



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON FEBRUARY 07, 2012

STANDING ORDERS

11:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Supervisor Simpson leads the flag salute.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

Robert Perreault, Director of Public Works – Notice of Public Meeting, Wednesday, February 22, 2012 Portola Library improvements on 9.6 mile portion of Forest Highway 177 from Beckwourth to Clover Valley.

Don Daley addresses the Board concerned about Smart Meters being used by PG&E and health risks.

Mark Mihevc addresses the Board regarding proposed school closures by Plumas Unified School District.

Larry Douglas regarding economic development in Plumas County.

Sharon Roberts regarding funding for tourism in Plumas County.

Sherrie Klumer regarding funding for tourism in Plumas County.

ACTION AGENDA

Convened as the Flood Control District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10 FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Authorize Robert Perreault, Director of Public Works to have signing authority for the Flood Control and Water Conservation District. Discussion and possible action

Motion: Authorize Robert Perreault, Director of Public Works to have signing authority for the Flood Control and Water Conservation District, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Flood Control District Governing Board and reconvene as the Board of Supervisors

2. 11:15 BOARD OF SUPERVISORS

A. CORRESPONDENCE

- Letter from District 3 constituent regarding PG&E rate zones
- Letter from a member of the public regarding rental of kitchen at the Fairgrounds and a problem with cleanliness
- Letter from Pat Terhune, via e-mail, regarding payment of telephone costs at the Visitors Bureau

B. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Swofford regarding issues related to County government and include Winterfest meeting; Chamber meeting regarding 100 mile run event; LAFCo

Report by Supervisor Simpson regarding issues related to County government and include Quincy Library Group; Animal Rescue Group; Economic Recovery meeting

C. Appointments

PLUMAS COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Annual appointment and/or re-appointment of members to Plumas County Boards, Commissions and Committees. This matter is continued to February 14, 2012.

Almanor Basin Watershed Advisory Council

Appoint and/or re-appoint Ryan Burnett, Carl Felts, Dick Fording, Aaron Seandel, and Charles Plopper to the Almanor Basin Watershed Advisory Council as recommended

Motion: Appoint and/or re-appoint Ryan Burnett, Carl Felts, Dick Fording, Aaron Seandel, and Charles Plopper to the Almanor Basin Watershed Advisory Council as recommended, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Coordinating Council – Robert Perreault

Consider membership of the Plumas County Coordinating Council as recommended. Discussion is held, this matter is continued to a later date for appointment of members.

3. 11:45 **LEAGUE OF WOMEN VOTERS** – Joyce Scroggs

Presentation by League of Women Voters of its annual countywide essay contest winners

4. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as amended, matter 4.K.-Feather River Land Trust is removed from the agenda as requested, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. CLERK OF THE BOARD

Approve Board minutes for January 2012

B. SHERIFF

- 1) Approve and authorize the Auditor to return unspent grant funds of \$496.78 received in advance from the U.S. Department of Justice Drug Enforcement Administration
- 2) Approve and authorize the Chair to sign contract between the County of Plumas and North Fork Medicine to provide medical services to inmates. Approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign Agreement for Law Enforcement Services between the City of Portola and the County of Plumas for the period of 1/1/2012 – 6/30/2012 (37,500). Approved as to form by County Counsel
- 4) Approve and authorize the Chair to sign annual amendments to the Cooperative Law Enforcement Agreement between the County of Plumas and the USDA Forest Service (\$36,000 for Cooperative Law Enforcement Patrols; and \$20,000 for Controlled Substance Operations). Approved as to form by County Counsel

C. PUBLIC HEALTH AGENCY

- 1) Approve supplemental budget transfer of \$40,000; and approve and authorize the Chair to sign services agreements with Plumas County Children and Families Commission; and ratify services previously performed for activities related to Plumas County Public Health Agency's Oral Health Program. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Service Agreement with Heat Transfer Systems; and ratify services previously performed thereunder. Approved as to form by County Counsel
- 3) Approve and authorize the Director of Senior Services to sign Service Agreement with U.S. Cellular for cell phones for the Senior Services Programs. Approved as to form by County Counsel
- 4) Approve and authorize the Director of Public Health to sign Software License Agreement with Panoramic Software Corporation for Veterans Services annual software maintenance and support. Approved as to form by County Counsel

D. PROBATION

- 1) Approve and authorize the Chair to sign contract between Plumas County and Redwood Toxicology, Inc. for court ordered drug testing (\$70,000). Approved as to form by County Counsel
- 2) Approve new web-based Probation Case Management service agreement as authorized by Community Corrections Partnership and approval of Public Safety AB109 Implementation Plan approved by the Board. Approved as to form by County Counsel
- 3) Approve supplemental budget transfer of \$22,031.61 (0001-20400-44409-Fed-Probation – 0001-20400-530440-Support-Probation) for Probation's JPCF Care of Court Wards revenue

E. BOARD OF SUPERVISORS

Approve \$120,000 from Title III Contingencies to Fire Prevention Contributions (Fire Safe Council) approved by the Board on September 20, 2011. **Four/fifths required roll call vote**

F. SOCIAL SERVICES

Approve and authorize the Director of Social Services to sign agreement between Plumas County and Plumas Crisis Intervention and Resource Center for drug and alcohol testing; and authorize the Director of Social Services to execute an extension of the agreement following the conclusion of the current term subject to the availability of funding and agreement regarding compensation. Approved as to form by County Counsel

G. FACILITIES

- 1) Approve supplemental budget of \$108,509 for State Grant Energy Efficiency Retrofit Project
- 2) Approve and authorize the Chair to sign Airport Hangar Lease with Wayne White, Beckwourth-Nervino Airport. Approved as to form by County Counsel
- 3) Authorize acceptance of \$987.50 in donations from Chester Rotary Club for landscaping and irrigation at the Almanor Recreation Center

H. RISK MANAGEMENT

- 1) Adopt **RESOLUTION 12-7750** to give Workers Compensation and Tort Claim Settlement Authority to County Administrative Officer, County Counsel and Assistant Risk Manager
- 2) Adopt **RESOLUTION 12-7751** authorizing application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers' Compensation Liabilities

I. PUBLIC WORKS

Approve Change Order No. 1 for Toppers Tree Service – Contract to remove trees, and authorize the CAO and Director of Public Works to execute

J. LIBRARY

- 1) Approve request for exemption from 60-day limit on extra-help for Library and Literacy
- 2) Approve supplemental budget transfer of \$76,500 in LSTA grant funds for Plumas Literacy Technology Behind Bars: Keys to Freedom project

K. FEATHER RIVER LAND TRUST

Adopt **RESOLUTION** expressing support for the Clover Valley Ranch Conservation Easement
At the request of Feather River Land Trust, this matter is removed from the agenda

L. PLANNING

Adopt **RESOLUTION 12-7752** approving application for grant funds for the Sustainable Communities Planning Grant and Incentive Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84, Chapter 9)

NOON RECESS

5. 1:30 P.M. **INDIAN VALLEY RECREATION & PARK DISTRICT**

Discussion and possible action to consider request from Indian Valley Recreation & Park District to make payments over seventy-five (75) months to Plumas County for payment of building permit fee (Greenville Community Center)

Motion: approve repayment schedule as presented and direct County Counsel to prepare a promissory note consistent with terms as requested by Indian Valley Recreation & Park District; and authorize the County Administrative Officer to execute, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. 1:45 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

A.  **FY 2011-2012 Mid-Year Budget**

- 1) Accept FY 2011-2012 Mid-Year Revenue Report (budget shortfall of \$381,206 which includes an estimated shortfall of \$348,020 in property tax revenue). Discussion, possible action and/or direction to staff
- 2) Consider appropriation of General Fund Contingency transfers as follows: **Four/fifths required roll call vote**

Motion: Direct the Budget Officer to fund the following requests not using General Fund Contingencies and return to the Board with a recommendation on February 14, 2012, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

• Recycle Grant – 20705	\$ 5,352
• Museum – 20780	\$11,054
• Assessor – 20060	\$12,765
• Office of Emergency Services – 20470	\$31,121
• Fair – 20190	\$71,798
• Board of Supervisors – 20010	\$18,904
• Information Technology – 20220	\$19,191

LIBRARY - 20670

Motion: Appropriate \$4,000 from the General Fund Contingency to Library, Department 20670 for FY 2011-2012 budget, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

DEPARTMENTAL MATTERS

B. SHERIFF – Greg Hagwood

Approve expenditure plan included in the FY 2011-2012 budget for Citizen's Option for Public Safety Funding of \$130,552. Discussion and possible action

Motion: Approve expenditure plan included in the FY 2011-2012 budget for Citizen's Option for Public Safety Funding of \$130,552, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. PUBLIC WORKS – Robert Perreault

Discussion and possible action to consider a proposed Memorandum of Understanding with the Mohawk Valley Stewardship Council for the White Sulphur Springs Ranch Roadside Recreation Facility Project

Motion: approve Memorandum of Understanding with the Mohawk Valley Stewardship Council for the White Sulphur Springs Ranch Roadside Recreation Facility Project, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. PLUMAS COUNTY COORDINATING COUNCIL – Robert Perreault

Continued from January 17, 2012, consideration of the proposed Federal Advisory Committee on the implementation of the new USFS Planning Rule. Discussion, possible action and/or direction to staff

Following discussion, this matter is continued to February 14, 2012.

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with real property negotiator, Joe Wilson regarding price and terms of payment for leasing a portion of county property at 270 Hospital Road; Plumas District Hospital, prospective lessee
- B. Conference with Legal Counsel: Existing litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258 (Government Code 54956.9(a))
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with real property negotiator, Joe Wilson regarding price and terms of payment for leasing a portion of county property at 270 Hospital Road; Plumas District Hospital, prospective lessee
There was no reportable action taken
- B. Conference with Legal Counsel: Existing litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258 (Government Code 54956.9(a))
There was no reportable action taken
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter was not addressed
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees
There was no reportable action taken

ADJOURNMENT

Adjourned meeting to Tuesday, February 14, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.