



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 27 - 29, 2012

STANDING ORDERS

9:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board.

PUBLIC COMMENT OPPORTUNITY

None

DEPARTMENT HEAD COMMENT PERIOD

None

ACTION AGENDA

BOARD OF SUPERVISORS

The Board of Supervisors will meet in a Special Meeting of August 27-29, 2012 for FY 2012-2013 Budget Workshop as follows:

There is opportunity for public comment and/or department head comment throughout the scheduled Budget Workshop.

August 27, 2012 – 9:00 a.m.

FY 2012-2013 Budget Workshop: Discussion to focus on, but is not limited to, the following departments or programs; possible action and/or direction to staff

A. Sheriff (70330)
Sheriff Hagwood is present and addresses the Board.

Review of Sheriff Grants

Sheriff Hagwood is present and addresses the Board. The Board reviews the Sheriff Grants with a brief description and each Grant by Sheriff Hagwood.

There is discussion regarding 70331-AB 443 Grant. Sheriff Hagwood informs the Board that the grant funding under AB 443 is not guaranteed. In the past, the Sheriff has been able to use this funding to cover shortages in other budgets i.e. fuel, food for inmates at the Jail, etc.

There is discussion regarding 70362-AB 109 Grant. Sheriff Hagwood informs the Board that the grant funding under AB 109 fluctuates based on projections from the state. The Grant funds 1.0 FTE Deputy Sheriff and 2.0 FTE Correctional Officers.

B. Jail (70380)

This matter is tabled to a later date.

C. Animal Control (20428)

Sheriff Hagwood addresses the Board. Discussion is held regarding the level of service needed for Animal Control. Supervisor Kennedy recommends reducing hours of the Animal Control Officer.

D. Victim Witness (20420)

Sheriff Hagwood addresses the Board. Historically, the Victim Witness budget included a small contribution from the general fund. There is no cost to the general fund in the budget presented. This results in a 1.0 FTE reduction.

NOON RECESS

August 27, 2012 – 1:30 p.m.

FY 2012-2013 Budget Workshop: Discussion to focus on, but is not limited to, the following departments or programs; possible action and/or direction to staff

A. District Attorney (70301)

David Hollister, District Attorney is present and addresses the Board.

Eliminating 1.0 FTE Deputy District Attorney effective October 01, 2012.

Various employees of the District Attorney's office are currently working a 4/8 hour workweek.

August 28, 2012

Continued discussion regarding the District Attorney budget. Susan Scarlett, Budget Consultant gives an update on the amended budget as discussed on August 27, 2012. Overall, the budget includes a 7% decrease from the recommended budget.

B. Museum (20780)

Scott Lawson, Museum Director is present and addresses the Board.

Implement 4/9 hour workweek for the Museum Director.

C. **Fair** (20190)

John Steffanic, Fair Manager is present and addresses the Board.

D. **Library/Literacy Program** (20670)

Dorothy Mitchell, Interim County Librarian is present and addresses the Board.

Implement Scenario #2 as presented for the Library budget (20670).

ADJOURNMENT

Adjourn meeting to August 28, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

STANDING ORDERS

9:00 A.M. **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

PUBLIC COMMENT OPPORTUNITY

Report and update by representatives of the U.S. Forest Service regarding the Chips fire currently burning in Plumas County.

August 28, 2012 – 9:00 a.m.

FY 2012-2013 Budget Workshop: Discussion to focus on, but is not limited to, the following departments or programs; possible action and/or direction to staff

A. **Grand Jury** (20270)

Clerk of the Board to track time spent on Grand Jury administrative functions.

The Board reduces line item 520800-Grand Jury by \$3,000; and transfers \$1,040 from 520800-Grand Jury to 523700-Publications to cover costs for printing and distribution of the FY 2011-2012 Grand Jury Report.

B. **Public Defender** (20320)

The Public Defenders are present and address questions from Board members.

C. **General Services** (20020)

D. **Contributions** (20031)

534360-Contributions to Senior Transportation of \$19,243 – The Board directs Mimi Hall, Director of Public Health to address the Transportation Commission to consider funding the contribution.

Discussion is held regarding contribution of \$47,500 to Resource Centers throughout Plumas County. This matter is continued to September 10, 2012 to allow for representatives from the Resource Centers to be present to address questions of the Board.

E. **Contingency-General** (20980)

NOON RECESS

August 28, 2012 – 1:30 p.m.

FY 2012-2013 Budget Workshop: Discussion to focus on, but is not limited to, the following departments or programs; possible action and/or direction to staff

A. **Flood Control District (208 and 208B)**

Department 26100 – Flood Control (0208)

Robert Perreault, Co-Manager Flood Control District is present and addresses the Board.

Department 26103 – Flood Control (0208B)

Randy Wilson, Co-Manager Flood Control District is present and addresses the Board.

The Board tables Flood Control District budget following a meeting regarding policy.

B. Overview by Susan Scarlett, Budget Consultant.

CLOSED SESSION

Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

There is no reportable action taken.

ADJOURNMENT

Adjourn meeting to August 29, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

STANDING ORDERS

9:00 A.M. **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

August 29, 2012 – 9:00 a.m.

FY 2012-2013 Budget Workshop: Discussion to focus on, but is not limited to, the following departments or programs; possible action and/or direction to staff

A. Adopt **RESOLUTION** establishing Office Hours for County Departments. **Roll call vote**

Motion: Adopt **RESOLUTION No. 12-7815** establishing Office Hours for County Departments as discussed and amended, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

CLOSURE OF COUNTY OFFICES

Motion: Board direction: The County shall be closed on Friday's for county departments working a 4/9 hour workweek, effective September 01, 2012, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

There is further discussion and review of various budgets as follows:

FACILITY SERVICES

CLOSURE OF ONE STOP PERMIT CENTER

Proposal of Joe Wilson, Director of Facility Services to close the One-Stop Permit Center and relocate all departments to available space at the Health & Human Resource Center for a savings of \$50,000 annually. This matter will be addressed on September 10, 2012.

SENIOR NUTRITION

Mimi Hall, Director of public health to return on September 10, 2012 with scenarios for senior nutrition sites.

SHERIFF/JAIL

The Board is proposing a \$500,000 reduction in the Sheriff's budget. In the absence of Sheriff Hagwood, this matter is continued to September 10, 2012.

PLANNING

ELIMINATE GENERAL FUND CONTRIBUTION – CLERICAL POSITION

This matter is continued to September 10, 2012. Randy Wilson, Director of Planning is directed to return with a proposal to eliminate the general fund contribution for clerical position.

PROBATION

GENERAL FUND CONTRIBUTION - \$300,000 REDUCTION

The Board is proposing a \$300,000 reduction to the Probation Department budget. Sharon Reinert, Chief Probation Officer is present and addresses the Board. Discussion is held regarding why Ms. Reinert is reluctant to use SB 443 and SB 678 funding available within her budget.

B. Continued discussion and possible action regarding FY 2012-2013 Budget

ADJOURNMENT

Adjourn meeting to Tuesday, September 04, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.