



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 17, 2012**

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### **STANDING ORDERS**

11:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Craig Settlemyre, County Counsel and Nancy DaForno, Clerk of the Board

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton offers the invocation and Supervisor Swofford leads the flag salute.

#### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

#### **PUBLIC COMMENT OPPORTUNITY**

None

## **ACTION AGENDA**

### **Convened as the Flood Control District Governing Board**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10 **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Randy Wilson  
Acceptance of the 2011 Lake Almanor Water Quality Report by Dr. Gina Johnston and John McMurty.  
Discussion and possible action

**Motion:** Acceptance of the 2011 Lake Almanor Water Quality Report by Dr. Gina Johnston and John McMurty as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **Adjourned as the Flood Control District Governing Board and reconvened as the Board of Supervisors**

2. 11:20 **ALLIANCE FOR WORKFORCE DEVELOPMENT** – Jan Prichard  
Annual report and update on Alliance For Workforce Development activities in Plumas County

3. 11:40 **B.J. PEARSON, MEMBER OF THE PUBLIC**  
Presentation of Jobs Relocation Plan for Plumas County

#### **4. \_\_\_\_\_ CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda as presented, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **A. HUMAN RESOURCES**

Approve budget transfer of \$2,247 from Department 20035 – 521900 Professional Services to Department 20240 – 523130 Employee Assistance Program

#### **B. PUBLIC HEALTH AGENCY**

- 1) Adopt **RESOLUTION** 12-7776 amending the FY 2011-2012 County Personnel Allocation for Public Health Budget Units 70560 and 70561, effective April 01, 2012
- 2) Approve and accept transfer of a 2006 Dodge Caravan from Colusa County to Plumas County Nutrition Program
- 3) Approve and authorize the Chair to sign a multi-year Service Agreement Amendment with The Regents of the University of California for FY 2012 through FY 2015
- 4) Approve supplemental budget transfer of \$95 in Department 20560-Vital Statistics for FY 2011-2012 to correct posting error to the State Umbilical Cord Blood collection fund and budget for unanticipated overhead charge

## **NOON RECESS**

## **AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

### 5. 1:30 P.M. **PLUMAS ARTS** – Roxanne Valladao

A. Report and update on efforts and activities of Plumas Arts


B. Adopt **RESOLUTION** designating the Plumas County Arts Commission as the Local Cultural Planning Agency for Plumas County and Authorizing an application to the California Arts Council State-Local Partnership Program. **Roll call vote**

**Motion: Adopt RESOLUTION No. 12-7777 designating the Plumas County Arts Commission as the Local Cultural Planning Agency for Plumas County and Authorizing an application to the California Arts Council State-Local Partnership Program, Action: Approve, Moved by Supervisor Simpson, Seconded by Supervisor Kennedy.**

**Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).**

**Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.**

### 6. 1:45 **BOARD OF SUPERVISORS**

A.  Discussion and possible action regarding re-organization of the County Administrative Office and/or recruitment of a County Administrative Officer; interim signing authority for County Administrative Officer, Purchasing Officer, and Risk Manager

#### **County Administrative Office Reorganization and/or Recruitment**

Discussion is held regarding the position of Budget Officer. Pursuant to Government Code §29060-29062 and in the absence of a County Administrative Officer, the position of Budget Officer defaults to the Auditor/Controller.

Following discussion, the Board refers the re-organization of the County Administrative Office and/or recruitment matter to Management Council for recommendation to the Board.

#### **Signing Authority**

**Motion:** Chair to have interim signing authority and County Counsel as alternate for County Administrative Officer, Purchasing Officer, and Risk Manager, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Accept letter of resignation from Shawn Montgomery, Auditor/Controller as the alternate Board member for CSAC-EIA

**Motion:** Accept letter of resignation from Shawn Montgomery, Auditor/Controller as the alternate Board member for CSAC-EIA, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. Selection of firm for website development services (Plumas County Visitor Website). Discussion and possible action

**Motion:** select Coalition of Lake Almanor, Eastern Plumas Chambers and Plumas Arts, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion failed (**summary:** Yes = 2, No = 3, Abstain = 0).

**Yes:** Supervisor Swofford, Supervisor Thrall.

**No:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson.

**Motion:** Select Big Fish Creations, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion passed (**summary:** Yes = 3, No = 2, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson.

**No:** Supervisor Swofford, Supervisor Thrall.

#### D. CORRESPONDENCE

- Invitation to attend Caltrans Workers Memorial to be held in Quincy on May 26, 2012
- Correspondence from PG&E regarding cloud seeding in the Almanor Basin
- Correspondence regarding AB121 – legislation to stop use of dogs for hunting
- Correspondence from Judicial Council regarding old courthouse property in Portola
- Correspondence from Veterans Affairs commending the Plumas County Veterans Officer
- Notice from State Department of Fish and Game to list the grey wolf as endangered

#### E. INFORMATIONAL ANNOUNCEMENTS

None

#### F. Appointments

##### COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

Pursuant to Penal Code sections 1230 and 1230.1 appoint successor to Mimi Hall on the Executive Committee of the Plumas County Community Corrections Partnership. The successor is to be selected from among the following: 1) The head of the county department of social services; 2) The head of the county department of mental health; or 3) The head of the county alcohol and substance abuse programs

Upon report and recommendation of Sharon Reinert, Chair of the Executive Committee **Motion:** appoint Elliott Smart, Director of Social Services replacing Mimi Hall **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### 7. 2:30 **DEPARTMENTAL MATTERS**

##### A. **SHERIFF** – Dean Canalia

Approve and authorize the Sheriff to implement the Plumas County Correctional Facility Alternative Custody Supervision Plan; and authorize the Sheriff to sign the contract with Satellite Tracking of People and implement the fee schedule accordingly. Approved as to form by County Counsel

**Motion:** Approve and authorize the Sheriff to implement the Plumas County Correctional Facility Alternative Custody Supervision Plan; and authorize the Sheriff to sign the contract with Satellite Tracking of People and implement the fee schedule accordingly, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.



B. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Approve recommendation of the Critical Staffing Committee to refill the 1.0 FTE Public Works Maintenance Worker I/II

**Motion:** Approve recommendation of the Critical Staffing Committee to refill the 1.0 FTE Public Works Maintenance Worker I/II, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **SOCIAL SERVICES/PUBLIC GUARDIAN** – Elliott Smart

Appropriate \$7,000 from the General Fund Contingency to Department 20430-521900 – Professional Services to cover costs of outside Legal Counsel for conservatorship matter. **Four/fifths required roll call vote**

**Motion:** Appropriate \$7,000 from the General Fund Contingency to Department 20430-521900 – Professional Services to cover costs of outside Legal Counsel for conservatorship matter, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **PUBLIC HEALTH AGENCY** – Mimi Hall

Authorize the Assistant Director of Public Health and Department Fiscal Officer II to have signing authority for the Public Health Agency until the Director of Public Health position is filled

**Motion:** Authorize the Assistant Director of Public Health and Department Fiscal Officer II to have signing authority for the Public Health Agency until the Director of Public Health position is filled, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

8. 3:00 **COUNTY COUNSEL**


Approve and authorize the Chair to sign Public Defenders Renewal Contract for three years: Robert Zernich, Doug Prouty, and William Abramson

**Motion:** Approve and authorize the Chair to sign Public Defenders Renewal Contract for three years: Robert Zernich, Doug Prouty, and William Abramson, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

9. 3:15 **PUBLIC WORKS** – Robert Perreault

- A.  Adopt **RESOLUTION** to establish Greenville Overhead Utility conversion District No. 6 superseding Resolution No. 08-7518; and authorize the Director of Public Works to sign Agreement with PG&E to perform Tariff scheduled related work, Rule 20A Electric Panel Service Conversions.

**Roll call vote**

**Motion: Adopt RESOLUTION No. 12-7778 to establish Greenville Overhead Utility conversion District No. 6 superseding Resolution No. 08-7518; and authorize the Director of Public Works to sign Agreement with PG&E to perform Tariff scheduled related work, Rule 20A Electric Panel Service Conversions. Action: Approve, Moved by Supervisor Simpson, Seconded by Supervisor Swofford.**

**Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).**

**Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.**

- B. Accounting transfers pertaining to inter-departmental employees: Director of Public Works respectfully requests the Board consider: "In regard to Public Works' utilization of staff services of general fund employees from other County departments, the Board of Supervisors endorses accounting procedures that do not require the involvement of salary accounts or Personnel Action Forms".

**Motion:** approve request : In regard to Public Works' utilization of staff services of general fund employees from other County departments, the Board of Supervisors endorses accounting procedures that do not require the involvement of salary accounts or Personnel Action Forms subject to being reduced to a Intradepartmental Memorandum of Understanding (MOU) to address Personnel Allocation issues (as identified by Human Resources) and Journal Entry issues (as identified by the Auditor) for approval by the Board; and pending the submittal of such an MOU; and authorize Public Works to submit the required reports and information to Caltrans as necessary for reimbursement of expenditures as discussed. County Counsel will work with all affected department heads to prepare a draft MOU for consideration by the Board. **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **Solid Waste**

Continued from April 03, 2012, approval of the proposed program to expend the overearnings of Feather River Disposal for Calendar Year 2010; and approve and authorize the Chair to sign Memorandum of Understanding between Plumas County and Feather River Disposal pertaining to Disposition of Overearnings of the Calendar Year 20120 Rate of Return. Discussion, possible action and/or direction to staff

Following discussion, there is consensus of the Board to proceed with the MOU. The subject MOU shall be presented to the Board for approval and signature.

**10. CLOSED SESSION**

**There is no closed session**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

**ADJOURNMENT**

Adjourned meeting to Tuesday, May 01, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.