



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JUNE 19, 2012

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settemire, County Counsel and Nancy DaForno, Clerk of the Board.

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Supervisor Simpson leads the flag salute.

Rajan Zed, President of the Universal Society of Hinduism offers an invocation. Plumas County is the first county in California to receive a Hindu invocation by Rajan Zed.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

URGENCY ITEM – DISTRICT ATTORNEY

COUNTY VEHICLE – DECLARE SURPLUS

Motion: add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Motion: authorize the District Attorney to sell a 2000 Brown Blazer to a wrecking company because its engine is unrecoverable, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

PUBLIC COMMENT OPPORTUNITY

None

ACTION AGENDA

Convened as the Crescent Mills Lighting District Board of Directors

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:20 CRESCENT MILLS LIGHTING DISTRICT – Robert Perreault

Continued from June 12, 2012, consider request to appropriate \$1,250 from the General Fund Contingency to Crescent Mills Lighting District to cover unanticipated expenditures for FY 2011-2012. **Four/fifths required roll call vote**

Motion: approve request to appropriate \$1,250 from the General Fund Contingency to Crescent Mills Lighting District to cover unanticipated expenditures for FY 2011-2012, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Crescent Mills Lighting District Board of Directors and reconvene as the Board of Supervisors

2. 10:30 BOARD OF SUPERVISORS

A. Set Board meeting schedule for July 2012

Motion: cancel the regular Board meeting of July 03, 2012 and concur to meet on July 10th and July 17, 2012 as scheduled, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Adopt RESOLUTION for exchange of property tax increment with Beckwourth Fire Protection District. **Roll call vote**

Motion: Adopt RESOLUTION No. 12-7796 for exchange of property tax increment with Beckwourth Fire Protection District as amended, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. Discussion and possible action regarding countywide fire protection district funding. Supervisor Kennedy

Discussion is held regarding funding for small rural fire districts within Plumas County and the need to annex properties into a fire district. Supervisor Kennedy is currently working with Chief Shaw, LaPorte Fire District regarding this matter.

D. CORRESPONDENCE

None

E. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Swofford regarding issues related to County government and include Grizzly Lake Community Services District; Portola City Council; Solid Waste Committee meeting; Rail Road Days Committee meeting

Report by Supervisor Simpson regarding issues related to County government and include First 5 Commission meeting; Community Connection Partnership meeting; Solid Waste Committee meeting; Sustainable Forest Coalition meeting in Sacramento; Gansner Park Pathways ribbon cutting ceremony

F. Appointments

PRATTVILLE/ALMANOR FIRE DISTRICT

Appoint Gary Mangin to the Prattville/Almanor Fire District to form a quorum necessary to conduct business

Motion: Appoint Gary Mangin to the Prattville/Almanor Fire District to form a quorum necessary to conduct business, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

CHANDLER ROAD COMMITTEE

Board action to dissolve the Chandler Road Committee

Motion: Board action to dissolve the Chandler Road Committee, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. 11:00 DEPARTMENTAL MATTERS

A.  PUBLIC HEALTH AGENCY

Discussion and possible action and/or direction to staff to correct accounting error causing the Board approved Senior Nutrition (20830) General Fund contribution revenue of \$153,084 to exceed the Board approved General Fund contribution (20031) corresponding expenditure of \$97,875 by \$55,207; or appropriate \$55,207 from the General Fund Contingency to Senior Nutrition (20830). **Four/fifths required roll call vote**

Motion: direct the Auditor/Controller to correct an accounting error in the Senior Nutrition budget (20830) of \$50,000 for FY 2011-2012 as discussed, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. SHERIFF

- 1) Approve and authorize the Sheriff to enter into a contract between Plumas County and Sierra County to provide small domestic animal kenneling services. Approved as to form by County Counsel

Motion: Approve and authorize the Sheriff to enter into a contract between Plumas County and Sierra County to provide small domestic animal kenneling services. , **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Approve supplemental budget of \$97,688 for Sheriff's Budget Unit 70330 for receipt of unanticipated revenue for FY 2011-2012

Motion: Approve supplemental budget of \$97,688 for Sheriff's Budget Unit 70330 for receipt of unanticipated revenue for FY 2011-2012, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. PROBATION

Authorize department head to purchase a four-wheel drive transport van on the same terms and conditions as the recently bid and negotiated and purchased vehicle as acquired by Social Services

Motion: Authorize department head to purchase a four-wheel drive transport van on the same terms and conditions as the recently bid and negotiated and purchased vehicle as acquired by Social Services , **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. 11:15 BOARD OF SUPERVISORS

Discussion and possible action regarding FY 2012-2013 budget issues. The purpose of the discussion is to give Susan Scarlett, Budget Consultant direction for the recommended budget to be considered by the Board in a special meeting on June 26, 2012.

County Administrative Officer

Discussion is held to consider filling the position after the mid-year budget review. The Board agrees to allocate \$75,000.

Motion: allocate \$75,000 to the County Administrative Office budget (20030) for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Professional Services

There is a request of \$806,548 for Professional Services from various county departments. This matter is for informational purposes only.

Contribution to Sheriff and Jail

- Sheriff - \$3,656,835
- Jail - \$1,864,428 – Following discussion with Sheriff Hagwood, the Board agrees to reduce the request by \$85,000.

Contribution to Fair

There is a request of \$205,444 from the general fund. The Board agrees to \$71,798 as recommended.

Contribution to Senior Nutrition

There is a request of \$196,089 from the general fund. Following discussion, the Board agrees to reduce the contribution to \$150,000. Supervisor Meacher informs the Board he will entertain a discussion regarding use of realignment funding.

Contribution to District Attorney

There is an additional request of \$44,204 from the general fund. The Board agrees to prior year funding as recommended.

Flood Control District 208

There is a request of \$26,224 from the general fund. The Board agrees to \$6,000 as recommended.

Flood Control District Planning 208B

There is a request of \$64,156 from the general fund. The Board agrees to \$42,098 as recommended.

Outside Agencies (Economic Development)

The Board agrees to not fund any requests from outside agencies at this time.

Four-Nine Hour Work Week

Discussion is held by the Board, no action is taken.

Resolution No. 11-7716 Establishing a Hiring Freeze

The Board reconfirms the hiring freeze adopted by Resolution 11-7716.

Revenue Enhancements

Discussion is held regarding a ballot measure to increase Transient Occupancy Tax (TOT).

Motion: direct staff to place a resolution on the special meeting agenda of June 26, 2012 for a November 2012 ballot measure to increase Transient Occupancy Tax by 2%, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Sales Tax Initiative

Motion: direct staff to place a resolution on the special meeting agenda of June 26, 2012 for a November 2012 ballot measure to increase sales tax increase of .25% (quarter percent), **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

No: Supervisor Swofford.

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. BOARD OF SUPERVISORS

- 1) Approve request from Indian Valley Chamber of Commerce to waive the fee for rental of the Greenville Townhall on August 13, 2012 (Annual Summer Blood Drive)
- 2) Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Indian Valley Chamber of Commerce Firemen's Muster July 21, 2012). **This matter is removed from the consent agenda to allow for discussion.**

Motion: authorize the Chair to sign a letter of support for the event as recommended by the Director of Public Works, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Sierra Buttes Trail Stewardship "Lost Sierra" September 29, 2012). **This matter is removed from the consent agenda to allow for discussion.**

Motion: authorize the Chair to sign a letter of support for the event as recommended by the Director of Public Works, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. AIRPORTS

Approve Service Agreement with QT Technologies for telephone technical support of the County Airports self service fuel terminals and authorize the Director of Airports to execute

C. SOCIAL SERVICES

- 1) Approve supplemental budget of \$1,650 for FY 2011-2012 for receipt of unanticipated revenue
- 2) Approve interagency Memorandum of Understanding (MOU) between the Department of Social Services and the Probation Department for drug and alcohol testing services for parents of children in the Child Welfare system; Authorize the Director of Social Services and the Chief Probation Officer to sign the MOU as Board's designee; and authorize the Department of Social Services and the Probation Department to execute extensions of the MOU subject to the availability of funding and an agreement regarding compensation provided that extensions shall be executed in writing. Approved as to form by County Counsel
- 3) Approve a renewed agreement between the Department of Social Services and the National Council on Crime and Delinquency for Internet Access to SafeMeasures; authorize the Director of Social Services to execute the agreement; and authorize the Department of Social Services to execute an additional extension of the agreement after the expiration of the current term subject to the availability of funding and an agreement regarding compensation for the extended term

D. PUBLIC WORKS

- 1) Approve Memorandum of Understanding for Historical Research Services between the Department of Public Works and the Museum and Visitor Information Center. Approved as to form by County Counsel
- 2) Approve three-year contract extension for current On-Call Appraisal Services Contract with RMG Appraisers. Approved as to form by County Counsel

E. MENTAL HEALTH

Ratify contract amendment with BHC Sierra Vista for mental health inpatient services for FY 2011-2012. Approved as to form by County Counsel

F. HUMAN RESOURCES

Approve the revised Equal Employment Opportunity, Harassment, Discrimination, and Retaliation Policies as presented. Approved as to form by County Counsel

G. PUBLIC HEALTH AGENCY

Approve supplemental budget of \$75,376 Public Health (70560) from Plumas County Superior Court to be utilized for Drug Court programs

H. INFORMATION TECHNOLOGY

Approve and authorize the Chair to sign Agreement with Megabyte Systems for software maintenance. Approved as to form by County Counsel

I. ELECTIONS

Certification of June 05, 2012 Primary Election

J. AUDITOR/CONTROLLER

Approve and authorize the Chair to sign amendment to Services Agreement between County of Plumas and Susan Scarlett for budget consulting services

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel – Existing litigation: *Kaye Hancock vs. County of Plumas, et al.*, Plumas County Superior Court, Case No. CV09-00255
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel – Existing litigation: *Kaye Hancock vs. County of Plumas, et al.*, Plumas County Superior Court, Case No. CV09-00255

There was no reportable action taken

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

This matter was not addressed

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

There was no reportable action taken

ADJOURNMENT

Adjourn meeting to Tuesday, June 26, 2012 for a special meeting, Board of Supervisors Room 308, Courthouse, Quincy, California.