

## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

**AGENDA FOR MEETING OF APRIL 10, 2012 TO BE HELD AT 9:00 A.M. IN THE  
BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

9:00 A.M. **CALL TO ORDER/ROLL CALL**

9:00 – 10:00 **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Public employee performance evaluation – County Administrative Officer
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees
- D. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9 of the Government Code): In re: The Schomac Group, Inc., Debtors, US Bankruptcy District of Arizona, Case No. 4:11-bk-22717-EWH

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**STANDING ORDERS**

10:00 A.M. **INVOCATION AND FLAG SALUTE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

**ACTION AGENDA**

**1. 10:15 BOARD OF SUPERVISORS**

- A. **PUBLIC HEARING** – Pursuant to Ordinance 02-967 regarding "Outdoor Festivals", application received from Belden Town Resort for outdoor music festivals to be held in Belden Town. Discussion and possible action to approve application for the following festivals:
  - The Bounce – June 15-17, 2012
  - Fractalize – July 6-8, 2012
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

**2. 10:40 COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad**

**DEPARTMENTAL MATTERS**

**A. FACILITY SERVICES – Joe Wilson**

Consider request to appropriate up to \$30,000 from the General Fund Contingency to Professional Services (20120-521900) for soil contamination mitigation at Dame Shirley Plaza. **Four/fifths required roll call vote**

**B. MENTAL HEALTH – John Sebold**

Appropriate \$60,000 from Mental Health Contingencies (528400) to fixed asset account (541500) for purchase of two vehicles to support mental health outpatient service delivery. **Four/fifths required roll call vote**

3. 11:00 **COUNTY COUNSEL**

Approve and authorize the Chair to sign agreement with Neopost USA Inc. for postage machine to be installed in the Courthouse and includes lease-to-own contract with MailFinance, Inc., a subsidiary of Neopost USA Inc.; a Postage Meter Rental Agreement and Online Services Software Agreement with Neopost USA, Inc.; and a Quality Assurance Agreement with Balzer Enterprises, Inc.

4. 11:10 **PLUMAS CRISIS INTERVENTION AND RESOURCE CENTER**

Adopt **PROCLAMATION** proclaiming April 2012 as Sexual Assault Awareness Month in Plumas County

5. 11:20 **CHILD ABUSE PREVENTION**

Adopt **PROCLAMATION** proclaiming the month of April 2012 as Child Abuse Prevention Awareness Month in Plumas County; and authorize the Chair to sign statement of commitment in support of Strengthening Families to prevent child abuse

6. 11:30 **BOARD OF SUPERVISORS**

**A. Board of Supervisors**

- 1) Adopt an **ORDINANCE**, first introduced on March 20, 2012, and amended on April 03, 2012, of the County of Plumas, State of California, amending Section 2-1.202 of the Plumas County Code relating to Public Employees Retirement System contributions for Members of the Board of Supervisors. **Roll call vote**
- 2) Adopt a **RESOLUTION** for Employer Paid Member Contributions to the Public Employees Retirement System for Members of the Plumas County Board of Supervisors. **Roll call vote**

B. Adopt an **ORDINANCE**, first introduced on April 03, 2012, of the County of Plumas, State of California, amending Section 2-5.403 of Title 2, Article 4 of the Plumas County Code relating to Public Employees Retirement System contributions for **Elected Officers** (Alternative No. 2). **Roll call vote**

C. Adopt an **ORDINANCE**, first introduced on April 03, 2012, of the County of Plumas, State of California, amending Section 2-5.404 of Title 2, Article 4 of the Plumas County Code relating to Public Employees Retirement System contributions for **Non-Elected Officers and Employees**. **Roll call vote**

D. Adopt **RESOLUTION** for Employer Paid Member Contributions to the Public Employees Retirement System for Appointed Officials and Unrepresented Employees. **Roll call vote**

7. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**A. LIBRARY**

Authorize an exception to the eight-hour workday limit for Library employee. Approved by Operating Engineers Union Local No. 3

**B. SHERIFF**

Approve two supplemental budget requests of \$9,999 each for 'Every 15 Minutes' program for Chester High School and Greenville High School

**C. PUBLIC WORKS**

Authorize the Director of Public Works to execute Addendum No. 2 to the Contract with Tom Hunter for continuation of agreement for professional services (county surveyor signatures)

**D. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to sign Certificates of Compliance for the MediCal Cost Avoidance Program and the County Subvention Program for FY 2011/2012 from the California Department of Veterans Affairs
- 2) Adopt **RESOLUTION** to accept Agreement No. 11-10404 with the State Department of Public Health for Childhood Lead Poisoning Prevention Program funding, and authorize the Director of Public Health to sign the Agreement

**E. FLOOD CONTROL DISTRICT**

**Sitting as the Governing Board of the Flood Control and Water Conservation District**

Approve budget transfer of \$12,968 from department 20020-521900 to department 26103-521900 to cover services of Leah Wills, Professional Consultant

**ADJOURNMENT**

Adjourn meeting to Tuesday, April 17, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

/A

**NOTICE OF PUBLIC HEARING  
APPLICATION OF BELDEN TOWN RESORT  
MUSIC FESTIVALS  
(THE BOUNCE, FRACTALIZE)**

The Plumas County Board of Supervisors will be holding a public hearing on the following matter on Tuesday, April 10, 2012 at 10:15 a.m. in the Board of Supervisor Room 308, Courthouse, Quincy, California.

Pursuant to Ordinance 02-967 regarding "Outdoor Festivals", application has been received from Belden Town Resort for two outdoor music festivals:

- **The Bounce – June 15-17, 2012**
- **Fractalize – July 6-8, 2012**

The Board will take public input and comments about this event, and conditions appropriate for the permit.

For further information on the above hearing please contact: the Clerk of the Board at (530) 283-6170.

Written comments should be mailed to the Plumas County Board of Supervisors, 520 Main Street, Room 309, Quincy, California 95971.

Publication: FRB March 28, 2012



Joe Wilson  
Director

**DEPARTMENT OF FACILITY SERVICES**  
198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103



DATE: March 26<sup>th</sup> 2012

TO: Honorable Board of Supervisors

FROM: Joe Wilson, Director of Facility Services *ja*

Subject: Request for up to \$30,000.00 of General Fund Contingency Funds to Remediate Soil Contamination at Dame Shirley Plaza. Authorize the Director of Facilities to proceed with the work.

---

**Recommendation**

Appropriate up to \$30,000.00 of General Fund Contingency Funds to Remediate Soil Contamination at Dame Shirley Plaza. Authorize the Director of Facilities to proceed with the work.

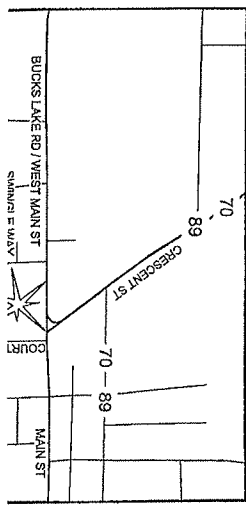
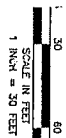
**Background**

On March 20<sup>th</sup> 2012 evidence of petroleum hydrocarbon contamination was discovered during an investigative core drilling at the Dame Shirley Plaza. The Administrative Office of the Courts is seriously considering this location for a planned courthouse, and was doing some environmental work to confirm the suitability of the site. During the drilling of well B2 as shown on the attached map, evidence of possible contamination appeared in the form of odor and "oily" residue at a depth of 5-10 feet.

Immediately after the discovery as per protocol the Department of Environmental Health was notified. They issued the required Prop 65 notice regarding the apparent contamination. Staff then consulted with the Department of Public Works, Environmental Health, and Vestra Resources an Environmental Engineering firm, to develop a plan to assess the site, determine the likely source of contamination, and prepare a mitigation work plan. Shortly before his vacation the Administrative Officer authorized up to \$10,000.00 out of the General Services Budget "Professional Services" account to be used to assess the site and to prepare the plan.

The team listed above has identified the likely source of contamination as an underground fuel oil tank that once served the old Quincy Hotel. The Museum Director and his local resources were instrumental in identifying the likely location of the suspected tank.

As per State law it is the property owner's responsibility to mitigate any environmental contamination. With the work plan now in place, it is requested that the Board authorize up to \$30,000.00 in General Fund Contingency Funds to accomplish the tank removal, soils excavation, and site remediation in accordance with all environmental regulations.



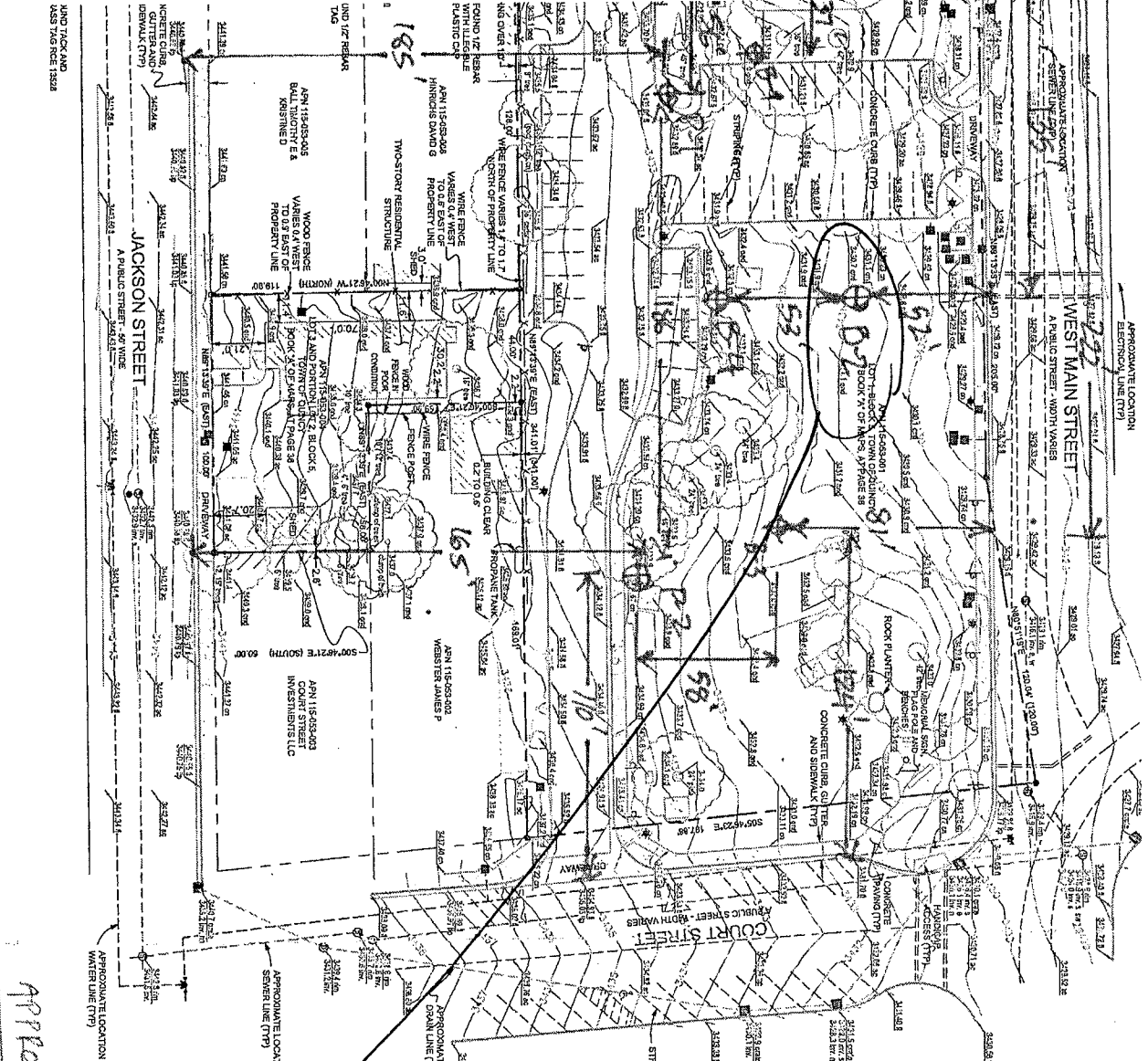
VICINITY MAP

B-1	3432'
B-2	3431'
B-3	3432'
B-4	3432.05'
P-1	3433.5'
P-2	3334'

APPROX. ELEVATIONS

B-2 is where the contamination was found

LEGEND
● FOUND MONUMENT AS NOTED
○ DIMENSION POINT
▽ FIRE HYDRANT
■ WATER BOX OR METER
■ WATER VALVE
■ IRRIGATION VALVE
■ SEWER MANHOLE
■ DRAIN MANHOLE
■ TRANSFORMER PAD
■ ELECTRIC BOX OR METER
★ STREET LIGHT
■ TELEPHONE BOX OR PEDESTAL
■ CABLE TV BOX
■ TRAFFIC SIGN
■ GUARD POST
■ HANDICAP PARKING
■ ASPHALTIC CONCRETE
■ FINISH CONCRETE GRADE
■ ASPHALTIC CONCRETE
■ FLOW LINE AT FACE OF CURB
■ GROUND
■ INVERT
(1) RECORD DATA PER A.B.M. 35 and/or TITLE REPORT LEGAL DESCRIPTION



LOT 1, IN BLOCK 3, TOWN OF QUINCY, AS SHOWN ON THE MAP THEREOF FILED IN THE OFFICE OF THE PLUMAS COUNTY RECORDER IN BOOK 7X OF MAPS, AT PAGE 35.  
APN: 115-053-001

ORDER NO. 11-45702901  
THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA, COUNTY OF PLUMAS, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:  
ALL THAT PORTION OF LOT 3, IN BLOCK 5 AS SHOWN ON THAT CERTAIN MAP OF THE TOWN OF QUINCY, RECORDED JULY 3, 1873 IN THE OFFICE OF THE PLUMAS COUNTY RECORDER IN BOOK 7X OF MAPS, AT PAGE 36, DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT ON THE SOUTH BOUNDARY OF SAID LOT AND ON THE NORTH LINE OF JACKSON STREET 128 FEET EAST OF THE SOUTHWEST CORNER OF SAID LOT; THENCE EAST ON SAID SOUTH BOUNDARY 100 FEET; THENCE NORTH 80 FEET TO THE NORTH LINE OF SAID LOT 3; THENCE WEST ON SAID NORTH LINE 100 FEET; THENCE SOUTH 80 FEET TO THE PLACE OF BEGINNING.  
ALSO PART OF LOT 2, IN BLOCK 5 OF SAID TOWN, AND DESCRIBED AS FOLLOWS:  
BEGINNING AT A POINT 128 FEET EAST OF THE SOUTHWEST CORNER OF LOT 2, IN BLOCK 5; THENCE EAST 24 FEET TO THE WEST LINE OF WHAT IS KNOWN AS THE NORTH LINE OF SAID LOT 2; THENCE WEST 44 FEET TO THE EAST BOUNDARY LINE OF SAID LOT 2; THENCE WEST 44 FEET TO THE EAST BOUNDARY LINE OF THE L.P. MORI LOT; THENCE SOUTH 80 FEET TO THE PLACE OF BEGINNING.  
APN: 115-053-004

PLOTTABLE ENCUMBRANCE  
PLANNING, LISTS AND OTHER  
OF THIS SURVEY AND ARE:  
BASIS OF BEARINGS: THE C  
THE NORTH SIDE OF MAIN  
AND THE SOUTH SIDE OF  
CALCULATED AS SOUTH 07  
STREET ADDRESS: 570 AN  
APN: 115-053-001 AND 115-  
LAND AREA: APN 115-053-0  
APN 115-053-0C  
TOTAL: 1.399  
ZONING: APN 115-053-0C  
SETBACKS AND MAXIMUM I  
APN 115-053-0C  
YARDS ADJACE  
APN 115-053-0C  
FLOOD ZONE: X-FEED FEED  
INSURANCE POLICY NO.  
PARKING SPACES: APN 115  
BENCHMARKS USED: STAINC  
DATASHEETS, ELEVATION  
BUILDING AREA AND DIMEN  
FOOTPRINT AT GROUND LE  
LOCATION OF UNDERGROU  
EVIDENCE AND INFORMATION  
THERE IS NO OBSERVABLE  
CONSTRUCTION OR BUILD.  
THERE IS NO OBSERVABLE  
LINES OR RECENT STREET  
THERE IS NO OBSERVABLE  
OR SANITARY LANDFILL.  
SURVEYOR'S CERTIFIC  
TO CALIFORNIA ADMINIST  
INSURANCE COMPANY:  
THIS IS TO CERTIFY THAT  
WERE MADE IN ACCORDAN  
RECORDERS RECORD IN  
1003, 1103, 13, 14, 15-18, A  
COMPLETED ON DECEMBER  
DATE OF PLAT OR MAP: JA

CRAIG H. WICKER, L.S. 55

*Craig H. Wicker*

ALTA/

Block 5, Tow



**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER  
(Auditor's Use Only)

Department: GFC Dept. No: \_\_\_\_\_ Date: \_\_\_\_\_

The reason for this request is (check one):

- |  | Approval Required |
|--|-------------------|
| A. <input checked="" type="checkbox"/> Transfer to/from Contingencies OR between Departments Board | Board             |
| B. <input type="checkbox"/> Supplemental Budgets (including budget reductions) Board               | Board             |
| C. <input type="checkbox"/> Transfers to/from or new Fixed Asset, out of a 51XXX Board             | Board             |
| D. <input type="checkbox"/> Transfer within Department, except fixed assets, out of a 51XXX CAO    | CAO               |
| E. <input type="checkbox"/> Establish any new account except fixed assets CAO                      | CAO               |

**TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20980	528400	GF CONTINGENCY	30,000
Total (must equal transfer to total)				\$ 30,000

**TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSES)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20120	521900	NEW ACCOUNT Proj. src	30,000
Total (must equal transfer from total)				\$ 30,000

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.



# PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971

(530) 283-6307 FAX (530) 283-6045



**John Sebold, LCSW, Director**

DATE: March 28, 2012  
TO: HONORABLE BOARD OF SUPERVISORS  
FROM: JOHN SEBOLD, DIRECTOR  
SUBJ: BOARD AGENDA ITME FOR APRIL 10, 2012  
RE: VEHICLE PURCHASES

## **It is Recommended that the Board of Supervisors**

Receive and approve the supplemental budget of \$60,000 for Plumas County Mental Health to purchase two vehicles.

## **Background and Discussion**

Requests for mental health services continue at a large volume. Currently, more than 500 county residents receive mental health services, of these over 200 are served outside of Quincy. Twelve county employees travel in county vehicles to schools, homes, and satellite offices. The average odometer mileage of the department's vehicle fleet is 104,000 miles.

The influx of AB 109 population to Plumas County has already put higher demands on the Mental Health service delivery system. Collaborative agencies such as Probation, District Attorney and the Sheriff's Office are working toward strategies for providing services. An additional vehicle will enable service delivery related to expanding counseling resources for AB 109 population.

Transfer of funds, in the amount of \$60,000, from Mental Health contingencies to Mental Health vehicles; to support the infrastructure capacity of mental health services. One vehicle will be purchased to increase access to general services and the second vehicle used for AB 109 service delivery.

Cc: Bianca Harrison, Fiscal Officer  
Pat Leslie, Mental Health Children Services Coordinator

Enclosure: supplemental budget



OFFICE OF THE  
**COUNTY COUNSEL**  
COUNTY OF PLUMAS

Courthouse - 520 Main St., Room 301  
Quincy, California 95971-9115

**R. CRAIG SETTLEMIRE**  
COUNTY COUNSEL

Phone: (530) 283-6240  
Fax: (530) 283-6116

April 2, 2012

**MEMORANDUM**

**TO:** Honorable Board of Supervisors, County of Plumas

**FROM:** R. Craig Settlemyre, *Plumas County Counsel*

**SUBJECT:** Neopost postage machine for courthouse – contract approval

**Background:**

On February 28, 2012, Plumas County's lease of a postage machine from Pitney Bowes for the Courthouse expired. Since that date, County offices in the Courthouse have not had access to a postage machine for their mailings. The general services committee of Chuck Leonhardt, Kathy Williams, Julie White, and Shawn Montgomery have worked diligently over the past few months to obtain competitive bids for a replacement postage machine. Dealers representing two of the largest postage machine manufacturers submitted bids. Due to declines in the cost of technology, the monthly payments for each of the bids would be approximately half the cost of the monthly payments on the previous lease, which were \$925 per month.

After considering the bids, the committee determined that the County's best option was to select the Neopost IS-480 postage machine, sold by MMSWest (business name for Balzer Enterprises, Inc.), a dealer that specializes in Neopost postage machines. Although the prices and specifications of the Pitney Bowes and Neopost machines were comparable, the committee believed that the major difference between the bids was that the Neopost bid was a lease-to-purchase, while the Pitney Bowes bid was for a pure lease. The County will own the Neopost machine at the end of the five year term, and will only need to rent the attached postage meter after that date as opposed to the entire machine. Please note that U.S. Postal Service regulations prohibit the sale of the postage meter, so the County can only rent this device. The monthly payments for the Neopost bid include the lease-to-own of the postage machine, rental of the postage meter, and maintenance by MMSWest. For months 1 through 12, payments will be \$221.21 per month; for months 13 through 24, payments will be \$365.44 per month; and for months 25 through 60, payments will be \$460.21 per month.

Neopost USA Inc. agreed to changes proposed by County Counsel with respect to the various subagreements that comprise the complete agreement, and those changes are memorialized in addenda attached to the Purchase Order that will be signed by the County and the appropriate

Memorandum  
Board of Supervisors  
Re: Contract for Courthouse postage machine  
Date: April 2, 2012

Page 2 of 2

---

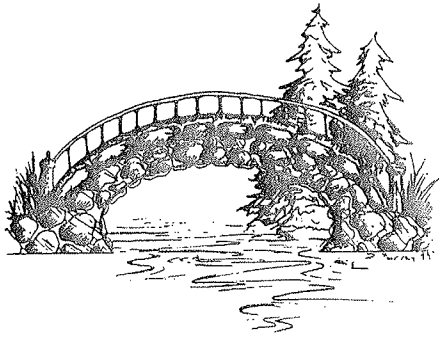
Neopost affiliates. Thus, the structure of the agreement is that there is a Purchase Order, which sets forth the basic terms of the agreement and incorporates Neopost's terms and conditions as modified by the various addenda. There is also a separate maintenance agreement (named the "Quality Assurance Agreement") with MMSWest, which is also modified by an addendum.

Copies of the agreement are on file with the Clerk of the Board.

**Recommended Action:**

That the Board of Supervisors consider the proposed contract with Neopost USA Inc. and either:

1. Give further direction to staff, or
2. Approve the agreement with Neopost USA Inc. for a postage machine to be installed in the Courthouse, which includes a lease-to-own contract with MailFinance, Inc., a subsidiary of Neopost USA Inc., a Postage Meter Rental Agreement and Online Services and Software Agreement with Neopost USA Inc., and a Quality Assurance Agreement with Balzer Enterprises, Inc., and authorize the Chair to sign on behalf of the County.



## Plumas Crisis Intervention and Resource Center

591 W. Main St.  
Quincy, CA 95971  
(530) 283-5515  
(530) 283-3539 Fax  
E-mail: pcirc@pcirc.com

4

### **PROCLAMATION OF SEXUAL ASSAULT AWARENESS MONTH IN PLUMAS COUNTY**

- Whereas: In Plumas County, in the year 2011, there were fourteen (14) investigated sexual assaults and two investigated sexual offenses against children.
- Whereas: Women, men and children are victims of sexual assault; the victims come from all economic, racial and cultural backgrounds. It is estimated that one in four girls, one in six boys, one in four women and one in eleven men will be sexually assaulted at least once in their life time.
- Whereas: Women, men and children suffer multiple types of sexual violence including, date/acquaintance rape, stranger rape, marital rape, gang rape, stalking, ritual abuse, sexting, human trafficking(especially of young girls) for sexual purposes, sexual harassment, bullying, incest and child sexual molestation. Many of these crimes go un-reported. On a national level, it is estimated that thirty nine (39) million children have not reported sexual abuse.
- Whereas: All of us, especially our children, in Plumas County has the right to be safe from sexual violence, in our homes, schools, work, and in our communities.
- Whereas: Plumas Crisis Intervention & Resource Center's Rape Crisis Center is committed to ending sexual violence in Plumas County and provides essential services in Plumas County to meet this commitment.
- Whereas: It is the responsibility of the adult community to protect our children and to help keep them safe and healthy. Education on how to keep our children safe from sexual violence is part of this responsibility.
- Whereas: It is the responsibility of all community members to support survivors of sexual abuse with dignity, respect and compassion.
- Whereas: It is crucial to hold perpetrators responsible for their crimes.
- Whereas: The President of the United States, and the State of California recognizes April as Sexual Assault Awareness Month.

Now therefore be it proclaimed by the Plumas County Board of Supervisors, that April 2012 is Sexual Assault Awareness Month in Plumas County. The Board of Supervisors further affirms their commitment to addressing the issues of rape and sexual assault in Plumas County by supporting the agencies that work so diligently to address this

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date



5

**Plumas Children's Council**  
Plumas County's Child Abuse Prevention Council

**Janine**  
**Coordinator**

**P.O. Box 382**  
**Quincy, CA 95971**

**(530) 283-5333**  
**[janine@plumaschildren.org](mailto:janine@plumaschildren.org)**

**DATE:** March 13, 2012

**TO:** The Honorable Plumas County Board of Supervisors

**FROM:** Janine, Coordinator

**SUBJECT:** Proclamation and Statement of Commitment

---

**RECOMMENDATION/ACTION:** We are requesting that the Board approve and sign this Proclamation declaring April Child Abuse Prevention Awareness Month in Plumas County. We are also requesting that the Board approve and sign this Statement of Commitment to Strengthening Families as an approach to Child Abuse Prevention Awareness.

---

**BACKGROUND:** Each year in April the Plumas Children's Council submits a proclamation to bring awareness to the prevention efforts taking place in our county that reduce the incidence of child abuse and neglect. This year we are also launching a campaign to raise awareness of the many ways that we can help prevent child abuse by strengthening families.

In addition to parents, the Children's Council membership currently represents these agencies and programs: Child Abuse Treatment (CHAT); Child Care and Development Planning Council - PCOE; Child Development Center - FRC; Children's Systems of Care – Mental Health; Child Welfare Services; First 5 Plumas; Plumas CASA; Plumas Crisis Intervention & Resource Center (PCIRC); Plumas County Probation; Plumas County Public Health; Plumas Rural Services; Roundhouse Council; SCFO Head Start; UCCE 4H; and Women's Mountain Passages.

Thank you.

**PROCLAMTION OF  
CHILD ABUSE PREVENTION MONTH  
IN PLUMAS COUNTY 2012**

Whereas, Child abuse and neglect continues to be a problem in Plumas County, and

Whereas, Preventing child abuse and neglect means helping families build strengths so that their children can thrive, and

Whereas, Protective factors are the strengths that families can draw upon when life gets difficult, and

Whereas, The five protective factors listed here have been proven to strengthen families and prevent child abuse and neglect:

Parental resilience

Social Connections

Knowledge of parenting and child development

Concrete support in times of need

Social and emotional competence of children, and

Whereas, Knowledge of these factors makes it possible for communities to provide programs and resources to help strengthen families, and

Whereas, Effective programs succeed because of partnerships among human services agencies, community based organizations, schools, the faith community, law enforcement, and the business community, and

Whereas, Plumas Children's Council provides a collaborative forum for the planning and implementation of family strengthening programs, and

Whereas, April is recognized by the U.S. Congress as Child Abuse Prevention Awareness Month,

Now therefore be it proclaimed by the Plumas County Board of Supervisors that April 2012 is Child Abuse Prevention Awareness and Family Strengthening Month in Plumas County.

The Board of Supervisors is committed to increasing community efforts to strengthen families, thereby reducing the incidence of child abuse and neglect in Plumas County.

---

Chairman

---

Date

## STRENGTHENING PLUMAS FAMILIES

\_\_\_\_\_ is committed to improving the health, safety and wellbeing of Plumas children and families. We/I support the commonsense notion that when these **FIVE PROTECTIVE FACTORS** are present and robust in a family, the likelihood of child abuse and neglect is reduced.

1. **Parental Resilience** is the ability of parents to cope and bounce back from challenges.
2. **Social Connections** are friends, family, neighbors and other members of a community who provide emotional support and concrete assistance to parents.
3. **Knowledge of Parenting and Child Development** means having accurate information about raising young children and appropriate expectations for their behavior.
4. **Concrete Support in Times of Need** includes financial security to cover day-to-day expenses and unexpected costs. This support may be formal from public and private agencies or informal from social networks.
5. **Children's Social & Emotional Development** is a child's ability to interact positively with others and communicate his or her emotions successfully.

We/I will work with others to create and maintain a community network that strengthens families. As part of our community network, we/I will:

- Value and Support Parents
- Facilitate Friendships and Mutual Support
- Help Link Families to Services and Opportunities
- Strengthen Parenting and Respond to Family Crises
- Facilitate Children's Social & Emotional Development
- Observe & Respond to Early Warning Signs of Abuse and Neglect

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

☐ I would like to know more about the Plumas Children's Council. Phone \_\_\_\_\_

☐ I authorize the use of my name to further community awareness of child abuse prevention and strengthening families.



6A-D

ORDINANCE NO. 12 -

AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
AMENDING SECTION 2-1.202 OF THE PLUMAS COUNTY CODE RELATING TO  
PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR MEMBERS  
OF THE BOARD OF SUPERVISORS.

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

**SECTION 1.** Section 2-1.202 of the Plumas County Code is hereby amended in its entirety to read as follows:

**Sec. 2-1.202. - Public Employees Retirement System contributions.**

For each member of the Plumas County Board of Supervisors who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and four percent (4%) of the member's salary as part of the member's share of the required retirement contributions.

**SECTION 2. Effective and Operative Dates; Publication; Codification.**

This ordinance shall become effective sixty (60) days after its date of final adoption. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Section 1 of this ordinance shall be codified; the remainder shall be uncoded.

Introduced at a regular meeting of the Board of Supervisors on the 20<sup>th</sup> day of March 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the 10<sup>th</sup> day of April 2012, by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

---

Chairperson, Board of Supervisors

ATTEST:

---

Clerk of the Board of Supervisors

Plumas County, California

RESOLUTION NO. 12-\_\_

**A RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE  
PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR MEMBERS OF THE  
PLUMAS COUNTY BOARD OF SUPERVISORS.**

**WHEREAS**, the governing body of the County of Plumas has the authority to implement Government Code Section 20691;

**WHEREAS**, the governing body of the County of Plumas has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

**WHEREAS**, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the County of Plumas of a Resolution to commence said Employer Paid Member Contributions (EPMC);

**WHEREAS**, the governing body of the County of Plumas has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the following classes:
  - Members of the Plumas County Board of Supervisors
- This benefit shall consist of paying four-sevenths (4/7ths) of the normal member contributions as EPMC for miscellaneous members.
- The effective date of this Resolution shall be June 1, 2012.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the governing body of the County of Plumas elects to pay EPMC, as set forth above.

PASSED AND ADOPTED this 10th day of April, 2012, by the following vote:

AYES:

NOES:

ABSENT:

---

Chair, Board of Supervisors

**ATTEST:**

---

Clerk of the Board

**ORDINANCE NO. 12 -**

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
AMENDING SECTION 2-5.403 OF TITLE 2, ARTICLE 4 OF THE PLUMAS COUNTY  
CODE RELATING TO PUBLIC EMPLOYEES RETIREMENT SYSTEM  
CONTRIBUTIONS FOR ELECTED OFFICERS.**

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

**SECTION 1.** Section 2-5.403 of Title 2, Article 4 of the Plumas County Code is hereby amended in its entirety to read as follows:

**Sec. 2-5.403 - Public Employees Retirement System contributions: Elected officers.**

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and four percent (4%) of the officer's salary as part of the officer's member share of the required retirement contributions. Pursuant to Government Code section 20691, the Board of Supervisors retains the authority to amend this ordinance at any time to increase, reduce, or eliminate the payment by the County of all or a portion of the normal contributions required to be paid by elected officer members.

**SECTION 2. Effective and Operative Dates; Publication; Codification.**

This ordinance shall become effective January ~~06~~ 2015. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Section 1 of this ordinance shall be codified; the remainder shall be uncoded.

Introduced at a regular meeting of the Board of Supervisors on the 3<sup>rd</sup> day of April, 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the \_\_\_\_\_ day of April 2012, by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

\_\_\_\_\_  
Chairperson, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

**ORDINANCE NO. 12 -**

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA, AMENDING SECTION 2-5.404 OF TITLE 2, ARTICLE 4 OF THE PLUMAS COUNTY CODE RELATING TO PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR NONELECTED OFFICERS AND EMPLOYEES.**

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

**SECTION 1.** Section 2-5.404 of Title 2, Article 4 of the Plumas County Code is hereby amended in its entirety to read as follows:

**Sec. 2-5.404 - Public Employees Retirement System contributions: Nonelected officers and employees.**

For each nonelected officer or employee who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and four percent (4%) of the officer's or employee's salary as part of the member share of the required retirement contributions. Pursuant to Government Code section 20691, the Board of Supervisors retains the authority to amend this ordinance at any time to increase, reduce, or eliminate the payment by the County of all or a portion of the normal contributions required to be paid by the non-elected officer or employee members.

**SECTION 2. Effective and Operative Dates; Publication; Codification.**

This ordinance shall become effective the first full pay period after its date of final adoption. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Section 1 of this ordinance shall be codified; the remainder shall be uncoded.

Introduced at a regular meeting of the Board of Supervisors on the 3<sup>rd</sup> day of April 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the \_\_\_\_ day of April 2012, by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

\_\_\_\_\_  
Chairperson, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Clerk of the Board of Supervisors

Plumas County, California

RESOLUTION NO. 12-\_\_\_\_

**A RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE  
PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR APPOINTED OFFICIALS  
AND UNREPRESENTED EMPLOYEES.**

**WHEREAS**, the governing body of the County of Plumas has the authority to implement Government Code Section 20691;

**WHEREAS**, the governing body of the County of Plumas has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

**WHEREAS**, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the County of Plumas of a Resolution to commence said Employer Paid Member Contributions (EPMC);

**WHEREAS**, the governing body of the County of Plumas has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the following classes:
  - Appointed officials.
  - Unrepresented employees.
- This benefit shall consist of paying four-sevenths (4/7ths) of the normal member contributions as EPMC for miscellaneous members.
- The effective date of this Resolution shall be April 10, 2012.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the governing body of the County of Plumas elects to pay EPMC, as set forth above.

PASSED AND ADOPTED this 10<sup>th</sup> day of April, 2012, by the following vote:

AYES:

NOES:

ABSENT:

---

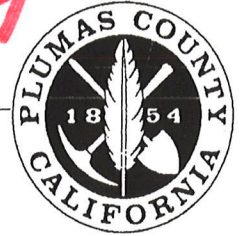
Chair, Board of Supervisors

**ATTEST:**

---

Clerk of the Board

7A



## PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242  
e-mail [pcibq@psm.com](mailto:pcibq@psm.com) • website [www.plumaslibrary.org](http://www.plumaslibrary.org)

Dora Mitchell  
Interim County Librarian

DATE: April 2, 2012

TO: Honorable Board of Supervisors

FROM: Dora Mitchell, Interim County Librarian 

RE: AGENDA ITEM FOR THE MEETING OF APRIL 10, 2012

**It is recommended that the Board:**

Approve an exception to the eight-hour workday limit for one Library employee.

**Background:**

Following the recent cuts to employee hours at the Quincy library, one staff member now works 25 hours per week. She also takes public transportation to work. Because the bus route only goes to the area she lives three times a day, the hours she has transportation available are limited. She can arrive at work at 8 a.m. and catch the bus home at either 2 p.m. or 5 p.m. This means if her shift ends after 2, she may have to wait up to three hours for transportation home.

The most convenient schedule to meet both the employee's and the library's needs is for her to work one eight hour day and two 8.5 hour days. She would be paid straight time, not overtime, for the additional half-hour. This will help her absorb the recent cut to her hours without undue added expense in gas and time. If she cannot work a three day per week schedule, she will have to come in to work for only a few hours one day a week and spend almost as much time waiting for the bus as she will be at work.

I am requesting that the Board approve an exception to the eight-hour day limit because of this employee's special circumstances. This has been approved by Operating Engineers Union Local No. 3 (see attached email).

**From:** Ramirez, Gregory [gramirez@oe3.org]  
**Sent:** Thursday, March 29, 2012 12:37 PM  
**To:** Mitchell, Dora  
**Cc:** Lucero, Maria; Palmerton, Barbara  
**Subject:** RE: Union approval for employee working over 8 hours

Ms. Mitchell:

Thank you for your inquiry, I have spoken with Ms. Lucero, read and reviewed the request below. As such, in order to accommodate the service delivery needs of the County and the travel needs of our member Maria Lucero to-and-from work, the Union would not object to Ms. Lucero being paid straight time for the half-hour beyond an eight hour work-day she may work in a week, with a frequency of not more than two occasions per week. The purpose of the extended days is to eliminate a fourth day of travel to-and-from-work for Ms. Lucero now that her hours have been reduced to twenty-five work hours per week.

This exception should not be considered precedent setting and is subject to review and subsequent approval by the Union upon expiration of the current MOU.

If you have any questions or concerns, please feel free to contact me at your earliest convenience.

In service,

GREGORY C. RAMIREZ  
Business Representative

Operating Engineers Union Local No. 3, AFL-CIO  
Public Employees Division - District #80  
3920 Lennane Drive  
Sacramento, CA 95834

Office: (916) 993-2055  
Mobile: (916) 439-3562  
Facsimile: (916) 419-3491






GREGORY J. HAGWOOD  
SHERIFF/CORONER

# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

7B

## Memorandum

**DATE:** March 29, 2012  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood   
**RE:** Agenda Items for the meeting of April 10, 2012

### It is recommended that the Board:

Approve two supplemental budget requests in the amount of \$9,999.00 each for the Every 15 Minutes program to be held at Greenville High School and Chester High School.

### Background and Discussion:

A \$9,999.00 supplemental budget is requested for each of the grant awards received by the Sheriff's Office to implement the Every 15 Minutes program. Expenditures for this program will be offset by revenue from the California Highway Patrol.

The Every 15 Minutes program is a two day event involving high school juniors and seniors that challenges them to think about drinking, personal safety, and the responsibility of making mature decisions concerning drinking and driving. This cooperative program involving schools, law enforcement, and the community is designed to prevent teenage drunk driving injuries and fatalities.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER  
(Auditor's Use Only)

Department: EVERY 15 MINUTES

Dept. No: 70383

Date: 3/29/2012

The reason for this request is (check one):

**Approval Required**

- |    |                                     |   |       |
|----|-------------------------------------|---|-------|
| A. | <input type="checkbox"/>            | Transfer to/from Contingencies OR between Departments Board         | Board |
| B. | <input checked="" type="checkbox"/> | Supplemental Budgets (including budget reductions) Board            | Board |
| C. | <input type="checkbox"/>            | Transfers to/from or new Fixed Asset, out of a 51XXX Board          | Board |
| D. | <input type="checkbox"/>            | Transfer within Department, except fixed assets, out of a 51XXX CAO | CAO   |
| E. | <input type="checkbox"/>            | Establish any new account except fixed assets CAO                   | CAO   |

☐ **TRANSFER FROM OR** ☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70383	44290	State-Other	9,999.00
Total (must equal transfer to total)				\$ 9,999.00

**TRANSFER TO OR** **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSES)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70383	521900	Professional Services	7,815.00
0017G	70383	524400	Special Dept Expense	2,184.00
Total (must equal transfer from total)				\$ 9,999.00

Supplemental budget requests require Auditor/Controller's signature

*L. Mon Gomez*

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

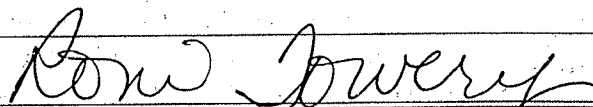
A) Supplemental budget request fro grant award for Chester High School Every 15 Minutes Program

B) N/A

C) Grant award is for program on 04/30/12-05/01/12 only & expenses will be incurred this fiscal year

D) Grant award for Every 15 Minutes Program

Approved by Department Signing Authority:



\_\_\_\_ Approved/Recommended

\_\_\_\_ Disapproved/ Not recommended

County Administrative Officer Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_ Agenda Item No. \_\_\_\_\_

Clerk of the Board signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_ Initials \_\_\_\_\_

### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Budget Officer/CAO; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature prior to CAO/Budget Officer. Auditor/Controller will forward all signed, supplemental transfers to the CAO/Budget Officer for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Budget Officer/CAO; if supplemental must be signed by the Auditor and CAO/Budget Officer.
- B. Must have a copy of the Board Report attached when given to the Budget Officer/CAO for approval.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER  
(Auditor's Use Only)

Department: EVERY 15 MINUTES

Dept. No: 70383

Date: 3/29/2012

The reason for this request is (check one):

**Approval Required**

- A. ☐ Transfer to/from Contingencies OR between Departments Board  
B. ☒ Supplemental Budgets (including budget reductions) Board  
C. ☐ Transfers to/from or new Fixed Asset, out of a 51XXX Board  
D. ☐ Transfer within Department, except fixed assets, out of a 51XXX CAO  
E. ☐ Establish any new account except fixed assets CAO

Board  
Board  
Board  
CAO  
CAO

☐ **TRANSFER FROM OR**

☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	<del>70383</del> 70340	44290	State-Other	9,999.00
Total (must equal transfer to total)				\$ 9,999.00

**TRANSFER TO OR**

**SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSES)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	<del>70383</del> 70340	524400	Special Dept Expense	9,999.00
Total (must equal transfer from total)				\$ 9,999.00

Supplemental budget requests require Auditor/Controller's signature

*[Signature]*

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

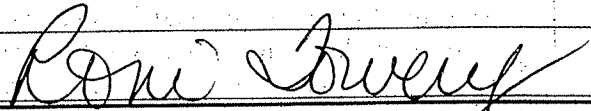
A) Supplemental budget request fro grant award for Greenville High School Every 15 Minutes Program

B) N/A

C) Grant award is for program on 05/30/12-05/31/12 only & expenses will be incurred this fiscal year

D) Grant award for Every 15 Minutes Program

Approved by Department Signing Authority:



\_\_\_\_ Approved/Recommended

\_\_\_\_ Disapproved/ ~~Not~~ recommended

County Administrative Officer Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_ Agenda Item No. \_\_\_\_\_

Clerk of the Board signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_ Initials \_\_\_\_\_

#### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Budget Officer/CAO; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature prior to CAO/Budget Officer. Auditor/Controller will forward all signed, supplemental transfers to the CAO/Budget Officer for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Budget Officer/CAO; if supplemental must be signed by the Auditor and CAO/Budget Officer.
- B. Must have a copy of the Board Report attached when given to the Budget Officer/CAO for approval.

STATE OF CALIFORNIA

**SHORT FORM CONTRACT**

(For agreements up to \$9,999.99)

STD. 210 (Revised 6/2003)

CONTRACT NUMBER

11C061079

REGISTRATION NUMBER

AM. NO.

FEDERAL TAXPAYER ID. NUMBER

94-6000528

Invoice must show contract number, itemized expenses, service dates, vendor name, address and phone number.

SUBMIT INVOICE IN TRIPLICATE TO:

California Highway Patrol  
Research and Planning Section  
P. O. Box 942898  
Sacramento, CA 94298-0001

**FOR STATE USE ONLY**

STD. 204 ☒ N/A ☐ ON FILE ☐ ATTACHED ☐ CERTIFIED SMALL BUSINESS  
 CCCs ☒ N/A ☐ ON FILE ☐ ATTACHED ☐ CERTIFICATE NUMBER  
☐ DVBE % ☒ N/A ☐ GFE  
☐ Late reason  
☐ Public Works Contractor's License  
☒ Exempt from bidding SCM 5.80 B.3.b

1. The parties to this agreement are:

STATE AGENCY'S NAME, hereafter called the State.

California Highway Patrol

CONTRACTOR'S NAME, hereafter called the Contractor.

Plumas County Sheriff's Office

2. The agreement term is from 2/1/2012 or upon approval to 6/30/20123. The maximum amount payable is \$ 9,999.99 pursuant to the following charges:

Wages/Labor \$ \_\_\_\_\_ Parts/Supplies \$ \_\_\_\_\_ Taxes \$ \_\_\_\_\_ Other \$ \_\_\_\_\_ (Attach list if applicable.)

4. Payment Terms (Note: All payments are in arrears.) ☒ ONE TIME PAYMENT (Lump sum) ☐ MONTHLY ☐ QUARTERLY☒ ITEMIZED INVOICE ☒ OTHER Contractor will invoice using the Agency Contract Claim for Reimbursement, Exhibit B

5. The Contractor agrees to furnish all labor, equipment and materials necessary to perform the services described herein and agrees to comply with the terms and conditions identified below which are made a part hereof by this reference. (Outline in exact detail what is to be done, where it is to be done and include work specifications, if applicable.)

☒ ADDITIONAL PAGES ATTACHED

a. Contractor agrees to implement the Every 15 Minutes (E15M) program as outlined in Exhibit A, Program Specifications. The E15M is a two-day program focusing on teenagers, challenging them to think about drinking, driving, personal safety, the responsibility of making mature decisions and the impact their decisions have on family, friends, and many others. This is a cooperative program involving schools, law enforcement, and the community.

b. The proposed dates of the program at Greenville High School are May 30-31, 2012.

c. CHP reserves the right to cancel this agreement with thirty (30) days prior written notice.

EXHIBITS (Items checked in this box are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.)

☒ GTC\*SF 610 ☐ GIA\* \_\_\_\_\_ \*If not attached, view at [www.dgs.ca.gov/contracts/](http://www.dgs.ca.gov/contracts/).☒ Other Exhibits (List) Exhibit A - Program Specifications, Exhibit B - Reimbursement Claim

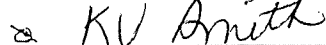
In Witness Whereof, this agreement has been executed by the parties identified below:

STATE OF CALIFORNIA

AGENCY NAME

California Highway Patrol

BY (Authorized Signature)



PRINTED NAME AND TITLE OF PERSON SIGNING

K. V. Smith, Commander

ADDRESS

P.O. Box 942898, Sacramento, CA 94298-0001

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Plumas County Sheriff's Office

BY (Authorized Signature)



PRINTED NAME AND TITLE OF PERSON SIGNING

Greg Hennessey / Sheriff

ADDRESS

1400 E. Main Street  
Quincy, CA 95971

DATE SIGNED

1/17/12

FUND TITLE

MV Acct State Trans

ITEM

2720-001-0044

FISCAL YEAR

11/12

CHAPTER

33

STATUTE

2011

OBJECT CODE

3061-215-70538

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF ACCOUNTING OFFICER



DATE SIGNED

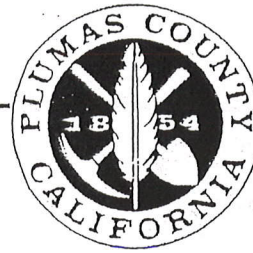
2/21/12

Approved as to form:

 Linda S. Maxwell, 1/12/12

# PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323



7c

## CONSENT AGENDA REQUEST

ROBERT A. PERREAULT Jr.  
DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

April 2, 2012

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, reading "Robert A. Perreault Jr.", written over the "From:" line.

Subject: Consent Agenda for the April 10, 2012 meeting of the Plumas County Board of Supervisors.

### **Approve Addendum No. 2 to the Contract with Tom Hunter for Continuation of Agreement for Professional Services**

#### Background:

The Plumas County Engineering Department and the Public Works Department contracts with Mr. Tom Hunter to provide County Surveyor signatures on various maps and documents, as requested. Mr. Hunter is licensed as a civil engineer by the State of California, having License No. C-30515.

The existing contract, including Addendum No 1, expired on June 30, 2011.

Addendum No. 2 to the Agreement proposes to extend the contract expiration date to December 31, 2014. Addendum No. 2 has been approved as to form by Deputy County Counsel Stephen Mansell. A copy of Addendum No. 2 is attached.

The cost of services is borne by local development application fees or by specific project funds.

#### Recommendation:

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the Director of Public Works to execute Addendum No. 2 to the contract, including approval of any work performed at the request of the County, retroactive to June 30, 2011.

Attachment



ADDENDUM NO. 2

To

AGREEMENT FOR PROFESSIONAL SERVICES

Between

TOM HUNTER

 COPY

and

COUNTY OF PLUMAS

This Addendum No. 2 is made this \_\_\_\_ day of March 2012, to the Agreement for Professional Services dated September 12, 2006 between Tom Hunter, Contract Employee and the County of Plumas.

The Agreement for Professional Services is revised as follows:

- A. The revised term of this contract is now extended such the expiration date of the contract is December 31, 2014, subject to Paragraph 5 in the original agreement.
- B. Attached is an updated Personnel Action Form (PAF).

All other terms and conditions of the original agreement dated September 12, 2006, shall remain in full force and effect.

All parties agree to these terms and indicate their agreement by signing below as follows:

FOR TOM HUNTER

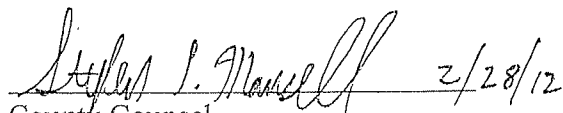
  
R. Tom Hunter R.C.E. 30515

FOR PLUMAS COUNTY

\_\_\_\_\_  
Robert A. Perreault, Jr.  
Director of Public Works

Date: 3/2/12

Date: \_\_\_\_\_

  
County Counsel  
Approved as to form

Date: \_\_\_\_\_



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

7DI

Mimi Khin Hall, MPH, CHES, Director

- |  |  |  |  |   |
|--|--|--|--|---|
| <input type="checkbox"/> <b>Administration &amp; Health Education</b><br>Suite 206<br>Quincy, CA 95971<br>(530) 283-6337<br>(530) 283-6425 Fax | <input type="checkbox"/> <b>Clinic &amp; Nursing Services</b><br>Suite 111<br>Quincy, CA 95971<br>(530) 283-6330<br>(530) 283-6110 Fax | <input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b><br>Suite 206<br>Quincy, CA 95971<br>(530) 283-3546<br>(530) 283-6425 Fax | <input type="checkbox"/> <b>Environmental Health</b><br>Quincy Office<br>Suite 127<br>Quincy, CA 95971<br>(530) 283-6355<br>(530) 283-6241 Fax | <input type="checkbox"/> <b>Environmental Health – Chester</b><br>222 First Avenue<br>Post Office Box 1194<br>Chester, CA 96020<br>(530) 258-2536<br>(530) 258-2844 |
|--|--|--|--|---|

**Date:** April 2, 2012

**To:** Honorable Board of Supervisors

**From:** Mimi Hall

**Agenda:** Consent Agenda Item for April 10, 2012

**Description/Recommendation:** Approve and authorize the Chair to sign the Certificates of Compliance for the MediCal Cost Avoidance Program and the County Subvention Program for FY 2011/2012 from the California Department of Veterans Affairs.

**Background Information:** The State of California, through the California Department of Veterans Affairs (CDVA) provides funds of the current Plumas County Veterans Services Office budget. The California Military and Veterans Code, Sections 972.1 and 972.2 outline how these funds will be distributed.

This revenue is generated through three State implemented programs: County Subvention, Medi-Cal Cost Avoidance (MCCA) and the Veterans Service Office Fund (VSOF), and are distributed through the California Department of Veterans Affairs. As all fifty-eight Counties participate equally in these revenue programs, actual revenue per County can fluctuate dramatically from year to year depending on the workload and other factors of each office during each reporting period.

Subvention Funding is a constant fund to all participating counties on a pro rate basis. This allocation is based on the overall State Workload of all County Veterans Service Offices, and stable allocations, one to assist with covering the administrative costs of running the office.

Medi-Cal Cost Avoidance funding is distributed to all participating counties on a pro rata basis using a formula based on the number of claims processed as a direct result of referrals from the Department of Social Services.

Veterans Service Officer Funds are distributed to each county based on Net County Cost of the County Veterans Service Office. This funding is derived from sale of special veteran's license plates.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

702

Mimi Khin Hall, MPH, CHES, Director

- |  |  |  |  |   |
|--|--|--|--|---|
| <input type="checkbox"/> <b>Administration &amp; Health Education</b><br>Suite 206<br>Quincy, CA 95971<br>(530) 283-6337<br>(530) 283-6425 Fax | <input type="checkbox"/> <b>Clinic &amp; Nursing Services</b><br>Suite 111<br>Quincy, CA 95971<br>(530) 283-6330<br>(530) 283-6110 Fax | <input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b><br>Suite 206<br>Quincy, CA 95971<br>(530) 283-3546<br>(530) 283-6425 Fax | <input type="checkbox"/> <b>Environmental Health</b><br>Quincy Office<br>Suite 127<br>Quincy, CA 95971<br>(530) 283-6355<br>(530) 283-6241 Fax | <input type="checkbox"/> <b>Environmental Health – Chester</b><br>222 First Avenue<br>Post Office Box 1194<br>Chester, CA 96020<br>(530) 258-2536<br>(530) 258-2844 |
|--|--|--|--|---|

**Date:** March 14, 2012

**To:** Honorable Board of Supervisors

**From:** Mimi Hall

**Agenda:** Consent Agenda Item for April 10, 2012

**Item Description/Recommendation:** Approve a Resolution to accept Agreement Number 11-10404 with the State of California Department of Public Health for Childhood Lead Poisoning Prevention Program funding, and authorize the Director of Public Health to sign as the Board's designee.

**Background Information:** Plumas County Public Health Agency has been providing lead poisoning prevention services to Plumas County residents for several years. CLPPP provides funding for personnel and operating expenses for both Environmental Health and Public Health. The Environmental Health portion is budgeted in Budget Unit 20550, and Public Health in Budget Unit 70560. Funds in both units support staff efforts in surveillance, case finding, specimen collection, and follow-up. Program goals include the early detection of lead poisoned and at risk children, and elimination of lead hazards countywide.

Plumas County Public Health Agency has been awarded \$60,000.00 for the Childhood Lead Poisoning Prevention Program (CLPPP) for FY's 2011-2012, 2012-2013 and 2013-2014. The Agreement and resolution was reviewed by County Counsel. A copy of the agreement is on file with the Clerk of the Board for your review.

Please contact me should you have any questions, or need additional information.

Thank you.

RESOLUTION NO. 11-\_\_\_\_\_

**A RESOLUTION TO ACCEPT AGREEMENT NUMBER 11-10404 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR CHILDHOOD LEAD POISONING PREVENTION PROGRAM FUNDING FOR FISCAL YEARS 2011-2012, 2012-2013 AND 2013-2014.**

**WHEREAS,** PCPHA will provide direct case management for children with lead exposure in Plumas County; and

**WHEREAS,** PCPHA will provide Lead Education to the communities, families and health care providers in Plumas County; and

**WHEREAS,** PCPHA will coordinate lead-related activities for a range of local agencies and organizations; and

**WHEREAS,** PCPHA will alert the Childhood Lead Poisoning Prevention Branch to new sources of lead exposure and barriers in the continuum of care and prevention; and

**WHEREAS,** PCPHA will help develop new strategies towards realizing a mutual vision of a healthy, lead safe environment, in which children can achieve their full potential.

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors, County of Plumas, State of California, as follows:

1. Approve Agreement Number 11-10404 with the State of California Department of Public Health for Childhood Lead Poisoning Prevention Program FY'S 2011 Through 2014, and
2. Authorize the Director of Public Health to sign as Board's designee.

**The forgoing Resolution was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the 10<sup>th</sup> day of April 2012, by the following vote:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

\_\_\_\_\_  
Chair, Plumas County Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk, Plumas County Board of Supervisors



7E

## PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street  
Quincy, CA 95971-9366  
(530) 283-7011

[www.plumascounty.us](http://www.plumascounty.us)



**DATE:** January 17, 2012

**TO:** Honorable Chair and Members of the Board of Supervisors

**FROM:** Randy Wilson, Plumas County Planning Director *RW*

**RE:** Additional Funding for Leah Wills, Professional Consultant for Water Related Issues

### Background

On January 3, 2012 the Board of Supervisors discussed augmentation of the funds for professional services provided by Leah Wills related to water issues. The Board directed that this item with details regarding services to be rendered, costs, and associated budget amendments be brought to the Board for consideration. The amount initially budgeted for Leah in the Flood Control District was approximately \$23,000. This request is for an additional \$12,967.68 for 192 hours of work. No changes to the Professional Services Contract with Leah Wills are required should the Board support this request. The funds are proposed to come from the General Services Professional Services budget.

### Scope of Services

The following explains the tasks/issues in support of the additional funding to support work by Leah Wills, the County's Water Consultant.

**Rock Creek/Cresta Ecological Resources Committee (ERC):** The ERC was established in the 2000 settlement agreement that provided the basis for a new FERC license for PG&E's Project 1962 in the middle segment of the North Fork Feather River. The ERC is a kind of adaptive management committee that usually meets on a monthly basis to review project operations and options to find an optimal balance between power generation, recreation, and river habitat conditions. Participants include the primary parties that are also involved in the Lake Almanor relicensing (Project 2105), including PG&E, the State Water Resources Control Board, Plumas County, U.S. Forest Service, Department of Fish and Game, American Whitewater, and California Sportfishing Protection Alliance. Among the ERC's responsibilities is providing recommendations on measures that can be taken to reduce summer water temperatures in the North Fork

**Plumas County Flood Control & Water Conservation District**

**PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement ("Agreement") is entered into by and between the Plumas County Flood Control & Water Conservation District ("District") and Leah Wills ("Contractor").

1. **Services Provided by Contractor.** Generally, Contractor shall provide services to the District to promote watershed investment, facilitate watershed management and restoration projects, and contribute to water policy development. Contractor shall consult with District on an ongoing basis to identify and prioritize specific services provided under this Agreement.
2. **Compensation.** In consideration of the services rendered, District shall compensate Contractor at a rate of Sixty Seven Dollars and Fifty Four Cents (\$67.54) per hour. Subject to pre-authorization by District, District shall reimburse Contractor for reasonable and necessary travel expenses for travel outside of Plumas County. Contractor shall submit an invoice to District for each calendar month in which services are provided. Notwithstanding any other provision of this Agreement, District's obligations to pay Contractor shall not exceed the sum of (1) donations received from Water for California after the effective date of this Agreement and (2) future grant funds or other sources of funds obtained specifically to support work under this Agreement.
3. **Term of Agreement.** This Agreement shall be effective as of July 1, 2011, and shall continue until June 30, 2012, unless otherwise terminated.
4. **Termination.** This agreement may be terminated by either party without cause upon thirty (30) days prior written notice to the other party.
5. **Nondiscrimination.** By Contractor's signature below, Contractor certifies under penalty of perjury that Contractor has and will, unless exempted, complied with the nondiscrimination requirements of Government Code Section 12900 and Title 2, Ca. Admin. Code Section 8103, as well as all other state and federal laws and regulations relating to discrimination, and expressly agrees not to discriminate against employees or applicants for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition, age (over 40), marital status, denial of Family and Medical Care leave and the use of Pregnancy Disability Leave in regard to any position for which the employee or applicant for employment is qualified.
6. **Drug-Free Work Place.** Contractor, and any of Contractor's employees (if applicable), shall comply with the County of Plumas policy of maintaining a drug-free workplace (Personnel Rule 22.03).
7. **Records.** Contractor agrees to provide reasonable access to records relating to the District, and agrees to provide those records to District upon completion of services under this Agreement. In addition to records related to the subject matter of

Contractor's services, Contractor shall be responsible for maintaining such records as may be necessary to document services performed and hours worked. Disputes regarding access to records shall be settled by mutual agreement of the parties and may be assisted by a neutral third party when needed.

8. **Indemnification.** Each party shall indemnify, defend, and hold harmless the other party, their officers, employees, and agents, against any and all liabilities, claims, demands, damages, and costs (including attorney's fees and litigation costs) that arise in any way from the negligent acts, willful acts, or errors or omissions of that party, or that party's employees, subcontractors, or agents, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of the other party. Each party understands and agrees that its duty to defend shall be a separate and independent duty from the duty to indemnify.
9. **Independent Contractor.** The parties understand and agree that Contractor is an independent contractor and that no employment relationship between Contractor and District is created by this Agreement. District's workers' compensation insurance does not cover Contractor or any member of Contractor's staff. Contractor shall, at Contractor's own risk and expense, determine the method and manner by which duties imposed by this Agreement are performed. This Agreement is not an agency agreement, and Contractor is not the agent or legal representative of District for any purpose whatsoever. Contractor is not granted any express or implied right or authority to assume or create any obligation or responsibility on behalf of, or in the name of, District, or to bind District in any manner or thing whatsoever. During the term of this Agreement, no employee or independent contractor of Contractor shall become an employee or agent of District for any purpose.
10. **Assignment.** The rights and duties established by this Agreement are not assignable by either party, in whole or in part, without the prior written consent of the other party.
11. **Alteration.** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties.
12. **Controlling Law.** This Agreement shall be interpreted in accordance with the laws of the State of California, and venue shall be in Plumas County.
13. **Notices.** Any notice required or permitted by this Agreement shall be given by United States Mail, postage prepaid, to the following addresses, unless a party gives notice of a new address:

**District:**  
Plumas County Flood Control  
& Water Conservation District  
520 Main Street, Room 413  
Quincy, CA 95971

**Contractor:**  
Leah Wills  
P.O. Box 44  
Taylorsville, CA 95983

14. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties. There are no more promises, express or implied, between the parties, and