



## **MEETING MINUTES**

### **BOARD OF SUPERVISORS**

Terry Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

## **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MARCH 24, 2009**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 9:00 a.m. with Supervisors Terry Swofford, Lori Simpson, Robert Meacher, Ole Olsen and Chair Sharon Thrall present.

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Meacher leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

None.

### **ACTION AGENDA**

#### **1. COUNTY ADMINISTRATIVE OFFICE**

##### **Departmental Matters**

##### **PUBLIC HEALTH AGENCY**

Report and update by Mimi Hall, Director of Public Health on June 18, 2009 Statewide Medical and Health Disaster Exercise.

##### **FACILITY SERVICES**

##### **New Quincy Courthouse Project – Request for Economic Opportunity**

Discussion and possible action to identify potential sites for construction of a new Courthouse in Quincy and authorize staff to correspond with Judicial Council of California.

Supervisor Olsen addresses the Board recommending the County designate 2.5 acres of the 5.3 acres of property, known as the Quincy Armory property, located near the Sheriff's Office and the Probation Department for construction of a new courthouse in Quincy. Supervisor Olsen believes the subject property would provide sufficient space for construction, parking and would eliminate the need for transporting inmates. The subject property was purchased by the County from the State in 2004.

Supervisor Thrall informs the Board she has been contacted by Superior Court Judge Ira Kaufman requesting a meeting to address concerns. Judge Kaufman requests a meeting prior to the Board making a formal decision.

Judicial Council of California is requesting response to a letter dated March 03, 2009 by March 31, 2009 in regard to site selection for the project.

Following further discussion, the Board directs Joe Wilson, Facility Services to contact Judicial Council requesting an extension in time to April 10, 2009. This matter is continued to April 07, 2009 depending availability of Judge Kaufman.

## **FY 2008-2009 MID-YEAR BUDGET REVIEW**

### **Revenues and Expenditures**

Overview by Jack Ingstad, CAO/Budget Officer of current revenues and expenditures for FY 2008-2009.

### **Summary of Department Reports**

The Board receives and files a summary of Department reports, overview of major issues and summary of spending of general fund departments to date.

### **\$91,985 General Fund Appropriation**

Motion by Supervisor Meacher and second by Supervisor Simpson to appropriate \$91,985 from the General Fund Contingency to cover costs for the remainder of FY 2008-2009 for various County departments. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall. NOES: None. ABSENT: None. Carried and so ordered.

### **Budget Appropriation Transfers/Supplemental Budgets**

Motion by Supervisor Meacher, second by Supervisor Simpson and carried to approve Budget Appropriation Transfers and Supplemental Budgets as requested by various County departments and recommended by the CAO/Budget Officer.

### **Position Allocation Amendment - Reduction in Workforce**

The Building Department and Planning Department have requested reduction in their workforce to reduce expenditures due to inadequate revenue. The reduction will impact two positions in the Building Department and one in the Planning Department (GIS Division). At the request of the CAO/Budget Officer, the one position in the Planning Department (GIS Division) is removed for consideration at this time to allow for further discussion.

Following discussion, motion by Supervisor Meacher and second by Supervisor Olsen authorizing a reduction in workforce in the classified service to reduce expenditures due to inadequate revenue in the Building Department – 20426 (1.0 FTE Administrative Assistant; 1.0 FTE Senior Building Plancheck/Inspector), and direct Human Resources to begin the thirty (30) day notice prior to the effective date of layoff, as ordered, and as described in Personnel Rule 14.02. AYES: Supervisors Swofford, Simpson, Meacher, Olsen and Thrall. NOES: None. ABSENT: None. Carried and so ordered.

### **Critical Staffing Committee**

It is recommended that the Board direct the Critical Staffing Committee to begin reviewing unfilled allocated positions as identified by department heads.

Following discussion by the Board, this matter is continued to April 07, 2009 for review of membership of the Committee and for further review of current role.

**2. BOARD OF SUPERVISORS**  
**CORRESPONDENCE**

None.

**FACILITY SERVICES DIRECTOR – PROFESSIONAL SERVICES AGREEMENT**

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to approve and authorize the Chair to sign Professional Services Agreement between County of Plumas and Joe Wilson, Director of Facility Services.

**INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County Government and include CSAC meeting; Economic Recovery meeting with Feather Publishing (closure of Sierra Pacific Industries small log mill).

Report by Supervisor Simpson regarding issues related to County Government and include Economic Recovery meeting with Feather Publishing (closure of Sierra Pacific Industries small log mill).

Report by Supervisor Swofford regarding issues related to County Government and include Lake Davis Steering Committee meeting; Northern Sierra Air Quality meeting.

**3. PUBLIC WORKS**

**T-MOBILE – LEASE AGREEMENT (RADIO HILL)**

Following discussion, motion by Supervisor Swofford, second by Supervisor Simpson and carried to approve and authorize the Chair to sign Lease Agreement with T-Mobile for cellular telephone antenna on Radio Hill.

**4. CALIFORNIA HIGHWAY PATROL**  
**TRAFFIC ISSUES**

Report and update by Commander Paul Davis on traffic issues in Plumas County.

**5. CONSENT AGENDA**

Motion by Supervisor Meacher, second by Supervisor Swofford and carried to approve the following consent agenda matters.

**MENTAL HEALTH**

Budget transfer for \$3,148 from Special Department Expense to Fixed Assets for purchase of computer.

**NOON RECESS**

**AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

**6. CALIFORNIA DEPARTMENT OF FISH & GAME**

**LAKE DAVIS PIKE ERADICATION PROJECT – SHORT TERM IMPACTS**

Presentation by Julie Cunningham, representing the State Department of Fish & Game, regarding Lake Davis Pike Eradication Project: short term impacts on the local economy and real estate values, submitted to the State Legislature as part of the pike eradication project. This matter is for informational purposes only, no action is taken.

**7. BOARD OF SUPERVISORS**  
**CLOSED SESSION**

The Board meets in closed session as follows.

- Personnel  
Public employee appointment or employment – Fair Manager
- Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.

**ADJOURNMENT**

Adjourned meeting to Tuesday, April 07, 2009, Board of Supervisors Room 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON MARCH 24, 2009 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board