

RESOLUTION NO. 2021- 8581

**RESOLUTION TO AMEND TO ANDREW WOODRUFF'S EMPLOYMENT  
AGREEMENT PROVIDING TERMS FOR PAYOUT OF BENEFITS UPON  
RESIGNATION OF EMPLOYMENT**

**WHEREAS**, Andrew Woodruff's final payment for employment benefits as the Director of Public Health does not provide for sick leave conversion or administrative payment. It is the recommendation of the Human Resources Director to amend agreement to provide Andrew Woodruff and pay the balance of the administrative leave of 40 hours with final pay check; and

**WHEREAS**, this Resolution is in recognition of Andrew Woodruff's exceeding scheduled work hours from the start of the COVID-19 Pandemic. As the Director of Public Health, his position was required to oversee Public Health's additional COVID-19 duties and his work hours exceeded regular work hours on a continual basis. Andrew exceeded working over 40 hours per week, including nights and weekends due to the demands of his position. Therefore, he was unable able to schedule and take the vacation time off which was due to the oversight this emergency and declared emergency.

**WHEREAS**, Andrew's vacation accrual hours capped due to inability to use them. Andrew Woodruff provided an excellent coordination of services for Plumas County and the Board recognizes his inability to take the time off and agree to amend agreement in order to pay these benefits to Andrew on his final paycheck; and

**NOW, THEREFORE BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

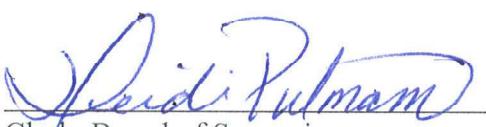
Approve Andrew Woodruff's payment of 40 hours of administrative to be paid out on his final paycheck.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 6<sup>th</sup> day of April, 2021 by the following vote:

**AYES:** Supervisors: Ceresola, Hagwood, Goss, Thrall, Engel

**NOES:** Supervisors: None

**ABSENT:** Supervisors: None

  
Heidi Putnam  
Clerk, Board of Supervisors

  
Chair, Board of Supervisors 04-6-2021