



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 16, 2011**

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## **STANDING ORDERS**

10:00 A.M.

### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.  
**Absent/Excused:** Supervisor Swofford.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settemire, County Counsel, and Nancy DaForno, Clerk of the Board

### **FLAG SALUTE**

Supervisor Thrall leads the flag salute.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Mala Holden thanks the Board for all their dedication and hard work.

## ACTION AGENDA

### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

#### **Convene as the Grizzly Ranch Community Services District Governing Board**

##### **1. 10:10      GRIZZLY RANCH CSD – Robert Perreault**

Adopt **RESOLUTION 11-7717** to establish fees for the Grizzly Ranch CSD for water and sewer services for collection on the County Tax Roll. **Roll call vote**

**Motion:** adopt Resolution No. 11-7717, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

#### **Adjourn as the Governing Board for special districts and reconvene as the Board of Supervisors**

##### **2. 10:15 BOARD OF SUPERVISORS**

A.  Approve and authorize the Chair to sign a letter of support to either modify or introduce new legislation to permit the direct receipt of Department of Justice background check information by Nor-Cal EMS

**Motion:** approve and authorize the Chair to sign a letter of support as recommended, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

##### **B. Appointments**

##### **FISH & GAME ADVISORY COMMITTEE**

Appoint Gary Klement to the Fish & Game Advisory Committee representing District 4

**Motion:** Appoint Gary Klement to the Fish & Game Advisory Committee representing District 4

**Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

##### **C. PUBLIC HEARING – FY 2011-2012 Plumas County budget. Discussion, possible action and/or direction to staff**

##### **OVERVIEW BY BUDGET COMMITTEE**

Supervisor Meacher, representing the Budget Committee gives an overview of issues facing the Board.

##### **OPEN PUBLIC HEARING**

The Chair opens the public hearing.

## **DEPARTMENT HEAD COMMENTS**

The Chair takes comments from County Department Heads.

### **Sheriff**

Assistant Sheriff Gerald Hendrick addresses the Board on behalf of Sheriff Hagwood. The Sheriff agrees to contribute \$250,000 subject to no additional reduction to staff

### **District Attorney**

David Hollister, District Attorney addresses the Board. Mr. Hollister requests that the Board be as sensitive as possible to public safety to allow them to provide the level of public protection that is expected by the citizens of Plumas County.

### **Public Health Agency**

Mimi Hall, Director of Public Health addresses the Board and provides them with an overview of how Public Health has creatively reduced their budget and increased their level of service to the residents of Plumas County.

### **Public Works**

Robert Perreault, Director of Public Works addresses the Board regarding the Solid Waste budget. Mr. Perreault proposes to use a portion of solid waste surplus (Chester Closure Landfill) and devote to capital improvements (transfer site improvements, etc.). The Board requests a legal opinion from County Counsel for use of surplus fund.

### **Information Technology**

Dave Preston, Director of Information Technology requests the Board reconsider their decision to eliminate the .75 FTE Telecommunications Technician position.

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## **PUBLIC COMMENTS**

### **Economic Development**

Robert Marshall, General Manager of Plumas-Sierra Rural Electric Cooperative addresses the Board regarding economic development. Mr. Marshall presents the Board with letters from various agencies in eastern Plumas County in support of funding for economic development.

Mark Smith addresses the Board in support of continued funding for economic development and funding for the local Chambers of Commerce.

Larry Douglas addresses the Board in support of economic development to sustain businesses in Plumas County.

Larry Fites commends the Board and their staff for all their hard work and difficult decisions during hard financial times.

### **Library**

Various members of the public address the Board regarding the importance of county libraries and the importance for adequate staffing. Presentation of a petition of approximately 300 signatures in support of maintaining library services.

### **Mohawk Community Resource Center**

Joe Wilson, Director of Facility Services reports that Graeagle Land & Water has agreed to re-negotiate the land lease. The savings to the county is approximately \$3,000 annually.

## **Museum**

Don Clark, representing the Museum Trustees informs the Board they are working to help fund the Assistant Museum position.

This matter is continued to 1:30 p.m.

### **3. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** approve the following consent agenda matters, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

#### **A. BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign comment letter to State Water Resources Control Board regarding conditional waiver of waste discharge requirements for United States Forest Service,

#### **B. FISH & GAME ADVISORY COMMISSION**

Authorize the Fish & Game Commission to contribute up to \$8,000 to the Almanor Fishing Association for the refurbishment of two platforms at Lake Almanor

#### **C. SOCIAL SERVICES**

- 1) Approve and authorize the Director of Social Services to sign contract with Bill Abramson, Attorney at Law for legal representation; and authorize the Department of Social Services to extend the agreement for an additional twelve month term at the agreement's conclusion subject to an agreement to the same terms and compensation amount
- 2) Approve and authorize the Director of Social Services to sign renewal of an agreement with the Alliance for Workforce Development and operating as the Plumas Work Connection for administration of CalWORKs; and authorize an extension of the agreement at the end of the present term not to exceed 12 calendar months

#### **D. PUBLIC HEALTH SERVICES**

- 1) Adopt **RESOLUTION 11-7718** to accept transfer of programs related to Alcohol & Drug Services, approve Comprehensive Drug Court implementation notice of grant award and authorize the Director of Public Health to sign
- 2) Approve payment to Dramaworks for a July 2011 invoice of \$3,750 from budget unit 70560 for FY 2010-2011
- 3) Approve and authorize the Director of Public Health to sign a contract between the National Association of County and City Health Officials and County of Plumas, subject to approval by County Counsel

#### **E. HUMAN RESOURCES**

Approve and authorize the Chair to sign five-year copier lease with Wells Fargo Bank and the associated maintenance/service agreement with Scott Tanner Business Equipment

#### **F. COUNTY COUNSEL**

Approve and authorize the Chair to sign renewal of Robert McIlroy's contract to provide legal services for Public Guardian conservatees for FY 11/12.

## **NOON RECESS**

## **AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

### **4. 1:30 P.M. BOARD OF SUPERVISORS**

FY 2011-2012 continued Public Hearing and/or Budget Workshop. This matter is continued from the morning session.

The Chair continues the public hearing from the morning session.

## **PUBLIC COMMENT**

There is opportunity for public comment throughout the public hearing.

## **BOARD DISCUSSION**

Discussion, possible action and direction to Auditor/Controller on final budget for adoption on September 06, 2011.

**Motion:** direct that the recommendations of the Budget Committee as presented and discussed by the Board as follows for final adoption on September 06, 2011, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

1. Furloughs – all General Fund employees to implement a 4 day, 9 hour, work week (closure on Friday), with the exception of the Sheriff's Office; District Attorney's Office; Probation Department; and employees less than 1.0 FTE equivalent. All General Fund employees to pay an additional \$50 per month towards health insurance with any increase to be paid by the employee

Anticipated expense savings of \$406,213 to proposed budget

2. Furloughs – General Fund appointed department heads (County Administrative Officer, County Counsel, Planning Director, Director of Facility Services, Building Official, Director of Information Technology, Agriculture Commissioner, Human Resources Director, Museum Director) to implement a 4 day, 9 hour, work week

Anticipated expense savings of \$53,657 to proposed budget

3. Eliminate Wellness Benefit  
Anticipated expense savings of \$5,800 to proposed budget

4. Increase Penalty Revenue of \$100,000

5. Eliminate .25 FTE Museum  
Anticipated expense savings of \$15,000 to proposed budget

6. Transfer Road money to Engineering of \$13,800

7. Transfer Road money to Code Enforcement of \$15,550

8. Transfer Road money to Planning (fiscal) of \$14,300

9. Transfer additional Road money to Sr. Planner of \$23,400

10. Reduce contribution to Sheriff of \$250,000

11. Increase General Fund Contingency by \$100,000 to cover potential legal liabilities of approximately \$450,000
12. Contribution to Juvenile Justice Commission of \$500
13. Economic Development Budget \$78,000 for economic development projects to be at the discretion of the County Administrative Officer and upon approval by the Board
14. FY 2010-2011 Railroad Days Contract of \$5,000
15. Reduce Human Resources Professional Services of \$4,000
16. Reduce Human Resources Marketing Brochures \$7,000
17. Add Agriculture Commissioner Grant for Weed Contract of \$79,130
18. Probation salary savings, adjust line item

#### **FY 2011-2012 DEPARTMENT BUDGET CORRECTIONS**

**Motion:** approve various department budget corrections as submitted and authorize the Budget Officer to do the necessary budget true-ups, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

#### **URGENCY MATTER – FY 2011-2012 BUDGET LAYOFFS**

**Motion:** add this matter to the agenda as an urgency matter because the need for action was not apparent prior to the posting of the agenda, **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

**Motion:** rescind layoff notices approved by the Board on August 02, 2011 for the following positions and direct Human Resources to re-issue layoff notices as amended; and direct the County Administrative Officer and County Counsel to re-negotiate the Fair Manager contract. All other budget layoffs approved on August 02, 2011 shall proceed.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 4).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**Absent:** Supervisor Swofford.

**Information Technology** - .5 FTE Telecommunications Technician

**Fair** - .90 FTE County Fair Fiscal Coordinator I

**Museum** - .75 FTE Assistant Museum Director

#### **CLOSE OF PUBLIC HEARING**

This concludes the public hearing on the FY 2011-2012 Budget. The Chair closes the public hearing.

## **5. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel – Existing litigation: County of Butte, et al. v. California Department of Water Resources, Yolo County Superior Court Case No. CV-09-1258 (Government Code 54956.9(a))
- B. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case
- C. Conference with Legal Counsel – Existing litigation: Kaye Hancock vs. County of Plumas, et al., Plumas County Superior Court, Case No. CV09-00255.
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel – Existing litigation: County of Butte, et al. v. California Department of Water Resources, Yolo County Superior Court Case No. CV-09-1258 (Government Code 54956.9(a))  
**There was no reportable action taken**
- B. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code § 54956.9 – one case  
**There was no reportable action taken**
- C. Conference with Legal Counsel – Existing litigation: Kaye Hancock vs. County of Plumas, et al., Plumas County Superior Court, Case No. CV09-00255  
**There was no reportable action taken**
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9  
**This matter was not addressed**
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees  
**There was no reportable action taken**

### **ADJOURNMENT**

Adjourned meeting to Tuesday, September 06, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.