



BOARD OF SUPERVISORS

Terrell Swofford, Vice Chair 1st District
Robert A. Meacher, Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 17, 2012

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

FLAG SALUTE

Supervisor Swofford leads the flag salute

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

URGENCY ITEM – BOARD OF SUPERVISORS

PLUMAS UNIFIED SCHOOL DISTRICT

Motion: add this matter to the agenda as an urgency item because the matter was not apparent prior to the posting of the agenda, Action: Approve, Moved by Supervisor Kennedy, Seconded by Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Motion: authorizing the Chair to sign a letter to Plumas Unified School District requesting they engage the Board of Supervisors in regard to possible closure of schools and consolidation; and concerns with makeup of the committee involved in making these decisions, Action: Approve, Moved by Supervisor Kennedy, Seconded by Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

PUBLIC COMMENT OPPORTUNITY

Larry Douglas regarding economic development in Plumas County and accomplishments of High Sierra Community Development Center, a non-profit organization.

ACTION AGENDA

Convened as the Governing Board for Special Districts

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:10 **GRIZZLY RANCH CSD** – Robert Perreault

Approve payment of Invoice No. 10270 from Signa Mechanical of \$1,415.94 without a contract

Motion: Approve payment of Invoice No. 10270 from Signa Mechanical of \$1,415.94 without a contract,

Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. **WALKER RANCH CSD** – Robert Perreault

Approve and authorize the County Engineer to sign Addendum No. 2 to contract between Walker Ranch CSD and Bequette & Kimmel Accounting to process billing of water and sewer fees to property owners

Motion: Approve and authorize the County Engineer to sign Addendum No. 2 to contract between Walker Ranch CSD and Bequette & Kimmel Accounting to process billing of water and sewer fees to property owners, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Governing Board for Special Districts and reconvene as the Board of Supervisors

3. 10:20 **PLUMAS COUNTY COORDINATING COUNCIL** – Robert Perreault

Consideration of the proposed Federal Advisory Committee on the implementation of the new USFS Planning Rule. Discussion, possible action and/or direction to staff

Following discussion, this matter is continued to February 07, 2012.

4. 10:30 **LASSEN COUNTY FIRE SAFE COUNCIL** – Tim Keesey


Approve and authorize the Chair to sign letter of support to the Sierra Nevada Conservancy regarding Grant Application for Clear Creek Forest and Meadow Watershed Restoration Project

Motion: Approve and authorize the Chair to sign letter of support to the Sierra Nevada Conservancy regarding Grant Application for Clear Creek Forest and Meadow Watershed Restoration Project, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5. 10:40 **BOARD OF SUPERVISORS**

A.  Allocate \$500,710 by project as outlined in 2011 Title III Application No. 2 – Plumas County approved by the Board on September 20, 2011. Discussion, possible action and/or direction to staff

Motion: approve allocation of \$500,710 by project as outlined in 2011 Title III Application No. 2 – Plumas County approved by the Board on September 20, 2011 as follows, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

1. County Fire Warden - \$98,500
2. Office of Emergency Services - \$113,400
3. County Forester - \$47,000 (one additional year through 2013)
4. Planning Department (General Plan) - \$147,350
5. Coordinating Council - \$94,460

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **CORRESPONDENCE**

Various letters and e-mails regarding funding of the Visitors Bureau

C. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include Joint Planning Commission/Board of Supervisors meeting regarding General Plan

Report by Supervisor Swofford regarding issues related to County government and include LAFCo; Joint Planning Commission/Board of Supervisors meeting regarding General Plan

Report by Supervisor Kennedy regarding issues related to County government and include LAFCo; Plumas Unified School District meetings; Quincy CSD and East Quincy CSD meetings; Joint Planning Commission/Board of Supervisors meeting regarding General Plan; meeting with High Sierra Music Festival

Report by Supervisor Simpson regarding issues related to County government and include LAFCo; Mental Health Commission; First 5 Commission; Joint Planning Commission/Board of Supervisors meeting regarding General Plan

Report by Supervisor Meacher regarding issues related to County government and include issues regarding Plumas Unified School District meetings; report and update on Pew Forest Products

D. APPOINTMENTS

REGIONAL COUNCIL OF RURAL COUNTIES (RCRC) BOARD OF DIRECTORS

Selection of Director and Alternate for 2012 RCRC Board of Directors

Motion: select Supervisor Meacher as Director and Supervisor Swofford as Alternate, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. 11:00 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad
FY 2011-2012 Mid-Year Preliminary Budget Briefing

7. 11:15 **MANAGEMENT COUNCIL** – Robert Perreault
Report and update on activities of Management Council and recommendation on FY 2011-2012 Mid-Year Preliminary Budget

Presentation by Robert Perreault, Management Council Co-Chair and Charles Leonhardt, Assessor. The Board is provided a memorandum outlining discussions held at a special meeting to receive preliminary comments from the CAO on his review of the budget for the County.

Following discussion, the Board agrees to meet in a workshop to establish priorities for the next fiscal year budget.

8. 11:30 **PLUMAS COUNTY VISITORS BUREAU** – Greg O'Sullivan
Request to appropriate \$67,500 from the General Fund Contingency to continue operations of the Plumas County Visitors Bureau for the remainder of FY 2011-2012. **Four/fifths required roll call vote**

Presentation by Greg O'Sullivan, Director of Plumas Corporation. Mr. O'Sullivan informs the Board that Plumas Corporation has provided funding of \$37,500 to continue operations of the Visitors Bureau. Supervisor Thrall questions the source of funding and was informed it was taken from Plumas Corporation contingencies.

Motion: appropriate \$24,000 from the General Fund Contingency for web site services subject to approval of deliverables by the Board on February 07, 2012, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

Vote: Motion failed (**summary:** Yes = 3, No = 2, Abstain = 0).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson.

No: Supervisor Swofford, Supervisor Thrall.

9. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. BOARD OF SUPERVISORS

Appropriate \$200,000 from Title III Contingencies (20027-528400) to Sheriff Search & Rescue (20027-585160) approved by the Board on September 20, 2011. **Four/fifths required roll call vote**

B. SHERIFF

Approve supplemental budget of \$46,797 (Department 70362-Sheriff AB 109) for portion of Community Corrections Partnership budget

C. TREASURER/TAX COLLECTOR

- 1) Adopt **RESOLUTION** No. 12-7748 renewing the delegation of authority to the Treasurer to invest county funds and funds of other depositors.
- 2) Approve Treasurer's Investment Policies and Guidelines as presented

D. ELECTIONS

Adopt **RESOLUTION** No. 12-7749 authorizing the County Clerk-Registrar of Voters to conduct a vote-by-mail election on May 08, 2012 at the request of West Almanor Community Services District to extend and increase a special tax

E. PROBATION

Authorize the Auditor/Controller to move AB109 budget previously approved by the Board from Department 0001-20400 to Probation Grant Fund 0046 for more accurate record keeping

F. PUBLIC WORKS

Approve Change Orders 1 & 2 to Graeagle Transfer Station Electric Repair Contract for electrical work at the Graeagle Transfer Station and electrical work at the Gansner Park Project, and authorize the County Administrative Officer and the Director of Public Works to sign

This matter is removed from the consent agenda to allow for public comment by Mark Mihevc.

Motion: Approve Change Orders 1 & 2 to Graeagle Transfer Station Electric Repair Contract for electrical work at the Graeagle Transfer Station and electrical work at the Gansner Park Project, and authorize the County Administrative Officer and the Director of Public Works to sign,

Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

G. LOCAL CHILD CARE PLANNING COUNCIL

Approve and authorize the Chair to sign the Certification Statement regarding composition of LPC Membership for 2012

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

10. 1:30 P.M. **PUBLIC AGENCY RETIREMENT SERVICES** – Mitch Barker

Presentation regarding “Complying with GASB 45”. This matter is for informational purposes only no action is taken at this time.

11. 2:00 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

DEPARTMENTAL MATTERS

A. **SOCIAL SERVICES** – Elliott Smart

Presentation regarding the Path2Health Medical Assistance Program

B. **EMERGENCY SERVICES** – Jerry Sipe

Report and update on activities of the Fire and Emergency Services Feasibility Study Group.
Discussion and possible direction to staff

C. **AIRPORTS** – Joe Wilson

Approve 2012 Airports Capital Improvement Plan and authorize submittal to the FAA

Motion: Approve 2012 Airports Capital Improvement Plan as presented and authorize submittal to the FAA, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Critical Staffing report and possible action to refill the following positions:

Social Services

- 1.0 FTE Office Assistant III
- 1.0 FTE Benefits Assistant Counselor
- 1.0 FTE Supervising Social Worker,
- 1.0 FTE Employment and Training Worker III

Mental Health

- 1.0 FTE Psychiatric Nurse/Technician I or II

Public Works

- 1.0 FTE Power Equipment Mechanic.

Motion: approve recommendations of the Critical Staffing Committee as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

12. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter was not addressed
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees
There was no reportable action taken

ADJOURNMENT

Adjourned meeting to Tuesday, January 24, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.