

BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

**AGENDA FOR MEETING OF JANUARY 08, 2013 TO BE HELD AT 10:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

Welcome Supervisor Kevin Goss to the Board of Supervisors representing District 2

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. 10:15 BOARD OF SUPERVISORS

Selection of Chair and Vice Chair of the Board of Supervisors for 2013

2. 10:30 FRIENDS OF PLUMAS COUNTY ANIMALS

Request for return of enclosure donated by Friends of Plumas County Animals to the Plumas County Animal Shelter. Discussion and possible action

3. 10:45 DEPARTMENTAL MATTERS

A. SHERIFF – Greg Hagwood

Discussion, possible action and/or direction to staff regarding application for Adult Local Criminal Justice Facilities Construction Financing Program to obtain funding for a new Correctional Facility

B. SOCIAL SERVICES – Elliott Smart

Authorize the Department of Social Services to fill a vacant, funded Office Assistant I/II position.
Financial Impact: No impact to the County General Fund

4. 11:15 BOARD OF SUPERVISORS

A. Set Board meeting schedule for January through June 2013

B. Authorize the Chair to execute an Employment Services Agreement with Tim Gibson, Agricultural Commissioner/Sealer of Weights & Measure

C. Discussion and possible action regarding the FY 2012-2013 Public Defender budget (Department 20320); request to appropriate \$20,000 from the General Fund Contingency to various line items to cover anticipated expenses. **Four/fifths required roll call vote**

D. Discussion and possible action regarding re-locating the Assessor and Probation departments as directed during the FY 2012-2013 budget workshops

E. Correspondence

F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

G. Appointments

PLUMAS COUNTY TRANSPORTATION COMMISSION

Appoint Board member to the Plumas County Transportation Commission replacing Robert Meacher

REGIONAL COUNCIL OF RURAL COUNTIES

Designate 2013 Delegate and Alternate Supervisors for Regional Council of Rural Counties Board of Directors

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote. Additional supplemental budget appropriations for unanticipated revenues will require a four/fifths roll call vote.

A. SHERIFF

- 1) Authorize the Chair and the Sheriff to execute Agreement between the Plumas County Superior Court and the Plumas County Sheriff for court security. Approved as to form by County Counsel
- 2) Authorize the Chair to execute contract PCSO00015 between Plumas County Sheriff and Dale Harris, DDS of \$25,000 to provide dental services to Jail inmates as required by law

B. AIRPORTS

- 1) Authorize the Chair to execute Airport Hangar Land Lease (Beckwourth-Nervino Airport) with Herbert O. Bishop. Approved as to form by County Counsel
- 2) Authorize the Chair to execute Airport Hangar Land Lease (Chester-Rogers Field) with Woodford Yerxa and Bud Harmon. Approved as to form by County Counsel
- 3) Adopt **RESOLUTION** authorizing submittal of an application with the California Department of Transportation for Airport Improvement Program (AIP) Matching Grant; and authorize the Chair to execute Consultant Services Agreement with Reinard Brandle Engineering. Approved as to form by County Counsel

C. CLERK OF THE BOARD

Approve Board minutes for December 2012

D. FISH & GAME ADVISORY COMMISSION

Authorize purchase of fixed assets (three winches for Fish & Game trucks) not to exceed \$4,500, purchase to be made in Plumas County

E. LIBRARY

- 1) Approve supplemental budget of \$2,000 (Target Corporation Grant); and \$9,241 (LSTA Grant) for receipt of unanticipated revenue received for Sierra County Literacy Program. **Four/fifths required roll call vote**
- 2) Approve supplemental budget of \$23,846 (LSTA Grant) for receipt of unanticipated revenue for Plumas County Literacy Program. **Four/fifths required roll call vote**

F. PUBLIC HEALTH AGENCY

- 1) Accept and approve the Annual Plumas County Children's Medical Services Plan and Budget for FY 2012-2013, and authorize the Chair to sign the Certification Statements
- 2) Approve and authorize the Chair to execute Agreement with Northern California Emergency Medical Services (Nor-Cal EMS) to perform the Local Emergency Medical Services Agency (LEMSA) Coordinator requirements and duties related to Emergency Preparedness Program for FY 2012-2013. Approved as to form by County Counsel
- 3) Approve and authorize the Chair to execute Amendment to Service Agreement #A&D1213PHI with Progress House Inc. to provide residential treatment services to Alcohol and Drug Program clients for FY 2012-2013
- 4) Approve and authorize the Chair to execute Service Agreement #PCCFC1213PCPHAHV with Plumas County Children & Families Commission for Home Visiting and Direct Case Management Services for children prenatal through age five. Approved as to form by County Counsel
- 5) Approve supplemental budget transfer of \$16,999 from Public Health Budget Unit 70566 – Professional Services to Revenue Account 48001 (\$4,999) and 48002 (\$12,000) to reimburse the Sheriff and Facility Services departments for costs associated with the Hospital Preparedness Program

G. ENGINEERING

Approve final release of the Irrevocable Letter of Credit, previously established for the warranty of the private infrastructure improvements at the subdivision known as Tantau Ranch Subdivision finding that the subdivision's private infrastructure improvements have been constructed in accordance with the approved plans and specifications and are in conformance with the terms and conditions of the Subdivision Agreement, previously adopted between the County and the Developer

NOON RECESS

6. 1:30 P.M. PLANNING – Randy Wilson

- A. Hold a PUBLIC HEARING for Zone Change: Norbert and Christine Schneider – proposal to add the Farm Animal Combining Zone (F) to properties located near Blairsden; and if approved, find that the proposed project is exempt from the requirements of the California Environmental Quality Act under Section 15061(b)(3) because it can be seen with certainty, based on the initial study and requirements of the County Code applicable to this project, that there are no significant adverse environmental impacts; and introduce and waive first reading of an ORDINANCE Rezoning Certain Real Property to Add the Farm Animal Combining Zone (F). **Roll call vote****
- B. Status report on General Plan Update**

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan**
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9**
- C. Conference with Labor Negotiators – Sheriff's Administrative Unit**
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3**

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, January 15, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

December 20, 2012

Board of Supervisors
Plumas County Courthouse
Quincy, CA 95971

Dear Supervisors,

This is a request from the 501(c) 3 non-profit group, Friends of Plumas County Animals, for the return of the enclosure that was erected at the PC animal shelter for cat/kitten use.

In 2010 a wire kennel was donated to Friends by Marty Walters and Friends decided to help the felines at the shelter get some outdoor exercise. We solicited the help of the high school welding class and Lazzarino welding, along with volunteers of Friends and those of Community Connections to construct the outdoor cat enclosure. The cement slab the enclosure sits on was framed by county workers and the cement was paid for by Friends. The enclosure is not attached to the county building in any way and has been bolted to the cement only to make it sturdy in winter weather. It was not meant as a permanent addition to the shelter facility, but was a community effort to help the cats impounded at the shelter and it worked extremely well while Friends volunteers staffed the shelter in the evening hours. Since our volunteers left the service of the shelter in June 2012 the cat enclosure has been used for housing dogs and the dogs have torn the screening and urinate and defecate in the enclosure (see enclosed photos).

Last week Piers and Faith Strailey received permission from Melissa Bishop to remove from inside the cat enclosure a play-gym they had constructed for the cats to use. They dismantled and removed it and moved it to Friends' new rescue site where it is used as it was intended—for the exercise of kittens and the amusement of potential adopters. Melissa Bishop told Faith and Piers that the cat enclosure at the shelter is not being used for cats—that she is the only one who puts felines in it and she doesn't do it often. We are, therefore, asking for permission to remove the enclosure (the slab will be left intact) and use it for the benefit of the animals in our care.

We believe the return of the cat enclosure to Friends satisfies the Boards responsibility to the public, insuring that the enclosure is used for it's intended purpose and that the efforts of the community are respected and honored.

Friends has been directly responsible for the dog yards, the outdoor dog kennels and the landscaping at the shelter facility and we have been happy to provide services for the impounded animals and to make their lives better while awaiting adoption. We now are simply asking for the return of a portable enclosure that was never meant to be and is not, a permanent part of the structure of the animal shelter.

Thank you for your consideration in this matter.

Respectfully,



Rose Buzzetta, Chair of the Board
Friends of Plumas County Animals
enc. 6

Rose Buzzetta

From: "MARTHA WALTERS" <marty.walters@mac.com>
To: "Rose Buzzetta" <rbuzzetta@sbcglobal.net>
Sent: Friday, November 30, 2012 12:44 PM
Subject: Donation of Animal Kennel

Rose Buzzetta
Friends of Plumas County Animals
PO Box 1467
Quincy, CA 95971

Rose:

This letter confirms my donation of a steel wire animal kennel (4 large outdoor panels) to the Friends of Plumas County Animals back in 2007-2008 timeframe. My donation was intended to be to your non-governmental organization, and I hope you continue to find some use for it in your work with animals in need.

Thank you for your continued dedication and support of unwanted and stray cats and dogs in our county.

Kind regards,

Martha Walters
93 Lindan Avenue
Quincy, CA 95971

283-1456



OFFICE OF THE
COUNTY COUNSEL
COUNTY OF PLUMAS

Plumas County Courthouse
520 Main Street, Room 301
Quincy, California 95971-9115

R. CRAIG SETTLEMIRE
COUNTY COUNSEL
STEPHEN L. MANSELL
DEPUTY COUNTY COUNSEL
ELIZABETH CORTEZ-MCLEAN
PARALEGAL/SMALL CLAIMS ADVISOR

Phone: (530) 283-6240
Fax: (530) 283-6116

December 17, 2012

Friends of Plumas County Animals
2163 E. Main Street
Quincy, CA 95971
Attention: Rose Buzzetta

Re: Animal shelter cat enclosure

Dear Ms. Buzzetta:

It has come to the attention of our office that Friends of Plumas County Animals is seeking to acquire the cat enclosure located at the Plumas County Animal Shelter. Apparently, your organization is asserting that the cat enclosure is Friends' property, and you have expressed a desire to move the enclosure to your new headquarters. The cat enclosure, however, is County property. The enclosure is affixed to a foundation upon the Animal Shelter land, therefore making it part of the real property under California law. See CIVIL CODE § 658. The real property is of course owned by the County. Further, the assistance provided by Friends with respect to the construction of the cat enclosure did not contain any conditions permitting repossession by your organization. Although you have claimed that certain individuals who assisted with the construction of the cat enclosure may have made their donations to Friends, the County was not informed of any donor conditions prior to or contemporaneously with the construction of the cat enclosure. Any donations of time, materials, or money made to the County with respect to the construction of the cat enclosure were thus unconditional. The County accordingly has the right to use the cat enclosure as it sees fit.

Please note that County employees do not have the authority to donate County property to third parties without Board of Supervisors approval. Any such donations by the Board must directly assist the Board in accomplishing its authorized public responsibilities. See 88 Ops. Cal. Atty. Gen. 213. Otherwise, the donation may be an illegal gift of public funds. See California

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Friends of the Plumas County Animals

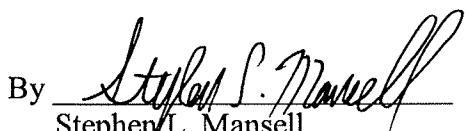
Re: Animal Shelter cat enclosure
December 17, 2012

Page 2 of 2

Constitution Art. XVI, § 6; *Albright v. City of South San Francisco* (1975) 44 Cal. App. 3d 866, 870.

Sincerely,

R. CRAIG SETTLEMIRE
Plumas County Counsel

By 
Stephen L. Mansell
Deputy County Counsel

cc: Dean Canalia, Assistant Sheriff
Melissa Bishop, Animal Control Officer
Lori Simpson, County Supervisor



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3A

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: December 27, 2012
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood *(Signature)*
RE: Agenda Items for the meeting of January 8, 2013

It is recommended that the Board:

Discuss and give direction to the Sheriff, to/not to, complete and submit application for Adult Local Criminal Justice Facilities Construction Financing Program.

Background and Discussion:

With the implementation of AB 109, working under the Federal Consent Decree, and the age of the Plumas County Correctional Facility it has become a priority for the Plumas County Sheriff's Office to obtain funding for a new Correctional Facility.

With the recent passing of SB 1022, \$100 million dollars has been allocated for small counties to build, complete additions, or remodel Correctional Facilities within the state.

The state has set a \$20 million dollar cap for each small county project, with a 5 percent matching contribution.

Due to the length, information requested, and number staff and advisors needed to complete the application, it is the request of the Sheriff to receive direction from the Board of Supervisors if to pursue this project.

Due to the length of the application one copy will be filled with the Clerk of the Board.



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

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Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

DATE: DECEMBER 27, 2012

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPT. OF SOCIAL SERVICES

A handwritten signature of Elliott Smart in black ink.

SUBJ: BOARD AGENDA ITEM FOR JANUARY 8, 2013

RE: REQUEST TO FILL VACANT POSITION: OFFICE ASSISTANT I/II

It is Recommended that the Board of Supervisors:

Authorize the Department of Social Services to fill a vacant Office Assistant I/II position as soon as administratively possible.

Background and Discussion

The Department of Social Services received notice on December 27, 2012 that one of the Department's Office Assistants would be leaving her position effective January 3, 2013. Enclosed with this cover memo, Board members will find a Position Classification Form associated with this vacancy. The Department is also enclosing a completed questionnaire associated with this position.

As is indicated in the attachments, the vacant position is budgeted in the Department's FY 2012-2013 approved county budget.

Financial Impact

This position is funded entirely from State General Fund dollars, federal pass through funds and County Realignment funds. There is no impact to the County General Fund associated with filling this vacancy.

Copies: DSS Management Staff (cover memo only)

Enclosures (2)

Position Classification: Office Assistant I/II

FTE: 1.00

Budgeted Position: Yes

Mandated Program: Yes

Position Description: This position is responsible for clerical support and reception services that support all programs in the Department. The incumbent performs a variety of clerical/reception work including screening and logging into the ISAWS system including the initial eligibility application for public assistance benefits. This position is also responsible for logging new clients into the Fingerprint Imaging System. The incumbents sorts and delivers incoming Departmental mail and, may make deliveries to the Courthouse and to the office in East Quincy.

Funding Sources: The funding to support this position comes from federal pass through dollars, the State General Fund and county Realignment dollars. There is no cost to the County General Fund associated with this position.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

Answer: The Department has developed a variety of budget reduction strategies that are dependent upon state policy decisions. Other Departments could be impacted by such reduction strategies.

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

Answer: No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

Answer: No.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

Answer: The Department does not currently utilize County General Fund dollars. Filling this position does not change that.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

Answer: The Department does have a reserve. The balance fluctuates depending upon a number of factors including whether or not the State achieves the base amount of collection for any given year.

4A

2013 Plumas County Payroll

○ PAF/Database due 12pm to
Human Resources

△ Time Cards Due 9am to
Auditor

☆ County Holiday

\$ Payday

January

S	M	T	W	T	F	S
			★	2	3	4
6	7	8	\$	10	11	12
13	14	15	16	17	18	19
20	21	22	\$	24	25	26
27	28	29	30	31		

February

S	M	T	W	T	F	S
			\$	1	2	
3	4	5	\$	7	8	9
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24	25	26	27	28		

March

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17	18	19	\$	21	22	23
24	25	26	27	28	29	30

April

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7	8	9	10	11	12	13
14	15	16	\$	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

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12	13	14	\$	16	17	18
19	20	21	22	23	24	25
26	★	28	\$	30	31	

June

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23	24	25	\$	27	28	29

July

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21	22	23	\$	25	26	27
28	29	30	31			

August

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4	5	6	\$	8	9	10
11	12	13	14	15	16	17
18	19	20	\$	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	\$	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
1	\$	3	4	5		
6	7	8	9	10	11	12
13	14	15	\$	17	18	19
20	21	22	23	24	25	26
27	28	29	\$	31		

November

S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	\$	14	15	16
17	18	19	20	21	22	23
24	25	26	\$	28	29	30

December

S	M	T	W	T	F	S
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8	9	10	\$	12	13	14
15	16	17	18	19	20	21
22	\$	24	25	26	27	28
29	30	31				

PAF/DATABASE DUE DATES & TIME CARDS DUE DATES WILL BE SUBJECT TO CHANGE

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

4c

TRANSFER NUMBER
(Auditor's Use Only)

The reason for this request is (check one):		Approval Required
A. <input checked="" type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within Department, except fixed assets	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR **SUPPLEMENTAL REVENUE ACCOUNTS**
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF
SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR **SUPPLEMENTAL EXPENDITURE ACCOUNTS**
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF
SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

- Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) TO COVER FY 2012-2013 EXPENSES

B) _____

C) _____

D) _____

Approved by Department Signing Authority: _____

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

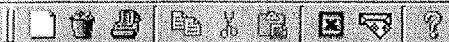
Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



Date: 12/31/2012

Through Period: 6

– Selection Criteria

Year	<input type="text"/>	FUND	<input type="text"/>
DEPT/FUND	<input type="text"/>	FUNCTION	<input type="text"/>
Account	<input type="text"/>	ACTIVITY	<input type="text"/>
Budget Control DEPT/FUND	<input type="text"/>	<input type="text"/>	
Budget Control Account	<input type="text"/>	<input type="text"/>	
Status	<input type="text"/>	<input type="button" value="Find"/> <input type="button" value="Advanced"/>	

9 match(es) found

-Totals-

Budget 332,071.00 Period Exp: 29,110.92 YTD Expense: 180,956.52 Encumbrance: .00 Balance: 151,114.48

Alpine Amador Butte Calaveras Colusa Del Norte
El Dorado Glenn Imperial Inyo Lake Lassen
Madera Mariposa Merced Modoc

Mono Napa Nevada Placer Plumas San Benito
Shasta Sierra Siskiyou Sutter Tehama
Trinity Tulare Tuolumne Yolo Yuba

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Chair - Kim Dolbow Vann, Colusa County
First Vice Chair - Kevin Cann, Mariposa County
Second Vice Chair - Nate Beason, Nevada County
Past Chair - Diane Dillon, Napa County



President and CEO – Greg Norton
Executive Vice President – Patricia J. Megason
Chief Financial Officer – Karl Dolk

To: RCRC Board of Directors
RCRC Alternates
RCRC CAOs
RCRC Clerks of the Board

From: Greg Norton, President and CEO

Date: December 6, 2012

Re: Designation of RCRC and CHF Delegates and Alternates -
ACTION REQUIRED

The first RCRC Board Meeting of 2013 will be held on January 16 in Sacramento. Annually, RCRC and its affiliate joint powers authority CRHMFA Homebuyers Fund (CHF) require confirmation of each member county's Delegate and Alternate to the RCRC and CHF Boards of Directors. In prior years, the County Supervisors appointed as the RCRC Delegate and Alternate have also held the same position on the CHF Board of Directors.

Upon determination, please provide confirmation of your county's election/appointment. Once determined, please forward the formal confirmation to RCRC as soon as possible. The confirmation can be sent via e-mail PDF to gnorton@rcrcnet.org, faxed to (916) 431-0101 and/or mailed to:

Regional Council of Rural Counties
1215 K Street, Suite 1650
Sacramento, CA 95814
Attn: Greg Norton

Please do not hesitate to contact me or Patricia Megason, RCRC Executive Vice President, if you have any questions or require additional information. Thank you for your assistance with this information.

Attachments

- RCRC Designation Form
- CHF Designation Form



Office of the Sheriff 5A1

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: December 6, 2012
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood A handwritten signature of Sheriff Greg Hagwood in black ink.
RE: Agenda Items for the meeting of January 8, 2013

It is recommended that the Board:

Approve and authorize the Chair of the Board of Supervisors and the Sheriff to sign the Agreement between the Plumas County Superior Court and the Plumas County Sheriff's Office.

Background and Discussion:

The term of this contract is 7/01/12 – 6/30/13. This Agreement specifies the minimum service levels of court security, in-court security, perimeter security, operation and maintenance of security equipment and such other security deemed necessary by the Court and Sheriff to meet the needs of the departments of the Superior Court.



Office of the Sheriff *5A2*

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: December 19, 2012

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood *(Signature)*

RE: Agenda Items for the meeting of January 8, 2013

It is recommended that the Board:

Approve and sign contract #PCSO00015 between the Plumas County Sheriff's Office (PCSO) and Dale Harris, DDS in the amount of \$25,000.

Background and Discussion:

The term of this contract is 03/16/13 – 03/15/14. This purpose of this agreement with Dale Harris, DDS is to provide dental services to Jail inmates as required by law.

Agreement has been approved as to form by County Counsel.



5B3

DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



Joe Wilson
Director

DATE: December 18, 2012

TO: Honorable Board of Supervisors

FROM: *MR*
Mark Rother working out of class as Facilities Director

Subject: Approve Service agreements with Reinard Brandley Engineering for
Airport Engineering projects and authorize the Chairperson to sign

Background

Plumas County has received award of two Federal Aviation Administration Grants this fiscal year. The Grants are for improvement projects at Chester Rogers Field and are as follows:

Chester Rogers Field \$75,786.00 for engineering related to rehabilitation of airfield pavement joints and remarking of airfield pavement marking.

Chester Rogers Field \$75,000.00 for engineering design of the reconstruction of the tie down apron.

Plumas County has selected Reinard Brandley Engineering as its Airport Engineer through an FAA consultant selection process. Brandley has submitted the following proposals to accomplish the work described above.

- Chester Rogers Field- not to exceed \$75,786.00
- Chester Rogers Field- not to exceed \$75,000.00

These contracts are on file with the Clerk of the Board and have been approved to form by County Counsel.

Recommendation

Approve Service agreements with Reinard Brandley and authorize the Chair to sign.

RESOLUTION NO. _____

A resolution of the Plumas County Board of Supervisors authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching grant.

WHEREAS, the County of Plumas and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 3-06-0040-015 for Engineering Design Reconstruct Tie Down Apron; Construction: Reseal Joints in Pavement, Remark Runway and Taxiway at the Chester Rogers Field Airport; and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants of 2.5% of Federal Aviation Administration grants to airports; and

WHEREAS, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of an application for an AIP Matching grant;

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Plumas, State of California:

1. Authorizes filing an application for a state AIP Matching grant for this project.
2. Authorizes accepting the allocation of state AIP Matching funds for the project.
3. Authorizes execution of an AIP Matching Grant Agreement for this project; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of Plumas does hereby authorize Joe Wilson, Director of Airports to sign any documents required to apply for and accept these subject funds on behalf of the County of Plumas.

I hereby certify the foregoing resolution was introduced and read at the regular meeting of the County Board of Supervisors of the County of Plumas on the _____ day of _____, 20____, and the resolution was duly adopted at said meeting by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Mr. Robert Meacher, Chairman

Attest: Nancy DaForno, Clerk of the Board

5D

PLUMAS COUNTY FISH & GAME COMMISSION
P.O. Box 1662, Quincy, CA 95971

TO: Plumas County Board of Supervisors
FROM: Frank Williams Commissioner
RE: Fish & Game Winch Purchase
DATE: January 8, 2013

It is hereby requested that the Board of Supervisors authorize the Fish & Game Commission's purchase of three winches to be placed on Plumas County's Fish & Game officer's vehicles in an amount not to exceed \$4,500. The winches are to be purchased from a Plumas County business. This amount will be paid from the Fish & Game Commission's Special Department Expense line item #52440 (current balance: \$75,708)

Background & Discussion: Warden Kroll, Department of Fish & Game, addressed the Commission and requested their help in securing winches for the F&G trucks used solely in Plumas County. These winches are used to aid the public when they are stuck in the forest and for aiding the officers, themselves, when in difficult terrain.

Thank you.

PLUMAS COUNTY FISH & GAME
MEETING MINUTES
December 1, 2011

The meeting was called to order by Chairman Williams

Commissioners Brutlag, Fording, Garrido, Martynn, Seiler, Valle, Klement and Orange were present. No commissioners were absent.

Chairman Williams asked if there were any changes or corrections to the October Minutes prior to approval. Hearing none, motion was made by Commissioner Martynn to approve the minutes and seconded by Commissioner Valle. Motion passed by voice vote.

GUESTS

Rob Wade, School District and Feather River CREM
Zach Parks, FRC Hatchery
Warden Kyle Kroll, Department of Fish and Game
Amber Rossi, DFG Fisheries Biologist
Jason Julian, Aquatic Invasive Species Coordinator

URGENCY ITEMS

None.

CORRESPONDENCE

No bills; a check was received from CDAA Environmental Prosecution Department in the amount of \$20,000. The violation stems from illegal building on Forest Service Land. Commissioner Martynn advised that the District Attorney had requested that some of these funds be used for education, however there are no actual constraints on how the funds are spent.

OLD BUSINESS

- a) This was covered under correspondence; the receipt of \$20,000.00
- b) A proposed letter to Feather River College was distributed to the Commissioners. No changes were suggested; the letter will be signed and mailed. Zach Parks advised that he recently got his hatchery certificate approved through curriculum committees and by the Board of Trustees. The class will be offered in the Fall of 2012 and should prepare anyone who completes it with the ability to get a hatchery position.

Zach also advised he'd submitted a budget request for \$28,000 for next year.

- c) Rob Wade addressed the Commission regarding the Feather River Coordinated Resource Management Watershed Education Program. He advised the Commission that he is aware the request for funds needs to be made annually; however, he felt the process could be streamlined by his making the presentation once, rather than each school attending and making a separate presentation. He is requesting that the Commission donate \$999 to each of the four school districts for this program. Although the parents and kids fund raise, there is still a need for more funds. The wildlife and environment are a huge part of this program and dovetails with the Commissions purpose. Commissioner Orange questioned the length of the program and was advised that some schools do a "four day/three night" program, while others do a "five day/four night" program based on the curriculum they're following. That is connected to ten days of field trips during the school year.

Commissioner Valle moved that the Commission fund \$999 for the Sixth-grade Outdoor Education Program in each of the four schools in Plumas County. Commissioner Martynn seconded. Chairman Williams asked for discussion. Commissioner Martynn stated that he feels it's a great program that the Commission is participating in and asks that some sort of press be received from it. He would like it known that the Plumas County Fish and Game Commission is actively helping the kids with this program. Motion passed by voice vote.

Amber Rossi, Fisheries Biologist for the Department of Fish and Game, reported that she has been talking with the Sierra County Commission and they're becoming very proactive regarding aquatic invasive species. They are trying to come up with a preventive procedure and may be contacting Plumas County to help get a procedure in place.

NEW BUSINESS

- a) Warden Kroll addressed the Commission regarding a potential request for funds to purchase winches for the trucks. DFG has to approve the request, however, he provided the Commission with information and advised that if the Department approves it, he will be returning to the Commission next year to make the formal request. Commissioner Orange asked that if the request is approved that bids be obtained from businesses within Plumas County and that the equipment stay in Plumas County.

Commissioner Garrido moved to fund the purchase of three winches, including installation, to be used solely in Plumas County by Plumas County Wardens in

an amount not to exceed \$4,500, with the approval of the RPC; Commissioner Martynn seconded. Motion passed by voice vote.

Commissioner Fording asked Amber Rossi and Jason Julian what, if anything, Sierra County is planning to do about the aquatic invasive species as they are part of the Truckee Regional Action Plan. Julian advised that he is there to seek a spot on the next agenda to speak to Plumas County's starting a monitoring plan. Commissioner Fording advised that the Almanor Basin Watershed Committee has been involved with this. They have reached the conclusion that only an inspection program would be beneficial; however, with the amount of unsecured launch ramps available and the lack of funding, it is just not feasible.

NOMINATIONS/ELECTIONS:

Commissioner Garrido nominated Frank Williams to serve another year as Chair of the Fish and Game Commission. Commissioner Fording agreed to accept a nomination for Vice Chair. Elections will be held in April as set forth in the By-Laws.

REPORTS

COMMISSIONER REPORTS:

Commissioner Orange stated that he is honored to join the Commission. He also reported that the Department has not followed up on their attempt to close the refuges.

Commissioner Garrido stated that with the funding received from the Commission, the refurbishment of the cages at Almanor has been completed. Fifty thousand Eagle Lake trout were delivered the last day of October.

Commissioner Fording advised that the Almanor Basin Watershed Committee is appointed by the Board of Supervisors and that part of their mandate is that they have public forums on matters that are of interest to the public. This summer a woman and her friends pled with the Committee to investigate PG&E's dumping of toxic chemicals in Plumas County in the form of cloud seeding. After thorough research, it was determined that cloud seeding has not caused any harm to anyone anywhere in the world.

Commissioner Martynn talked with the Feather River RCD person about the Quincy High School project. It is almost completed and has been adopted into the school curriculum. There should be an article in the paper soon and he emphasized to them that the Commission would like some press from this as well.

WARDEN REPORTS:

- a) Warden Kroll, Department of Fish and Game, addressed the Commission, regarding the busy bear and deer season. Cases that Warden Kroll is aware of are two bear-baiting cases; more hunting of deer and bear over bait piles; a mining claim that dammed a creek; a kestrel (similar to a raptor) was shot; a felon was arrested for hunting with a firearm; miners with meth, but their mining operation was in order. A mountain lion was shot at the side of the road while eating a raccoon; people hunting bear and deer out of season. Things are starting to slow down.

Meeting adjourned until April 5, 2012.

Respectfully submitted

Dorothy J. Miller

Dorothy J. Miller, Recording Secretary

PLUMAS COUNTY LIBRARY

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5E1



*Lynn Sheehy
County Librarian*

DATE: December 13, 2012

TO: Honorable Board of Supervisors

FROM: Lynn Sheehy, County Librarian

RE: AGENDA ITEM FOR JANUARY 3, 2013

It is recommended that the Board:

Approve supplemental revenue in the amount of \$2,000.00 and \$9,241.00 to Sierra County Literacy.

Background:

Sierra County Literacy was awarded a grant by the Target Corporation for the amount of \$2,000.00 and received grant monies from LSTA for the amount of \$9,241.00. This revenue will go towards salaries and teaching materials for adult learners.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Sierra County Literacy Dept. No: 20678 Date 10/31/2012

The reason for this request is (check one):		Approval Required
A. <input checked="" type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input checked="" type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, out of a 51XXX	Board
D. <input checked="" type="checkbox"/>	Transfer within Department, except fixed assets, out of a 51XXX	Auditor
E. <input checked="" type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Grant money to cover Sierra County Literacy wages.

B) N/A

C) N/A

D) LSTA Funds from California State Library
Ryan Shaeley

Approved by Department Signing Authority:

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

The reason for this request is (check one):

Approval Required

- A. Transfer to/from Contingencies OR between Departments
 - B. Supplemental Budgets (including budget reductions)
 - C. Transfers to/from or new Fixed Asset, within a 51XXX
 - D. Transfer within Department, except fixed assets
 - E. Establish any new account except fixed assets

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

SUPPLEMENTAL REVENUE ACCOUNTS
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

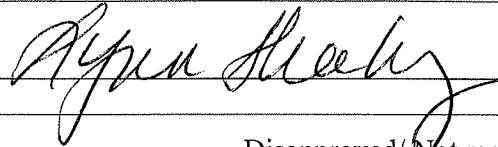
In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Receipt of grant monies from Target Corporation.

B) N/A

C) N/A

D) Money received from grant application.

Approved by Department Signing Authority: 

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

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Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

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5E2



Lynn Sheehy
County Librarian

DATE: December 13, 2012

TO: Honorable Board of Supervisors

FROM: Lynn Sheehy, County Librarian

RE: AGENDA ITEM FOR JANUARY 3, 2013

It is recommended that the Board:

Approve supplemental revenue in the amount of \$23,846.00 to Plumas County Literacy.

Background:

Plumas County Literacy was awarded grant monies from LSTA for the amount of \$23,846.00. The revenue will go towards salaries and teaching materials for adult learners.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Plumas County Literacy Dept. No: 20675 Date 10/31/2012

Dept. No: 20675

Date 10/31/2012

The reason for this request is (check one):

Approval Required

- A. Transfer to/from Contingencies OR between Departments
 - B. Supplemental Budgets (including budget reductions)
 - C. Transfers to/from or new Fixed Asset, out of a 51XXX
 - D. Transfer within Department, except fixed assets, out of a 51XXX
 - E. Establish any new account except fixed assets

Board

Board

Board

Auditor
Audit

Auditor

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Grant money to cover Plumas County Literacy wages.

B) N/A

C) N/A

D) LSTA Funds from California State Library

Approved by Department Signing Authority:

Allyn Shantz

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:

Board Approval Date:

Agenda Item No.

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



5FI

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844

Date: November 28, 2012
To: Honorable Board of Supervisors
From: Mimi Khin Hall
Agenda: Consent Item for January 8, 2013

Recommendation: Accept and approve the Annual Plumas County Children's Medical Services (CMS) Plan and Budget for FY 12-13, and direct the Chair to sign the Certification Statements.

Background Information: Several years ago Child Health and Disability Program (CHDP) and California Children's Medical Services (CMS) were joined at the State and titled "Children's Medical Services" (CMS). The Plumas County Children's Medical Services Plan outlines goals, objectives and activities to be performed in FY 12-13.

As the Board may recall, Child Health and Disability Prevention (CHDP) is a California Department of Health Services program designed to provide routine health exams, immunizations and health education to children from low and moderate income families. Through this program, Plumas County Public Health Agency provides outreach to eligible families and children, coordination with local health care providers, education and training of medical providers regarding treatment protocols, coordination with other County agencies, and follow-up and referral of children with identified medical conditions. Additional funds provide for a nurse to work with Foster Care Agencies, Social Services, Probation Department, and to coordinate health care for children in foster care. The California Children's Services (CCS) Program provides diagnostic screening, medical treatment, and nurse case management of sixty to eighty families needing access to special services for medically fragile infants, or children, and assistance with travel and housing for those who must go out of county to access specialized medical care.

The CMS Plan has been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me should you have any questions, or need additional information. Thank you.



5F2

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: December 19, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for January 8, 2013

Item Description/Recommendation: Approve and authorize the Chair to sign a agreement with Northern California Emergency Medical Services (Nor-Cal EMS) to perform the Local Emergency Medical Services Agency (LEMSA) Coordinator requirements and duties related to Emergency Preparedness Program for FY 2012-2013.

History/Background: As the Board may recall, Plumas County Public Health Agency receives funding each year from the California Department of Health Services, Emergency Preparedness Office to improve local public health department preparedness and ability to respond to bioterrorism for the Hospital Preparedness Program. Often, in an effort to work effectively and efficiently Public Health contracts with providers to extend programs and/or provide services for various programs.

Plumas County has contracted with Northern California Emergency Medical Services, Inc., (Nor-Cal EMS) for over 25 years as the county's designated LEMSA. Nor-Cal EMS administers local medical emergency services pursuant to California Health & Safety Code Section 1797, et seq., and represents the northern rural counties' interests in statewide Emergency Medical Services issues.

The agreement has been reviewed and approve by County Counsel, a copy of which is on file with the Clerk of the Board for your review. Please contact me if you have questions, or need additional information. Thank you.



5F3

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844

Date: December 3, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for January 8, 2013

Item Description/Recommendation: Approve an Amendment to Service Agreement #A&D1213PHI with Progress House Inc., to provide residential treatment services to Alcohol and Drug Program clients for FY 2012-2013, and direct the Chair to sign.

History/Background: As the Board is aware Plumas County Public Health Agency has the fiscal and administrative responsibilities for a number of different programs with diverse funding sources from the State Department of Health Services, private foundations, local sources, realignment and other county departments. Often, in an effort to work effectively and efficiently with communities, Public Health contracts with providers to extend programs and provide services to diverse populations throughout the county.

On October 9, 2012 the Board approved the agreement between Progress House Inc., and Public Health in the amount of \$30,000.00. For the 2012-2013 fiscal year, the Agency budgeted \$150,000 for residential treatment and developed five Agreements, Not to exceed \$30,000 each, with five separate residential treatment facilities. This dollar amount is intended to serve approximately twenty residential placements of ninety days each in length. The Amendment with Progress House is necessary since Progress House has been the treatment facility that has had first availability for all of nine clients assessed this fiscal year to be in need of residential treatment. This agreement is funded through the Alcohol and Drug Program for detoxification and residential drug treatment services for Plumas County residents.

The agreement was reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.



5F4

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844

Date: December 13, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Consent Item for January 8, 2013

Item Description/Recommendation: Approve Service Agreement #PCCFC1213PCPHAHV with Plumas County Children & Families Commission (PCCFC) for Home Visiting and Direct Case Management Services for children prenatal through age five.

History/Background: As the Board is aware Plumas County Children and Families Commission (PCCFC) provides funding for various services for families, pregnant women, and children 0-5 years. PCPHA has been awarded funding for the Plumas County Comprehensive Children's Care Continuum (PC5), the project will coordinate with and refer to all First 5 Plumas grantees, medical providers, hospital districts, the tribal clinic, housing and community development, social services, CPS, Foster Care, Alliance for Workforce Development, department of mental health, school district, WIC, Head Start, alcohol and drug programs, and all social support organizations to create a robust, integrated system for children.

The core strength of PC5 is a centralized referral system through a dedicated point person, the PC5 Central Coordinator. The PC5 Central Coordinator will take all incoming calls and referral forms by phone, e-mail, fax or other communications media; conduct an initial triage and referral process to identify priorities; conduct a more in-depth conversation with the client as needed; refer the client to the appropriate provider and assist the client in scheduling an appointment if appropriate; and conduct referral follow-up for quality assurance, data gathering and monitoring.

The Agreement was reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me should you have any questions or need additional information.

Thank you.



5F5

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: December 19, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for January 8, 2013

Item Description/Recommendation: Approve a budget transfer in the amount of \$16,999.00 from Public Health Budget Unit 70566, professional Services to Revenue Account 48001 (\$4,999.00) and 48002 (\$12,000.00) in order to reimburse the Sheriff and Facilities Departments for costs associated with the Hospital Preparedness Program.

History/Background: Plumas County Public Health Agency receives funding each year from the California Department of Health Services, Emergency Preparedness Office to improve local public health department preparedness and ability to respond to bioterrorism for the Hospital Preparedness Program. Often, in an effort to work effectively and efficiently Public Health works with other departments to extend programs and/or provide services for various programs.

As the Board may recall, the Fairgrounds has been identified as the Field Treatment Site as well as a medical surge site for Plumas District Hospital. The Facilities Department will provide maintenance of the ACS generator that was purchased with PHEP funds in 2010-2011 and conduct hospital surge and ACS site assessments throughout the county.

The Sheriff's Office will reprogram and provide maintenance of all radio and microwave equipment in the County for redundant communication. It is imperative that our communications system is robust and able to reach all areas of our rural county so our ambulance providers have coverage in remote areas.

Please contact me if you have any questions, or need additional information. Thank You.

ENGINEERING DEPARTMENT

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CONSENT AGENDA REQUEST

for the January 8, 2013 Meeting of the Plumas County Board of Supervisors

Date: December 31, 2012

To: Honorable Board of Supervisors

From: Robert Perreault, County Engineer

Subject: Tantau Ranch Subdivision – Final Release of Improvement Security

Robert A Perreault

Background and Information:

On January 18, 2011, the Plumas County Board of Supervisors entered into a Subdivision Agreement with Tantau Ranch, L.L.C., to secure satisfactory completion of the Tantau Ranch subdivision improvements required by the agreement. Improvements required were limited to roadways, a fire protection water system and facilities for septic mains within the limits of the Tantau Ranch subdivision, as shown on the civil improvement plans, dated January 11, 2011, and construction estimate dated December 16, 2010, prepared by Gray & Associates, Inc. of Reno, Nevada. The improvement plans were approved and signed by the County Engineer on January 14, 2011.

An Irrevocable Letter of Credit, #702805, in the amount of \$299,390.00, dated January 7, 2011, with Plumas County as Beneficiary, was established by the Tarlton Family Trust on behalf of Tantau Ranch, LLC. The amount reflected the estimated construction cost.

Part 9 (c) of the above referenced, approved subdivision agreement states “that of the total security of \$299,390.00, the sum of \$14,970.00 (5%) shall be security to guarantee the improvement against defects in construction and materials for a period of one year following completion of the improvements required by the agreement.”

Plumas County Resolution No. 92-5414 delegates to the Public Works Director, the authority to make partial releases of securities held pursuant to subdivision improvement agreements. The resolution specifies the “final release of a security...will be made by the Board of Supervisors”.

On February 9, 2012 the Plumas County Public Works Director reduced the security amount by \$284,420.00 to \$14,970.00 (5%). The one year warranty period ended on September 12, 2012.

The roadway within this subdivision is contained within a private easement. Maintenance is required and referenced in a Declaration of Restrictions-CCR, recorded in Document #2011-0000378 of Plumas County Official Records. A formal recorded “acceptance document,” to accompany the deed is not required.

The emergency fire protection system is private and the subdivision has been annexed into the Graeagle Fire Protection District, as referenced in annexation Document #2011-0001601 of Plumas County Official Records.

As built Record Drawings, dated February 28, 2012, have been submitted to the Plumas County Engineering Department.

Engineering Department staff has coordinated with the Planning Department, Environmental Health and County Counsel, none of which have any objection to final release of project security.

Recommendation:

The County Engineer respectfully recommends that the Plumas County Board of Supervisors adopt the following motion in regard to the Tantau Ranch Subdivision:

That the Board of Supervisors concurs with the County Engineer that the subdivision's private infrastructure improvements have been constructed in accordance with the approved plans and specifications and are in conformance with the terms and conditions of the Subdivision Agreement, previously adopted between the County and the Developer. Accordingly, the Board of Supervisors authorizes the final release of the Irrevocable Letter of Credit, previously established for the warranty of the private infrastructure improvements at the subdivision known as: Tantau Ranch.

PLUMAS COUNTY PLANNING SERVICES

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6A



Date: January 8, 2013

To: Honorable Board of Supervisors

From: Rebecca Herrin, Senior Planner *RH*

Subject: **Public Hearing for Zoning Change: Norbert and Christine Schneider
Proposal to add the Farm Animal Combining Zone (F) to properties located
near Blairsden**

Location: 174 Little Bear Road, Blairsden, CA; Assessor Parcel Number 129-010-011; Township 22 North, Range 12 East, Section 9, MDM (Exhibit 1)

General Plan: Moderate Opportunity area, Prime Expansion, Prime Recreation

Planning Area: Mohawk

Zoning: Recreation (Rec-10) and Recreation-Commercial (R-C)

Supervisorial

District: District 5- Supervisor Kennedy

Applicants: Norbert and Christine Schneider

RECOMMENDATION:

Planning staff requests that the Board hold a public hearing on the proposed zone change.

BACKGROUND/DISCUSSION:

Notice of the application was sent to Environmental Health and Supervisor Kennedy.

Rob Robinette of Environmental Health has responded approving the request.

Mailed and published notice has been provided as per code. County Counsel has previously reviewed and approved an identical ordinance as to form.

An application was received on September 11, 2012 (Exhibit 2). The applicants would like to raise chickens and alpacas on a portion of the property which is 42.09 acres in size.

The current county zoning code allows small and large animal husbandry in several ways. Residential properties that are zoned for three acre or greater, such as the 3-acre, 10-acre and 20-acre per dwelling unit zoning codes of S-3 (Secondary Suburban), R-10 (Rural) and R-20 (Rural), allow large animal husbandry as do all the Agricultural, Timber and Mining zones. Animal husbandry is not allowed in Recreation zones, however Animal Breeding and Boarding and Veterinary Services are allowed subject to the issuance of a Special Use Permit in the Recreation-Commercial (R-C) zone.

Small animal husbandry is defined in code as “the care and raising of hoofless livestock for the personal use of residents of the property and 4-H market projects”.

Large animal husbandry is defined in code as “the care and raising of hooved livestock for the personal use of residents of the property, 4-H market and breeding projects, except horses, cows, and pigs and the care of horses, cows, and pigs at the ratio of two (2) animals with their young (one year old or less) for the first acre of property and one additional animal for each additional one-half (1/2) acre. Horses, cows or pigs may not be kept on parcels smaller than one acre”.

Chickens would be considered small animals and alpacas as large animals under the animal husbandry definitions.

The other method of allowing small and large animal husbandry on property is through the addition of the Farm Animal Combining Zone (see attached as Exhibit 3). This combining zone allows large animal husbandry, as well as small animal husbandry.

ATTACHMENTS:

1. Location Map
2. Application for zoning change from Norbert and Christine Schneider.
3. Title 9, Chapter 2, Article 40: Farm Animal Combining Zone (F)
4. Ordinance rezoning real property

ACTIONS FOR CONSIDERATION:

Staff recommends that the Board of Supervisors

- I. Hold a public hearing on the proposed zoning change.**
- II. Find that the proposed project is exempt from the requirements of the California Environmental Quality Act under Section 15061(b)(3) because it can be seen with certainty, based on the initial study and requirements of the County Code applicable to this project, that there are no significant adverse environmental impacts.**
- III. If the Board chooses to approve the zoning change, waive the first reading of the ordinance enacting the zoning change. County Counsel has previously approved an identical ordinance as to form (see attached as Exhibit 4).**

