continue meeting? We can be remote, hybrid or in person.

Motion: Tracey Ferguson makes a motion to keep us meeting remotely and revisit this issue in February for spring meetings, per public health officers social distancing requirements. Aimee Heaney seconded, and the motion was unanimously passed.

**B. Plumas-Sierra Counties CoC Advisory Board Goal Setting** – discussion and possible action

Discussion: High level summary of the priorities and goals of the SP and dovetail – review the minutes from work group concerning these goals (Tracey Ferguson, Cathy Rahmeyer, Laurie Marsh, Anne Nielson, and Liz Brunton), the Advisory Board will delay action until we receive more LA or EB direction.

**C. Addressing Homelessness (standing item):**

PCIRC: Dixie fire survivors who need to be housed. Seeking units to house folks. Worked closely with CalFire Foundation to distribute gift cards; they are always looking for more housing; furniture requests and coat drive is happening; requests for gas and food cards keep coming in; church in Reno is helping with purchasing generators, freezers for food for the winter, and food donations.

PCIRC is working to get folks signed up with Medi-Cal and CalFresh.

PCBH: Their transitional housing program is full with PRS TH; nothing is available for clients; EA housing has two units that is coming available in 2-3 months.

PRS: Nothing to report.

Sierra County: one individual getting needs to get set up; she has an RV that needs space to get rid of this RV It's 31 ft and needs to be moved. The County has to pay rent on the space; Cathy will call Lea and Laurie concerning this.

Plumas County: The Department of Social Services is working with PCIRC to develop temporary trailers in Greenville/Indian Valley; FEMA extended registration deadline from October 25<sup>th</sup> by two more weeks. CalFresh window for evacuees and survivors is available. Lea Salas announced that tragically, Tammy Muldoon, a member of this board recently passed away. The Family Resource Center is trying to staff the FRC given this enormous loss.

**D. New Member Applications (standing item):**

None received.

**6. Committee Appointments (standing item):**

None received.

**7. Requests for Letters of Support (standing item)**

None received.

**8. Committee/Workgroup Updates**

**A. PIT Committee:**

No new updates.

**B. HMIS/CEP Committee:**

No new updates.

**9. Agency Updates**

School District: Wendi states that priority is responding to COVID.

**10. County Updates**

No new updates.

**11. Discussion Items for Next Meeting**

Cathy Rahmeyer recommended to cancel November and December meetings and to combine them into one special meeting on December 7, 2021, from 2:00-4:00pm. Tracey Ferguson made this motion and Cathy Rahmeyer seconded; the motion was approved.

**12. Adjournment**

Lea Salas moved to adjourn. Cathy Rahmeyer seconded. The meeting was adjourned at 11:22am.

**Next Meeting:** December 7, 2021 Special Meeting (2:00PM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.12132), and the federal rules and regulations adopted in implementation thereof.

**The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**