



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

MEETING MINUTES

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON JANUARY 03, 2012**

STANDING ORDERS

11:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel and Nancy DaForno, Clerk of the Board

INVOCATION AND FLAG SALUTE

Pastor Tarleton offers the invocation and Supervisor Kennedy leads the flag salute

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

None

ACTION AGENDA

1. BOARD OF SUPERVISORS

Selection of Chair and Vice Chair of the Board for 2012

Chair

Motion: Nominate Supervisor Robert Meacher as Chair of the Board for 2012, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Vice Chair

Motion: Nominate Supervisor Terry Swofford as Vice Chair of the Board for 2012, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

Convened as the Flood Control District Governing Board

2. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Brian Morris

- A. Approve Master Services Agreement with Kennedy/Jenks Consultants, Inc. for services related to application for an Integrated Regional Water Management planning grant and update of the Feather River Integrated Regional Water Management Plan, and authorize the Chair to sign

Motion: Approve Master Services Agreement with Kennedy/Jenks Consultants, Inc. for services related to application for an Integrated Regional Water Management planning grant and update of the Feather River Integrated Regional Water Management Plan, and authorize the Chair to sign, subject to approval of contract language by County Counsel, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Continued discussion and direction to staff regarding Flood Control District issues and priorities and options for transition and/or reorganization

Adjourned as the Flood Control District Governing Board and reconvene as the Board of Supervisors

3. **BOARD OF SUPERVISORS**

A. **CORRESPONDENCE**

None

B. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Meacher regarding issues related to County government and include meeting with US Forest Service in Vallejo regarding Pew Forest Products and economic impact to Plumas County

Report by Supervisor Kennedy regarding issues related to County government and include with US Forest Service in Vallejo regarding Pew Forest Products and economic impact to Plumas County

Report by Supervisor Simpson regarding issues related to County government and include meeting with US Forest Service regarding Pew Forest Products

4. **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

DEPARTMENTAL MATTERS

A. **SHERIFF** – Greg Hagwood

Adopt a **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2011-2012 to include 1.0 FTE Deputy Sheriff I/II within the Department of Sheriff AB 109. **Roll call vote**

Motion: Adopt Resolution No.12-7743 to amend the Plumas County Position Allocation for Budget Year 2011-2012 to include 1.0 FTE Deputy Sheriff I/II within the Department of Sheriff AB 109. , **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **FACILITY SERVICES** – Joe Wilson

Approve request to appropriate up to \$17,000 from the General Fund Contingency for replacement of carpet and asbestos abatement in the Clerk/Recorder's Office due to flood damage. **Four/fifths required roll call vote**

Joe Wilson, Director of Facility Services informs the Board that Trindel Insurance will be covering costs for replacement of carpet and asbestos abatement due to flood damage. Therefore, the request for funding from the General Fund Contingency is not needed.

C. **COUNTY COUNSEL** – Craig Settlemyre

Consider proposed revised and updated "Public Records Act Policy." Proposed Action: 1) adopt the revised and updated "Public Records Act Policy" presented; or 2) give other direction to staff

Motion: adopt the revised and updated "Public Records Act Policy" as presented, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. PUBLIC HEALTH AGENCY – Mimi Hall

PUBLIC HEARING/RESOLUTION amending portions of the Master Fee Schedule increasing fees for Certified Copies of Birth, Death and Fetal Death pursuant to AB 1053, Chapter 402, Statutes of 2011.

Roll call vote

The public hearing is opened. There being no comment, the public hearing is closed.

Motion: adopt Resolution No. 12-7744 amending portions of the Master Fee Schedule increasing fees for Certified Copies of Birth, Death and Fetal Death pursuant to AB 1053, Chapter 402, Statutes of 2011.,

Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. CLERK OF THE BOARD

Approve Board minutes for December 2011

B. PROBATION

Approve budget transfer of \$400 from 20400-520407 to 20370-525000 for refuse disposal (dumpster)

C. MENTAL HEALTH

Ratify and authorize the County Administrative Officer to sign single case agreement of \$6,300 for psychiatric inpatient hospitalization with West Hills Hospital. Approved as to form by County Counsel

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Public employee performance evaluation – County Administrative Officer
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

A. Public employee performance evaluation – County Administrative Officer
No reportable action was taken

B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter is not addressed

C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees
This matter is not addressed

ADJOURNMENT

Adjourned meeting to Tuesday, January 10, 2012, Board of Supervisors Room 308, Courthouse, Quincy, California.