



## MEETING MINUTES

### **BOARD OF SUPERVISORS**

Terry Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON FEBRUARY 24, 2009**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 9:00 a.m. with Supervisors Terry Swofford, Lori Simpson, Robert Meacher, Ole Olsen and Chair Sharon Thrall present.

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Simpson leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

None.

### **ACTION AGENDA**

#### **1. COUNTY ADMINISTRATIVE OFFICE CONTRACT REVIEW**

Motion by Supervisor Swofford, second by Supervisor Simpson and carried authorizing the County Administrative Officer to review all contracts, agreements, leases and any documents that require review by County Counsel for approval by the Board until such time as the position of County Counsel is filled.

#### Departmental Matters

##### **AGRICULTURE**

Following discussion, motion by Supervisor Simpson, second by Supervisor Swofford and carried to approve the request to extend the Temporary Administrative Assistant position until the end of FY 2008-2009 for the Department of Agriculture.

##### **PLANNING**

The Board sets March 03, 2009 for a special meeting to interview firms for the General Plan Update as recommended by the General Plan Consultant Selection Subcommittee.

##### **ENVIRONMENTAL HEALTH**

Presentation by Jerry Sipe of Environmental Health 2008 Annual Report.

**2. BOARD OF SUPERVISORS  
CORRESPONDENCE**

None.

**LEGAL SERVICES AGREEMENT – MICHAEL JACKSON**

Motion by Supervisor Meacher, second by Supervisor Simpson and carried to approve a revised Legal Services Agreement with Michael Jackson, and authorize the Chair to sign.

**PROFESSIONAL SERVICES AGREEMENT – LINDA BLUM**

Motion by Supervisor Meacher, second by Supervisor Simpson and carried to approve a Professional Services Agreement with Linda Blum related to Herger-Feinstein Quincy Library Group Pilot Project litigation, and authorize the Chair to sign.

**PROFESSIONAL SERVICES CONTRACT – AMENDMENT NO. 1, LIEBERT CASSIDY**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve and authorize the County Administrative Officer to execute Amendment No. 1 to the Professional Services Contract with Liebert Cassidy Whitmore for up to \$20,000.

**SHERIFF SUB-STATION LEASE - CITY OF PORTOLA AND PLUMAS COUNTY**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve and authorize the Chair to sign Lease between the City of Portola and County of Plumas for Sheriff Sub-Station.

**WOODSTOVE CHANGE-OUT PROGRAM MOU – CITY OF PORTOLA AND PLUMAS COUNTY**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve and authorize the County Administrative Officer to sign Memorandum of Understanding between the City of Portola and County of Plumas for Woodstove Change-Out Rebate Program.

**HR 2389-SECURE RURAL SCHOOLS – REALLOCATION OF FUNDING**

Motion by Supervisor Meacher and second by Supervisor Swofford to reallocate funding under HR 2389-Secure Rural Schools (Title III) to the following projects. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall. NOES: None. ABSENT: None. Carried and so ordered.

• Keith Crummer Professional Forestry Services	\$10,262
• Almanor Basin Watershed Advisory Committee	\$10,262
• Flood Control & Water Conservation District	\$ 7,000
• GIS-911 Address Guide	\$ 1,200

The Clerk is directed to notice the required forty-five day comment period followed by a public hearing of the Board before funding is available.

**INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Swofford regarding issues related to County Government and include Planning Commission meeting.

Report by Supervisor Simpson regarding issues related to County Government and include interviews for Fair Manager by the Sub-Committee; Mental Health Commission meeting; Child Care and Development Council meeting; invitation to field representative for Senator McClintock to attend Board meeting; Emergency Food Bank Program (FEMA) meeting.

Report by Supervisor Meacher regarding issues related to County Government and include supplemental tax bills being received by constituents.

Report by Supervisor Thrall regarding issues related to County Government and include CSAC Institute for Excellence in Government, a series of courses being offered.

**APPOINTMENTS**

**EMERGENCY SERVICES ADVISORY COMMITTEE**

Motion by Supervisor Simpson, second by Supervisor Olsen and carried to appoint Robert Cassou, Mimi Hall, Jay Neuman and Ed Ward to the Emergency Services Advisory Committee.

**CHESTER CEMETERY DISTRICT**

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to appoint Red Meyers to the Chester Cemetery District replacing Tom Newell.

**3. PUBLIC WORKS**

**QUINCY LIGHTING DISTRICT – FUNDING FOR INDIAN VALLEY CSD**

**Sitting as the Quincy Lighting District Board of Directors**

Following brief discussion, motion by Supervisor Meacher, second by Supervisor Simpson and carried authorizing the Manager of the Quincy Lighting District to honor a request from the Indian Valley CSD for \$11,220 in additional funds to offset street lighting costs provided 1) County staff concurs with the Indian Valley CSD billing data submitted for FY 2008-2009; and, 2) there are funds available in the Quincy Lighting District budget for FY 2008-2009 to cover the expenditures.

**4. INSURANCE ADVISORY COMMITTEE**

**SELF-FUNDED DENTAL PLAN – DISCONTINUE**

As recommended by the Insurance Advisory Committee, motion by Supervisor Simpson, second by Supervisor Swofford and carried to discontinue the Self-Funded Dental Plan and authorize staff to return with an agreement with CSAC-EIA for an insured dental plan with Delta Dental.

**CSAC-EIA LIFE AND VISION BENEFITS**

As recommended by the Insurance Advisory Committee, motion by Supervisor Simpson, second by Supervisor Swofford and carried authorizing staff to evaluate the possibility of moving employees life and vision benefits to CSAC-EIA.

**PORAC MEDICAL PLAN**

As recommended by the Insurance Advisory Committee, motion by Supervisor Swofford, second by Supervisor Meacher and carried authorizing staff to explore options for employees covered by PERS health insurance to move to the Porac medical plan.

**5. COUNTY COUNSEL**

**BCM CONSTRUCTION – RELEASE OF RETENTION FUNDING**

This matter is before the Board for release of \$150,000 to BCM Construction of funds currently held in retention on the Health and Human Services building project.

**Following discussion, this matter is continued to March 10, 2009. The Board directs Joe Wilson, Director of Facility Services to provide a schedule for installation of a boiler at the Health and Human Services Center.**

## **6. CONSENT AGENDA**

Motion by Supervisor Olsen and second by Supervisor Simpson to approve the following consent agenda matters. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall. NOES: None. ABSENT: None. Carried and so ordered.

### **A. BOARD OF SUPERVISORS**

- 1) Approve expenditures from Community Services Funds  
**Department 20730 – Supervisor Thrall**  
Almanor Basin Resource Center – Donation (Community Suppers) \$1,045.00
- 2) **RESOLUTION** 09-7541, revising the authority provided in Resolution 06-7283 and authorizing the Chair of the Board of Supervisors to execute a grant agreement for the Upper Feather River Watershed and Water Quality Improvement Project.
- 3) Approve Funding Agreements with Plumas Corporation, Feather River Land Trust, and Plumas National Forest to carry out projects under the Upper Feather River Watershed and Water Quality Improvement Project, and authorize the CAO to sign.

### **B. CLERK OF THE BOARD**

Approve Board minutes for February 2009.

### **C. BUILDING DEPARTMENT**

Approve and authorize the Chair to sign Professional Services Agreement with Interwest Consulting Group for fire sprinkler review and inspections. Approved as to form by County Counsel.

### **D. PUBLIC HEALTH AGENCY**

- 1) Approve the submittal of the annual proposal to the Area Agency on Aging for funding of the Senior Nutrition and Transportation Programs for FY 2009 – 2013, and authorize the Director of Public Health to sign.
- 2) Approve submittal of an Application to the California Department of Public Health, Immunization Branch for continued funding of the Vaccines for Children Program for FY 2009 – 2012, and authorize the Director of Public Health to sign.

### **E. PUBLIC WORKS**

Authorize the Director of Public Works and County Administrative Officer to execute a continuation contract with Vestra Resources for consulting services in regard to the Gopher Hill Landfill and the Chester Landfill. Approved as to form by County Counsel.

### **F. LOCAL TRANSPORTATION**

Supplemental budget transfer for \$123,410 from Local Transportation Commission to County for purchase of bus.

## **URGENCY MATTER – BOARD OF SUPERVISORS**

### **CLOSED SESSION RE: ANTICIPATED LITIGATION**

Motion by Supervisor Olsen and second by Supervisor Swofford to add this matter to the agenda as an urgency matter because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall. NOES: None. ABSENT: None. Carried and so ordered.

Attorney James Reichle addresses the Board and refers to the Open Meeting Act regarding urgency closed sessions.

Supervisor Olsen withdraws the motion and Supervisor Swofford withdraws the second to add an urgency closed session to the agenda.

**CLOSED SESSION**

The Board meets in closed session as follows.

**BOARD OF SUPERVISORS**

**Personnel**

Public employee appointment or employment – County Counsel

**ADJOURNMENT**

Adjourned meeting to Tuesday, March 03, 2009, Board of Supervisors Room 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON FEBRUARY 24, 2009 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board