



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON FEBRUARY 05, 2013

STANDING ORDERS

11:00 A.M. CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss

In attendance are Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

PLEDGE OF ALLEGIANCE

Supervisor Simpson leads the pledge of allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

At the request of the Sheriff, agenda item 3.C.3. is removed from the agenda to be addressed at a later date.

PUBLIC COMMENT OPPORTUNITY

Pastor Tarleton of the First Baptist Church thanks Steve Mansell, Deputy County Counsel for his response letter to the Freedom From Religion Foundation regarding invocations at Board of Supervisors meetings.

Pastor Tarleton offers a prayer.

Cynthia White, a member of the public offers a prayer.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

None

ACTION AGENDA

1. 11: 10 BOARD OF SUPERVISORS

A.  **PUBLIC HEARING:** Adopt **RESOLUTION** amending the Master Fee Schedule establishing service fees for County Departments (District Attorney; Engineering; Public Works; Facility Services). **Roll call vote**

The public hearing is opened. There being no public comment and following brief discussion by the Board,

Motion: Adopt **RESOLUTION** No. 13-7843 amending the Master Fee Schedule establishing service fees for County Departments (District Attorney; Public Works), **Action:** Approve, **Moved by** Supervisor Thrall, Seconded by Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary: Yes = 5**).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

The public hearing remains open and is continued to February 19, 2013 to consider an amendment to the Master Fee Schedule for the department of Engineering and Facility Services due to receipt of additional information since the posting of the agenda.

B. Continued from January 15, 2013, discussion and possible action to identify funding for the PARS Program subject to Board action to participate

C. Letter of appreciation to the *Friends of the Chester Library* for repair of the library building and the gift of computers and books. Discussion and possible action - Supervisor Thrall

Motion: Approve and authorize signature of appreciation letter to Friends of the Chester Library for repair of the library building and the gift of computers and books, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary: Yes = 5**).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Consider request from Chester Jr/Sr High School for free use of the Chester Veterans Memorial Hall in case it becomes necessary for any reason to evacuate the School and the primary site (Chester Elementary School) is not available or suitable; direction to Facility Services to provide the School Principal with a key to be used as part of the Incident Commander's evaluation kit. Discussion and possible action – Supervisor Thrall

Motion: approve request from Chester Jr/Sr High School for free use of the Chester Veterans Memorial Hall in case it becomes necessary for any reason to evacuate the School and the primary site (Chester Elementary School) is not available or suitable; and direct Facility Services to provide the School Principal with a key to be used as part of the Incident Commander's evaluation kit, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary: Yes = 5**).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. Direct staff to issue a 30 day notice to the State Department of Fish & Wildlife to terminate Lease Agreement for space use at the Health & Human Services Center. Discussion and possible action

Motion: direct staff to issue a 30 day notice to the State Department of Fish & Wildlife to terminate Lease Agreement for space use at the Health & Human Services Center, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. CORRESPONDENCE

G. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Simpson regarding issues related to County government and include meeting with U.S. Representative, Doug LaMalfa; Feather River Crm Executive Committee meeting; Groundhog Day event held in Quincy.

Report by Supervisor Thrall regarding issues related to County government and include meeting with Lassen National Park Supervisor; Sierra Nevada Conservancy meeting.

Report by Supervisor Goss regarding issues related to County government and include Solid Waste Committee meeting; Transportation Commission meeting.

Report by Supervisor Kennedy regarding issues related to County government and include Transportation Commission meeting; OPEB meeting; meetings in Sacramento with California State Senators regarding medical cuts facing rural counties

Report by Supervisor Swofford regarding issues related to County government and include Feather River Crm Executive Committee meeting; Feather River RC&D.

H. APPOINTMENTS

FIRST 5 PLUMAS

Appoint Joanne Burgueno to a two-year term of membership on the First 5 Plumas County Children and Families Commission as recommended

Motion: Appoint Joanne Burgueno to a two-year term of membership on the First 5 Plumas County Children and Families Commission as recommended, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. DEPARTMENTAL MATTERS

A. FAIR – John Steffanic

Presentation of two proposed revenue generating projects

John Steffanic, Fair Manager provides the Board with a power point presentation of two proposed revenue generating projects.

Supervisor Thrall requests a copy of the power point presentation.

B. **MENTAL HEALTH** – Kimball Pier

Discussion and possible action to consider request to fill a vacant Fiscal & Technical Services Assistant II/III position. Fiscal Impact: The position is funded for FY 2012-2013 at no cost to the General Fund

Motion: request to fill a vacant Fiscal & Technical Services Assistant II/III position. Fiscal Impact: The position is funded for FY 2012-2013 at no cost to the General Fund, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **PUBLIC HEALTH AGENCY** – Mimi Hall

Motion: approve the following budget transfers/supplemental budget transfers as presented. Agenda item C.5. is continued to a later date as requested, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 1) Approve supplemental budget of \$99,883 for receipt of unanticipated revenue – Department 70560
- 2) Approve budget transfer of \$32,136.73 for Department 70560 based on final approved budgets for FY 2012-2013
- 3) Approve budget transfer of \$29,000 for Department 20830 – Senior Nutrition Program
- 4) Approve budget transfer of \$10,330 for Department 20480 – Senior Transportation
- 5) Approve budget transfer/supplemental budget reduction of \$17,653 for Department 70580 - A&D Fines and Fees. **At the request of the Auditor/Controller and Treasurer/Tax Collector this matter is continued to a later date.**
- 6) Approve supplemental budget transfer of \$55,000 in revenue reductions and \$2,368 in expenditure reductions for Department 70630 – Drug Court
- 7) Approve budget transfer of \$127 for Department 70559 – Ryan White/HIV

3. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. CLERK OF THE BOARD

Approve Board minutes for January 2013

B. LIBRARY

Approve supplemental budget of \$8,219 for award of LSTA Grant by the California State Library for Plumas County Literacy

C. SHERIFF

- 1) Authorize the Chair to execute Agreement between the Plumas County and Little Norway Marine Service not to exceed \$20,000 for service to Sheriff's boats. Approved as to form by County Counsel
- 2) Approve budget transfer of \$23,520 from Communication Equipment (542200-Fixed Asset) to Communication Equipment (521250-Services & Supplies) for 2010 Homeland Security Grant expenditures
- 3) Authorize the Auditor to return unspent grant funds of \$4,983.61 received from the U.S. Department of Justice Drug Enforcement Administration. **This matter is removed from the agenda to be addressed at a later date.**
- 4) Authorize the Chair to execute contract between Plumas County and Sierra Electronics of \$250,000 for maintenance and repair of radio and communication equipment; and authorize payment of past invoices for services from January 01, 2013. Approved as to form by County Counsel

D. FACILITY SERVICES

Approve budget transfer of \$600 from Services & Supplies to Salaries & Benefits (Department 20120) for Boot Allowance pursuant to MOU with Union Crafts & Trades Unit

E. SOCIAL SERVICES

Approve budget transfer of \$34,326 from Regular Wages (70590-51000) to various line items (Salaries & Benefits) to cover costs for FY 2012-2013

F. MENTAL HEALTH

- 1) Approve budget transfer of \$15,000 within the Mental Health Budget 70570 for FY 2012-2013
- 2) Approve supplemental budget of \$12,000 for Plumas County Mental Health to support the Senior Nutrition Program to facilitate outreach to older adults
- 3) Authorize the Director of Mental Health to execute fourth amendment to Services Agreement with Plumas Crisis Intervention and Resource Center. Approved as to form by County Counsel

G. PUBLIC WORKS

- 1) Approve budget transfer of \$6,500 for Department 20521 for Boot/Clothing Allowance
- 2) Approve budget transfer of \$121,650 for Department 20579 for staff time on Solid Waste Capital Improvement Projects
- 3) Approve and authorize the Director of Public Works to execute Material Purchase Agreements for Unleaded Gasoline, Clear Diesel and Furnace Oil Products. Approved as to form by County Counsel

NOON RECESS

4. 1:30 P.M. INDIAN VALLEY CITIZENS FOR PRIVATE PROPERTY RIGHTS

Presentation by Indian Valley Citizens regarding the Plumas County General Plan

Carol Viscarra, representing Indian Valley Citizens for Private Property Rights addresses the Board with a power point presentation regarding the draft Plumas County General Plan.

The Chair takes comments from members of the public.

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Director of Facility Services
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Personnel: Public employee appointment or employment – Director of Facility Services
There was no reportable action taken.
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter was not addressed.
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3
There was no reportable action taken.

ADJOURNMENT

Adjourned meeting to Tuesday, February 19, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.