

BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

AGENDA FOR MEETING OF MAY 01, 2012 TO BE HELD AT 10:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

ACTION AGENDA

1. 10:15 BOARD OF SUPERVISORS

- A. Accept letter of resignation/retirement from John Sebold, Director of Mental Health effective May 29, 2012
- B. Accept letter of resignation from Shawn Montgomery, Auditor/Controller effective May 08, 2012
- C. Approve and authorize the Chair to sign letter to Assembly Member Wes Chesbro requesting support of AB 2577 relating to the California Environmental Quality Act (CEQA) process
- D. Proposed Annexation to Beckwourth Fire District (LAFCo File 2011-ANNX-0001) Negotiations for Exchange of Property Tax Increment: Designation of, and direction to, County Negotiators
- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- G. Appointments

MENTAL HEALTH COMMISSION

Appoint Kathleen Toland and Debbie Wingate to the Plumas County Mental Health Commission as recommended

CSAC EXCESS INSURANCE AUTHORITY

Appoint Patrick Bonnett as alternate to the CSAC Excess Insurance Authority Board replacing Shawn Montgomery

2. 11:00 MARK MIHEVC – MEMBER OF THE PUBLIC

Presentation on how solid waste issues in Plumas County are emblematic of the failure of today's American Government

3. 11:15 DEPARTMENTAL MATTERS

A. CRITICAL STAFFING COMMITTEE – Gayla Trumbo

Adopt **RESOLUTION** amending the FY 2011-2012 Position Allocation to include 1.0 FTE Behavioral Health Therapist to the Mental Health Department-70570; and approve recommendation of Critical Staffing to fill 1.0 FTE Behavioral Health Therapist accordingly

B. ASSESSOR – Charles Leonhardt

- 1) Introduce and waive first reading of an **ORDINANCE** update Sections 3-7.01 through 3-7.07 and 3-7.09 and addition Sections 3-7.10 and 3-7.11 of Title 3, Chapter 7 of the Plumas County Code, relating to procedures for property reassessment to provide for tax relief in disasters. **Roll call vote**
- 2) Adopt a **RESOLUTION** authorizing the Assessor to use the Plumas County Website to provide value notices pursuant to California Revenue and Taxation Code Section 621. **Roll call vote**

C. **SHERIFF** – Greg Hagwood

- 1) Request to purchase and equip a 2012 Ford Expedition (estimate of \$46,000) from Title III monies for Search & Rescue. Discussion and possible action
- 2) Approve and authorize the Sheriff to sign service agreement with Stericycle Inc.; authorize the Sheriff to sign all future contracts; and authorize payment of invoices back to March 01, 2012

D. **FACILITY SERVICES** – Joe Wilson

Receive and consider April 04, 2012 letter from Administrative Office (AOC) of the Courts concerning purchase or lease of the AOC's interest in the old court facility at 161 Nevada St., Portola; and direction to staff whether or not to declare the County's interest in the property surplus and join the AOC in disposing of the entire property by sale or lease

E. **PUBLIC HEALTH AGENCY**

Approve request for above "Step C" appointment for Assistant Director of Public Health position

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. **BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to Department of Transportation for encroachment permit (Quincy Junior/Senior High School Prom, May 19, 2012)

B. **CLERK OF THE BOARD**

Approve Board minutes for April 2012

C. **SHERIFF**

- 1) Approve budget transfer of \$1,359 – Sheriff's Narcotics Fund from Helicopter/Aircraft 526300 to fixed asset account for Vehicles (541500) to cover account shortage
- 2) Approve and authorize the Sheriff to sign contract with Johnson and Hicks Marine Electronics for purchase and installation of equipment for patrol boats. Approved as to form by County Counsel

D. **ENVIRONMENTAL HEALTH**

Adopt **RESOLUTION** authorizing Program Grant Application, Agreement and Amendment with the State of California for Implementation of Rural Underground Storage Tank Leak Prevention

E. **PUBLIC WORKS**

Adopt **RESOLUTION** establishing Mileage of Maintained County Roads for 2011

F. **PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Service Agreement of \$21,000 with Carol Roberts for activities related to the Plumas County Drug Court Program for FY 2011-2012. Approved as to form by County Counsel

NOON RECESS

5. 1:30 P.M. **AUDITOR/CONTROLLER** – Shawn Montgomery
Presentation of GASB Actuarial Valuation (OPEB), retiree health benefit unfunded liability

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees
- C. Conference with Legal Counsel: Claim Against the County filed by Debbi Harrow on March 16, 2012 (Animal Control Officer Melissa Bishop)
- D. Conference with Legal Counsel: Claim Against the County filed by Debbi Harrow on March 16, 2012 (Sheriff Deputy and Animal Control)
- E. Conference with Legal Counsel: Claim Against the County filed by Debbie Leal on March 12, 2012

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, May 08, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

1A

PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, #109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

John Sebold, LCSW, Director



To: Board of Supervisors
From: John Sebold, Director Mental Health
Regarding: Resignation/Retirement
Date: April 24, 2012

John Sebold



I am writing to inform you that I will be retiring from public service on May 29, 2012. It's been a pleasure to serve the people of Plumas County and I'm grateful to have worked with the wonderful employees of the Mental Health Department who day after day address the most remarkable challenges with a professional and positive outlook. For a number of months I have been working with the department's administrative team to assure that my leaving occurs in a manner that assures the department continues to operate in an efficient and effective manner. The Mental Health Department has a strong and knowledgeable administrative team that without my presence will still have over 40 years of combined direct experience in the operation of community mental health programs. Such experience is important as mental health systems operations, regulations and fiscal management have become increasingly complex. Management of county Mental Health Departments requires specific and detailed knowledge of Medi Cal and Medi Care regulations, California Code of Regulations Title 9, Electronic Health Records Systems, (EHR), HIPAA and HITECH security and privacy laws, Quality Assurance and External Quality Review, (EQRO) standards, Mental Health Services Act (MHSA) regulations and numerous other administrative, fiscal and clinical operations details.

Over the past two months I have been shifting my director responsibilities to Pat Leslie, Children's Services Coordinator and providing regular consultations for Ms. Leslie and the Administrative Team. I am also providing clinical consultations as needed and working on specific administrative projects. Over the next month I will continue to provide supportive consultations and assist the Administrative Team in completing the department's budgets preparation.

In working through this time of transition I continue to be impressed with Ms. Leslie's knowledge of department operations and judgment and see her as a sound choice to lead the department successfully into the future should the Board choose to hire from within the department. I would strongly recommend her to you. Should you interview outside the department, I think you will discover few individuals have the skills, knowledge base or integrity of Ms. Leslie.

Clearly the next few years will be challenging but I am confident that the Mental Health Department is well positioned to move forward in a positive manner while contributing to the safety and quality of life of Plumas County residents. As I pursue other interests I hope you know that I remain interested and committed to the success of Plumas County and if I can be of assistance you in the future please feel free to contact me.



OFFICE OF THE
AUDITOR/CONTROLLER
FOR THE
COUNTY OF PLUMAS

520 Main Street, Room 205
Quincy, California 95971-9115

SHAWN MONTGOMERY
AUDITOR/CONTROLLER

IB

Direct: (530) 283-6246

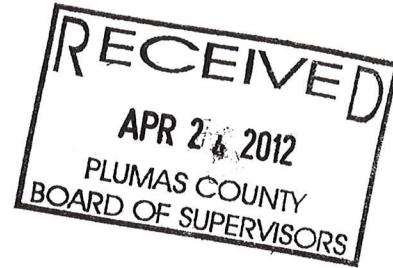
Fax: (530) 283-6442

smontgomery@countyofplumas.com

April 24, 2012

Honorable Board of Supervisors
520 Main Street
Quincy, CA 95971

RE: Resignation



Dear Chairman Meacher,

I respectfully tender my resignation, to be effective May 8, 2012.

I sincerely feel that working for Plumas County has been a privilege and honor. When I think about the trust and responsibility that the voters have given me I am awestruck and quite frankly overwhelmed—it was always a strange thing for me to see things addressed to the “Honorable Shawn Montgomery” and I have NEVER taken it lightly.

Thanks to my staff’s dedication and hard work I am able to leave the County with six years of clean and favorable audits, and six years of the State Controllers Award for Achieving Excellence in Financial Reporting. Linda, Sandy, Elaine, Meghan and Ciara (and Pat the short time he was with us) are the backbone of the Auditor’s Department and I would not have been able to make it this long without them. I will miss them more than I can express.

There is not enough room to thank all of the fiscal staff, but I hope that they will see this and know that they enriched my time here. Their support and willingness to work with me, even with all of those silly accounting rules, was greatly appreciated.

The County will always be in my heart and prayers.

Sincerely,

A handwritten signature in black ink that reads "S. Montgomery".

Shawn Montgomery, Auditor/Controller
(530)283-6246 smontgomery@countyofplumas.com
520 Main Street #205
Quincy, CA 95971

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
ROBERT A. MEACHER, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



May 01, 2012

The Honorable Wes Chesbro, Chair
Assembly Natural Resources Committee
State Capitol, Room 2141
Sacramento, CA 95814

**Re: Assembly Bill 2577 (Galgiani) – SUPPORT
Hearing Date: May 7, 2012**

Dear Assembly Member Chesbro:

The Plumas County Board of Supervisors supports Assembly Bill 2577 by Assembly Member Galgiani relating to the California Environmental Quality Act (CEQA) process.

Existing law requires the lead agency to consider and respond to comments received on a draft Environmental Impact Report (EIR), proposed negative declaration, or proposed mitigated negative declaration that are received within the public review period. AB 2577 would specify that the lead agency does not have a duty to consider, evaluate or respond to comments received after the expiration of the public review period and that the comments are not part of the record.

CEQA serves an important role in requiring state and local agencies to both identify and avoid or mitigate the significant environmental impacts of their actions, if feasible. The CEQA process is a lengthy and costly process that provides ample opportunity for public comment.

Specifying in statute that the lead agency does not have a duty to consider, evaluate or respond to late comments will greatly assist Plumas County in completing much needed projects in a timely manner, at lower cost, and result in less litigation by removing uncertainty without impacting the integrity of the CEQA process.

For example, (*Please insert examples dealing with late comments and the impact of receiving late comments on your county*)

Additionally, the economic downturn of the last few years has proven difficult on the budget of Plumas County and any effort to help preserve resources in order that they may be better utilized to serve the needs of our community are welcome.

Plumas County respectfully requests your "Aye" vote when the bill is heard before your committee.

Sincerely,

Robert Meacher, Chair

Plumas County Board of Supervisors

Cc: Assembly Member Cathleen Galgiani
Members, Assembly Natural Resources Committee
Committee Consultant
Republican Policy Consultant
Regional Council of Rural Counties

1D

PLUMAS COUNTY ADMINISTRATIVE OFFICE



April 12, 2012

Greg McCaffrey, District Fire Chief
Beckwourth Fire District
180 Main Street
Beckwourth, CA 96129

Dear Greg:

Enclosed is a copy of "Guidelines for Property Tax Exchange Negotiations for Annexation" adopted by the Board of Supervisors on December 18, 2007.

Please compile the information in response to item Nos. 2, 3, 4, and 6 in the Guidelines and provide it to the CAO's Office.

I have been instructed to place a matter on the agenda for May 01, 2012 "Proposed Annexation to Beckwourth Fire District (LAFCo File 2011-ANNX-0001) Negotiations for Exchange of Property Tax Increment". A meeting will be scheduled with Beckwourth Fire District following the May 1st Board meeting.

Thank you,

A handwritten signature in black ink that reads "Nancy DaForno". Below the signature, the name is printed in a smaller, sans-serif font: "Nancy DaForno, Clerk of the Board".

Cc: Plumas County Board of Supervisors
Craig Settlemire, County Counsel

Guidelines for Tax Exchange Negotiations for Annexations
(Approved December 18, 2007)

1. It is not the policy of Plumas County to share any portion of the County tax base, and this policy applies only to the sharing of tax increment. Exchanges will be based on public policy reasons.
2. The district will be expected to provide financial justification for the request of tax exchange. This justification must include both how the sharing would benefit the district and how the exchange benefits the County.
3. The District must approve a special tax, assessment, or other funding mechanism prior to the County agreement to a tax exchange.
4. The District must present its plan for uses for the revenues generated by the exchange.
5. The County shall make the following two findings:
 - (a) The County shall determine that revenues are available for the transfer.
 - (b) The transfer will not impair the ability of the County to provide existing services.
6. Any emergency response district shall implement a cost reimbursement system.
7. Districts must notify the County of their desire to negotiate.
8. The County may choose not to negotiate with any district that is not part of the Special District Association. The Special District Association may provide negotiators.



Beckwourth Fire District

180 Main Street

Beckwourth, CA 96129

Email: bfpd@beckwourthfire.com Website: www.beckwourthfire.com

Phone (530) 832-1008 (Station 1 - Beckwourth)

Phone (530) 832-0121 (Station 2 - Grizzly)

Fax (530) 832-5828

Fax (530) 832-5721

Board Members

George Bundy,

Chairman

Ralph Taylor

Denisce Downs

Dean Maddalena

April 9, 2012

Fire Chief

Greg McCaffrey

Plumas County

County Administrative Officer

520 Main Street #309

Quincy, CA 95971

Admin.

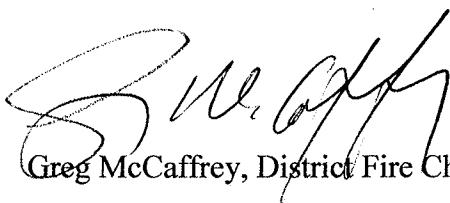
Secretary

Fran Zeits

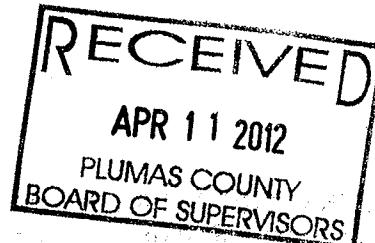
To Whom It May Concern:

Enclosed is a copy of Beckwourth Fire District's Resolution 2012-001 to Negotiate with Plumas County for a Tax Share in Connection with Annexation LAFCo File 2011-ANX-0001 Beckwourth FPD Regional Annexation #1.

Sincerely,



Greg McCaffrey, District Fire Chief



Mission Statement: The Beckwourth Fire District is committed to the protection of life and property using as our model, safety, teamwork, continuous education and training.

Beckwourth Fire District

180 Main Street

Beckwourth, CA 96129

Email: bfpd@beckwourthfire.com

(Station 1 - Beckwourth)

(Station 2 - Grizzly)

Phone (530) 832-1008

Phone (530) 832-0121

Fax (530) 832-5828

Fax (530) 832-5721

RESOLUTION NUMBER 2012-001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BECKWOURTH FIRE DISTRICT NEGOTIATING WITH PLUMAS COUNTY FOR A TAX SHARE IN CONNECTION WITH ANNEXATION LAFCO FILE 2011-ANNX-0001 BECKWOURTH FPD REGIONAL ANNEXATION

#1

RECITALS

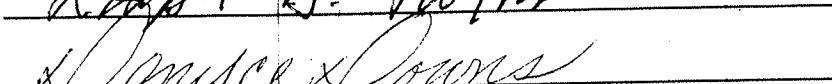
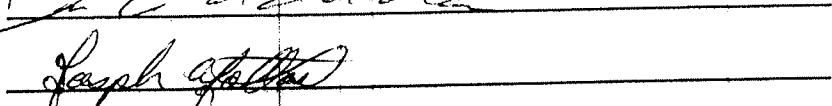
WHEREAS, the Beckwourth Fire District (BFD) is a duly organized special district governed by the Fire Protection Law of 1987 (Health & Safety Code 13800, et seq.), and operates and exists under the laws of the State of California; and

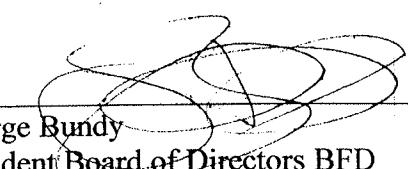
WHEREAS, BFD is a functioning combination fire protection department which maintains and operates a fire suppression organization and provides fire and emergency services within its jurisdictional boundaries; and

WHEREAS, this annexation is a jurisdictional change which falls within Section 99.1 of the Revenue and Taxation Code and Beckwourth Fire District's Board of Directors has agreed to negotiate with Plumas County for a tax share in connection with LAFCO File 2011-ANNX-0001 Beckwourth FPD Regional Annexation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Beckwourth Fire District, that the terms of this resolution is acceptable.

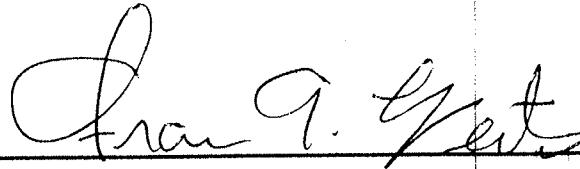
The foregoing resolution was duly passed and adopted by the Board of Directors of the Beckwourth Fire District, at a special scheduled board meeting held on April 4, 2012, by the following vote:

George Bundy	<input checked="" type="radio"/> Y/N	
Ralph Taylor	<input checked="" type="radio"/> Y/N	
Denisce Downs	<input checked="" type="radio"/> Y/N	
Dean Maddalena	<input checked="" type="radio"/> Y/N	
Joseph Gottas	<input checked="" type="radio"/> Y/N	


George Bundy
President Board of Directors BFD

I, Fran Zeits, Administrative Secretary to the Board of Directors of the Beckwourth Fire District, **DO**
HEREBY CERTIFY, that the forgoing Resolution was adopted during a noticed public hearing at a special
scheduled meeting of the Beckwourth Fire District Board of Directors held on April 4, 2012.

ATTEST:



Administrative Secretary to the Board of BFD, Fran Zeits

3A

**PLUMAS COUNTY CRITICAL STAFFING
COMMITTEE**

Robert Meacher and Gayla Trumbo

DATE: April 22, 2012

TO: The Honorable Board of Supervisors

FROM: Critical Staffing Committee

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF MAY 1, 2012.

RE: CRITICAL STAFFING REPORT AND POSSIBLE ACTION.

a) APPROVE RESOLUTION TO AMEND 2011-2012 POSITION ALLOCATE TO INCLUDE 1.0 FTE BEHAVIORAL HEALTH THERAPIST I or II TO THE MENTAL HEALTH DEPARTMENT #70570.

(b) APPROVE THE FILLING OF 1.0 FTE BEHAVIORAL HEALTH THERAPIST I or II.

RECOMMENDED THAT THE BOARD:

- a. Approve resolution amending the 2011-2012 Position Allocation to include 1.0 FTE Behavioral Health Therapist to the Mental Health Department #70570.
- b. Approve recommendation of Critical Staffing to fill 1.0 FTE Behavioral Health Therapist for the Mental Health Department.

BACKGROUND AND DISCUSSION

On April 3, 2012, The Board of Supervisors approved the job description and salary range for the classification of Behavioral Health Therapist. On April 18, 2012, Mental Health Director, Mr. John Sebold, provided to Critical Staffing a request to fill 1.0 FTE Behavioral Health Therapist I or II.

The classification of Behavioral Health Therapist I or II, was created to address mental health and substance abuse needs under AB 109. The item before you today is another piece of the coordinated plan developed by the County Community Corrections Partnership, Mental Health Department and the Alcohol and Drug Administrator.

The position of Behavioral Health Therapist I or II, was not allocated for fiscal year 2011-2012. Therefore, the resolution

to allocate the 1.0 FTE Behavioral Health Therapist I or II, must be approved before filling this position request.

The Critical Staffing Questionnaire is attached for further background information.

At this time, Critical Staffing recommends to the Board that the resolution to amend the Position Allocation for 2011-2012, to include 1.0 FTE Behavioral Health Therapist I or II within the Mental Health Department 70570 be approved. It is also our recommendation that this position be filled.

RESOLUTION NO. _____

**RESOLUTION TO AMEND THE PLUMAS COUNTY POSITION ALLOCATION FOR BUDGET YEAR
2011-2012 WITHIN THE DEPARTMENT OF 70570 - MENTAL HEALTH.**

WHEREAS, the Board of Supervisors, through adoption of the budget allocates positions for the various county departments each fiscal year; and

WHEREAS, during the fiscal year the Board of Supervisors may amend the position allocation by resolution; and

WHEREAS, this Allocation amendment is a result of the coordinated plan of the County Community Corrections Partnership (CCCP), the Mental Health Department and the Alcohol and Drug Administrator; and

WHEREAS, this will allow the department of Mental Health to provide Mental Health and Alcohol and Drug services; and

WHEREAS, it is anticipated that with these services being provided by the Behavioral Health Therapist it will reduce the risk of re-incarceration, as well as reduce the overall costs associated with this population.

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

1. Approve the amendments to the Position Allocation for budget year 2011-2012 to reflect the following:

<u>Mental Health Department 70570</u>	<u>FROM</u>	<u>TO</u>
Behavior Health Therapist I or II	.00	1.0

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 1st day of May, 2012 by the following vote:

AYES:	Supervisors
NOES:	Supervisors
ABSENT:	Supervisors

Chairperson, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors

PLUMAS COUNTY MENTAL HEALTH SERVICES
270 County Hospital Road, #109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

John Sebold, LCSW, Director



To: Gayla Trumbo, Director of Human Resources
From: John Sebold, Director of Mental Health Department
Re: New Behavioral Health Therapist
Date: 4-18-12

On April 3, 2012 the County received approval from the Board of Supervisors for a Behavioral Health Therapist classification. The Mental Health Department is intending to hire into the new classification a 1 FTE. This addition into the MH budget, 70570, reflects agreements in Alcohol and Drug funding from Public Health and AB 109 funding from Probation.

If you have question or require further information please contact me. Thank you for your assistance.

CRITICAL STAFFING QUESTIONS

Department: Mental Health (MHD)
Position: Behavioral Health Therapist I/II
Vacancy Date: May 14, 2012
Date: April 6, 2012
Requestor: John Sebold

- **Is there a legitimate business, statutory or financial justification to fill the position?**

This FTE is the result of the coordinated plan of the County Community Corrections Partnership (CCCP) the Mental Health Department and the Alcohol and Drug Administrator. This plan has been approved by the Board of Supervisors. The specific purpose is to reduce potential risk of public harm and to assure appropriate treatments are available to individuals in the jail and those released to the community. There is considerable research to indicate that providing integrated Mental Health and Alcohol and Drug services will reduce the risk of re-incarceration as well as reduce the overall costs associated with this population.

This position will comply with a federal ruling to reduce the California prison population, California enacted Assembly Bill 109 (2011 Realignment Legislation Addressing Public Safety) and Assembly Bill 117 (requiring a functioning County Partnership).

Consistent with local needs and resources, the CCCP developed an agreement with MHD to design an infrastructure for the provision of services to the AB 109 criminal offender. To meet the AB 109 services need, the MHD pursued expanding the county classification infrastructure. This was done to enable the combined services of mental health and substance abuse to be provided by a county employee classified as a Behavioral Health Therapist. The Behavioral Health Therapist classification was approved by the representative bargaining unit and the County Board of Supervisors on April 3, 2012 (Resolution # 12-7770).

In addition to providing services to AB 109 eligible individuals this position will have the capacity to serve court selected individuals with A&D problems. This is an important service to the court as it assures that court order services are available and accessible to individuals in critical need.

- **Why is it critical that this position be filled prior to the adoption of the next County's budget?**

Currently there are no County A&D services available and only extremely limited private A&D services in county. There are no coordinated services in place to treat psychiatric and A&D problems for the AB 109 population. There are numerous individuals that are ordered by the court to seek treatment that have no access to treatment services. This position fills a critical community need that provides care that decreases the risk of behaviors that might put individual patients, mental health staff and community members at risk of harm. At implementation this position will accommodate 6 participants per day, 5 days per week, for an estimated average caseload of 30 offenders.

- **How long has the position been vacant?**

This is a new classification of employee, developed by Plumas County Board of Supervisors by Resolution 12-7770 on April 3, 2012.

- **Can the department use other wages until the budget is adopted?**

This position is funded with (AB 109) and A&D funding. There is a potential of funding reversion if services are not provided.

- **What are staffing levels at other counties for similar departments and/or positions?**

The County's staffing levels are below those of other counties with regard to A&D services and lag behind other counties with regard to AB 109 services.

- **What core function will be impacted without filling the position prior to July 1?**

The County has specific obligations to develop and plan and provide services to individuals released as a result of AB 109. Specific activities include assessment, treatment, and individualized behavior change plans. Additional, programming will be identified through individualized assessment services and may involve: evidence-based mental health treatment services; medication services; behavioral therapy; substance abuse counseling services; case management.

- **What negative fiscal impact will the County suffer if the position is not filled prior to the next budget year?**

The risks of a negative offender/patient outcome are significant without this position. This position plays a critical role in assuring the health and safety of the patient and the community, and also decreases the risk of litigation that is associated with non-compliance to ABs 109/117. Behavioral Health treatment ensures that proper medical and treatment procedures are followed by appropriately licensed and trained individuals. Without this position other employees will be forced to manage patients with uncontrolled symptoms thus causing stress and staff burnout and potentially significant law enforcement

involvement. This increases the potential for direct costs to the County including but not limited to: 1) Workers Comp claims, 2) Work related stress claims, 3) Increase sick leave, 4) Stress related practice errors and liability claims, 5) Poor treatment outcomes and 6) Poor work performance leading to audit errors and Federal and State recovery of funds.

In addition the County has received threats of legal action for not providing mandated services. The County risks overcrowding in its jail and the associated cost.

- **A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?**

The mental health contribution of funds will primarily be associated with startup funding and infrastructure. The MHD will offset costs by assuring that billing for Medi Cal eligible services is initiated when possible. The MHD has significant reserves to address a catastrophic fund loss. If necessary the department would utilize reserves over a 6-12 month period to transition to a balanced supportable departmental budget. The MHD has historically adjusted FTEs to avoid budget shortfalls and to rebalance its budget and or to build a reserve.

The AB 109 and A&D contribution of funding have been committed to by the CCCP committee and the A&D Administrator.

- **Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?**

No, the MHD anticipates that funding will trend up and down over time and the MHD maintains working reserves to assure program stability over the long term. In addition the department has a history of determining the sustainability of services and of adjusting staffing levels accordingly.

- **Does the budget reduction plan anticipate the elimination of any of the requested positions?**

The Department is always open to the potential elimination or temporary loss of FTEs but seeks to avoid losses by a conservative budget approach and an aggressive revenue strategy. Thus, the MHD does not anticipate the elimination of the position.

- **Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?**

The MHD does not intend to seek GF dollars other then the mandatory minimum annual total contribution that averages approximately 11K.

- **Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?**

Yes, Activity has reflected principle and interest growth over the past several years slowing to primarily interest growth with the exception of MHSA reserves. The department's current budget reserve exceeds its annual budget expenditure; thus, the department should remain stable over the next three years and beyond.

3B1

Date: March 26, 2012

From: Charles W. Leonhardt, Assessor

To: The Honorable Board of Supervisors

Subject: **Ordinance amending Sections 3-7.01 through 3-7.07 and 3-7.09 and adding Sections 3-7.10 and 3-7.11 of Title 3, Chapter 7 of the Plumas County Code relating to procedures for property reassessment to provide for tax relief in disasters.**

It is Recommend that the Board:

Adopt Ordinance amending Sections 3-7.01 through 3-7.07 and 3-7.09 and adding Sections 3-7.10 and 3-7.11 of Title 3, Chapter 7 of the Plumas County code relating to procedures for property reassessment to provide for tax relief in disasters.

Back Ground and Discussion:

The current Plumas County ordinance relating to tax relief in the event of disasters was adopted in 1981. It has recently come to my attention that a number of changes in State law have not been incorporated into our local ordinance.

1. Increase the period of time for a taxpayer to file a claim for reassessment from 6 months to 1 year.
2. Increase the threshold to qualify relief from \$5,000 of damage to \$10,000.
3. Increase the period to file an appeal for post disaster relief from 14 days to 6 months.
4. Authorizes the Assessor to reassess properties where an application for reassessment has not been made by the taxpayer, but where the Assessor is aware that the property has been damaged by a calamity.
5. Changes the Property tax lien date from March 1 to January 1, consistent with current law.

The purpose of amending the ordinance is to bring it into compliance with current law.

ORDINANCE NO. 12 -

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,
AMENDING SECTIONS 3-7.01 THROUGH 3-7.07 AND 3-7.09 AND ADDING
SECTIONS 3-7.10 AND 3-7.11 OF TITLE 3, CHAPTER 7 OF THE PLUMAS COUNTY
CODE RELATING TO PROCEDURES FOR PROPERTY REASSESSMENT TO
PROVIDE TAX RELIEF IN DISASTERS**

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

SECTION 1. Section 3-7.01 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.01. - Misfortunes or calamities: Applications for reassessments.

Every assessee of any taxable property, or any person liable for the taxes thereon, whose property was damaged or destroyed without his or her fault may apply for a reassessment of such property as provided in this chapter.

SECTION 2. Section 3-7.02 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.02. - Eligibility for reassessments.

To be eligible for a reassessment, the damage or destruction of the property shall have been caused by any of the following:

- (a) A major misfortune or calamity, in an area or region subsequently proclaimed by the Governor of the State to be in a state of disaster, if such property was damaged or destroyed by the major misfortune or calamity that caused the Governor of the State to proclaim the area or region to be in a state of disaster. As used in this subsection, "damage" shall include a diminution in the value of the property as a result of restricted access to the property where such restricted access was caused by the major misfortune or calamity;
- (b) A misfortune or calamity; or
- (c) A misfortune or calamity which, with respect to a possessory interest in land owned by the State or Federal government, has caused the permit or other right to enter upon the land to be suspended or restricted. As used in this subsection, "misfortune or calamity" shall include a drought condition such as existed in the State in 1976 and 1977.

SECTION 3. Section 3-7.03 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.03. - Basic procedures.

Applications for reassessments shall be filed within twelve (12) months after such misfortune or calamity by delivering to the Assessor a written application requesting a reassessment showing the condition and value, if any, of the property immediately after the damage or destruction and the dollar amount of the damage. The application shall be executed under penalty of perjury or, if executed outside the State, shall be verified by affidavit.

SECTION 4. Section 3-7.04 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.04. - Duties of the Assessor.

Upon receiving a proper application pursuant to Section 3-7.03 of this chapter, the Assessor shall appraise the property and determine separately the full cash value of the land, improvements, and personality immediately before and after the damage or destruction. If the sum of the full cash value of the land, improvements, and personality before the damage or destruction exceeds the sum of the values after the damage by Ten Thousand and no/100ths (\$10,000.00) Dollars or more, the Assessor shall also separately determine the percentage reductions in the value of the land, improvements, and personality due to the damage or destruction. The Assessor shall reduce the values appearing on the assessment roll by the percentages of damage or destruction computed pursuant to this chapter, and the taxes due on the property shall be adjusted as provided in Section 3-7.07 of this chapter; provided, however, the amount of the reduction shall not exceed the actual loss.

SECTION 5. Section 3-7.05 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.05. - Appeal rights.

The Assessor shall notify the applicant in writing of the amount of the proposed reassessment. The notice shall state that the applicant may appeal the proposed reassessment to the County Board of Equalization within six (6) months after the date of mailing the notice. If an appeal is requested within the six month period, the Board of Equalization shall hear and decide the matter as if the proposed reassessment had been entered on the roll as an assessment made outside the regular assessment period. The decision of the Board of Equalization regarding the damaged value of the property shall be final, provided that a decision of the Board of Equalization regarding any assessment made pursuant to this section shall create no presumption as regards the value of the affected property subsequent to the date of the damage.

Those reassessed values resulting from reductions in the full cash value of amounts, as determined pursuant to this chapter, shall be forwarded to the Auditor by the Assessor or the Clerk of the County Board of Equalization, as the case may be. The Auditor shall enter the

reassessed values on the roll. After being entered on the roll, such reassessed values shall not be subject to review, except by a court of competent jurisdiction.

SECTION 6. Section 3-7.06 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.06. - Where no application is made.

If no such application is made, and the Assessor determines that within the preceding twelve (12) months a property has suffered damage caused by misfortune or calamity which may qualify the property owner for relief under this chapter, the Assessor shall provide the last known owner of the property with an application for reassessment. The property owner shall file the completed application within twelve (12) months after notification by the Assessor. Upon the receipt of a properly completed and timely filed application, the property shall be reassessed in the same manner as provided in Section 3-7.04 of this chapter.

SECTION 7. Section 3-7.06.1 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.06.1. - Assessor may reassess property without application.

In lieu of Section 3-7.06 of this chapter, if no such application is made, and the Assessor determines that within the preceding twelve (12) months a property has suffered damage caused by misfortune or calamity which may qualify the property owner for relief under this chapter, the Assessor may reassess the property as provided in Section 3-7.04 of this chapter and notify the last-known owner of the property of the reassessment.

SECTION 8. Section 3-7.07 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.07. - Determination of taxes.

The tax rate fixed for property on the roll on which the property so reassessed appeared at the time of the misfortune or calamity shall be applied to the amount of the reassessment as determined in accordance with this chapter, and the assessee shall be liable for:

- (a) A prorated portion of the taxes which would have been due on the property for the current fiscal year had the misfortune or calamity not occurred, such proration to be determined on the basis of the number of months in the current fiscal year prior to the misfortune or calamity; plus
- (b) A proration of the tax due on the property as reassessed in its damaged or destroyed condition, such proration to be determined on the basis of the number of months in the fiscal year after the damage or destruction, including the month in which the damage was incurred. For purposes of applying the preceding calculation in prorating supplemental taxes, the term "fiscal year" means that portion of the tax year used to determine the

adjusted amount of taxes due pursuant to subdivision (b) of Section 75.41 of the Revenue and Taxation Code of the State. If the damage or destruction occurred after January 1 and before the beginning of the next fiscal year, the reassessment shall be utilized to determine the tax liability for the next fiscal year; provided, however, if the property is fully restored during the next fiscal year, taxes due for that year shall be prorated based on the number of months and year before and after the completion of restoration.

SECTION 9. Section 3-7.09 of Title 3, Chapter 7 of the Plumas County Code is hereby amended in its entirety to read as follows:

Sec. 3-7.09. - Reviews.

The assessed value of the property in its damaged condition, as determined pursuant to Section 3-7.04 of this chapter compounded annually by the inflation factor specified in subdivision (a) of Section 51 of the Revenue and Taxation Code of the State, shall be the taxable value of the property until it is restored, repaired, reconstructed or other provisions of the law require the establishment of a new base year value.

If partial reconstruction, restoration, or repair has occurred on any subsequent lien date, the taxable value shall be increased by an amount determined by multiplying the difference between its factored base year value immediately before the calamity and its assessed value in its damaged condition by the percentage of the repair, reconstruction, or restoration completed on that lien date.

SECTION 10. Section 3-7.10 is hereby added to Title 3, Chapter 7 of the Plumas County Code to read as follows:

Sec. 3-7.10. – Reassessment upon repair, restoration, or reconstruction.

When the property is fully repaired, restored, or reconstructed, the assessor shall make an additional assessment or assessments in accordance with Section 3-7.04 of this chapter upon completion of the repair, restoration, or reconstruction:

- (A) If the completion of the repair, restoration, or reconstruction occurs on or after January 1, but on or before May 31, then there shall be two additional assessments. The first additional assessment shall be the difference between the new taxable value as of the date of completion and the taxable value on the current roll. The second additional assessment shall be the difference between the new taxable value as of the date of completion and the taxable value to be enrolled on the roll being prepared.
- (B) If the completion of the repair, restoration, or reconstruction occurs on or after June 1, but before the succeeding January 1, then the additional assessment shall be the difference between the new taxable value as of the date of completion and the taxable value on the current roll.

On the lien date following completion of the repair, restoration, or reconstruction, the assessor shall enroll the new taxable value of the property as of that lien date.

For purposes of this subdivision, "new taxable value" shall mean the lesser of the property's (A) full cash value, or (B) factored base year value or its factored base year value as adjusted pursuant to subdivision (c) of Section 70 of the Revenue and Taxation Code of the State.

SECTION 11. Section 3-7.11 is hereby added to Title 3, Chapter 7 of the Plumas County Code to read as follows:

Sec. 3-7.11. – Changes in ownership and new construction.

The assessor may apply Chapter 3.5 (commencing with Section 75) of Part 0.5 of the Revenue and Taxation Code of the State in implementing this chapter, to the extent that Chapter 3.5 is consistent with this chapter.

SECTION 12. Effective and Operative Dates; Publication; Codification.

This ordinance shall become effective thirty (30) days after its date of final adoption. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Sections 1 through 11 of this ordinance shall be codified; the remainder shall be uncodified.

Introduced at a regular meeting of the Board of Supervisors on the 1st day of May 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the 8th day of May 2012, by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

Chairperson, Board of Supervisors

ATTEST:

Deputy Clerk of the
Board of Supervisors

Sec. 3-7.01. - Misfortunes or calamities: Applications for reassessments.

Every assessee of any taxable property, or any person liable for the taxes thereon, whose property was damaged or destroyed without his or her fault, may apply for a reassessment of such property as provided in this chapter.

Deleted: in excess of the amount specified in Section 3-7.04 of this chapter

Sec. 3-7.02. - Eligibility for reassessments.

To be eligible for a reassessment, the damage or destruction of the property shall have been caused by any of the following:

- (a) A major misfortune or calamity, in an area or region subsequently proclaimed by the Governor of the State to be in a state of disaster, if such property was damaged or destroyed by the major misfortune or calamity that caused the Governor of the State to proclaim the area or region to be in a state of disaster. As used in this subsection, "damage" shall include a diminution in the value of the property as a result of restricted access to the property where such restricted access was caused by the major misfortune or calamity;
- (b) A misfortune or calamity; or
- (c) A misfortune or calamity which, with respect to a possessory interest in land owned by the State or Federal government, has caused the permit or other right to enter upon the land to be suspended or restricted. As used in this subsection, "misfortune or calamity" shall include a drought condition such as existed in the State in 1976 and 1977.

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Sec. 3-7.03. - Basic procedures.

Applications for reassessments shall be filed within twelve (12) months after such misfortune or calamity by delivering to the Assessor a written application requesting a reassessment showing the condition and value, if any, of the property immediately after the damage or destruction and the dollar amount of the damage. The application shall be executed under penalty of perjury or, if executed outside the State, shall be verified by affidavit.

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Sec. 3-7.04. - Duties of the Assessor.

Upon receiving a proper application pursuant to Section 3-7.03 of this chapter, the Assessor shall appraise the property and determine separately the full cash value of the land, improvements, and personalty immediately before and after the damage or destruction. If the sum of the full cash value of the land, improvements, and personalty before the damage or destruction exceeds the sum of the values after the damage by Ten Thousand and no/100ths (\$10,000.00) Dollars or more, the Assessor shall also separately determine the percentage reductions in the value of the land, improvements, and

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personalty due to the damage or destruction. The Assessor shall reduce the values appearing on the assessment roll by the percentages of damage of destruction computed pursuant to this chapter, and the taxes due on the property shall be adjusted as provided in Section 3-7.07 of this chapter; provided, however, the amount of the reduction shall not exceed the actual loss.

Sec. 3-7.05. - Appeal rights.

The Assessor shall notify the applicant in writing of the amount of the proposed reassessment. The notice shall state that the applicant may appeal the proposed reassessment to the County Board of Equalization within six (6) months after the date of mailing the notice. If an appeal is requested within the six month period, the Board of Equalization shall hear and decide the matter as if the proposed reassessment had been entered on the roll as an assessment made outside the regular assessment period. The decision of the Board of Equalization regarding the damaged value of the property shall be final, provided that a decision of the Board of Equalization regarding any assessment made pursuant to this section shall create no presumption as regards the value of the affected property subsequent to the date of the damage.

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Those reassessed values resulting from reductions in the full cash value of amounts, as determined pursuant to this chapter, shall be forwarded to the Auditor by the Assessor or the Clerk of the County Board of Equalization, as the case may be. The Auditor shall enter the reassessed values on the roll. After being entered on the roll, such reassessed values shall not be subject to review, except by a court of competent jurisdiction.

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Sec. 3-7.06. - Where no application is made.

If no such application is made, and the Assessor determines that within the preceding twelve (12) months a property has suffered damage caused by misfortune or calamity which may qualify the property owner for relief under this chapter, the Assessor shall provide the last known owner of the property with an application for reassessment. The property owner shall file the completed application within twelve (12) months after notification by the Assessor. Upon the receipt of a properly completed and timely filed application, the property shall be reassessed in the same manner as provided in Section 3-7.04 of this chapter.

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Sec. 3-7.06.1. - Assessor may reassess property without application.

In lieu of Section 3-7.06 of this chapter, if no such application is made, and the Assessor determines that within the preceding twelve (12) months a property has suffered damage caused by misfortune or calamity which may qualify the property owner for relief under this chapter, the Assessor may reassess the property as provided in Section 3-7.04 of this chapter and notify the last-known owner of the property of the reassessment.

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Sec. 3-7.07. - Determination of taxes.

The tax rate fixed for property on the roll on which the property so reassessed appeared at the time of the misfortune or calamity shall be applied to the amount of the reassessment as determined in accordance with this chapter, and the assessee shall be liable for:

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- (a) A prorated portion of the taxes which would have been due on the property for the current fiscal year had the misfortune or calamity not occurred, such proration to be determined on the basis of the number of months in the current fiscal year prior to the misfortune or calamity; plus
- (b) A proration of the tax due on the property as reassessed in its damaged or destroyed condition, such proration to be determined on the basis of the number of months in the fiscal year after the damage or destruction, including the month in which the damage was incurred. For purposes of applying the preceding calculation in prorating supplemental taxes, the term "fiscal year" means that portion of the tax year used to determine the adjusted amount of taxes due pursuant to subdivision (b) of Section 75.41 of the Revenue and Taxation Code of the State. If the damage or destruction occurred after January 1 and before the beginning of the next fiscal year, the reassessment shall be utilized to determine the tax liability for the next fiscal year; provided, however, if the property is fully restored during the next fiscal year, taxes due for that year shall be prorated based on the number of months and year before and after the completion of restoration.

Deleted: March

Sec. 3-7.08. - Refunds.

Any tax paid in excess of the total tax due shall be refunded to the taxpayer pursuant to Sections 5096 et seq. of the Revenue and Taxation Code of the State as an erroneously collected tax or by order of the Board of Supervisors without the necessity of a claim being filed pursuant to the Revenue and Taxation Code of the State.

Sec. 3-7.09. - Reviews.

The assessed value of the property in its damaged condition, as determined pursuant to Section 3-7.04 of this chapter compounded annually by the inflation factor specified in subdivision (a) of Section 51 of the Revenue and Taxation Code of the State, shall be the taxable value of the property until it is restored, repaired, reconstructed or other provisions of the law require the establishment of a new base year value.

Deleted: The assessment of the property in its damaged condition, as determined by this chapter, shall be reviewed at the lien date next following the date of the misfortune or calamity and shall be assessed in the same manner as prescribed by law for any other assessable property. ¶

If partial reconstruction, restoration, or repair has occurred on any subsequent lien date, the taxable value shall be increased by an amount determined by multiplying the difference between its factored base year value immediately before the calamity and its assessed value in its damaged condition by the percentage of the repair, reconstruction, or restoration completed on that lien date.

Sec. 3-7.10. – Reassessment upon repair, restoration, or reconstruction.

When the property is fully repaired, restored, or reconstructed, the assessor shall make an additional assessment or assessments in accordance with Section 3-7.04 of this chapter upon completion of the repair, restoration, or reconstruction:

- (A) If the completion of the repair, restoration, or reconstruction occurs on or after January 1, but on or before May 31, then there shall be two additional assessments. The first additional assessment shall be the difference between the new taxable value as of the date of completion and the taxable value on the current roll. The second additional assessment shall be the difference between the new taxable value as of the date of completion and the taxable value to be enrolled on the roll being prepared.
- (B) If the completion of the repair, restoration, or reconstruction occurs on or after June 1, but before the succeeding January 1, then the additional assessment shall be the difference between the new taxable value as of the date of completion and the taxable value on the current roll.

On the lien date following completion of the repair, restoration, or reconstruction, the assessor shall enroll the new taxable value of the property as of that lien date.

For purposes of this subdivision, "new taxable value" shall mean the lesser of the property's (A) full cash value, or (B) factored base year value or its factored base year value as adjusted pursuant to subdivision (c) of Section 70 of the Revenue and Taxation Code of the State.

Sec. 3-7.11. – Changes in ownership and new construction.

The assessor may apply Chapter 3.5 (commencing with Section 75) of Part 0.5 of the Revenue and Taxation Code of the State in implementing this chapter, to the extent that Chapter 3.5 is consistent with this chapter.

BOARD AGENDA REQUEST FORM

3B2

Department: Assessor

Authorized Signature: 
Board Meeting Date: May 1, 2012

Consent Agenda: Yes No

Request for 5 minutes for presentation
(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Adopt a Resolution authorizing the Assessor to post value notices on the county website.

B. _____

C. _____

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

County Counsel

If another department or the CAO is opposed to an agenda item, please indicate the objection:

I am not aware of any objections.

Attached Documents:

Contracts/Agreements:

Three copies? (Y N
Signed? (Y N

Budget Transfers Sheets:

Signed? (Y N

Other: _____

Publication:

Clerk to publish on _____.
 Notice attached and e-mailed to Clerk.
 Notice to be published _____ days prior to the hearing.
 Dept. published on _____ (Per Code § _____.) Copy of Affidavit Attached.
(if a specific newspaper is required, enter name here.)

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:
Yes: No: Not Applicable:

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.

PLUMAS COUNTY ASSESSOR

1 Crescent Street, • Quincy, CA 95971 • (530) 283-6380 • Fax (530) 283-6195



CHARLES W. LEONHARDT
ASSESSOR

Date: *March 26, 2012*

From: Charles W. Leonhardt, Assessor

To: The Honorable Board of Supervisors

Subject: Resolution Authorizing the Assessor to Use the County Website to Provide Value Notices Pursuant to California Revenue and Taxation Code Section 621

It is Recommend that the Board:

1. Adopt Section 621 of the Revenue and Taxation code, authorizing the Assessor to use the County website to post value notices.

Back Ground and Discussion:

Annually the Assessor notifies assessees of changes to their assessments due to new construction, reassessment or reductions due to current market conditions.

Historically Plumas County has provided these notices by way of the United States mail as authorized by Revenue and Taxation Code 621. The code also allowed for notice by way of advertising in a local newspaper of general circulation. Recent changes in Section 621 now authorize the assessor to publish these value notices on the County website, with authorization by the Board of Supervisors.

The number of annual valuation notices has increased dramatically in recent years due to the decline of the real estate market. Upon learning of the amended code, the Assessor analyzed the cost of creating a web presence as opposed to the historic U.S. Postal Service methodology. Providing notices on the web has the added advantage of allowing them to be available for the entire tax year, should a mailed notice be lost or misplaced. After accounting for the costs of implementing web access it appears that this method of notification will provide some cost savings. The cost of developing this web access will also position the office to add future online services such as on line business property filing.

In the early years of implementation it is expected that some advertising in the local media will be necessary to alert to public of the changed methodology. The Assessor's Office is also prepared to print and mail notices to taxpayers that do not have access to the internet, upon request.

RESOLUTION NO. 12-_____

**RESOLUTION OF THE SUPERVISORS OF THE COUNTY OF PLUMAS,
STATE OF CALIFORNIA, AUTHORIZING THE ASSESSOR TO USE THE
COUNTY WEBSITE TO PROVIDE VALUE NOTICES PURSUANT TO
CALIFORNIA REVENUE AND TAXATION CODE SECTION 621**

WHEREAS the California Legislature passed and the Governor signed legislation that allows the assessor to post changes in the assessed value of real and personal property (“value notices”) on County websites to inform each assessee of their property’s change in value; and

WHEREAS, California Revenue and Taxation Code Section 621 requires that in order to provide value notices on a County website, assessors must first obtain the approval of the Board of Supervisors; and

WHEREAS, the electronic method of providing value notices is cost effective; and

WHEREAS, for persons without internet access, the assessor will provide an alternative means of providing value notices; and

WHEREAS, all property owners receive value notice information as part of the regular property tax mailing.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Pursuant to Revenue and Taxation Code 621, the Plumas County Assessor is herewith authorized to provide value notices to the assessee of real and personal property by posting the value notice on the county website.

Section 2. This resolution shall take effect immediately upon its passage and adoption.

The Foregoing Resolution was Duly and Regularly Adopted by the Board of Supervisors of the County Of Plumas, State of California, at a regular meeting of the Board held on the _____ by the following vote:

AYES: SUPERVISORS

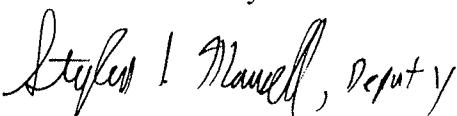
NOES: SUPERVISORS

ABSENT: SUPERVISORS

Robert A. Meacher, Chair of the
Board of Supervisors

ATTEST: NANCY DAFORNO
Clerk of the Board of Supervisors

By: _____

APPROVED AS TO FORM	
Office of County Counsel	
By:	
Date:	4/12/12



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3c1

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

Date: 4/19/2012

To: Honorable Board Of Supervisors

From: Sheriff Greg Hagwood

A handwritten signature in black ink that appears to read "Greg Hagwood".

Re: Agenda Item for the meeting of May 1, 2012

It is recommended that the Board:

Approve purchase of emergency vehicle, for Plumas County Search and Rescue, from Title III monies.

Background and Discussion:

During the fiscal year of 2011-2012 the Sheriff's Office was allocated Title III funding in the amount of \$200,000.00 for reimbursement for costs as primary responders for search and rescue missions in Plumas County.

As you are aware, the Board of Supervisors approved the purchase of two Search and Rescue vehicles last year due to catastrophic failure on Search and Rescue missions.

During a recent Search and Rescue mission an additional Search and Rescue vehicle experienced mechanical failure that ultimately made it unsafe for service.

I am requesting the Board approve the purchase of an Expedition and the equipment to put it in to service for the Search and Rescue Team. An estimate to purchase and equip the Expedition is \$46,000.00.

**Plumas County
Sheriff's Office**

Memo

To: County Counsel

From: Assistant Sheriff Dean Canalia

Date: 2/28/12

Re: Title III Monies/SAR Vehicle

Sir,

I received the attached memo from Search and Rescue Coordinator Mike Grant regarding one of the Search and Rescue vehicles (Unit 119 Ford Explorer).

On 1/26/12 the Search and Rescue team was activated for a missing person in the Antelope Lake area. The search took place on USFS land beginning on 2/28/12 and was not resolved until 2/10/12 when the victim was located. See attached Original Complaint Report of the Search and Rescue call for service.

During this event, unit 119 was used extensively due to the moderate snow covered terrain and vast search area. Unit 119 transmission lost second gear during the search and had to be nursed back to the Sheriff's Office in Quincy. Once there, it was discovered the unit had also lost a head gasket and was leaking anti-freeze externally.

Due to the extensive damage to both the transmission and motor sustained during this event, I have pulled the unit from service. The repair costs far exceed the value of this unit.

I am requesting \$46,000.00 be made available from Title III funds to replace unit 119. If granted unit 119 will be replaced with a Ford Expedition 4X4.

If there is any further information you need regarding this request, please contact me and I will obtain it as fast as possible. Thank you for your attention in this matter.

Dean Canalia
Assistant Sheriff

Memo

To: 1A3
From: 1A5 *MB*
Date: 02/28/2012
Re: Unit 119

Unit 119, a Ford Explorer, has been assigned to SAR for many years. The vehicle has had numerous mechanical problems over the last couple of years, but we were able to keep the vehicle in service. One significant, on-going, issue has been the transmission slipping at times.

In the end of January, we were involved in a search for Richard Welton (Case # 2012000703) on USFS lands near Antelope Lake. The search required extensive coverage of roads surrounding the location where the victim's vehicle was located. These roads were largely snow covered in moderate terrain. The transmission on Unit 119 started slipping again while the vehicle was used in the search effort and it ultimately lost second gear. We were able to nurse the vehicle back to Quincy where we also found the head gasket on the right hand cylinder bank was leaking anti-freeze externally. It appears the head gasket problem may be much worse and extend into one of the cylinders as there is some white smoke coming from the exhaust and where an odor of anti-freeze can be detected as well.

Unfortunately, the vehicle is no longer serviceable in its present condition and cost estimates for repair of the transmission and engine far exceed the value and do nothing for the other smaller issues the vehicle has. To that end, unit 119 has been returned to the Sheriff's Office for final determination on disposal. In the mean time we need to determine how we can replace the vehicle as it is integral to SAR operations.

If you have any questions, please let me know.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3c2

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: April 17, 2012

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Items for the meeting of May 1, 2012

It is recommended that the Board:

Approve and authorize Sheriff to sign contract #PCSO00076 between the Plumas County Sheriff's Office (PCSO) and Stericycle, Inc.

Authorize the Sheriff to sign all future contracts with Stericycle, Inc.

Authorize the Auditor to pay all invoices from Stericycle, Inc. back to March 1, 2012 should any be received during the lapse of this service agreement.

Background and Discussion:

The term of this contract is 03/01/12 – 02/28/13. This purpose of this agreement with Stericycle, Inc. is to provide disposal of biohazardous materials, including items containing blood borne pathogens as required by law. California law requires that these items be disposed of bi-weekly.

The fee for this service is \$215.00 per month with 26 estimated containers per year. Additional containers cost \$35.00 each.

County Counsel cannot approve the agreement as to form for several reasons (see attached concerns from County Counsel).

Stericycle, Inc. has provided these services to the Sheriff's Office for several years and there have been no issues with this vendor. Stericycle, Inc. is the only vendor available the Sheriff has found to provide the services as required by California law at a reasonable cost.

From: Mansell, Steve
Sent: Thursday, April 05, 2012 10:26 AM
To: Towery, Roni
Subject: RE: Stericycle contract (12-116)

Yes, that would be fine.

From: Towery, Roni
Sent: Thursday, April 05, 2012 10:24 AM
To: Mansell, Steve
Subject: RE: Stericycle contract (12-116)

May I use this response for my Board memo?

From: Mansell, Steve
Sent: Thursday, April 05, 2012 10:16 AM
To: Towery, Roni
Cc: Settlemire, Craig; Cortez, Liz
Subject: RE: Stericycle contract (12-116)

Roni,

Thank you for the update. Here is a list of the issues with the contract.

1. It is governed by Illinois law. Craig and I cannot approve as to form if it is not California law, but the Board may still approve it.
2. The contract automatically renews (paragraph 2(a)), which is against the policy of annual renegotiation and providing an opportunity for new competitors to bid for the contract.
3. Stericycle can unilaterally increase the fees charged without County consent (paragraph 2(b), the end of paragraph 3).
4. The County must indemnify Stericycle for damages arising from the County's use of the containers and equipment provided by Stericycle (paragraph 5), and there is no exception for defective containers and equipment.
5. Changes to the contract may be made orally (paragraph 12), which is contrary to County policy requiring written contracts.

Please let me know if you have any further questions.

Thanks,
Steve Mansell



DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103

3D



Joe Wilson
Director

Date: April 23, 2012

To: Honorable Board of Supervisors

From: Joe Wilson, Director of Facilities *Joe*

Subject: Receive and consider April 4, 2012, letter from Administrative Office of the Courts (AOC) concerning purchase or lease of AOC's interest in the old court facility at 161 Nevada Street, Portola, California. Give direction to staff, including whether or not to declare the County's interest in the property surplus and join AOC in disposing of the entire property by sale or lease.

Recommendation

Give direction to staff, including whether or not to declare the County's interest in the property surplus and join AOC in disposing of the entire property by sale or lease.

Background

On April 4th 2012 the Administrative office of the Courts sent a letter to the Board of Supervisors regarding the disposition or sale of the property at 161 Nevada St. in Portola. The Courts built a new courthouse in 2008 and have since vacated the space in the old facility.

This facility is jointly owned by the Administrative Office of the Courts (AOC) and Plumas County. The County's use of the facility has been limited to the Public Health Department, which uses the building two to three times per month. The WIC program also sporadically uses the facility for its program.

The Courts have requested that the County consider either purchasing their equity stake in the building or lease the space from the Courts. Another alternative has been discussed which is to jointly declare the facility surplus property and pursue sale at fair market value.

Staff from the Northern Sierra Air Quality District, and the Plumas Crisis Intervention and Resource Center organizations have both expressed tentative interest in purchasing the facility. The AOC is aware of this interest and has consented to sale of the facility at fair market value.



Judicial Council of California
ADMINISTRATIVE OFFICE OF THE COURTS

OFFICE OF COURT CONSTRUCTION AND MANAGEMENT

455 Golden Gate Avenue • San Francisco, California 94102-3688
Telephone 415-865-4900 • Fax 415-865-8885 • TDD 415-865-4272

TANI G. CANTIL-SAKAUYE
Chief Justice of California
Chair of the Judicial Council

April 4, 2012

County of Plumas
520 Main Street, Room 309
Quincy CA 95971

Attn: County Administrative Officer

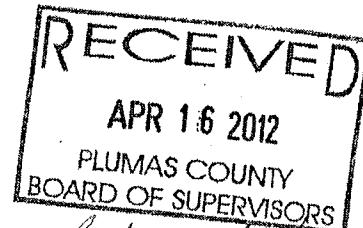
Re: Disposition of State Equity in Portola Court Facility
Address: 161 Nevada Street, Portola, CA

Dear Mr. Ingstad:

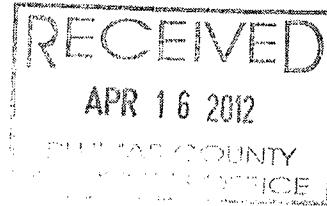
This letter is sent to formally inquire whether the County of Plumas is interested in acquiring the state's equity in the above-referenced court facility. As you know, after the completion of the construction of the New Plumas-Sierra cross-jurisdictional courthouse, the above-referenced court facility has not been used by the local Superior Court.

In the past I have had informal discussion with Joe Wilson from your staff, inquiring whether the County has any potential interest in re-acquiring the space, however due to the statutory requirements of Government Code section 70391(c)(2) felt it best to send a formal letter. If the county is interested in acquiring all, or part, of the state's equity in the court facility, the equity may be purchased at fair market value prior to being offered to any other state agency or other local government agency.

If the county is not interested in acquiring any of the state's equity in the facility at fair market value, the AOC would then like to know if the county is interested in leasing any of the court space.



*Referred to
Co. Counsel
MD*



JODY PATEL
Interim Administrative Director of the Courts

CURT SODERLUND
Interim Chief Deputy Director

LEE WILLOUGHBY
Director, Office of Court
Construction and Management

Mr. Jack W. Ingstad
April 4, 2012
Page 2

Please feel free to propose an alternative disposition of the court space; all proposals will be given careful consideration. If you have any questions regarding this letter please do not hesitate to contact the undersigned. A response to this letter is requested within thirty (30) days. A reply form is enclosed for your convenience. Thank you for your anticipated response.

Sincerely,



Eunice Calvert-Banks
Manager, Real Estate
(415) 865-4048
eunice.calvert-banks@jud.ca.gov

ECB/
Encl.

cc: Presiding Judge Janet A. Hilde, Superior Court of Plumas County
Ms. Deborah Norrie, Court Executive Officer

Portola Court Facility
161 Nevada Street, Portola
AOC Bldg ID 32-B1

EQUITY PURCHASE

[] The County of Plumas is interested in acquiring part (____ %) of the state's equity in the Portola court facility.

[] The County of Plumas is interested in acquiring ALL of the state's equity in the Portola court facility.

[] The County of Plumas is not interested in acquiring the state's equity in the Portola court facility.

LEASE OF COURT SPACE

[] The County of Plumas is interested in leasing part (____ %) of the state's space in the Portola court facility. (Describe space to be leased, ex.: administrative offices on west side of first floor of building, not including courtrooms) _____

[] The County of Plumas is interested in leasing ALL of the state's space in the Portola court facility located at 161 Nevada Street, Portola.

ALTERNATE PROPOSAL

The County of Plumas proposes the following for consideration by the AOC:

Dated: _____

By: _____

Name:

Title:

Return form to:

Eunice Calvert-Banks
Manager, Real Estate
Administrative Office of the Courts
Office of Court Construction & Management
455 Golden Gate Avenue, 8th Floor
San Francisco, CA 94102



3E

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844

Date: April 23, 2012

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Item for May 1, 2012

Item Description/Recommendation: Approve above step C. appointment for Assistant Director of Public Health position.

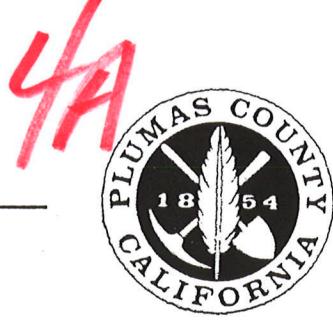
History/Background: After a comprehensive recruitment, a highly qualified individual has been offered the position of Assistant Director of Public Health. However, she has requested to be started at a Step C. Considering her experience, education and background, I believe she is more than qualified to start at the higher rate and I am requesting that the board approve this increase.

At this time the Board is requested to approve above Step appointment of the Assistant Director of Public Health position effective April 30, 2012.

Please contact me should you have any questions, or need additional information.

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
ROBERT A. MEACHER, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JON KENNEDY, DISTRICT 5



May 01, 2012

Department of Transportation
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

Subject: Encroachment Permit Request

The following community events have Board approval for Encroachment Permits for parades or banners encroaching on any State Highway or County Road.

*Quincy Junior/Senior High School
Quincy High School Prom
May 19, 2012*

Thank you,

Robert Meacher, Chair
Plumas County Board of Supervisors

Quincy Junior/Senior High School

6 Quincy Junction Road, Quincy, CA 95971
Telephone (530) 283-6510 Fax (530) 283-6519

Dr. Sue Segura, Principal

Jeff Ray, Assistant Principal
Athletic Director

April 19, 2012

Plumas County Board of Supervisors
Plumas County Courthouse
Quincy, CA 95971

Dear Plumas County Board Of Supervisors,

Please except this letter as Quincy High Schools formal request for an encroachment for parking in the area marked on the map attached to this letter.

Event: Quincy High School Prom

Date: May 19, 2012 (Saturday)

Time: 6:30 PM to 8:30 PM (Closure of parking lane out front of Plumas County Courthouse on Highway 70.)

We need the Board to allow the encroachment permit for the prom promenade to ensure the safety of the unloading of prom guests in front of the Courthouse. Thank you in advance for your time on this matter.

If you have any questions please call me at 530-258-6855.

Thank you,
Debbie Guy
Prom Committee Parent

Glenn, CA

High

1081

ANOMALY AREA
Area

High 16
Parking lot Deep cut

HS
B

Count House

Broad St.

Jackson St



Office of the Sheriff 4c1

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: April 9, 2012

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Item for the meeting of May 1, 2012

Recommended Action:

Approve and sign a budget transfer from the Narcotics Trust account for Helicopter/Aircraft Expense (526300) to fixed asset account for Vehicles (541500) in the amount of \$1,359.00 to cover shortage in account for vehicle purchase.

Background and Discussion:

The funds for this purchase are in the Narcotics Trust. Funds to cover this transfer are available since the expenditures budgeted in the Helicopter/Aircraft Expense account were not used as had been anticipated.

This transfer covers a shortage in the Vehicle account. The vehicles were budgeted for but the final cost is more than anticipated.

ORIGINAL
COPY *[Signature]* RE

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

Department: NARCOTICS

Dept. No: 20343

TRANSFER NUMBER
(Auditor's Use Only)

Date: 4/9/2012

The reason for this request is (check one):

A. Transfer to/from Contingencies OR between Departments Board
B. Supplemental Budgets (including budget reductions) Board
C. Transfers to/from or new Fixed Asset, out of a 51XXX Board
D. Transfer within Department, except fixed assets, out of a 51XXX CAO
E. Establish any new account except fixed assets CAO

Approval Required

Board

Board

Board

CAO

CAO

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL,
NEW UNBUDGETED EXPENSES)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Transfer to cover shortage in account

B) Funds not expended as anticipated

C) Expense incurred this fiscal year

D) N/A

Approved by Department Signing Authority: Ron Jolley

Approved/Recommended

Disapproved/ Not recommended

County Administrative Officer Signature: _____

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Budget Officer/CAO; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature prior to CAO/Budget Officer. Auditor/Controller will forward all signed, supplemental transfers to the CAO/Budget Officer for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Budget Officer/CAO; if supplemental must be signed by the Auditor and CAO/Budget Officer.
- B. Must have a copy of the Board Report attached when given to the Budget Officer/CAO for approval.

BOARD AGENDA REQUEST FORM

4CJ

Department: Sheriff

Authorized Signature: 

Board Meeting Date: May 1, 2012

Request for -- minutes for presentation

Consent Agenda: Yes No

(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Review and approve contract with Johnson and Hicks Marine Electronics for the purchase and installation of equipment for the department's patrol boats

B.

C.

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

County Counsel

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (Y) / N
Signed? (Y) N

Budget Transfers Sheets:

Signed? (Y) N

Other: _____

Publication:

Clerk to publish on _____.

Notice attached and e-mailed to Clerk.

Notice to be published _____ days prior to the hearing.

(if a specific newspaper is required, enter name here.)

Dept. published on _____ (Per Code § ____). Copy of Affidavit Attached.

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes: No: Not Applicable:

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

DATE: **April 12, 2012**

TO: **Honorable Board of Supervisors**

FROM: **Sheriff Greg Hagwood**

A handwritten signature in black ink, appearing to read "HAGWOOD".

RE: **Agenda Item for the meeting of May 1, 2012**

Recommended Action:

Approve the attached contract to Johnson and Hick Marine Electronics for the purchase of FLIR units to be installed on department patrol boats.

Background and Discussion:

The California Department of Boating and Waterways has made funding available for the Sheriff's Office to purchase two FLIR (Forward Looking Inferred) cameras. These cameras will be mounted on the department patrol boats to assist in night time operations such as locating persons and boats in distress, special patrol activities and hazard locating and removal.

The contract covers the equipment purchase and the cost of installation and has been approved at to form by County Counsel's Office.

Due to the length of the contact and supporting documents, a copy has been provided to the Clerk of the Board for review.



Plumas County Public Health Agency

4D

Environmental Health-Quincy
270 County Hosp. Rd. Ste. 127
Quincy, CA 95971
(530) 283-6355 (530) 283-6241 FAX

Environmental Health - Chester
Post Office Box 1194
Chester, CA 96020
(530) 258-2536 (530) 258-2844 FAX

Mimi Khin Hall, MPH, CHES, Director

Date: April 19, 2012

To: Honorable Board of Supervisors

From: Jerry Sipe

Agenda: Agenda Item for May 1, 2012

Recommendation: Approve a Resolution authorizing Environmental Health to submit an application to Cal EPA for rural underground storage tank leak prevention program funding and authorize the Environmental Health Director to sign various assurances as the Board's designee.

Background and Discussion: As the Board is aware, Environmental Health is designated as the Certified Unified Program Agency (CUPA) for Plumas County, responsible to administer a variety of state-mandate hazardous materials regulatory programs. Plumas County has over 200 regulated facilities and also provides this service to Sierra County under contract. This regulatory program is detailed and specialized, and the underground storage tank program element requires specialized training and certification for inspection staff. Currently, just one EH staff has this certification. Regulated businesses pay an annual permit and inspection fee, but these fees do not fully cover mandated program costs and do not provide funding for cross training and backfill by other staff.

To help increase the number of trained and certified staff and to help offset the cost of this program in rural areas, Cal EPA is offering a rural underground storage tank leak prevention grant. Funding is available to counties with a population of 150,000 or less to pay for employee training and certification in underground tank installation, construction, testing, leak detection, spill containment, overfill prevention and inspection. This is a reimbursement grant that can be used to train and certify existing staff over the next two fiscal years. A 25% local match is required, but current program activities, including annual permit and inspection fees, will more than cover the match so no additional funding from the county is required.

At this time, the Board is asked to approve a Resolution authorizing Environmental Health to submit an application to Cal EPA for funding to implement the rural underground storage tank leak prevention program and authorize the Environmental Health Director to sign various assurances as the Board's designee. A copy of the resolution is attached and a copy of the draft grant application is on file with the Clerk of the Board for your review.

If you have any questions, please contact me at 283-6367. Thank you.

Plumas County Resolution Number _____

**A RESOLUTION AUTHORIZING PROGRAM GRANT APPLICATION,
AGREEMENT AND AMENDMENT WITH THE STATE OF CALIFORNIA
FOR IMPLEMENTATION OF
RURAL UNDERGROUND STORAGE TANK LEAK PREVENTION**

WHEREAS, Plumas County has previously designated the Director of Environmental Health to implement the Unified Hazardous Materials Management program; and

WHEREAS, Plumas County Environmental Health is the Certified Unified Program Agency (CUPA) for the County; and

WHEREAS, funds totaling approximately \$85,712 dollars are available from the California Environmental Protection Agency for local CUPA implementation of the Rural Underground Storage Tank Prevention Program;

WHEREAS, funding will be used to reimburse the county for expenses incurred in implementing and carrying out this program; and,

WHEREAS, funds comprising the required 25% match share will be contributed by fees for services currently performed by the CUPA, and that no additional cost to the county is anticipated or required,

NOW, THEREFORE, BE IT RESOLVED that the Plumas County Board of Supervisors authorizes the Plumas County CUPA to submit an application to the California Environmental Protection Agency for a grant to implement the Rural Underground Storage Tank Leak Prevention Program. The Director of Environmental Health is hereby authorized and empowered to execute all necessary applications, contracts, agreements and amendments as the Board designee for the purposes of securing grant funds and to implement and carry out this program.

The forgoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California at a regular meeting of the Board of Supervisors on May 1, 2012 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Chair, Board of Supervisors

Attest:

Clerk of the Board of Supervisors

PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323



4E

ROBERT A. PERREAU LT Jr.
DIRECTOR

JOE BLACKWELL
DEPUTY DIRECTOR

CONSENT AGENDA REQUEST

April 23, 2012

To: Honorable Board of Supervisors
From: Robert Perreault, Public Works Director
Re: Consent Agenda Request for May 1, 2012 Plumas County
Board of Supervisors meeting

A handwritten signature in black ink that reads "Robert Perreault".

RESOLUTION to adopt the 2011 Plumas County Maintained Mileage.

Recommendation:

To approve the attached Resolution

Discussion:

Each year, The Public Works Department is required to submit a tabulation and maps to the State to indicate the mileage that is maintained by the Plumas County Road Department. This mileage is used in the calculation of Gas Tax monies and other State funding sources for the Road Department.

The necessary updates have been completed and the attached resolution is ready for your approval.

Please note that this year's maintained mileage total is 679.493 miles.

Please note a complete copy of the resolution along attached "2011 Plumas County Maintained Road Data" is on file with the Clerk of the Board for public review.

RESOLUTION NO. 12-

(Establishing Mileage of Maintained County Roads)

WHEREAS, Section 2121 of the Streets and Highways Code of the State of California provides that in May of each year each County shall submit to the California Department of Transportation any additions or exclusions from its mileage of maintained County roads, specifying the termini and mileage of each route added or excluded; and

WHEREAS, the California Department of Transportation certified to the State Controller in June 2011 that the total mileage of maintained county roads is 681.178 miles; and

WHEREAS, The County of Plumas now finds the total mileage of maintained County roads is **679.493** miles;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Plumas, State of California, that the mileage of maintained County roads is now **679.493** miles, as indicated on the list titled “2011 Plumas County Maintained Road Data”, which is attached hereto and hereby made, by reference, a part of this resolution.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 1st day of May, 2012, by the following vote:

AYES: SUPERVISORS:

NOES: SUPERVISORS:

ABSTAIN/ABSENT: SUPERVISORS:

Chair of the Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

4F

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844

Date: April 23, 2012

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Item for May 1, 2012

Item Description/Recommendation: Approve a Service Agreement in the amount of \$21,000 with Carol Roberts for activities related to the Plumas County Drug Court Program for FY 2011-2012, and direct the Chair to sign.

History/Background: As the Board is aware Plumas County Public Health Agency has the fiscal and administrative responsibilities for alcohol and drug prevention services along with the Drug Court Program. Ms. Roberts will work collaboratively with the Plumas County Courts, Probation, Mental Health and Public Health to create a comprehensive and effective program for those individuals requiring assistance in eliminating their addiction to alcohol and drugs while going through the legal system. Ms. Roberts has an extensive background in planning and implementing these types of programs.

Carol Roberts will produce a Scope of Work for Design and Implementation of Plumas County Drug Court Program. In addition, Ms. Roberts will work with the Plumas County Drug Court Steering Committee to produce a new Plumas County Drug Court Policy and Procedures Manual.

The Service Agreement has been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

5

County of Plumas

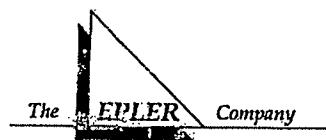
GASB Actuarial Valuation Retiree Health Program

As of July 1, 2011

Prepared by:

The Epler Company
450 "B" Street, Suite 750
San Diego, CA 92101
(619) 239-0831

February 2012



**County of Plumas
GASB Actuarial Valuation
Retiree Health Program
As of July 1, 2011**

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Section I. Executive Summary

Background

The County of Plumas (the "County") selected The Epler Company to perform an actuarial valuation of its retiree health program. The purpose of the actuarial valuation is to measure the County's liability for retiree health benefits and to determine the County's accounting requirements for other post-employment benefits (OPEB) under Governmental Accounting Standards Board Statements No. 43 & 45 (GASB 43 and GASB 45). GASB 45 requires accrual accounting for the expensing of OPEB. The expense is generally accrued over the working career of employees. The County adopted GASB 45 for its 2007/08 fiscal year.

The County currently provides retiree medical benefits through the CalPERS Health Plan and the Operating Engineers Public and Miscellaneous Employees Health and Welfare Plan, both community-rated plans, to approximately 356 active and 38 retired employees. In general, employees with at least 5 years of service who retire from the County and under CalPERS are eligible to continue medical, dental and vision coverage through these health plans.

The County provides a contribution to age 65 for employees with at least 15 years of service (at least 6 months for Department Heads and 12 years for Board of Supervisors). The percentage of the County's contribution varies based on the employee group and the employee's years of service at retirement. Employees with sick leave balances at retirement may convert a percentage of the value of the sick leave into an account which can be used to pay any retiree contributions required to continue health coverage's. The County is required to pay the CalPERS minimum required contribution for retirees eligible to continue in the CalPERS Health Plan upon reaching age 65 or not otherwise eligible for a County contribution. Section IV of the report details the plan provisions that were included in the valuation and the current premium costs for coverage.

Results of the Retiree Health Valuation

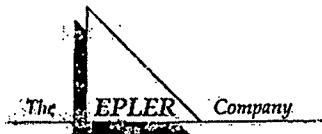
We have determined that the amount of the actuarial liability for the County's retiree health benefits program as of July 1, 2011, the measurement date, is \$5,382,843. This amount is based on an assumed discount rate of 5% which reflects the County's current policy to fund for these benefits on a pay-as-you-go basis. The amount represents the present value of all contributions for retiree health benefits projected to be paid by the County for current and future retirees. If the County were to place this amount in a fund earning interest at the rate of 5% per year, and all other actuarial assumptions were exactly met, the fund would have exactly enough to pay all expected County contributions for benefits. The amount includes expected contributions for retiree benefits for the current retirees as well as the current active employees expected to retire in the future. The valuation does not consider employees not yet hired as of the valuation date.

If the amount of the actuarial liability is apportioned into past service, current service and future service components; the past service component (actuarial accrued liability) is \$4,177,874, the current service component (normal cost or current year accrual) is \$164,363 and the future service component (not yet accrued liability) is \$1,040,606.

Changes from Prior Valuation

The valuation reflects the County's current plan provisions, demographic and healthcare costs. This includes the elimination of future increases in the County contribution for retirees covered through the Operating Engineers Public and Miscellaneous Employees Health and Welfare Plan. In addition, the valuation reflects changes to the demographic assumptions to reflect the most recent CalPERS experience study and a change in the assumed future increase to the CalPERS minimum required employer contribution. A reconciliation of the change in the actuarial liability from the prior valuation is provided in the following table:

July 1, 2009 Valuation – 5%	\$ 6.3 Million
Increase due to passage of time	0.2 Million
Decrease due to experience gain (primarily more favorable healthcare cost &demographic experience)	(0.8 Million)
Net decrease due to assumption & contribution change	(0.5 Million)
Increase due to new participants	<u>0.2 Million</u>
July 1, 2011 Valuation – 5%	\$ 5.4 Million



Annual Required Contribution

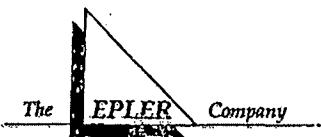
The County's annual required contribution (accrual expense) for its 2011/2012 fiscal year is \$463,212. This amount is comprised of the present value of benefits accruing in the current fiscal year (normal cost) plus a 26-year amortization (on a level-dollar basis) of the unfunded actuarial accrued liability (past service liability) at July 1, 2011. Thus, it represents a means to expense the plan's liabilities in an orderly manner. The net OPEB obligation at the end of the fiscal year will reflect any actual contributions made by the County during the period for retiree health benefits including any pre-funding amounts.

Funding Alternative

The County requested the impact on the results if pre-funding through the California Employers' Retiree Benefit Trust (CERBT), a GASB eligible trust. Effective in 2011, the CERBT will provide participating employers with three investment allocation strategies. The expected rate of return of assets is dependent on the funding strategy of a participating employer and which investment allocation strategy is selected. For employers fully funding their annual required contribution, strategy 1 has an expected yield of 7.61%, strategy 2 has an expected yield of 7.06% and strategy 3 has an expected yield of 6.39%. The impact on the financial results using these three discount rates is presented in Section II-G of the report. An illustration of the impact of increasing the discount rate from 5% to 7.61% is provided below:

	Discount Rate	
	5.0%	7.61%*
UAAL Amortization Period:	26 years	26 years
Actuarial Liability:	\$5,382,843	\$3,714,195
Actuarial Accrued Liability (AAL):	\$4,177,874	\$3,138,593
Unfunded Actuarial Accrued Liability (UAAL):	\$4,177,874	\$3,138,593
FY2011/12 Annual Required Contribution:	\$463,212	\$381,790
FY2011/12 Expected County Contribution:	\$196,690	\$381,790

*Assumes prefunding the annual required contribution through the CERBT



Actuarial Basis

The actuarial valuation is based on the assumptions and methods outlined in Section VII of the report. To the extent that a single or a combination of assumptions is not met the future liability may fluctuate significantly from its current measurement. As an example, the medical cost increase anticipates that the rate of increase in medical cost will be at moderate levels and decline over several years. Increases higher than assumed would bring larger liabilities and expensing requirements. A 1% increase in the medical trend rate for each future year would increase the annual required contribution by 13%.

Another key assumption used in the valuation is the discount rate which is based on the expected rate of return of plan assets. The valuation is based on a discount rate of 5%. A 1% decrease in the discount (interest) rate would increase the annual required contribution by 10%. A 1% increase in the discount (interest) rate would decrease the annual required contribution by 8%.

GASB 45 requires that implicit rate subsidies be considered in the valuation of medical costs. An implicit rate subsidy occurs when the rates for retirees are the same as for active employees. Since pre-Medicare retirees are typically much older than active employees, their actual medical costs are almost always higher than for active employees. It is our understanding that the County participates in two community-rated health plan (the CalPERS Health Plan and the Operating Engineers Public and Miscellaneous Employees Health and Welfare Plan) and is exempt from valuing this rate subsidy. Typically, inclusion of the rate subsidy will result in significantly larger liabilities and expensing requirements.

Section II. Financial Results

A. Valuation Results as of July 1, 2011

The table below presents the employer liabilities associated with the County's retiree health determined in accordance with GASB 45. The liabilities have been determined using a 5% discount rate based on the County's current funding policy. The actuarial liability is the present value of all benefits and contributions projected to be paid by the County under the program. The actuarial accrued liability reflects the amount attributable to the past service of current employees and retirees. The normal cost reflects the accrual attributable for the current period.

1. Actuarial Liability (AL)

Actives	\$4,246,072
Retirees	<u>1,136,771</u>
Total AL	\$5,382,843

2. Actuarial Accrued Liability (AAL)

Actives	\$3,041,103
Retirees	<u>1,136,771</u>
Total AAL	\$4,177,874

3. Normal Cost at July 1, 2011

No. of Active Employees	356
Average Age	48.9
Average Past Service	10.8
No. of Retired Employees	38
Average Age	63.6
Average Retirement Age	57.6

B. Development of Unfunded Actuarial Accrued Liability

The table below presents the development of the unfunded actuarial accrued liability. The unfunded actuarial accrued liability (UAAL) is the excess of the actuarial accrued liability (AAL) over the actuarial value of eligible plan assets¹. Eligible assets under GASB 45 must be segregated and secured for the exclusive purpose of paying for the retiree health benefits.

1. Actuarial Accrued Liability (AAL)	\$4,177,874
2. Actuarial Value of Assets ¹	<u>0</u>
3. Unfunded AAL (UAAL)	\$4,177,874

C. Amortization of Unfunded Actuarial Accrued Liability (UAAL)

The amortization of the UAAL component of the annual required contribution (ARC) is being amortized over an amortization period of 26 years on a level-dollar basis.

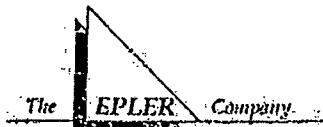
1. Unfunded AAL (UAAL)	\$4,177,874
2. Amortization Factor	14.37519
3. Amortization of UAAL	\$290,631

D. Annual Required Contribution (ARC)

The table below presents the development of the annual required contribution (ARC) under GASB 45 for the fiscal year ending June 30, 2012 and estimated for the fiscal year ending June 30, 2013. The annual required contribution has been developed using a 26-year amortization of the UAAL on a level-dollar basis.

	FY 2011/12	FY 2012/13
1. Normal Cost at End of the Fiscal Year	\$172,581	\$181,210
2. Amortization of UAAL	<u>290,631</u>	<u>290,631</u>
3. Annual Required Contribution (ARC)	\$463,212	\$471,841
4. Estimated Payroll	\$16,123,000	\$16,647,000
5. Normal Cost as % of Payroll	1.07%	1.09%
6. Amortization of UAAL as % of Payroll	<u>1.80%</u>	<u>1.74%</u>
7. ARC as % of Payroll	2.87%	2.83%

¹ The County has not reported any eligible plan assets under GASB 45.



E. Illustration of the Development of the Net OPEB Obligation at 6/30/12

The table below shows an illustration of the development of the net OPEB obligation at June 30, 2012. The illustration assumes the County's net OPEB obligation at June 30, 2011 is \$1,465,910 and that \$196,690 of benefit payments will be made by the County for the fiscal year ending June 30, 2012.

1. Annual Required Contribution (ARC)	\$ 463,212
2. Interest on Net OPEB Obligation [.05 x (7)]	73,296
3. Adjustment to ARC [minus (7)/C2]	(101,975)
4. Annual OPEB Cost [(1) + (2) + (3)]	\$ 434,533
5. Expected Employer Contributions (Inclusive of Benefit Payments & Pre-funding)	(196,690)
6. Increase/(Decrease) in Net OPEB Obligation	\$ 237,843
7. Net OPEB Obligation/(Asset) – June 30, 2011	<u>1,465,910</u>
8. Net OPEB Obligation/(Asset) – June 30, 2012	\$1,703,753

F. Required Supplementary Information (Funding Progress @7/1/2009)

The table below presents a sample disclosure of the funding progress as of the beginning of the fiscal year.

1. Actuarial Accrued Liability (AAL)	\$ 4,177,880
2. Actuarial Valuation of Assets (AVA)	0
3. Unfunded Actuarial Accrued Liability (UAAL)	\$ 4,177,880
4. Funded Ratio	0%
5. Current Payroll	\$16,123,000
6. UAAL as Percentage of Covered Payroll	26%



G. Results - Alternative Discount Rate

The County also requested the measurement of the liability and annual required contribution using a discount rate to reflect pre-funding the retiree health benefits through the California Employers' Retiree Benefit Trust (CERBT). The discount rates in the following table below reflect a policy to fully-fund the annual required contribution through CERBT under the three investment allocation strategies that are available effective in 2011.

<u>Liabilities</u>	<u>7.61%</u>	<u>7.06%</u>	<u>6.39%</u>
1. Actuarial Liability (AL)			
Actives	\$2,755,542	\$2,996,142	\$3,334,507
Retirees	<u>958,653</u>	<u>990,813</u>	<u>1,033,495</u>
Total AL	\$3,714,195	\$3,986,955	\$4,368,002
2. Actuarial Accrued Liability (AAL)			
Actives	\$2,179,940	\$2,328,536	\$2,530,600
Retirees	<u>958,653</u>	<u>990,813</u>	<u>1,033,495</u>
Total AAL	\$3,138,593	\$3,319,349	\$3,564,095
3. Actuarial Value of Assets	<u>0</u>	<u>0</u>	<u>0</u>
4. Unfunded AAL (UAAL)	\$3,138,593	\$3,319,349	\$3,564,095
5. Amortization Factor	11.18875	11.76057	12.52281
6. Amortization of UAAL	\$ 280,513	\$ 282,244	\$ 284,608

FY2011/12 Annual Required Contribution (ARC)

1. Normal Cost at End of Year	\$101,277	\$112,773	\$128,986
2. Amortization of UAAL at End of Year	<u>280,513</u>	<u>282,244</u>	<u>284,608</u>
3. Annual Required Contribution (ARC)	\$381,790	\$395,017	\$413,594

FY2012/13 Annual Required Contribution (ARC)

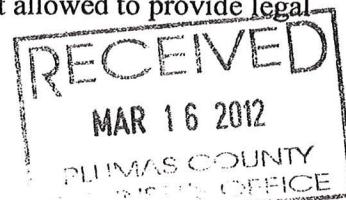
1. Normal Cost at End of Year	\$108,984	\$120,734	\$137,228
2. Amortization of UAAL at End of Year	<u>280,513</u>	<u>282,244</u>	<u>284,608</u>
3. Annual Required Contribution (ARC)	\$389,497	\$402,978	\$421,836

6c

CLAIM AGAINST THE COUNTY OF PLUMAS

(Pursuant to Government Code §910.4)

NOTICE: All claims must be presented to the County of Plumas in accordance with Government Code §915.4. Failure to fully complete this form will result in your claim being returned. If you need assistance in completing this form, contact legal counsel. Plumas County employees are not allowed to provide legal advice. Attach additional pages as needed.



CLAIMANT INFORMATION

1. Name of Claimant: Debbie Harrow

2. Mailing Address of Claimant

Box 1310 Quincy Ca 95971
Address City State Zip

3. Mailing Address where notices are to be sent (if different than mailing address of claimant):

Address City State Zip

4. Telephone Number of Claimant: (538) 394 - 0643

REPRESENTATIVE INFORMATION

5. Name of Attorney (if any): NA

6. Mailing Address of Attorney:

Address City State Zip

7. Telephone Number of Attorney: () _____ - _____

INFORMATION ABOUT CLAIM

8. Incident Date: Month 11 Day 1 Year 2011

9. Location of Incident (if applicable, include street address, highway number, post mile number, or direction of travel) 1958
130 Clarendon Wy #18, Quincy, Ca

10. Explain the circumstances that led to the alleged damage or injury: (State all facts that support your claim and why you believe the County is responsible for the alleged damage or injury. If more space is needed, continue on separate page.)

On November 1st, 2011 Animal Control Officer Melissa Bishop and a Police Officer came to my home and without a warrant (if that matters or not), because of "complaints" that I had too many cats. I did have too many and had been trying to find homes for some of them. Anyways, I have anxiety and phobia issues so in a state of panic at the thought of jail (why else would a cop be there?) I asked to keep 5 cats that we'd had for almost 10 yrs instead (see reverse) X

of asking for a Warrant or negotiating to keep more cats. Is it to manage to get my daughters boyfriend to take three cats, one friend named Tami to take three and another friend to take two. The boyfriend was able to take the three right away, so I had it written in the owner release form that I signed under duress, which cats went to which friends. Tami was to take Daisie and Garfield, while Kim was to take Cupcake and Peaches. When it was decided that Cupcake and Peaches would go to Tami instead and that I didn't want Kim to have my cats but that I would find another friend to take them, Tami was denied my cats, being given one excuse after another as to why she couldn't have them even though they allowed her to adopt Cotton, one of my other cats. The contract has been breached and when I tried talking to Jerry Hendricks, he was rude and judgemental. When I emailed Haywood several times, and called Haywood and left messages, I was ignored except for one email where he questioned the validity of the contract. Those cats have since been put up for adoption and some if not all, have been adopted out. I feel Melissa is the one who is really in charge and not the Sheriff's Dept since the one time I was able to get hold of him on the phone, he expressed fear that he may get in trouble if he helped me.

Also, Melissa and I have a history together - a bad history. I have complained about her several times and feel this is her revenge.

11. General description of the specific damage, injury, indebtedness, obligation, or loss incurred so far as it may be known at the time of presenting claim.

emotional distress to me and my family. Anxiety attacks and depression. Fear for my cats. Severe trust issues. Since my friend, my family and myself have been lied to and backstabbed by Melissa and her friends at PAWS, along with the Sheriff's Dept, I don't feel safe in this County. Especially since a dog catcher seems to run it.

12. Dollar Amount of Claim: (if less than \$10,000) as of the date of presenting the claim. (Include the estimated amount of any prospective injury, damage, or loss, insofar as it may be known when claim is presented.) \$ 10,000 dollars

13. If the amount claimed exceeds \$10,000, no dollar amount shall be included in the claim. However, please indicate whether the claim would be a limited civil case. Yes No

14. Name of names of public employee(s) causing the injury, damage or loss, if known

Melisse Bishop

CLAIMS INVOLVING MOTOR VEHICLES NA

15. Insurance Information (complete if claim involves motor vehicle). Has the claim for the alleged damage/injury been filed (or will be filed) with your insurance carrier? Yes No

16. Name of Insurance Carrier and Telephone Number (including area code)

Name () _____ - _____ Telephone Number

Address City State Zip

17. Policy Number:

18. Are you the registered owner? Yes No

19. Amount of deductible: \$

20. Make: Model: Year:

Section 72 of the Penal Code provides that a person found guilty of submitting a fraudulent claim may be punished by imprisonment in the County Jail or State Prison, and/or by the imposition of a fine up to \$10,000.00.

Signature of Claimant, or by some person legally authorized to submit this claim on your behalf.

Debra Harrow

Signature

Debra Harrow

Printed Name of Person Completing Claim

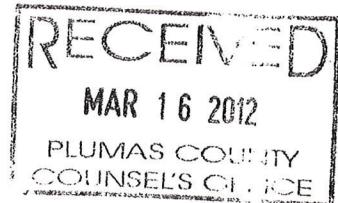
CLAIM AGAINST THE COUNTY OF PLUMAS

(Pursuant to Government Code §910.4)

6D

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CLAIMANT INFORMATION



1. Name of Claimant: Debbs. Harrow

2. Mailing Address of Claimant

Box 1310 Quincy CA 95971
Address City State Zip

3. Mailing Address where notices are to be sent (if different than mailing address of claimant):

Address City State Zip

4. Telephone Number of Claimant: (530) 394 - 0643

REPRESENTATIVE INFORMATION

5. Name of Attorney (if any): NA

6. Mailing Address of Attorney:

Address City State Zip

7. Telephone Number of Attorney: () _____ - _____

INFORMATION ABOUT CLAIM

8. Incident Date: Month 11 Day 1 Year 2011

9. Location of Incident (if applicable, include street address, highway number, post mile number, or direction of travel)

1958 Claremont Wy #18, Quincy, CA

10. Explain the circumstances that led to the alleged damage or injury: (State all facts that support your claim and why you believe the County is responsible for the alleged damage or injury. If more space is needed, continue on separate page.)

On Nov 1, 2011, a Police Officer and Animal Control showed up at my door without a warrant, because there had been "complaints" I had to many cats. I have anxiety & phobia issues so I was afraid of going to jail since I'd never broken the law in my life. I wasn't thinking clearly or I would have asked for a warrant. I was allowed to keep 5 cats out of 20 but negotiated that ~~the~~ 5 go to friends of mine while three went (see reverse) X

to my daughter's boyfriend. A contract was signed between Animal Control and myself. It concerned the release of my cats to Animal Control. I made sure it also stated that certain cats would go to certain friends. I would also like to state that the ~~officer~~ police officer warned me that if I took this to court, I could lose all animals. I signed the contract under duress. Animal Control has since breached the contract by not allowing my friend Tami, who is mentioned in the contract, to adopt my cats, even though they allowed her to adopt one of them. Neither Sheriff Hagwood, nor his Under Sheriff Berry Hendricks are enforcing the contract. Now my cats are being adopted out and possibly killed (euthanized). I have begged Hagwood in emails to help me but he ignores my plea's even though he did send one email stating his concern about the contract. That was weeks ago and though I've emailed him again, I havent heard from him. I've also called him and left messages that he ignores. I've left messages at the front desk that he ignores. I've spoken to Berry Hendricks on the phone and he was the rudest, off base public servant I've ever encountered next to the other Under Sheriff. Tami has tried to get the cats ~~but~~ was told one excuse after another why she couldn't. The cats have appeared in the paper. One cat's name was changed from Cupcake to Penny. This is one of cats in the contract, and one of the ones I ~~desperately~~ feel I should get back since the contract was breached.

11. General description of the specific damage, injury, indebtedness, obligation, or loss incurred so far as it may be known at the time of presenting claim.

emotional distress to me and my family, lost any faith I had in our Sheriff's Depr. fear that Animal Control has to much control. Anxiety attacks and depression over the outcome of this. Fear for my cats.

12. Dollar Amount of Claim: (if less than \$10,000) as of the date of presenting the claim. (Include the estimated amount of any prospective injury, damage, or loss, insofar as it may be known when claim is presented.) \$ 10,000 dollars

13. If the amount claimed exceeds \$10,000, no dollar amount shall be included in the claim. However, please indicate whether the claim would be a limited civil case. Yes No

14. Name of names of public employee(s) causing the injury, damage or loss, if known

Sheriff Hagwood, Gerry Hendricks

CLAIMS INVOLVING MOTOR VEHICLES NA

15. Insurance Information (complete if claim involves motor vehicle). Has the claim for the alleged damage/injury been filed (or will be filed) with your insurance carrier? Yes No

16. Name of Insurance Carrier and Telephone Number (including area code)

Name

()

- _____

Telephone Number

Address

City

State

Zip

17. Policy Number:

18. Are you the registered owner? Yes No

19. Amount of deductible: \$

20. Make: Model: Year:

Section 72 of the Penal Code provides that a person found guilty of submitting a fraudulent claim may be punished by imprisonment in the County Jail or State Prison, and/or by the imposition of a fine up to \$10,000.00.

Signature of Claimant, or by some person legally authorized to submit this claim on your behalf.

Debra Harrow

Signature

Debra Harrow

Printed Name of Person Completing Claim

To BE COMPLETED BY THE
CLAIMANT.

CLAIM AGAINST THE COUNTY OF PLUMAS
(Pursuant to Government Code §910.4)

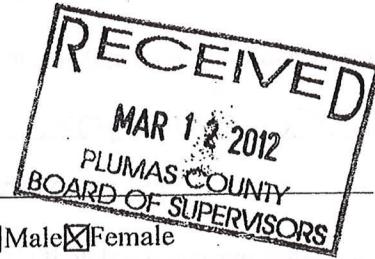
6E

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MAIL TO:

Clerk of the Board
520 Main St, Rm 309
Quincy, CA 95971

CLAIMANT INFORMATION



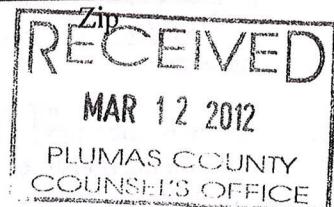
1. Name of Claimant: Debbie Leal

2. Date of Birth: 11/9/1966 3. Gender (circle one): Male Female

4. Mailing Address of Claimant:
153 Hot Springs Rd Address Greenville City Ca State 95947 Zip

5. Mailing Address where notices are to be sent (if different than mailing address of claimant):
Same Address City State Zip

6. Telephone Number of Claimant: (530) 386-1099



INFORMATION ABOUT CLAIM

7. Incident Date: Month 2 Day 29 Year 2012

8. Location of Incident (if applicable, include street address, highway number, post mile number, or direction of travel):
450 Forgaif Rd. Greenville, Ca 95947.

9. Explain the circumstances that led to the alleged damage or injury (state all facts that support your claim and why you believe the County is responsible for the alleged damage or injury. If more space is needed, continue on a separate page):
I was on Forgaif Ranch Road (which is a dead end) to pick up my son for school and Truck was in front of me. I stopped about 15 ft behind it. Then he (forgot his name) started backing up. I started honking my horn and my husband was yelling and waving his hands but he didn't hear. Then I tried to back up to avoid hitting him, but was to late. He then back me up a good 6 ft. till he realized he hit me.

10. General description of the specific damage, injury, indebtedness, obligation, or loss incurred so far as it may be known at the time of presenting claim:
The front of my bumper is smashed in about 8 inches or so. Also truck is making really loud noises also whole front end probably needs replaced.

11. Dollar amount of claim (if less than \$10,000) as of the date of presenting the claim (include the estimated amount of any prospective injury, damage, or loss, insofar as it may be known when claim is presented): \$ _____

12. If the amount claimed exceeds \$10,000, no dollar amount shall be included in the claim. However, please indicate whether the claim would be limited to civil case: YES NO

13. Name(s) of public employee(s) causing the injury, damage or loss, if known:

Chuck Pierson ??

CLAIMS INVOLVING MOTOR VEHICLES

14. Insurance information (complete if claim involves motor vehicle). Has the claim for the alleged damage/injury been filed (or will be filed) with your insurance carrier? YES NO

15. Name of insurance carrier and telephone number (including area code):

IDS Property Casualty 1-888-404-5365
Name Ins. Co. Telephone Number
3500 Packerland Drive DePere WI 54115-9070
Address City State Zip

16. Policy Number: AI 00891656

17. Are you the registered owner: YES NO

18. Amount of deductible: \$ _____

19. Make: Toyota Model: tacoma Year: 1996

Section 72 of the Penal Code provides that a person found guilty of submitting a fraudulent claim may be punished by imprisonment in the County Jail or State Prison, and/or by the imposition of a fine up to \$10,000.00.

Signature of Claimant, or by some person legally authorized to submit this claim on your behalf.

Debbie Leal
Signature

3/5/2012
Date

Debbie Leal
Printed Name of Person Completing Claim