



## **BOARD OF SUPERVISORS**

Terrell Swofford, Vice Chair 1<sup>st</sup> District  
Robert A. Meacher, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **AGENDA FOR MEETING OF MARCH 20, 2012 TO BE HELD AT 11:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.**



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

**INVOCATION AND FLAG SALUTE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **ACTION AGENDA**

1. 11:10 **AUDITOR/CONTROLLER** – Shawn Montgomery  
Presentation by Smith & Newell, CPA's of Plumas County FY 2010-2011 audited financial report; and Board action to accept the report
2. 11:20 **BOARD OF SUPERVISORS**
  - A. Accept letter of resignation from Mimi Hall, Director of Public Health Agency effective June 07, 2012
  - B. Set start time for regular Board of Supervisors meetings during summer months
  - C. Discussion and possible action regarding the Property Tax Neutrality Methodology submitted by the Stewardship Council
  - D. Consider proposal of the Plumas Superior Court to reduce the required number of Plumas County grand jurors from 19 to 11 as a result of the Plumas County population being less than 20,000.  
Discussion and possible action
  - E. Correspondence
  - F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
3. 11:35 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad
  - A. Increase the dollar amount for fixed assets from \$1,500 per single item to \$5,000 per single item.  
Discussion and possible action
4. **DEPARTMENTAL MATTERS**
  - B. **SHERIFF** – Greg Hagwood  
Continued from March 06, 2012, approve and authorize the Chair to sign contract with US Script to provide prescription medications to inmates of the Plumas County Correctional Facility. Approved as to form by County Counsel
  - C. **PUBLIC HEALTH AGENCY** – Mimi Hall  
Adopt **RESOLUTION** amending the FY 2011-2012 County Personnel Allocation in department numbers 70559, 70560, 70561, and 70566 due to changes in grant approved budgets, change in status of an independent contractor to employee, and addition of Assistant Director of Public Health position. **Roll call vote**
4. 11:50 **MENTAL HEALTH COMMISSION** – Hank Eisenman  
Presentation of Mental Health Commission Annual Report for FY 2010-2011

## **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

### **A. ELECTIONS**

Certification of March 06, 2012 special election for Plumas-Eureka Community Services District

### **B. SHERIFF**

- 1) Approve contract between Plumas County Sheriff and the Department of Justice, Bureau of Criminal Identification & Information of \$40,000, and authorize the Sheriff to sign; and authorize payment of invoices for services back to January 01, 2012. Approved as to form by County Counsel
- 2) Approve and authorize the Sheriff to sign contract with Jacosoft, LLC for Telephone Emergency Notification System (TENS). Approved as to form by County Counsel

### **C. PROBATION**

Approve Memorandum of Understanding between Plumas County Probation Department and the Plumas County Mental Health Department regarding treatment for juveniles residing in Plumas County. Approved as to form by County Counsel

### **D. EASTERN PLUMAS CHAMBER OF COMMERCE**

Adopt **PROCLAMATION**, proclaiming September 02 through September 08, 2012 as "Telomere Research Week" (walk-run event) in Plumas County

## **NOON RECESS**

### **6. 1:30 P.M. – BOARD OF SUPERVISORS**

- A. Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-1.202 of the Plumas County Code relating to Public Employees Retirement System contributions for Members of the Board of Supervisors. **Roll call vote**
- B. Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-5.403 of Title 2, Article 4 of the Plumas County Code relating to Public Employees Retirement System contributions for Elected Officers. **Roll call vote**
- C. Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Section 2-5.404 of Title 2, Article 4 of the Plumas County Code relating to Public Employees Retirement System contributions for Non-Elected Officers and Employees. **Roll call vote**
- D. Adopt **RESOLUTION** amending Personnel Rule 21.03 relating to the Employee's Contribution to the Public Employees Retirement System (CalPERS). **Roll call vote**
- E. Adopt **RESOLUTION** for Employer Paid Member Contributions (EPMC) to the Public Employees Retirement System for Elected Officials and for Unrepresented Appointed Department Heads. **Roll call vote**
- F. Adopt **RESOLUTION** establishing Plumas County's Contribution to Health Insurance Premiums for Elected Officials and Unrepresented Employees. **Roll call vote**

### **7. 2:00 – PLANNING – Randy Wilson**

Adopt an **ORDINANCE**, first introduced on March 13, 2012, approving a Development Agreement between the County of Plumas and Lake Almanor Associates LP, a California Limited Partnership for Lake Front at Walker Ranch. **Roll call vote**

8. 2:10 – **PUBLIC WORKS** – John Kolb

**SOLID WASTE**

- A. Approve Contract for Professional Services to assist with the development of new, replacement franchise contracts and to prepare a new procedure to annually implement a CPI-style refuse rate index. Discussion, possible action and/or direction to staff
- B. Distribution of Audited, Financial Statements, received from the Franchise Contractors. Discussion, possible action and/or direction to staff
- C. Status Report on the Carpet Stewardship Program, including details on a Pilot Program being conducted by CARE through CalRecycle in conjunction with ESJPA. Discussion, possible action and/or direction to staff
- D. Status Report on the Paint Stewardship Program. Discussion, possible action and/or direction to staff
- E. Status Report on the Mandatory Commercial Recycling, to be enacted by July 1, 2012 per State law and CalRecycle regulations. Discussion, possible action and/or direction to staff

9. **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, April 03, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.

JA

March 9, 2012

Dear Honorable Board of Supervisors,

Please accept my 90-day notice of resignation from the position of Plumas County Director of Public Health, effective June 7, 2012. I resign with great ambivalence and sorrow to be leaving this position.

I plan on using my remaining leave balance, which would make my last physical day in the office approximately April 20, 2012. Despite great economic challenges, I have worked diligently to build a solid infrastructure in the Public Health Agency that is strongly supported by a network of community partners.

With this foundation in place, the future of the Department will need your continued leadership and support of a transition plan that will allow for an orderly transition and give the County time to identify my replacement.

I am confident that I am leaving the Department in a strong position to continue to move forward and respond to the challenges and tremendous opportunities facing the department, particularly with the implementation of health care reform. Looking back on my 21 year career working in private industry, education, governmental and non-governmental non-profit entities of all sizes, it is clear that the staff of this Department is by far the very best. My time as Director has also been full of encouragement and support from colleagues both in and out of the county organization and community members, and I am proud of the what we have accomplished, together, to serve Plumas County.

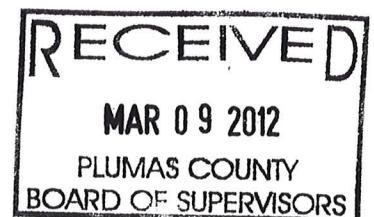
I wish to acknowledge the Board's support and commitment to Public Health. I have learned a great deal during this time and offer sincere thanks for your support.

Sincerely,



Mimi Hall

Cc: Jack Ingstad  
Gayla Trumbo





OFFICE OF THE  
**COUNTY COUNSEL**  
COUNTY OF PLUMAS

Plumas County Courthouse  
520 Main Street, Room 301  
Quincy, California 95971-9115

*JD*  
R. CRAIG SETTLEMIRE  
COUNTY COUNSEL  
STEPHEN L. MANSELL  
DEPUTY COUNTY COUNSEL  
ELIZABETH CORTEZ  
PARALEGAL/SMALL CLAIMS ADVISOR

Phone: (530) 283-6240  
Fax: (530) 283-6116

March 13, 2012

## MEMORANDUM

**TO:** Honorable Board of Supervisors, County of Plumas

**FROM:** R. Craig Settemire, *Plumas County Counsel*

A handwritten signature of R. Craig Settemire in black ink.

**SUBJECT:** Plumas County Grand Jury – Number of Grand Jurors  
For Meeting March 20, 2012

### Background:

Generally, each county grand jury in California is composed of 19 grand jurors. However, California Penal Code Section 888.2 provides that the “required number” of grand jurors is, “Eleven in a county having a population of 20,000 or less, upon the approval of the board of supervisors.”

Data obtained by the Plumas County Administrative Officer from the California Department of Finance estimates that the population of Plumas County in 2010 was 19,993 and in 2011 was 19,774.

As shown by the attached letter from Presiding Judge Janet Hilde, the Plumas County Grand Jury for 2012-2013 will be selected in April of this year. Since Plumas County now has a population of less than 20,000, the Plumas Superior Court is prepared to select eleven (11) citizens for the 2012-2013 Plumas County Grand Jury, if the Plumas County Board of Supervisors approves.

### Fiscal Effect:

Reducing the number of grand jurors from 19 to 11 will result in a minor savings to the General Fund in terms of grand juror fees, travel expense reimbursement, and training expense.

### Recommended Action:

That the Board of Supervisors consider the proposal of the Plumas Superior Court to reduce the required number of Plumas County grand jurors from 19 to 11 as a result of the Plumas County’s population being less than 20,000, and:

**MEMORANDUM**

**TO:** Honorable Board of Supervisors, County of Plumas  
**FROM:** R. Craig Settlemire, *Plumas County Counsel*  
**SUBJECT:** Plumas County Grand Jury – Number of Grand Jurors  
For Meeting March 20, 2012

March 13, 2012

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1. Approve the proposal that the required number of grand jurors for the Plumas County Grand Jury be eleven (11) grand jurors for the 2012-2013 Grand Jury and each year thereafter so long as the population of Plumas County is less than 20,000 as determined or estimated by the California Department of Finance; or
2. Not approve the proposal that the number of required grand jurors for the Plumas County Grand Jury be reduced from 19 to 11 grand jurors.

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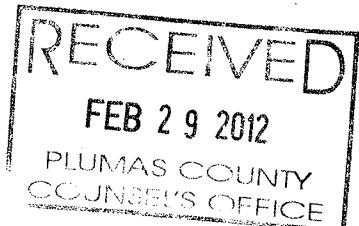
## PLUMAS SUPERIOR COURT

Courthouse 520 Main Street • Room 304 • Quincy, CA 95971

Tel: 530-283-6297 • Fax: 530-283-6144

JANET A. HILDE  
*Judge of the Superior Court*

February 29, 2012



Plumas County Board of Supervisors  
520 Main Street, Room 309  
Quincy, CA 95971

Re: Plumas County Grand Jury

Dear Members of the Board of Supervisors,

Our County's grand jury for 2012-2013 will be selected in April of this year. It is my understanding that the County's population has dropped below 20,000. As a result, Penal Code section 888.2 provides that the number of grand jurors required for Plumas County is 11, with approval of the Board of Supervisors. If the Board approves, the Court will select at least 11 citizens for the following 2012-2013 grand jury. Please let me know if the Board approves of the reduced number.

Thank you.

Sincerely,

JANET A. HILDE  
Presiding Judge  
Plumas Superior Court

cc: County Counsel

# COUNTY ADMINISTRATIVE OFFICE

County Courthouse, 520 Main St., Room 309  
Quincy, California 95971 (530) 283-6315 Fax: (530) 283-6288  
E-mail: [jackingstad@countyofplumas.com](mailto:jackingstad@countyofplumas.com)



Jack Ingstad  
County Administrative Officer

Date: March 20, 2012

To: Honorable Board of Supervisors

From: Jack Ingstad, County Administrative Officer

Re: Request to Change Current Fixed Asset Limit

**Recommendation(s):** Increase the dollar amount for fixed assets from \$1,500.00 per single item to \$5,000.00 per single item.

## Background

The County currently records single items costing \$1,500.00 or more as fixed assets. This asset limit has been in place for approximately 20 years and from the attached survey it is clear that it is in need of an update.

Classifying an item as a fixed asset requires additional tracking and special procedures that can hinder routine purchases—assets can not be purchased until the final adoption of the budget unless specifically approved by the Board, only the Board can approve transfer in/out of a fixed asset line item, the purchase agent must approve the transfer of assets between departments and/or disposing of assets.

The increase in the County's asset limit will not relieve departments from tracking items—they will still be required to properly track and dispose of County purchased goods, it will only streamline the ability to purchase these types of items and give the department the means to better manage operations and purchases.

Thank you

### County Capitalization Threshold Survey

County	Equipment	Land	Structures	Improvements	Infrastructure	Intangibles/Software
Plumas	1,500	0	1,500	1,500	1,500	1,500
Lassen	5,000	5,000	5,000	5,000	5,000	5,000
Mariposa	5,000	0	5,000	5,000	5,000	5,000
Fresno	5,000	5,000	5,000	5,000	0	5,000
Tulare	5,000	0	5,000	5,000	5,000	Not Updated
Sacramento	5,000	5,000	5,000	5,000	5,000	TBD
Glenn	5,000	5,000	5,000	5,000	25,000	TDD
Sierra	7,500	0	7,500	7,500	7,500	7,500
Merced	2,500	10,000	10,000	10,000	20,000	2,500
Yolo	5,000	0	10,000	10,000	25,000	5,000
Napa	5,000	0	25,000	25,000	25,000	5,000
Sonoma	5,000	0	25,000	25,000	100,000	0/100,000
All New Construction						
Ventura	5,000	0	25,000	25,000 & Major Renovations	5,000/50,000	
Imperial	7,500	0	50,000	50,000	50,000	25,000
Kern	5,000	0	50,000	50,000	50,000	25,000
King	5,000	0	50,000	50,000	0	25,000
Nevada	5,000	0	50,000	50,000	50,000	25,000
Placer	5,000	0	50,000	50,000	50,000	100,000
San Diego	5,000	0	50,000	50,000	25,000-50,000	50,000/100,000
Monterey	5,000	0	100,000	100,000	100,000	5,000
Santa Barbara	5,000	0	100,000	100,000	100,000	100,000
Los Angeles	5,000	0	100,000	100,000	25,000	1,000,000
San Bernardino	5,000	10,000	100,000	5,000	100,000	5,000 to 100,000
San Francisco	5,000	0	100,000	100,000	100,000	TBD
Santa Clara	5,000	0	150,000	150,000	150,000	100,000
Orange	5,000	0	150,000	150,000	150,000	5,000/TBD
Sutter	5,000	0	150,000	150,000	0	Not Updated
Alameda County	5,000	5,000	250,000 10% bldg cost		250,000	250,000



# Plumas County Public Health Agency *3c*

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** March 12, 2012

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Board Item for March 19, 2012

**Item Description/Recommendation:** Approve a Resolution Amending the 2011-2012 County Personnel Allocation in department numbers 70559, 70560, 70561, and 70566, due to changes in grant approved budgets, change in status of an independent contractor to employee, and addition of Assistant Director of Public Health position.

**History/Background:** On March 6, 2012 the Board approved a supplemental midyear adjustment to various public health agency departments. This approval provided the financial infrastructure to support two newly created positions and various minor shifts in existing personnel allocation. The requested adjustments in 70560 are aligned with shifts in various FTE's to match individual grant budgets and reflects an FTE increase of 0.73 FTE within the Agency. The additional FTE reflects the addition of a 1.0 FTE Assistant Director of Public Health and .08 FTE HIV Specialty Clinic Therapist. These positions will be new job classifications for the county, and job descriptions have been provided to the County Administrative Officer Jack Ingstad and Human Resources Director Gayla Trumbo.

The Board's action today will approve a Resolution Amending the 2011-2012 County Personnel Allocation in department numbers 70559, 70560, 70561, and 70566.

The requested personnel allocation change will not result in a net change of staff of an additional .73 FTE. A Resolution to Amend the County Personnel Allocation is attached for your review.

Please contact me if you have any questions or need additional information. Thank you.

RESOLUTION NO: \_\_\_\_\_

**A RESOLUTION APPROVING VARIOUS CHANGES TO THE PLUMAS COUNTY PERSONNEL ALLOCATION FOR BUDGET YEAR 2011-2012 EFFECTIVE JANUARY 1, 2012.**

**WHEREAS**, the Board of Supervisors, through adoption of the budget allocates positions for various county departments each fiscal year; and

**WHEREAS**, during the fiscal year the Board of Supervisors may amend the position allocation by resolution; and

**WHEREAS**, the Public Health Agency finds it necessary to make various changes to the Plumas County Personnel Allocation; and

**WHEREAS**, with these changes of the Personnel Allocation the Public Health Agency will be able to expand the quality and scope of its service to Plumas County.

**NOW THEREFORE BE IT RESOLVED**, by the Plumas County Board of Supervisors as follows:

<b><u>Budget Unit 70560</u></b>	<b>From</b>	<b>Change</b>	<b>To</b>
Assistant Public Health Director	0.00	0.50	0.50
Director of Nursing	0.61	0.39	1.00
Public Health Program Chief	0.00	0.30	0.30
HEC I or II/HES or COC	3.55	0.20	3.75
HIV Specialty Clinic Therapist	0.00	0.04	0.04
<b><u>Budget Unit 70559</u></b>			
Public Health Program Chief	0.00	0.50	0.50
HEC I or II/HES or COC	0.50	-0.50	0.00
HIV Specialty Clinic Therapist	0.00	0.04	0.04
<b><u>Budget Unit 70561</u></b>			
HEC I or II/HES or COC	0.50	-0.50	0.00
Assistant Public Health Director	0.00	0.11	0.11
PHN I or II/RN I or II or LVN	0.35	-0.35	0.00
<b><u>Budget Unit 70566</u></b>			
Director of Nursing	0.39	-0.39	0.00
Assistant Public Health Director	0.00	0.39	0.39

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 20<sup>th</sup> day of March 2012 by the following vote:

**AYES:** Supervisors:  
**NOES:** Supervisors:  
**ABSENT:** Supervisors:

\_\_\_\_\_  
Chairperson, Board of Supervisors

\_\_\_\_\_  
Clerk/Board of Supervisors



## PLUMAS COUNTY MENTAL HEALTH COMMISSION

Henry J Eisenman, Mental Health Commission Chairman  
(530) 283-0782 eisenmanhenry@yahoo.com

To: Honorable Board of Supervisors

From: Henry J Eisenman  
Chairman, Plumas County Mental Health  
Health Commission

Date: March 14, 2012

Subject: Annual Report Fiscal Year 2010-2011

Enclosed for your perusal and information is a copy of the Plumas County Mental Health Commission Annual Report to the Board of Supervisors for fiscal year 2010-2011. The bylaws of the Mental Health Commission and the W.I.C. require that this report be submitted to you each year.

The Commission meets every month on the second Wednesday. Our meetings are open to the public and we encourage their attendance and participation which meets MHSA requirements. We are fortunate that our Mental Health Director faithfully attends and is a source of information.

Our agenda covers many subjects including budget, department programs, plans, and services, both current and reaching forward, the NAMI Program, the Drop In Center and the Sierra House. The need for services is shown by the growing waiting lists in Portola and Greenville.

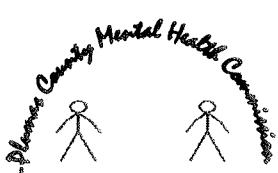
Under the Director's leadership, the Mental Health Department has kept the MHSA fiscally efficient and the services provided have been excellent. Support has been increased for Children's System of Care which has increased intake in all age groups.

Sincerely,

A handwritten signature in black ink that reads "Henry J. Eisenman".

Henry J. Eisenman, Chair

Cc: John Sebold, Director  
Plumas County Mental Health Department



# PLUMAS COUNTY MENTAL HEALTH COMMISSION

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Henry J Eisenman, Mental Health Commission Chairman  
(530) 283-0782 eisenmanhenry@yahoo.com

## 1) Introduction

The Plumas County Mental Health Department continues to be financially sound with some fluctuation of staff.

The Wilderness Program served 18 kids this year and there is a huge interest in this snowboarding/hiking program.

Federal Regulations Review – Audits remain good through 2010-2011.

The NAMI program has temporarily resigned from the commission but will be back and better than ever in 2012.

The Mental Health Department has succeeded with the psychiatric element of the telemedicine program and the jail is still in progress. Annex and Drop In Center are now linked and through telemedicine will increase our support of public health nurse at the jail.

We would like to thank the Mental Health Department's staff for another innovated year in leadership. Through great effort they continue to maintain balance and services impeccably. They are an example for the rest of the state to emulate.

## 2) Accomplishments

- a) The Mental Health Department's proposed budget was accepted for fiscal year 2011-2012.
- b) The Mental Health programs are exemplary and adapt to the changing needs of the clients.
- c) The Mental Health Commission has had numerous public meetings this fiscal year: two meetings were attended by Pat Leslie and Bianca Harrison concerning MHSA funding; three in services (training) also.
- d) The Plumas County Mental Health Commission misses the NAMI presence at every meeting and look forward to continuous successes in the near future.
- e) The Plumas County Mental Health Department and the commission hope to expand the Wilderness Program to better serve our kids. Snow would really help!
- f) The Quality Assurance Meetings every month are still confidential to accept client complaints, etc.
- g) We continue to work with and support our Sheriff's Department, Probation, the District Attorney's Office, the local CHP and many other public entities in our efforts to serve our community.

- h) Next year will bring the telemedicine to the jail, the return of the reorganized NAMI and more workshops.
- i) We already have collaborated with all about the AB109 housing problem and have some good leads. We've had our first placement.
- j) Stay tuned for many good plans and programs to serve our clients' needs.
- k) The kids are on everyone's minds and the department has been great; early Head Start is very busy.
- l) The Commission held five in-services in fiscal year 2010-2011. Pam Haas did a wonderful job teaching us about Cabin Fever; John Sebold introduced us to the extremely complex world of Anasazi EHR (Electronic Health Records)! Then AB109 and housing in Plumas County by our illustrious DA Mr. Hollister.

### 3) Status Report

- a) Membership has grown in fiscal year 2010 from 11 to 18 active members. We have 6 consumers, 4 family members, 8 staff, and 5 part time members.
- b) Training
  - 1) SAD by Pam Haas
  - 2) Anasazi (record keeping) by John Sebold
  - 3) Legalities and housing situation in Plumas County due to AB109
- c) Managed Care

We have had several hospitalizations (3) and one is definitely long term for the fiscal year 2010-2011. State hospitalization costs \$150,000 per bed per year and any hospital stay runs \$130,000 per bed per year. The trust fund can only use half of the money for long term care without requiring special precautions. That's one reason why we prefer preemptive measures. It can be very difficult to gain release once a client has been state confined.
- d) Budget

The Mental Health Department trust fund is still adequate even with increased services. The Mental Health Department budget is balanced for 2010-2011; going into 2012.
- e) Sierra House/Drop In Center

The Drop In Center under Jacque Martinez-Blanton is running well attended social programs as well as lots of case management. The new point-to-point network connection and doors create a less stressful work environment. The Sierra House is now fully staffed but has four empty beds including both MHSA beds. The MHSA beds were in use until recently. Other counties cannot afford placements at this time.
- f) Children's System of Care (CSOC)

CSOC is fully funded by MHSA and has been busy this fiscal year.
- g) MHSA In Services

We had two meetings on MHSA funding, etc. by Pat Leslie and Bianca Harrison.

#### 4) Fiscal Year 2011-2012 Goals

- a) To strive even harder to coordinate with Mental Health Department staff and Director in services and programs required by law. We also are better equipped to face the intricate workings of MHSA funding as well as restrictions.
- b) To work more closely with the Board of Supervisors. We were fortunate to build a rapport with two of our supervisors most notably Chairwoman Lori Simpson who is a commission member and attended most of our meetings this year.
- c) Further increase our membership and connections with the public.
- d) Ensure that consumers continue to get access to much needed services and assistance.
- e) Increase efforts on AB109 consumers' behalf by striving to include them by way of A&D department reorganization. Everyone wants to help stop the recidivism of non-violent offenders.
- f) Assist in every increasing ways all the public entities (Mental Health Department, Guardian, etc.) that serve our consumers.
- g) Improve number and quality of our guest speakers.
- h) Become more involved and educated about our juvenile programs plus court affiliations. We hope to keep all our younger consumers in county.
- i) Do our very best to assist development and implementation of mental health court services for both adults and juveniles.
- j) It is our hope that through the new MOU developed between Mental Health Department and the Plumas Unified School District we can improve services to our school age kids.
- k) Continue advocating for multi-disciplinary team to make decisions for juveniles in detention.
- l) Give all the support we can to our local NAMI chapter while they are reorganizing.
- m) Increase outreach services as need for services continues to grow as economy shrinks. We now have homeless mentally ill in our community who need all basic services, a place to live and our support (and prayers) while temperatures plummet.
- n) Encourage more multilingual as well as multicultural education and services. We now print our agenda in part in two to three languages and hope to greatly improve in fiscal year 2011-2012.

## 5) Summary

The Plumas County Mental Health Department has managed to remain solvent throughout the fiscal year 2010-2011. They have done great things during a very difficult financial year. While others are floundering they are forging ahead with the new point-to-point network that allows the connection of the Annex and Drop In Center. This connection will also allow for the Telemed project to connect the Annex and Drop In Center and very soon the jail. The MHSA funds are holding as well as the Trust Fund. The Sierra House is finally staffed properly and ready to fill the empty beds.

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The Plumas County Mental Health Commission would like to thank the staffs of all the organizations that have helped make this a productive and successful year. We look forward to serving with you all again in the coming fiscal year.

5A

**CERTIFICATION OF ELECTION RESULTS OF THE  
SPECIAL DISTRICT ELECTION  
HELD ON MARCH 6, 2012**

I, Kathy Williams, Plumas County Clerk-Recorder and Registrar of Voters, having completed the canvass of returns for the Special District Election held March 6, 2012 and recorded in the Elections Records, certify the results as follows:

The results hereto attached and made a part of and the following local results are true and correct:

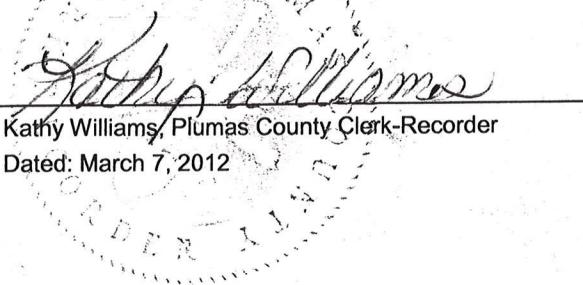
**MEASURE A -**

**SPECIAL TAX FOR EMERGENCY MEDICAL RESPONSE AND FIRE PROTECTION  
PLUMAS EUREKA COMMUNITY SERVICES DISTRICT**

Yes	98 **
No	40

**\*\* MEASURE PASSED DUE TO RECEIVING THE REQUIRED 2/3 VOTE.**

The Official Final Canvass of votes cast is attached hereto and made a part hereof.  
The total turnout of voters was 58.97%.

  
\_\_\_\_\_  
Kathy Williams, Plumas County Clerk-Recorder

Dated: March 7, 2012

PLUMAS EUREKA COMMUNITY SERVICES DISTRICT  
MARCH 6, 2012  
OFFICIAL FINAL

Date:03/06/12  
Time:19:55:21  
Page:1 of 1

Registered Voters 234 - Cards Cast 138 58.97%

Num. Report Precinct 1 - Num. Reporting 1 100.00%

Measure A - Plumas Eureka CSD

	Total	
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Total Votes	138	
YES	98	71.01%
NO	40	28.99%



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5B1

GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** **March 5, 2012**

**TO:** **Honorable Board of Supervisors**

**FROM:** **Sheriff Greg Hagwood** 

**RE:** **Agenda Item for the meeting of March 20, 2012**

### **Recommended Action:**

Approve contract #PCSO00097 between the Plumas County Sheriff's Office (PCSO) and the Department of Justice (DOJ), Bureau of Criminal Identification & Information (BCII) in the amount of \$40,000.00 and authorize the Sheriff to sign.

Authorize Auditor to pay invoices for services back to January 1, 2012.

### **Background and Discussion:**

The purpose of this agreement with DOJ is to submit fingerprint images and related information electronically by way of live scan and having DOJ provide PCSO with DOJ and FBI Criminal Offender Record Information (CORI).

PCSO will be billed for live scan fingerprint submissions monthly and payments will be made to DOJ under this agreement.

The term of this contract is 01/01/12-12/31/12, therefore, please authorize the Auditor to pay all invoices for services effective January 1, 2012.

STATE OF CALIFORNIA

**STANDARD AGREEMENT**

STD 213 (Rev 06/03)

AGREEMENT NUMBER

PCS000097

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Business/Entity named below:

BUSINESS/ENTITY NAME

COUNTY OF PLUMAS, a political subdivision of the State of California

CONTRACTOR'S NAME

DEPARTMENT OF JUSTICE (DOJ)

2. The term of this

Agreement is: 01/01/2012 through 12/31/2012

3. The maximum amount

of this Agreement is: \$40,000.00

Forty thousand dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work

2 page(s)

Exhibit B – Invoicing and Payment Provisions

2 page(s)

Exhibit C\* – General Terms and Conditions

page(s)

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)

Approved as to form

page(s)

Exhibit - D Special Terms and Conditions

Exhibit E – Additional Provisions

page(s)

*Stephen S. Maxwell* 3/1/12

COUNTY COUNSEL, Deputy

Items shown with an Asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at [www.ols.dgs.ca.gov/Standard+Language](http://www.ols.dgs.ca.gov/Standard+Language)

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**CONTRACTOR**

California Department of Justice  
Use Only

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

DEPARTMENT OF JUSTICE (DOJ)

BY (Authorized Signature)

*es Sumi Thomison*

DATE SIGNED (Do not type)

3/27/12

PRINTED NAME AND TITLE OF PERSON SIGNING

SUMI THOMISON, CHIEF, ACCOUNTING OFFICE

ADDRESS

1300 I STREET, ROOM 810

SACRAMENTO, CA 95814

**BUSINESS/ENTITY**

BUSINESS/ENTITY NAME

COUNTY OF PLUMAS, a political subdivision of the State of California

BY (Authorized Signature)

*es*

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

GREG HAGWOOD, PLUMAS COUNTY SHERIFF

ADDRESS

1400 E. MAIN STREET, QUINCY, CA 95971

## **EXHIBIT A** **SCOPE OF WORK**

The County of Plumas, a political subdivision of the State of California, hereinafter referred to as PCSO and the Department of Justice, hereinafter referred to as DOJ, hereby enter into this agreement for the purpose of submitting fingerprint images and related information electronically and having the DOJ provide the PCSO with DOJ and FBI Criminal Offender Record Information (CORI).

**1. DOJ Responsibilities:**

A. The DOJ is responsible to receive and process the PCSO CORI requests via electronic submissions. The DOJ shall provide the PCSO with the following information when the DOJ receives and processes CORI requests submitted by PCSO, for PCSO:

DOJ CORI or a no record response and (if authorized) subsequent arrest notifications  
 FBI CORI or a no record response for initial submissions (as applicable)  
 Child Abuse Central Index (CACI - as applicable)  
 Peace Officer Carry Concealed Weapon (CCW - as applicable)  
 Other \_\_\_\_\_

B. The DOJ is responsible to receive and process CORI requests submitted by PCSO on behalf of an applicant and/or an applicant agency. The DOJ shall provide the applicant and/or the applicant agency with the CORI requested and submitted through PCSO.

**2. The PCSO Responsibilities:**

A. The PCSO will request CORI electronically. The PCSO is statutorily authorized to request and receive CORI under ORI Number CA0320000. Accordingly, the DOJ will deal exclusively with the PCSO for all issues associated with these responses.

B. The PCSO agrees to maintain the confidentiality of all information submitted to the DOJ and of all DOJ and FBI no record responses or CORI received from the DOJ. The PCSO, any official or employee of the PCSO, shall not divulge any State or Federal level CORI information provided by the DOJ, except upon written authorization of the DOJ.

C. The PCSO, if operating a live scan device, will also be responsible for payment if their live scan operator fails to input a billing/customer account number or inputs an incorrect billing/customer account number and/or applicant agency information, and the DOJ cannot determine which agency should be billed for the transaction.

3. The contact representatives during the term of this agreement will be:

Program Inquiries:

<b>Requesting Agency:</b> PCSO Livescan Account	<b>Providing Agency:</b> Department of Justice (DOJ) DCJIS/BCIIS/OSP/Billing Unit
Name: Roni Towery	Name: Yvonne F.R. Muñoz
Address: 1400 E. Main Street Quincy, CA 95971	Address: 4949 Broadway, Room C-217 Sacramento, CA 95820
Phone: (530) 283-6396	Phone: (916) 227-1351
FAX: (530) 283-6344	FAX: (916) 227-1149
E-Mail: <a href="mailto:ronitowery@countyofplumas.com">ronitowery@countyofplumas.com</a>	E-Mail: <a href="mailto:yvonne.munoz@doj.ca.gov">yvonne.munoz@doj.ca.gov</a>

Contract inquiries:

<b>Requesting Agency:</b> PCSO Livescan Account	<b>Providing Agency:</b> Department of Justice (DOJ) DCJIS/BCIIS/OSP/Billing Unit
Name: Roni Towery	Name: Yvonne F.R. Muñoz
Address: 1400 E. Main Street Quincy, CA 95971	Address: 4949 Broadway, Room C-217 Sacramento, CA 95820
Phone: (530) 283-6396	Phone: (916) 227-1351
FAX: (530) 283-6344	FAX: (916) 227-1149
E-Mail: <a href="mailto:ronitowery@countyofplumas.com">ronitowery@countyofplumas.com</a>	E-Mail: <a href="mailto:yvonne.munoz@doj.ca.gov">yvonne.munoz@doj.ca.gov</a>

4. Either party reserves the right to terminate this agreement without cause upon thirty (30) days written notice to the other party. No amendment or variation of the terms of this agreement shall be valid unless made in writing, signed by both parties, and approved as required. An oral understanding or agreement that is not incorporated into this agreement is not binding on either of the parties.

5. This agreement shall be subject to the examination and audit of the California State Auditor for a period of three years after final payment under this agreement (Government Code Section 8546.7).

This agreement shall be governed by the laws of the State of California and shall be interpreted according to California law.

## EXHIBIT B

### Invoicing and Payment Provisions

#### Invoicing

Under the provisions of Penal Code section 11105, the DOJ is authorized to charge agencies requesting CORI a fee sufficient to cover the cost of processing. It is understood that CORI requests will be processed by the DOJ at the rates established by State and Federal agencies. These rates are subject to change with 30 days written notice.

Current CORI costs and related fees:

State Level Response	\$32	X
Federal Level Response	\$19	X
Federal Level Response (Volunteer)	\$15	
California Child Abuse Index (CACI)	\$15	X
Trustline CACI	\$15	
Adoption CACI	\$15	
Peace Officer Carry Concealed Weapon (CCW)	\$19	X
Employment CCW	\$22	X
Private Patrol/Security Guard CCW	\$38	
Standard CCW	\$44	X
Judge CCW	\$66	X
Reserve/Custodial Peace Officer CCW	\$88	X
Fingerprint Roller Certification	\$25	
DOJ Fingerprint Rolling Fee	\$10	
Record Review	\$25	
DSS Fee	\$10	
CS DSS Fee	\$20	

CORI submissions specific to the PCSO, as delineated in paragraph 1. A. of Exhibit A, are indicated here with an X.

The PCSO agrees to compensate the DOJ for services rendered upon receipt of the DOJ invoice. All invoices will state the services provided, the time period covered, the contract number, and the billing/customer account number, 120112, with a tear-off bottom that must be returned with payment. The PCSO is responsible for the use of its billing/customer account number. All costs associated to the billing/customer account number will be the responsibility of the PCSO, and reflected on the DOJ invoice. The total amount payable for each invoice shall not exceed the sum of the costs for each CORI request submitted for the period covered by the invoice excluding corrections, other changes, or amounts overdue.

The DOJ will mail invoices to the following address:

Plumas County Sheriff's Office  
ATTN: Roni Towery  
1400 E. Main Street  
Quincy, CA 95971

### **Budget Contingency Clause**

It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this agreement does not appropriate sufficient funds for the program, this agreement shall be of no further force and effect. In this event, the business/entity shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this agreement and the Contractor shall not be obligated to perform any provisions of this agreement.

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the business/entity shall have the option to either cancel this agreement with no liability occurring to the business/entity, or offer an agreement amendment to the Contractor to reflect the reduced amount.

### **Prompt Payment Clause**

This is an agreement to pay the processing fees associated to the transmission of electronic criminal offender record information requests, including fees incurred by duplicate transmissions or other errors on the part of the PCSO or its representative(s).

The PCSO agrees to compensate the DOJ monthly, in arrears, upon receipt of an invoice, computed in accordance with the State Administrative Manual Section 8752 and 8752.1.

Nothing herein contained shall preclude advance payments pursuant to Article I, Chapter 3, Part 1, Division 3, Title 2, of the Government Code.



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

562

GREGORY J. HAGWOOD  
SHERIFF/CORONER

**DATE:** **March 8, 2012**

**TO:** **Honorable Board of Supervisors**

**FROM:** **Sheriff Gregory Hagwood**

**RE:** **Agenda Item for the meeting of March 20, 2012**

**Recommended Action:**

Review and authorize the Sheriff to sign a contract for a Telephone Emergency Notification System (TENS) with Jacosoft, LLC.

**Background and Discussion:**

This TENS, or "Reverse 911" system will replace what the Sheriff's Office currently uses to notify the public in emergencies with a web based application the offers more functionality and greater ease of use.

The cost to maintain the current system, as configured, is approximately \$20,000 per year. These annual payments have previously been paid for by CalEMA through a grant received in 2008. That funding source has been expended and a sufficient funding has not been found to continue with this system. While costs could be reduced by as much as \$10,000, much of the functionality we currently use, would no longer be available.

The Jacosoft system, known as DeltAlert, has an annual cost of only \$2,000 and adds unlimited list based users and a portal that can be attached to the County website to allow cell phone registration to individual addresses. The system also provides for notifications through Facebook, Twitter, SMS (text messaging) and email. The costs are fixed for 5 years with the ability to rollover unused minutes year to year. The County EMPG grant has the funding necessary to pay for the system.

The contract has been approved as to form by County Counsel and, due to its length, a copy is on file with the Clerk of the Board.



5c

Sharon L. Reinert, Chief Probation Officer

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Plumas County Probation Department- 1446 E. Main Street, Quincy, CA 95971

Date: March 20, 2012

To: Honorable Board of Supervisors

From: Sharon L. Reinert, Chief Probation Officer *(AR)*

Subject: MOU between the Plumas County Probation Department and the Plumas County Mental Health Department

**Recommendation:**

Approve the MOU between the Plumas County Probation Department and the Plumas County Mental Health Department regarding treatment of juveniles residing in Plumas County.

**Background:**

The Probation Department has received grant funding through the Juvenile Justice Crime Prevention Act (JJCJA) for many years. The Probation Department and the Mental Health Department have had an ongoing MOU between the Departments to provide services to juveniles residing in Plumas County for Mental Health services. The juveniles referred to the Mental Health Department from various sources become priority clients to receive counseling and case management services. The funding for this MOU is through the JJCJA grant the Probation Department receives and is used to pay part of the assigned therapists' wages in an amount not to exceed \$48,000.00.

5D



8989 Highway 89, Suite 3

P.O. Box 1043 Blairsden, CA 96103

Telephone: 530-836-6811

Email: [epluchmb@yahoo.com](mailto:epluchmb@yahoo.com)

[www.easternplumaschamber.com](http://www.easternplumaschamber.com)

P.O. Box 1379 Portola, CA 96122

Fax: 530-836-6809

[www.savetelomere100plumas.com](http://www.savetelomere100plumas.com)

## Press Release

### SaveTelomere100@Plumas

September 1 through 3, 2012

A fund raiser to support Eastern Plumas Chamber of Commerce, Eastern Plumas Health Care in Portola, Eastern Plumas Recreation District/Plumas Ski Club/Johnsville Ski Hill; and Telomere Research (Sierra Sciences). Sponsored by Eastern Plumas Chamber of Commerce and Tree of Life Health Institute, both non-profit organizations.

**What is a Telomere?** A *telomere* is the structure at each end of a chromosome. It consists of an area of highly repeated DNA combined with protein. Its main function is to protect the end of the chromosome.

As we age our Telomeres become shorter. It has been found that the length of your telomeres are directly associated with longevity.

SaveTelomere100@Plumas is a run/walk event consisting of a hundred mile ultra-marathon, 100 mile relay, 1/2 marathon (13.1 miles), 5K (3.1 miles) runs; and a 1 mile walk.

The City of Portola and the Town of Graeagle along with their business communities will be hosting SaveTelomere100@Plumas.

The Ultra-marathon and Relay Runs will start in Portola, run through breath taking forest service land to include Lake Davis and Johnsville areas, and finish in Graeagle. The shorter runs and walk will be starting in Graeagle and finishing in Graeagle.

Ultra-Marathoner, Dr. Bill Andrews a bio chemist and founder of Sierra Sciences, Reno, NV is supporting and participating in this event.

Molly Sheridan, also a Ultra-Marathoner, is the first American women to finish the 137 mile run in the Himalayas', and the owner of Desert Sky Adventures in Las Vegas, NV, is also supporting and participating in this event.

**This is an event to support Longevity of Life, Hospital and Community.**

**WE NEED EVERYONE IN THE COMMUNITY TO HELP MAKE THIS A ROUSING SUCCESS, PROMOTING PLUMAS COUNTY FOR YEARS TO COME IN SUPPORT OF ECONOMIC DEVELOPMENT AND TOURISM.**

**We know you want to be part of the fun and excitement; call Audrey, Now, at Eastern Plumas Chamber of Commerce (530) 836-6811 e-mail [epluchmb@yahoo.com](mailto:epluchmb@yahoo.com) to volunteer or for more information.**

**PROCLAMATION OF  
TELOMERE RESEARCH WEEK  
IN PLUMAS COUNTY 2012**

**Whereas,** Longevity of Life, Hospital, and Community is of great concern in Eastern Plumas County. Telomere Research in conjunction with Fun, Exercise and Challenge will help extend longevity for all; and

**Whereas,** Walkers and runners of the County of Plumas , a group of people believing in a healthier lifestyle and interested in advancing the study of Telomere Research, have joined with other walkers and runners across the nation to participate nationwide in Telomere Research Week; and

**Whereas,** During the week of September 2 through 8, 2012, walkers and runners in the County of Plumas and elsewhere around the nation will celebrate with activities to promote the many excellent opportunities for relaxation and exercise for people of all ages which creates a healthier lifestyle and reducing obesity in our County; and

**Whereas,** The County of Plumas and its citizens will benefit through Health Education, Tourism and Economic Development from "Save Telomere100 @ Plumas"; and

**Whereas,** It is fitting that the walkers and runners of the County of Plumas be recognized:

Now, therefore, be it proclaimed by the Plumas County Board of Supervisors that September 2 through 8, 2012 is Telomere Research Week in Plumas County.

The Board of Supervisors calls upon all citizens, community agencies, religious organizations, medical facilities and businesses to support and participate in community efforts to educate, promote, and aide a healthy lifestyle in the community.

---

Chairman

---

Date

GA

**ORDINANCE NO. 12 -**

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
AMENDING SECTION 2-1.202 OF THE PLUMAS COUNTY CODE RELATING TO  
PUBLIC EMPLOYEES RETIREMENT SYSTEM CONTRIBUTIONS FOR MEMBERS  
OF THE BOARD OF SUPERVISORS.**

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

**SECTION 1.** Section 2-1.202 of the Plumas County Code is hereby amended in its entirety to read as follows:

**Sec. 2-1.202. - Public Employees Retirement System contributions.**

For each member of the Plumas County Board of Supervisors who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and \_\_\_\_\_ percent (\_\_\_\_%) of the member's salary as part of the member's share of the required retirement contributions.

**SECTION 2. Effective and Operative Dates; Publication; Codification.**

This ordinance shall become effective sixty (60) days after its date of final adoption. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Section 1 of this ordinance shall be codified; the remainder shall be uncodified.

Introduced at a regular meeting of the Board of Supervisors on the \_\_\_\_\_ day of March 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the \_\_\_\_\_ day of March 2012, by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

---

Chairperson, Board of Supervisors

ATTEST:

---

Clerk of the Board of Supervisors

## Changes to Plumas County Code

### **Sec. 2-1.202. - Public Employees Retirement System contributions.**

For each member of the Plumas County Board of Supervisors who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and \_\_\_\_\_ percent (\_\_\_\_%) of the member's salary as part of the member's share of the required retirement contributions.

**Deleted:** five (5%)

**Deleted:** , effective October 1, 1986

### **Sec. 2-5.403 - Public Employees Retirement System contributions: Elected officers.**

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**Deleted:** seven (7%) percent of the officer's salary as

### **Sec. 2-5.404 - Public Employees Retirement System contributions: Nonelected officers and employees.**

For each nonelected officer or employee whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's or employee's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**Deleted:** seven (7%) percent of the officer's or employee's salary as

lb

**ORDINANCE NO. 12 -**

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
AMENDING SECTION 2-5.403 OF TITLE 2, ARTICLE 4 OF THE PLUMAS COUNTY  
CODE RELATING TO PUBLIC EMPLOYEES RETIREMENT SYSTEM  
CONTRIBUTIONS FOR ELECTED OFFICERS.**

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

**SECTION 1.** Section 2-5.403 of Title 2, Article 4 of the Plumas County Code is hereby amended in its entirety to read as follows:

**Sec. 2-5.403 - Public Employees Retirement System contributions: Elected officers.**

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**SECTION 2. Effective and Operative Dates; Publication; Codification.**

This ordinance shall become effective thirty (30) days after its date of final adoption. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Section 1 of this ordinance shall be codified; the remainder shall be uncodified.

Introduced at a regular meeting of the Board of Supervisors on the \_\_\_\_\_ day of March 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the \_\_\_\_\_ day of March 2012, by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

---

Chairperson, Board of Supervisors

ATTEST:

---

Clerk of the Board of Supervisors

## Changes to Plumas County Code

### **Sec. 2-1.202. - Public Employees Retirement System contributions.**

For each member of the Plumas County Board of Supervisors who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and \_\_\_\_\_ percent (\_\_\_\_%) of the member's salary as part of the member's share of the required retirement contributions.

**Deleted:** five (5%)

**Deleted:** , effective October 1, 1986

### **Sec. 2-5.403 - Public Employees Retirement System contributions: Elected officers.**

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**Deleted:** seven (7%) percent of the officer's salary as

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For each nonelected officer or employee whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's or employee's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**Deleted:** seven (7%) percent of the officer's or employee's salary as

ORDINANCE NO. 12 - bc

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
AMENDING SECTION 2-5.404 OF TITLE 2, ARTICLE 4 OF THE PLUMAS COUNTY  
CODE RELATING TO PUBLIC EMPLOYEES RETIREMENT SYSTEM  
CONTRIBUTIONS FOR NONELECTED OFFICERS AND EMPLOYEES.**

The Board of Supervisors of the County of Plumas, State of California, ordains as follows:

**SECTION 1.** Section 2-5.404 of Title 2, Article 4 of the Plumas County Code is hereby amended in its entirety to read as follows:

**Sec. 2-5.404 - Public Employees Retirement System contributions: Nonelected officers and employees.**

For each nonelected officer or employee whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's or employee's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**SECTION 2. Effective and Operative Dates; Publication; Codification.**

This ordinance shall become effective upon its date of final adoption. It shall be published in the *Feather River Bulletin*, a newspaper of general circulation in Plumas County, within fifteen (15) days of final adoption. Section 1 of this ordinance shall be codified; the remainder shall be uncodified.

Introduced at a regular meeting of the Board of Supervisors on the \_\_\_\_\_ day of March 2012, and passed and adopted by the Board of Supervisors of the County of Plumas, State of California, on the \_\_\_\_\_ day of March 2012, by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

---

Chairperson, Board of Supervisors

ATTEST:

---

Clerk of the Board of Supervisors

## Changes to Plumas County Code

### **Sec. 2-1.202. - Public Employees Retirement System contributions.**

For each member of the Plumas County Board of Supervisors who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and \_\_\_\_\_ percent (\_\_\_\_%) of the member's salary as part of the member's share of the required retirement contributions.

**Deleted:** five (5%)

**Deleted:** , effective October 1, 1986

### **Sec. 2-5.403 - Public Employees Retirement System contributions: Elected officers.**

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**Deleted:** seven (7%) percent of the officer's salary as

### **Sec. 2-5.404 - Public Employees Retirement System contributions: Nonelected officers and employees.**

For each nonelected officer or employee whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and such part of the officer's or employee's member share of the required retirement contributions as the Board of Supervisors shall determine from time to time by resolution.

**Deleted:** seven (7%) percent of the officer's or employee's salary as

6D

Plumas County, California

**RESOLUTION NO. 12-\_\_\_**

**A RESOLUTION AMENDING PERSONNEL RULE 21.03 RELATING TO THE  
EMPLOYEE'S CONTRIBUTION TO THE PUBLIC EMPLOYEES RETIREMENT  
SYSTEM**

**WHEREAS**, Plumas County Personnel Rule 21.03, "Retirement Benefits Through PERS," currently requires Plumas County ("County") to contribute all of the employee's standard member contribution to the California Public Employees Retirement System (CalPERS); and

**WHEREAS**, in light of Plumas County's difficult budget situation, both currently and for the foreseeable future, it is no longer feasible for the County to contribute all of the employee's standard contribution to CalPERS; and

**WHEREAS**, as a result of negotiations with the union representing nearly all of the employee in non-safety bargaining units, the County has reached an agreement to pay four-sevenths (4/7ths) of the employee's standard contribution for such employees, with each such employee paying the remaining three-sevenths (3/7ths) of his or her standard member contribution; and

**WHEREAS**, it is necessary to achieve comparable savings with regard to non-safety elected officials and unrepresented employees;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE PLUMAS COUNTY BOARD  
OF SUPERVISORS AS FOLLOWS:**

Plumas County Personnel Rule 21.03 is hereby repealed and replaced in its entirety with the following:

**21.03      Retirement Benefits Through PERS:** Retirement benefits are offered through the County's contract with the Public Employees Retirement System. The contract excludes hourly paid employees such as extra-help and temporary employees, and employees who are part-time and work less than twenty (20) hours per week on a regularly assigned basis.

The contract includes permanent and probationary full-time employees paid on the time base of a biweekly pay period and permanent employees who work part-time for more than twenty hours per week on a regularly assigned basis and who are paid a percent of the full-time equivalent earnings for the time base of a biweekly pay period. The County shall pay the employee's total standard member contribution (nine percent (9%) of gross wages) for PERS safety members, and \_\_\_\_-sevenths (\_\_\_\_/7ths) of the employee's standard member contribution (four percent (\_\_\_\_%) of gross wages) for all other employees.

***BE IT FURTHER RESOLVED THAT:***

The Director of Human Resources is directed to change the Plumas County Personnel Rules handbook to reflect this amendment. The Director of Human Resources is further directed to inform, by whatever means the Director deems appropriate, each employee of Plumas County of this amendment.

PASSED AND ADOPTED this \_\_ day of March, 2012, by the following vote:

AYES:

NOES:

ABSENT:

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Chair, Board of Supervisors

***ATTEST:***

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Clerk of the Board

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## Changes to Personnel Rules

**21.03 Retirement Benefits Through PERS:** Retirement benefits are offered through the County's contract with the Public Employees Retirement System. The contract excludes hourly paid employees such as extra-help and temporary employees, and employees who are part-time and work less than twenty (20) hours per week on a regularly assigned basis.

The contract includes permanent and probationary full-time employees paid on the time base of a biweekly pay period and permanent employees who work part-time for more than twenty hours per week on a regularly assigned basis and who are paid a percent of the full-time equivalent earnings for the time base of a biweekly pay period. The County shall pay the employee's total standard member contribution (nine percent (9%) of gross wages) for PERS safety members, and       -sevenths (      /7ths) of the employee's standard member contribution (       percent (      % of gross wages) for all other employees,

**Deleted:** For all covered employees, the

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Plumas County, California

6E

**RESOLUTION NO. 12-\_\_**

**A RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE  
PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR ELECTED OFFICIALS,  
FOR UNREPRESENTED APPOINTED DEPARTMENT HEADS, AND FOR  
UNREPRESENTED EMPLOYEES.**

**WHEREAS**, the governing body of the County of Plumas has the authority to implement Government Code Section 20691;

**WHEREAS**, the governing body of the County of Plumas has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

**WHEREAS**, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the County of Plumas of a Resolution to commence said Employer Paid Member Contributions (EPMC);

**WHEREAS**, the governing body of the County of Plumas has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the following classes:
  - elected officials
  - unrepresented appointed department heads
  - unrepresented employees.
- This benefit shall consist of paying \_\_\_\_ -sevenths ( \_\_\_\_ /7ths) of the normal member contributions as EPMC for miscellaneous members.
- The effective date of this Resolution shall be March \_\_, 2012.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the governing body of the County of Plumas elects to pay EPMC, as set forth above.

PASSED AND ADOPTED this \_\_ day of March, 2012, by the following vote:

AYES:

NOES:

ABSENT:

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Chair, Board of Supervisors

**ATTEST:**

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Clerk of the Board

Plumas County, California

6F

**RESOLUTION NO. 12-\_\_**

**A RESOLUTION ESTABLISHING PLUMAS COUNTY'S CONTRIBUTION TO  
HEALTH INSURANCE PREMIUMS FOR ELECTED OFFICIALS AND  
UNREPRESENTED EMPLOYEES**

**WHEREAS**, Plumas County Personnel Rule 21.02(1) provides that Plumas County ("County") will contribute an amount per month toward any employee's health plan premium as designated by the Board of Supervisors; and

**WHEREAS**, in light of Plumas County's difficult budget situation, both currently and for the foreseeable future, and the dramatic increases in health, dental, and vision insurance premiums in recent years, it is no longer feasible for the County to pay any portion of the increases in employees' premiums; and

**WHEREAS**, the Board of Supervisors of the County of Plumas has determined that it is necessary that the County cap its contribution to these premiums at 2011 Calendar Year levels, consistent with the agreement reached with many of the County's represented employees;

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE PLUMAS COUNTY BOARD  
OF SUPERVISORS AS FOLLOWS:**

Beginning with the first full pay period after the date this resolution is adopted by the Board of Supervisors, Plumas County's contribution to the health, dental, and vision insurance premiums of unrepresented employees and elected officials shall be capped at the amount paid for such premiums in the 2011 Calendar Year. The County will not pay any portion of any increases in premiums for health, dental, or vision coverage for unrepresented employees and elected officials occurring after the 2011 Calendar Year. Unrepresented employees and elected officials will be solely responsible for paying the entire amount of any health, dental, or vision insurance premium increases occurring after the 2011 Calendar Year.

PASSED AND ADOPTED this \_\_ day of March, 2012, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

Chair, Board of Supervisors

**ATTEST:**

---

Clerk of the Board

7

**ORDINANCE NO. 2012-\_\_\_\_\_**

**AN ORDINANCE OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA,  
APPROVING A DEVELOPMENT AGREEMENT BETWEEN THE COUNTY OF PLUMAS  
AND LAKE ALMANOR ASSOCIATES LP, A CALIFORNIA LIMITED PARTNERSHIP FOR  
LAKE FRONT AT WALKER RANCH**

**Section 1.** The Board of Supervisors of the County of Plumas, State of California, FINDS as follows:

- 1.1.** That certain Development Agreement for Lake Front at Walker Ranch, as set forth in Exhibit "A" of this ordinance and incorporated herein by this reference, between Lake Almanor Associates LP, A California Limited Partnership and the County of Plumas, is found to be consistent with the Plumas County General Plan because the proposal is consistent with the goals, policies, standards and objectives of existing General Plan and Zoning Code as set forth in specific detail in the Final Environmental Impact Report #84 (Land Use Section 4.1).
- 1.2.** That certain Development Agreement for Lake Front at Walker Ranch, as set forth in Exhibit "A" of this ordinance, between Lake Almanor Associates LP, A California Limited Partnership and the County of Plumas, is found to have a reasonable probability that the project will be consistent with the future adopted general plan because the property will be developed in a manner and include infrastructure consistent with the County's Prime Opportunity Development Standards, concentrates development outside of identified sensitive wildlife areas, and incorporates elements promoting affordable housing and recreational amenities.
- 1.3.** That certain Development Agreement for Lake Front at Walker Ranch, as set forth in Exhibit "A" of this ordinance, between Lake Almanor Associates LP, A California Limited Partnership and the County of Plumas, is found to have little or no probability that the project will be detrimental to or interfere with the future adopted general plan in that the property has been targeted for development due to its location in an area already in the development process and avoids sensitive wildlife and resource areas which are the areas looked at for preservation in the new general plan in process. This continues to be an area identified as ideal for the type of development proposed taking advantage of the recreational opportunities associated with Lake Almanor and having topography suitable for development.
- 1.4.** That all the terms and conditions of that certain Development Agreement for Lake Front at Walker Ranch, as set forth in Exhibit "A" of this ordinance, between Lake Almanor Associates LP, A California Limited Partnership and the County of Plumas, were part of the analysis in Final Environmental Impact Report Number 84, which was certified by the Board of Supervisors on March 2, 2010 and Resolution 2010-7614 was adopted making certain findings and certifying the Final Environmental Impact Report.

**1.5.** That because certain impacts identified impacts related to noise, air quality, and biology were identified in Final Environmental Impact Report Number 84 are identified as significant and unavoidable a Statement of Overriding Considerations were adopted by the Board of Supervisors.

**1.6.** That the Lake Front at Walker Ranch project should be encouraged in order to meet important economic, social, environmental or planning goals of the General Plan and the future adopted general plan of the County of Plumas.

**1.7.** That the landowner/applicant, Lake Almanor Associates LP, a California Limited Partnership, will incur substantial costs in order to provide public improvements, facilities or services from which the general public will benefit.

**1.8.** That the Lake Front at Walker Ranch project would be unlikely to proceed in the manner proposed in the absence of a development agreement.

**1.9.** That the landowner/applicant, Lake Almanor Associates LP, a California Limited Partnership, will participate in all programs established and/or required under the General Plan, the Final Environmental Impact Report Number 84, and as set forth in the Development Agreement and all of the applicable approving resolutions (including any mitigation monitoring plan), and has agreed to financial participation required under any applicable financing plan and its implementation measures, all of which will accrue to the benefit of the public.

**1.10.** That the landowner/applicant, Lake Almanor Associated LP, a California Limited Partnership, has made commitments to a high standard of quality and has agreed to all applicable land use and development regulations or negotiated list of land uses.

**Section 2.** A public hearing was held on March 13, 2012, to consider the Development Agreement. Notice of Intention to consider the adoption of the Development Agreement was given as provided by Plumas County Code Section 9-7.301 and as provided in Sections 65854, 65854.5, and 65856 of the Government Code of the State of California.

**Section 3.** That certain Development Agreement for Lake Front at Walker Ranch, set forth in Exhibit "A" of this ordinance, between Lake Almanor Associates LP, a California Limited Partnership, and the County of Plumas is adopted and approved by this Board

**Section 4.** The Chairman of the Plumas County Board of Supervisors is hereby authorized to execute the Development Agreement for Lake Front at Walker Ranch, set forth in Exhibit "A" of this ordinance, between Lake Almanor Associates LP, a California Limited Partnership, and the County of Plumas.

**Section 5.** No sections of this ordinance shall be codified.

**Section 6.** The Development Agreement shall be recorded pursuant to Section 65868 of the Government Code of the State of California.

**Section 7.** A summary of this ordinance shall be published in the *Chester Progressive*, a newspaper of general circulation in Plumas County, within fifteen (15) days of adoption. A certified copy of the full text of the ordinance, including Exhibit "A", shall be posted in the office of the Clerk of the Board of Supervisors at least five days prior to the Board of Supervisors meeting at which the proposed ordinance is to be adopted.

**Section 8.** The Development Agreement shall become effective on the later date of either: the effective date of this ordinance approving the Development Agreement or the date of the last signatory to execute the Development Agreement.

The foregoing ordinance was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the \_\_\_\_\_ day of March, 2012, by the following vote:

AYES: Supervisors:  
NOES: Supervisors:  
ABSENT: Supervisors:

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Chairman, Board of Supervisors

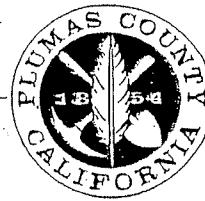
ATTEST:

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Nancy L. Da Forno  
Clerk of the Board of Supervisors

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



8

ROBERT A. PERREAU LT Jr.  
DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## AGENDA REQUEST

for the March 20, 2012 Meeting of the Plumas County Board of Supervisors

March 12, 2012

From: Robert A. Perreault, Jr., Director of Public Works

A handwritten signature in black ink that reads "Robert A. Perreault".

Subject: Solid Waste -- Contract for Professional Services to assist with the development of new, replacement franchise contracts and to prepare a new procedure to annually implement a CPI-style refuse rate index.

To: Honorable Board of Supervisors

### Background:

On January 18, 2011, the Board of Supervisors voted to give notice of non-renewal to the current solid waste franchise contractors and directed staff to initiate the drafting of new, replacement franchise contracts.

Public Works staff has prepared draft, proposed replacement contracts, including preliminary coordination with other County departments and staff. The work being performed by Public Works staff is substantially completed and the draft contracts will be soon ready for final review and comments by other County departments and agencies, including, but not limited to, the following:

Plumas County Integrated Waste Management Task Force  
Office of the CAO  
Office of County Counsel  
Environmental Health  
Building Department

At this point in time, Public Works is recommending that the R3 Consulting Group, Inc. also become involved in the review and comment on the draft contracts.

As the above coordination is being performed, Public Works staff is continuously coordinating with the County's two (2) existing solid waste franchise contracts.

Once comments from the above entities are received and the draft contracts are revised, Public Works will schedule Public Informational Meetings in various locations throughout the County in accordance with the July 5, 2011 direction of the Board of Supervisors.

Thereafter, the proposed, final draft, replacement contracts will be submitted to the Board of Supervisors for final review and consideration of approval.

A copy of the entire proposed, draft 15-page contract with R3 Consulting, including all exhibits, has been filed with the Clerk of the Board of Supervisors and is available for public review, upon request, during normal work hours.

Attached to this Agenda Request is a copy of the proposed draft exhibits, i.e., Pages 11-15, inclusive. Exhibit A is the Scope of Work. Exhibit B is the Fee Schedule. Exhibit C is the Project Schedule.

Recommendation:

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the CAO and the Director of Public Works to execute a contract with the R3 Consulting Group, Inc., in an amount not to exceed \$17,500 to provide Professional Services to assist the County with the development of new, replacement franchise contracts and to prepare a new procedure to implement an annual CPI-style refuse rate index (for the annual adjustment of the solid waste rate schedule).

## EXHIBIT A

### SCOPE OF WORK

#### Project Staff

The Consultant's project team for this engagement will be comprised of William Schoen and Richard-Tagore Erwin, both Principals with R3 Consulting, with assistance from other qualified staff as appropriate. William Schoen will serve as project manager with Mr. Tagore-Erwin serving as the primary project support staff.

#### Tasks

#### **Task 1 Assistance with Replacement Franchise Contracts**

##### **Contract Review**

R3 will review and comment on the adequacy of the proposed replacement franchise contract (draft dated May 18, 2011). Based on that review R3 will prepare a Letter Report that summarizes our findings and provides general recommended revisions to the draft replacement contract, including as appropriate:

- Clarifying existing terms and conditions; and
- Additional contract language that should be included.

Our project budget assumes that the basic contract structure and general contract language will be maintained. While we will provide recommendations for changes to specific sections of the agreement and/or major terms and conditions as appropriate, our budget does not provide for major editing or restructuring of the draft document.

##### **Teleconferences**

- One (1) teleconference call with Public Works staff, including both franchise contractors, in order to discuss any pending draft contract issues – teleconference call not to exceed 1 hour.
- One (1) teleconference call with the Plumas County Integrated Waste Management Task Force in order to discuss any pending draft contract issues – teleconference call not to exceed 1 hour.
- Two (2) teleconference calls with the Plumas County Board of Supervisors in order to discuss any pending draft contract issues – each teleconference call not to exceed 2 hours.

Each of the above listed telephone conference calls will be followed by a Memorandum summarizing R3's input provided during the teleconference call.

\_\_\_\_\_ County Initials

\_\_\_\_\_ Consultant Initials \_\_\_\_\_

*Deliverables:*

- *Sample Refuse Rate Index Contract Language; and*
- *Draft RRI Forms*
- *Teleconferences' Memoranda*

**Task 2      Create Refuse Rate Index Process**

R3 will complete the following subtasks as part of this task:

- Create a proposed "Refuse Rate Index" ("RRI") for the Plumas County Solid Waste Program.
- Prepare revised contract language for Article 11 of the Draft Franchise Agreement (Contractor's Compensation, Pass-Through and Rates).
- Prepare an information document that Public Works staff can distribute to County officials and the public, explaining the mechanics of the new RRI program.
- Prepare draft forms to enable this Department to consistently administer the RRI process with the 2 franchise contractors.
- Schedule one (1) teleconference call with Public Works staff, including both franchise contractors, in order to discuss any RRI-related issue - teleconference call not to exceed 1 hour.
- Schedule one (1) teleconference call with the Plumas County Integrated Waste Management Task Force in order to discuss any RRI-related issue - teleconference call not to exceed 1 hour.
- Schedule two (2) teleconference calls with the Plumas County Board of Supervisors in order to discuss any RRI-related issue - each teleconference call not to exceed 2 hours. The first teleconference call will focus on the development (theory) of the RRI and the second teleconference call will focus on the establishment of actual RRI base amounts, i.e., such that the final product will be ready for adoption by the Board of Supervisors.

(NOTE: Establishing the base amounts is very straightforward - using audited financial statements. It is understood that the RRI is intended to be applied to rates that have been agreed to and everyone is comfortable with - it does not establish the base rates. If there is a question as to the reasonableness of the current rates, then some type of rate review to set the base rates is would be needed, which is not a part of this scope of work.)

Each of the above listed telephone conference calls will be followed by a Memorandum summarizing R3's input provided during the teleconference call.

*Deliverables:*

- *Sample Refuse Rate Index Contract Language; and*
- *Draft RRI Forms*
- *Teleconferences' Memoranda*

## **EXHIBIT B**

### **FEE SCHEDULE**

Estimated costs are summarized in Table 1. The work will be completed on a time-and-materials basis. The total cost of the project will not be exceeded without written permission from the Director of Public Works.

The amounts below are not-to-exceed costs, based on hourly rates listed in the attached R3 Consulting Group – Billing Rates and Charges: January 2012 – December 2012.

**Table 1**  
**ESTIMATED COSTS**

<b>Task No.</b>	<b>Description</b>	<b>Cost</b>
1	Assistance with Replacement Franchise Contracts	\$10,000
2	Create Refuse Rate Index Process	\$7,500
<b>Total Estimated Cost</b>		<b>\$17,500</b>

## Attachment 1 to Exhibit B

### R3 Consulting Group

#### **Billing Rates and Charges: January 2012 – December 2012**

#### **TECHNICAL SERVICES**

Principal \$185 per hour  
Senior Manager \$175 per hour  
Manager \$165 per hour  
Senior Associate \$155 per hour  
Associate III \$135 per hour  
Associate II \$125 per hour  
Associate I \$100 per hour  
Administrative Support \$75 per hour

#### **REIMBURSABLE COSTS**

Consultants/Subcontractors cost  
Lodging and meals cost  
Travel — Private or company car \$0.55 per mile  
Travel — Other cost  
Delivery and other expenses cost

#### **PAYMENTS**

Unless otherwise agreed in writing, fees will be billed monthly at the first of each month for the preceding month and will be payable within 30 days of the date of the invoice.

#### **ESCALATION**

Fees will be escalated annually in accordance with the change in the Consumer Price Index.

\_\_\_\_ County Initials

\_\_\_\_ Consultant Initials

## **EXHIBIT C**

### **PROJECT SCHEDULE**

The nature of this work is such that the Consultant does not have any control over the general timing of the teleconferences, which are to be scheduled by County staff.

Accordingly, there is no specific project schedule, other than all work under this contract is contemplated to be completed by December 31, 2012.

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.  
DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## AGENDA REQUEST for the

March 20, 2012 Meeting of the Plumas County Board of Supervisors

Date: March 12, 2012

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Status Reports by Public Works staff on:

- Solid Waste – Distribution of the audited, annual financial statements for CY 2011, received from InterMountain Disposal, Inc. and Feather River Disposal, Inc., submitted for info only. The Plumas County Integrated Waste Management Task Force will review and comment on the 2 financial statements at their meeting scheduled for April 5, 2012. Thereafter, the Board of Supervisors will consider acceptance of the 2 financial statements at a future meeting.
- Solid Waste – Carpet Stewardship Program, including details on a Pilot Program, involving several Counties, being conducted by CARE through CalRecycle in conjunction with ESJPA.
- Solid Waste – Paint Stewardship Program. Update.
- Solid Waste – Mandatory Commercial Recycling, to be enacted by July 1, 2012 per State law and CalRecycle regulations.

### Background:

At the March 20, 2012, Mr. John Kolb will give status reports on the above 4 topics, all of which will involve subsequent involvement and action by the County during the next four (4) months.

Accordingly, Public Works staff will coordinate with the Plumas County Integrated Waste Management Task Force in order to seek their timely advice on these matters for consideration, subsequently, by the Board of Supervisors.

### Recommendation by Public Works:

No action is being requested by Public Works staff, except that the above topics are agendized to enable discussion with the Board of Supervisors and, if desired, direction to staff.