



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON NOVEMBER 15, 2011**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel, and Nancy DaForno, Clerk of the Board

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton offers the invocation and Supervisor Kennedy leads the flag salute.

#### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

#### **URGENCY MATTER – PLUMAS COUNTY COORDINATING COUNCIL REVISED EMERGENCY REGULATIONS FOR SRA FEES – COMMENT LETTER**

Motion: approve adding this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda, Action: Approve, Moved by Supervisor Meacher, Seconded by Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Motion: approve comment letter to the Office of Administrative Law on revised emergency regulations for SRA fees and authorize the Chair to sign, Action: Approve, Moved by Supervisor Meacher, Seconded by Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **PUBLIC COMMENT OPPORTUNITY**

David Hollister, District Attorney addresses the Board regarding the Victim Witness program and inclusion of the Cost Plan and corresponding consequences

Todd Andersen comments on leadership of elected officials and his private water rights

## **ACTION AGENDA**

### **Convened as the Flood Control and Water Conservation District Governing Board**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:10 **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Brian Morris  
Approve comment letter on memorandum of agreement for the planning, preliminary design, and environmental compliance for the Bay Delta Conservation Plan, and authorize the Chair to sign


**Motion:** approve comment letter on memorandum of agreement for the planning, preliminary design, and environmental compliance for the Bay Delta Conservation Plan, and authorize the Chair to sign, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **Adjourned as the Flood Control and Water Conservation District Governing Board and reconvene as the Board of Supervisors**

#### **2. 10:20 BOARD OF SUPERVISORS**

- A.  Discussion and further direction to staff regarding watermaster service in the Feather River region, including possible approval of a Joint Powers Agreement with Sierra County. Status report only, no action is taken.

#### **B. CORRESPONDENCE**

Supervisor Thrall regarding concerns with closure of senior nutrition sites to allow employees a four day weekend due to furloughing

Letter from Jan Tew regarding possible closure of long-term care facility at Eastern Plumas Healthcare

#### **C. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include upcoming meeting in Chester with Assemblyman Dan Logue; Travel Management meeting with neighboring counties

Report by Supervisor Swofford regarding issues related to County government and include attending meeting in Portola regarding weed eradication in Sierra Valley; Norcal meeting in Redding; LAFCo meeting; Emergency Services meeting regarding proposed Fire Prevention Specialist; Sierra Valley Fire District meeting; Sierra Valley Groundwater Management District

Report by Supervisor Kennedy regarding issues related to County government and include attending Portola City Council meeting; LAFCo meeting; Emergency Services meeting regarding proposed Fire Prevention Specialist

Report by Supervisor Meacher regarding issues related to County government and include attending LAFCo meeting

Report by Supervisor Simpson regarding issues related to County government and include attending Commission on Aging meeting in Quincy

D. Appointments

**PRATTVILLE-ALMANOR FIRE DISTRICT**

Appoint Richard Louis Davis, Alan Duncan Ramsay, Warren D. Sommers to the Prattville-Almanor Fire District effective December 02, 2011 to form a quorum necessary to conduct business

**Motion:** appoint Richard Louis Davis, Alan Duncan Ramsay, Warren D. Sommers to the Prattville-Almanor Fire District effective December 02, 2011 to form a quorum necessary to conduct business,

**Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. 10:45 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

**DEPARTMENTAL MATTERS**

A. **OFFICE OF EMERGENCY SERVICES** – Jerry Sipe

Approve “Request for Qualifications” for County Fire Prevention Specialist funded by Title III. Discussion, possible action and/or direction to staff

**Motion:** approve “Request for Qualifications” for County Fire Prevention Specialist funded by Title III as presented, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **HUMAN RESOURCES** – Gayla Trumbo

**Motion:** approve the following matters 1 through 4 as presented and recommended, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 1) Adopt **RESOLUTION** No. 11-7733 to approve the job description and salary range for the position of Assistant Risk Manager/Occupational Safety & Health Specialist; and
- 2) Adopt **RESOLUTION** No. 11-7734 amending the FY 2011-2012 Position Allocation by allocating 1.0 FTE Assistant Risk Manager/Occupational Safety & Health Specialist to the County Administrative Budget 20030 and remove 1.0 FTE Safety Officer/Auditor Account Clerk from the Auditor/Controller allocation effective January 01, 2012; and
- 3) Direct staff to issue thirty-day layoff notice to the Safety Officer/Auditor Account Clerk; and
- 4) Authorize the Auditor/Controller to adjust the budget for FY 2011-2012 accordingly pursuant to Board action and subject to approval by the County Administrative Officer/Budget Officer

C. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

Discussion, possible action and/or direction to staff to consider recommendations of the Critical Staffing Committee to fill the following positions:

**Motion:** uphold recommendations of the Critical Staffing Committee to fill the following positions,

**Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

1.0 FTE Public Works Maintenance Worker I/II

1.0 FTE Benefits Assistance Counselor

1.0 FTE Assistant Risk Manager/Occupational Safety & Health Specialist

D. **AIRPORTS** – Joe Wilson

Approve and authorize the Airports Director to sign amended Fuel Supply Agreement and Branding Agreement with Western Fuels as Aviation Fuel Supplier

**Motion:** approve and authorize the Airports Director to sign amended Fuel Supply Agreement and Branding Agreement with Western Fuels as Aviation Fuel Supplier, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. 11:15 **PUBLIC WORKS** – Robert Perreault and John Kolb

**Solid Waste** – Continued from October 18, 2011 and November 08, 2011, discussion, possible action and/or direction to staff regarding the following Countywide Solid Waste Program issues:

Report on the Solid Waste Rate Decrease Response, submitted by Feather River Disposal, Inc., continued from the July 05, 2011 Board of Supervisors meeting, including possible direction to staff in regard to a Pilot Program for Curbside Recycling.

The Chair takes comments from public members followed by Board discussion.

**Motion:** adopt the Pilot Program as presented and direct staff to initiate a process for mandatory curbside and recycling pickup for Feather River Disposal, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**No:** Supervisor Swofford.



## **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. SHERIFF**

Approve supplemental budget(s) of \$47,090 and \$36,490 for FY 2011-2012 Anti Drug Abuse Grant.  
Four/fifths required roll call vote

### **B. CHILD ABUSE PREVENTION**

Approve and authorize the Chair to sign agreement between Plumas County and Mountain Circle Family Services. Approved as to form by County Counsel

### **C. ELECTIONS**

- 1) Adopt **RESOLUTION** No. 11-7735 authorizing the Plumas County Clerk to conduct a special "Vote By Mail" election on March 06, 2012 within the boundaries of the Plumas Eureka Community Services District for fire protection and emergency medical response services
- 2) Certification of election results for the November 08, 2011 Uniform District Election

### **D. FACILITY SERVICES**

Approve request for exemption from the sixty-day limit on use of extra help for the winter season

### **E. AIRPORTS**

- 1) Approve and authorize the Airports Director to sign Contract Change Order No. 1 of \$8,506.90 for the Chester Obstruction Removal Project. Approved as to form by County Counsel
- 2) Approve supplemental budget transfer of \$947,567 for Airport improvement projects (FAA Grants)

### **F. LIBRARY**

Approve supplemental budget of \$8,592.45 for unspent grant funds from FY 2010-2011 – USDA Rural Development program

### **G. SOCIAL SERVICES**

Approve contract agreement between Plumas Crisis Intervention and Resource Center (PCIRC) and the Plumas County Department of Social Services for the continuation of Independent Living Program Services; authorize the contract to be extended for an additional twelve month period following the current term, subject to the availability of Independent Living Services funds for FY 2012-2013; and authorize the Director of Social Services to sign the agreement for the term that began July 02, 2011. Approved as to form by County Counsel

## **NOON RECESS**

## **AFTERNOON SESSION**

The Board reconvened at 1:30 p.m. with all Board members present as in the morning session.

6. 1:30 P.M. **PLANNING** – Randy Wilson and Rebecca Herrin
- A. Conduct a review of the Planning Commission recommended Draft General Plan as the project description for the General Plan Update Environmental Impact Report and make amendments as the Board of Supervisors may determine

The Chair takes comments from the public. Various members of the Planning Commission are present and address questions.

Alternatives and proposed changes to the General Plan are summarized by staff. Staff shall make the necessary changes as discussed and return to the Board.

- B. Direct the General Plan Updated Consulting Team to use this Draft General Plan, as amended by the Board of Supervisors, as the project description for the General Plan Update Environmental Impact Report, recognizing that this is a working project description, subject to change due to the planning and environmental (California Environmental Quality Act) process

**Motion:** direct the General Plan Updated Consulting Team to use this Draft General Plan, as amended by the Board of Supervisors, as the project description for the General Plan Update Environmental Impact Report, recognizing that this is a working project description and subject to change due to the planning and environmental (California Environmental Quality Act) process, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **7. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case
- C. Conference with Legal Counsel – Existing Litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258, pursuant to Subdivision (a) of Government Code § 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

**This matter was not addressed**

- B. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case

**There was no reportable action taken**

- C. Conference with Legal Counsel – Existing Litigation - *County of Butte, et al. v. California Department of Water Resources*, Yolo County Superior Court Case No. CV-09-1258, pursuant to Subdivision (a) of Government Code § 54956.9

**There was no reportable action taken**

- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

**There was no reportable action taken**

### **ADJOURNMENT**

Adjourned meeting to Tuesday, December 13, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.