



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 17, 2012

STANDING ORDERS

9:00 A.M. CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy

In attendance are Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board.

PUBLIC COMMENT OPPORTUNITY

Mark Mihevc addresses the Board opposed to Department Head Comment Opportunity and requests removal from the agenda.

Todd Andersen addresses the Board regarding an incident during Planning Commission meeting on August 16, 2012.

Chairman Meacher addresses the Board regarding the Chips Fire currently burning in Plumas County.

DEPARTMENT HEAD COMMENT PERIOD

None

ACTION AGENDA

1. 9:10 BOARD OF SUPERVISORS

FY 2012-2013 Budget Workshop: Discussion, possible action and/or direction to staff
Susan Scarlett, Budget Consultant gives a report and update.

A. County Administrative Office (20030)

Motion: Not fund the County Administrative Officer position, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Assistant Risk Manager/Safety Officer

Motion: Move all salaries and benefits for the position of Assistant Risk Manager from Budget 20030 to Budget 20010, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Administrative Support – Clerk of the Board

Motion: Move \$12,000 from Budget Unit 20030 to Budget Unit 20010 for Clerk of the Board to continue administrative support for ongoing County Administrative Office matters, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Board of Supervisors (20010)

Clerk of the Board to furlough 10 days for the remainder of FY 2012-2013.

Assistant Risk Manager/Safety Officer to begin a 4-9 hour workweek.

Supervisor Simpson informs the Board that she is willing to furlough 10 days for the remainder of FY 2012-2013.

C. Treasurer/Tax Collector (20050)

Julie White, Treasurer/Tax Collector is present and addresses the Board.

The Board agrees to table discussion regarding a 4-9 hour workweek.

D. Auditor/Controller (20040)

Linda Williams, Interim Auditor/Controller is present and addresses the Board.

The Auditor's Department is prepared to begin a 4-9 hour workweek with closure of the office on Monday or Friday. Following discussion, the Board requests that the department try to stagger the days off to allow for the office to be open Monday through Friday.

E. Human Resources (20035)

Gayla Trumbo, Director of Human Resources is present and addresses the Board.

Ms. Trumbo informs the Board that if she is required to reduce the budget any further she will have to eliminate a position.

The Department of Human Resources is currently working a 4-9 hour workweek.

Motion: authorize the Department of Human Resources to reduce their office hours open to the public, the hours will be 10:00 a.m. to 5:00 p.m. Monday through Friday to increase efficiency in the office and decrease the cost to the county budget, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

NOON RECESS

2. 1:30 P.M. BOARD OF SUPERVISORS, CONTINUED

FY 2012-2013 Budget Workshop: Discussion, possible action and/or direction to staff

A. Planning (20490)

Randy Wilson, Planning Director is present and addresses the Board.

Planning Department employees to work a 4-9 hour workweek.

B. Flood Control District -208B (26103)

Discussion is held regarding the need for an MOU documenting the structure of the Flood Control District.

Motion: Table Agenda Item 2.B. Flood Control District to August 28, 2012 at 1:30 p.m., **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. General Plan (20423)

Randy Wilson, Planning Director is present and addresses the Board.

D. GIS (20510)

Randy Wilson, Planning Director is present and addresses the Board.

GIS employee to work a 4-9 hour workweek.

ADJOURNMENT

Adjourned meeting to Tuesday, August 21, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.