

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

August 20, 2012

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department. Commissioners in attendance are: John Larrieu, Sharon Thrall, Susan Scarlett, Jon Kennedy, Juliana Mark and Robert Meacher.

Staff Attendees: Bob Perreault, Executive Director, John Mannle, Associate Engineer/Transportation Planner, Jim Graham, Senior Planner and Cinda Leonard, Recorder.

Public Attendees included Michele Piller, Plumas Rural Services

1a. Public Forum. Public

Bob Perreault reports to the Commissioners that Jimmy LaPlante, PRS Operations Manager, resigned his position on Friday, August 17, 2012. Michele Piller, PRS, states that the position will be temporarily filled by Gary Corderman. Mr. Corderman has experience in Transit Operations having previously retired from Workforce Alliance when they had the Transit contract.

1b. Public Forum. Commissioners

There being no input from the Commissioners, Chairperson Thrall moves to item 2.

2. Approval of Minutes for July 16, 2012.

Meeting minutes are approved with a motion by Commissioner Larrieu, seconded by Commissioner Kennedy with unanimous votes of approval.

3. FY 2011/12 4th Quarter Plumas Transit Report

Michele Piller, PRS, reports that the 4th Quarter Transit budget was right on track. No further funds will be needed from the Commission. Michelle added that Charter funds were up significantly.

4. Request for Minute Order to recommend to CSA #12 that the transfer of a retired transit bus to Quincy Fire District be approved.

Bob Perreault reports that a resolution is being drafted to present to the Board of Supervisors recommending the transfer of the retired transit bus be made to Quincy Fire District for use as an emergency command center.

The minute order motion is made by Commissioner Kennedy, seconded by Commissioner

Scarlett with unanimous votes of approval.

5. Policy & Procedure Manual – input from Commissioners

The only comment from the Commission was made by Commissioner Scarlett in regards to the flow of the wording. The manual is difficult to understand. Jim Graham, Senior Planner states that the concern is understood and that there will be changes made to the wording before being resubmitted to the Commission for approval.

6. RFQ's for the financial audit for fiscal year 2011/12

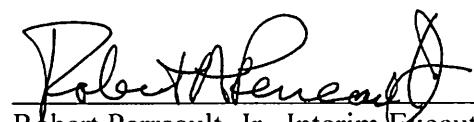
John Mannle states that he and Bob Perreault will go over each of the two submittals and give a recommendation to the Commission at the next meeting on September 17, 2012. A Resolution will be submitted with the recommendation.

7. Update on the RFQ's for the triennial audits for fiscal years 09/10, 10/11, 11/12.

John Mannle reports that the Commission has received 5 submittals from prospective auditors. John and Bob Perreault will review the submittals and give the Commission a recommendation at the next meeting on September 17, 2012.

8. The next meeting of the PCTC will be held on September 17, 2012.

Adjournment at 1:45 p.m.



Robert Perreault, Jr., Interim Executive Director

SEPTEMBER 17, 2012
Date