



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, Chair 3rd District
Lori Simpson, 4th District
Ole Olsen, 5th District

AGENDA FOR MEETING OF DECEMBER 1, 2009 TO BE HELD AT 11:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA

10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility.

STANDING ORDERS

11:00AM **ROLL CALL**
INVOCATION AND FLAG SALUTE

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes. Any member of the public wishing to address the Board regarding a noticed public hearing, please provide a speaker card with name and topic to the Clerk prior to addressing the Board.

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:05 **WALKER RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault

Approve a refund to three customers from Walker Ranch CSD for water and sewer stand-by fees.

2. 11:10 **PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Brian Morris

- A. Approve Change Order No. 1 to the contract with Wilburn Construction for reconstruction of the Portola pressure reducing/flow control station, and authorize the General Manager to Sign;.
- B. Approve contract amendment with SPH Associates for design and construction inspection on the Lake Davis water treatment plant.

Adjourn as the Walker Ranch Community Services District Board and Flood Control & Water Conservation District Governing Board and reconvene as the Plumas County Board of Supervisors for all purposes.

3. 11:15 **BOARD OF SUPERVISORS**

- A. Correspondence
- B. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- C. Appointments

GENERAL PLAN WORKING GROUPS

Appoint community members from Supervisorial Districts to the General Plan Working Groups.

GRAEAGLE COMMUNITY SERVICES DISTRICT

Appoint Jack Gilbert and Bryan Hansen to the Graeagle Community Services District to form a quorum.

QUINCY FIRE PROTECTION DISTRICT

Appoint Mike Nero to the Quincy Fire Protection District to form a quorum, effective December 4, 2009.

SIERRA VALLEY FIRE PROTECTION DISTRICT

Appoint Michael Shehorn and Teri L. Honea to the Sierra Valley Fire Protection District to form a quorum.

4. 11:25 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

H1N1 FLU/EMPLOYEE HEALTH AND SAFETY

Rescind action taken on September 1, 2009 authorizing CAO to approve negative leave balances to allow employees out of leave and affected by flu to stay home when sick or to care for sick family members.

DEPARTMENTAL MATTERS

A. **SOCIAL SERVICES** – Elliott Smart

Accept and file the Social Services Trends Report for the quarter ending September 2009.

B. **OFFICE OF EMERGENCY SERVICES** – Keith Mahan

- 1) Approve the FY09-10 budget for the Office of Emergency Services.
- 2) Approve the appointment of Jerry Sipe as the Deputy Director of O.E.S.

C. **AIRPORTS** – Joe Wilson

Approve MOU with Plumas National Forest for construction of a multi-agency fire center at Nervino Airport. Approved as to form by County Counsel.

D. **PLANNING** – Randy Wilson

Approve request by John P. Shoffner for fee waiver for Tentative Map and Environmental Document preparation.

5. 11:40 COUNTY COUNSEL – James Reichle

- A. Adopt response to FY 08-09 Grand Jury Final Report as prepared by County Counsel and authorize the Chair to sign.
- B. Request for office reorganization, grant an exception to the hiring freeze and authorize the addition of a Legal Assistant I or II, provide funding for such position, authorize immediate recruitment and hiring; and direct County Counsel and Human Resources to develop a job description for Administrative Assistant/Paralegal III and return to the Board by December 8, 2009 with that description and establish a retroactive effective date consistent with duties having been delegated and performed.
- C. Trindel Insurance Fund
 - 1) Approve Plumas County joining Trindel Insurance Fund JPA and authorize the Chair to sign.
 - 2) Approve the Agreement for Loss Prevention Evaluation and authorize the Chair to sign.
 - 3) Authorize the Board to direct the preparation of a job description for Loss Prevention Officer.
 - 4) Authorize County Counsel to give notice of termination to existing third party administrators.
 - 5) Authorize the Auditor to transfer to Trindel the reserves and operating cash in the Liability Insurance & Workers' Compensation Funds, 0155 & 0156.

6. CONSENT AGENDA Roll call vote

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.

A. BOARD OF SUPERVISORS

Approve expenditures from Community Services Funds

Department 20740 – Supervisor Simpson

Johnsville Jr. Ski Team

\$50.00

B. FACILITY SERVICES

- 1) Application for fee exemption for use of Courthouse Lobby
- 2) Request by John Probst for fee waiver for use of the Courthouse lobby for Chorale concert Friday, 12/18/09 from 7:00 – 8:30p.m.
- 3) Approve contract with heat Transfer Systems for installation of supplementary boiler at Health & Human Services Center (HHSC).

C. CLERK OF THE BOARD

Approve Board minutes for November 2009.

D. PLUMAS COUNTY ELECTIONS

Certification of November 3, 2009 Uniform District election.

E. PUBLIC HEALTH

- 1) Accept and approve the Annual Plumas County Children's Medical Services (CMS) Plan and budget for FY09-10, authorize the Chair to sign the Certification Statements, and authorize the Director of Public Health to sign subsequent Children's Medical Services (CMS) budget and related documents as the Board designee.
- 2) Approve HOPWA agreement for \$17,750.00 in Budget Unit 70560-Public Health for FY09-10, and authorize the Chair to sign agreement. Approved by CAO, and as to form by County Counsel.
- 3) Adopt **Resolution** to amend contract with the California Department of Health Services, Office of AIDS-HOPWA Program. Approved by CAO, and as to form by County Counsel.
- 4) Approve a budget transfer in Unit 20830, Senior Nutrition, moving \$1,179.00 from Contingencies to Furniture and approve the reimbursement to Quincy Senior Nutrition Advisory Board.
- 5) Adopt **Resolution** to contract with and accept \$25,000 in grant funds from the California Dept. of Health, Immunization Branch, and authorize the Director of Public Health to sign as Board designee.
- 6) Approve the 3009-2010 Comprehensive Agreement with the California Dept. of Health, Emergency Preparedness Office (EPO), and authorize the Director of Public Health to sign as Board designee. Approved as to form by County Counsel.

F. **SOCIAL SERVICES**

Approve agreement with Plumas Rural Services for CalWORKs Child Care Services.

G. **SHERIFF**

- 1) Approve and authorize the Chair to sign the grant award Certification of Assurance of Compliance for the Plumas County Anti-Drug Enforcement Operation FY09-10 funding allocation.
- 2) Approve annual amendment to Cooperative Law Enforcement Agreement between the Sheriff's Office and the U.S. Forest Service for Controlled Substance Operations. Approved as to form by County Counsel.

H. **MENTAL HEALTH**

Approve supplemental budget for the MOU between the Department of Social Services and Mental Health in the amount of \$22,667.00. Accounts & balances verified by Auditor.

I. **PUBLIC WORKS**

Approve and authorize the Director of Public Works, County Administrative Officer and the Chair to execute the Abbreviated Material Purchase Agreement for tire chains in the amount of \$48,705.17. Approved as to form by County Counsel. Amount included in FY 09-10 budget.

J. **CLERK-RECORDER**

- 1) Approve contract agreement to continue with on-going process of restoration of historic books in the Recorder's Division with Recorder Preservation & Modernization Funds and authorize the Clerk-Recorder to sign the agreement.
- 2) Approve budget transfer of \$80,000 from Dept. 22411-Contingencies 528400 to Professional Services 521900.

K. **PLANNING**

Approve refund of application fees to Gregory Henton in the amount of \$1,500 for a Certificate of Compliance and Lot Line Adjustment.

NOON RECESS

7. 1:30PM **PLANNING** – Randy Wilson

PUBLIC HEARING – appeal of Zoning Administrator's decision to approve a variance of front yard setbacks for construction of a garage (APN 102-611-006. 605 W. Mountain Ridge Road, Lake Almanor)

8. 2:15 **COMMISSION ON AGING** – Nancy Lund

Discussion and possible action on new regulations imposed by California State Department of Social Services as they affect the recipients of IHSS.

CLOSED SESSION

BOARD OF SUPERVISORS

- Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.
- Existing Litigation – Conference with Legal Counsel – Joint Application of Sierra Pacific Power Company & California Pacific Electric company, LLC for Transfer of Control and Additional Requests Relating to Proposed Transaction –Public Utilities Commission Application 09-10-028 Gov't Code §54956.9(a).
- Personnel – Public employee performance evaluation – County Counsel

FLOOD CONTROL DISTRICT

- Existing Litigation – Conference with Legal Counsel – Planning & Conservation League, et al. v. Department of Water Resources, et al. (Monterey Amendments) Gov't Code §54956.9(a).

COUNTY COUNSEL

Conference with Legal Counsel regarding existing litigation

- Ball v. County of Plumas – Plumas County Superior Court Case No. CV04-25326
- White v. County of Plumas – Plumas County Superior Court Case No. CV07-27572
- Operating Engineers, Local #3 v. Plumas County Superior Court – Plumas County Superior Court 26949

ADJOURNMENT

Adjourn meeting to Tuesday, December 8, 2009, Board of Supervisors Room 308, Courthouse, Quincy, California.