



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 15, 2013**

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#### **STANDING ORDERS**

##### **11:00 A.M. CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss

In attendance are Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

##### **INVOCATION AND FLAG SALUTE**

##### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

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##### **PUBLIC COMMENT OPPORTUNITY**

Larry Douglas regarding economic development in Plumas County.

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##### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Mimi Hall, Director of Public Health regarding flue activity and surveillance in Plumas County.

Robert Perreault, Director of Public Works regarding notice of public information meeting on January 31, 2013 at 5:30 p.m. in Greenville regarding mandatory commercial recycling program; and re-negotiating existing contracts with solid waste franchise contractors.

## ACTION AGENDA

### 1. **11:10 PLUMAS COUNTY FORESTER** – Frank Stewart

Receive verbal final report from Frank Stewart, Plumas County Forester

At the request of Frank Stewart, this matter is continued to a later date.

### 2. **DEPARTMENTAL MATTERS**

#### A. **COUNTY COUNSEL**

Adopt **RESOLUTION** establishing a policy regarding invocations at meetings of the Board of Supervisors. **Roll call vote**

Steve Mansell, Deputy County Counsel addresses the Board with an overview of the matter before them for consideration.

Discussion is held by the Board. The Board receives comments from Larry Douglas, member of the public.

**Motion:** remove "Invocation" from future agendas of the Board of Supervisors, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### B. **MENTAL HEALTH** – Pat Leslie

1) Discussion and possible action regarding request to fill a vacant, funded Behavioral Health Therapist I/II position

**Motion:** approve request to fill a vacant, funded Behavioral Health Therapist I/II position, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Approve and authorize the Director of Mental Health to sign Contract for State Hospital Bed purchase for FY 2012-2013; and authorize a non-general fund budget transfer of \$111,060 from Mental Health reserve to cover costs for inpatient services at State Hospital. Approved as to form by County Counsel

**Motion:** approve and authorize the Director of Mental Health to sign Contract for State Hospital Bed purchase for FY 2012-2013; and authorize a non-general fund budget transfer of \$111,060 from Mental Health reserve to cover costs for inpatient services at State Hospital, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### C. **PLANNING** – Randy Wilson

Adopt **ORDINANCE**, first introduced and read on January 08, 2013, Rezoning Certain Real Property to Add the Farm Animal Combining Zone (F), Norbert and Christine Schneider. **Roll call vote**

**Motion:** Adopt **ORDINANCE No. 13-1092**, first introduced and read on January 08, 2013, Rezoning Certain Real Property to Add the Farm Animal Combining Zone (F), Norbert and Christine Schneider, **Action:** Approve, **Moved by** Supervisor Goss, Seconded by Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **SHERIFF** – Greg Hagwood

Approve and authorize the Chair and Sheriff to execute Contract with the Law Office of Edward Obayashi to provide services regarding policies and procedures

**Motion:** approve and authorize the Chair and Sheriff to execute Contract with the Law Office of Edward Obayashi to provide services regarding policies and procedures, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**3. PUBLIC AGENCY RETIREMENT SERVICES (PARS)**

Mr. Mitch Barker, representing PARS is present and addresses the Board. Mr. Barker answers clarifying questions from Board members.

Steve Mansell, Deputy County Counsel offers ideas for funding the PARS Program. Supervisor Simpson refers to money owed to the county from the Superior Court which could be used to fund the program.

The Board agrees this is an unfunded liability that needs to be addressed.

Julie White, Treasurer/Tax Collector addresses the Board in support of the Board moving forward with the PARS program as presented. Roberta Allen, Auditor/Controller concurs. Ms. White and Ms. Allen agree to work together as the County's Plan Administrator for the Program as required.

Supervisor Thrall suggests that the Board look at all options available (other companies offering the same service) and secure funding before taking any action.

Following discussion, this matter is continued to February 5<sup>th</sup> to discuss funding; and February 19<sup>th</sup> for further consideration of the Resolution and Agreement as presented.

- A. Adopt **RESOLUTION** to participate in the PARS Public Agencies Post-Retirement Health Care Plan Trust to fund post-employment benefits for its employees as specified in the County's policies and/or applicable collective bargaining agreements; and designate a position as the County's Plan Administrator for the Program. **Roll call vote**

This matter is continued to February 19, 2013, no action is taken.

- B. Authorize the Chair to execute an Agreement for Administrative Services between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services (PARS) and the County of Plumas

This matter is continued to February 19, 2013, no action is taken.

- C. Discussion and possible action to identify funding for the PARS Program

This matter is continued to February 05, 2013, no action is taken.

**4. BOARD OF SUPERVISORS**

- A. Set meeting date for Director of Facility Services interviews

The Board sets January 28, 2013 at 9:30 a.m. for a special meeting to conduct Director of Facility Services interviews.

B. Authorize the Chair to execute an Employment Services Agreement with Kimball Pier, Plumas County Mental Health Director effective January 22, 2013

**Motion:** Authorize the Chair to execute an Employment Services Agreement with Kimball Pier, Plumas County Mental Health Director effective January 22, 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**C. CORRESPONDENCE**

None

**D. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County government and include First 5 Commission; Mental Health Commission.

Report by Supervisor Thrall regarding issues related to County government and include upcoming agenda item regarding structure of ABWAC and appointment of members.

Report by Supervisor Goss regarding issues related to County government and include meeting with property rights group in Indian Valley; Rotary meeting.

Report by Supervisor Kennedy regarding issues related to County government and include meetings with Eastern Plumas Health Care and upcoming meeting in Sacramento regarding proposed medi-cal cuts to hospitals.

Report by Supervisor Swofford regarding issues related to County government and include Fire Prevention Specialist meeting; Integrated Waste Management meeting; Fire Safe Council; Coordinating Council meeting; receipt of information from Rae Copitka; Sierra Valley Ground Water Management District.

**E. APPOINTMENTS**

**TRINDEL BOARD OF DIRECTORS**

Appoint Roberta Allen, Auditor/Controller to the Trindel Board of Directors and Supervisor Simpson as Alternate

**Motion:** Appoint Roberta Allen, Auditor/Controller to the Trindel Board of Directors and Supervisor Simpson as Alternate, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**CSAC EXCESS INSURANCE AUTHORITY**

Appoint Roberta Allen, Auditor/Controller to the CSAC Excess Insurance Authority Board and Patrick Bonnett as Alternate

**Motion:** Appoint Roberta Allen, Auditor/Controller to the CSAC Excess Insurance Authority Board and Patrick Bonnett as Alternate, **Action:** Approve, Moved by Supervisor Goss, Seconded by Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote. Additional supplemental budget appropriations for unanticipated revenues will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. BOARD OF SUPERVISORS**

Authorize the Chair to execute letter to the Department of Transportation (Caltrans) for encroachment permit (Lake Almanor Chamber of Commerce and Visitors Bureau: Mile High 100 - June 15, 2013; and Lake Almanor Fall Century Bike Ride - September 28, 2013)

### **B. ELECTIONS**

Adopt **RESOLUTION** No. 13-7841 authorizing the Plumas County Clerk-Recorder, Registrar of Voters to conduct all Federal, State and Local Elections for 2013

### **C. PUBLIC HEALTH AGENCY**

- 1) Approve supplemental budget of \$10,211 for unanticipated revenue from the Area Agency on Aging – Senior Nutrition Budget Unit 20830. Four/fifths required roll call vote
- 2) Approve supplemental budget of \$4,000 for unanticipated revenue from the Area Agency on Aging – Senior Transportation Budget Unit 20830. Four/fifths required roll call vote
- 3) Authorize the Director of Public Health to sign Contract Modifications for receipt of the revenue from the Area Agency on Aging. Approved as to form by County Counsel

## **NOON RECESS**

## **6. 1:30 P.M. BOARD OF SUPERVISORS**

### **CLOSED SESSION**

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Director of Facility Services
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiators – Sheriff's Administrative Unit
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

A. Personnel: Public employee appointment or employment – Director of Facility Services  
There was no reportable action

B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of  
Government Code Section 54956.9  
This matter was not addressed

C. Conference with Labor Negotiators – Sheriff's Administrative Unit  
There was no reportable action

D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department  
Employees Association, Operating Engineers Local #3  
There was no reportable action

**ADJOURNMENT**

Adjourned meeting to Tuesday, January 22, 2013, Board of Supervisors Room 308, Courthouse, Quincy,  
California.