



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MAY 01, 2012**

---

## **STANDING ORDERS**

10:00 A.M.

### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settemire, County Counsel and Nancy DaForno, Clerk of the Board

### **INVOCATION AND FLAG SALUTE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

#### **2. MARK MIHEVC – MEMBER OF THE PUBLIC**

Presentation on how solid waste issues in Plumas County are emblematic of the failure of today's American Government. **At the request of Mark Mihevc, this matter is continued to a later date.**

**At the request of Public Health, the following consent agenda matter is withdrawn:**

#### **4.F. - PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Service Agreement of \$21,000 with Carol Roberts for activities related to the Plumas County Drug Court Program for FY 2011-2012. Approved as to form by County Counsel

#### **PUBLIC COMMENT OPPORTUNITY**

George Terhune regarding county airports.

Todd Andersen regarding private water rights and recent vandalism to his water system.

Larry Douglas regarding economic development in Plumas County.

## ACTION AGENDA

### 1. 10:15 BOARD OF SUPERVISORS

A.  Accept letter of resignation/retirement from John Sebold, Director of Mental Health effective May 29, 2012

**Motion:** Accept letter of retirement from John Sebold, Director of Mental Health effective May 29, 2012 and wish him a well deserved retirement, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Accept letter of resignation from Shawn Montgomery, Auditor/Controller effective May 08, 2012; and discussion and possible action to consider staffing and resource needs of the Auditor's office pending filling the vacancy

**Motion:** Accept letter of resignation from Shawn Montgomery, Auditor/Controller effective May 08, 2012 with regret, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

**Vote:** Motion passed (**summary:** Yes = 3, No = 2, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Thrall.

**No:** Supervisor Simpson, Supervisor Swofford.

Ms. Montgomery is present to discuss staffing and resource needs of the Auditor's office upon her departure.

### Extra Help/Professional Services

**Motion:** authorize the Auditor's office to hire extra help and/or retain professional services as deemed necessary, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. Approve and authorize the Chair to sign letter to Assembly Member Wes Chesbro requesting support of AB 2577 relating to the California Environmental Quality Act (CEQA) process

**Motion:** Approve and authorize the Chair to sign letter to Assembly Member Wes Chesbro requesting support of AB 2577 relating to the California Environmental Quality Act (CEQA) process, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Proposed Annexation to Beckwourth Fire District (LAFCO File 2011-ANNX-0001) Negotiations for Exchange of Property Tax Increment: Designation of, and direction to, County Negotiators

Discussion is held regarding designation of county negotiators.

**Motion:** Supervisor Meacher, County Counsel and a representative from the Auditor's office shall serve as a committee to negotiate on behalf of Plumas County, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**E. CORRESPONDENCE**

**F. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Swofford regarding issues related to County government and include Eastern Plumas Fire District Board meeting; Grizzly Lake CSD; Beckwourth Fire District Board meeting; Norcal EMS; Northern Sierra Air Quality; Lake Davis Water Treatment Plant meeting; Feather River CRM; US Forest Service watershed tour

Report by Supervisor Thrall regarding issues related to County government and include Nortec meeting

Report by Supervisor Kennedy regarding issues related to County government and include various meetings with county department heads; meeting with Soper Wheeler

Report by Supervisor Simpson regarding issues related to County government and include Feather River CRM; meeting with Soper Wheeler; Caltrans Memorial Service

**G. APPOINTMENTS**

**MENTAL HEALTH**

Appoint Kathleen Toland and Debbie Wingate to the Plumas County Mental Health Commission as recommended

**Motion:** Appoint Kathleen Toland and Debbie Wingate to the Plumas County Mental Health Commission as recommended, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**CSAC EXCESS INSURANCE AUTHORITY**

Appoint Patrick Bonnett as alternate to the CSAC Excess Insurance Authority Board replacing Shawn Montgomery

**Motion:** Appoint Patrick Bonnett as alternate to the CSAC Excess Insurance Authority Board replacing Shawn Montgomery, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**2. 11:00 MARK MIHEVC – MEMBER OF THE PUBLIC**

Presentation on how solid waste issues in Plumas County are emblematic of the failure of today's American Government. **At the request of Mr. Mihevc this matter is continued to a later date.**

3. 11:15 DEPARTMENTAL MATTERS

A.  **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Adopt **RESOLUTION** amending the FY 2011-2012 Position Allocation to include 1.0 FTE Behavioral Health Therapist to the Mental Health Department-70570; and approve recommendation of Critical Staffing to fill 1.0 FTE Behavioral Health Therapist accordingly

**Motion:** Adopt **RESOLUTION** amending the FY 2011-2012 Position Allocation to include 1.0 FTE Behavioral Health Therapist to the Mental Health Department-70570; and approve recommendation of Critical Staffing to fill 1.0 FTE Behavioral Health Therapist accordingly, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **ASSESSOR** – Charles Leonhardt

1) Introduce and waive first reading of an **ORDINANCE** update Sections 3-7.01 through 3-7.07 and 3-7.09 and addition Sections 3-7.10 and 3-7.11 of Title 3, Chapter 7 of the Plumas County Code, relating to procedures for property reassessment to provide for tax relief in disasters. **Roll call vote**

**Motion:** Introduce and waive first reading of an **ORDINANCE** update Sections 3-7.01 through 3-7.07 and 3-7.09 and addition Sections 3-7.10 and 3-7.11 of Title 3, Chapter 7 of the Plumas County Code, relating to procedures for property reassessment to provide for tax relief in disasters, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**The title of the Ordinance is read and continued to May 08, 2012 for adoption.**

2) Adopt a **RESOLUTION** authorizing the Assessor to use the Plumas County Website to provide value notices pursuant to California Revenue and Taxation Code Section 621. **Roll call vote**

**Motion:** Adopt a **RESOLUTION** authorizing the Assessor to use the Plumas County Website to provide value notices pursuant to California Revenue and Taxation Code Section 621, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **SHERIFF** – Greg Hagwood

1) Request to purchase and equip a 2012 Ford Expedition (estimate of \$46,000) from Title III monies for Search & Rescue. Discussion and possible action

**Motion:** Approve request to purchase and equip a 2012 Ford Expedition (estimate of \$46,000) from Title III monies for Search & Rescue, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Approve and authorize the Sheriff to sign service agreement with Stericycle Inc.; authorize the Sheriff to sign all future contracts; and authorize payment of invoices back to March 01, 2012

**Motion:** Approve and authorize the Sheriff to sign service agreement with Stericycle Inc.; authorize the Sheriff to sign all future contracts; and authorize payment of invoices back to March 01, 2012, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 5**).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**D. FACILITY SERVICES** – Joe Wilson

Receive and consider April 04, 2012 letter from Administrative Office (AOC) of the Courts concerning purchase or lease of the AOC's interest in the old court facility at 161 Nevada St., Portola; and direction to staff whether or not to declare the County's interest in the property surplus and join the AOC in disposing of the entire property by sale or lease

**Motion:** declare the County's interest in the property surplus and join the AOC in disposing of the entire property by sale or lease as recommended by staff, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 5**).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**E. PUBLIC HEALTH AGENCY**

Approve request for above "Step C" appointment for Assistant Director of Public Health position

**Motion:** Approve request for above "Step C" appointment for Assistant Director of Public Health position, **Action:** Approve, Moved by Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 5**).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary: Yes = 5**).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**A. BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to Department of Transportation for encroachment permit (Quincy Junior/Senior High School Prom, May 19, 2012)

**B. CLERK OF THE BOARD**

Approve Board minutes for April 2012

**C. SHERIFF**

- 1) Approve budget transfer of \$1,359 – Sheriff’s Narcotics Fund from Helicopter/Aircraft 526300 to fixed asset account for Vehicles (541500) to cover account shortage
- 2) Approve and authorize the Sheriff to sign contract with Johnson and Hicks Marine Electronics for purchase and installation of equipment for patrol boats. Approved as to form by County Counsel

**D. ENVIRONMENTAL HEALTH**

Adopt **RESOLUTION** authorizing Program Grant Application, Agreement and Amendment with the State of California for Implementation of Rural Underground Storage Tank Leak Prevention

**E. PUBLIC WORKS**

Adopt **RESOLUTION** establishing Mileage of Maintained County Roads for 2011

**F. PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Service Agreement of \$21,000 with Carol Roberts for activities related to the Plumas County Drug Court Program for FY 2011-2012. Approved as to form by County Counsel. **At the request of Public Health, this matter is withdrawn.**

**NOON RECESS**

5. 1:30 P.M. **AUDITOR/CONTROLLER** – Shawn Montgomery  
Presentation of GASB Actuarial Valuation (OPEB), retiree health benefit unfunded liability

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Department Employees Association, Operating Engineers Local #3, and Confidential Employees
- C. Conference with Legal Counsel: Claim Against the County filed by Debbi Harrow on March 16, 2012 (Animal Control Officer Melissa Bishop)
- D. Conference with Legal Counsel: Claim Against the County filed by Debbi Harrow on March 16, 2012 (Sheriff Deputy and Animal Control)
- E. Conference with Legal Counsel: Claim Against the County filed by Debbie Leal on March 12, 2012

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

**There was no reportable action taken**

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Department Employees Association, Operating Engineers Local #3, and Confidential Employees

**There was no reportable action taken**

- C. Conference with Legal Counsel: Claim Against the County filed by Debbi Harrow on March 16, 2012 (Animal Control Officer Melissa Bishop)

**By unanimous vote, Motion: reject the claim and direct the Clerk to provide sufficient notice,  
Action: Approve**

D. Conference with Legal Counsel: Claim Against the County filed by Debbi Harrow on March 16, 2012  
(Sheriff Deputy and Animal Control)

**By unanimous vote, Motion: reject the claim and direct the Clerk to provide sufficient notice,  
Action: Approve**

E. Conference with Legal Counsel: Claim Against the County filed by Debbie Leal on March 12, 2012

**By unanimous vote, Motion: reject the claim and direct the Clerk to provide sufficient notice,  
Action: Approve**

**ADJOURNMENT**

Adjourned meeting to Tuesday, May 08, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.