



## **MEETING MINUTES**

### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 01, 2009**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 11:00 a.m. with Supervisors Terrell Swofford, Lori Simpson, Robert Meacher, Ole Olsen and Chair Sharon Thrall present.

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Simpson leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

John Sheehan, representing the Quincy Library Group addresses the Board regarding Stewardship contracting.

Linda McDermott and Jeff Rockholm address the Board regarding the Plumas District Hospital bond issue. There is concern that the language of the bond was misleading and now imposes a disproportionately higher tax on the citizens.

Margaret Miles, County Librarian informs the Board that the Library has received a donation from Quilters to re-carpet the meeting room in the Quincy Library.

## **ACTION AGENDA**

### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

#### **1. WALKER RANCH COMMUNITY SERVICES DISTRICT WATER AND SEWER STAND-BY FEES – REFUND**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve refund to three customers from Walker Ranch CSD for water and sewer stand-by fees (Colby, Lumos, Ashe).

#### **2. PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT PORTOLA PRESSURE REDUCING/FLOW CONTROL STATION – CHANGE ORDER NO. 1**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve Change Order No. 1 to the contract with Wilburn Construction for reconstruction of the Portola pressure reducing/flow control station, and authorize the General Manager to Sign.

#### **LAKE DAVIS WATER TREATMENT PLANT – CONTRACT AMENDMENT**

Motion by Supervisor Simpson, second by Supervisor Meacher and carried to approve contract Amendment No. 6 with SPH Associates for design and construction inspection on the Lake Davis water treatment plant.

**The Board adjourns as the Walker Ranch Community Services District Board and Flood Control & Water Conservation District Governing Board and reconvenes as the Plumas County Board of Supervisors**

#### **3. BOARD OF SUPERVISORS CORRESPONDENCE**

Supervisor Simpson is invited by Congressman Herger and Congressman McClintock to attend a meeting with the Forest Service and Regional Forester regarding hazardous fuels reduction, watershed improvement, and forest health. The meeting will be held on December 07, 2009 at the State Capitol, Sacramento.

#### **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County Government and include Area Agency on Aging; CSAC Annual Conference; Animal Rescue Groups

Report by Supervisor Swofford regarding issues related to County Government and include meeting with State Assemblyman Dan Logue; CSAC Annual Conference

Report by Supervisor Olsen regarding issues related to County Government and include CSAC Annual Conference

Report by Supervisor Meacher regarding issues related to County Government and include CSAC Annual Conference

## **APPOINTMENTS**

### **GENERAL PLAN WORKING GROUPS**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to approve as follows appointments to the General Plan Working Groups.

#### **District No. 1**

Gregory McCaffrey	Carol Dobbas	Bob Christensen
Earl Morrison	Brad Greenwood	John Welch
Lorraine Greenwood	Rachelle Ramelli	Juliana Mark
Dan Wilson	Dave Roberti	Jerry Hurley
Robert Abbott	Stephen Clifton	Kristi Jamason
Catherine Tanner	JP Harrison	

#### **District No. 2**

Kathy Wilson	Carl Felts	John Shower
Josie Litchfield	Lanis LeBaron	Denise Battagin
Lindsey Buis-Kelley	Guy McNett	Kevin Goss
John Hafen	Robert Krinsky	Danielle Banchio
Michael Lydon		

#### **District No. 3**

Kirk Wetzel	Stephen Graffweg	Carol Bornhorst
Richard Fording	Alfred Vazquez (Liason)	Jane Goodwin (Liason)
Aaron Seandel		

#### **District No. 4**

John Sheehan	Glenn Haris	Julie Newman
Linda Brennan	Paul Mrowczynski	Eva Rocke
Ray Evans	Michael Donald	Kim Kraul

#### **District No. 5**

Greg Williams	Robert Hickman	Brenda Correll
Scott Lawson	Daniel Elliott	Larry Fites
Holly George	Chris David	Jack Bridge
Brian Morris		

Scheduled meetings of the General Plan Working Groups are as follows:

January 06, 2010 – Kickoff Meeting

February 03-04, 2010

March 17-18, 2010

## **GRAEAGLE COMMUNITY SERVICES DISTRICT**

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to appoint Jack Gilbert and Bryan Hansen to the Graeagle Community Services District to form a quorum.

## **QUINCY FIRE PROTECTION DISTRICT**

Motion by Supervisor Simpson, second by Supervisor Swofford and carried to appoint Mike Nero to the Quincy Fire Protection District to form a quorum, effective December 4, 2009.

## **SIERRA VALLEY FIRE PROTECTION DISTRICT**

Motion by Supervisor Swofford, second by Supervisor Olsen and carried to appoint Michael Shehorn and Teri L. Honea to the Sierra Valley Fire Protection District to form a quorum.

**4. COUNTY ADMINISTRATIVE OFFICE  
H1N1 FLU/EMPLOYEE HEALTH AND SAFETY**

Upon report and recommendation of Jack Ingstad, CAO, motion by Supervisor Olsen, second by Supervisor Simpson and carried to rescind action taken on September 1, 2009 authorizing CAO to approve negative leave balances to allow employees out of leave and affected by flu to stay home when sick or to care for sick family members.

**Departmental Matters  
SOCIAL SERVICES TRENDS REPORT**

Presentation of Social Services Trends report for quarter ending September 30, 2009.

**OFFICE OF EMERGENCY SERVICES  
FY 2009-2010 BUDGET**

Motion by Supervisor Swofford, second by Supervisor Simpson and carried to approve the FY 2009-2010 budget for the Office of Emergency Services.

**DEPUTY DIRECTOR – APPOINTMENT**

Motion by Supervisor Meacher, second by Supervisor Olsen and carried to appoint Jerry Sipe as the Deputy Director of the Office of Emergency Services.

**AIRPORTS**

**MOU FOR MULTI AGENCY FIRE CENTER**

Motion by Supervisor Swofford, second by Supervisor Simpson and carried to approve an MOU with Plumas National Forest for construction of a multi-agency fire center at Nervino Airport.

**PLANNING**

**REQUEST FOR FEE WAIVER - SHOFFNER**

Request from John Shoffner, owner of a parcel of land in Sierra Valley, that fees be waived for Tentative Map and Environmental Document, Sierra Valley pending development project (APN 025-440-009). The Planning Department does not support the request.

Following Board discussion, motion by Supervisor Olsen, second by Supervisor Swofford and carried to uphold the request of applicant John Shoffner for waiver of fees.

**5. COUNTY COUNSEL  
FY 2008-2009 GRAND JURY FINAL REPORT**

Motion by Supervisor Swofford, second by Supervisor Meacher and carried to adopt response to the FY 2008-2009 Grand Jury Final Report as prepared by County Counsel, and authorize the Chair to sign.

**COUNTY COUNSEL OFFICE RE-ORGANIZATION**

Motion by Supervisor Swofford, second by Supervisor Meacher and carried to approve re-organization of County Counsel's Office as follows:

Grant an exception to the hiring freeze and authorize the addition of a Legal Assistant I/II to the Office of County Counsel, provide funding for such position and authorize immediate recruitment and hiring;

Direct County Counsel and Human Resources to develop a job description for Administrative Assistant/Paralegal III in the Office of County Counsel and return to the Board by December 15, 2009 to establish that position in place of the current Paralegal III and establish a retroactive effective date consistent with duties having been delegated and performed.

## **TRINDEL - JOINT POWERS AGREEMENT**

Motion by Supervisor Meacher, second by Supervisor Olsen and carried to uphold the recommendation of County Counsel as follows:

- Approve Plumas County joining Trindel Insurance Fund JPA and authorize the Chair to sign
- Approve the Agreement for Loss Prevention Evaluation and authorize the Chair to sign
- Authorize preparation of a job description for Loss Prevention Officer
- Authorize County Counsel to give notice of termination to existing third party administrators
- Authorize the Auditor to transfer to Trindel the reserves and operating cash in the Liability Insurance & Workers' Compensation Funds, 0155 & 0156

## **6. CONSENT AGENDA**

Motion by Supervisor Simpson and second by Supervisor Swofford to approve the following consent agenda matters. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

### **A. BOARD OF SUPERVISORS**

Approve expenditures from Community Services Funds

**Department 20740 – Supervisor Simpson**

Johnsville Jr. Ski Team	\$50.00
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### **B. FACILITY SERVICES**

- 1) Application for fee exemption for use of Courthouse Lobby
- 2) Request by John Probst for fee waiver for use of the Courthouse lobby for Chorale concert Friday, 12/18/09 from 7:00 – 8:30p.m.
- 3) Approve contract with heat Transfer Systems for installation of supplementary boiler at Health & Human Services Center (HHSC).

### **C. CLERK OF THE BOARD**

Approve Board minutes for November 2009.

### **D. PLUMAS COUNTY ELECTIONS**

Certification of November 3, 2009 Uniform District election.

### **E. PUBLIC HEALTH**

- 1) Accept and approve the Annual Plumas County Children's Medical Services (CMS) Plan and budget for FY09-10, authorize the Chair to sign the Certification Statements, and authorize the Director of Public Health to sign subsequent Children's Medical Services (CMS) budget and related documents as the Board designee.
- 2) Approve HOPWA agreement for \$17,750.00 in Budget Unit 70560-Public Health for FY09-10, and authorize the Chair to sign agreement. Approved by CAO, and as to form by County Counsel.
- 3) Adopt **Resolution** 09-7590 to amend contract with the California Department of Health Services, Office of AIDS-HOPWA Program. Approved by CAO, and as to form by County Counsel.
- 4) Approve a budget transfer in Unit 20830, Senior Nutrition, moving \$1,179.00 from Contingencies to Furniture and approve the reimbursement to Quincy Senior Nutrition Advisory Board.
- 5) Adopt **Resolution** 09-7591 to contract with and accept \$25,000 in grant funds from the California Dept. of Health, Immunization Branch, and authorize the Director of Public Health to sign as Board designee.
- 6) Approve the 2009-2010 Comprehensive Agreement with the California Dept. of Health, Emergency Preparedness Office (EPO), and authorize the Director of Public Health to sign as Board designee. Approved as to form by County Counsel.

**F. SOCIAL SERVICES**

Approve agreement with Plumas Rural Services for CalWORKs Child Care Services.

**G. SHERIFF**

- 1) Approve and authorize the Chair to sign the grant award Certification of Assurance of Compliance for the Plumas County Anti-Drug Enforcement Operation FY09-10 funding allocation.
- 2) Approve annual amendment to Cooperative Law Enforcement Agreement between the Sheriff's Office and the U.S. Forest Service for Controlled Substance Operations. Approved as to form by County Counsel.

**H. MENTAL HEALTH**

Approve supplemental budget for the MOU between the Department of Social Services and Mental Health in the amount of \$22,667.00. Accounts & balances verified by Auditor.

**I. PUBLIC WORKS**

Approve and authorize the Director of Public Works, County Administrative Officer and the Chair to execute the Abbreviated Material Purchase Agreement for tire chains in the amount of \$48,705.17. Approved as to form by County Counsel. Amount included in FY 09-10 budget.

**J. CLERK-RECORDER**

- 1) Approve contract agreement to continue with on-going process of restoration of historic books in the Recorder's Division with Recorder Preservation & Modernization Funds and authorize the Clerk-Recorder to sign the agreement.
- 2) Approve budget transfer of \$80,000 from Dept. 22411-Contingencies 528400 to Professional Services 521900.

**K. PLANNING**

Approve refund of application fees to Gregory Henton in the amount of \$1,500 for a Certificate of Compliance and Lot Line Adjustment.

**NOON RECESS**

**AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

**7. PLANNING**

**PUBLIC HEARING – APPEAL OF ZONING ADMINISTRATOR (APN 102-611-006, LAKE ALMANOR)**

Appeal of Zoning Administrator's decision to approve a variance of front yard setbacks for construction of a garage (APN 102-611-006. 605 W. Mountain Ridge Road, Lake Almanor).

Request for continuance by David and Nora Brayshaw, Applicant.

The public hearing is opened. Motion by Supervisor Simpson, second by Supervisor Swofford and carried to uphold the request for continuance of the public hearing.

**The public hearing remains open and is continued to January 12, 2010 at 1:30 p.m.**

## **8. COMMISSION ON AGING**

### **IHSS – REGULATIONS IMPOSED BY STATE OF CALIFORNIA**

Following presentation by Nancy Lund, representing the Commission on Aging, motion by Supervisor Swofford, second by Supervisor Olsen and carried authorizing the Chair to sign a letter to the California Department of Social Services requesting that the requirement that an IHSS recipient admit persons from those various agencies be modified by providing a telephone number that the homeowner can call to verify that the subject visit is authorized. James Reichle, County Counsel is directed to prepare the subject letter for signature by the Chair.

### **CLOSED SESSION**

The Board meets in closed session as follows:

#### **BOARD OF SUPERVISORS**

- Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.
- Existing Litigation – Conference with Legal Counsel – Joint Application of Sierra Pacific Power Company & California Pacific Electric company, LLC for Transfer of Control and Additional Requests Relating to Proposed Transaction –Public Utilities Commission Application 09-10-028 Gov't Code §54956.9(a). **This matter is continued to December 15, 2009**
- Personnel – Public employee performance evaluation – County Counsel

#### **FLOOD CONTROL DISTRICT**

- Existing Litigation – Conference with Legal Counsel – Planning & Conservation League, et al. v. Department of Water Resources, et al. (Monterey Amendments) Gov't Code §54956.9(a). **This matter is continued to December 15, 2009**

#### **COUNTY COUNSEL**

Conference with Legal Counsel regarding existing litigation

- Ball v. County of Plumas – Plumas County Superior Court Case No. CV04-25326
- White v. County of Plumas – Plumas County Superior Court Case No. CV07-27572
- Operating Engineers, Local #3 v. Plumas County Superior Court – Plumas County Superior Court 26949

**Following closed session, County Counsel announces the Board has reached a settlement agreement in the matter of Ball v. County of Plumas – Plumas County Superior Court Case No. CV04-25326**

#### **ADJOURNMENT**

Adjourned meeting to Tuesday, December 15, 2009, Board of Supervisors Room 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON DECEMBER 01, 2009 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board