



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

**AGENDA FOR MEETING OF MARCH 12, 2013 TO BE HELD AT 10:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. 10:10 DEPARTMENTAL MATTERS

A. SHERIFF – Greg Hagwood

Adopt **RESOLUTION** authorizing the Sheriff to sign FY 2013-2014 Boating Safety & Enforcement Financial Aid Program Contract. **Roll call vote**

B. DISTRICT ATTORNEY – David Hollister

- 1) Approve budget transfer of \$1,050 from Regular Wages (70301-51000) to Cell Phone Allowance (70301-51120) for communication with clerical staff during court. Discussion and possible action
- 2) Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2012-2013 within Department 70307 Alternative Sentencing Program in the District Attorney's Office (additional 1.0 FTE Community Care Case Manager) – **Roll call vote**; and approve a supplemental budget transfer of \$36,478 for the Case Manager and associated costs from Drug Court Realignment. Approved by Auditor/Controller

C. PUBLIC HEALTH AGENCY – Mimi Hall

- 1) Approve supplemental budget reduction of \$36,478 from Drug Court Realignment to District Attorney. Approved by Auditor/Controller
- 2) Authorize the Director of Public Health to hire above the "B" Step for Management Analyst I/II and RN I/II positions. Discussion and possible action
- 3) Approve budget transfer of \$10,315 within Salaries and Benefits and Professional Services (Department 70560) to various line items within the Public Health Agency budget. Approved by Auditor/Controller

D. PROBATION – Sharon Reinert

Approve supplemental budget of \$12,688 for receipt of unanticipated revenue - CalEMA Grant (Fund 0046). Approved by Auditor/Controller

2. BOARD OF SUPERVISORS

- A. CONTINUED PUBLIC HEARING:** Adopt **RESOLUTION** amending the Master Fee Schedule establishing service fees for County Departments (Facility Services). **Roll call vote**
- B. Consider request of Robert Perreault, Director of Public Works to approve and authorize the Chair to execute letter in support of Assembly Joint Resolution 9 (Dahle) urging Congress to reauthorize and fund the federal Secure Rural Schools & Community Self-Determination Act. Discussion and possible action
- C. Direct the Clerk of the Board to solicit for proposals for 2012 Title III funds under the Secure Rural Schools and Community Self Determination Act. Discussion and possible action
- D. Consider request for nomination of Robert Meacher to fill a vacancy on the State Water Resources Control Board and authorize the Chair to execute a letter to Governor Jerry Brown. Discussion and possible action
- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

3. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. SOCIAL SERVICES

Approve and authorize the Director of Social Services to sign contract with the State of California Department of Social Services for Adoption Program Services. Approved as to form by County Counsel

B. HUMAN RESOURCES

Approve and authorize the Chair to sign amendment to employment contract between Plumas County and Lynn Sheehy, County Librarian increasing hours worked

NOON RECESS

4. 1:00 P.M. BOARD OF SUPERVISORS

Budget Workshop: Discussion to focus on the following departments or programs: Possible action and/or direction to staff

- **Public Health Agency**
- **Sheriff**

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3

FLOOD CONTROL DISTRICT

- A. Conference with Legal Counsel: Existing Litigation - Planning & Conservation League, et al. v. Department of Water Resources, et al. (Monterey Amendments) Gov't Code §54956.9(a)
- B. Conference with Legal Counsel: Existing Litigation - *County of Plumas, et al. v. Department of Water Resources, et al.* (Oroville Relicensing) Government Code 54956.9(a)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, March 19, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.



GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff


1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

/A

Memorandum

DATE: February 26, 2012

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Item for the meeting of March 12, 2013

It is recommended that the Board:

Approve and sign the Resolution and authorize the Sheriff to sign the 2013-2014 Boating Safety and Enforcement Financial Aid Program Contract allowing the Sheriff's Office to participate in the Department of Boating & Waterways Financial Aid Program.

Background and Discussion:

The Boating Safety and Enforcement Financial Aid Program provides funding for the Plumas County Sheriff's Boating Safety and Enforcement Unit to provide education and information on boating safety issues, supervise organized water events, provide assistance to water users, and enforce state and local laws on the waterways in Plumas County.

The funding awarded in the annual contract for BS&E program costs for fiscal year 13/14 is a baseline allocation of \$132,511.00. The program requires a county contribution of the estimated county boat tax revenue in the amount of \$18,263.62. The total BS&E program budget for FY 13/14 is \$150,774.62.

This agreement shall be for the term beginning July 1, 2013 and ending June 30, 2014.

Resolution and contract have been reviewed by County Counsel.

PLUMAS COUNTY BOARD OF SUPERVISORS
RESOLUTION # _____

WHEREAS, THE SHERIFF OF PLUMAS COUNTY DESIRES TO UNDERTAKE A CERTAIN PROJECT DESIGNATED "THE PLUMAS COUNTY SHERIFF'S BOATING SAFETY AND ENFORCEMENT PROGRAM" FOR FY 2013-2014, TO BE ADMINISTERED BY THE STATE OF CALIFORNIA, DEPARTMENT OF BOATING AND WATERWAYS.

NOW, THEREFORE, BE IT RESOLVED THAT THE SHERIFF OF THE COUNTY OF PLUMAS IS AUTHORIZED TO SIGN AND SUBMIT THE BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM CONTRACT ON BEHALF OF THE BOARD OF SUPERVISORS. THE SHERIFF OR AUTHORIZED REPRESENTATIVE SHALL SIGN THE QUARTERLY ACTIVITY REPORT (803) AND ANNUAL ACTIVITY REPORT. THE SHERIFF OR AUTHORIZED REPRESENTATIVE SHALL SIGN ALL QUARTERLY CLAIMS FOR REIMBURSEMENT. THE GRANT PROPOSALS AND ANY EXTENSIONS OR AMENDMENTS THEREOF AND ANY SUBSEQUENT CONTRACT WITH THE STATE IN RELATION THERETO, WILL BE APPROVED BY THE BOARD OF SUPERVISORS.

IT IS AGREED, THAT THE COUNTY OF PLUMAS SHALL COMPLY WITH THE FISCAL AND OPERATIONAL REQUIREMENTS OF THE BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM GUIDELINES.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE BOARD OF SUPERVISORS OF PLUMAS COUNTY IN A MEETING THEREOF HELD ON _____, 2013 BY THE FOLLOWING VOTE;

AYES;

NOES;

ABSENT;

CHAIR SIGNATURE: _____ **DATE:** _____

TYPED NAME AND TITLE: _____ Terry Swofford _____

ATTEST; SIGNATURE: _____ **DATE:** _____

TYPED NAME AND TITLE: _____ Nancy DaForno, Clerk _____



Boating Safety and Enforcement Financial Aid Program Contract

This contract, entered into this *1ST day of July, 2013*, by and between the CALIFORNIA DEPARTMENT OF BOATING AND WATERWAYS, hereinafter called "Department," and the *COUNTY OF PLUMAS*, hereinafter called "Agency";

WITNESSETH

WHEREAS, Contingent on approval of the **Fiscal Year 2013-2014** budget, the Department intends to contract with Agency for the purpose of performing boating safety and enforcement activities as described in Title 14, California Code of Regulations Section 6593.3; and

WHEREAS, Agency is equipped, staffed and prepared to provide such services on the terms and conditions set forth in this contract and in accordance with Title 14, California Code of Regulations Section 6593 et seq.; and

WHEREAS, pursuant to Title 14, California Code of Regulations Section 6593.6, Department shall enter into an annual contract with each participating agency;

NOW, THEREFORE, it is mutually agreed as follows:

I. Applicable Law

Agency shall observe and comply with all applicable federal, state, and county statutes, ordinances, regulations, directives, and laws, including, but not limited to, Harbors and Navigation Code Section 663.7 and Section 6593 et seq. of Title 14, California Code of Regulations. Contract shall be deemed to be executed within the State of California and construed and governed by the laws of the State of California.

II. Description of Services

Agency shall conduct boating safety and enforcement activities in the jurisdiction of the Agency in consideration of the payments hereinafter set forth.

III. Payments

- A. Maximum Amount. The amount the Department shall be obligated to pay for services rendered under this contract shall not exceed **\$132,511.00** for the contract term in full consideration of Agency's performance of the services described in this contract.
- B. Rate of Payment. The Department shall reimburse Agency in accordance with the reimbursement procedures set forth in Title 14, California Code of Regulations Section 6593.9.

- C. Submission of Claims. Agency shall submit claims for reimbursement to the Department contact person identified in paragraph V of this contract on a ___ monthly **OR** ___ quarterly basis. **(Please check one)**
- D. Failure to Submit Claims. Claims for reimbursement shall be submitted within 60 days following the last day of the reporting period. Pursuant to Title 14, California Code of Regulations 6593.9 (i), the Department may reduce an Agency's allocation by five percent if the Agency exceeds the sixty-day billing period and an additional five percent for every thirty-day period thereafter that the Agency is late in filing a claim.

IV. Records

Agency shall maintain records pursuant to Section 6593.10 of Title 14, California Code of Regulations.

V. Notice

Notice shall be in writing and shall be deemed to have been served when it is deposited in the United States mail, first class postage prepaid, and addressed as follows:

TO DEPARTMENT

*Ms. Corrina Dugger
Department of Boating and Waterways
2000 Evergreen Street, Suite 100
Sacramento, CA 95815-3888*

TO AGENCY

*Sheriff Greg Hagwood
Plumas County Sheriff's Office
1400 E. Main Street
Quincy, CA 95971-9402*

Either party may change the address to which subsequent notice and/or other communication can be sent by giving written notice designating a change of address to the other party.

VI. Term

This agreement shall be for the term beginning **July 1, 2013**, and ending **June 30, 2014**.

VII. Prior Agreements

All prior contracts regarding this subject matter between Department and Agency are hereby terminated effective June 30 prior to the term beginning date of this contract.

VIII. Amendment

No amendment or variation of the terms of this contract shall be valid unless made in writing and signed by the parties hereto.

IX. Termination

Agency may terminate this contract without cause in writing at any time. Department may terminate this contract without cause upon a sixty (60) days written notice served upon the Agency.

X. Special Provisions

- A. Agency hereby certifies that the obligations created by this contract do not violate the provisions of Sections 1090 to 1096 of the Government Code.
- B. This contract shall have no force or effect until signed by the Department, Agency, and approved by the Department of General Services Legal Department, if required.
- C. Agency shall continue with the responsibilities of this contract during any dispute.

IN WITNESS WHEREOF, the parties hereto have executed this contract as of the day and year first above written.

CALIFORNIA DEPARTMENT OF BOATING AND
WATERWAYS

By: _____

Lucia C. Becerra, Acting Director
California Department of Boating and Waterways

Date: _____

“Department”

COUNTY OF PLUMAS

By: _____

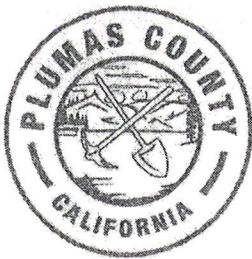
Title: SHERIFF-CORONER

Date: _____

“Agency”

Approved as to form:

 2/25/13
COUNTY COUNSEL, Deputy



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

Date: March 12, 2013
To: Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: Request to transfer within payroll accounts

A handwritten signature in black ink, appearing to read "D. Hollister", is written over the "From:" line of the letterhead.

Recommendation:

The District Attorney requests a transfer within payroll accounts to cover increased cell phone allowance for clerical staff as we move toward a more efficient environment.

Background and Discussion

The District Attorney's Office is making changes to become more efficient. Access while in court to our online database will be implemented in the next year. Having clerical staff able to send text messages to attorneys in court will improve instant communication and the ability to provide immediate support during court.

This transfer is funded by payroll savings already allocated.

COUNTY OF PLUMAS

REQUEST FOR BUDGET APPROPRIATION TRANSFER OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Dept. District Attorney Dept. No.: 70301 Date: 2/28/13

1. The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX
 D. ☐ Transfer within Department, except fixed assets
 E. ☐ Establish any new account except fixed assets

Approval Required
 Board
 Board
 Board
 Auditor
 Auditor

X **TRANSFER FROM OR** **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM: IF TRANSFER WITHING EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL,
(NEW UNBUDGETED REVENUE)

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>\$ AMOUNT</u>
0001D	70301	51000	REGULAR WAGES	1,050.00
TOTAL:				<u>1,050.00</u>

TRANSFER TO:

<u>FUND #</u>	<u>DEPT. #</u>	<u>ACCT. #</u>	<u>ACCOUNT NAME</u>	<u>\$ AMOUNT</u>
0001D	70301	51120	CELL PHONE ALLOW	1,050.00
TOTAL:				<u>1,050.00</u>

Supplemental budget requests require Auditor/Controller's Signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

- A) Transfer from Regular Wages to Cell Phone Allowance.
- B) There is significant payroll savings this fiscal year.
- C) Immediate communication between staff will improve efficiency.
- D) No revenue changes.

Approved by Signing Authority:

2/28/2013

/ Approved/Recommended _____ / Disapproved/Not Recommended

County Administrative Officer:

Signature

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board signature _____

Date Entered by Auditor Controller _____ Initials _____

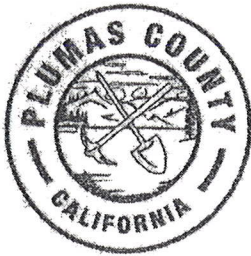
Original and 1 copy of ALL transfers go to Auditor/Controller; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfers must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

IF one copy of agenda requiriest and 13 copes of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Departemnt after all signautures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor.



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney
520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

Date: March 12, 2013
To: Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: Request to hire a Community Care Case Manager

A handwritten signature in black ink, appearing to be "DH", is written over the "From:" line of the letterhead.

Recommendation:

- A. Please approve the hiring of a Community Care Case Manager providing services to the Alternative Sentencing Program and the Plumas Adult Substance Abuse Treatment Court under AB109 and Drug Court Realignment funding.
- B. Please approve the Supplemental Budget and Transfer of \$36,478 for the Case Manager and associated costs transferred from Drug Court Realignment.

Background and Discussion

As you know, AB109, also called Criminal Justice Realignment is a state law that transfers responsibility for certain low level criminal offenders from the Department of Corrections to counties. This effort along with the restoration of Alcohol and Drug services by Public Health has been proceeding swiftly to enhance public safety in Plumas County over the last year by providing services and supervision to defendants and released inmates and parolees.

Since last July, the Community Corrections Partnership (CCP) has been moving steadily toward meeting the needs of this prison transfer. CCP is a statutory body made up of the Chief Probation Officer, District Attorney, Public Defender, Sheriff, Alcohol & Drug Administrator and a representative of the Superior Court. Other department heads and agencies have also been involved, including Social Services, Mental Health, Plumas Crisis Intervention, Plumas Rural Services and Plumas Redevelopment and Housing Authority.

Last October the CCP approved the position of Alternative Sentencing Coordinator within the District Attorney's Office and the Board soon endorsed the hiring of such a person to design and implement a variety of programs to meet the diverse needs of this population.

Significant progress has been made by Stephanie Tanaka, the Alternative Sentencing Coordinator. Plumas News recently published an article on the front page on September 27 detailing the many fronts on which the program is advancing. Please see the attached report from Ms. Tanaka to the Community Corrections Partnership for February.

Ms. Tanaka currently requires an assistant, in the form of a Case Manager, to take over providing direct referrals and services to defendants and recently released inmates, freeing the Coordinator to continue developing programs and coordinating with the many agencies involved in this historic undertaking.

All of the funding for this program is provided by Drug Court Realignment and AB109. Accompanying this is the Supplemental Budget increase provided by Public Health Drug Court Realignment which will fund all of the needs of the program this year. Our thanks goes to Public Health Director Mimi Hall for this opportunity to expand a most important program for Public Safety in Plumas County. Please approve the attached Supplemental Budget increasing the transfer from Drug Court Realignment and partially decreasing the revenue from AB109. Also on today's agenda is the accompanying transfer from Public Health Director Mimi Hall from the Drug Court Realignment funds.

Summary

- A. Approve the hiring of a Community Care Case Manager providing services to the Alternative Sentencing Program and the Plumas Adult Substance Abuse Treatment Court.
- B. Please approve the Supplemental Budget and Transfer of \$36,478 for the Case Manager and associated costs from Drug Court Realignment.

RESOLUTION NO. _____

**RESOLUTION TO AMEND THE PLUMAS COUNTY POSITION ALLOCATION FOR
BUDGET YEAR 2012-2013 WITHIN DEPARTMENT 70307 ALTERNATIVE SENTENCING
PROGRAM IN THE DISTRICT ATTORNEY'S OFFICE**

WHEREAS, the Board of Supervisors, through adoption of the budget allocates positions for the various county departments each fiscal year; and

WHEREAS, during the fiscal year the Board of Supervisors may amend the position allocation by resolution; and

WHEREAS, the District Attorney, David Hollister, would like to add a Community Care Case Manager to the Alternative Sentencing Program; and

WHEREAS, the allocation of a 1.0 FTE Community Care Case Manager supporting the Alternative Sentencing Coordinator is necessary due to the growing needs of Criminal Justice Realignment and has met with approval by the Community Corrections Partnership;

WHEREAS, the position of Community Care Case Manager will be funded by state and federal grants and not require any funding from the general fund, and

WHEREAS, the overall total FTEs for the District Attorney's Department will increase by 1.0 FTE within budget unit 70307, Alternative Sentencing Program,

WHEREAS, NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve the amendments to the Position Allocation for budget year 2012-13 to reflect the following:

<u>Alternative Sentencing Program - DA 70307</u>	<u>FROM</u>	<u>TO</u>
Community Care Case Manager	0	1.00

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 12th day of March, 2013 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors

**COUNTY OF PLUMAS
R BUDGET APPROPRIATION T
OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER
(Auditor's Use Only)

Dept. District Attorney - Alternative Sentencing

1. The reason for this request is (check one):

- | | | | |
|----|-------------------------------------|---|---------|
| A. | <input type="checkbox"/> | Transfer to/from Contingencies OR between Departments | Board |
| B. | <input checked="" type="checkbox"/> | Supplemental Budgets (including budget reductions) | Board |
| C. | <input checked="" type="checkbox"/> | Transfers to/from or new Fixed Asset, within a 51XXX | Board |
| D. | <input checked="" type="checkbox"/> | Transfer within Department, except fixed assets | Auditor |
| E. | <input checked="" type="checkbox"/> | Establish any new account except fixed assets | Auditor |

X	TRANSFER FROM OR	X	SUPPLEMENTAL REVENUE ACCOUNTS
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(CHECK "TRANSFER FROM: IF TRANSFER WITHING EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, (NEW UNBUDGETED REVENUE)

[illegible]

TRANSFER TO:

[illegible]

Supplemental budget requests require Auditor/Controller's Signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

- A) Supplemental Revenue from Drug Court to various PR and S&S
- B) Drug Court Realignment and Community Corrections Partnership request a new position and activities.
- C) New Case Manager is needed as soon as possible and funding is available.
- D) Additional revenue is diverted from Drug Court Realignment's other purposes.

Approved by Signing Authority: _____

3/4/2013

_____/ Approved/Recommended

_____/ Disapproved/Not Recommended

County Administrative Officer: _____

Signature

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board signature _____

Date Entered by Auditor Controller _____

Initials _____

Original and 1 copy of ALL transfers go to Auditor/Controller; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor.

Alternative Sentencing Coordinator Report

February 2013

Since I began the job of Alternative Sentencing Coordinator in November 2012 things have been moving quickly and responsibilities have shifted from other agencies and departments to me, in part due to staffing shortages. We have made great progress over the last 3 months with programing, services and implementation of new protocols. This report is a brief snap shot of the things that have been accomplished as well as some future projects.

Accomplishments and Collaborations

Below is a list of some of the accomplishments and collaborations we have been working on.

- Working with the Drug Court planning team to create and finalize a Policy and Procedure manual for the Plumas County Adult Substance Abuse Treatment Court (ASATC) so we can continue moving forward with implementation of a new "redesigned" program that will now include tracks such as, Drug Court, Prop 36, reentry and any other specialty population that has both a criminal justice case and is in need of substance abuse counseling or other intensive ancillary services.
- Working with Substance Abuse treatment provider to create effective and evidence based treatment phase program for the court mandated, Drug Court/Substance Abuse Court and the AB109 population.
- Working with ancillary service providers to create specific programs for inmates, court mandated substance abuse treatment program participants as well as the AB109 population once out of custody. This includes substance abuse treatment programs, anger management, parenting classes, batters intervention as well as with PCIRC and the Housing Commission to give the above population housing services and the ability to qualify for long term housing through Section 8.
- Worked with Probation, Health Department, PCIRC and the Housing Commission to successfully change the language in their bylaws to consider participants that are participating in one of our intensive specialty courts or DRC programs for long term housing.
- Worked with Probation, Sheriffs Office and Jail Staff to create a protocol for assessment and services for inmates associated with realignment/ AB109 and substance abuse treatment court.
- Working with Mental Health Director to create and implement a release for all Defendants referred to or who are currently seeing Mental Health as well as report form to be utilized in creating conditions and monitoring compliance with Mental Health treatment requirements and guidelines.
- Working with Sherriff's Office Staff to gather information and begin program implementation for SB1022 grant proposal.

Programs & Services

The following is a list of programs and services that have been addressed, created or changed by the Alternative Sentencing Coordinator since November 2012:

Program/Service	New role or responsibility
Drug Court Participants: 9	Now completing all reports to be filed with Court by compiling all substance abuse treatment, Mental Health, Probation and any other services received by participants. Monitoring and ensuring all proper documents and releases are signed for collaboration and reporting purposes. Meeting with participants prior to entry of program for amenability.
Prop 36 Participants: 15	Now completing all reports to be filed with Court by compiling all substance abuse treatment, Mental Health, Probation and any other services received by participants. Monitoring and ensuring all proper documents and releases are signed for collaboration and reporting purposes.

AB109 Assessments completed: 2	Assessments began in the jail the week of February 11, 2013. I have received two completed assessments and I am in the process of creating case plans and tracking mechanisms for these participants and the services they will receive while in custody. I estimate at least 5 more assessments being completed and case plans implemented before March 1, 2013.
Defendants with other Alternative Sentencing needs Contact with ASC: 8	Worked with 8 cases to assist the Courts with Residential Treatment and Mental Health monitoring and reporting. As we have a growth in programs and relationships with agencies I foresee this responsibility growing on a daily basis.
Day reporting Center (DRC)	Scheduled to open and begin operation March 4, 2013 in the PCIRC building. Hours will be Monday and Wednesdays 1-3pm. This has been a collaborative effort with the Sheriff's Office, Mental Health, PCIRC, Alliance for Work Force Development, Alcohol & Drug, Veterans Services, Social Services, Probation and Second Chance. Every Substance Abuse Treatment Court participant and AB109 release on supervised probation will be required to check-in into the DRC daily or weekly based on the level of treatment and case plan developed.

Next Steps	Timeframe for Completion
Implement jail program and create system for program staff, service providers and the Correctional Staff at the Jail to monitor and report on Inmate participation in order to calculate credit that will be received for programming.	March 2013
Create and implement a check-in and schedule process for DRC .	March 2013
Create an assessment tool that will be used at DRC to direct participants to needed services.	March 2013
Create reporting and tracking system for DRC.	March 2013
Monitor and oversee services and programming at DRC	Ongoing
Work with Courts and service providers to create a referral form that is easily track able and efficient.	April 2013
Work with Adult Substance Abuse Treatment team and Courts to set and hear all tracks of the ASATC are heard on the same Calendar.	April 2013
Begin co-facilitating with Probation Officer Orientation/Breaking the Cycle group for all ASATC participants immediately following court	April 2013

Challenges
With the expected jump in participants referred to ASATC and the DRC I am concerned that I will not have enough time to give all participants the needed services and referrals while compiling reports and schedules for ASATC and DRC.
I am currently serving in the capacity of the case manager for all ASATC participants as well as Defendants with other Alternative Sentencing needs and will soon take on that responsibility for the DRC as well as the AB109 services taking place in the jail.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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DATE: March 4, 2013

TO: Honorable Board of Supervisors

FROM: Mimi Hall

SUBJECT: Board of Supervisors Agenda Item for March 12, 2013

RECOMMENDATION: Approve a Supplemental Budget Reduction in the amount of \$36,478 from Drug Court Realignment.

HISTORY AND DISCUSSION: The Board's approval of this recommendation will put a budget in place to accomplish a revenue transfer in the amount of \$36,478 to the District Attorney's Office. This transfer will support the hiring of a Community Care Case Manager and also relieve a portion of AB 109 funds allocated to support the Alternative Sentencing Coordinator position.

Planning and implementation of the Adult Substance Abuse Treatment Court (Drug Court) could only be possible with the cooperation of multiple criminal justice and health and human service partners. We have accomplished a great deal due to the important role the Alternative Sentencing Coordinator has played in managing and organizing partners within these two systems to form shared goals and objectives to better serve our community. As the entity responsible for overseeing AB 118 Drug Court Realignment, Plumas County Public Health Agency recognizes the importance of this position and a case manager to insure the continued success of the collaborative model that has been put in place over the last year. To this end, it is the intent of the Public Health Agency to continue funding these positions with future Drug Court Realignment funds.

Please contact me if you have any questions or need additional information. Thank you.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

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DATE: March 4, 2013

TO: Honorable Board of Supervisors

FROM: Mimi Hall

SUBJECT: Board of Supervisors Agenda Item for March 12, 2013

RECOMMENDATION: Authorize Public Health Director to hire above "B" step for Management Analyst I/II and RN I/II positions.

HISTORY AND DISCUSSION: As the Board may be aware, a department head may hire a new employee above a "B" step upon approval of the County Administrator Officer. Per Resolution No. 98-6208, upon denial of such a request, a department head may seek Board approval.

After comprehensive recruitments for Management Analyst and Registered Nurse positions, Plumas County Public Health Agency offered employment to the top candidates. Both candidates have accepted the offer, contingent upon Board approval of this request. I have considered both candidates' experience and background and believe both to be outstandingly skilled and competent incumbents. The Public Health Agency and the community will certainly benefit from the quality of these candidates.

On February 5, 2013, the Board approved changes to the Public Health Agency Budget that will fully fund salary and benefits for these two positions. No county general funds are required since these positions are fully funded through programs within the Public Health Agency.

Please contact me if you have any questions, or need additional information. Thank you.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

☐ **Administration & Health Education**
Suite 206
Quincy, CA 95971
(530) 283-6337
(530) 283-6425 Fax

☐ **Clinic & Nursing Services**
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☐ **Environmental Health**
Quincy Office
Suite 127
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(530) 283-6241 Fax

☐ **Environmental Health – Chester**
222 First Avenue
Post Office Box 1194
Chester, CA 96020
(530) 258-2536
(530) 258-2844

DATE: March 4, 2013

TO: Honorable Board of Supervisors

FROM: Mimi Hall

SUBJECT: Board of Supervisors Agenda Item for March 12, 2013

RECOMMENDATION:

Approve a Budget Transfer in the amount of \$10,315 within Public Health Budget 70560.

HISTORY AND DISCUSSION:


As the Board is aware, any transfers to or from personnel line items (51XXX) require your approval. The Board's approval of this recommendation will transfer savings Unemployment, Liability, and Professional Services to cover anticipated expenditures in compensation insurance, cell phone allowance, and life insurance as well as various line items in which expenses are projected to exceed the original projected budget.

Please contact me if you have any questions or need more information.



Sharon L. Reinert, Chief Probation Officer

Plumas County Probation Department- 1446 E. Main Street, Quincy, CA 95971

DATE: March 12, 2013
TO: Honorable Board of Supervisors
FROM: Sharon L. Reinert, Chief Probation Officer 
SUBJECT: Unanticipated Revenue – CalEMA Grant

Recommendation

1. Approve acceptance of the unanticipated revenue in Fund 0046 in the amount of \$12,688 – CalEMA Grant.
2. Approve attached supplemental budget for CalEMA Grant.

Background and Discussion

The Probation Department has been approved to receive unanticipated revenue in the amount of \$12,688 in the CalEMA Grant, all of which needs to be spent by March 31, 2013. This unanticipated revenue resulted from other counties not expending all of their allocated money from this grant. This additional money will be used to pay other wages, softer licenses for the Department's new case management system, and the purchase of two new computers. These purchases have been approved by the grantor.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Probation-Evidence Based Supervision Dept. No: 20401 Date: 3/12/2013

The reason for this request is (check one):

Approval Required

- | | | | |
|----|-------------------------------------|---|-------|
| A. | <input type="checkbox"/> | Transfer to/from Contingencies OR between Departments Board | Board |
| B. | <input checked="" type="checkbox"/> | Supplemental Budgets (including budget reductions) Board | Board |
| C. | <input type="checkbox"/> | Transfers to/from or new Fixed Asset, out of a 51XXX Board | Board |
| D. | <input type="checkbox"/> | Transfer within Department, except fixed assets, out of a 51XXX CAO | CAO |
| E. | <input type="checkbox"/> | Establish any new account except fixed assets CAO | CAO |

☐ **TRANSFER FROM OR** ☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

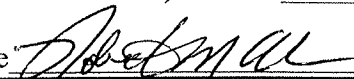
Fund #	Dept #	Acct #	Account Name	\$ Amount
0046	20401	44408	Probation-Evidenced Based Supervision	12,688.00
Total (must equal transfer to total)				\$ 12,688.00

☐ **TRANSFER TO OR** ☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSES)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0046	20401	51020	Other Wages	1,840.00
0046	20401	520410	Software License	9,000.00
0046	20401	521231	Computers<1500.00	1,848.00
Total (must equal transfer from total)				\$ 12,688.00

Supplemental budget requests require Auditor/Controller's signature



Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.



Donald Sawchuk
Director

DEPARTMENT OF FACILITY SERVICES
198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103



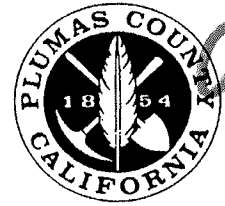
Date: March 6, 2013
To: Honorable Board of Supervisors
From: Donald Sawchuk, Director
Subject: **Approve request to withdraw the Taylorsville Campground fee increase from the March 12, 2013 Agenda**

Recommendation

Approve request to withdraw camping fee increase from \$14.00 a night to \$20.00 a night at Taylorsville Campground. This will give the new Director and Supervisor Goss time to discuss the fee increase. The subject can be revisited at budget time.

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



AGENDA REQUEST

for the March 12, 2013 meeting of the Board of Supervisors

March 4, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, reading "Robert A. Perreault".

Subject: Secure Rural Schools
California Assembly Joint Resolution
Draft Letter of Support; discussion and possible action.

BACKGROUND

The following item appeared in the February 15, 2013 edition of *Barbed Wire*, the newsletter published by Rural County Representatives of California (RCRC):

RCRC Urges Counties to Support AJR 9 for Secure Rural Schools

Assembly Member Brian Dahle (R-Lassen) introduced AJR 9, to urge Congress to reauthorize and fund the Secure Rural Schools and Self-Determination Act (Act). If Congress fails to reauthorize and fund the Act, California's forested counties will lose over \$35 million in annual federal funding used to pave and maintain roads and to provide classroom instruction.

Last year, Congress and the President extended funding for an additional year, but funding will cease unless action is taken. AJR 9, which was introduced at the request of RCRC, urges Congress to reauthorize this critical program. AJR 9 has been assigned to the Assembly Education Committee and will soon be scheduled for a hearing. RCRC encourages counties to submit a letter of support.

Attached, for your reference, is a copy of Assembly Joint Resolution 9.

RCRC staff has prepared a draft letter of support. Public Works staff has adapted the RCRC draft letter to reflect the circumstances pertaining to the Plumas County Road Department. Attached is a copy for your consideration.

RECOMMENDATION

The Department of Public Works respectfully recommends that the Board of Supervisors authorize the Chair to sign the attached draft letter.

Attachments

Assembly Joint Resolution

No. 9

Introduced by Assembly Member Dahle
(Coauthors: Assembly Members Bigelow and Logue)
(Coauthors: Senators Berryhill and Gaines)

January 31, 2013

Assembly Joint Resolution No. 9—Relative to the federal Secure Rural Schools and Community Self-Determination Act of 2000.

LEGISLATIVE COUNSEL'S DIGEST

AJR 9, as introduced, Dahle. Federal Secure Rural Schools and Community Self-Determination Act of 2000: extension.

This measure would urge the 113th Congress to reauthorize and fund the federal Secure Rural Schools and Community Self-Determination Act of 2000.

Fiscal committee: no.

1 WHEREAS, From 1908 to 2000, counties in the United States
2 received 25 percent of the revenues generated on national forest
3 lands in lieu of lost tax revenues that could have been generated
4 had these lands remained in private hands; and

5 WHEREAS, In the 1990s, the volume and value of timber
6 harvested on national forest lands was dramatically reduced, which
7 led Congress to enact the federal Secure Rural Schools and
8 Community Self-Determination Act of 2000 (16 U.S.C. Sec. 7101
9 et seq.), which provided a six-year guarantee payment option that
10 was independent of the revenue generated on the national forest
11 lands; and

1 WHEREAS, The Secure Rural Schools and Community
2 Self-Determination Act of 2000, which has been extended several
3 times, most recently by the Moving Ahead for Progress in the 21st
4 Century Act (MAP-21) (Public Law 112-141), expired on
5 September 30, 2012, and creates a lapse in funding to critical
6 programs in schools and counties across the United States,
7 including California, in the coming years; and

8 WHEREAS, Rural schools are dependent on federal
9 revenue-sharing programs, including federal forest payments, for
10 maintaining vital educational services and programs, and to ensure
11 a quality education for all students; and

12 WHEREAS, Many of California's county public works programs
13 will be crippled without stable, predictable, long-term funding
14 from the act, causing the local road network to suffer long-term
15 degradation and putting communities at risk for public safety
16 emergencies due to cuts in staffing and operational activities; and

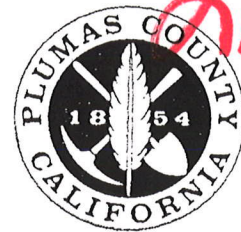
17 WHEREAS, A number of efforts have been made and are
18 continuing to be made in both the United States House of
19 Representatives and the United States Senate to reauthorize the
20 Secure Rural Schools and Community Self-Determination Act of
21 2000; now, therefore, be it

22 *Resolved by the Assembly and the Senate of the State of*
23 *California, jointly,* That the Legislature of the State of California
24 respectfully urges the 113th Congress to reauthorize and fully fund
25 the federal Secure Rural Schools and Community
26 Self-Determination Act of 2000 to provide a long-term, stable
27 source of funding for schools and counties to maintain vital
28 programs prior to September 30, 2013, to avoid any interruption
29 in county services and school operations; and be it further

30 *Resolved,* That the Chief Clerk of the Assembly transmit copies
31 of this resolution to the Speaker of the House of Representatives,
32 to the Majority Leader of the Senate, and to each Senator and
33 Representative from California in the Congress of the United
34 States.

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



March 12, 2013

The Honorable Joan Buchanan
Member, California State Assembly
State Capitol, Room 2148
Sacramento, CA 95814

RE: Assembly Joint Resolution 9 (Dahle) – SUPPORT

Dear Assembly Member Buchanan:

On behalf of the Plumas County Board of Supervisors, I am writing in support of Assembly Joint Resolution 9, authored by Assemblyman Brian Dahle, which urges the 113th Congress to reauthorize and fund the federal Secure Rural Schools & Community Self-Determination Act.

California's rural counties and rural school districts are facing a severe financial crisis. Unless Congress re-authorizes the Secure Rural Schools & Community Self-Determination Act, Plumas County will lose millions in federal funding annually. This funding provides the Plumas County Road Department with vital resources to repair and maintain its roads. Following is a table that summarizes federal receipts to the Plumas County Road Department since FY 1988:

Fiscal Years	<u>Average Annual Receipts to the Plumas County Road Fund from Federal Lands</u>	Notes
FY 88-97	\$ 3,102,471	Last decade of actual receipts from the Forests. (Timber harvesting was still active.)
FY 98-00	\$ 541,422	Sale activity diminished. In 2000, the County Road Fund received only \$231,364.
FY 01-08	\$ 3,092,858	Secure Rural Schools Legislation in effect.
FY 09-13	\$ 2,255,837	"Ramp down" clauses with SRS and SRS extensions take effect for California.
FY 14 (Estimate – without SRS)	\$ 216,000	Estimated Road Fund payment estimated by using the 2012 actual receipts generated by the Plumas, Lassen and Tahoe National Forests.

The Honorable Joan Buchanan

RE: Assembly Joint Resolution 9 (Dahle) – SUPPORT

March 12, 2013

Page 2

Plumas County's land area consists of 72% federal lands. The County's Road System consists of 680 miles of public roads. 465 of the County's maintained mileage (68% of the road system) provide direct access to these same federal lands.

The original SRS Act was created to provide a guaranteed payment option to rural counties and schools located in forested counties in light of dramatic reductions in monies previously derived from timber harvesting on national forest lands.

Last year, Congress and President Obama extended funding for only one additional year and that funding will cease unless action is taken. The U.S. House of Representatives and the U.S. Senate continue to review a variety of options to provide both short and long-term resolution to this issue. Nevertheless, it is imperative that the State of California urge the 113th Congress to act immediately to fund this vital program.

The Plumas County Board of Supervisors appreciates your time and consideration of this critical matter, and urges your support of AJR 9 when heard in the Assembly Education Committee.

Sincerely,

Terrell Swofford, Chair
Board of Supervisors

Cc: Members of the Assembly Education Committee
The Honorable Brian Dahle, Member of California State Assembly
The Honorable Ted Gaines, Member of California State Senate
RCRC, Attn: Paul Smith
CSAC, Attn: DeAnn Baker
Plumas Unified School District

20

March 4th, 2013

Governor Jerry Brown
Governor's Office
State Capitol
Sacramento, CA 95814

Re; Nomination of Robert A. Meacher to fill vacancy on the State Water Resources Control Board.

Dear Governor Brown,

On behalf of the Plumas County Flood Control and Water Conservation District and the Plumas County Board of Supervisors, I am pleased to advance for your consideration Robert Meacher to fill the recent vacancy of Charlie Hoppin on the state board. Please find enclosed Mr. Meacher's resume as it pertains to this important position. Robert's breadth of knowledge of California's challenging water policy, along with his keen sense of what water quality issues facing the state, makes him an ideal candidate for your thoughtful consideration.

Sincerely,

Terrell Swofford
Chairman
Plumas County Board of Supervisors
Plumas County Flood Control and Water Conservation District

Robert A Meacher

7204 Genesee Road Taylorsville, CA 95983 cell ph / office 530-251-6269 email meacher.robert@gmail.com

Experience

Appointed consecutively by three State and Federal administrations to serve on the Calfed Bay-Delta Program's Public Advisory Committee. 1996 - 2008
Co-chair; Calfed Watershed Program Public Advisory Committee 1998 – 2008
County Supervisor, 2nd District Plumas County 1992 – 2012
Regional Council of Rural Counties (Board of Directors): 1993 - 2012
Regional Council of Rural Counties (Board of Directors): 1993 - 2012
PG&E Lands Stewardship Council (Board of Directors): 2004 - 2013
Director/Spokesperson for the Plumas County Flood Control & Water Conservation District 2000 – 12
Member of the California Bio-diversity Council 1995-2008
RCRC California Biodiversity Council (Representative): 1995 - 2008
RCRC Water Policy Committee (Chair): 1996 - 1999
Bay Delta Advisory Council (Source County Representative): 1996 - 2008
BDPAC Watershed Working Group (Co-Chair): 1998 - 2008
Sacramento River Watershed Program (Director) 2007 - Present
California Watershed Network (BOD) 2008- Present
Water for California – Monterey Settlement (Board of Directors): 2002 - 2012
Sierra Nevada Eco-System Project (Rural Contact): 1996 -1997
Sierra Nevada Research Project (Representative): 1994 -1996
Nor-Cal Neva RC&D (Vice President-1994, Chair-1995, 96, 97)

Service and Education

Candidate for California State Assembly District 1; 2012
Cal State University Chico 1986 Pre law / Political Science Paralegal Certificate Program
Thirteen years active United States Merchant Marine 1972 -1985 (Various Lic.& Credentials)

References

Brian Dahle; Member State Assembly R
Richard Gorton; Member State Assembly D
Mark Nicodem ; Dir. Ca. Dept. of Conservation
Jim Branam: ED Sierra Nevada Conservancy
Francis Weber; St. Water Board
Elizabeth (Izzy) Martin; Sierra Fund
Steve Larson; California Strategies
Allene Zanger; E.D. Stewardship Council
Martha Davis: Delta Stewardship Council
Larry Myers; Native American Heritage Institute
Art Bagget Jr.; St Water Board Retired
Dave Sutton; Trust for Public Lands
Karen Mills: Farm Bureau
Richard Roos Collins; Hydropower Reform Coalition

The above individuals' contact information will be submitted upon request.



ELLIOTT SMART
DIRECTOR


DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

(530) 283-6350
Fax: (530) 283-6368

DATE: MARCH 4, 2013

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR 
DEPT. OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR MARCH 12, 2013, CONSENT AGENDA

RE: APPROVAL AND AUTHORIZATION TO SIGN CONTRACT WITH THE
STATE OF CALIFORNIA FOR ADOPTION SERVICES

It is Recommended that the Board of Supervisors

1. Approve a contract with the State of California through its Department of Social Services for Adoption Program Services.
2. Authorize the Director of the Department of Social Services to sign the contract as the Board's designee.

Background and Discussion

Prior to Fiscal Year 2011-2012 Adoption Program Services were performed on behalf of Plumas County by the State Department of Social Services through their regional office in Chico, California. Until that year, pre and post adoption services such as family finding, home studies, adoptive parent training and post adoption support were provided by social workers from the Chico District Office. No money was exchanged between the state and the county for these services. Instead, the program was funded entirely by State General Fund support.

The Board is already aware that as a part of Governor Brown's 2011-2012 budget, the Administration proposed and the Legislature approved a sweeping public safety realignment, transferring a number of such programs from state administration to county administration. Among the public social services that were realigned to counties were Child Welfare Services, Foster Care Administration and Assistance, and (for the purposes of this report) the Adoption Services Program.

In a prior report to the Board regarding the realignment of this program, the Department has indicated our intention to bring the Adoption Services Program in house. While that

continues to be the intent of the Department (likely to be recommended in the Department's 2013-2014 county budget proposals) the Department has needed to assure that there is continuity of service for those children and families that are currently receiving adoption services. That is what brings this contract to the Board today.

In order to assure continuity of adoption services the Department has accepted an offer from the State Department of Social Services to continue providing Adoption Services for the current fiscal year. The Department recommends that the Board approve this arrangement and authorize the Director of the Department of Social Services to sign the agreement as the Board's designee.

Financial Impact

When the Adoption Services Program was realigned to the county, the state also realigned financial support for the program. The state share yields a total of \$47,976. The contract before your Board today has a maximum compensation amount that matches the state share. There is no impact to the County General Fund.

Other Agency Involvement

County Counsel has reviewed the agreement and approved it as to form.

Copies: DSS Management Staff (memo only)
 Human Services Department Heads (memo only)

Enclosure

3B

**AMENDMENT TO EMPLOYMENT AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND LYNN SHEEHY**

This Amendment to Employment Agreement ("Amendment") is made on March 5, 2013, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and LYNN SHEEHY ("CONTRACT EMPLOYEE"), who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and LYNN SHEEHY have entered into a written "Employment Agreement" effective September 17, 2012, (the "Agreement"), in which LYNN SHEEHY agreed to provide services to Plumas County as its Plumas County Librarian.
 - b. PLUMAS COUNTY has experienced substantial revenue decreases in Fiscal Years 2011-2012 and 2012-2013 that have caused the COUNTY to layoff some employees, propose reduction in compensation to represented employee groups, reduce or eliminate funding for selected programs, and draw down reserves in order to balance the COUNTY budget.
 - c. Among the changes made was the reduction of the Plumas County Librarian to a .75 full-time equivalent (FTE) position.
 - d. At a meeting on February 19, 2013, the Plumas County Board of Supervisors approved not filling a .5 FTE Librarian, and instead approved increasing the Plumas County Librarian position held by CONTRACT EMPLOYEE by 10 hours per week to make the position 1.0 FTE.
2. **Amendment:** The parties agree to amend the Agreement as follows:
 - a. Beginning March 5, 2013, the following is added to Paragraph 4 "SALARY:"

Beginning March 5, 2013, CONTRACT EMPLOYEE shall be considered a full-time employee (1.0 FTE) paid at an hourly rate, on a bi-weekly basis, in the same manner as appointed department heads.
3. **Effectiveness of Agreement:** Except as set forth in this Amendment to Agreement, all provisions of the Agreement effective September 17, 2012, shall remain unchanged and in full force and effect.
4. **Signatures:** To follow on next page.

COUNTY OF PLUMAS,
A political subdivision of the State of California

CONTRACT EMPLOYEE

By: _____
Terry Swofford,
Chair, Board of Supervisors


Lynn Sheehy

Dated: _____, 2013

Dated: March 4, 2013

ATTEST:

APPROVED AS TO FORM:

By: _____
Nancy DaForno, Clerk of the Board

R. Craig Settemire, County Counsel

Dated: _____, 2013

Dated: _____, 2013

[\\HMXL012041SV1\COCO SHARED\CONTRACTS\EMPLOYMENT CONTRACTS\SHEEHY AMENDMENT TO EMPLOYMENT AGREEMENT FULL-TIME 2013.DOC]