



## **MEETING MINUTES**

### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

## **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON OCTOBER 06, 2009**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 10:00 a.m. with Supervisors Terrell Swofford, Lori Simpson, Robert Meacher, Ole Olsen and Chair Sharon Thrall present.

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Simpson leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

None

### **ACTION AGENDA**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

#### **1. BECKWOURTH COUNTY SERVICE AREA AGREEMENT – SYSTEM OPERATOR**

Motion by Supervisor Swofford, second by Supervisor Meacher and carried to approve and authorize County Engineer to sign Agreement between Beckwourth CSA and Bill Whitener, Operator as contract employee.

#### **2. BOARD OF SUPERVISORS CORRESPONDENCE**

Letter of resignation from Janet Ratdke, Plumas-Sierra County Fair Director

### **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County Government and include US Forest Open House at Mt. Huff; RCRC Annual Conference; Economic Recovery Group; National Association of Federal Retired Employees.

Report by Supervisor Swofford regarding issues related to County Government and include RCRC Annual Conference; Planning Commission; Northern-Sierra Air Quality; Grizzly Lake Resort Improvement District; Solid Waste Audit Committee.

Report by Supervisor Thrall regarding issues related to County Government and include Northern-Sierra Air Quality/CalFire.

Report by Supervisor Olsen regarding issues related to County Government and include Learning Landscape Dedication in Portola.

Supervisor Olsen announces that he will not seek another term as Plumas County Supervisor representing District 5.

Report by Supervisor Meacher regarding issues related to County Government and include Stewardship Council; RCRC Annual Conference; LAFCo; CSAC-EIA.

### **APPOINTMENTS**

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to approve the following appointments.

#### **PORTOLA CEMETERY DISTRICT**

Appoint Carolyn Johnson to the Portola Cemetery District

#### **AREA 2 DEVELOPMENT DISABILITIES BOARD**

Appoint Debbie Anderson to the Area 2 Development Disabilities Board, as recommended

#### **LONG VALLEY COMMUNITY SERVICES DISTRICT**

Appoint Milt Smith to the Long Valley Community Services District Board to provide a quorum, effective December 04, 2009

### **3. COUNTY ADMINISTRATIVE OFFICE CONTRACTS, AGREEMENTS, ETC. – COUNSEL REVIEW**

Motion by Supervisor Simpson, second by Supervisor Olsen and carried directing County Counsel to review and approve as to form all contracts, agreements, leases, etc. for approval by the Board.

#### **Departmental Matters**

#### **AUDITOR/CONTROLLER**

#### **FY 2009-2010 BUDGET ADJUSTMENTS**

Motion by Supervisor Simpson and second by Supervisor Swofford to approve FY 2009-2010 budget adjustments as presented and recommended by the Auditor/Controller. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

#### **GASB ACTUARIAL VALUATION – PRESENTATION BY THE EPLER COMPANY**

Presentation by Marilyn Jones, representing The Epler Company regarding Plumas County GASB Actuarial Valuation – Retiree Health Program as of July 01, 2009 (OPEB Study).

#### **4. COUNTY COUNSEL**

##### **FY 2008-2009 GRAND JURY RESPONSE – SUB-COMMITTEE**

Supervisor Thrall and Supervisor Simpson agree to serve on a sub-committee of the Board to work with County Counsel to draft a response to the FY 2008-2009 Grand Jury Report for discussion, possible revision and eventual adoption by the Board.

##### **DRAFT VOLUNTEER POLICY**

Presentation by County Counsel of draft Volunteer Policy for consideration by the Board. The policy is proposed in order to provide a procedure that will be relatively simple and flexible but require programs to be structured to safely provide desired services.

Discussion by Board, Supervisor Simpson recommends the draft policy be presented to the Labor Union prior to adoption by the Board. The Board concurs.

This matter will return to the Board for formal action at a later date.

##### **TRINDEL INSURANCE FUNDS – APPLICATION TO JOIN**

Following presentation by Don Hemphill, general Manager of the Trindel Insurance Fund, motion by Supervisor Olsen, second by Supervisor Simpson and carried authorizing County Counsel to submit application to join Trindel Insurance Fund as third party claims administrator for Plumas County.

##### **RESOLUTION 09-7582 RE: DIRECTOR OF EMERGENCY SERVICES/EMPLOYMENT CONTRACT**

Motion by Supervisor Olsen and second by Supervisor Swofford to adopt Resolution No. 09-7582 to appoint Keith Mahan as Director of Emergency Services; and authorize the Chair to sign the amended employment contract. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall  
NOES: None ABSENT: None Carried and so ordered

#### **5. PUBLIC WORKS**

##### **PUBLIC HEARING – PROPOSITION 218 – PROPOSED SOLID WASTE RATE INCREASE (INTERMOUNTAIN DISPOSAL)**

The public hearing is opened. The Board is in receipt of numerous petitions and correspondence from members of the public in opposition to the proposed rate increase for InterMountain Disposal. There being no further comment, the public hearing is closed.

Supervisor Olsen and Supervisor Swofford inform the Board that they are in receipt of numerous telephone calls from constituents opposed to the proposed rate increase.

The required Proposition 218 public hearing is concluded and remains satisfied.

##### **INTERMOUNTAIN DISPOSAL – REQUEST FROM CONTRACTOR**

The Board receives a request from Ricky Ross, Area 3 Franchise Contractor (InterMountain Disposal) that the Board rescind their action taken on September 01, 2009 in regard to proposed fee increase.

On September 01, 2009, the Board voted to postpone consideration of a rate increase for InterMountain Disposal until after the forensic accounting audit is completed. The Chair informs Mr. Ross that the audit committee has met and selected a firm to perform the audit.

No action is taken.

**CIRCLE DRIVE/JACKSON STREET, QUINCY – SIDEWALK REPAIR**

Motion by Supervisor Simpson, second by Supervisor Olsen and carried to approve Plans and Specifications for sidewalk repair (Circle Drive and Jackson Street, Quincy) and authorize the Director of Public Works to advertise for bids.

**6. CONSENT AGENDA**

Motion by Supervisor Simpson and second by Supervisor Swofford to approve the following consent agenda matters. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

**A. BOARD OF SUPERVISORS**

Approve expenditures from Community Services Funds

**Department 20720 – Supervisor Meacher**

Feather River Land Trust – Donation (Ag Workshop, Taylorsville) \$500.00

**Department 20730 – Supervisor Thrall**

Senaca Hospital Auxiliary (community blood drive) \$150.00

**B. CLERK OF THE BOARD**

Approve Board minutes for September 2009

**C. PUBLIC HEALTH AGENCY**

- 1) Authorize the Auditor/Controller to pay a claim for \$145 to Department of Health Care Services for overpayment of FY 2004-2005 Medi-Cal Administrative Activities.
- 2) Approve submission of application to the Lassen-Plumas-Sierra Community Action Agency for calendar year 2010 for one-time supplemental funding for the Senior Nutrition Program.
- 3) Approve and authorize the Chair to sign Agreement with Dr. Valeska Armisen to act as the County Health Officer/Medical Director for FY 2009-2010. Approved as to form by County Administrative Officer

**D. CHILD ABUSE PREVENTION COUNCIL**

- 1) Approve and authorize the Chair to sign Interim Plan for CAPIT/CBCAP/PSSF Funds
- 2) Approve and authorize the Chair to sign Agreements for Plumas Crisis Intervention and Resource Center (CAPIT and PSSF funding)

**E. COUNTY ADMINISTRATIVE OFFICE**

Authorize payment of mileage for attendance by Grand Jurors of special meetings requested by Department Heads in furtherance of their Grand jury duties.

**F. HUMAN RESOURCES**

- 1) Approve title change from the classification title of Correctional Corporal to the classification title of Correctional Sergeant and approve amendments to update the job description.
- 2) **RESOLUTION** 09-7583, authorizing Industrial Disability Retirement for Rodney Decrona.

**G. MENTAL HEALTH**

Approve exemption to 60-day limitation for extra and/or temporary help appointments for Mental Health.

**H. SOCIAL SERVICES**

**RESOLUTION** 09-7584, establishing a Public Records Retention Schedule for the Department of Social Services/Public Guardian.

**I. SHERIFF**

Approve Agreement for Law Enforcement Services between the City of Portola and the County of Plumas, and authorize the Chair to sign. Approved as to form by County Counsel

## **NOON RECESS**

## **AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

## **7. PLANNING**

### **GENERAL PLAN WORKING GROUPS – APPLICATION PROCESS**

Upon report and recommendation of Randy Wilson, Director of Planning, motion by Supervisor Swofford and second by Supervisor Simpson to open the application process for General Plan Working Groups for public appointment to Advisory Boards and Commissions appointed by the Board of Supervisors.

The deadline to submit applications to the Clerk of the Board is November 03, 2009 and formal action for appointment of members is scheduled for November 10, 2009.

## **CLOSED SESSION**

### **BOARD OF SUPERVISORS**

Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.

### **COUNTY COUNSEL**

Conference with Legal Counsel regarding pending litigation

- Ball v. County of Plumas
- Peltier v. County of Plumas

## **URGENCY MATTER – BOARD OF SUPERVISORS**

### **CLOSED SESSION RE: POTENTIAL LITIGATION**

Motion by Supervisor Swofford and second by Supervisor Simpson to add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

The Board meets in closed session for conference with Legal Counsel regarding potential litigation.

No action is taken in closed session.

## **ADJOURNMENT**

Adjourned meeting to Tuesday, October 13, 2009, Board of Supervisors Room 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON OCTOBER 06, 2009 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board