



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

**AGENDA FOR MEETING OF APRIL 02, 2013 TO BE HELD AT 11:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

Convene as the Grizzly Ranch Community Services District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10 **GRIZZLY RANCH CSD** – Robert Perreault
Adopt **RESOLUTION** authorizing Collection of Charges by Direct Billing. **Roll call vote**

Adjourn as the Grizzly Ranch Community Services District Governing Board and convene as the Flood Control & Water Conservation District Governing Board

2. **FLOOD CONTROL DISTRICT** – Robert Perreault
Discussion and possible action authorizing the Co-Manager of the Flood Control District to execute a Contract for Professional Services with Leah Wills of \$5,000 for services pertaining to the California Department of Water Resources project known as "State Water Project Contract Negotiations". Approved as to form by County Counsel

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors

3. **ALMANOR BASIN WATERSHED ADVISORY COMMITTEE (ABWAC)**

- A. Approve Lake Almanor Water Quality Monitoring Report for 2012. Discussion and possible action
- B. Approve Lake Almanor Water Quality Monitoring Plan for 2013. Discussion and possible action

4. BOARD OF SUPERVISORS

- A. **PUBLIC HEARING** – Pursuant to Ordinance 02-967 regarding “Outdoor Festivals”, application received from Belden Town Resort for outdoor music festivals to be held in Belden Town. Discussion and possible action to approve application for the following festival:
- Emissions Festival – May 17 – 20, 2013
- B. Discussion regarding Secure Rural Schools program being subjected to federal sequestration. Discussion, possible action and/or direction to staff
- C. Authorize the Chair to execute a letter to Bank of America regarding closure of the Portola branch
- D. Correspondence
- E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- F. Appointments

GREENVILLE CEMETERY DISTRICT

Appoint Susan Neer to the Greenville Cemetery District Board to fill a vacancy

PLANNING COMMISSION

Re-appoint Betsy Schramel to the Planning Commission representing District 2

MENTAL HEALTH COMMISSION

Appoint Kathleen O'Bryant to the Plumas County Mental Health Commission Board as recommended

5. DEPARTMENTAL MATTERS

- A. **SHERIFF** – Greg Hagwood
- 1) **PUBLIC HEARING:** Adopt **RESOLUTION** amending the Plumas County Master Fee Schedule Establishing Service Fees for County Departments. **Roll call vote**
 - 2) Authorize the Sheriff to fill 1.0 FTE, funded, Correctional Officer position to fill a vacancy created by retirement. Discussion and possible action
 - 3) Approve budget transfer of \$131,458 (Department 70356) from fixed asset account for vehicles (541500) to transfer account (580000); and approve supplemental budget transfer of \$131,458 from transfer account (580000) to Regular Wages (70330-51000) to cover shortage for FY 2012-2013. Discussion and possible action
- B. **LIBRARY** - Lynn Sheehy
Request to appropriate \$30,000 from the General Fund Contingency to Plumas County Literacy (Department 20675) for unspent money from FY 2011-2012. **Four/fifths required roll call vote**
- C. **PUBLIC HEALTH AGENCY** – Mimi Hall
- 1) Authorize the Chair to execute Agreement with Kings View Corporation to provide Anasazi Software and support for the Alcohol & Drug program; approve budget transfer of \$20,000 Department 70630 Alcohol & Drug from Professional Services to Software-Fixed Asset account; and approve budget transfer of \$25,000 Department 70560 Public Health from Professional Services to Software- Fixed Asset account
 - 2) Approve budget transfer of \$6,000 Department 70561 Public Health Emergency Preparedness Program from Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122); and approve budget transfer of \$17,000 Department 70566 Hospital Preparedness Program from Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122)

6. **MENTAL HEALTH COMMISSION** – Henry Eisenman
Presentation of Mental Health Commission Annual Report for FY 2011-2012

7. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. BOARD OF SUPERVISORS

- 1) Adopt **PROCLAMATION** proclaiming April 22-26, 2013 as Earth Week in Plumas County
- 2) Authorize the Chair to execute third amendment to Services Agreement between the County of Plumas and Susan Scarlett for budget preparation services. Approved as to form by County Counsel

B. CLERK OF THE BOARD

Approve Board minutes for March 2013

C. ENVIRONMENTAL HEALTH

Accept bid of \$25,414 from Quincy Auto Company for purchase of new utility vehicle and authorize the Chair to execute purchase agreement

D. SHERIFF

Approve and authorize the Chair and Sheriff to execute service agreement between Plumas County and BI Incorporated for electronic monitoring program for AB 109, alternative sentencing, and to satisfy the Federal Consent Decree. Approved as to form by County Counsel

E. PUBLIC HEALTH AGENCY

- 1) Authorize the Chair to execute Service Agreements and Amendments for the Ryan White Part C Program for FY 2012-2013: Karuk Tribe \$23,125; Northern Rural Health Clinic \$18,750; Plumas District Hospital \$19,500; and Siskiyou County Public Health \$18,200. Approved as to form by County Counsel
- 2) Authorize the Chair to execute Service Agreement of \$20,000 with Plumas Crisis Intervention & Resource Center for Activities related to the Plumas County Drug Court Program for FY 2012-2013. Approved as to form by County Counsel
- 3) Adopt **RESOLUTION** to accept agreement No. 12-10573 from the California Department of Public Health, Office of AIDS for funding the AIDS Drug Assistance Program (ADAP) for Fiscal Years 2012-2013, 2013-2014, and 2014-2015; and authorize the Director of Public Health to sign the Agreement. Approved as to form by County Counsel

F. PUBLIC WORKS

Approve and authorize the Director of Public Works to purchase a replacement engine for a 2004 F550 Plow Truck from Gridley County Ford (the lowest responsible bidder) of \$16,501

NOON RECESS

8. 1:30 P.M. SMITH & NEWELL, CPA'S

Presentation by Smith & Newell, CPA's of Plumas County FY 2011-2012 audited financial report. Discussion and possible action to accept the report

9. BOARD OF SUPERVISORS

Budget Workshop: Discussion to focus on the following non general fund departments or programs: Possible action and/or direction to staff

- **Mental Health Department**
- **Public Health Agency**

10. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

Convene as the Plumas County In-Home Supportive Services Public Authority

- A. Conference with Labor Negotiator regarding employee negotiations: California United Healthcare Workers

Adjourn as the Plumas County In-Home Supportive Services Public Authority and reconvene as the Board of Supervisors

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, April 09, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

GRIZZLY RANCH COMMUNITY SERVICES DISTRICT
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135
Robert A. Perreault, Jr., P.E. *County Engineer and Manager, GRCSO*

AGENDA REQUEST

for the April 2, 2013 meeting of the Grizzly Ranch CSD Governing Board

March 25, 2013

To: Honorable Governing Board, GRCSO

From: Robert Perreault, Manager, GRCSO



Subject: Consideration of GRCSO Resolution and Letter Pertaining to the Water and Sewer Charges for FY 2012-13; discussion and possible action.

Background:

This agenda request is a follow up to discussions conducted at the Governing Board's meeting conducted on March 19, 2013.

Attached is a draft Resolution, pertaining to the collection of water and sewer charges for the District for Fiscal Year 2012-13. The draft Resolution has been reviewed and approved as to form by the Office of County Counsel.

Also attached is a draft letter that will be mailed first class by GRCSO staff to the 296 property owners.

Recommendation:

It is respectfully recommended that the GRCSO Governing Board vote to adopt the attached draft Resolution.

Attachments

RESOLUTION NO. _____

AUTHORIZING COLLECTION OF CHARGES BY DIRECT BILLING

WHEREAS, the Grizzly Ranch Community Services District (hereinafter "District") has requested in the past that the County of Plumas collect on the County tax rolls certain water and sewer charges which have been imposed pursuant to Resolution 10-7656 by the District, and

WHEREAS, due to unforeseen circumstances, the District was unable to make a request to the County of Plumas to collect these charges for the 2012-13 fiscal year in time to be collected on the County tax rolls, and

WHEREAS, the District will instead directly bill and collect from the property owners subject to these charges.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of District that:

1. District staff are directed to take any and all necessary steps to send bills to the property owners listed in Exhibit A, attached hereto, for the amounts specified therein, which constitute the annual assessments to those property owners for water and sewer charges for the 2012-13 fiscal year, and to collect and deposit such amounts into the appropriate fund.
3. District staff are further authorized to take any actions permitted under California law for the collection of delinquent special district assessments against any property owners who do not pay the assessed amount within the time period allowed by statute.

PASSED AND ADOPTED by the governing board of the Grizzly Ranch Community Services District this 2nd day of April, 2013, by the following vote on roll call:

AYES Board members:

NOES Board members:

ABSENT Board members:

Chairperson

ATTEST:

District Clerk

EXHIBIT A
ASSESSMENT ROLL

NOTE: The listing of the 296 property owners is on file with the Clerk of the Board of Supervisors and is available for public viewing during regular business hours.

GRIZZLY RANCH COMMUNITY SERVICES DISTRICT
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135
Robert A. Perreault, Jr., P.E. *County Engineer and Manager, GRCS D*

April 2, 2013

TO: Property Owners at Grizzly Ranch Subdivision:

RE: Annual Water and Sewer Charges

In regard to the water and sewer charges for Fiscal Year 2012-13, and due to unforeseen circumstances, the District was unable to make a timely request to the County of Plumas to collect the annual water and sewer charges (previously adopted pursuant to Resolution 10-7656 by the District) for the charges to be collected on the County tax rolls.

For Fiscal Year 2012-13, the District will directly collect the subject charges without involving the Plumas County tax rolls.

Accordingly, this letter serves as the District's formal request for the Annual Water and Sewer Charges in the amount of One Thousand Three Hundred Sixty Eight Dollars and Seventy Cents (\$1,368.70). Please note that the amount is the same amount as the charges assessed in the previous fiscal year as there is no increase in the charges for this fiscal year.

This administrative procedure is one-time only and the future annual water and sewer charges will appear on the County tax rolls.

The amount presently due is \$1,368.70. Please use the form attached below to submit your payment. If you have any question, please do not hesitate to telephone me at (530) 283-6268.

Sincerely,

Robert A. Perreault, Jr.
Manager
Grizzly Ranch CSD

Name of Owner(s): _____

Parcel Street Address: _____

Assessors Parcel # _____

Enclosed is a check or money order in the amount of \$1,368.70. (Do not send cash.)

Please remit to: Grizzly Ranch CSD
 c/o Plumas County Engineering Department
 555 Main Street
 Quincy, CA 95971



2


PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REQUEST

for the April 2, 2013 meeting of the FC&WC District Governing Board

March 25, 2013

To: Honorable Governing Board

From: Robert Perreault, Co-Manager– FC&WCD – Operations 

Subject: Authorize the Co-Manager to Execute a Contract for Professional Services pertaining to the California Department of Water Resources project known as, "State Water Project, Contract Negotiations." Discussion and possible action.

BACKGROUND

The California Department of Water Resources has informed the District that it intends to publicly initiate a project pertaining to the 29 existing water contracts, known collectively as the State Water Project. The project is known as "State Water Project, Contract Negotiations."

The initiation letter is not scheduled to be publicly issued until after the deadline for submittal of this agenda request. The initiation letter from DWR as well as the initial schedule for the project will be distributed/discussed during the April 2nd meeting of the Governing Board.

District staff is recommending that Leah Wills be contracted by the District on an as-requested basis as the State DWR conducts its negotiation meetings.

District staff considers the matter to qualify for sole source contracting pursuant to Section 3-1(l), and Section 3-1(n) of the Plumas County Purchasing Policy.

RECOMMENDATION

District staff respectfully recommends that the Governing Board vote to authorize sole source contracting and to further authorize the Co-Manager to execute a contract with Leah Wills in the basic contract amount of \$5,000.00.

Attachment: Draft Contract

Services Agreement

This Agreement is made by and between the PLUMAS COUNTY FLOOD CONTROL AND CONSERVATION DISTRICT (hereinafter referred to as "District") a political subdivision of the State of California, and Leah Wills, an individual sole proprietor (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the District with services as set forth in Exhibit A, attached hereto.
2. Compensation. District shall pay Contractor for services provided to District pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by District to Contractor under this Agreement shall not exceed Five Thousand Dollars and No Cents (\$5,000.00).
3. Term. The term of this agreement shall be from July 1, 2012 through June 30, 2013, unless terminated earlier as provided herein. Services rendered by contractor from July 1, 2012 to the date of approval of this agreement by the District's Board of Directors are hereby ratified and approved.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the District shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the District shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), District shall not be liable for, and Contractor shall defend and indemnify District and its officers, agents, employees, and volunteers (collectively "District Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics; liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of District Parties. Contractor shall have no obligation, however, to defend or indemnify District Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of District Parties.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Automobile liability coverage (including non-owned automobiles) with a minimum bodily injury limit of two-hundred fifty thousands dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of fifty thousand dollars (\$50,000) per accident.
 - b. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. All insurance policies shall be endorsed to name the County, its officers, officials, employees, representatives and agents as additional insureds. Contractor's insurance shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it. Contractors shall require that each of its subcontractors maintain insurance meeting all of the requirements of this section.

10. Licenses and Permits. Contractor represents and warrants to District that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to District that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.
11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the District, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, District. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in District. It is understood by both Contractor and District that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the District.
13. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. Choice of Law. The laws of the State of California shall govern this agreement.
15. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of District relating to this

Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the District, the District may immediately terminate this Agreement by giving written notice to Contractor.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

District:

Department of Public Works
County of Plumas
1834 East Main Street
Quincy, CA 95971
Attention: Robert Perreault, Co-Manager, FC&WC District – Operations

Contractor:

Leah Wills
5587 North Fir Fork
Taylorsville, CA 95983

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Retention of Records. Pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the District or as part of any audit of the District for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the District or to the State Auditor upon the request of either the State Auditor or the County.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR

Name: Leah Wills
Title:
Date signed:

By: _____
Name:
Title:
Date signed:

District:

Plumas County Flood Control and Water
Conservation District, a political subdivision of
the State of California

By: _____
Name: Robert Perreault
Title: Co-Manager, FC&WCD
Date signed:

APPROVED AS TO FORM:

R. Craig Settlemire
Plumas County Counsel

EXHIBIT A

Scope of Work

Generally, Contractor shall provide services to the District to provide support services, as requested, in regard to the project known as, "State Water Project, Contract Negotiations," with the California Department of Water Resources being the lead agency. Contractor shall consult with the District on an ongoing basis to identify and prioritize specific services to be provided under this Services Agreement.

EXHIBIT B

Fee Schedule

Compensation for services for the Contractor shall be at a rate of Sixty Seven Dollars and Fifty Four Cents (\$67.54) per hour. Subject to pre-authorization by the District, District shall reimburse Contractor for reasonable and necessary travel expenses for travel outside of District boundaries. Contractor shall submit an invoice to District for each calendar month in which services are provided.

EXHIBIT C

Contract Schedule

The nature of this work is such that the District and its Contractor are primarily to be reactionary to the actions of the State or other State Water Contractors.

Accordingly, there is no specific project schedule.

For purposes of contract administration, this contract is to be completed by June 30, 2015.

3A

DRAFT
Lake Almanor Water Quality Report,
2012

Prepared for
Plumas County Flood Control & Water Conservation
District and
Almanor Basin Watershed Advisory Committee

By

K.R. Gina Johnston and John McMurtry
Butte Environmental Technologies

Submitted January 2013

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Appendix

Table 1. Physical Parameters at Lake Almanor, 2012

Table 2. Phytoplankton at Lake Almanor, 2012

Table 3. Zooplankton at Lake Almanor, 2012

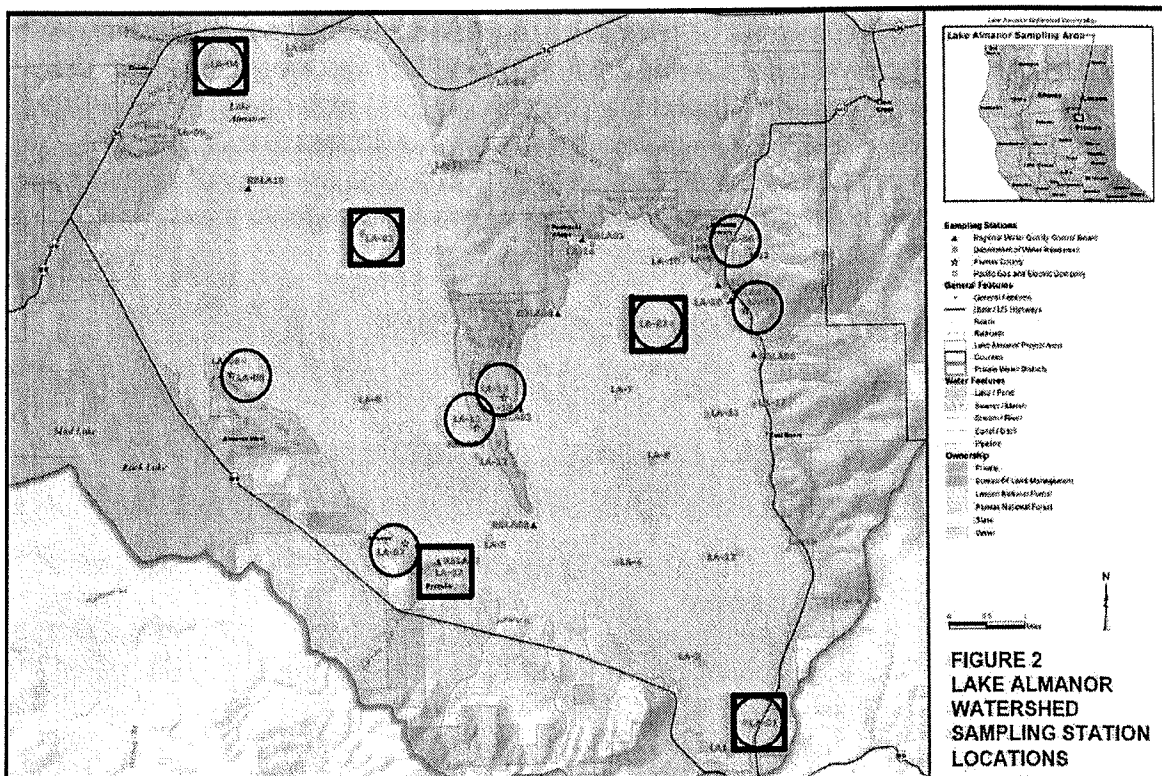
Introduction and Project Overview

A water quality monitoring program for Lake Almanor was conducted during 2012, following the same protocol used in the 2009, 2010 and 2011 studies. The Plumas County Flood Control and Water Conservation District and the Almanor Basin Watershed Advisory Committee (ABWAC) provided oversight for the contract. Due to the limited funds available for this project, ABWAC selected some of the important parameters that had been monitored in the past by California Department of Water Resources (DWR), the County of Plumas and Pacific Gas & Electric Company. Four sampling windows were chosen to provide a look at lake health: during spring turnover (April 15-22), the period of heavy recreational use (July 7-14 and September 4-10) and fall turnover (November 11-17). Four stations in the lake were selected: LA-01, near the Canyon Dam Intake Tower; LA-02, in the east lobe; LA-03, near the middle of the west lobe; and LA-07, near the Prattville Intake. A station in Chester (LA-04) was selected for monitoring the North Fork of the Feather River just prior to discharge into the lake. Station locations are shown in Figure 1. In addition to the regular sampling, PG&E covered the cost of analysis of water samples for inorganic silver. The parameters and sampling times are listed in Table 1.

Table 1. Lake Almanor Parameters Monitored in 2012

Parameter	Specific Parameters	Locations	Sampling Window
Physical	Temperature Dissolved oxygen Electrical Conductivity Secchi depth	LA-01, LA-02, LA-03 and LA-07 every two meters, just once at LA-04 (no Secchi)	April 15-22 July 7-14 Sept 4-10 Nov 11-17
Plankton	Zooplankton Phytoplankton	LA-02 LA-03 (vertical tow)	April 15-22 July 7-14 Sept 4-10 Nov 11-17
Nutrients	Total phosphorus Total nitrogen	LA-02, LA-03 (0.5 meter below surface and 1 meter off bottom)	Apr 15-22 Nov 11-17
Silver	Inorganic silver ion	LA-01, LA-02, LA-03 and LA-04; Bailey Creek, Hamilton Branch	April 15-22

Figure 1. Sampling Station Locations in Lake Almanor used in 2012 study. (Adapted from Lake Almanor Watershed Water Quality Report, CH2M HILL, April 2006). Note: LA-01, LA-02, LA-03, LA-04 and LA-07 (highlighted in red) were used in the 2012 investigation.



Adapted from: CH2M HILL and EARTHWORKS, 2006

Methods Used for Sampling and Analysis

1. Procedures for Field Measurements: Temperature, Dissolved Oxygen, Electrical Conductivity, and Secchi Depth

Temperature, dissolved oxygen and electrical conductivity were measured with a Hydrolab Surveyor 4 water quality meter equipped with these probes. All probes were calibrated in the lab prior to each field measurement day. The probes were lowered into the water column and readings were taken at 0.5 meter below the surface and at every two meters to within one meter of the lake bottom. During periods of thermal stratification, readings were taken every meter through the metalimnion to more accurately measure changes in temperature and dissolved oxygen with depth.

Secchi disk transparency was measured using a standard Secchi disk which was lowered on the shady side of the boat. The disappearance and reappearance depths were recorded and averaged.

2. Procedures for Chemical Measurements: Nutrients

Water samples for chemical analysis were collected with a Van Dorn style 2.2 liter sampler at two depths (0.5 meter below lake surface and 1.0 meter above lake bottom). They were poured into appropriate bottles provided by Basic Laboratory. All samples were stored in a Styrofoam ice chest and packed in ice to maintain a temperature of 4° C and dark conditions. They were transported to the Basic Lab branch office in Chico, CA within 24 hours of collection. They were immediately fixed with preservative to stabilize them until analysis.

Basic Laboratory in Redding, CA, performed the nutrient (Total Kjeldahl nitrogen, nitrite plus nitrate, total nitrogen and total phosphorus) analyses. It is certified by the California Department of Public Health to conduct these analyses.

3. Procedures for Plankton Collection and Analyses

Phytoplankton were collected with a Wisconsin type conical net (80 micron mesh) that was pulled from the bottom to the surface to produce an integrated sample. They were preserved with Lugol's solution, as well as 40% formalin solution.

Phytoplankton were counted and were identified to division (Chlorophyta, Chrysophyta, etc.) and to genus when this would allow for comparison with previous data and when the genus would be indicative of water quality.

Zooplankton were collected with a net towed from the bottom to the lake surface to produce an integrated sample and preserved with 40% formalin solution.

Zooplankton were enumerated and identified to order (Cladocera, Copepoda, etc.) and to suborder or genus when this would allow for comparison with previous data or where the identity had water quality significance. (Again, certain genera are indicators of lake health and it would be important to know their abundance.)

4. Procedures for Silver Analyses

Water samples were collected at surface and near bottom at LA-01, LA-02 and LA-03, at the North Fork Feather River (LA-04), at the mouth of Bailey Creek and at the mouth of Hamilton Branch on April 22, 2012, using the methodology and materials for low-level metal sampling. The samples were packed in ice and shipped to Brooks Rand Labs in Seattle, WA, which specializes in the analysis of low-level metals.

Results and Discussion

1. Physical Parameters

a. Temperature

The temperature data are shown in graphic form for each station (See figures 2, 3, 4, 5 and 6 as well as Table 1 in Appendix). The Secchi depth is also shown on each graph as a line and disk on the left side. In April 2012 all four lake stations (LA-01, LA-02, LA-03 and LA-07) were well-mixed with little temperature difference between surface and bottom. At LA-01 and LA-02 temperature at the surface was about 13-15 °C, but dropped quickly in the first two meters and at the bottom it was around 6 °C. LA-07 was similar to LA-01 and LA-02. LA-03 was slightly cooler with surface at 12 °C and the bottom at 7 °C.

By July 2012 stations LA-01, LA-02 and LA-07 were thermally stratified. The epilimnion was about 20-22 °C. The thermocline (or metalimnion) was between 8 and 14 meters. At LA-03 the temperature difference from top to bottom was less than 3 degrees, so it was not stratified.

In September surface temperatures at LA-01 and LA-02 were between 21 and 22 °C and LA-07 was at 20 °C. At all three stations the thermocline was a little deeper than in July (10-14 meters) and the temperature in the hypolimnion was 10-12 °C. LA-03 was well mixed, with temperature between 19 and 20 °C.

By November 2012 the lake was no longer thermally stratified at any station. Water temperature at LA-01, LA-02 and LA-07 was 10-11 °C throughout. LA -03 was cooler, with a temperature around 9 °C.

In summary, the lake warms up over the summer as it absorbs solar radiation and the heat energy gets distributed through the water column primarily by wind mixing. The wind is not strong enough to mix deeper than about 10 meters, as marked by the thermocline. Below the thermocline, the hypolimnion is stable and cool. LA-03 is only 7-9 meters deep, so water can be fully mixed by wind action. By late summer most of the lake volume is 15 °C or warmer and only the deeper parts of the eastern basin have water temperatures cooler than 12 °C.

Temperature in the North Fork of the Feather River at Station LA-04 follows a similar seasonal pattern to the lake, although it is generally cooler than the lake temperature. The highest temperature was in September. (See Figure 6, as well as Table 1 in the Appendix.)

b. Oxygen

The oxygen data are shown in graphic form (Figures 2, 3, 4, 5 and 6) along with the temperature for each station for each date, as well as in Table 1 in the Appendix. The amount of oxygen that can be dissolved in freshwater is primarily a function of temperature and atmospheric pressure. Temperature is very important, since the higher the temperature the less oxygen can be dissolved. The higher the elevation, the lower the atmospheric pressure, and the lower the pressure, the less oxygen can be dissolved. Biological processes also affect the oxygen concentration. Photosynthesis produces oxygen and respiration, including decomposition, consumes oxygen. If one of these processes exceeds the other, the oxygen concentration is affected. The amount of mixing with the atmosphere (usually due to wind action in a lake) can affect oxygen concentration. All of these factors must be considered when trying to interpret the change in oxygen concentration from the surface of a lake to the bottom or the change from season to season.

In April 2012 the oxygen concentration at all four lake stations was between 11-13 parts per million (ppm) throughout the water column. This was approximately the maximum that could be dissolved at that water temperature (6-9 °C) and the existing atmospheric pressure.

In July 2012 oxygen concentration in the epilimnion at all stations was 8-9 ppm, even though the water temperature was over 20 °C. Oxygen was being maintained at a high level due to wind mixing and also photosynthesis. Due to the shallow conditions at LA-03, oxygen was between 8-9 ppm throughout. In the region of the thermocline at LA-01, LA-02 and LA-07, oxygen levels increased as the temperature decreased. (Colder water can hold more dissolved oxygen.) In the hypolimnion at these three stations, oxygen levels dropped even though temperature continued to decrease. Once the lake was stratified, the deeper portion of the lake was isolated from the atmosphere and the effects of wind mixing.

Figure 2. Temperature and Dissolved Oxygen at Lake Almanor Station LA-01, During 2012

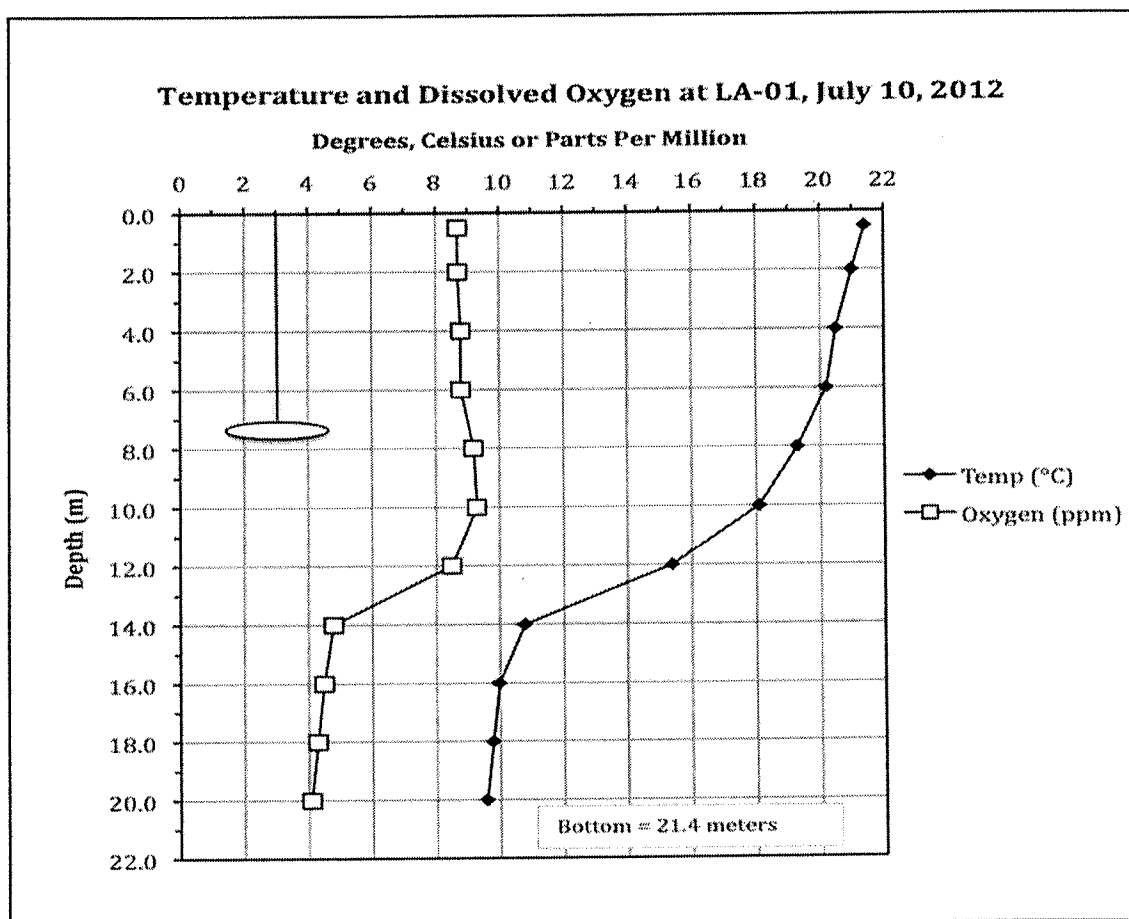
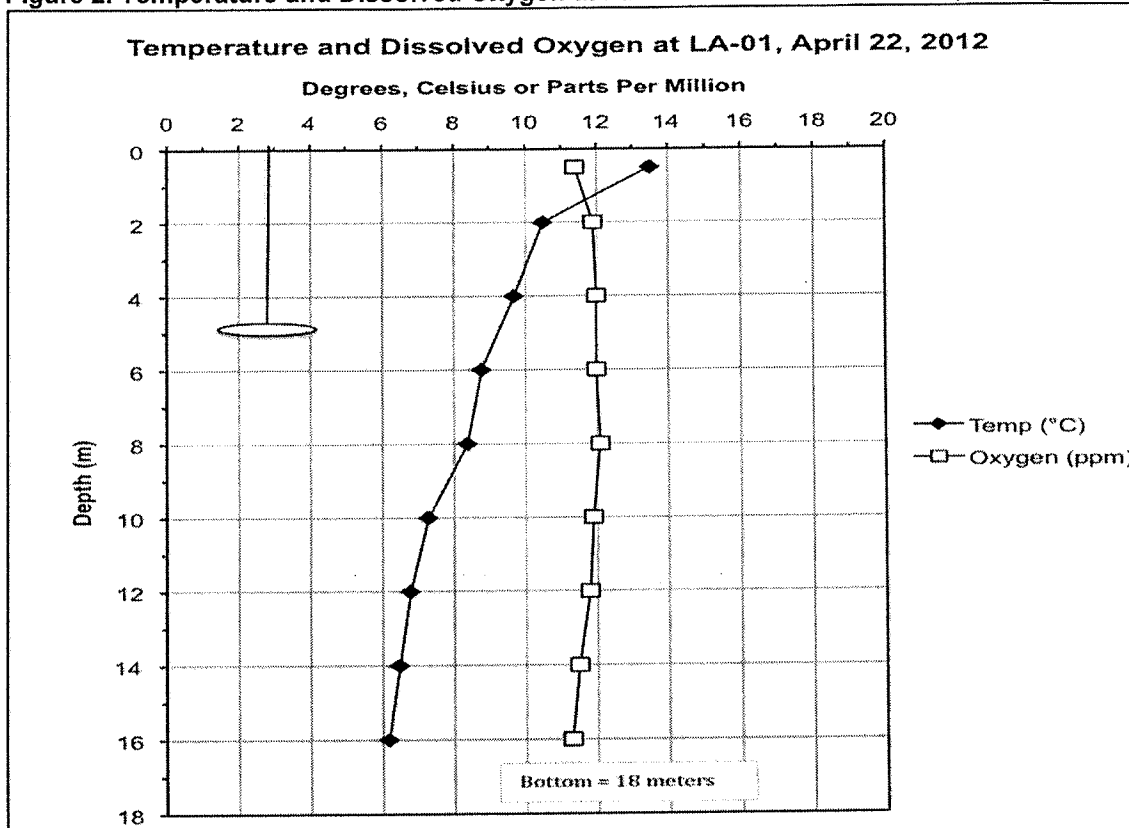


Figure 2 (continued). Temperature and Dissolved Oxygen at Lake Almanor, Station LA-01, During 2012

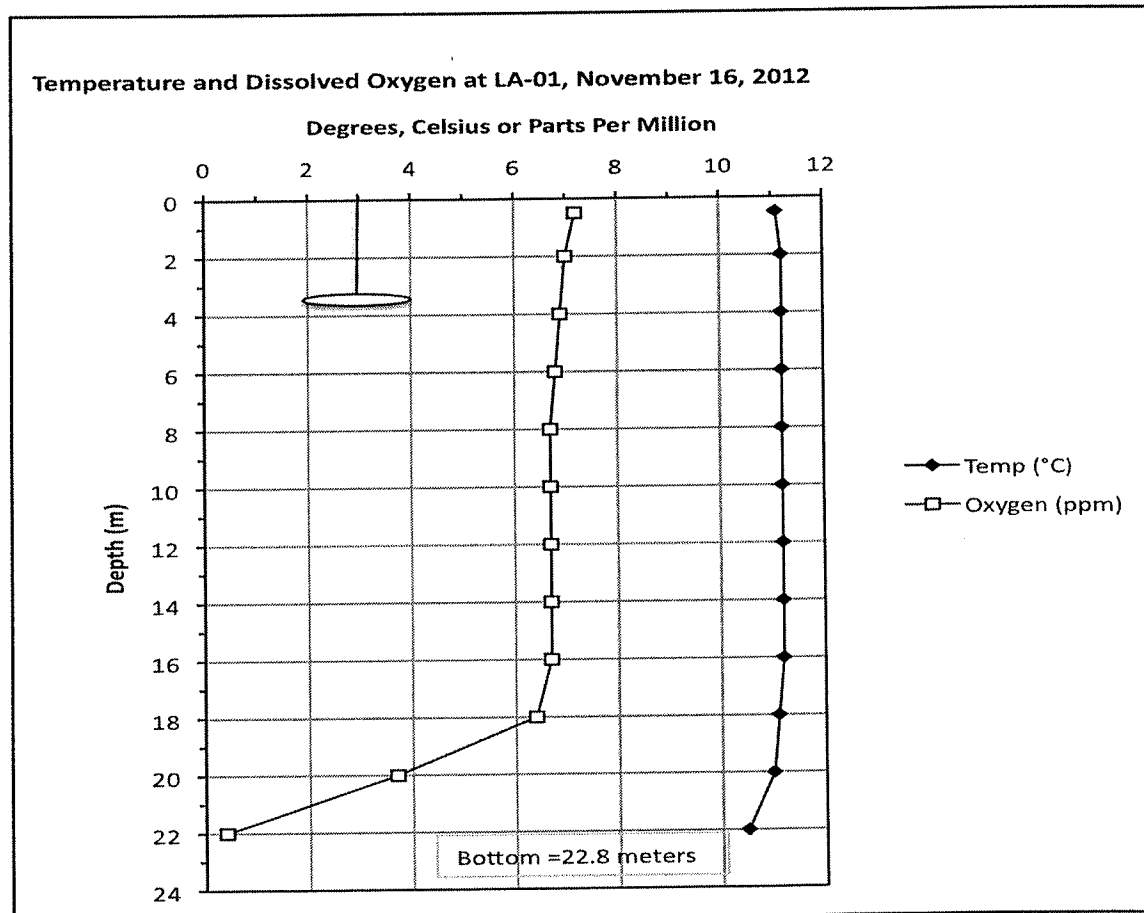
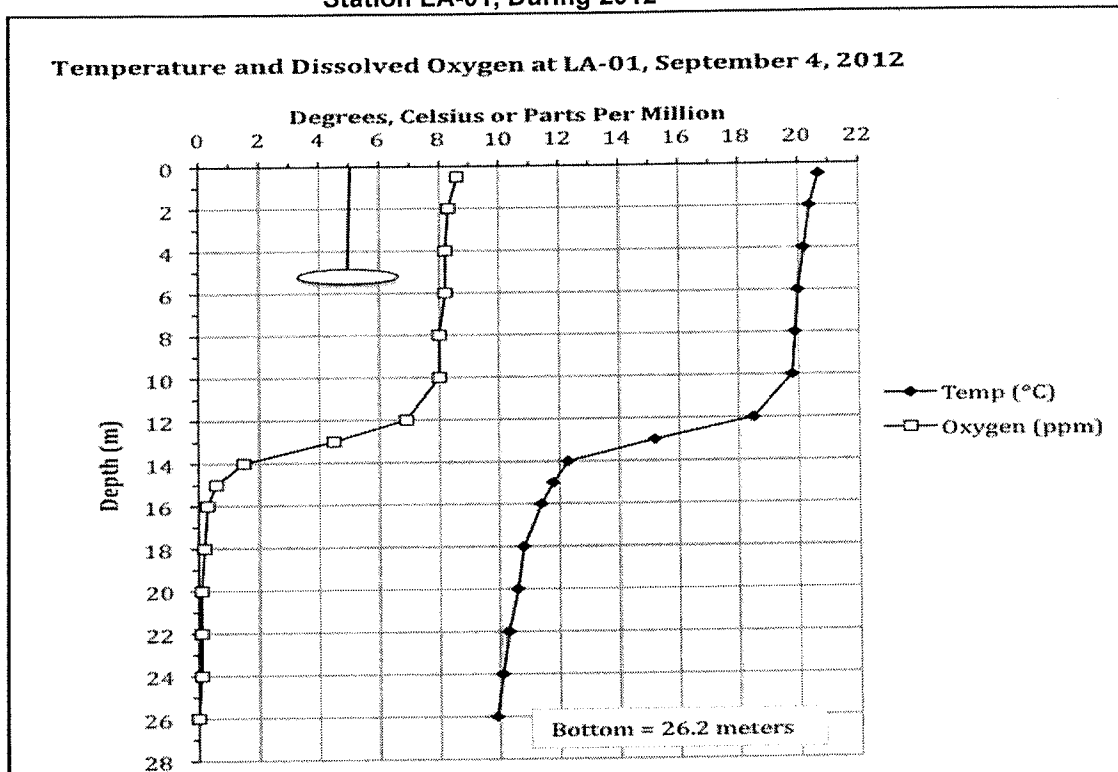


Figure 3. Temperature and Dissolved Oxygen at Lake Almanor, Station LA-02, During 2012

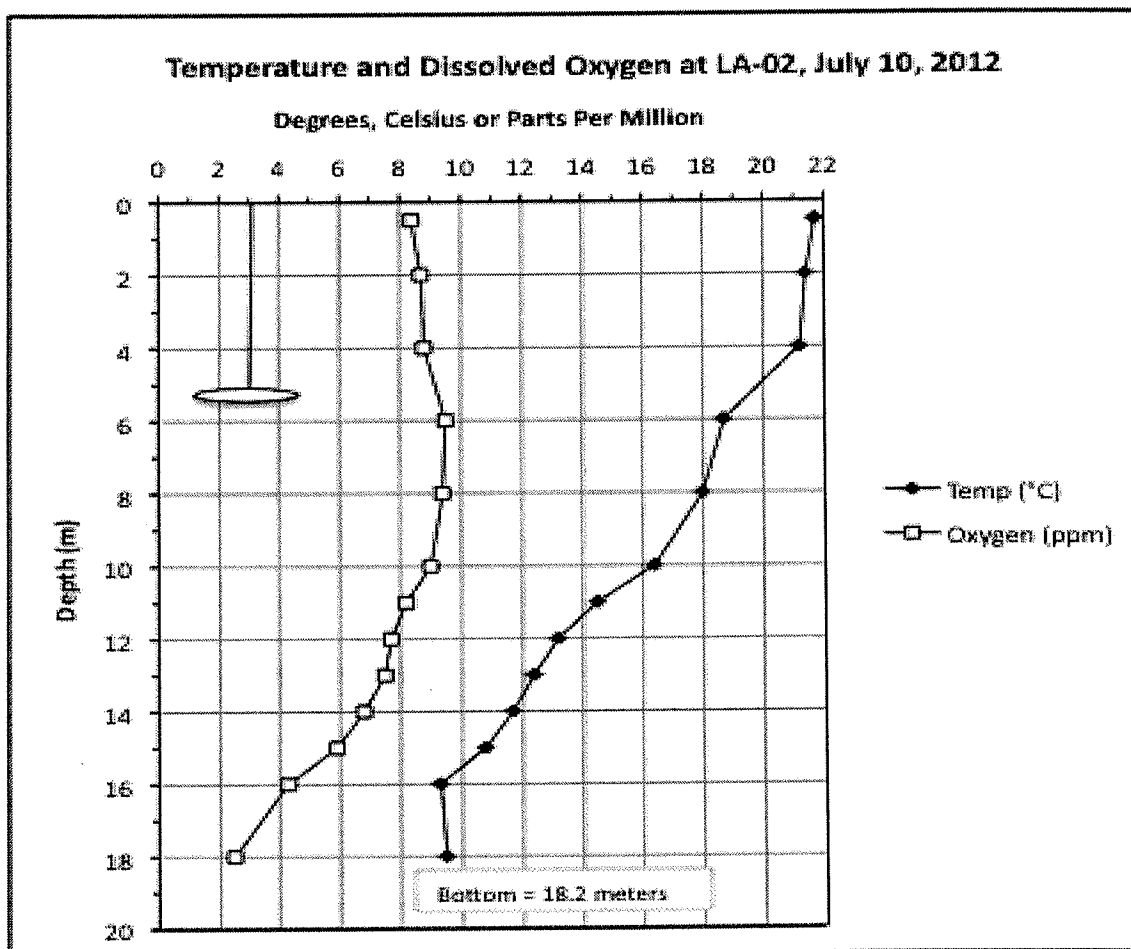
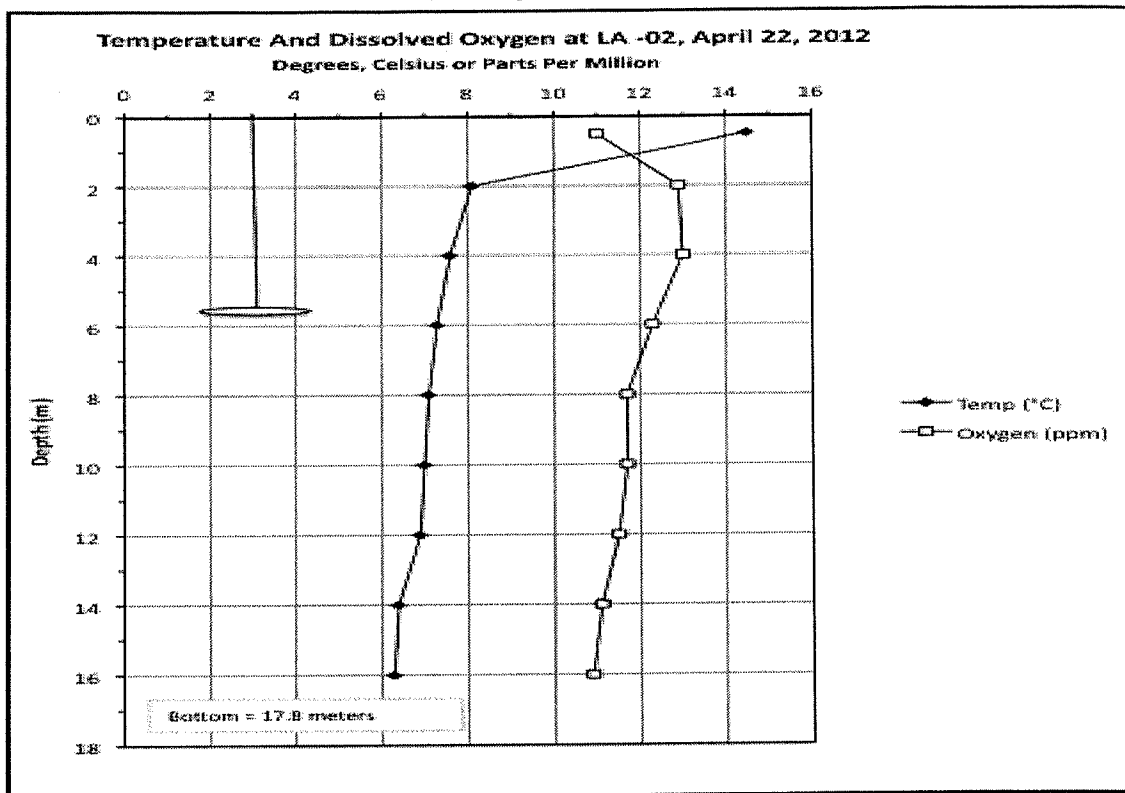


Figure 3 (continued). Temperature and Dissolved Oxygen at Lake Almanor, Station LA-02, During 2012

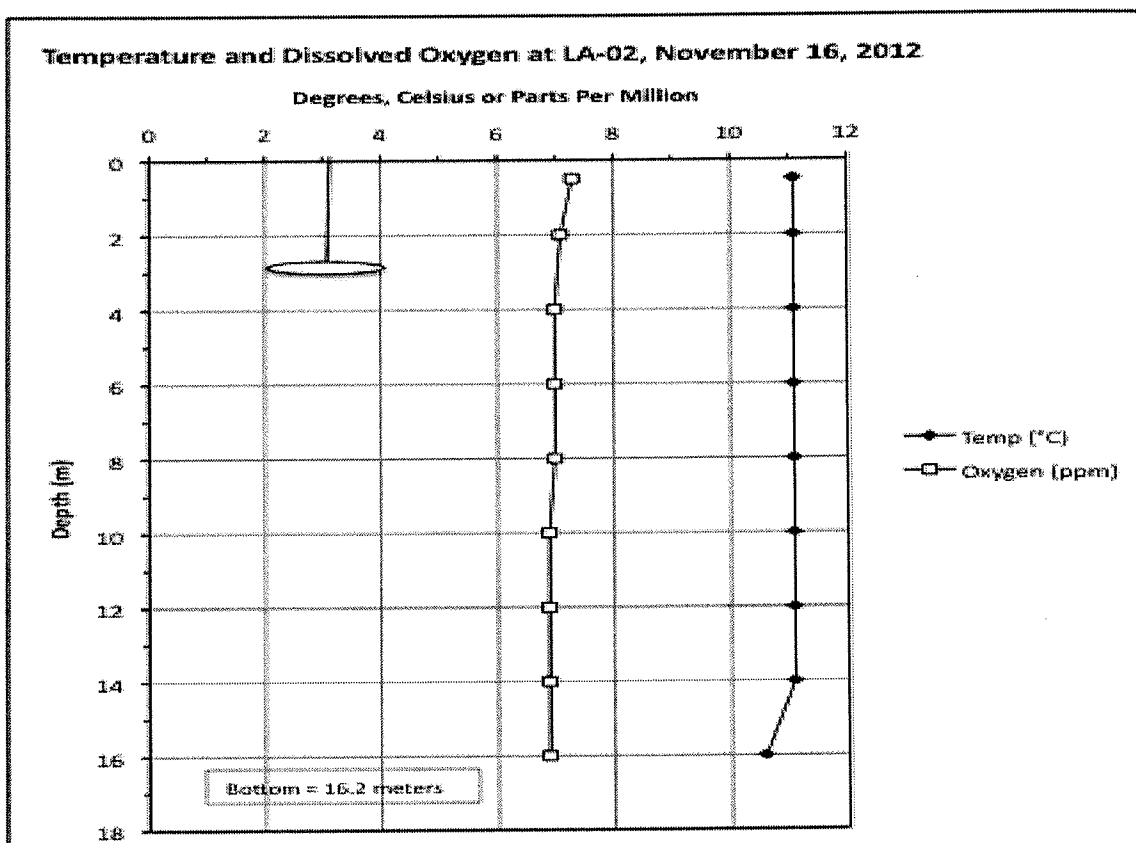
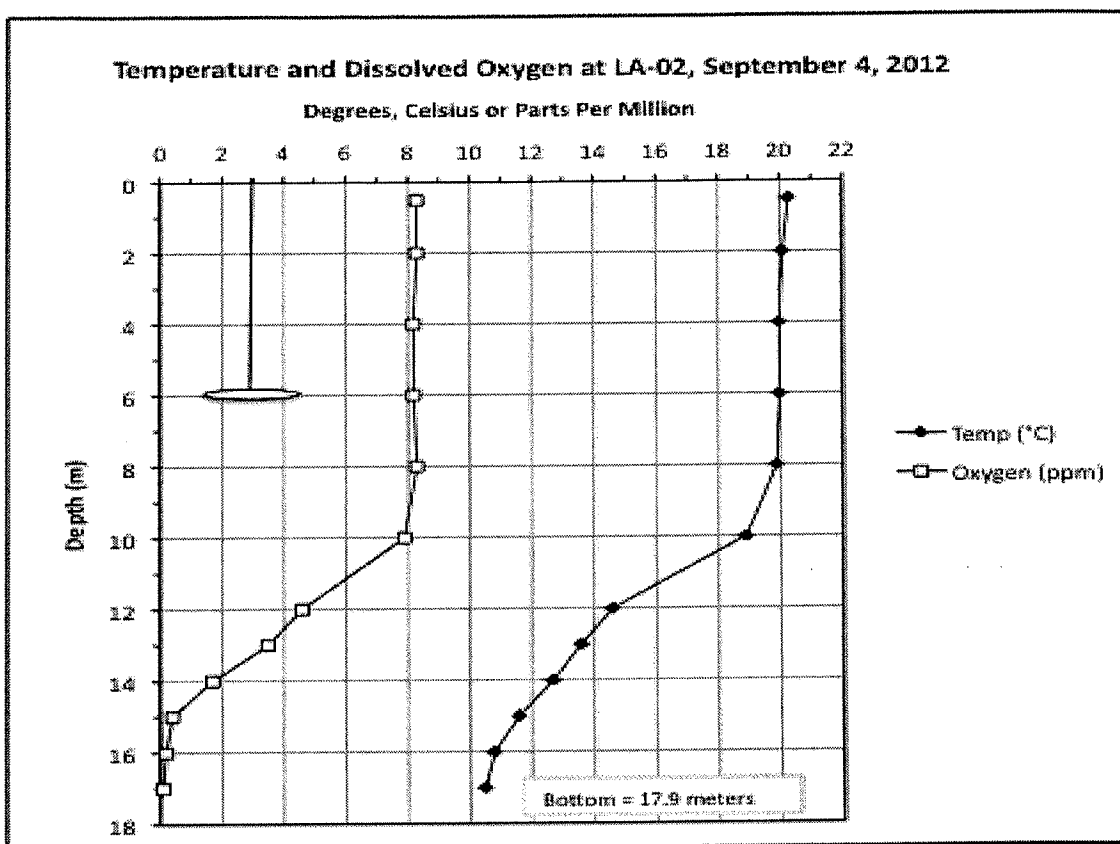


Figure 4. Temperature and Dissolved Oxygen at Lake Almanor, Station LA-03, During 2012

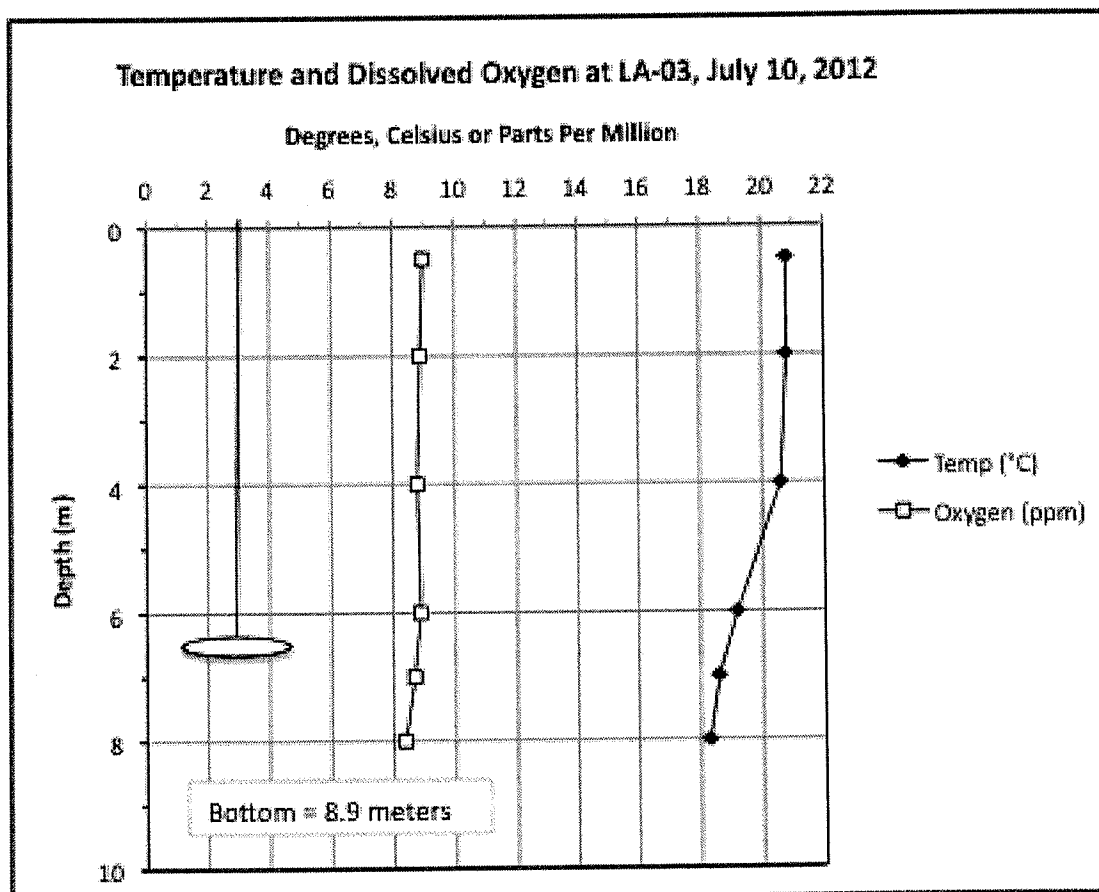
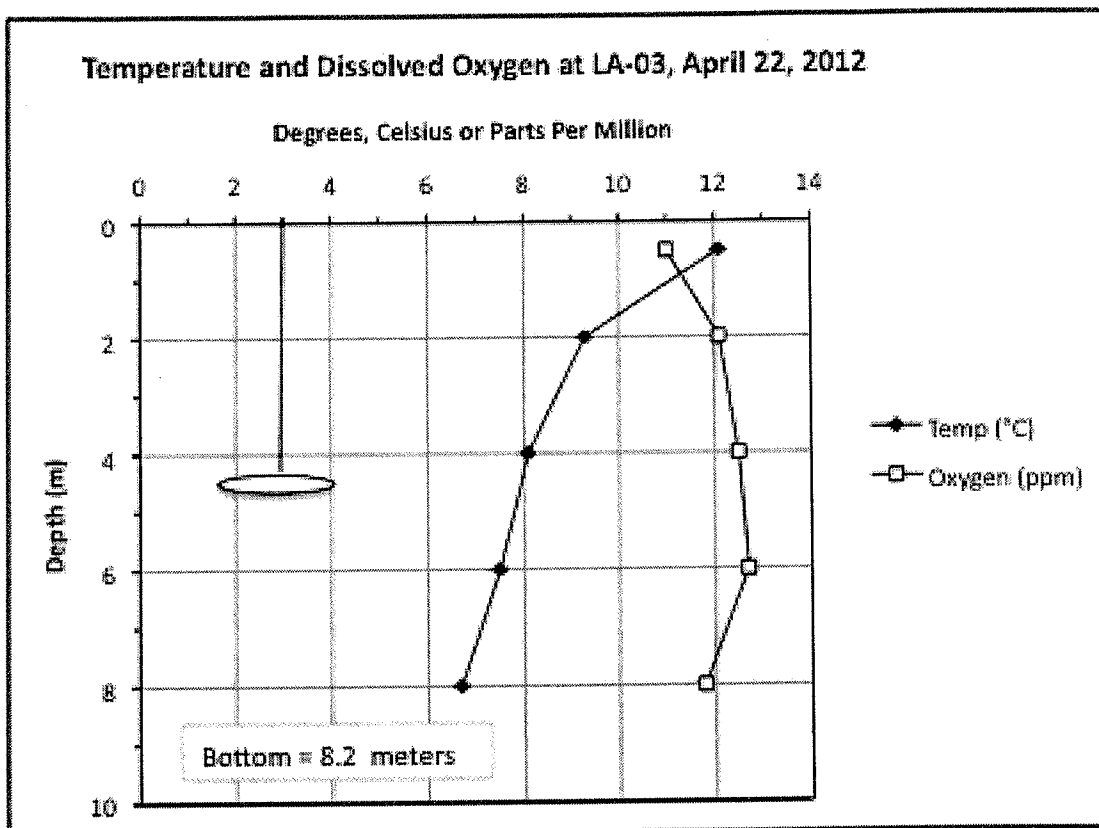
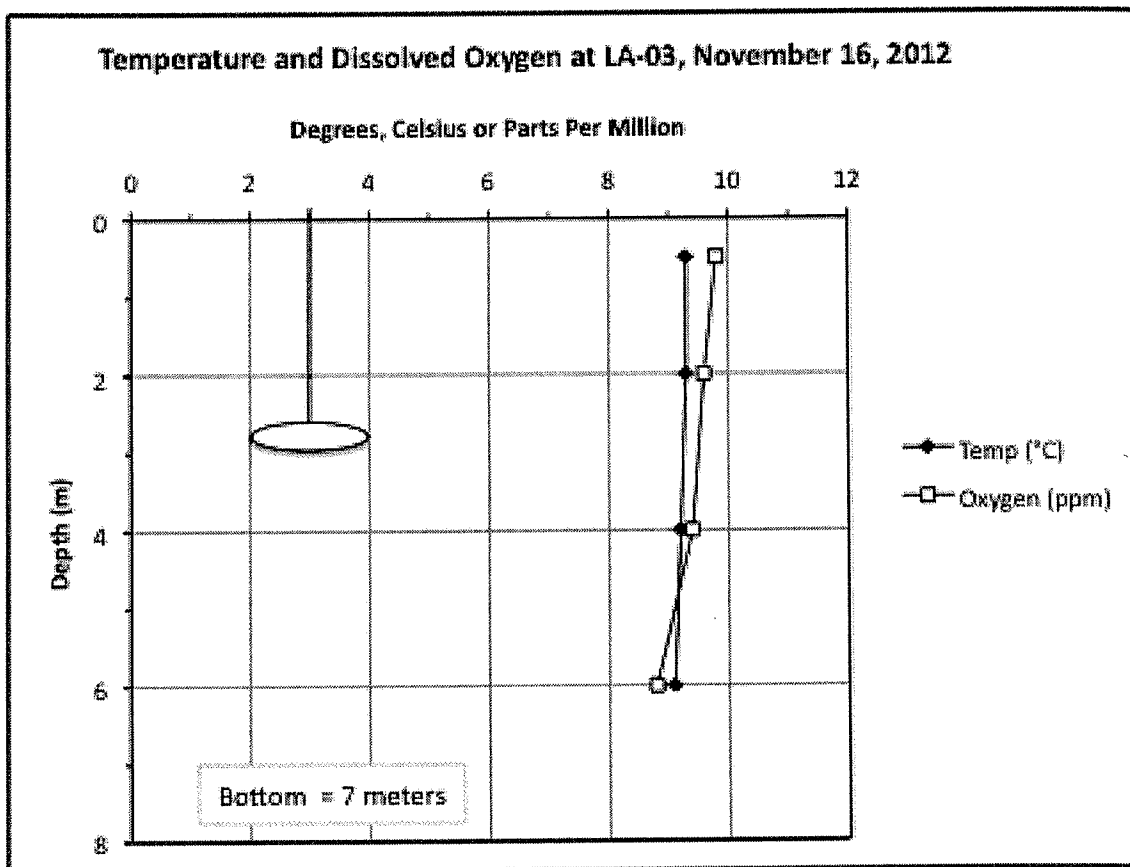


Figure 4 (continued). Temperature and Dissolved Oxygen at Lake Almanor, Station LA-03, During 2012



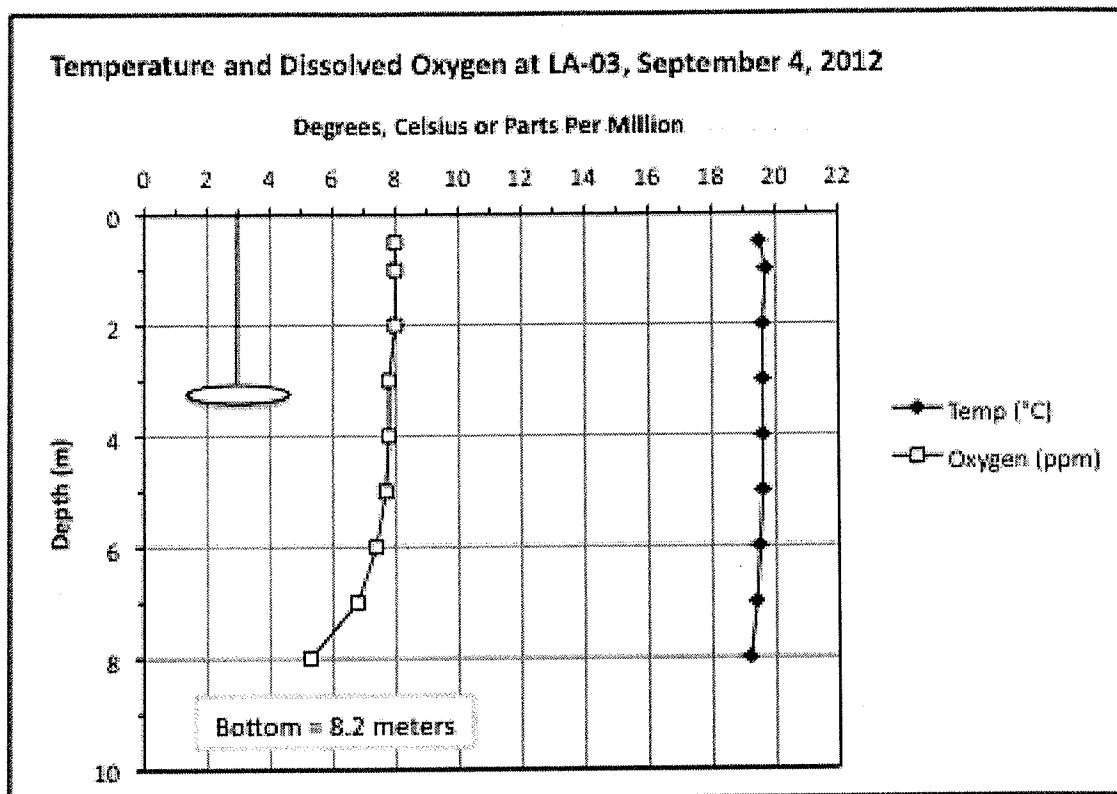


Figure 5. Temperature and Dissolved Oxygen at Lake Almanor, Station LA-07, During 2012

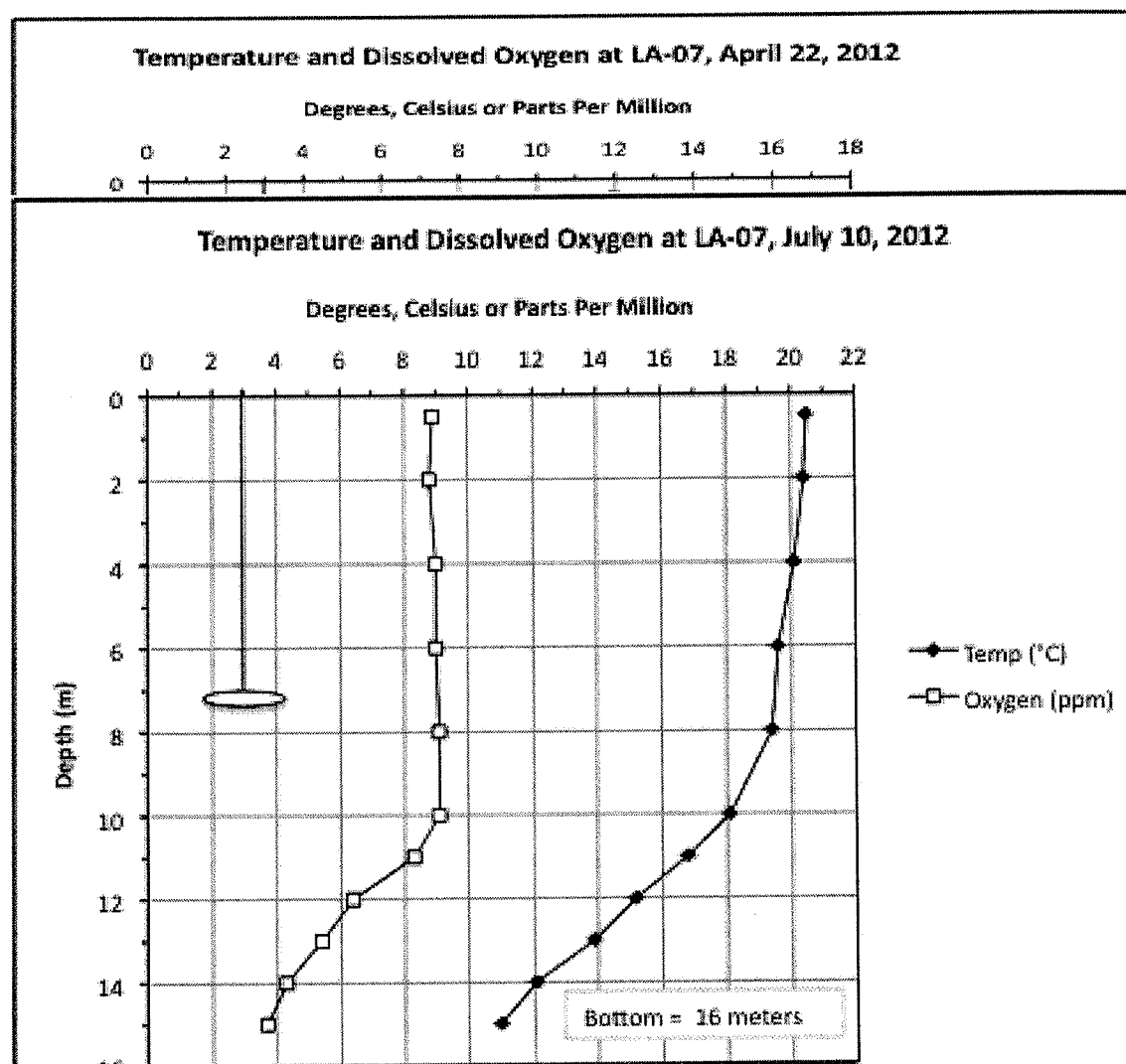


Figure 5 (continued). Temperature and Dissolved Oxygen at Lake Almanor, Station LA-07, During 2012

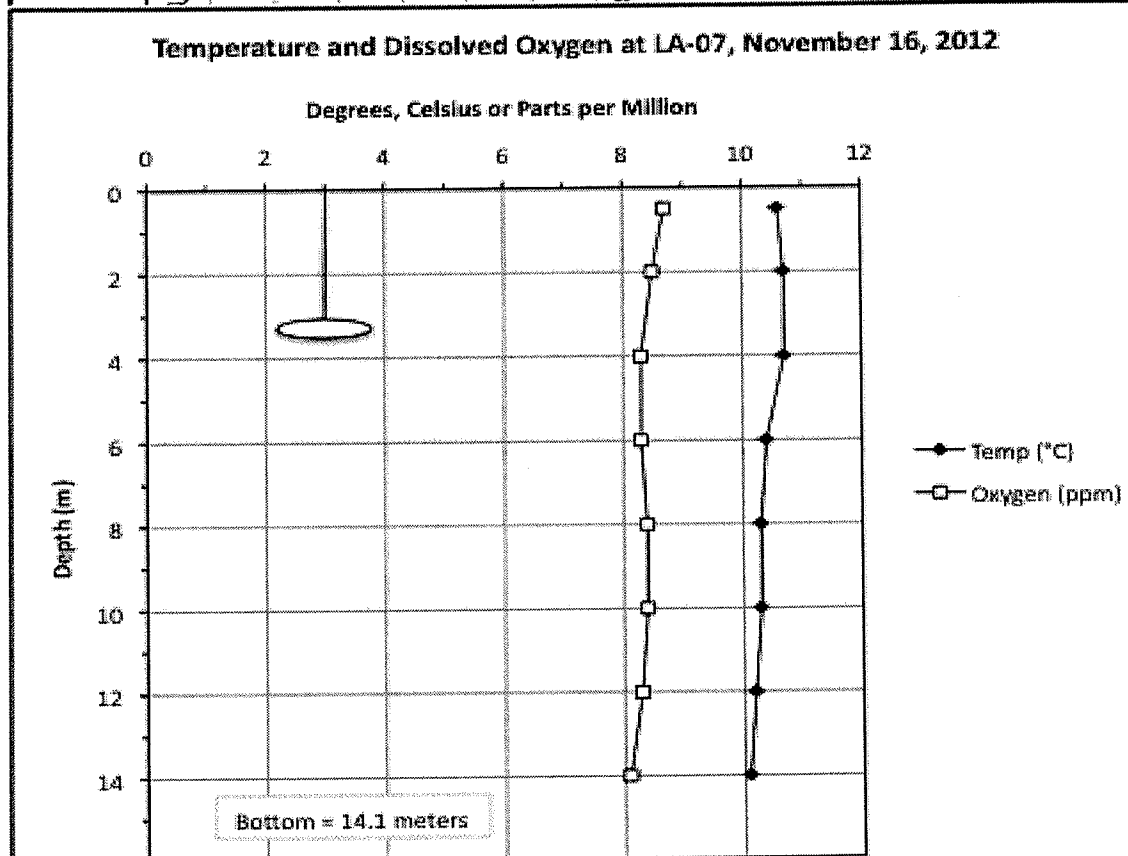
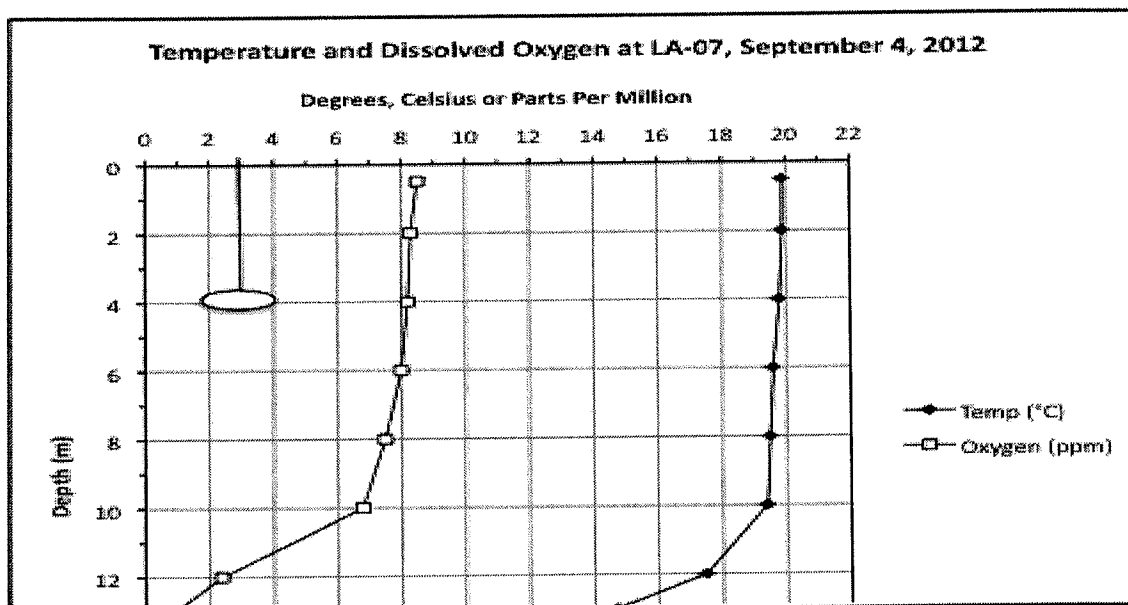
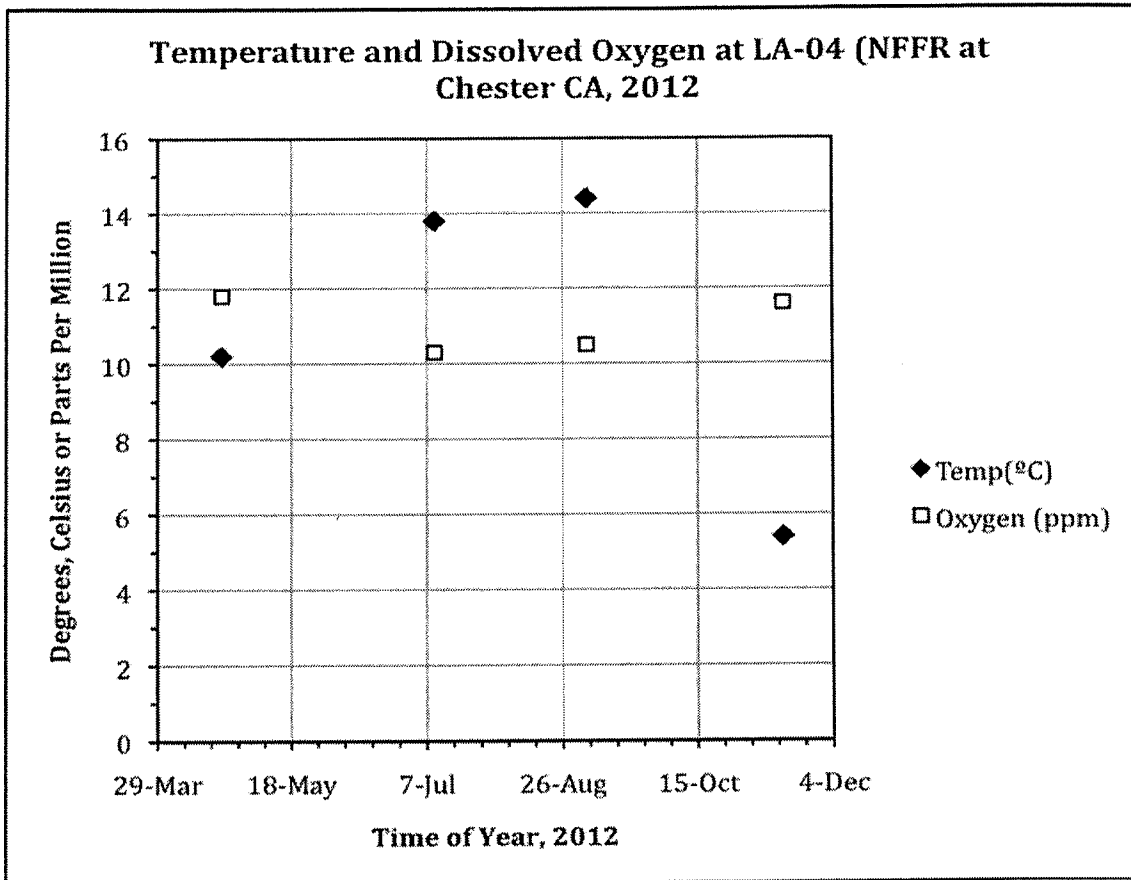


Figure 6. Temperature and Dissolved Oxygen at Lake Almanor, Station LA-04, During 2012



In the hypolimnion decomposition consumed oxygen at a faster rate than photosynthesis could produce it, so oxygen levels dropped. In the deepest part of the hypolimnion at LA-01 and LA-07, oxygen was at 4-5 ppm and at LA-02 oxygen was at 2-5 ppm.

By September 2011, oxygen was still near 8 ppm in the epilimnion of LA-01 and LA-02, and LA-07, and throughout the water column at LA-03. In the region of the thermocline at LA-01 and LA-02, oxygen levels dropped off very abruptly to less than 5 ppm. The hypolimnion at all three deep-water stations was essentially devoid of oxygen.

As the lake cooled in the autumn, the thermal stratification broke up. By November, all stations were again well-mixed and oxygen levels were between 7 and 9 ppm throughout.

An examination of the DWR data base (1989-2004) for Lake Almanor showed that the annual pattern for temperature and oxygen has been about the same since their records began. Low levels of oxygen in the hypolimnion are the "norm" for most of summer. Data for the lake prior to

1989 is patchy, so it is difficult to determine when oxygen depletion in the hypolimnion began.

As discussed in earlier reports, the low levels of oxygen stress the cold-water fish species in the lake, since the regions where both temperature and oxygen preferences are met become scarce.

Oxygen levels in the Feather River are always higher than in the lake, primarily because of the colder water temperature and the turbulence of the water (See Figure 6).

c. Electrical Conductivity

Electrical conductivity is a measure of the dissolved salts in water. The data for this report is presented in Table 1 in the Appendix. Values ranged from 54-67 micro-Siemens/cm at the lake stations and from 31-50 micro-Siemens/cm in the Feather River. There was little difference between lake stations, although LA-03 tended to be lower, due to the influence of the river. The range of data is similar to that in the DWR data base for 1989-2004. The values are slightly higher than in 2011 due to the greater precipitation received throughout the spring of 2011.

d. Secchi Depth

Secchi depth is an indication of suspended particles in the water column. Data for Secchi depth is presented by a line and disk on the left-hand side of each graph, as well as in Table 1 in the Appendix. For LA-01, LA-02 and LA-07, Secchi depth was about 5.7 meters and at LA-03 it was 4.5 meters in April. It increased to 6-7 meters at all stations in July. In September it was still 5-6 meters at LA-01 and LA-02, but only 4 meters at LA-07 and 3.3 meters at LA-03. It then decreased in November to 3-3.5 meters at all stations. Variation is probably related to sediment carried by inflowing streams (lower values in April), as well as phytoplankton (lower values in November). Values were in agreement with those in the DWR data base and with the 2009 - 2011 studies.

2. Chemical Parameters: Nutrients

These tests were performed to get an estimate of the amount of nitrogen and phosphorus available to phytoplankton at the time of lake turnover in the spring and at the end of thermal stratification in September when nutrients in the hypolimnion would be at their highest concentration. Total nitrogen, nitrite plus nitrate, ortho-phosphate and total phosphorus were analyzed in April and September 2012 at LA-02 and LA-03. Data are presented in Table 2 below.

Table 2. Nutrient Concentrations at LA-02 and LA-03 in 2012

Date	Station	Total Kjeldahl Nitrogen (mg/L)	Nitrite plus Nitrate (mg/L)	Total Nitrogen (mg/L)	Ortho-phosphate (mg/L)	Total Phosphorus (mg/L)
22 April	LA-02 surface	0.1	0.02	0.1	ND	ND
22 April	LA-02 bottom	0.1	0.03	0.2	ND	ND
22 April	LA-03 surface	0.3	0.03	0.3	ND	ND
22 April	LA-03 bottom	0.1	0.03	0.2	ND	ND
4 September	LA-02 surface	0.2	ND	0.2	ND	ND
4 September	LA-02 bottom	0.3	ND	0.3	0.02	0.06
4 September	LA-03 surface	0.3	ND	0.3	ND	ND
4 September	LA-03 bottom	0.2	ND	0.2	ND	0.02

(Note: ND= Not Detected at the detection limit for the test)

Nitrite plus nitrate and total nitrogen were detected in all samples in April, but values were low, close to the minimum detection limit. Phosphorus was not detected. The concentrations may have been low because there were already large populations of phytoplankton present in the lake in April. The September data do show higher amounts, especially for total phosphorus near the bottom of LA-02.

3. Inorganic Silver

This test was performed because of public concern about the effects of cloud seeding and the potential for accumulation of silver in the Lake Almanor watershed. Table 3 shows the location of sampling stations and the results of the analyses. The North Fork Feather River, Bailey Creek and Hamilton Branch were all sampled near where they enter Lake Almanor. Samples were collected on April 22, 2012, when inflows were at their peak.

All samples were at or below the minimum detection level for this test and indistinguishable from the field blank, which was de-ionized water. The unit of measure is one millionth of a gram per liter of water.

Table 3. Inorganic Silver Ion Analyses, April 2012

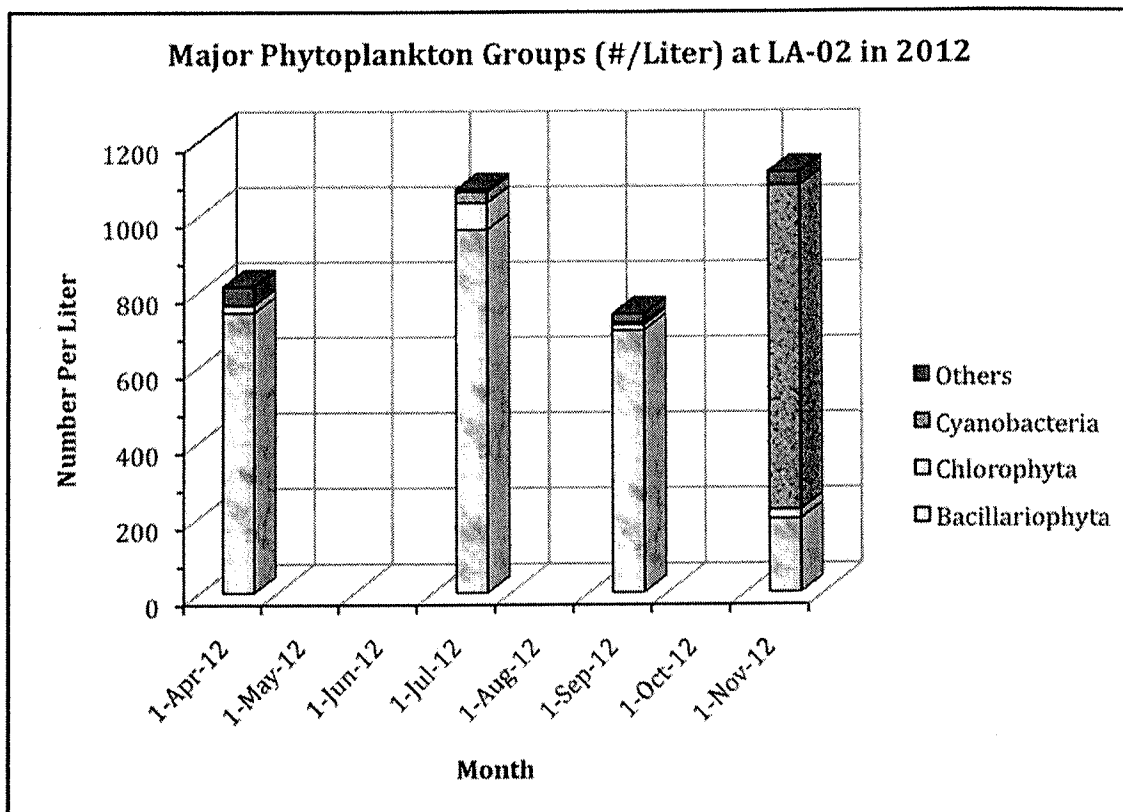
Sample	Result	Minimum Detection Limit	Unit
Bailey Creek	0.005	0.005	µg/L
NF Feather River	0.005	0.005	µg/L
Hamilton Branch	0.005	0.005	µg/L
LA-01 surface	0.005	0.005	µg/L
LA-01 bottom	0.005	0.005	µg/L
LA-02 surface	0.005	0.005	µg/L
LA-02 bottom	0.005	0.005	µg/L
LA-03 surface	0.005	0.005	µg/L
LA-03 bottom	0.005	0.005	µg/L
Field blank	0.005	0.005	µg/L

4. Phytoplankton and Zooplankton

Phytoplankton samples were collected at LA-02 and LA-03 on all four sampling dates. Data for the major groups of phytoplankton are presented in graphic form in Figures 7 and 8. More detailed data are in the Appendix. The data are presented in two different graphs for each station. The first graph shows the number of algal cells or colonies per liter of lake water. The second graph shows the volume of algal cells per milliliter of lake water (cubic microns per milliliter). This way of showing the data is important where the number of colonies is low but the size of each colony is large. It is a more accurate way of expressing the total amount of algae present.

In April diatoms (Bacillariophyta) were the dominant form at both LA-02 and LA-03, particularly *Fragilaria*, *Asterionella* and *Stephanodiscus*. By July some bluegreen algae appeared, primarily *Anabaena*. Colonial green algae (Chlorophyta) were also abundant, primarily *Pleodorina* and *Volvox*. In September and November these genera were joined by more bluegreens, *Lyngbya* and *Microcystis*. A dinoflagellate, *Sphaerodinium*, was very abundant at both stations. It constituted most of the "Others" category on the graphs.

Figure 7. Major Phytoplankton Groups at Lake Almanor, By Number/Liter and By Volume (cubic microns/milliliter), Station LA-02 in 2012



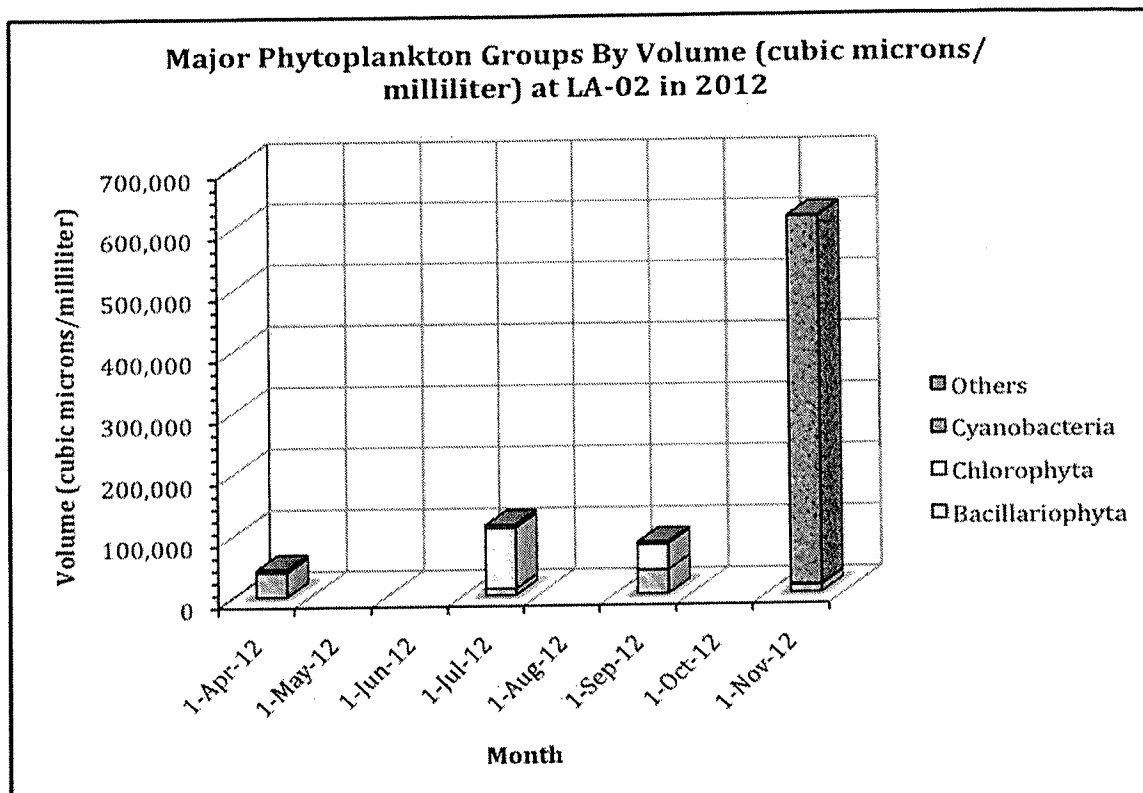
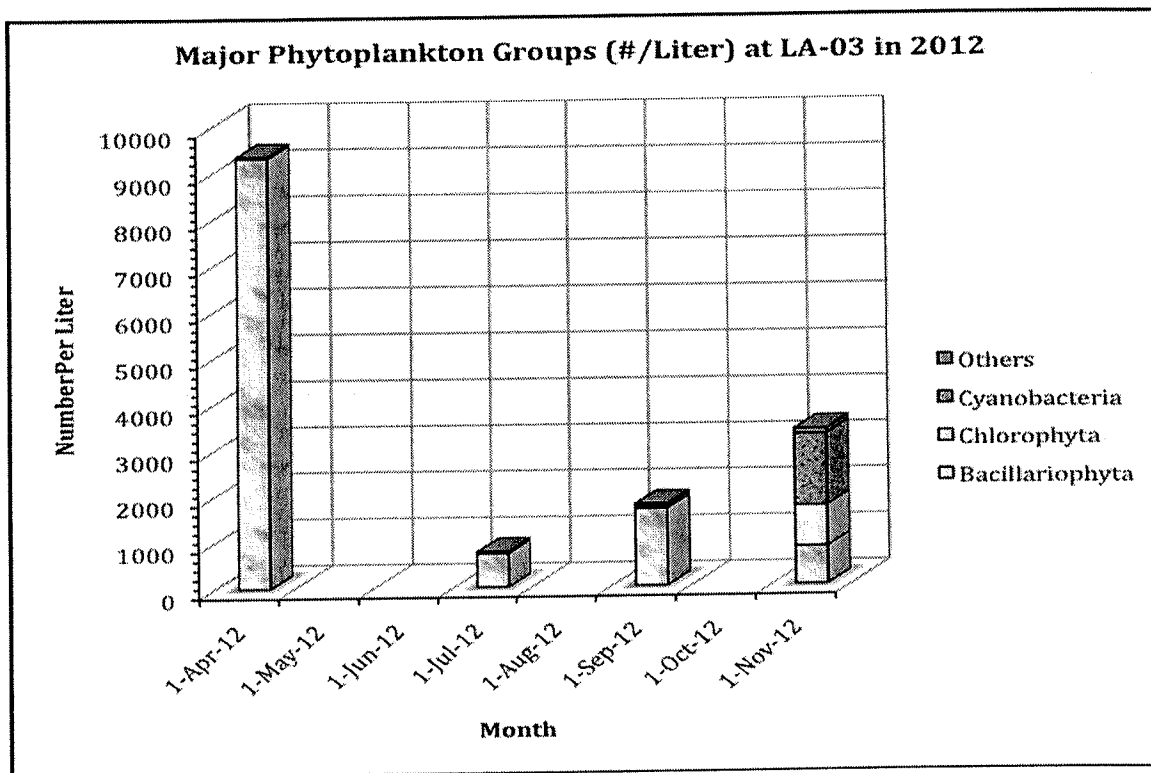
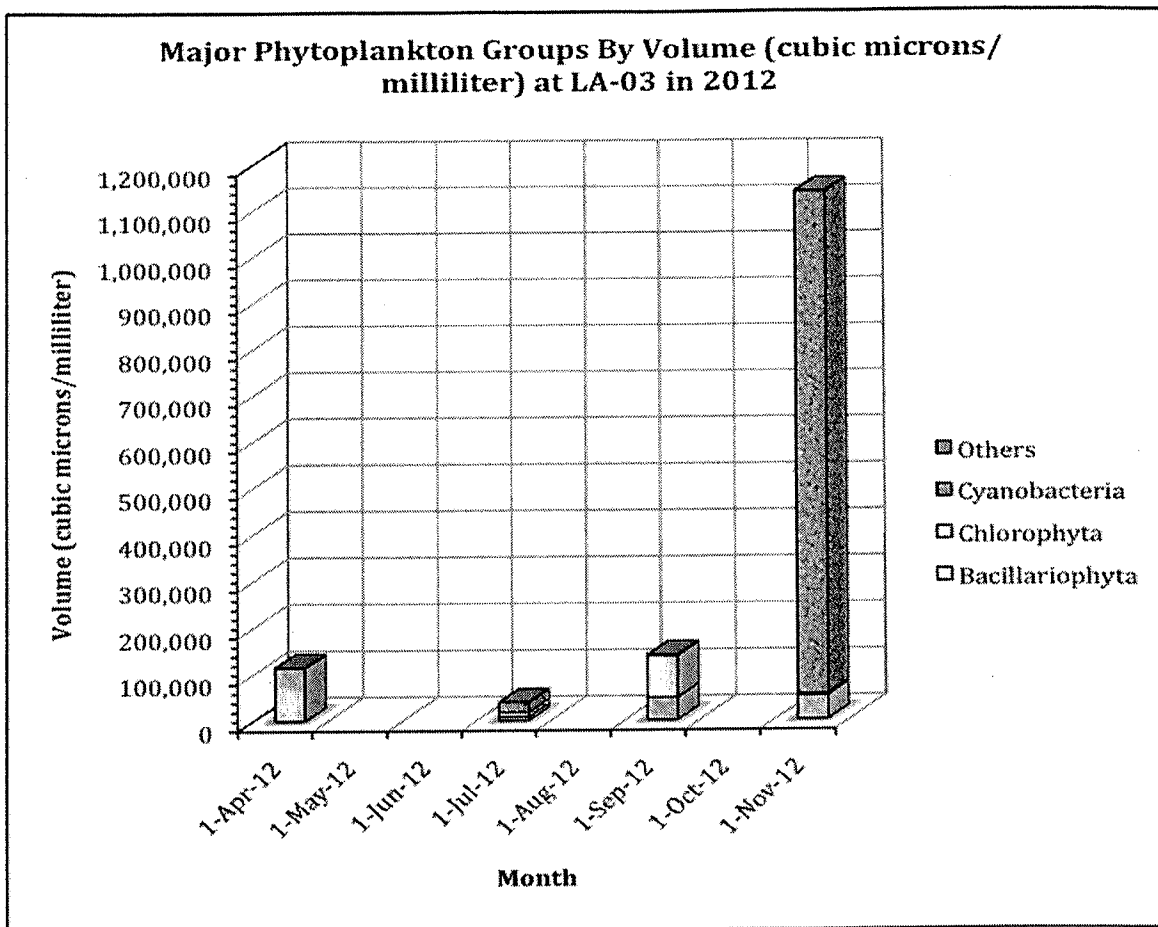


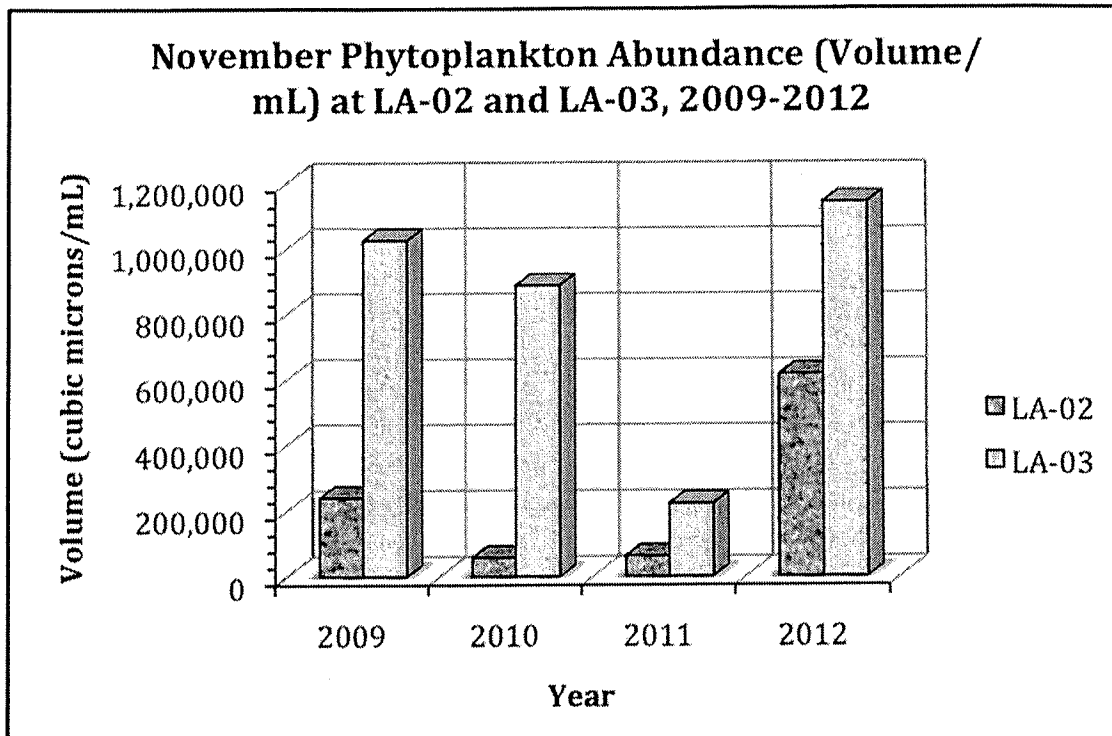
Figure 8. Major Phytoplankton Groups at Lake Almanor, By Number/Liter and By Volume (cubic microns/milliliter), Station LA-03 in 2011





Although the species present were similar to those in previous years, the total amount of phytoplankton was considerably more than in 2011. Figure 9 shows the maximum amount of phytoplankton by volume at LA-02 and LA-03. The maximum was generally in November. At LA-02 the amount in 2012 was 10 times more than in 2010 or 2011. At LA-03 the greatest volume was five times the highest level in 2011. The highest level was similar to 2009 and 2010. Bluegreen algae continued to be numerous in the late summer and fall, especially the genus *Microcystis*. The higher amounts of algae overall were probably due to the lower precipitation and warmer air temperatures during 2012. These values are more like 2009 and 2010, but somewhat higher, especially at LA-02.

Figure 9. Maximum Phytoplankton at LA-02 and LA-03



There are no recent data from DWR concerning the phytoplankton, but some tables from the 1970's show that some of the same species were present then. The assemblage of genera is characteristic of meso-trophic lakes.

Zooplankton were collected along with the phytoplankton and results are presented in Figures 9 and 10. More detailed data are in the Appendix. The most abundant group at both stations was the Rotifera, with few Copepoda and Cladocera present. Most likely, their small size limits predation by small fish, whereas Copepoda and Cladocera are readily eaten. The most common genera were *Keratella* and *Polyarthra* at both stations. Their abundance was generally higher than in 2011, but populations were low in November. Perhaps this was because the phytoplankton was dominated by *Microcystis*, which is not a food source.

Figure 10. Major Zooplankton Groups (#/Liter) at Lake Almanor, Station LA- 02, 2012

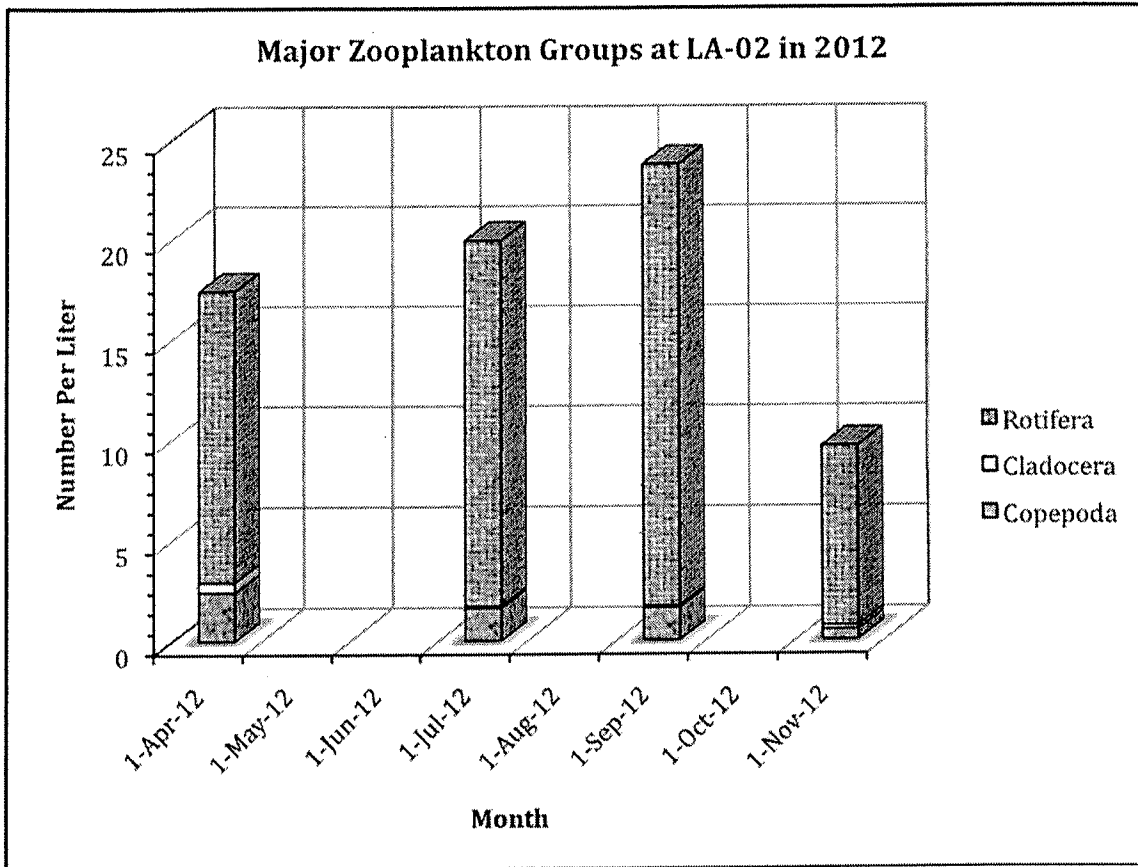
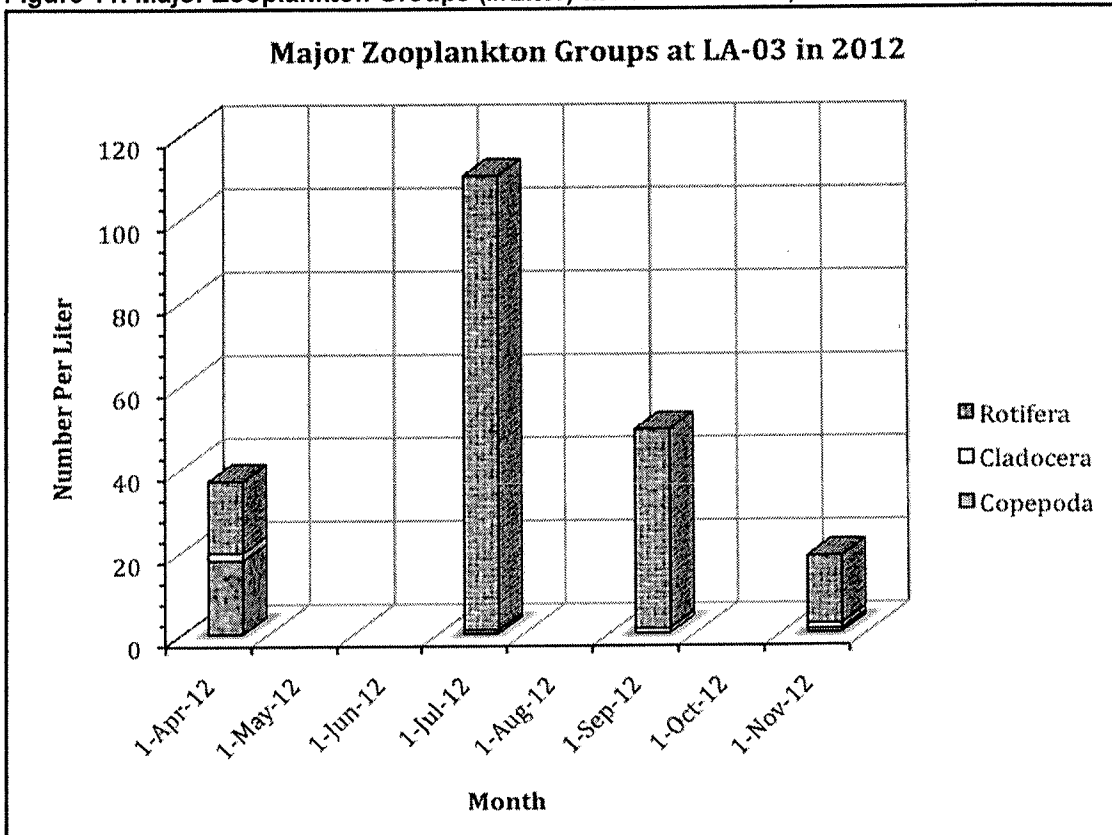


Figure 11. Major Zooplankton Groups (#/Liter) at Lake Almanor, Station LA-03, in 2012



Conclusion

Lake Almanor is a fairly rich reservoir capable of supporting a diverse assemblage of plants and animals. Large populations of phytoplankton can develop during lake overturn in the spring and fall. Nutrients that collect in the hypolimnion during the period of thermal stratification in the summer are distributed throughout the water column during periods of overturn or mixing. When there is an abundance of precipitation and cool weather in the spring, this can slow population growth and favor green algae or diatoms over bluegreen algae. If summer and fall are warm, this favors blue-green algae. This year the nuisance species of algae were much higher than in 2011 due to the warm, dry weather. We can expect that dry years will be accompanied by larger populations.

A more extensive study of the nutrient budget of the lake might reveal major sources of nutrients. Loss of oxygen in the hypolimnion does result in release of nutrients from lake sediments, but other sources could be septic tanks, golf courses or lawn fertilizer.

General Discussion of Lake Conditions and the Importance of Monitoring

Lakes and reservoirs are often pristine right after they are created. However, when rivers, groundwater and human activities bring nutrients (phosphorus, nitrogen and other chemicals needed for plant and animal growth), sediments and other substances into them, they begin to change. The rate at which these substances enter can affect how quickly the system changes. Over time the lake or reservoir begins to accumulate sediment and nutrient concentration increases. Eventually, the nutrients are sufficient to support a large population of phytoplankton or other plants. If the growing conditions are suitable, certain nuisance species of phytoplankton (blue-greens) or rooted aquatic plants may become numerous to the point that they interfere with the use of the water for recreation or drinking. As more plant material is produced, only a portion of it is consumed by fish and other animals. This "extra" organic material settles out of the water and accumulates near the bottom. Bacteria will decompose the material and use up the dissolved oxygen in the deeper portion of the lake or reservoir. The loss of dissolved oxygen can become so severe that some fish species, such as trout, can't survive. Tolerant species, such as catfish or carp, may become more abundant. The system continues to change physically and biologically until it becomes dominated by algae and aquatic plants, with a limited number of fish species that can tolerate these conditions.

Lake Almanor is a reservoir that is already undergoing many changes. Because of the lake's high elevation, the cooler water temperature and the short growing season limit some plant growth. However, the western basin is shallow and the water is warm in the summer. Phytoplankton and larger aquatic plants can become very numerous at this time of year. There are enough nutrients coming in from the river, streams or from human activities (septic tanks, golf courses, lawns) to support abundant plant growth. As more homes are built in the watershed, the nutrient input will increase.

In the eastern basin, the water is deep enough to become thermally stratified in the summer. The warm, well-oxygenated water at the surface does not mix with the colder water deep in the lake. Over the summer, the deep water's oxygen supply gets depleted by bacterial decomposition and oxygen levels drop to zero. This is a stressful time for those fish species that need both cold water and sufficient oxygen, such as trout (Raleigh *et al*, 1984). The warm, nutrient-rich water near the surface may support large populations of phytoplankton, especially blue-green species. As these algae become more numerous, they will detract from the lake's appearance and may limit recreational use. Even though climatic variations from year to year may temporarily affect population size, nuisance species of algae will most likely increase in abundance as more development occurs in the watershed.

Data collected by California DWR and others show that oxygen depletion in some parts of the lake has been occurring at least since the 1970's. Since only a few locations have long-term data, we don't know if a change in the percentage of affected lake area has occurred. The data on algal composition and abundance has been more sporadic. There have been some bluegreen algae at least since the 1970's, but we don't know if the number of species and total amount of algae have increased. A long-term data base of reservoir conditions is vital to any land or water use management decisions. Historical data and the current monitoring program data suggest that the water quality is deteriorating, since the oxygen depletion in the summer seems to be widespread and the amount of bluegreen algae may be increasing. The lake is undergoing changes that will affect its esthetic appearance and our ability to use it for recreation. We need to continue a monitoring program that will provide the data to inform our land and water use decisions.

Suggestions for Future Monitoring

For the last four years we have collected physical and biological data and some nutrient data. While there have been variations due to weather, especially precipitation, the pattern of the physical data has been similar from year to year: mixing from fall to spring and thermal stratification at the deep stations (LA-01, LA-02 and LA-07) during the summer. The biological data have been less predictable. In November 2009, algal populations were over one million cubic microns/milliliter of lake water at LA-03 (mostly diatoms). In November 2010, the population was nearly 900,000 (mostly bluegreen algae). In November 2011, the population was about 240,000 (mostly diatoms). In November 2012, it was over one million again, but mostly bluegreen algae. The biological component seems to respond very quickly to annual differences in temperature, precipitation and runoff.

Future monitoring of Lake Almanor must continue to include the collection of physical data as long as the construction of a thermal curtain remains a possible lake modification. It is important to document how limited the pool of cool water is in the lake during the summer months and to show that oxygen levels are low during this time. The inclusion of LA-07 this year allowed us to see that there is a limited pool of deep cool water in the western lobe that also becomes depleted of oxygen in the late summer.

It is also important to monitor the phytoplankton and zooplankton so that we know the degree to which bluegreen algae are increasing and whether there are permanent changes to the foodchain base in the lake. The diversity of the phytoplankton and zooplankton indicate the biological health of the lake and its ability to support other life forms. At least two stations (LA-02 and LA-03) should be included because conditions in the two lake lobes are so different.

If more funds become available, nutrients should be monitored at inflowing streams and springs. This would allow us to determine if there are identifiable point sources of nutrients. Additional sampling along the reservoir perimeter would be needed to determine if there are nonpoint sources. Possibly, chloride monitoring should be included as an indicator of septic tank inputs. The timing of such monitoring would be dependent on the annual precipitation pattern. Because of the expense involved for sample collection and analysis, this may have to be postponed until the monitoring budget is larger.

The monitoring program of the last four years should be viewed as the minimum for understanding lake conditions. It should be continued as long as funds are available.

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2. Lake Almanor Watershed Water Quality Report. April 2006. CH2MHILL, Redding, CA
3. Raleigh, Robert F., Terry Hickman, R. Charles Solomon and Patrick C. Nelson. 1984. Habitat Suitability Information: Rainbow Trout. U.S Fish and Wildlife Service, U.S. Department of the Interior.
<http://www.nwrc.usgs.gov/wdb/pub/hsi/hsi-060.pdf>
4. Lake Almanor Water Quality Report, 2009, 2010 and 2011. K.R. Gina Johnston and John McMurtry.

3B

**Proposal to Provide Lake Almanor
2013 Water Quality Testing
For
Plumas County Flood Control
and Water Conservation District**

Submitted by

K.R. Gina Johnston and John McMurtry
March 13, 2013

1. Information Regarding Contractor, Staff and Subcontractors

a. The project managers will be:

Dr. Gina Johnston and Mr. John McMurtry
2055 Amanda Way #47
Chico, CA 95928
gjohnston@csuchico.edu
Home: 530-898-1954 Cell: 530-514-9949

b. History of the contractor

Dr. Gina Johnston was a faculty member in the Department of Geological and Environmental Sciences from 1971 until her retirement in May, 2009. Her Ph.D. is in Limnology and Environmental Engineering from the University of Florida. During her tenure at Chico State, she was a consultant on several water quality projects. From 1974-2008 she contracted with Paradise Irrigation District to provide water quality monitoring of their two water supply reservoirs on a biennial basis. These studies were very similar to that required by this proposal: field measurements of temperature, dissolved oxygen, electrical conductivity, nutrients, and plankton. She has also taught courses and participated in several workshops dealing with aspects of water quality monitoring.

Mr. John McMurtry is currently a faculty member in the Department of Geological and Environmental Sciences at CSU, Chico. He has been a co-investigator on water quality projects since 1990. He holds an MS degree in Hydrology/Hydrogeology and has had coursework and training in water quality sampling and analysis.

c. Copies of resumés of Gina Johnston and John McMurtry are available on request.

d. Subcontractors

There will be no subcontractors.

2. Approach to the Project

a. Laboratory credentials: Basic Laboratory in Redding, CA, will perform the nutrient (TP, ortho-phosphate, TN, nitrate) analyses. They are certified by the California Department of Public Health to conduct all of the above analyses.

b. Proposed Analytical Methods for Chemical Analysis

Chemical Parameter	EPA Method Number or Equivalent
Total phosphorus	SM 4500 P-BE
Ortho-phosphate	SM 4500 P-E
Total nitrogen (includes nitrate + nitrite and TKN)	EPA 353.2, EPA 351.2

c. Procedures for Chemical Sample Collection, Preservation and Handling

Water samples for chemical analysis will be collected with a Van Dorn style 2.2 liter sampler, and will be collected at two depths (0.5 meters below lake surface and 1.0 meter above lake bottom). They will be poured into polypropylene bottles provided by Basic Lab. Samples for total nitrogen and total phosphorus will be preserved with sulfuric acid.

A field log will be maintained to record time of sample collection and each sample will be marked with an ID number. Field measurements will be taken at the same time and a description of water conditions will be noted.

Nutrient samples will be collected between April 13 and April 21, 2013 at stations LA-02 and LA-03, weather permitting. They will also be collected at the major inflows to the reservoir: Bailey Creek, Hamilton Branch, Feather River and the CPUD discharge canal. Nutrient samples will be collected again at LA-02 and LA-03, and at Hamilton Branch in September, 2013. If possible, a sample from the CPUD canal will be collected, as well.

All nutrient samples will be stored in a styrofoam ice chest and packed in ice to maintain a temperature of 4° C and dark conditions. They will be transported to Basic Lab in Chico, CA within 24 hours of collection.

d. Procedures for Field Measurements: Temperature, Dissolved Oxygen, Electrical Conductivity, and Secchi Depth

Temperature, dissolved oxygen and electrical conductivity will be measured with a Hydrolab Surveyor 4 water quality meter equipped with these probes. All probes will be calibrated in the lab prior to each field measurement day. The probes will be lowered into the water column and readings will be taken at 0.5 meter below the surface and at every two meters to within one meter of the lake bottom. Readings will be checked as the probes are raised to insure accuracy. All data will be recorded in a field log and then entered into an Excel file.

Secchi disk transparency will be measured using a standard Secchi disk that will be lowered on the shady side of the boat. The disappearance and reappearance depth will be recorded and averaged.

Field measurements will be conducted at four stations (LA-01, LA-02, LA-03 and LA-04) on four dates during specific sampling windows in April, July, September and November, 2013.

e. Procedures for Phytoplankton and Zooplankton Sampling and Analysis

Phytoplankton will be collected with a Wisconsin type conical net (80 micron mesh) that will be pulled from the bottom to the surface and the plankton will then be washed into the collection bucket and then into a 125 mL container. It will be preserved with Lugol's solution and labeled.

Phytoplankton will be counted and will be identified to order (Chlorophyta, Chrysophyta, etc.) and to genus when this will allow for comparison with previous data and where the algal identity has water quality significance. (Certain genera are known to be indicators of eutrophy or may be toxin producers and it will be important to know if their abundance is increasing.)

Zooplankton will be collected with a coarser mesh net towed from the bottom to the lake surface. The sample will be concentrated into a vial and preserved with 40% formalin solution.

Zooplankton will be enumerated and identified to order (Cladocera, Copepoda, etc.) and to suborder or genus when this will allow for comparison with previous data or where the identity has water quality significance. (Again, certain genera are indicators of lake health and it will be important to know their abundance.)

Plankton will be collected at two stations (LA-02, LA-03) on four dates during specific sampling windows in April, July, September and November, 2013.

3. Project Budget: Total Project Costs = \$12,850.

Project: Lake Almanor 2013 Water Quality Monitoring		
PI: John McMurtry and Gina Johnston		
Project Dates: 4/01/2013 - 12/31/2013		
Funder: Plumas County Flood Control & Water Conservation District		
A. Field Measurement of Physical Parameters		
1. Gina Johnston: 32 hours @ \$100/hr		\$3,200
2. John McMurtry: 32 hours @ \$100/hr		<u>\$3,200</u>
	Total	\$6,400
B. Phytoplankton and Zooplankton		
1. Collection: John McMurtry: 4 hours @ \$100/hr		\$400
2. Analysis: Gina Johnston: 16 hours @ \$100/hr		<u>\$1,600</u>
	Total	\$2,000
C. Travel		
910 miles @ \$0.60/mile	Total	\$546
D. Supplies (Calibration standards, ropes, sample bottles, boat fuel, etc)		
	Total	\$504
E. Nutrient Sample Collection and Analysis: Nitrate, Phosphate, Total Nitrogen and Total Phosphorus at LA-02 and LA-03 in April and September and at 4 reservoir inflows in April, 2013; 2 reservoirs inflows in September, 2013		
	Total	\$2,500
F. Final report to include analysis of data and comparison with previous data. Preparation of graphs and discussion of any trends suggested by analysis		
	Total	\$900
	Total	<u>\$12,850</u>

Sampling Plan for Lake Almanor, 2013

Parameter	Specific Parameters	Locations	Sampling Window
Physical	Temperature Dissolved oxygen Electrical Conductivity Secchi depth	LA-01, LA-02, LA-03 every two meters, LA-04 at Chester, CA(no Secchi)	April 13-21 July 6-14 Sept 2-15 Nov 10-17
Plankton	Zooplankton Phytoplankton	LA-02 LA-03 (vertical tow)	April 10-16 July 6-14 Sept 2-15 Nov 10-17
Nutrients	Total phosphorus Ortho-phosphate Nitrate Total nitrogen	LA-02, LA-03 (0.5 meter below surface and 1 meter off bottom), Bailey Creek, Hamilton Branch, NFFR, CPUD canal Hamilton Branch, CPUD canal	April 13-21, Sept 2-15 April 13-21 Sept 2-15

4A

**NOTICE OF PUBLIC HEARING
APPLICATION OF BELDEN TOWN RESORT
MUSIC FESTIVALS**

“EMISSIONS FESTIVAL”

The Plumas County Board of Supervisors will be holding a public hearing on the following matter on Tuesday, **April 02, 2013** at 11:15 a.m. in the Board of Supervisor Room 308, Courthouse, Quincy, California.

Pursuant to Ordinance 02-967 regarding “Outdoor Festivals”, application has been received from Belden Town Resort for outdoor music festival:

EMISSIONS FESTIVAL – MAY 17 – 20 , 2013

The Board will take public input and comments about this event, and conditions appropriate for the permit.

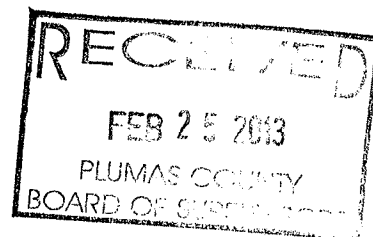
For further information on the above hearing please contact: the Clerk of the Board at (530) 283-6170.

Written comments should be mailed to the Plumas County Board of Supervisors, 520 Main Street, Room 309, Quincy, California 95971.

Publication: FRB March 13, 2013

OUTDOOR FESTIVAL RESOLUTION 02-967

APPLICATION CHECKLIST



A. Identity of group, "Emissions Festival" Brian Soccomano(408)295-9891

B. Location of event, Belden Town Resort And Lodge @14785 Belden Town Road
Belden, Ca. 95915 PH # (530)283-9662

C. Dates, May 17th - May 19th 2013, out on May 20th 2013

D. Estimate of numbers (attendance) 600 + Artists and staff

E. Programs and plans to provide;

Police and Fire Security Protection; Belden's security team combined with Promoters security team, that work together, everyone is well marked and all have radio's for a quick response for people. There will be 24 hr. security. Belden has 2 water sources and a new state of the art fire system.

Water and Food Supplies; Belden has two water sources, plus we sell bottled water in the store. We have a fresh water fountain available to all. There are flyers passed out to everyone reminding them to stay hydrated and healthy. The restaurant will be open 7am until 9pm, otherwise there is always the store that we keep fully stocked this time of year.

Sanitation Facilities and Services; We will be using Plumas Sanitation out of Portola. They will bring 20 porta-potties and 2 wash stations. We have bathrooms in the lodge, two outdoor bathrooms, plus ten cabins with bathrooms.

Medical; As requested by Plumas County the medical tent will be set up at Facilities and Services; the old garage (less than 50 ft. from the bridge) with 24 hr. staff.

Vehicle Parking Space; There are 80 parking passes sold. Our devoted team will coordinate the parking on property in accordance with the rules. The rest of the vehicles will be parked at Greys Flat and shuttled over. We are pulling permits through Caltrans to do so. You can verify through Fred Chaffin 530-225-3121, or Carla 530-225-3097. We will also place a dumpster and 2 porta-potties at the parking area.

Access/On Site Traffic Control; We will have already made plans to pick up the "special event" signs so people know to slow down while people are turning onto the bridge from hwy 70. No one will be stopped to check in until they are in the upper parking lot at Belden, for traffic control.

Over night Camping/Lighting; Belden has our own street lights. Along with the fact the parties are pretty dressed up with all kinds of lighting.

Provisions for Spectators Over & Above Estimates; The promoters have and are pulling permits through Mt. Hugh Forest Service for the abandoned park just west of Belden. Verify through Judy Schaber.

Clean up/Rubbish Removal; The Belden Staff along with the music festival clean up crew will work together and we will be using a dumpster provided by Plumas Sanitation.

RECEIVED

FEB 19 2013

PLUMAS COUNTY TREASURER
& TAX COLLECTOR

*OK - came
2/15/13 Fairbough
office closed.
JD*

Policing of Activity --

Belden has a security team. Walkers father, head of security has been with us for four yrs. BC Cameron out of Willows, he is a EMT, does professional security for the Glenn County Fair and Stoneyford Rodeo, ambulance at Thunderhill Race Track, is Chief of Glenn-cadora Fire, Captain of Klawha Fire, Captain of Glenn County Search & Rescue and retired Lt. of Willows Fire. Along with his hand picked team, united with the professionally hired team from promoters. All of us carrying radios to assure immediate response to any red flag or emergency. We are sincere and take very serious the safety of our guest.

Maps --

See attached

Letters of Permission from Property Owner --

See attached

With the agreed upon Insurance policy, and With an attendant on property at all times of use of parking area,

I Delbert Lehr give my permission to use the greys flat parking area to Emissions for the dates of 5/17 - 5/19 on + 5/20

Thank you

Delbert Lehr 2/14/13

Delbert Lehr, President, Twain Enterprizes.

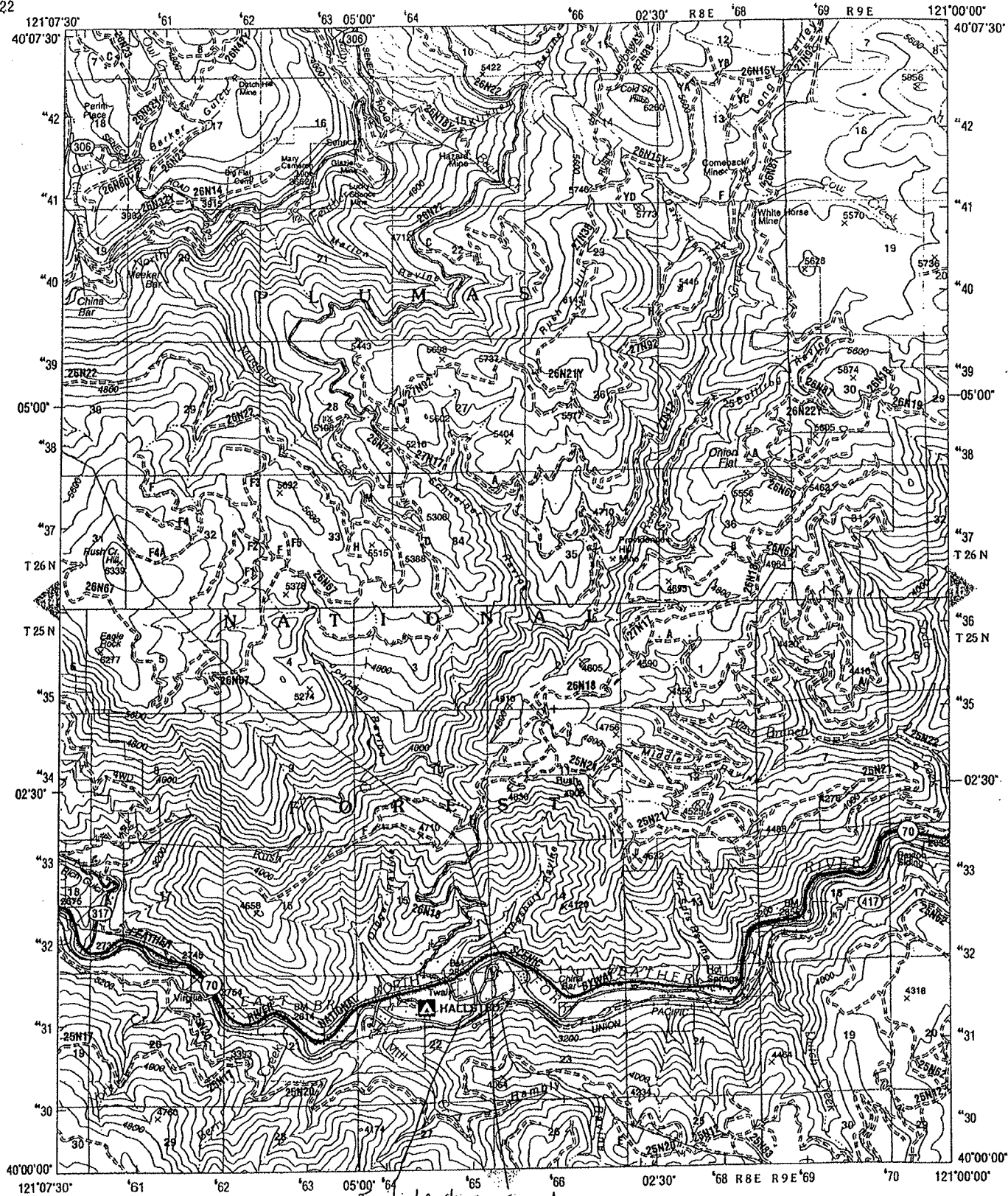
14785 Belden Town Rd.
Belden, Ca. 95915

To Whom It May Concern,

I, Ivan Coffman owner of Belden Town Resort, give my permission for the Music Festival Emissions to take place on 5/17-5/19 out 5/20/13. At the location give above- Belden Town Resort, 14785 Belden Town Rd. Belden, Ca. 95915.

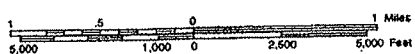
Thank you,

 2/14/13
Ivan Coffman- Owner Belden Town Resort

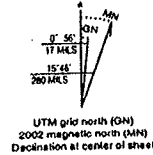


Almonor	Canyonland	Greenville
Caribou	Twain	Crescent Mills
Bucks Lake	Meadow Valley	Quincey

Initial parking
Lot
Secondary
parking
area
SCALE
1:63,360 (1 inch to the mile)



Contour interval 180 Feet



Produced by the U.S. Geological Survey
Revised by the U.S. Forest Service
Areas outside the National Forest System lands may
not have been revised. Control by USGS and
NOBNOAA.
Compiled from aerial photographs taken 1984. Revised
from aerial photographs taken 1993. Partial field check
by U.S. Forest Service 1995.
North American Datum of 1927 (NAD 27). Projection:
California coordinate system, zone 1 (Lambert
Conformal Conic).
National Forest System lands. Revised 1997.

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5

March 26, 2013



Bank of America

Re: Closure of Bank of America Portola Branch

To Whom It May Concern:

The Plumas County Board of Supervisors is concerned that our Portola Bank of America branch is closing June 28, 2013. Not only is this decision economically a hardship on customers affiliated with this branch, it is a huge inconvenience to the tourist population of which our county depends on for revenue.

The Portola branch has been a fixture in our community for over 30 years. With no other "Brand Name" bank in the area this decision creates a sincere hardship for Bank of America customers required to travel upwards of 50 miles round trip to conduct their necessary business.

If the executive decision to close the Portola branch is confirmed, we like to request that Bank of America at least consider keeping the ATM to provide some service for your customers.

Please reconsider the complete closure of the Bank of America Portola branch.

Sincerely,

Terry Swofford, Chair
Plumas County Board of Supervisors

5A1

RESOLUTION NO. 13-

**A RESOLUTION AMENDING THE MASTER FEE SCHEDULE
ESTABLISHING SERVICE FEES FOR COUNTY DEPARTMENTS**

WHEREAS, the Board of Supervisors has previously adopted a Master Fee Schedule establishing service fees for County departments and such Master Fee Schedule has been revised and amended from time-to-time; and,

WHEREAS, the Master Fee Schedule now needs further revision to add or change fees for various county departments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Plumas, State of California, as follows:

1. The Master Fee Schedule initially adopted by Resolution No. 05-7130 and revised and amended from time-to-time is hereby further amended as referenced by Exhibit "A" attached. The fees and charges as set forth in Exhibit "A" supersedes the fees and charges previously adopted to the extent such previous fees and charges are inconsistent with the fees and charges set forth in the attached Exhibit "A".
2. The fees set forth in the attached Exhibit "A" shall take effect on the date of adoption of this Resolution notwithstanding any provision to the contrary.
3. Any existing fee not included in this Resolution or amendment thereafter shall remain in full force and effect according to its specific authorization, whether by Board order, Resolution, Ordinance, or State law.
4. The Board reserves authority to waive all or a portion of any fee, in the public interest, when the fee is charged to a local public entity.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 2nd day of April, 2013.

AYES:
NOES:
ABSENT:

Terry Swofford, Chair

ATTEST:

Nancy DaForno, Clerk of the Board

Plumas County Sheriff's Office ~ Fees for Services

Service	Proposed Fee	Notes
Report Copies	\$15.00 for up to three (3) pages & \$1.00/pg for each additional page	
CAD Call Copies	\$6.00 each call	
CCW Permit - Initial	\$100.00 (PSCO fee)	\$20.00 (20%) due w/ application & \$80.00 due upon approval - does not include fingerprint fee or DOJ fees
CCW Permit - Renewal	\$25.00	NO CHANGE (Does not include DOJ fees)
CCW Permit - Amendment	\$10.00	NO CHANGE
Explosive Permit-over 100 lbs	\$28.00 ea	
Explosive Permit-under 100 lbs	\$28.00 ea	
License to Sell Concealable Firearms - Initial	\$55.00 ea.	
License to Sell Concealable Firearms - Renewal	\$30.00 ea.	
Letter of Reference	\$25.00 ea.	
Christmas Tree Transportation Tags w/ full sale contract	\$30.00/tag	Full sale contract = 6 or more trees
Christmas Tree Transportation Tags w/o full sale contract	\$10.00/tag	NO CHANGE-w/o full sale contract = 5 or less trees
Secondhand Dealer's License - Initial	\$70.00	NO CHANGE - Does not include fingerprint fees or DOJ fees.
Secondhand Dealer's License - Renewal	\$40.00	NO CHANGE - Does not include DOJ fees.
Vehicle Inspection Certification per CVC 40616	\$17.00/ certification	PER GC 26746.1
False Alarm Activation	1st-3rd = \$ 0.00 4th-6th = \$ 50.00 7th-9th = \$100.00 10th-up = \$150.00	NO CHANGE - Per response in a calendar year.
Repossession Reports	\$15.00/ea.	NO CHANGE
Public Records Request	.10 cents per page	GC 6253.b
Background Check	\$15.00 ea.	NO CHANGE
Local Criminal Offenders Record Check	\$25.00 ea.	NO CHANGE
Security Services - (Reserves)	\$25.00/hr	NO CHANGE - Four hour minimum.
Search & Rescue	Actual cost billed to county of residence	
Audio Reproduction	\$55.00 ea.	
Video/Photo Reproduction	\$50.00 ea.	
Coroner Pick Up Fee	\$100.00	Actual costs not to exceed \$100
Witness Fee	\$275.00/day of testimony	Plus additional expenses if applicable.
Towing Expense	Actual costs incurred	Service Provided by Vendor
Towing Expense	\$135.00	Service Provided by Sheriff's Office
Vehicle Impound/Storage Fee	\$150.00	
Weapon Storage Fee	\$100.00 per weapon	
Fingerprinting Service	\$20.00 per card	
Livescan Fingerprinting	\$20.00 ea	Does not include DOJ/FBI fees if applicable.
Booking Fees	\$150.00	NO CHANGE
Book & Release Fee	\$30.00 per ea book & release	(Inmates not housed/weekenders)
Prisoner Keep/Contract Housing	Current daily jail rate from BSCC	NO CHANGE
Inmate Medical	\$3.00/ea.	NO CHANGE - Inmate initiated medical visit.
Inmate Medication	\$.50/dose	NO CHANGE - Over the counter medications

Work Release	\$40.00/day	NO CHANGE - In lieu of jail time.
Work Release Rescheduling Fee	\$15.00 ea.	
Electronic Monitoring Implementation Fee	\$100.00	Initial set up fee
Electronic Monitoring Daily Fee	\$10.00 / day	Daily Fee
Alarm System Permit - Initial	\$45.00	NO CHANGE
Alarm System Permit - Renewal	\$25.00/yr	NO CHANGE
Non-Registered Alarm System	\$50.00 per false alarm	NO CHANGE - Charged in addition to excessive false alarm activation fees. May be waived by Sheriff if alarm system is registered within 10 days of violation.
False Alarm Caused by Alarm Company	Assessed at the same level as alarm user	NO CHANGE - If determined that false alarm was caused by alarm company
Failure to Verify Alarm System Signals	\$50.00 each	NO CHANGE - Charged to alarm monitoring company
Late Fee (<i>alarm system registration renewal</i>)	\$10.00	NO CHANGE - If renewal is more than 30 days late.

Plumas County Animal Services ~ Fees

Service	Proposed Fee	Notes
Dog License - Unaltered	\$40.00	
Dog License - Altered	\$15.00	
Kennel License	\$60.00	Required for five (5) or more dogs
License Late Fee	\$5.00	NO CHANGE
License Re-Issue Fee (Replacement/Lost Tag)	\$8.00	
Impound Fees - Altered	\$50.00	plus applicable boarding fees
Boarding Fees	\$20.00 per day	(impounded animals)
Adoption Fee	\$10.00 / animal	NO CHANGE
Spay/Neuter Deposit	\$75.00 - Puppy \$50.00 - Kitten	NO CHANGE - Forfeited if proof not submitted within specified number of days indicated on adoption form (unless note from vet as to animal's condition may defer spaying/neutering requirement for an additional 60 days) and citation issued
Owner Release Fee	\$25.00 per animal	
Cremation Fee	\$120.00	
Private Cremation Fee	\$140.00	




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5A2

Memorandum

DATE: March 12, 2013
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of April 9, 2013

It is recommended that the Board:

Authorize the Sheriff to hire a Corrections Officer to back-fill one of five vacancies.

Background and Discussion:

For more than one year the Plumas County Sheriff's Office has had this Corrections Officer position held by a Corrections Officer out on injury. This Officer has been officially retired and is not receiving any compensation from Plumas County.

The proposed applicant has passed both the testing and background processes and is currently working as an extra help in the Correctional Facility.




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff **5A3**

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

Memorandum

DATE: March 12, 2013
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Item for the meeting of April 9, 2013

Recommended Action:

Approve budget transfer in Sheriff's State COPS funding budget (70356) in the amount of \$131,458.00 from the fixed asset account for vehicles (541500) to transfer account (580000).

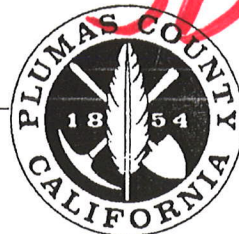
Approve supplemental budget request in the amount of \$131,458.00 to cover shortage in Regular Wages (51000) for Sheriff's budget (70330).

Background and Discussion:

The Sheriff's budget currently has a shortage of funds in Regular Wages. The funds needed to cover expenditures for the rest of FY 12/13 are not available anywhere else within the Sheriff's budget. Therefore, the Sheriff would like to make the funds available for transfer from his State COPS funding, which are designated for use to provide front line law enforcement, to bridge the current budget gap.

PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242
lynnsheehy@countyofplumas.com • www.plumaslibrary.org



*Lynn Sheehy
County Librarian*

DATE: March 18, 2013

TO: Honorable Board of Supervisors

FROM: Lynn Sheehy, County Librarian

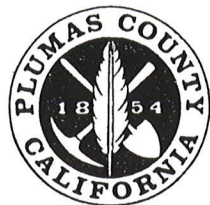
RE: AGENDA ITEM FOR April 2, 2013

It is recommended that the Board:

Approve the transfer of \$30,000.00 from the Contingency Fund to Plumas County Literacy accounts 51020, 51090, 524510, and a new account to be instituted by the County auditor for literacy purposes.

Background:

An LSTA grant of \$85,000.00 was awarded to Plumas County Literacy by the State Library in 2011. This money was not received and deposited until January of 2012, thus leaving much of the amount not spent by the end of that fiscal year. The interim librarian was instructed to wait until the 2012/2013 budget was adopted and then submit a request for Contingency Funds to cover the roll over amount. The library department's fiscal technician and County Librarian have determined the roll over amount to be \$30,000. This money is currently needed by Plumas County Literacy to implement literacy programs.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

501

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: March 21, 2013

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Consent Item for April 2, 2013

Item Recommendation:

- a) Approve and direct the Chair to sign an Agreement with Kings View Corporation to provide Anasazi Software and support for the Alcohol & Drug Program; and
- b) Approve a Budget Transfer in Department 70630 Alcohol & Drug from Professional Services to Software – Fixed Asset in the amount of \$20,000; and
- c) Approve a Budget Transfer in Department 70560 Public Health from Professional Services to Software – Fixed Asset in the amount of \$25,000.

History/Background: As the Board is aware Plumas County Public Health Agency receives funding under the federal Substance Abuse Prevention and Treatment (SAPT) Block Grant to administer alcohol and drug assessment programs such as prevention, early intervention, treatment, and recovery support services within California.

Counties receiving Substance Abuse Prevention and Treatment Block Grant (SAPT BG) funds are required to comply with the collection and reporting of client data into the CalOMS Treatment Data System (CalOMS Tx). CalOMS Tx is a statewide client/customer based data collection and outcomes measurement system for Alcohol and Other Drug (AOD) treatment services. PCPHA will contract with Kings View Corporation to purchase a new software system to meet CalOMS requirements.

The budget transfers are needed to allow Public Health to pay Kings View Corporation for the costs associated with the software. The software is over the \$5,000 limit and needs to be in the software – fixed asset line item.

Please contact me if you have any questions, or need additional information.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: March 18, 2013

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Consent Agenda Item for April 2, 2013

Item Recommendation:

- a) Approve a Budget Transfer in Department 70561, Public Health Emergency Preparedness Program, from Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122) in the amount of \$6,000.00; and
- b) Approve a Budget Transfer in Department 70566, Hospital Preparedness Program, from Bioterrorism Equipment (524771) to Bioterrorism Equipment Fixed Asset (549122) in the amount of \$17,000.00.

History/Background: Plumas County Public Health Agency receives funding each year from the California Department of Health Services, Emergency Preparedness Office (EPO) to improve local public health department preparedness and ability to respond to bioterrorism for the Hospital Preparedness Program and Public Health Emergency Preparedness Program.

The grant for the Hospital Preparedness Program allows area hospitals to purchase equipment to prepare them for emergencies. Once the hospitals submitted their requests, it was found that the battery backup for offsite clinics and a generator are over the \$5,000 limit and needed to be transferred to fixed assets.

The grant for the Public Health Emergency Preparedness Program allows us to purchase a container to be used for overflow of ACS cache and emergency preparedness supplies that are taking up office and clinic space in the Health Department. The container is over the \$5,000 limit and needed to be transferred to fixed assets.

The Budget Transfers have been approved and signed by the Auditor, copies of which are on file with the Clerk of the Board for your review. Thank you.

Please contact me should you have any questions, or need additional information. Thank you.



PLUMAS COUNTY MENTAL HEALTH COMMISSION

Henry J Eisenman, Mental Health Commission Chairman
(530) 283-0782 eisenmanhenry@yahoo.com

To: Honorable Board of Supervisors

From: Henry J Eisenman
Chairman, Plumas County Mental Health Commission

Date: March 12, 2013

Subject: Annual Report Fiscal Year 2011-2012

Enclosed for your information is a copy of the Plumas County Mental Health Commission Annual Report to the Board of Supervisors for Fiscal Year 2011-2012. The bylaws of the Mental Health Commission and the W.I.C. require that this report be submitted to the Board of Supervisors each year.

Our Commission meetings are held every month on the second Wednesday. Our meetings are open to the public and we encourage their attendance and participation. Our Mental Health Director attends all our meetings to provide important information concerning the department.

Our agenda covers many subjects including the budget, department programs, plans, and services, both current and in the future, the NAMI Program, the Drop in Center and the Sierra house. The need for Mental Health services is growing as can be shown by the large waiting list in Portola, Greenville and now in Quincy.

Under the director's (John Sebold) leadership, who retired last year, the Mental Health Department has kept the MHSA fiscally efficient and the services provided have been excellent. At our last meeting (January 9, 2013), the Commission members applauded Pat Leslie for the excellent job she has done as acting director for almost a year.

Sincerely,

A handwritten signature in dark ink, appearing to read "Henry J. Eisenman".
Henry J. Eisenman, Chairman

Cc: Kimball Piers, Director
Plumas County Mental Health Department



PLUMAS COUNTY MENTAL HEALTH COMMISSION

Henry J Eisenman, Mental Health Commission Chairman
(530) 283-0782 eisenmanhenry@yahoo.com

1) Introduction

The Plumas County Mental Health Department continues to be fiscally sound even with some changes in clinical staff, long-time PCMH director John Sebold's retirement and the hiring of new Director, Kimball C. Pier. Medi-Cal and Federal Regulation review audits were all successful. We are in the process of learning what the Federal Patient Protection and Affordable Care Act will have on local Mental Health Services. Again we would like to thank Patricia Leslie for doing a great job as acting director and all the Mental Health Staff for another year of terrific service and leadership. As always, PCMH strives to serve clients quickly and to look for ways to better our service.

2) Accomplishments

- a) The Plumas County Mental Health Department continues to deliver services within its budget with each mental health therapist carrying a caseload of 38-40 clients despite changes in staffing over the past year.
- b) The Mountain Visions Program serves up to 17 Plumas County kids between the ages of 10-15 per year. Kids who might not otherwise have opportunities to learn and participate in outdoor activities can learn to snowboard, backpack, hike. In participating in these activities, kids who are at risk are able to learn leadership skills and skills for managing challenges skillfully.
- c) Our Children's System of Care program offers a girl's group for girls receiving mental health services. Girls learn social skills, coping skills, life skills in addition to having opportunities for outdoor activities such as rock climbing and backpacking.
- d) We are one of the few rural counties with a board and care home for persons with chronic mental illness. Sierra House currently houses eleven people. We also have a Drop-In Center for persons with mental illness who need a place to shower, eat and do their laundry.
- e) We currently have 16 active MHAC members.
- f) A Mental Health Services Act Public Hearing was held on September 12, 2012. The projection of new MHSA funding for fiscal year 2012-2013 for Plumas County is an estimated total of

\$ 1,400,700.00, Community Services and support \$ 1,200,000.400; Prevention and Early Intervention \$ 128,400.00; PEI Training and Technical Assistance - \$ 1,200.00; Innovation - \$ 69,800.00. The plan for allocating these resources will commence in early April. PCMH is currently seeking feedback and input from the community to determine unmet needs. We seek from our community partners and our consumers on how to expand programs and services to meet needs through collaboration with other agencies and Plumas County Human Services departments, law enforcement and the Plumas County Superior Court.

- f.) This department holds Quality Assurance/Quality Improvement meetings weekly where we analyze any client feedback, grievances, access to services and ongoing changes in the community where we need to develop protocols or systems for expedient response.
- g) We continue to work with and support Plumas County Sheriff's Department to improve service delivery by developing a referral/response system that is well understood by PCMH staff and the jail staff. We have developed a strong partnership with Stephanie Tanaka, the Alternative Sentencing Coordinator to ensure we are providing comprehensive services to AB109 population, the jail population and individuals sentenced to drug court or probation. The goal is to reduce recidivism and to give individuals every possible opportunity for success in our communities.
- h) We anticipate still bringing Telemedicine to PCMH at the Annex and sites in Chester and Portola before June 1, 2013.
- i) PCMH and PCPH's Drug and Alcohol Department are beginning the process of integration, moving toward a Behavioral Health Model by offering conjoint supervision between Mental Health clinicians and AOD Counselors. We have offered our conference room to the Alcohol and Drug Treatment Programs for conducting treatment groups and will provide individual supervision to AOD staff by the end of March.

3) Status Report

- a) Membership: We lost two members. Total Membership is down from 18 to 16. We need more consumers and family members. Two new members were appointed in April 2012.
- b) Managed Care: There are two long-term hospitalizations. The Drop-In-Center has a new nurse. The Sierra House has 13 residents. Ten of the 13 are from Plumas County. The MHSA Plan was approved by Commission on Sept 12, 2012.
- c) Sierra House / Drop in Center: The Drop in Center is running well. Social programs are operating successfully as well as numerous case management cases. The Sierra House has an age limit for residents of age 59. More clients are older people with mental health concerns. There are three older residents who received formal exception to remain there in the residence.
- d) Children's System of Care (CSOC): CSOC is fully funded by MHSA and has been very busy this fiscal year.

4) Accomplished Goals for Fiscal Year 2012-2013

- a) We have collaborated with all departments to improve services at the jail and for AB109 individuals. We actively participate in drug court meetings with the DA's office, with Judge Kaufman, probation, AOD staff and the Alternative Sentencing Coordinator to ensure we are developing a comprehensive treatment plan for those sentenced to drug court or who are released in to the community from AB109 program or who are on probation. We have a clinician currently assigned to the daily reporting center at PCIRC on Mondays and Wednesdays to provide mental health assessments and

services. As of the first week in April, we will be providing two ongoing groups at the jail, one for men and one for women. We continue to recruit for a full time therapist to fill the AB109 position..

- b) Training: Pat Leslie, Acting Director, gave a talk on Federal Patient Protection and Affordable Care Act.
- c) On October 10, 2012, the Commission voted to approve the Plumas County Mental Health Department budget for fiscal year 2012-2013. Revenues are projected at \$3,970,381.00. Projected expenses \$ 4,171,291.00. The drop in revenue reflects the state's anticipated drop in VLF or realignment funds allocated to each county. PCMH's prudent reserve fund is currently at 6.5 million intended for permanent hospitalizations for Plumas County residents, 5150 hospitalizations and malpractice and liability coverage.

5) Fiscal Year 2012-2013 Goals

- a) Analyze unmet need in April-May of 2013 in Plumas County and expand, add or improve services to meet the need within our scope of funding and to every extent possible. We will work closely with all our community partners, hospitals, schools; with the Board of Supervisors and with our partners in county human services to provide seamless services to the extent possible. We are fortunate to have Lori Simpson as an active MHAC member who attends meetings as her schedule allows and who is an active voice in how we develop and drive services.
- b) We seek to increase our membership such that we engage more consumers and family members and to strengthen our connections with the public.
- c) Evaluate needs and develop services so that we are making every possible effort to meet the needs of those who are underserved or unserved.
- d) Seek guest speakers and presenters to bring awareness to the issues we have as a rural county.
- e) Become more involved and educated about our juvenile programs plus court affiliations. We hope to keep all our younger consumers in the county.
- f) To make sure Mental Health Department and the Plumas Unified School District continue to work successfully resulting in improved services to school kids.
- g) Collaborate with Social Services, law enforcement, probation and the courts to develop a multi-disciplinary approach to treatment for juveniles in detention or foster care.
- h) Support our local NAMI chapter while they continue to re-organize and to be active in utilizing services and supports.
- i) Continue our collaboration with PCIRC and other agencies to resolve the problem of homelessness in our county.
- j) Seek multilingual as well as multi-cultural education and services

6.) Summary

The Plumas County Department of Mental Health has remained fiscally sound and is prepared to move forward with the goal of building on the existing services we which are unique to our county. We are among the few rural counties with a home for persons with mental illness; we are among the few who have a Drop-In Center where people with mental illness can go for food, to take showers, do laundry and participate in activities and educational programs.

What we do now:

The Mountain Visions Program and Girl's Group offer a opportunities for youth who would otherwise have no access to outdoor learning activities and mentorship.

Our therapists are in the Plumas County schools offering therapy to children in collaboration with teachers and school staff. In addition, we offer case management to children, an adjunct support for children who can benefit by extra mentorship and support.

Our clinical staff are available 24 hours a day offering crisis intervention and if necessary hospitalization for clients at risk for harm.

We offer ongoing service at the jail and have plans to improve the level of service in the coming year with more groups and activities for inmates to have experiences of success.

We maintain a board and care home (Sierra House) for persons with chronic mental illness. And we have a Drop-In Center for persons to eat, shower, do laundry and participate in activities.

What we plan for the coming year:

The ability to serve more clients with family, individual or couples counseling

A combined mental health and drug/alcohol treatment program

Continuing services at the Daily Reporting Center

Pursue opportunities to work with our community based agencies and partners to offer a broader scope of services in Plumas County

Hiring more support staff to meet the needs of those seeking our services.

7A1

**PROCLAMATION OF THE
PLUMAS COUNTY BOARD OF SUPERVISORS
PROCLAIMING APRIL 22-26, 2013 AS EARTH WEEK**

WHEREAS, Earth Day was founded by Senator Gaylord Nelson on April 22, 1970; and

WHEREAS, Earth Day was developed to give visibility to the state of the environment as a national day, observing environmental problems and challenges,

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors, do hereby proclaim our support for local Earth Week activities planned this April 22 -26, 2013; and accordingly, we encourage our citizens to join with their communities in participation with Earth Week activities.

The foregoing Proclamation was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 2nd day April, 2013 by the following vote:

AYES:

NOES:

ABSENT:

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

7A2

THIRD AMENDMENT TO SERVICES AGREEMENT

BY AND BETWEEN THE

COUNTY OF PLUMAS

AND

SUSAN SCARLETT

This Third Amendment to Services Agreement ("Second Amendment") is made on _____, by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Office of the Auditor ("COUNTY"), and Susan Scarlett, an individual ("CONTRACTOR") who agree as follows:

1. **Recitals:** This Third Amendment is made with reference to the following facts and objectives:

- a. COUNTY and CONTRACTOR have entered into a written Services Agreement executed by the parties on May 16, 2012, (the "Agreement"), in which the CONTRACTOR agreed to provide certain budget preparation services to the COUNTY.
- b. The Agreement was amended to increase the total compensation to \$25,000 as provided in a "First Amendment to Services Agreement by and between the County of Plumas and Susan Scarlett" dated June 19, 2012.
- c. The Services Agreement was further amended to increase the total compensation to a maximum of \$35,000 as provided in a "Second Amendment to Services Agreement by and between the County of Plumas and Susan Scarlett" dated September 18, 2012.
- d. COUNTY anticipates a need for CONTRACTOR'S services with regard to preparation of the COUNTY'S budget or fiscal year 2013-2014.
- e. The parties desire to amend Agreement to increase the maximum amount to be paid to Contractor under the Agreement and to extend the term through December 31, 2013.

2. **Amendments:** The parties agree to amend the Agreement as follows:

- a. Section 2 of the Agreement is hereby amended in its entirety as follows:

"Compensation. COUNTY shall pay CONTRACTOR for services provided to COUNTY pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by COUNTY to

CONTRACTOR under this Agreement shall not exceed Sixty Thousand and No/100 Dollars (\$60,000.00)."

- b. The first paragraph of Exhibit B to the Agreement is hereby amended in its entirety as follows: "Total compensation under this Agreement shall not exceed \$60,000.00."
- c. Exhibit A to the Agreement is hereby amended to include development of the FY 2013-2014 Budget.
- d. Section 3 of the Agreement is hereby amended in its entirety as follows:

Term. The term of this Agreement shall be from August 1, 2012 through December 31, 2013.

3. **Effectiveness of Agreement:** Except as set forth in this Second Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect.

CONTRACTOR:


Susan Scarlett, an individual

Date signed:

3-7-13

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____

Terry Swofford
Chair, Board of Supervisors

Date signed:

APPROVED AS TO FORM:

Plumas County Counsel

By: _____


R. Craig Settemire
County Counsel

Date signed: 3/21/2013



Plumas County Public Health Agency

7c

☒ **Environmental Health-Quincy**
270 County Hosp. Rd. Ste. 127
Quincy, CA 95971
(530) 283-6355 (530) 283-6241 FAX

☐ **Environmental Health - Chester**
Post Office Box 1194
Chester, CA 96020
(530) 258-2536 (530) 258-2844 FAX

Mimi Khin Hall, MPH, CHES, Director

Date: March 22, 2013

To: Honorable Board of Supervisors

From: Jerry Sipe, Environmental Health

RE: Board of Supervisors Consent Agenda Item for April 2, 2013

Recommendation: Accept the bid of \$25,413.80 from Quincy Auto Company for purchase of a new utility vehicle and authorize the Board Chair to sign the purchase agreement.

Background and Discussion: As the Board will recall, Environmental Health received CUPA Forum Board funding for purchase of a new vehicle for program activities. Environmental Health solicited sealed bids for this purchase and Quincy Auto Company was the lowest bidder.

This purchase is fully funded by the CUPA Forum Board and is less than the \$28,000 approved in the FY 2012-13 Environmental Health budget. At this time, the Board is asked to accept Quincy Auto Company's bid of \$25,413.80 for purchase of a 2012 Toyota Rav-4, and authorized the Chair of the Board to sign the purchase agreement as the Board's designee.

If you have any questions, please contact me at 283-6367.

Thank you.




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

7D

Memorandum

DATE: March 20, 2013
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of April 2, 2013

It is recommended that the Board:

Approve and authorize the Sheriff and the Chair of the Board to sign the service agreements between BI Incorporated and the Plumas County Sheriff's Office.

Background and Discussion:

With the implementation of AB 109, alternative sentencing, and to satisfy the Federal Consent Decree it has been necessary for the Plumas County Sheriff's Office to develop and maintain an electronic monitoring program.

BI Incorporated supplies the equipment, software, and training for agencies to complete this task.

Due to the length of the contract it will be filed with the Clerk of the Board.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

7E1

Mimi Khin Hall, MPH, CHES, Director

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|--|--|--|--|---|
| <input type="checkbox"/> Administration & Health Education
Suite 206
Quincy, CA 95971
(530) 283-6337
(530) 283-6425 Fax | <input type="checkbox"/> Clinic & Nursing Services
Suite 111
Quincy, CA 95971
(530) 283-6330
(530) 283-6110 Fax | <input type="checkbox"/> Senior Nutrition & Transportation
Suite 206
Quincy, CA 95971
(530) 283-3546
(530) 283-6425 Fax | <input type="checkbox"/> Environmental Health
Quincy Office
Suite 127
Quincy, CA 95971
(530) 283-6355
(530) 283-6241 Fax | <input type="checkbox"/> Environmental Health – Chester
222 First Avenue
Post Office Box 1194
Chester, CA 96020
(530) 258-2536
(530) 258-2844 |
|--|--|--|--|---|

Date: March 20, 2013

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Consent Agenda Item for April 2, 2013

Recommendation: Approve and direct the Chair to sign the following Service Agreements and Amendments for the Ryan White Part C Program for FY 2012-2013:

Karuk Tribe	PARTC1213KARUK	\$23,125.00
Northern Rural Health Clinic	PARTC1213NRHC	\$18,750.00
Plumas District Hospital	PARTC1213PDH	\$19,500.00
Siskiyou Co.Public Health/Community Dev.	PARTC1213SCPH	\$18,200.00

History/Background: As the Board is aware, Plumas County Public Health Agency has served as fiscal and administrative agent for the various HIV/AIDS programs for Plumas, Sierra, Lassen, Modoc, and Siskiyou Counties. Plumas County Public Health Agency will continue to serve to our five county regions for the RW Part C Program.

Ryan White Part C funds provide for direct outpatient HIV primary care that includes HIV counseling, testing & referral, medical evaluation and clinical care, and referral to specialty and other health services. The program maintains four HIV clinic sites within the five county regions to provide these services. Services available to clients include primary medical care, HIV specialty care, laboratory services, medications, dental care, nutrition counseling, psychosocial counseling, health education and risk reduction counseling, medication adherence counseling and nutritional supplements.

The Service Agreement/Amendments have been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: March 18, 2013

To: Honorable Board of Supervisors

From: Mimi Hall

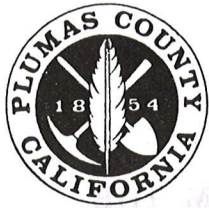
Agenda: Consent Agenda Item for April 2, 2013

Item Description/Recommendation: Approve Service Agreement #A&D1213PCIRC in the amount of \$20,000 with Plumas Crisis Intervention & Resource Center for activities related to the Plumas County Drug Court Program for FY 2012-2013, and direct the Chair to sign.

History/Background: As the Board is aware Plumas County Public Health Agency (PCPHA) has the fiscal and administrative responsibilities for alcohol and drug prevention, treatment, recovery and aftercare services. Often, in an effort to work effectively and efficiently with communities, Public Health contracts with providers to extend programs and better serve diverse populations throughout the county.

Plumas Crisis Intervention & Resource Center will provide re-entry services targeting AB 109, Prop 36, Drug Court, Probation and other populations in the criminal justice system. These services include actual expenses such as case management, support and care services, health and housing and staff training. PCPHA will reimburse PCIRC on a monthly basis for actual expenses.

The Service Agreement has been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: March 18, 2013

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Consent Item for April 2, 2013

Item Description/Recommendation: Approve the attached Resolution to accept Agreement #12-10573 from the California Department of Public Health, Office of AIDS for the AIDS Drug Assistance Program (ADAP) for Fiscal Years 2012-2013, 2013-2014 and 2014-2015, and authorize the Director of Public Health to sign the Agreement as Board designee.

Background Information: The AIDS Drug Assistance Program (ADAP) was established in October 1987 to provide drugs to individuals with HIV/AIDS who could not otherwise afford them. The goal of the program is to make pharmaceutical treatments available to people living with HIV/AIDS that can reliably expect to prolong their lives, minimize the related occurrences of more serious illnesses, reduce more costly treatments, and maximize the HIV-infected person's vitality and productivity. ADAP is specifically intended as a program of last resort for those people who have no other resource to pay for medications. Eligibility and rectification of clients is handled at the local health department level. Dispensing of medications, reimbursement, and data collection is handled at the state level through a non-profit pharmacy benefits management services provider, Professional Management Development Corporation (PMDC).

Standard Agreement #12-10573 with the California Department of Public Health, Office of AIDS and the attached Resolution was reviewed and approved by County Counsel.

Please contact me if you have any questions or need additional information. Thank you.

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



CONSENT AGENDA REQUEST

for the April 2, 2013 meeting of the Board of Supervisors

March 22, 2013

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works
Subject: **Replacement of 2004 F550 Plow Truck Engine**

A handwritten signature in black ink, appearing to read "Robert A. Perreault", with a stylized flourish at the end.

Background:

One of the Department's 2004 F550 Plow Trucks is in need of a replacement engine due to catastrophic engine failure that is beyond repair. This unit serves as Quincy's primary road patrol winter use vehicle that operates 2 shifts per day, 7 days a week.

A Request for Quotes was issued to local vendors on March 7, 2013.

Public Works has received 3 informal quotes from reputable vendors. The quotes received are listed as follows:

Vendors:	Bid amounts:
<u>Gridley Country Ford (Gridley)</u>	<u>\$16,501.25</u>
<u>Wittmeier Auto Center (Chico)</u>	<u>\$16,908.06</u>
<u>TEC Equipment, Inc. (Reno)</u>	<u>\$17,950.45</u>

Attached are copies of the 3 quotes that Public Works has received in response to our Request for Quotes for the 2004 F550 Plow Truck replacement engine.

The lowest quote is \$16,502.00 which includes a refundable charge of \$3,200 for an acceptable engine core.

Recommendation:

Public Works staff respectfully recommends the Board of Supervisors approve and authorize the Director of Public Works to purchase a replacement engine for a 2004 F550 Plow Truck from Gridley County Ford.