



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON NOVEMBER 13, 2012**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settlemyre, County Counsel and Nancy DaForno, Clerk of the Board

#### **FLAG SALUTE**

Supervisor Thrall leads the flag salute.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

#### **PUBLIC COMMENT OPPORTUNITY**

Robert Kimble gives a report and update on activities of the Fire Safe Council and informs the Board that the Fire Safe Council will be submitting an application for Title III funding of approximately \$50,000 to cover a required match to apply for a grant.

#### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

None

## **ACTION AGENDA**

### **1. 10:15 DEPARTMENTAL MATTERS**

#### **A. DISTRICT ATTORNEY – David Hollister**

Request to appropriate \$30,000 from the General Fund Contingency to District Attorney Professional Services for the prosecution and investigation of crime. **Four/fifths required roll call vote**

**Motion:** appropriate \$30,000 from the General Fund Contingency to District Attorney Professional Services for the prosecution and investigation of crime, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **B. SHERIFF – Greg Hagwood**

Consider request to purchase and equip a replacement truck of \$75,000 from Title III monies allocated for Search and Rescue

Dean Canalia, Assistant Sheriff is present. Craig Settlemyre, County Counsel addresses the Board with a legal opinion objecting to the request to purchase a vehicle from Title III monies. Mr. Settlemyre refers to a recent audit by the Government Accountability Office (GAO). Mr. Settlemyre questions who will be signing the required Title III certification in the absence of a County Administrative Officer.

Following discussion by the Board, **Motion:** approve the request to purchase and equip a replacement truck of \$75,000 from Title III monies allocated for Search and Rescue primarily used on federal lands and authorize the Chair to sign the required certification, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **C. EMERGENCY SERVICES – Jerry Sipe**

- 1) Report and update on status of structural fire protection; discussion and possible action regarding future activities of the Feasibility Study Group

Report and update by Jerry Sipe, Director of OES. Discussion is held regarding activities of the Feasibility Study Group.

**Motion:** approve recommendation to dissolve the Feasibility Study Group, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Terminate Local Emergency due to the Chips Fire (Resolution No. 12-7803)

**Motion:** Terminate Local Emergency due to the Chips Fire (Resolution No. 12-7803), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **HUMAN RESOURCES** – Gayla Trumbo

Adopt **RESOLUTION** to authorize Industrial Disability Retirement for Sheriff Deputy II, Christopher Herrbach. **Roll call vote**

**Motion:** Adopt **RESOLUTION** No. 12-7830 to authorize Industrial Disability Retirement for Sheriff Deputy II, Christopher Herrbach, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Approve recommendation of the Critical Staffing Committee to refill the following positions:

**Motion:** Approve recommendation of the Critical Staffing Committee to refill the following positions,

**Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- .75 FTE Sierra County Literacy Program Coordinator
- 1.0 FTE Social Worker I/II
- 1.0 FTE Licensed Vocational Nurse or Public Health Nurse I/II

F. **MENTAL HEALTH** – Patricia Leslie

Adopt **RESOLUTION** adjusting the salary classifications of Mental Health Therapist I/II; and Behavioral Health Therapist I/II. **Roll call vote**

Following discussion by the Board, **Motion:** deny the request to adjust the salary classifications and direct the department head to look at increasing the number of therapist positions versus increasing the pay of the existing therapists, **Action:** Adjourn, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Swofford, Supervisor Thrall.

**No:** Supervisor Simpson.

G. **PUBLIC WORKS** – Robert Perreault

Discussion and possible action to re-authorize the Public Works Overnight Vehicle Assignment Policy adopted on October 26, 1993

**Motion:** re-authorize the Public Works Overnight Vehicle Assignment Policy adopted on October 26, 1993,

**Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

H. **AUDITOR/CONTROLLER** – Roberta Allen


Adopt **RESOLUTION** adopting the Proposition 4 Appropriations Limit – GANN Limit for Plumas County, Quincy Lighting District, CSA #11 (Ambulance), and Beckwourth CSA for FY 2012-2013. **Roll call vote**

**Motion:** Adopt **RESOLUTION** No. 12-7831 adopting the Proposition 4 Appropriations Limit – GANN Limit for Plumas County, Quincy Lighting District, CSA #11 (Ambulance), and Beckwourth CSA for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. 11:00 **BOARD OF SUPERVISORS**

- A.  Adopt an **ORDINANCE** first introduced on November 06, 2012, amending Section 2-4.602 of Title 2, Chapter 4, Article 6, of the Plumas County Code relating to the County Administrative Officer, Safety Officer, Risk Management, and Purchasing Agent. **Roll call vote**

**Motion:** Adopt **ORDINANCE** No. 12-1091 first introduced on November 06, 2012, amending Section 2-4.602 of Title 2, Chapter 4, Article 6, of the Plumas County Code relating to the County Administrative Officer, Safety Officer, Risk Management, and Purchasing Agent, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Approve submission of claim to U.S. Forest Service for costs due to the Chips Fire and authorize the Chair to sign

**Motion:** Approve submission of claim to U.S. Forest Service for costs due to the Chips Fire and authorize the Chair to sign, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- C. Approve and authorize the Chair to sign extension of Employment Agreement between County of Plumas and Keith Mahan, Agricultural Commissioner/Sealer of Weights & Measure

**Motion:** Approve and authorize the Chair to sign extension of Employment Agreement between County of Plumas and Keith Mahan, Agricultural Commissioner/Sealer of Weights & Measure, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.



- D. Approve and authorize the Chair to execute amended Employment Agreement between County of Plumas and John D. Steffanic, Fair & Event Center Manager. Approved as to form by County Counsel

**Motion:** Approve and authorize the Chair to execute amended Employment Agreement between County of Plumas and John D. Steffanic, Fair & Event Center Manager, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- E. Appropriate \$500,710 from Title III Contingencies to various line items within the Title III budget (20027) for project applications approved by the Board. **Four/fifths required roll call vote**

**Motion:** Appropriate \$500,710 from Title III Contingencies to various line items within the Title III budget (20027) for project applications approved by the Board, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**F. CORRESPONDENCE**

None

**G. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include routine business meetings.

Report by Supervisor Swofford regarding issues related to County government and include routine business meetings.

Report by Supervisor Simpson regarding issues related to County government and include Commission on Aging; Public Safety Team meeting with California Highway Patrol; Crm Executive Committee meeting.

Report by Supervisor Kennedy regarding issues related to County government and include routine business meetings.

Report by Supervisor Meacher regarding issues related to County government and include meeting with Superior Court to negotiate a Memorandum of Understanding.

**3. 11:30 WESTERN ECONOMIC & NATURAL RESOURCES ASSOCIATION**

Presentation regarding economic recovery and natural resources. Discussion, possible action and/or direction to staff

**This matter is continued to December 11, 2012.**

#### **4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

##### **A. FACILITY SERVICES**

Authorize payment of \$2,507 to J. Kuipers Plumbing for emergency repair of sewer pumps at Gansner Park

##### **B. MENTAL HEALTH**

- 1) Authorize the Interim Director of Mental Health to execute second amendment to contract with Feather River College Foundation, Inc. to provide services and equipment for the purpose of increasing physical fitness for Mental Health consumers. Approved as to form by County Counsel
- 2) Authorize the Interim Director of Mental Health to execute first amendment to Professional Services Agreement with Millie Stansfield, MFT for mental health services. Approved as to form by County Counsel
- 3) Authorize the Interim Director of Mental Health to execute Professional Services Agreement with CF Merced Behavioral, LLC for inpatient mental health services. Approved as to form by County Counsel

##### **C. INFORMATION TECHNOLOGY**

Approval to pay software support invoices without a contract included in the budget for FY 2012-2013

##### **D. SHERIFF**

- 1) Approve budget transfer of \$8,778 between departments (from department 20343-Narcotics Fund to department 70330-Sheriff); and approve supplemental budget transfer of \$8,778 authorizing purchase of fixed asset (new trailer for controlled substance operations)
- 2) Authorize the Sheriff to execute service agreement with DeMartile Automotive, Inc. of \$30,000 for the period of November 01, 2012 to November 01, 2013 for general automotive repair and service. Approved as to form by County Counsel

##### **E. PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Agreements related to Emergency Preparedness Program for FY 2012-2013 effective July 01, 2012:

- Plumas Sierra County Fair \$ 4,999
- Plumas County Facilities Services \$12,000
- Plumas County Sheriff \$ 4,999
- Plumas Sierra County Fair \$ 5,000

##### **F. PLANNING**

Approve contract of \$4,800 with Cartograph, Inc. to provide a web-delivered system for building collections of geographic data layers and derivative interactive interfaces and authorize the Planning Director to sign. Approved as to form by County Counsel

#### **NOON RECESS**

5. 1:30 P.M. **BOARD OF SUPERVISORS**  
**CLOSED SESSION**

Personnel: Public employee appointment or employment – Director of Mental Health

**There was no reportable action.**

6. **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

**This matter was not addressed.**

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

**It was reported that the County of Plumas and the Sheriff's Department Employees Association are at impasse in their negotiations. The parties have agreed to mediation. The Board of Supervisors looks forward to the mediation.**

**ADJOURNMENT**

Adjourned meeting to Tuesday, December 11, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.