



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MARCH 20, 2012

STANDING ORDERS

11:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Motion: remove the following matter from the consent agenda to allow for presentation, Action:

Approve, Moved by Supervisor Thrall, Seconded by Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

EASTERN PLUMAS CHAMBER OF COMMERCE

Adopt **PROCLAMATION**, proclaiming September 02 through September 08, 2012 as "Telomere Research Week" (walk-run event) in Plumas County. This matter is removed from the consent agenda to allow for presentation.

PUBLIC COMMENT OPPORTUNITY

Congratulations to Supervisor Simpson who welcomed a grandson into her life on March 19, 2012.

Randy Pew of Pew Logging Products addresses the Board regarding an ongoing issue with the US Forest Service.

George Terhune addresses the Board regarding proposed legislation to eliminate the Airport Land Use Commission.

Mike McLeod, Veterans Services Officer reads a letter to the Board saddened by the resignation of Mimi Hall, Director of Public Health.

Supervisor Simpson requests that the Chair turn off all electronic devices during Board meetings.

ACTION AGENDA

1. 11:10 **AUDITOR/CONTROLLER** – Shawn Montgomery

Presentation by Smith & Newell, CPA's of Plumas County FY 2010-2011 audited financial report; and Board action to accept the report

Motion: accept the audit report for Plumas County as presented by Smith & Newell, CPA's for FY 2010-2011, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. 11:20 **BOARD OF SUPERVISORS**

A.  Accept letter of resignation from Mimi Hall, Director of Public Health Agency effective June 07, 2012. Ms. Hall addresses the Board. No action is taken.

B. Set start time for regular Board of Supervisors meetings during summer months

Effective the first meeting in May 2012 regular meetings of the Board of Supervisors will begin at 10:00 a.m.

C. Discussion and possible action regarding the Property Tax Neutrality Methodology submitted by the Stewardship Council.

Following report and update by Charles Leonhardt, Assessor **Motion:** authorize the County Administrative Officer and Assessor to develop comments regarding Property Tax Neutrality Methodology for submittal to the Stewardship Council as requested, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Consider proposal of the Plumas Superior Court to reduce the required number of Plumas County grand jurors from 19 to 11 as a result of the Plumas County population being less than 20,000. Discussion and possible action

Following discussion, this matter is continued following review and possible recommendation by the current Grand Jury.

E. CORRESPONDENCE

None

F. INFORMATIONAL ANNOUNCEMENTS

None

3. 11:35 COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad

- A.  Increase the dollar amount for fixed assets from \$1,500 per single item to \$5,000 per single item.
Discussion and possible action

Motion: Increase the dollar amount for fixed assets from \$1,500 per single item to \$5,000 per single item,
Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

DEPARTMENTAL MATTERS

B. SHERIFF – Greg Hagwood

Continued from March 06, 2012, approve and authorize the Chair to sign contract with US Script to provide prescription medications to inmates of the Plumas County Correctional Facility. Approved as to form by County Counsel

Following discussion, this matter is continued to a later date.

C. PUBLIC HEALTH AGENCY – Mimi Hall

Adopt **RESOLUTION** amending the FY 2011-2012 County Personnel Allocation in department numbers 70559, 70560, 70561, and 70566 due to changes in grant approved budgets, change in status of an independent contractor to employee, and addition of Assistant Director of Public Health position. **Roll call vote**

Motion: Adopt **RESOLUTION** No. 12-7766 amending the FY 2011-2012 County Personnel Allocation in department numbers 70559, 70560, 70561, and 70566 due to changes in grant approved budgets, change in status of an independent contractor to employee, and addition of Assistant Director of Public Health position, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. 11:50 MENTAL HEALTH COMMISSION – Hank Eisenman

Presentation of Mental Health Commission Annual Report for FY 2010-2011.

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. ELECTIONS

Certification of March 06, 2012 special election for Plumas-Eureka Community Services District

B. SHERIFF

- 1) Approve contract between Plumas County Sheriff and the Department of Justice, Bureau of Criminal Identification & Information of \$40,000, and authorize the Sheriff to sign; and authorize payment of invoices for services back to January 01, 2012. Approved as to form by County Counsel
- 2) Approve and authorize the Sheriff to sign contract with Jacosoft, LLC for Telephone Emergency Notification System (TENS). Approved as to form by County Counsel

C. PROBATION

Approve Memorandum of Understanding between Plumas County Probation Department and the Plumas County Mental Health Department regarding treatment for juveniles residing in Plumas County. Approved as to form by County Counsel

D. EASTERN PLUMAS CHAMBER OF COMMERCE

Adopt **PROCLAMATION**, proclaiming September 02 through September 08, 2012 as "Telomere Research Week" (walk-run event) in Plumas County. **This matter is removed from the consent agenda to allow for presentation.**

Following presentation **Motion:** Adopt PROCLAMATION, proclaiming September 02 through September 08, 2012 as "Telomere Research Week" (walk-run event) in Plumas County, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall. The Chair publicly reads the Proclamation.

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

6. 1:30 P.M. – BOARD OF SUPERVISORS

- A. Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-1.202 of the Plumas County Code relating to Public Employees Retirement System contributions for Members of the Board of Supervisors. **Roll call vote**

Motion: Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-1.202 of the Plumas County Code relating to Public Employees Retirement System contributions for Members of the Board of Supervisors, pursuant to Section 2-1.202 of the Plumas County Code – Public Employees Retirement System contributions “for each member of the Plumas County Board of Supervisors who is enrolled in the Public Employees Retirement System, the County shall pay all of the County’s share of the required retirement contributions and **three percent (3%)** of the member’s salary as part of the member’s share of the required retirement contributions”. **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall. The title of the Ordinance is read and continued to April 03, 2012 for adoption.

- B. Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-5.403 of Title 2, Article 4 of the Plumas County Code relating to Public Employees Retirement System contributions for Elected Officers. **Roll call vote**

Various Elected Officials are present and address the Board including David Hollister, District Attorney; Shawn Montgomery, Auditor/Controller; Charles Leonhardt, Assessor; Greg Hagwood, Sheriff; Kathleen Williams, Clerk/Recorder. Julie White, Treasurer/Tax Collector.

Discussion is held by the Board. Supervisor Thrall believes salaries of Elected Officials should be set by Ordinance and shall not be changed by Resolution from time to time as stated in the ordinance before the Board today. Following brief discussion, the Board concurs and County Counsel is directed to amend the Ordinance for consideration on April 03, 2012.

This matter is continued to April 03, 2012.

- C. Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-5.404 of Title 2, Article 4 of the Plumas County Code relating to Public Employees Retirement System contributions for Non-Elected Officers and Employees. **Roll call vote**

This matter is continued to April 03, 2012.

- D. Adopt **RESOLUTION** amending Personnel Rule 21.03 relating to the Employee’s Contribution to the Public Employees Retirement System (CalPERS). **Roll call vote**

This matter is continued to April 03, 2012.

- E. Adopt **RESOLUTION** for Employer Paid Member Contributions (EPMC) to the Public Employees Retirement System for Elected Officials and for Unrepresented Appointed Department Heads. **Roll call vote**

This matter is continued to April 03, 2012.

- F. Adopt **RESOLUTION** establishing Plumas County’s Contribution to Health Insurance Premiums for Elected Officials and Unrepresented Employees. **Roll call vote**

This matter is continued to April 03, 2012.

7. 2:00 – **PLANNING** – Randy Wilson

Adopt an **ORDINANCE**, first introduced on March 13, 2012, approving a Development Agreement between the County of Plumas and Lake Almanor Associates LP, a California Limited Partnership for Lake Front at Walker Ranch. **Roll call vote**

Motion: Adopt ORDINANCE No. 12-1082, first introduced on March 13, 2012, approving a Development Agreement between the County of Plumas and Lake Almanor Associates LP, a California Limited Partnership for Lake Front at Walker Ranch, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

8. 2:10 – **PUBLIC WORKS** – John Kolb

SOLID WASTE

A. Approve Contract for Professional Services to assist with the development of new, replacement franchise contracts and to prepare a new procedure to annually implement a CPI-style refuse rate index. Discussion, possible action and/or direction to staff

Motion: Approve Contract for Professional Services to assist with the development of new, replacement franchise contracts and to prepare a new procedure to annually implement a CPI-style refuse rate index,

Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Distribution of Audited Financial Statements received from Franchise Contractors. Information only, no action is taken.

C. Status report on the Carpet Stewardship Program, including details on a Pilot Program being conducted by CARE through CalRecycle in conjunction with ESJPA. Discussion, possible action and/or direction to staff. Information only, no action is taken.

D. Status report on the Paint Stewardship Program. Discussion, possible action and/or direction to staff. Information only, no action is taken.

E. Status report on the Mandatory Commercial Recycling to be enacted by July 1, 2012 per State law and CalRecycle regulations. Discussion, possible action and/or direction to staff. Information only, no action is taken.

9. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

This matter was not addressed

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

There was no reportable action taken

ADJOURNMENT

Adjourn meeting to Tuesday, April 03, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.