



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

**AGENDA FOR MEETING OF SEPTEMBER 04, 2012 TO BE HELD AT 10:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD COMMENT PERIOD

Informational announcements by County Department Heads.

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

Convene as the County Service Area #12 Governing Board

1. 10:15 **COUNTY SERVICE AREA #12** – Robert Perreault
Adopt **RESOLUTION** approving transfer of a surplus bus from County Service Area #12 to Quincy Fire Protection District. **Roll call vote**

Adjourn as the County Service Area #12 Governing Board and reconvene as the Board of Supervisors

2. 10:25 DEPARTMENTAL MATTERS

- A. **PLUMAS COUNTY COORDINATING COUNCIL** – Robert Perreault
USFS Proposal to Adopt a New Rule: "Project-Level Predecisional Administrative Review Process"
Discussion, possible action and/or direction to staff
 - B. **PLANNING** – Randy Wilson
Status report on General Plan Update
3. 10:45 **REC & TECH ECONOMIC DEVELOPMENT** – Bob Marshall and Audrey Ellis
Presentation of Rec & Tech Economic Development

4. 11:00 BOARD OF SUPERVISORS

- A. Board action to direct staff, pursuant to Personnel Rule 14, to issue written layoff notices to .75 FTE Assistant Museum Director, .40 FTE Fair Fiscal Coordinator, 1.0 FTE Planning Executive Assistant, and 1.0 FTE in the Building Department. Classification in Building Department will be determined and provided to the Board during the agenda item.
- B. Determine process for appointment of Auditor/Controller. Discussion, possible action and/or direction to staff
- C. Authorize the Chair to execute a letter to the U.S. Forest Service regarding the Moonlight Fire settlement and impacts to Plumas County Roads and Schools
- D. Correspondence
- E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. QUINCY HIGH SCHOOL

Adopt **PROCLAMATION**, proclaiming September 07, 2012 as Steve Tolen Day throughout Plumas County

B. MENTAL HEALTH

Adopt **RESOLUTION** authorizing signature and ratification of professional services agreement with BHC Heritage Oaks Hospital for inpatient mental health services. Approved as to form by County Counsel

C. AUDITOR/CONTROLLER

Authorize the Chair to execute Contract/Service Agreement with MGT of America, Inc. to process and file all SB 90 State Mandated Costs and to prepare A-87 Cost Allocation Plan. Approved as to form by County Counsel

D. OFFICE OF EMERGENCY SERVICES

Approve continuation of Local Emergency adopted by the Board on August 07, 2012 due to Chips Fire

E. FISH & GAME ADVISORY COMMISSION

Authorize the Fish & Game Advisory Commission to purchase a 7.5 hp Chiller of \$14,037 for use by the Almanor Research Institute for Chester High School Hatchery Program

F. CLERK OF THE BOARD

Approve Board minutes for August 2012

G. PUBLIC HEALTH AGENCY

- 1) Adopt **PROCLAMATION** proclaiming September 2012 as National Childhood Cancer Awareness Month
- 2) Authorize the Chair to execute the Non-Supplantation Certification from the California Department of Health, Emergency Preparedness Office for FY 2012-2013 Public Health Preparedness Program. Approved as to form by County Counsel
- 3) Authorize the Director of Public Health to execute Agreement NORCAL-MADDY with Northern California Emergency Medical Services for the administration of the Emergency medical Services Fund. Approved as to form by County Counsel

H. FACILITY SERVICES

Authorize payment of \$2,529.31 to Otis Elevator for emergency service to the Health & Human Services Center elevator

I. BOARD OF SUPERVISORS

Approve request to waive rental fees of Chester Memorial Hall for "Help the Phelps" fundraiser dinner to be held September 22, 2012

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation – *Pederson, et al., v. County of Plumas, et al.*, United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code § 54956.9.
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Monday, September 10, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

COUNTY SERVICE AREA # 12

PLUMAS COUNTY

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268 • FAX (530) 283-6323

AGENDA REQUEST

for the September 4, 2012 Meeting of the Plumas County Board of Supervisors

Date: August 27, 2012

To: Honorable Board of Supervisors acting as the
Governing Board of CSA #12

From: Robert A. Perreault, Director of Public Works



Subject: Approval of Transfer of Surplus Transit Bus to Quincy Fire Protection
District

Background:

Plumas County Service Area #12 is in possession of a transit bus (Bus #332, 1999 Ford Cutaway Bus, Vin No. 1FDXE40F5XHA32459) that has been retired from service due to age, mileage and emission standards for public transportation vehicles. The Quincy Fire Protection District has requested donation of this surplus transit bus for use as an emergency response vehicle to provide support services to regional fire protection districts and other emergency response agencies.

The requested transfer has received unanimous approval and support from the County Fire Protection District Chiefs.

The draft resolution was reviewed and considered by the Plumas County Transportation Commission on August 20, 2012. On that date, the commission adopted a motion concurring with the requested transfer and recommended that CSA #12 approve of the requested transfer of the retired transit bus to Quincy Fire Protection District, with a 6-0 vote. The draft Resolution has been reviewed and approved as to form by the Deputy County Council

In accordance with Government Code Section 25365, the actual transfer of such a vehicle cannot occur until seven (7) days after a public notice has been published in the local newspaper. Attached is a copy of the "Notice of Intended Transfer of Surplus Property" that will be published upon adoption of the draft Resolution by the Governing Board of CSA #12

Recommendation:

It is respectfully recommended that the Governing Board of CSA #12 approve of the requested transit bus transfer and authorize the Director of Public Works to execute the transfer of the requested transit bus to the Quincy Fire Protection District.

GOVERNING BOARD OF COUNTY SERVICE AREA #12

Resolution 2012-_____

**Approving Transfer of a Surplus Bus from County Service Area #12
to Quincy Fire Protection District**

WHEREAS, County Service Area #12 is in possession of a transit bus that has been retired from service due to age and the inability to satisfy minimum emission standards; and

WHEREAS, the Quincy Fire Protection District operates an emergency response vehicle that is used to provide support services to regional fire protection districts and other emergency response agencies; and

WHEREAS, the Quincy Fire Protection District's current emergency response vehicle is aging and in need of replacement; and

WHEREAS, the Quincy Fire Protection District requested, on March 12, 2012, donation of the surplus transit bus for use as an emergency response vehicle.

WHEREAS, at the behest of the Plumas County Transportation Commission, outreach to all fire protection districts in the County was made to gauge support of Quincy Fire Protection District's request to receive this surplus bus; and

WHEREAS, the Plumas County Transportation Commission, on August 20, 2012, approved the requested transfer of the surplus transit bus.

WHEREAS, the request from Quincy Fire Protection District received unanimous approval and support from the County Fire Protection District Chiefs; and

NOW, THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors, acting as the governing board of County Service Area #12, hereby grants, conveys, and transfers all interest in the transit bus #332, 1999 Ford Cutaway Bus, Vin No. 1FDXE40F5XHA32459, to the Quincy Fire District pursuant to Government Code Section 25365.

FURTHERMORE, Pursuant to Government Code Section 25365(c), the Plumas County Board of Supervisors, acting as the governing board of County Service Area #12, orders the publication of a notice of the intended transfer in the Feather River Bulletin at least one week prior to execution of the transfer of the subject bus. The Plumas County Public Works Director shall be authorized to execute all transfer documents related to said transfer.

The foregoing resolution was duly passed and adopted by the Plumas County Board of Supervisors, acting as the governing board of County Service Area #12 at a regular meeting of said Board held on the 4th day of September, 2012, by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

Chairman, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

Notice of Intended
Transfer of Surplus Property

Plumas County Service Area #12 is in possession of a transit bus (Bus #332, 1999 Ford Cutaway Bus, Vin No. 1FDXE40F5XHA32459) that has been retired from service due to age, mileage and emission standards for public transportation vehicles. The Quincy Fire Protection District has requested donation of this surplus transit bus for use as an emergency response vehicle to provide support services to regional fire protection districts and other emergency response agencies. The requested transfer has received unanimous approval and support from the County Fire Protection District Chiefs, the Plumas County Transportation Commission.

The Plumas County Board of Supervisors acting as the Governing Board of County Service Area #12, approved Resolution # _____ authorizing execution of this transfer seven (7) days after publication of this notice pursuant to Government Code Section 25365.

7A

PLUMAS COUNTY COORDINATING COUNCIL

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6323

AGENDA REQUEST

for the September 4, 2012 Meeting of the Plumas County Board of Supervisors:

Date: August 27, 2012

To: Honorable Board of Supervisors

From: Robert Perreault, Chair, PCCC



Subject: USFS Proposal to Adopt a New Rule: "Project-Level Predecisional Administrative Review Process." Discussion and possible action.

Background:

On Wednesday, August 8, 2012, the United States Department of Agriculture, Forest Service, with publication in the *Federal Register* (Vol. 77, No. 153, beginning at Page 47337), is proposing a new rule that will pertain to proposed projects and activities implementing land management plans. The proposed new rule is entitled: "Project-Level Predecisional Administrative Review Process." The following is pertinent:

The proposed rule establishes the sole process by which the public may file objections seeking predecisional administrative review for proposed projects and activities implementing land management plans, including projects authorized pursuant to the Healthy Forests Restoration Act of 2003 (HFRA). The Consolidated Appropriations Act of 2012 directs the Secretary of Agriculture, acting through the Chief of the Forest Service, to provide for a pre-decisional objection process for proposed actions of the Forest Service concerning projects and activities implementing land and resource management plans developed under the Forest and Rangeland Renewable Resources Planning Act of 1974, and documented with a Record of Decision (ROD) or Decision Notice (DN). Section 428 further directs the Secretary to apply these procedures in lieu of the Appeal Reform Act (ARA), which provided for a postdecisional administrative appeal process. The proposed rule also establishes procedures concerning how the Forest Service will provide notice for such projects and activities.

The Forest Service invites written comments on the proposed rule. Written comments must be received by the USFS by Friday, September 7, 2012.

Additional Background Information – Documentation:

The 14-Page, proposed new rule, as published in the Federal Register:

<http://www.gpo.gov/fdsys/pkg/FR-2012-08-08/pdf/2012-19302.pdf#page=1>

A 41-Page Informational Document on the Proposed New Rule:

<https://www.federalregister.gov/articles/2012/08/08/2012-19302/project-level-predecisional-administrative-review-process>

A 1-Page USFS “News Release,” dated 8/08/2012, is attached.

A 1-Page USFS “Talking Points,” dated August 6, 2012, is attached.

A 2-Page USFS “Questions and Answers,” dated August 6, 2012, is attached.

A 6-Page USFS “...Comparison and ... Provisions of Note ...,” dated August 6, 2012, is attached.

Timetable:

The last regular meeting of the Plumas County Coordinating Council (PCCC) was conducted on August 3, 2012, 5 days before the proposed new rule was published in the *Federal Register*.

However, the next regular meeting of the PCCC is not scheduled until Friday, September 7, 2012, which is the same date that is the deadline for the USFS to receive comments.

Purpose of this Agenda Request:

Due to the conflicts in meeting schedules in regard to the USFS established deadline for comments, and following the submittal of this agenda request, the Chair and Vice-Chair of the PCCC will continue to review the proposed rule and its supporting information. A report and recommendation will be developed by the Chair and Vice Chair and submitted to the Board of Supervisors during the Board of Supervisors meeting scheduled for September 4, 2012.



Forest Service – National Forest System Project-Level Predecisional Administrative Review Process News Release

For Release 08/08/2012

US Forest Service publishes new rule for improved review process *Provides for public comment opportunity for some land management plans*

WASHINGTON, August 8, 2012 -- The U.S. Forest Service today published in the Federal Register a proposed regulation that will improve the administrative review process for proposed projects and activities implementing land management plans. <https://federalregister.gov/a/2012-19302>.

The proposed rule for an objections process will be applied to all projects and activities that implement land management plans requiring an environmental analysis or environmental impact statement. The publication of the proposed rule will provide a 30-day public comment opportunity. All comments received will be considered before a final rule is published.

“This proposal will result in better, more informed project decisions, better documentation of environmental effects of agency proposals, and reduced regulation for administrative reviews,” said US Forest Service Chief Tom Tidwell.

The Forest Service has used a predecisional objection process for hazardous fuel reduction projects since 2004. This year Congress directed the Forest Service to also establish a predecisional objection process for other projects in lieu of the post-decisional appeal procedures in use with those projects since 1993.

The mission of the Forest Service is to sustain the health, diversity, and productivity of the nation's forests and grasslands to meet the needs of present and future generations. The agency manages 193 million acres of public land, provides assistance to state and private landowners, and maintains the largest forestry research organization in the world. Forest Service lands contribute more than \$13 billion to the economy each year through visitor spending alone. Those same lands provide 20 percent of the nation's clean water supply, a value estimated at \$27 billion per year.



Forest Service – National Forest System Project-Level Predecisional Administrative Review Process Talking Points

August 6, 2012

Proposed Rule for 36 CFR Part 218, Project-Level Predecisional Administrative Review Process

- A proposed rule revising 36 CFR Part 218 has been published in the Federal Register and is available for a 30-day public comment period.
- Section 428 of the Consolidated Appropriations Act, 2012 directs the agency to establish a pre-decisional objection process for projects and activities documented with a Decision Notice or Record of Decision in lieu of the post-decisional appeal process used since 1993.
- The proposed rule applies the same predecisional objection process used successfully for hazardous fuel reduction projects authorized under the Healthy Forests Restoration Act (HFRA) to other projects that implement land management plans.
- In order to meet the statutory requirements of HFRA, the notice and comment requirements of the Appeal Reform Act, and the direction of Section 428, all in one set of regulations, the proposed rule establishes 3 subparts as follows:

Subpart A, General Provisions applicable to all proposed projects subject to Part 218;

Subpart B, Provisions Specific to Project-Level Proposals Not Authorized Under the Healthy Forests Restoration Act; and

Subpart C, Provisions Specific to Proposed Projects Authorized Under the Healthy Forests Restoration Act.

- Tribal consultation on the rulemaking has begun and will conclude at the end of the 30-day public comment period.
- Since the direction in Section 428 of the Consolidated Appropriations Act, 2012 provides a very narrow scope of discretion for the Forest Service in promulgating a revised regulation the Agency feels that a 30-day public comment period is sufficient. Additionally, this proposed rule revises a rule that has been used by the Agency since 2004 and is therefore already familiar to the public. The revision simply makes additional classes of project proposals subject to the existing predecisional objection process.
- The Forest Service believes that considering public concerns before a decision is made aligns with our collaborative approach to forest management and increases the likelihood of resolving those concerns resulting in better, more informed decisions. We also believe this will aid in our efforts to be more efficient with documenting environmental effects (NEPA).
- A final rule will be prepared after analyzing public comment and will become effective immediately after its publication in the Federal Register, with provisions for transitioning project proposals already underway.

Contacts: For information, contact EMC Director Tony Tooke (202-205-0830) or Assistant Director for Appeals and Litigation Deb Beighley (202-205-1277).



Forest Service – National Forest System Project-Level Predecisional Administrative Review Process Questions and Answers

August 6, 2012

Proposed Rule for 36 CFR Part 218, Project-Level Predecisional Administrative Review Process

Q. Why is the Forest Service revising the 36 CFR 218 regulations?

A. The Consolidated Appropriations Act of 2012 includes a provision (Section 428) directing the Secretary to establish a pre-decisional objection process for projects and activities implementing land management plans in lieu of the post-decisional appeal process used by the agency since 1993.

More specifically, Section 428 directs that the predecisional objection process provided by the Healthy Forests Restoration Act (HFRA) be applied in lieu of the Appeal Reform Act (ARA) requirements covering Right to Appeal, Disposition of an Appeal, and Stay.

Q. To what types of proposals will the revised rule apply?

A. As directed by Section 428, the proposed revision of the rule applies to projects and activities implementing land management plans and that are documented with a Decision Notice or Record of Decision. This includes the hazardous fuel reduction projects authorized under the HFRA that are covered under the current Part 218 regulations.

Q. How will this rule change the way the public engages in project decision making?

A. Rather than being able to seek higher-level review of unresolved concerns **after** a project decision has been made, those who are eligible will be able to seek that review **before** the project decision has been signed. The Forest Service believes that considering public concerns before a decision is made aligns with our collaborative approach to public land management and increases the likelihood of resolving those concerns resulting in better, more informed decisions. We also believe this will aid in our efforts to be more efficient with documenting environmental effects (NEPA).

The public involvement requirements in the Forest Service NEPA regulations at 36 CFR 220 will remain applicable to all project proposals. Additionally, the specific notice and comment requirements of the ARA will remain applicable to all project proposals not specifically authorized under the HFRA.

Q. How are categorically excluded projects affected?

A. The proposed rule does not cover categorically excluded projects. As a result of the ruling and injunction issued by the Federal Eastern District Court of California in *Sequoia ForestKeepers v. Tidwell*, categorically excluded projects documented with a Decision Memo are subject to the notice, comment, and appeal requirements at 36 CFR 215. In light of this situation, we are taking comment on the administrative review of categorical exclusions.

Q. Specifically, what changes are being proposed?

A. In order to meet the statutory requirements of HFRA, the notice and comment requirements of the Appeal Reform Act, and the direction of Section 428, all in one set of regulations, the proposed rule establishes 3 subparts as follows:

Subpart A, General Provisions applicable to all proposed projects subject to Part 218;

Subpart B, Provisions Specific to Project-Level Proposals Not Authorized Under the Healthy Forests Restoration Act; and

Subpart C, Provisions Specific to Proposed Projects Authorized Under the Healthy Forests Restoration Act.

Two notable changes from the appeal procedures at 36 CFR 215 and the current objection procedures at Part 218 include the requirement to provide a draft decision document along with the project Environmental Assessment or Final Environmental Impact Statement, and a revised definition for “emergency situations.” See the attached table for a summary of those and other proposed changes and a comparison with the Forest Service’s other administrative review procedures.

Q. How can the public provide comments on the proposed rule?

A. Comments can be provided at either of two locations. Electronic comments can be submitted through the Federal eRulemaking portal at <http://www.regulations.gov>. Alternatively, comments can be mailed to USDA Forest Service, Objection Regulation Comments, P.O. Box 4654, Logan, UT 84323; faxed to 435-750-8799; or emailed to ObjectionRegulation@fscomments.us. If comments are sent by fax or email, the public is requested not to send duplicate comments by regular mail. Written comments should be confined to issues pertinent to the proposed rule, explain the reasons for any recommended changes, and, where possible, reference the specific section or paragraph being addressed.

Q. When must comments be received by?

A. Comments on the proposed rule must be received in writing by Friday, September 7, 2012. Since the direction in Section 428 of the Consolidated Appropriations Act, 2012 provides a very narrow scope of discretion for the Forest Service in promulgating a revised regulation the Agency feels that a 30-day public comment period is sufficient. Additionally, this proposed rule revises a rule that has been used by the Agency since 2004 and is therefore already familiar to the public. The revision simply makes additional classes of project proposals subject to the existing predecisional objection process.

Contacts: For information, contact EMC Director Tony Tooke (202-205-0830) or Assistant Director for Appeals and Litigation Deb Beighley (202-205-1277).



**Forest Service – National Forest System
Administrative Review Process Comparison and Project-Level Objection Provisions
of Note From the Proposed Rule for 36 CFR 218**

August 6, 2012

Regulation	Project-level Objection Procedures	HFRA Project Objections	Project Appeals	2012 Planning Rule Objections
Level of Review	36 CFR 218 (Proposed Rule) A line officer at the next higher administrative level above the responsible official. Proposed rule clarifies that Reviewing Officer can also be Associate Deputy Chief, Deputy Regional Forester, or Deputy Forest Supervisor, as appropriate.	36 CFR 218 (existing) The next higher level supervisor of the responsible official (36 CFR 218.2).	36 CFR 215 Appeal Reviewing Officer – line officer at least at the level of the official who made the project decision (36 CFR 215.19(a)(1)); Appeal Deciding Officer – next higher-level supervisor of the responsible official (36 CFR 215.8(a)).	36 CFR 219, Subpart B One level above decision maker, except that for a plan amendment and identification of the species of conservation concern the next higher level line officer may delegate to a line officer at the same level as the decision maker.
Public Notice of Opportunity to Appeal/Object	Publish legal notice in the applicable newspaper of record and make available final EIS or the EA, and a draft decision document , to those who have requested the document or are eligible to file an objection.	Publish legal notice in the applicable newspaper of record and distribute final EIS or the EA to those who have requested the document or are eligible to file an objection.	Publish a legal notice of a decision documented in a ROD or DN in the applicable newspaper of record and promptly mail the ROD or DN to those who requested it or who submitted comments during the comment period (36 CFR 215.7).	Provide formal public notification online and using other contemporary tools. Make available the plan document, final environmental documents, draft plan decision, and any relevant assessment or monitoring evaluation report to those who have requested the environmental documents or are eligible to file an objection.

	Project-level Objection Procedures	HFRA Project Objections	Project Appeals	2012 Planning Rule Objections
Filing Period	30 days for HFRA projects; 45 days for non-HFRA projects. Cannot be extended.	30 days; cannot be extended (36 CFR 218.10(a)).	45 days; cannot be extended (36 CFR 215.7(b)(2)(iii); 36 CFR 215.15(a)).	60 days if an EIS has been prepared; otherwise 45 days
Review Period	30 days for HFRA projects; 45 days for non-HFRA projects. Time for review of non-HFRA project objections can be extended by reviewing officer for up to 10 days when necessary to provide adequate response to objections or to participate in discussions with parties.	30 days; cannot be extended (36 CFR 218.10(e)).	45 days; cannot be extended (36 CFR 215.18(b)(1)).	90 days; can be extended by reviewing officer when necessary to provide adequate response to objections or to participate in discussions with parties.

Resolution meetings	<p>Project-level Objection Procedures</p> <p>Prior to the issuance of the reviewing officer's written response, either the reviewing officer or objector may request to meet to discuss issues raised in the objection and potential resolution. The reviewing officer has the discretion to determine whether or not adequate time remains in the review period to make a meeting with the objector practical. The Responsible Official should be a participant in all resolution meetings. All meetings are open to the public.</p>	<p>HFRA Project Objections</p> <p>"Prior to the issuance of the reviewing officer's written response, either the reviewing officer or objector may request to meet to discuss issues raised in the objection and potential resolution. The reviewing officer has the discretion to determine whether or not adequate time remains in the review period to make a meeting with the objector practical. All meetings are open to the public." (36 CFR 218.11(a))</p>	<p>Project Appeals</p> <p>"When an appeal is received, the Responsible Official, or designee, must contact the appellant and offer to meet and discuss resolution of the issues raised in the appeal. This contact shall be made as soon as practicable after the Appeal Deciding Officer receives the appeal and the Responsible Official is notified." (36 CFR 215.17(a)). Initial meeting shall take place within 15 days of the close of the appeal filing period (36 CFR 215.17(b)). All meetings are open to the public (36 CFR 215.17(c)).</p>	<p>2012 Planning Rule Objections</p> <p>"Prior to the issuance of the reviewing officer's written response, either the reviewing officer or the objector may request to meet to discuss issues raised in the objection and potential resolution. The reviewing officer must allow other interested persons to participate in such meetings. An interested person must file a request to participate in an objection within 10 days after publication of the notice of objection by the responsible official (§ 219.56(f)) The responsible official shall be a participant in all meetings involving the reviewing officer, objectors, and interested persons. During meetings with objectors and interested persons, the reviewing officer may choose to use alternative dispute resolution methods to resolve objections. All meetings are open to observation by the public." (36 CFR 219.57(a))</p>
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	Project-level Objection Procedures	HFRA Project Objections	Project Appeals	2012 Planning Rule Objections
Requirement for eligibility to object	<p>Individuals and entities who have submitted written comments specific to the proposed project or activity during an announced opportunity for public comment provided during preparation of an EA or EIS.</p> <p>Oral comments cannot be accepted for eligibility in the proposed rule.</p>	<p>“Individuals and organizations who have submitted specific written comments related to the proposed ... project during the opportunity[ies] for public comment provided during preparation of an EA or EIS” (36 CFR 218.7(a)).</p>	<p>Persons or non-Federal organization or entity that has 1) submitted written comment in response to a DEIS or; 2) provided comment or otherwise expressed an interest in a particular proposed action by the close of the 30-day comment period.¹ (36 CFR 215.13)</p>	<p>Any person/organization, other than a Federal agency, who has submitted substantive formal comments related to a plan proposal during the opportunities for public comment.</p>
Constraints on issues raised	<p>Issues raised in objections must be based on previously submitted written comments specific to the proposed project or activity unless the objection concerns an issue that arose after the opportunities for comment.</p> <p>The burden is on the objector to demonstrate the relationship between the comment issue and objection issue. Incorporation of documents by reference is prohibited, with certain specified exceptions.</p>	<p>No constraint on issues. Incorporation of documents by reference is prohibited, with certain specified exceptions (36 CFR 218.8(b)).</p>	<p>None</p>	<p>Objections must be based on previously submitted substantive formal comments unless the objection concerns an issue that arose after the opportunities for formal comment.</p>

¹ As specified by order of Federal District Court of Montana in *The Wilderness Society v. Rey*. The eligibility requirement enjoined by the Court was a person or non-Federal organization that submitted *substantive written or oral comment* during the 30-day comment period for an EA or 45-day comment period for a DEIS.

Emergency provision	Project-level Objection Procedures	HFRA Project Objections	Project Appeals	2012 Planning Rule Objections
	<p>For non-HFRA projects only (because HFRA makes no specific provision for emergency situations, but Section 428 does), if the Chief or Assoc. Chief determines an emergency situation exists for which immediate implementation of the proposed action is necessary, the proposed action is not subject to the objection process and implementation shall begin immediately after giving notice of the final decision.</p> <p>Emergency situation is defined as a situation on NFS lands for which immediate implementation of a decision is necessary to achieve one or more of the following: relief from hazards threatening human health and safety; mitigation of threats to natural resources on those NFS or adjacent lands; avoiding a loss of commodity value sufficient to jeopardize the agency's ability to accomplish project objectives directly related to resource protection or restoration.</p>	None	<p>If the Chief or Assoc. Chief determines that an emergency situation exists, implementation of that portion of the decision determined to be an emergency may begin immediately (36 CFR 215.10).</p> <p>Emergency situation is defined as a situation on National Forest System (NFS) lands for which immediate implementation of all or part of a decision is necessary for relief from hazards threatening human health and safety or natural resources on those NFS or adjacent lands; or that would result in substantial loss of economic value to the Federal Government if implementation of the decision were delayed.</p>	None



Forest Service – National Forest System
Project Level Predecisional Administrative Review Process
Washington Office Contacts

August 6, 2012

Office of Communication: Leo Kay, Director, 202-205-1470
Keith Riggs, Account Manager, 202-205-1718

Legislative Affairs: Doug Crandall, Director, 202-205-1637
Anthony Edwards, Legislative Specialist, 202-205-1030

Designated Spokespersons: Tony Tooke, Director, 202-205-0830
Deb Beighley, Assistant Director, 202-205-1277

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
ROBERT A. MEACHER, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



September 04, 2012

Earl Ford, Forest Supervisor
Plumas National Forest
PO Box 11500
Quincy, CA 95971

Randy Moore, Regional Forester
Region 5
U.S. Forest Service
1323 Club Drive
Vallejo, CA

Dear Mr. Ford and Mr. Moore:

As the Superintendent of Plumas Unified School District and Board Members and the Plumas County Board of Supervisors representing Plumas County, we would like to voice a concern as well as make a request for consideration. We are aware that the Forest Service received a settlement for approximately \$147 million for the effects associated with the Moonlight Fire. This settlement involves cash and property as we understand it. We are disappointed that the settlement did not recognize the tremendous impacts that have and continue to occur in Plumas County Roads and Schools.

We know that as a result of this fire, many millions of board feet of valuable timber were burnt and destroyed. This destruction has had a two fold impact on Plumas County Roads and Schools. First, the Forest Service only salvaged a small percentage of the burnt timber, unlike the complete treatment and reforestation done on private land. To the best of our knowledge, there was only 3 salvage sales and they were not sold until 2 to 3 years after the fire and at that time, most of the value and product was not merchantable. In addition, as we understand it, one of those sales only removed the roadside hazard trees and did not agree to the timber subject to agreement because of the deterioration of the majority of the trees. As a result of this, the potential revenue that should have been generated was not and thus, there was a direct impact to the 25 percent receipts that should have been returned to the Treasury. In addition, being burnt timber, it also did not provide the potential revenue return associated with green timber.

Secondly, because there was not any salvage and restoration within the majority of the fire area, it will be decades before the schools may see any revenue from this area. Most of the area, because of the lack of restoration, has not been reforested and will be delayed in its potential recovery in relation to future revenues. Even some of the areas that were reforested were not completely cleaned and properly prepared for reforestation. As a result, these areas are highly susceptible to future wildfire and loss.

We are well aware that the Secure Rural Schools Act of 2000 as well as the two subsequent extensions has provided some relief from this local and specific situation. The last five year extension was on an every decreasing scale and as a result, the schools were greatly impacted by actions such as the Moonlight fire as well as current fires in relation to the Chips fires. The current one year extension again was a reduced amount from the last year of the previous five year extension.

This table list the amounts that Plumas County Roads and Schools received under the latest five year extension as well as the current one year extension.

Year	Amount Received (\$)	Difference from 2008 (4)
2008	6,750,169	
2009	6,075,152	675,917
2010	5,475,137	1,275,032
2011	4,346,602	2,403,567
2012	4,076,021	2,674,148 (39.6%)

As this table displays, Plumas County Roads and Schools have seen a \$2,674,148 reduction in payments which is 39.6 percent less than historic level addressed under Public Law Act of May 23, 1908 (P.L. 60-136, Ch. 192, 35 Stat. 260, as amended; 16 U.S.C. 500, 553 56d).

It is our understanding that the large settlement from the Moonlight fire was to provide restoration and recovery that could not be covered by normal Forest Service appropriations. Part of the reason for not being able to do adequate restoration also leads back to the failure of the Forest Service to do adequate post fire restoration related to the salvaging in a timely manner of the burnt timber. If that had been accomplished, then funds would have been available through normal Forest Service trust funds to have accomplished much of that restoration.

As a result of the above actions or in-actions, Plumas County Roads and Schools were directly impacted and will continue to be impacted because of the loss associated with this prime timber resource area of the Plumas National Forest. It is the request of the Plumas Unified School District School Board and Superintendent and the Plumas County Board of Supervisor's, that you consider proportioning a portion of the large settlement amount to Plumas County schools.

Given that the settlement was equivalent to \$147 million, it is reasonable to request the Forest Service meet their obligations under the Act of May 23, 1908 (P.L. 60-136, Ch. 192, 35 Stat. 260, as amended; 16 U.S.C. 500, 553 56d), and replace the \$2,674,148 reduction in the historic levels associated with the 25% funds.

This settlement also contains an unknown financial impact to Plumas and other counties that is not yet known. It is our understanding that this settlement also involves Sierra Pacific Industries, Inc. turning over ownership of 22,500 acres of their property to the US Forest Service. If this involves properties within Plumas County being part of that exchange, then we stand to lose more in the fact that this will take these acres off the County's tax base.

By the Forest Service properly addressing both of these issues, it allows them to meet their obligations that will address some of the social, economic and educational impacts from the Moonlight fire and your financial recovery associated with the fire. Considering that the Forest Service has received settlements of \$107 million (Storrie), \$17 million (Rich) and now \$147 million on the Moonlight fire settlement, it is time that the government and US Forest Service realize the short and long term impacts to Plumas County and our communities and citizens and not just to public land resources. This is not an unreasonable request.

We also wish to approach you this coming year if the current one year extension of the Secure Rural Schools Act is not renewed and also provides some permanency to your obligations under the Act of May 23, 1908 (P.L. 60-136, Ch. 192, 35 Stat. 260, as amended; 16 U.S.C. 500, 553 56d).

We offer an opportunity to discuss this matter at a regular Board of Supervisors meeting.

Thank you for your consideration in this extremely important matter in the education needs of all the students of Plumas County

Sincerely,

Robert A. Meacher, Chair
Plumas County Board of Supervisors

Cc. The Honorable Tom McClintock, U.S. Representative
The Honorable Dianne Feinstein, U.S. Senator
The Honorable Barbara Boxer, U.S. Senator

5A

PROCLAMATION

PROCLAIMING SEPTEMBER 2012 AS STEVE TOLEN DAY IN PLUMAS COUNTY

WHEREAS, Steve Tolen has provided support, and guidance for high school students looking for a future in the medical field; and

WHEREAS, Steve Tolen has mentored high school students for their senior projects in the EMS field. As part of his mentoring, Steve provided instruction to these students in his EMT class at Feather River College; and

WHEREAS, Steve Tolen started EMT services and brought an ambulance to Plumas County; and

WHEREAS, Steve Tolen has provided endless hours advocating for all students; and

WHEREAS, Steve Tolen has advocated for football and safety, providing for the youth of Plumas County; and

WHEREAS, Steve Tolen has always been involved in activities supporting all children in Plumas County.

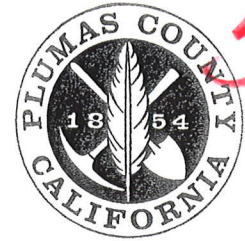
NOW, THEREFORE, BE IT PROCLAIMED by the Plumas County Board of Supervisors that September 2012 is "STEVE TOLEN MONTH" in Plumas County.

Chair, Board of Supervisors

Date

PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045



Patricia Leslie, Interim Director

DATE: August 17, 2012

TO: HONORABLE BOARD OF SUPERVISORS

FROM: PATRICIA LESLIE, INTERIM DIRECTOR, DEPARTMENT OF MENTAL HEALTH

SUBJ: BOARD AGENDA ITEM FOR SEPTEMBER 4, 2012, CONSENT AGENDA

RE: RECEIVE, AUTHORIZE SIGNATURE AND RATIFICATION OF PROFESSIONAL SERVICES AGREEMENT WITH BHC HERITAGE OAKS HOSPITAL, A CALIFORNIA CORPORATION FOR INPATIENT MENTAL HEALTH SERVICES.

It is recommended that the Board: Approve FY 12/13 amendment to the contract with BHC Heritage Oaks Hospital, A California Corporation for (fiscal year 2012-13) and authorize the interim director of Mental Health to sign the amendment.

Background and Discussion: The BHC Heritage Oaks Hospital, a California Corporation contract is specifically associated with the provision of inpatient mental health services to clients placed out of county.

Financial Impact:

There are no General Fund dollars involved in this contract. The costs associated with these services are covered by a combination of Federal and State funds.

Patricia Leslie, Interim Director of Mental Health is requesting that the Board of Supervisors approve the FY 12/13 amendment to the contract and authorize Patricia Leslie, Interim Director of Mental Health, to sign the amendment with BHC Heritage Oaks Hospital, a California Corporation. Plumas County Council has approved amendment, as to form.

RESOLUTION NO. 12-

FY 2012/2013

PLUMAS COUNTY MENTAL HEALTH SERVICES

BE IT RESOLVED by the Board of Supervisors of the County of Plumas, State of California, that this Board hereby approve the FY 2012-13 contract amendment for BHC Heritage Oaks Hospital, A California Corporation and authorize the Director of Mental Health Services to sign said contracts, subject to approval by County Counsel.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 4th day of September 2012, by the following vote:

AYES:

NOES

ABSENT:

Chairperson, Board of Supervisors

ATTEST:

By: _____
Clerk of the Board of Supervisors

**AMENDMENT TO:
AGREEMENT TO PROVIDE MENTAL HEALTH SERVICES**

This amendment is intended to modify the written agreement between Plumas County Mental Health Services, operated by the County of Plumas (hereinafter "**County**") and BHC Heritage Oaks Hospital, Inc. d/b/a Heritage Oaks Hospital, located at 4250 Auburn Boulevard, Sacramento, CA 95841 (hereinafter "**Provider**"):

Both County and Provider hereby agree to renew said Agreement for FY01-02 for County Fiscal Year 2012-13.

Both parties also hereby agree to the following amendments and additional terms to the agreement:

A. The maximum dollar amount reimbursable shall be as follows:

Payment for Indigent/Short Doyle Clients: County will pay Provider eight hundred and thirty seven dollars (\$837.00) per hospital inpatient day, including physicians' fees per Indigent/Short Doyle patient, no later than the fifteenth (15th) of each calendar month. County will pay provider five hundred eleven dollars and eighty-five cents (\$511.85) for Short Doyle Hospital Administrative Days.

Payment for Managed MediCal Clients: County will pay Provider seven hundred and forty-seven dollars (\$747.00) exclusive of physicians' fees per day per Managed MediCal patient, no later than the fifteenth (15th) of each calendar month. County will pay Provider ninety dollars (\$90.00) per day for Inpatient Professional Fees by the attending doctor for Managed MediCal Clients. Provider will document all service billings for CPT codes 90818 and 90821 on Excel spreadsheets and provide all pertinent information necessary for County to complete Medi Cal billing. Provider will assure services are documented in a manner that is consistent with Medi Cal regulation. Provider will reimburse County for any and all disallowances that result from inadequate or incomplete documentation of services delivered.

Administrative Days for Managed MediCal Clients: County will pay Provider five hundred eleven dollars and eighty-five cents (\$511.85) for administrative days.

B. The total contract amount shall not exceed Twenty-five thousand dollars (\$25,000.00) for the term of ~~this Agreement~~. *Fiscal Year 2012-13* SM

C. Insurance: The PROVIDER shall maintain throughout the duration of the term of the Agreement, liability insurance covering the PROVIDER and, with the exception of Professional Liability Insurance, designating COUNTY including its elected or appointed officials, directors, officers, agents, employees, volunteers, or PROVIDER's, as additional insured against any and all claims resulting in injury or damage to persons or property (both real and personal) caused by any

aspect of the PROVIDER's work, in amounts no less than the following and with such deductibles as are ordinary and reasonable in keeping with industry standards. It shall be stated, in the Additional Insured Endorsement, that the PROVIDER's insurance policies shall be primary as respects any claims related to or as the result of the PROVIDER's work. Coverage for the additional insured shall apply to the fullest extent permitted by law. Any insurance, pooled coverage, or self-insurance maintained by the COUNTY, its elected or appointed officials, directors, officers, agents, employees, volunteers, or PROVIDERs shall be non-contributory.

Professional Liability Insurance (per claim and aggregate):	\$1,000,000
General Liability at least as broad as ISO CG 0001 (per occurrence):	\$1,000,000
(general aggregate):	\$2,000,000
Workers' Compensation:	Statutory
Automobile Liability at least as broad as ISO CA 0001 (per accident):	\$1,000,000

Auto liability insurance shall cover owned, nonowned and hired autos. If PROVIDER owns no vehicles, auto liability coverage may be provided by means of a non-owned and hired auto endorsement to the general liability policy.

The PROVIDER shall provide thirty (30) days advance notice to COUNTY in the event of material changes or cancellation of any coverage. Certificates of insurance and additional insured endorsements shall be furnished to COUNTY thirty (30) days after the effective date of this Agreement, and no payments for services provided by PROVIDER under this agreement shall be made by COUNTY until it is in receipt of said certificates. Refusal to submit such certificates shall constitute a material breach of this Agreement entitling COUNTY to any and all remedies at law or in equity, including termination of this Agreement.

Insurance is to be placed with insurers authorized and admitted to write insurance in California and with a current A.M. Best's rating of A:-VII or better. The COUNTY's Risk Manager may waive this requirement or alter the requirement, or accept self-insurance in lieu of any required policy of insurance if, in the opinion of the Risk Manager, the interests of the COUNTY and the general public are adequately protected. Acceptance of insurance from a carrier with a rating lower than A:-VII is subject to approval by COUNTY's Risk Manager. PROVIDER shall immediately advise COUNTY of any litigation that may affect these insurance policies.

- D. Provider will provide linguistically competent services as needed for Plumas County Clients as resource availability allows. The Provider will have or develop an established Cultural Competency Plan and will provide County with a copy of that Plan or approval letter from the State of California.

- E. Provider assures that beneficiaries will not be discriminated against in any manner, including admission practices, placement in special wings or rooms, or provision of special or separate meals.
- F. Provider shall adhere to Title XIX of the Social Security Act and conform to all applicable Federal and State statutes and regulations.
- G. EMTALA: In the event of a medical emergency, either psychiatric or non-psychiatric, Provider shall stabilize and treat or transfer in accordance with the Emergency Medical Treatment and Active Labor Act, 42 U.S.C.1395dd ("EMTALA").
- H. HIPAA compliance: Both the Provider and the County acknowledge and agree that each party is a covered entity under the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act and the regulations promulgated pursuant thereto found at 45 CFR Parts 160 and 164 (the "Privacy Rule"). Both parties shall abide by all requirements of the HIPAA, including the requirements regarding their perspective uses and disclosures of protected health information (as that term is defined in the Privacy Rule) to any third parties as well as each other. In addition, each party shall cooperate with the other party where necessary to assist the other party in meeting the requirements of the Privacy Rule and Security Rule as permitted or required by law. The Provider and the County acknowledge and agree that, to the best of their understanding of the Privacy Rule, neither party is a business associate under the privacy rule.
- I. HITECH compliance: Both the Provider and the County acknowledge and agree that each party will abide by all requirements of the HITECH Act, public law 111-005.

Section 17 of the Agreement is hereby amended to read, in its entirety:

Provider shall indemnify, defend, and hold harmless County, its officers and employees, against any and all liabilities, claims, demands, damages, and costs (including attorney's fees and litigation costs) that arise in any way from the Provider's intentional or negligent acts or omissions while performing under this Agreement. Provider's obligations under this section cover, but are not limited to liabilities, claims, demands, damages, and costs arising from injury to or death of any persons (including County and Provider's officers and employees) and from damage to or destruction of any property (including County and Provider's real and personal property).

County shall indemnify, defend, and hold harmless Provider, its officers and employees, against any and all liabilities, claims, demands, damages, and costs (including attorney's fees and litigation costs) that arise in any way from the County's intentional or negligent acts or omissions while performing under this

Agreement. County's obligations under this section cover, but are not limited to liabilities, claims, demands, damages, and costs arising from injury to or death of any person and from damage to or destruction of any property of the Provider or persons employed by the Provider or visiting the Provider's site.

All other terms, conditions and amendments of the contract between the parties shall remain the same.

COUNTY:

Patricia Leslie, MS
Interim Appointed Director of Mental Health

Date

Reviewed as to form:

Steven L. Mansell
Steve Mansell
Plumas County Deputy Counsel

8/14/12
Date

Approved by CAO:

R. Meacher, BOS chair

Date

PROVIDER:

Chris Diamond, CEO
BHC Heritage Oaks Hospital, Inc

Date

Name:
Title: Secretary

Date



OFFICE OF THE
AUDITOR/CONTROLLER
FOR THE
COUNTY OF PLUMAS

520 Main Street, Room 205
Quincy, California 95971-9115

5c
Direct: (530) 283-6246
Fax: (530) 283-6442

DATE: August 24, 2012
TO: Honorable Board of Supervisors, County of Plumas
FROM: Linda Williams, Auditor/Controller *LW*
SUBJECT: Contract/Service Agreement with MGT of America, Inc.

We are asking for the approval of Contract/Service Agreement with MGT of America, Inc for the term of October 1, 2012 through June 30, 2013. There scope of services will be to process and file all SB 90 State Mandated Costs and to also to prepare A-87 Cost Allocation Plan and submit finalized plan to State Controller.

Steve Mansell of the County Counsel's office has reviewed the service agreement and has approved as to form.

✓



Plumas County Office of Emergency Services

270 County Hospital Road #127
Quincy, California 95971

Phone: (530) 283-6332
Fax: (530) 283-6241

5D

Date: August 25, 2012
To: Honorable Board of Supervisors
From: Jerry Sipe
RE: Consent Agenda Item for September 4, 2012

Recommendation: Approve Continuation of Local Emergency Due to the Chips Fire

Background and Discussion: As the Board is aware, on August 7, 2012 the Board passed a Resolution ratifying the proclamation of a local emergency due to significant impacts of the Chips Fire.

As required by Section 8630 of the California Emergency Services Act, the governing body shall review the need for continuing the local emergency at least once every 30 days until the governing body terminates the emergency. At this writing, the Chips Fire continues burning and impacting local communities with smoke, tourist cancelations, loss of business and other impacts. While only 40 percent contained, many of the areas burned by this fire are not yet safe to allow access and inspection of damages and further damages may also be incurred.

Based on known impacts and those yet to be realized or identified, the Board is asked to continue the local emergency to allow further assessment and quantification of impacts due to the Chips Fire.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

km309

5E

BOARD AGENDA REQUEST FORM

Department: Fish & Game

Authorized Signature: [Signature]
Board Meeting Date: 8/28/2013 9/4/2012

Consent Agenda: ☒ Yes ☐ No

Request for _____ minutes for presentation
(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Authorize Fish & Game Commissions Purchase of a 7.5 hp Chiller in the amount of \$14,036.51 for Almanor Research Institute's use in conjunction with the Chester High School Hatchery Program

B. _____

C. _____

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (☐ / ☐)

Signed? (☐ / ☐)

Budget Transfers Sheets:

Signed? (Y/ ☐ N ☐)

Other: _____

Publication:

☐ Clerk to publish on _____ ☐ Notice attached and e-mailed to Clerk.

☐ Notice to be published _____ days prior to the hearing. _____
(if a specific newspaper is required, enter name here.)

☐ Dept. published on _____ (Per Code § _____). ☐ Copy of Affidavit Attached.

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes: ☐ No: ☐ Not Applicable: ☐

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.

PLUMAS COUNTY FISH & GAME COMMISSION

P.O. Box 89, Crescent Mills, California 95934

TO: Plumas County Board of Supervisors

FROM: Frank Williams Commissioner

RE: Chester High School Fish Hatchery
Chiller Purchase

DATE: August 21, 2012

It is hereby requested that the Board of Supervisors authorize the Fish & Game Commission's purchase of a 7.5 horsepower Chiller in the amount of \$14,036.51 to be used by Almanor Research Institute at the Chester High School Hatchery. This amount will be paid from the Fish & Game Commission's Special Department Expense (current balance \$97,334.50).

Background & Discussion: The Commission has agreed, with Board of Supervisor's approval, to purchase a 7.5 horsepower chiller for the Chester High School Hatchery program. This chiller will double the capacity of the current chiller, which is outdated and unable to handle the needs of the program. The hatchery currently raises rainbow and Eagle Lake trout for distribution within Plumas County.

Bids were obtained for the purchase of this chiller and although the bid chosen is \$600 higher than another bid, this company is within the State of California and the other company is located in Florida. Repairs and replacement parts will be more easily obtained from the California company, Aqualogic (see attached invoice).

Also attached is a letter of support from the principal of Chester High School stating his continued support of the Program. Minutes from both the June and July meetings are included wherein this matter was thoroughly discussed.



ProForma Invoice

901156

Quoted to:

Chester High School
612 1st Street
Chester, CA 96020

Ship to:

Chester High School
612 1st Street
Chester, CA 96020

Att: Catlin Dalby

Phone:

Fax No.:

E-Mail:

Date	Date Required	Payment Terms	Ship Via	Quoted By
Jul 11, 2012	8/10/12	See Below	Best Way	Jake Lockwood

<u>Qty:</u>	<u>Part NO. / Description</u>	<u>Price Ea.</u>	<u>Price Ext</u>
1	MT-9-WC, 7.5hp, 230v/3ph, Multi-Temp Chiller - Water Cooled	12,545.00	12,545.00

1	Estimate freight for above(price includes lift gate delivery).	582.00	582.00
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Validity: Quote good for 60 days

Terms: Prepayment 50% balance to release

Lead Time:4-5 Weeks

Subtotal	13,127.00
Sales Tax	909.51

50% Deposit Total Order	14,036.51
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Aqua Logic, Inc

8268 Clairemont Mesa Boulevard Suite 302 San Diego, California 92111
Phone: 858.292.4773 Fax: 858.279.0537 E-Mail: info@aqualogicinc.com www.aqualogicinc.com

July 23, 2012

To: Fish and Game Commission

From: Caitlin Dalby, Director
Almanor Research Institute- Trout Hatchery
Chester Junior-Senior High School

RE: The need for an upgraded water chiller

To the Commission,

As you may know, our high school has been running a trout hatchery since the programs birth over a decade ago. When it first started it had only six aquariums and 2 troughs, a sand filter and a 4hp water chiller. Our capacity then was only about 500 pounds of fish.

Three years ago, we received a grant to upgrade our system. We added seven 550 gallon tanks to increase our capacity to 3000 pounds of fish. We moved the system to an outdoor shop facility on campus that once served as the autoshop (long closed due to financial reasons). The shop facility increased our hatchery square footage, and thus the amount of water running in the system in addition to the increase in tank capacity. We also took out the sand filter and added 2 large bioreactors to run our hatchery as a recirculating system. We like to think we are "green".

Unfortunately when the new plans were drawn up, and to save money, the contractor for the updated system didn't see a reason to upgrade the chiller we originally had for the system when it was a smaller operation. Over the past year the 4hp chiller has barely kept up through the hot months, and we have to supplement the system with freshwater to keep the water chilled enough for the fish.

What we are requesting is a 7.5 hp chiller. We have received two quotes for the same horsepower, water-chilled chiller. One quote, from a company in Florida, was less expensive than our original quote by \$689.19. However, the chiller from Florida is rated at 6,000 BTU lower than the San Diego chiller and is rated at about 3 more amps of power used. Attached you will find both quotes.

The 7.5 3-phase water-chilled chiller is a necessity for our facility to be able to run the hatchery at full capacity, especially during the hot summer months. Without it, we will never be able to hold a full load of trout and never be able to reach our goals set forth with local stake-holders in this system. We have a lot of support and only see growth in the future of the CHS fish hatchery and Almanor Research Institute.

I and the students of Chester Jr/Sr High School thank you so much for your time, consideration, and support. We look forward to working with you in the future.

Sincerely,

Caitlin M. Dalby

Science Teacher
Almanor Research Institute- Trout Hatchery Director
Chester Jr/Sr High School | Chester, California 96020
PO Box 797 | (530) 258-6393 | cdalby@pcoe.k12.ca.us

Chester Jr./Sr. High School

Plumas Unified School District

P.O. Box 797 • 612 First Street • Chester, California 96020

Telephone (530) 258-2126 • FAX (530) 258-2306

Scott Cory, Principal / Terry Hernandez, AD/VP

July 30th, 2012

To: Almanor Fishing Association

From: Scott Cory

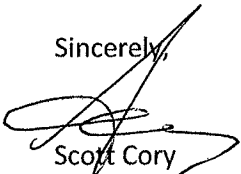
Re: Support for Chester High School Fish Hatchery Program

First, please allow me to apologize for the delay in writing this letter of support. I was on vacation when I was first approached by Miss Dalby with your request for a letter of support. Second, thank you so very much for your willingness to provide the funding necessary to purchase a new chiller for our hatchery.

The CHS hatchery program, under the auspices of the Almanor Research Institute, has been a significant source of pride and student learning at CHS for over a decade. During my past five years as principal of CHS, I have worked hard with Mr. Bradley to sustain this program both financially and administratively. The purpose of this letter is to state my continued support. I firmly believe that the hatchery program is a cornerstone of our science department and a tremendous learning opportunity for a majority of the students at CHS.

If you would like to further discuss my commitment to this program, please do not hesitate to contact me. Thank you again for your generous support.

Sincerely,



Scott Cory
Principal

**PLUMAS COUNTY FISH & GAME
MEETING NOTES
July 12, 2012**

The meeting was called to order by Vice-Chair Fording.

Commissioners Garrido, Fording, Seiler, Valle and Martynn were present, Commissioners Brutlag, Orange, Klement and Williams were absent. (No Quorum)

Vice-Chair Fording asked if there were any changes or corrections to the June Minutes prior to approval. Commissioner Valle moved to approve the minutes; motion was seconded by Commissioner Martynn and passed by voice vote.

Guests

Caitlin and Zach Dalby, Almanor Research Institute
Lissa Murphy, Almanor Research Institute
Darin Olsen, Almanor Research Institute
Zach Sigler
Amber Coates, Fish & Game Biologist
Jason Julienne, Fish & Game Biologist
Zach Parks, Feather River College

Urgency Items

None were presented

Correspondence

Commissioner Valle presented two orders for trail equipment for the Sierra Buttes Trail that starts at Portola High School. The cost of this trail and expenses incurred for same have already been approved.

Old Business

- a) **Senate Bill 252:** Vice Chair Williams advised that the letter in support of SB 252 is not necessary at this time because the Bill was withdrawn and then attached to another bill as a rider. The status is currently unknown.
- b) **Elk Signage:** Further discussion was had regarding the Elk Signage. It was ultimately determined that 30 8 ½" x 11" plastic signs will be placed in campgrounds. Additional aluminum signs will be 12" x 18" and purchased based on the funds expended on the 30 plastic signs. All signs will have bold black lettering on a yellow background with Terri Weist's phone number listed to report sightings. Commissioner Martynn suggested placing signage at the local stores as well. The

Wild Hare Sign Company will be preparing the signs. Commissioner Valle advised that signs posted along the roads in the forest must be certain colors pursuant to Forest Service regulations.

- c) **Feather River CRM:** There are still several issues with “plug and pond” proposals. Future proposals will require County grading permits and engineering.

Commissioner Martynn reported that Matthew Johnson is the new biologist for the Forest Service and he is interested in participating in Commission meetings and helping with the elk issue as well.

- d) **FRC Hatchery Cash Match:** Vice Chair Fording asked Zach Parks whether the college had come up with funding for the hatchery. Parks advised that other departments were not using their student hours, so the college reallocated them to the hatchery. This amounted to \$773.00 in student labor for the months of May and June. Parks requested the promised match. Commissioner Martynn moved to follow through with the Commission’s promise to match funding for the hatchery; Commissioner Garrido seconded. Motion passed by voice vote. Zach Parks will submit invoices for payment.

New Business

- a) **Almanor Research Institute Hatchery Program:** Caitlin Darby addressed the Commission regarding the Chester High School Hatchery Program. She will be taking over for Dave Bradley. The first big hurdle is the need for a chiller for the hatchery. The capacity has been quadrupled and the chiller needs to be larger to handle the current capacity. They are raising rainbow and Eagle Lake trout for distribution in the County. The entire science department is centered around the hatchery. They are currently working with the Plumas Land Trust.

Caitlin advised that the purpose for her visit to the Commission was to request funds to purchase a new chiller. The current chiller is 3.5 horsepower and they need one that is 7.5 horsepower. Commission Martynn questioned the amount needed and was advised that the bottom line is just over \$14,000. This will allow the hatchery to run at full capacity, which it cannot do with its current chiller. Commissioner Martynn asked about other possible funding choices and was told that there are some funds, but not enough to purchase and install the system. However, they must also have funds to continue operation of the hatchery. Vice Chair Fording suggested contacting Kokanee Power for funding and was advised by Commissioner Garrido that Kokanee Power may not be in a financial position to offer help. Caitlin advised the PG&E may be a place for funding, but she has not approached them and doesn’t know how forthcoming they would be with funds at this time.

Commissioner Valle questioned the amperage that the new chiller would draw and wondered if the building had the ability to run it. Caitlin advised that the power was sufficient to run the new chiller. She advised that a decision this evening was not necessary, but she would like the matter considered as at this point, the Commission is their only funding option.

Commissioner Martynn suggested a 50/50 match like was done with Feather River College. He also advised that he'd read in the paper that the Forest Service had made an incredible amount of money from the Moonlight Fire Sale and they might be a funding source. Commissioner Valle advised that the Forest Service is hesitant to do anything with the funds from the fires due to auditing. Trout Unlimited has advised that they would be willing to help with these types of projects.

Commissioner Valle commented that the current budget indicates that \$97,000 is available for the Commission to spend. Commission Garrido feels that this is a program worth supporting. Vice Chair Fording advised that he doesn't see an issue with supporting the purchase of the chiller, but he would like to see Caitlin contact Cindy Noble, Trout Unlimited, and see if they would be willing to partner with the Commission on this purchase. Commissioner Valle is also in favor of supporting this purchase, however, he feels \$1,400 is a lot of money.

Vice Chair Fording stated that it appears that the school district is supporting this program, rather directly or indirectly, because other than this chiller, the hatchery has state of the art equipment. Commissioner Martynn asked whether it would help the program if they got a letter of support from the school saying they are going to continue to support the program. Commissioner Garrido advised that he would like to see the chiller funded; Commissioner Martynn agreed. Vice Chair Fording suggested contacting Trout Unlimited to provide funding for some of the ongoing expenses.

Commissioner Garrido moved that the Commission fund the purchase of this chiller in the amount of \$14,000 upon receipt of a letter from the administration voicing their ongoing support of the program; Commissioner Martynn seconded. In further discussion, Commissioner Seiler suggested getting other quotes for the equipment. Zach Dalby advised that this chiller is the most efficient use of their monies; the other providers are out of state. Vice Chair Fording suggested making our decision contingent upon Caitlin's assuring us that she's done a check for the competitiveness for the pricing. Commissioner Valle agreed since this amount is 15 percent of the Commission's budget. Commissioner Valle would like the purchase of the chiller to be contingent upon getting at least one other quote and a letter of support from the principal. Commissioner Valle also suggested checking with Zach Parks to see who he makes his purchases from. Vice Chair Fording asked for a consensus

from the Commission that Commissioner Garrido can examine the documents provided by Caitlin to determine the best purchase price and letter of support, and that he will also make the presentation to the Board if necessary.

Consensus was received. Commissioner Garrido amended his motion to state that the Commission will fund the \$14,036.51 for the purchase of a chiller upon receiving a letter in support of the program now, and in the future, from the school principal and upon receipt of a competing bid, if possible.

Commissioner Martynn seconded the motion and it was passed by voice vote.

Commissioner Martynn stated that he felt that what the Commission just did was a really good thing for the school district and the community and it would be really good to get that word out. He went on to request that Caitlin write an article for the paper letting them know that the local Plumas County Fish and Game Commission did just help purchase a chiller to keep the program active. Caitlin advised that she will pursue that with Kate West of Feather Publishing.

- b) **Aquatic Invasive Species:** Jason Julienne, Environmental Scientist with Fish & Game, made a presentation to the Commission regarding invasive species and how to prevent the quagga and zebra mussels from getting into Plumas County's waterways. Upon conclusion of the presentation, Julienne answered questions regarding Plumas County's initiating a self-check for the mussels. Discussion was also had regarding the Board of Supervisors initiating an ordinance. Vice Chair Fording advised that in 2010 volunteers manned eight different launch facilities at Lake Almanor on Memorial Day Weekend. Boaters were asked where they had come from and it was determined that less than 10 percent of the boats came from anywhere near Southern California. Many of the boaters questioned became hostile. Commissioner Martynn feels that someone should speak with the Supervisors to educate them on the seriousness of this issue. Vice Chair Fording will speak with his supervisor, Sherrie Thrall. Commissioner Martynn suggested that the Commission could offer to pay for self-certification paperwork, if that would help. Commissioner Valle asked whether Julienne would consider making this presentation to the Supervisors. Julienne advised that he would have to get permission from his program supervisor, but would have no problem make such a presentation.

- c) **Pheasant Hunt:** This matter will be continued to next month's agenda as Commissioner Brutlag is not in attendance.

Reports

Warden Reports: No wardens were present at the meeting.

Biologist Reports: Amber Coates reported little opportunity for fish planting on the remote smaller lakes per Frank Williams request. Proof of high demand for stocking is

**PLUMAS COUNTY FISH & GAME
MEETING MINUTES
August 2, 2012**

The meeting was called to order by Chairman Williams

Commissioners Garrido, Fording, Orange, Klement, Valle, Brutlag and Martynn were present, Commissioner Seiler was absent.

Commissioner Williams advised that the minutes of the June meeting must be approved again as there was not a quorum at the July meeting. Commissioner Valle moved to approve the June minutes; Commissioner Brutlag seconded and the motion was approved by voice vote.

Commissioner Williams advised that action taken during the July meeting would be reaffirmed, since there was not a quorum in July. Commissioner Valle advised that under Commissioner Reports on Page 5, the portion of his comment regarding the Sierra Buttes Trail being linked to the Lakes Basin in the next year is in error. The trail will be linked, but not that quickly.

Guests

Terri Weist, CA Department of Fish and Game
Cindy Noble, Feather River Trout Unlimited
Terry Swofford, Plumas County Supervisor

Urgency Items

None were presented

Correspondence

Commissioner Garrido advised that he is in possession of the letter by Chester High School Principal in support of the hatchery program.

Old Business

Commissioner Williams addressed the Commission with regard to Section 8 of the Plumas County Fish and Game Bylaws. His interpretation is that any item brought before the Commission is discussed at that time and acted upon at the following meeting, excluding urgency items. Further discussion determined items could be acted upon at the time the matter is presented. Commissioner Williams also advised that the bylaws could be changed with a 2/3s vote of the Commission. Supervisor Swofford suggested putting matters on the agenda with the words "possible action" after would eliminate the need for postponing action until the following meeting.

because the County got the money to do the project, but it's all on Forest Service Property. Chairman Williams advised that the next meeting of the Feather River CRM is 9 a.m. on August 29 in the Planning and Building Department's Conference Room. Commissioner Martynnn advised of a monthly steering committee meeting that happens the first Monday of the month at Plumas Corp that is more informal.

FRC Cash Match: Chairman Williams advised that no action needed to be taken and the vote last month was not necessary.

Almanor Research Hatchery Program: Commissioner Garrido reiterated that presentation from July with regard to the current chiller and its lack of capacity at Chester High School. The original amount that was bid and voted on after much discussion in July was \$14,036. We asked that another bid be obtained, which they did. The new bid is from a company in Florida for \$13,347, but that chiller had less chilling capacity. The Commission also asked for a letter from the principal of Chester High committing his support to the program; said letter was obtained and read to the Commission. Commissioner Martynnn moved to approve the expenditure of \$14,036.51 for the purchase of a 7.5 horsepower chiller from Aqua Logic, Inc., in San Diego; Commissioner Garrido seconded the motion. Chairman Williams open the floor for discussion. Commissioner Valle commented on Caitlin's comment from last month's presentation with regard to the availability of water. He voiced concern that the school district may not allow the hatchery to use the amount of water required for the fish. Commissioner Fording pointed out that the new chiller will reduce water consumption and reminded the Commission that Caitlin had advised that ultimately they will have a dedicated line for water to the hatchery. Commissioner Garrido invited the Commission to tour the hatchery. Chairman Williams advised that the Commission would actually be providing the funds for the chiller to the Almanor Research Institute Hatchery Program and not to Plumas School District or Chester High School. Commissioner Brutlag asked whether much had been given to this project in the past in comparison to the Feather River Hatchery so that the funds are spread evenly. Chairman Williams called for a vote; the matter passed by voice vote and will be set up for review and approval by the Board of Supervisors.

Aquatic Invasive Species: Chairman Williams reiterated that this was a discussion item only and no action was taken. Commissioner Fording advised that he had spoken with Supervisor Thrall who advised that with the current state of the County, there is zero ability to enforce an ordinance. Commissioner Swofford agreed. Commission Martynnn stated he understood that the County only needed to pass the ordinance and that would help Fish & Game and the Forest Service



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

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Date: August 24, 2012
To: Honorable Board of Supervisors
From: Mimi Khin Hall
Agenda: Consent Agenda Item for September 4, 2012

Item Description/Recommendation: Adopt a Proclamation recognizing September 2012 as National Childhood Cancer Awareness Month.

Background Information: Across America, thousands of courageous children fight pediatric cancer each year, facing life-threatening battles that would challenge men and women of any age. They are cared for by loving families, friends, and communities who band together to support children in times of great need. From raising money for research and hospital stays to offering compassionate assistance to families who have lost loved ones, Americans are working every day to combat childhood cancer.

Today, research advances have made pediatric cancer more treatable than ever before. The five-year survival rate for young patients has risen to 80 percent in the past half century, but serious challenges remain. Children who survive cancer frequently struggle with significant complications later in life and researchers are working to develop treatments specifically for pediatric cancer. We still know too little about the causes in young people, and cancer remains the leading cause of death by disease for children in America under the age of 15.

As we work to better understand and combat these destructive diseases, the President's Administration is working to lift some of the burden on families affected by them. Because of the Affordable Care Act, insurance companies can no longer deny insurance to children because of pre-existing conditions, meaning that children who are currently suffering from or have survived cancer must be covered. Insurance companies are also banned from rejecting insurance for children participating in clinical studies, in which the vast majority of children with cancer take part. And the Affordable Care Act prohibits insurance companies from imposing lifetime dollar limits on health benefits -- freeing cancer patients and their families from worry of long-term treatment affordability. Meanwhile, the National Cancer Institute continues to conduct and fund research on the causes of these diseases, linking research on genetics and adult cancers to more effective treatments for children.

Too many children and their families have faced the harmful effects of cancer. In memory of the young lives taken from us far too soon, and in honor of the families who stood beside them, we continue to support researchers, doctors, and advocates working to improve treatments, find cures, and reach a tomorrow where all our children can lead full and healthy lives.



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Date: August 7, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Consent Agenda Item for September 4, 2012

Recommendation: Authorize the Chair to sign the Non-Supplantation Certification Form from the California Department of Health, Emergency Preparedness Office (EPO) for the 2012-2013 Public Health Preparedness Program.

Background Information: Commencing FY 2001-2002, Plumas County Public Health Agency contracted with the State Department of Health for both State and Federal funds to develop and maintain various aspects of Public Health Preparedness, including Local Health Department (LHD) and Community preparedness, National Smallpox Vaccine program, Hospital Preparedness Program (HPP), and Pandemic Influenza Prevention/Planning, and H1N1 Pandemic Influenza.

The 2012-2013 EPO Comprehensive Agreement includes Public Health Emergency Preparedness (PHEP) Centers for Disease Control and Prevention (CDC) Allocation, State General Fund Pandemic Influenza Allocation, and Hospital Preparedness Program (HPP) Allocation.

A copy of the Non-Supplantation Certification Form is on file with the Clerk of the Board for your review.

Please contact me if you have any questions or need additional information. Thank you.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

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Date: August 24, 2012

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Consent Agenda Item for September 4, 2012

Recommendation: Approve Agreement #NORCAL-MADDY with Northern California Emergency Medical Services for the administration of the Emergency Medical Services Fund (aka Maddy Fund), and authorize the Director of Public Health to sign as the Boards designee.

Background Information: Plumas County established an Emergency Medical Services fund, pursuant to the Maddy Act as defined in Chapter 2.5, Section 1797.98a of the California Health and Safety Code. This mandated program, also referred to as the SB12 Program, is funded by revenue generated from court fines. Funds are intended to reimburse providers for costs associated with care provided to uninsured patients.

Disbursement of funds pursuant to the Maddy Act is administrated by Nor-Cal EMS, and Plumas County Public Health Agency acts as its fiscal agent. Northern California EMS processes all physician and hospital claims for Plumas County. By law no more than 10% of the amount of the Fund shall be paid for administration. Northern California EMS will administer these funds for 8% of the amount of the fund. The remainder of the Fund shall be utilized to reimburse physicians fifty-eight percent (58%) and hospitals twenty-five percent (25%) for patients who do not make payment for emergency medical services and seventeen percent (17%) for other emergency medical services as determined by each county.

Each county may use its seventeen percent (17%) of these funds to support the County EMS Agency that provides oversight of emergency services, such as licensing for EMTs, monitoring ambulance and air transportation services, and expenses related to the maintenance of quality emergency response systems. As the Board may recall on June 15, 2010 you approved use of remaining seventeen percent (17%) to be distributed to the Sheriff's Office to pay for maintenance, repair and lease fees for the mountain top repeaters that are needed for EMS radio service.



Joe Wilson
Director

DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



DATE: August 27, 2012

TO: Honorable Board of Supervisors

FROM: Joe Wilson, Director of Facility Services/ Airports *Joe*

Subject: Authorize Payment in the amount of \$2,529.31 to Otis Elevator for
Emergency Service to the HHSC elevator.

Background

In April, the Facility Services Department called Otis Elevator Company for emergency service on the Health and Human Services Center elevator. Otis performed the service restoring the elevator to operational status. The Company then sent the invoice to the wrong billing address, thus delaying their payment into the current fiscal year.

It is requested that the Board authorize the Auditors office to pay this invoice. Staff is preparing a contract with Otis to provide future emergency services.