



**Planning Review (Office Use Only)**

**RECORDS**

	BOOK	PAGE	APP. REQ.
MAP			
C.C.			
N.V			
N/A			

**CEQA**

- EXEMPT  § 15061 (B)(3) - (Not subject to CEQA)  
 §15300.1 - (Ministerial)  
 §15301 - (Existing Facilities)  
 §15302 - (Replacement/ Reconstruction)  
 §15303 - (New/Conversion small)  
 Other: \_\_\_\_\_

NON-EXEMPT: N/D \_\_\_\_\_ EIR \_\_\_\_\_

- PLOT PLAN REQUIRED**  
 **FLOOD § 8-17.nnn**  
 **OK TO PLAN CHECK**  
 **PERMIT NOT TO BE ISSUED**  
 **FIRE DEPARTMENT:** \_\_\_\_\_

**GENERAL PLAN**

**PRIME OPPORTUNITY AREA**

- MULTIPLE FAMILY USE   
 COMMERCIAL USE   
 INDUSTRIAL USE   
 OTHER USE   
 DEVELOPMENT

**APPLICABLE COMPLETED**

- DEVELOPMENT STANDARDS
- ROADWAY**
- PAVED   
 YEAR-ROUND, MAINTAINED   
 PAVED INTERNAL
- WATER**
- EXISTING SYSTEM   
 NEW SYSTEM   
 750 GPM   
 1000 GPM
- SEWER**
- COMMUNITY SYSTEM   
 SYSTEM WAIVED
- FIRE PROTECTION**
- IN DISTRICT   
 YEAR ROUND SERVICE   
 REALISTIC RESPONSE TIME
- STREET LIGHTING   
 OPEN SPACE

**MODERATE OPPORTUNITY AREA**

- COMMERCIAL ZONE   
 INDUSTRIAL ZONE   
 OTHER ZONE   
 ROAD PAVING REQUIRED  Yes  No

**ZONING**

ZONING(S): \_\_\_\_\_  
 ORD.: \_\_\_\_\_

PERMITTED USE  
 LAWFUL NONCONFORMING USE

APPLICABLE	DATE
<input type="checkbox"/> Special Use Permit	_____
<input type="checkbox"/> Variance	_____
<input type="checkbox"/> Planned Dev. Permit	_____
<input type="checkbox"/> Site Dev. Permit	_____
<input type="checkbox"/> Flood Study	_____
<input type="checkbox"/> Historic/Design Review	_____
<input type="checkbox"/> Scenic Review	_____

*REQUIREMENTS MET*

<input type="checkbox"/> Airport Surface	_____
<input type="checkbox"/> Airport Zone of Influence	_____
<input type="checkbox"/> Noise Limitation	_____
<input type="checkbox"/> Industrial Protection Zone	_____

**PARKING AND LOADING AREAS**

	SPACES				
	REQ	REQ	MOD	PROP	COMPLETED
Parking					
Loading					
Land-scaping	SQ. FT.				
Paving					
N/A					

HEIGHT: LIMIT \_\_\_\_\_ FT.  
 PROPOSED \_\_\_\_\_ FT.  
 N/A \_\_\_\_\_

COVERAGE: LIMIT \_\_\_\_\_ %  
 PROPOSED \_\_\_\_\_ %  
 N/A \_\_\_\_\_

**ACCESS**

- COUNTY ROAD *ENCROACHMENT PERMIT REQUIRED*  
 STATE HWY. *ENCROACHMENT PERMIT REQUIRED*  
 PRIVATE ROAD  
 DRIVEWAY *DRIVEWAY PLAN NEEDED*  
 NEEDED

STRUCTURE	N/A <input type="checkbox"/>	YARDS (SETBACKS)				
		FRONT	FRONT	REAR	LEFT	RIGHT
REQUIRED						
PROPOSED						
REQUIRED						
PROPOSED						
REQUIRED						
PROPOSED						

**INITIAL REVIEW**

PROBLEMS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INITIAL REVIEW BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**FINAL REVIEW**

COMMENTS / REQUIREMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FINAL REVIEW BY: \_\_\_\_\_ APPROVED DATE: \_\_\_\_\_

# PLUMAS COUNTY PLANNING AND BUILDING SERVICES



## Minimum Plot Plan Requirements

Plot plans are a required part of improvement permit applications for buildings, including Manufactured (Mobile) homes, septic systems, and wells. The information listed below is needed to determine compliance with County Code requirements.

First, consult with the Planning Department so that you will be aware of zoning requirements such as permitted uses and building setbacks.

If you need assistance with drawing your plot plan, we suggest you consult with a professional surveyor, California licensed engineer - civil, or a California licensed architect, or a home designer.

The columns to the left correspond to the three types of permits requiring plot plans.

Structural	Septic	Well	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Plot plan to be drawn to a standard scale with dimensions shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Owner's name, property address, subdivision, block, and lot number; Assessor's Parcel Number (APN)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Scale: Only standard engineers or architect scales will be accepted
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. True North arrow
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Square footage or Acreage of parcel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Property boundary lines showing accurate configuration of parcel and length of each property line. Indicate location of any survey monuments and how property corners are marked
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Adjacent road rights-of-way and all easements with names and widths
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Location and dimensions of all road, utility, drainage, and other easements on the parcel
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Distance from property lines and distance between all existing and proposed structures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Exact location and size of septic tanks and leach fields and exact location of wells
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11. Clearly delineate the direction and percentage of all slopes. Dimension distances of structures above and below cut banks or slopes exceeding 1 : 3
<input type="checkbox"/>	<input type="checkbox"/>		12. Dimensions and square footages of: <ul style="list-style-type: none"> <li>a) Each story of existing buildings</li> <li>b) Proposed structures</li> <li>c) Any existing structures to which additions are proposed</li> <li>d) All structures when the parcel is commercially or residentially zoned</li> </ul>
<input type="checkbox"/>			13. Exact location of septic tanks, leach fields, wells, water courses (year-round and seasonal), springs, and ditches on and within 100 feet of the parcel
	<input type="checkbox"/>	<input type="checkbox"/>	14. Distance of wells and streams from septic tanks and leach fields
	<input type="checkbox"/>		15. Location of bodies of water within 200 feet of the parcel

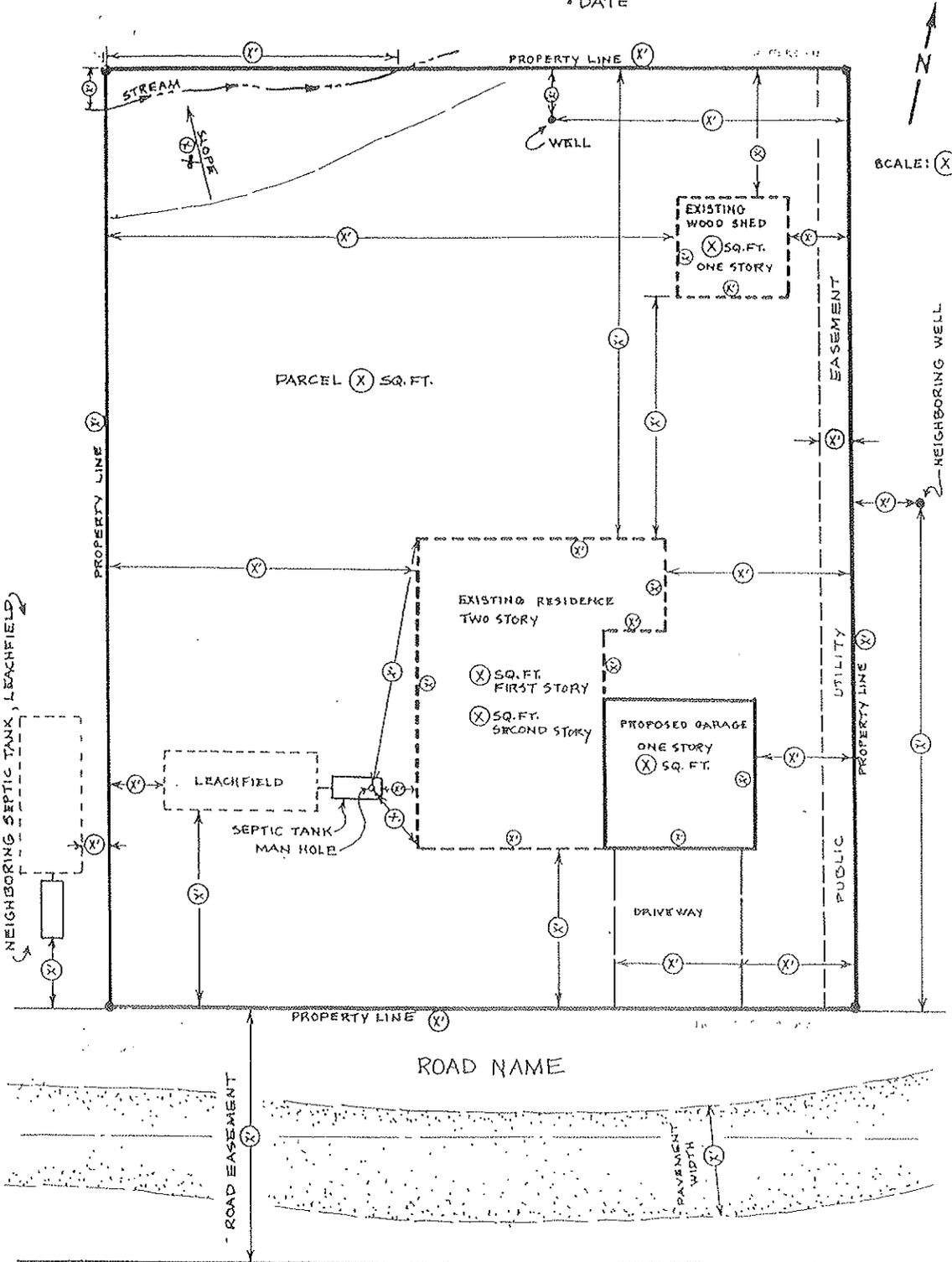
### PLOT PLAN FOR PARCELS OF MORE THAN 10 ACRES MAY HAVE TWO COMPONENTS:

1. One on a small scale showing the general location and relationship of all existing and proposed improvements
2. One on a larger scale showing that portion of the parcel containing the proposed improvement and their relationship to nearby existing improvements and property lines

PLUMAS COUNTY PLANNING AND DEVELOPMENT AGENCY

# PLOT PLAN EXAMPLE

- NAME OF OWNER
- SUBDIVISION, UNIT, BLOCK, LOT
- ASSESSOR PARCEL NUMBER
- NAME OF PREPARER
- DATE



# PLUMAS COUNTY BUILDING DEPARTMENT



## MANUFACTURED HOME SUBMITTAL CHECKLIST

Plumas County Building Department has developed this submittal checklist to help expedite your plan check/permit issuance process. It is your responsibility to provide the following items. The gross square footage of your manufactured home determines the Permit fees and covers one resubmittal. More than one "Back check" incurs fees at the current hourly rate.

### GENERAL

- Complete your application and sign where applicable.
  - a. If you are applying as owner, you must be the parcel owner of record.
  - b. When other than the property owner is signing for the permit, a letter of authorization is required granting the authority to sign as the owner's agent.
- Complete the "Directions to Jobsite" form regardless of location within the County.
- California licensed contractor and license number declared with signature on application form  
Or
- Owner / Builder form signed - if applicable.
- An encroachment permit is required if you are connecting your driveway to a County or State maintained road. Obtain Permit from the County Public Works Department or CalTrans.
- Copy of manufacturer's Floor Plan for the Assessor's Office.
- California Department of Forestry "**Fire-Safe**" driveway plans if any structure will be more than 150' from the roadway that provides access to the parcel.

### Plot Plan:

- Provide Two (2) copies of a fully dimensioned plot plan drawn to scale showing location, size, and use of all existing and proposed structures on the lot.
- Identify property lines, all survey markers, show lot dimensions and all easements; indicate distance from property lines to proposed construction.
- Show locations of all cuts and / or fills, slopes, and label steepness of these slopes; show drainage patterns with minimum slopes.

### Water: (Provide One of the Following)

- Community water service: Provide a "**Will Serve**" letter from the water district prior to permit issuance; or
- Existing well permit #: \_\_\_\_\_ or  New well permit applied for

### Sewage: (Provide One of the Following)

- Community sewer service: Provide a "**Will Serve**" letter from the sewer district prior to permit issuance or.
- Existing septic permit #: \_\_\_\_\_ or  New septic permit applied for

### SPECIFIC DATA

- Two (2) approved Manufacturer's Setup Manuals **that have been stamped by a US Dept. of Housing and Urban Development (HUD) approved design issuing agency (Per §3282.203 HUD Code).**

The setup manual shall include instructions for setting the home in snow load for the area in which the home being installed. (See note #1 Snow Loads - at the end of this form).

- Two (2) "**Dealer Copies**" of the floor plan for your specific home. Ask your dealer for this item.

- For multi-wide homes, a **marriage line pier schedule** is required. This schedule should indicate the exact location and sizes of marriage line piers designed for your sites snow load.
- If your installation involves any "special" features (i.e., insulated-skirting, manufactured home approved attached garages, manufactured home approved attached porches, or alternates to any specific installation requirement shown in manufacturer's setup instructions) provide manufacturer's details at the time of submittal.
- A Copy of the Factory Order Form indicating the home meets the Wildland Urban Interface standards (WUI) The manufactured home dealer can obtain this form directly from the manufacturer.

***If the installation of the home is on a permanent foundation:***

- a. Two (2) copies of complete working drawings (blue prints) of the foundation, **stamped and wet-signed by a California licensed architect or engineer.** All information must be clearly related to the specific make, model and floor plan of the modular unit and must include the snow load design and supports, access required load carrying capacity and spacing of vertical supports. The foundation design loads shall be consistent with the roof snow load, wind load, and seismic zone as established for permanent buildings in the same area. Soil default soil bearing pressure of 2000 p.s.f. is acceptable unless unusual site soil conditions exist. Greater values, if used, must have a confirming soils report prepared by a licensed soils engineer. Local Frost Depth is 18" below grade. The plans must clearly indicate the foundation is a permanent foundation.

**or**

- b. Two (2) copies of plans and specifications of a California State HCD approved engineered foundation system. The plans provided need to be stamped and signed by HCD and include the phase in the approval box "Manufactured Home/Mobile Home Foundation System Health and Safety Code Section 18851 Approved."
- Additional fees to record HCD form 433(a) with the County Recorder's Office will be applied at the time of installation completion. (The fee is approximately \$18.00 to \$21.00).
- A complete set of architectural drawings and structural calculations must be submitted for any other structures, which are to be included such as awnings, porches, decks, garages, etc. and may require separate permit applications. Please note that Building Department will not issue permits for alterations to the modular unit. Permits from State Housing and Community Development (HCD) must be obtained for any alteration, repair, addition to or maintenance of the structure and building service equipment within the manufactured home and shall conform to regulations set forth in the Manufactured Homes Standards. Such work that is located outside of the manufactured home shall comply with applicable California codes and local building ordinances and is permitted by our local Building Department with prior approval from HCD for attachment to the modular home.
- If the home is required to be installed under a Ramada, then two copies of complete working drawings (blueprints) of the Ramada and structural calculations, **stamped and wet-signed by a California licensed architect or engineer.**
- Provide** written evidence that registered owner owns the unit free of any liens or if there is a lien holder(s), that the lien holder(s) has consented to the placement of the unit on a foundation system. (*Please refer to Housing & Community Development at (800) 952-8356 to obtain a copy of registration or title of modular home ownership*).
- Provide Written Evidence that the Manufactured Home, Mobile Home, or Commercial Coach owner, owns, holds title to, or is purchasing the Home.
- Provide a copy of the grant deed.

**NOTES:**

1. **Snow Load and Design Criteria:** Each manufactured home must be designed and constructed to meet the snow load requirement for the specific area for which it is to be installed. The home's compliance certificate must clearly show that the home meets or exceeds the County's required snow load for the area. If the zoning requirements per P.C.C. Section 9-2.412 allow, a Ramada, which is designed to meet the required snow load, may be constructed over the manufactured home. Other design criteria: Wind Speed 85 mph 3 second

gust, 110 mph <sub>VULT</sub>, Seismic Zone D, soil bearing without a special soils report is 2000 p.s.f, 18" Frost Depth (see online design criteria at <http://www.countyofplumas.com/DocumentCenter/View/13675> ).

2. ***Additional Information for Permanent Manufactured Homes:*** All provided doors in manufactured housing units must have permanent steps and landings that comply with 2013 C.R.C. R311 relating to landings, rails, riser and tread ratios. Doorways that are "temporarily blocked off" are not allowed.
3. State inspection tags/labels are required to be on each unit. New home units must have an insignia of approval by the US Dept. of Housing and Urban Development (HUD) and be certified by the State of California Department of Housing and Community Development (HCD).
4. For used manufactured homes/mobile homes, submit proof of the manufacture date (a copy of registration is acceptable) and snow load rating. If installing a permanent foundation system under an existing installed manufactured or mobile home, proof that that home was originally permitted by our department and a Certificate of Occupancy for that unit is required.



## Manufactured Home Foundation Guidelines

In order for the manufactured home to qualify as a fixture improvement to real property\*, California State Health & Safety Code §18551 requires the filing of Housing and Community Development (HCD) form 433(a) at the recorder's office in the county where the home is located and in tandem, also filed with the State of California. Once recorded, the manufactured home becomes taxable as real property and is removed from the State of California's personal property tax roll. When the manufactured home is installed on a parcel of land that the unit owner does not own, written evidence from the owner and/or lender (or in some cases - both) of the parcel of land is required to grant permission for the unit to be placed on the parcel.

### Permanent Foundation System:

- Full Perimeter Concrete Foundation.
- Tie Down Engineered System. Requirements are:
  1. The plans provided need to read in the approval box "Manufactured Home/Mobile Home Foundation System Health and Safety Code Section 18851 Approved."
  2. The letter "F" (which stands for "Foundation") or "ETF" (Engineered Tie-down Foundation) should be in the SPA number provided. *For example: SPA No. 99-1For99-25ETF*
- State Approved Seismic Foundation System (*same guidelines apply as above*).

### Non-Permanent Foundation System:

- Any foundation system or tie down system that does not have the State of California approval.
- Any foundation system that has the State of California approval box that reads "Manufactured Home/Mobile Home Foundation System". (*Note: "Health and Safety Code Section 18851 Approved" is omitted*)  
Any letter *other than* "F" or "ETF" in the SPA number provided.

*\* Real property is land and anything affixed to it. Just because a manufactured home is set up on a parcel of land does not mean that it becomes affixed to the land. Only the permanent installation discussed above makes that conversion formally take place.*

# PLUMAS COUNTY BUILDING DEPARTMENT

555 Main Street, Quincy, CA 95971

Phone (530) 283-7011

Fax (530) 283-6134

[www.plumascounty.us](http://www.plumascounty.us)



## Method A: LICENSED CONTRACTOR'S DECLARATION

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class: \_\_\_\_\_ License No: \_\_\_\_\_ Date: \_\_\_\_\_ Contractor

Signature: \_\_\_\_\_

## OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5

Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

\_\_\_\_ I, as owner of the property, or my employees with wages as their sole compensation, will do \_\_\_\_ all of, or \_\_\_\_ portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. *If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.*)

\_\_\_\_ I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.)

\_\_\_\_ I am exempt from licensure under the Contractors' State License Law for the following reason:

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site:

<http://www.leginfo.ca.gov/calaw.html>

Signature of Property Owner or Authorized Agent: \_\_\_\_\_

NOTE: See Authorized Agent form on NEXT page.

**WORKERS' COMPENSATION DECLARATION WARNING:**

**FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

I hereby affirm under penalty of perjury one of the following declarations:

\_\_\_\_\_ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No: \_\_\_\_\_

\_\_\_\_\_ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_ Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name of Agent: \_\_\_\_\_ Phone # \_\_\_\_\_

*Note: The following Authorization Form is required to be completed by the property owner **only** when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.*

**AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF**

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility; I do obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work): \_\_\_\_\_

Project Location or Address: \_\_\_\_\_

Name of Authorized Agent: \_\_\_\_\_ Tel No \_\_\_\_\_

Address of Authorized Agent: \_\_\_\_\_

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. *Note: A copy of the owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.*

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## FIRE SAFE DRIVEWAY INFORMATION, APPROVALS AND EXCEPTION CHECKLIST

Owners Name: \_\_\_\_\_

Owner, Contractor, Engineer phone or email: \_\_\_\_\_

Assessor parcel number: \_\_\_\_\_

Existing or new driveway construction: \_\_\_\_\_

Please submit a plot plan drawn to scale and a plan review checking fee of \$143.00 to Plumas County Engineering Dept. 555 Main Street, Quincy CA, 95971, Ph. 530-283-6209. A fire safe driveway is designated as a Class 11 road per Plumas County Code (PCC) Section 9-4.413. Per PCC Section 8-14.02; Driveways shall be provided for and maintained in accordance with this section. Driveways shall be required for new construction not related to an existing structure and for every building constructed, when no portion of an exterior wall of the first story is located within 150 feet of a road which provides access to the property.

### Encroachment Permit

A State or County Encroachment Permit may be required where new driveways join or meet a public road.

### Grade of the Driveway

PCC Section 8-14.02(g); If any driveway will have any grade in excess of 13%, a registered engineer shall prepare the plans. PCC Section 9-4.604(f); Roadway grades shall not exceed 13% except with written permission of the County Engineer and the Chief of the appropriate structural fire protection agency. Roadway grades shall not exceed 16%.

### Design Standards

Unless noted, the following standards are derived from the PCC Sections 9-4.501 thru 9-4.604 and 9-4.606.

### Class 11 Road Width

A minimum 10 foot wide traveled surface is required, with a minimum 15 foot unobstructed vertical clearance for its entire length. An additional surface width of 4 feet shall be added to the outside of curves with a 50 - 100 foot radius, and 2 feet shall be added to curves of 100 - 200 foot radius. The length of vertical curves shall not be less than 100 feet.

### Surfacing for Driveways

Roadway surfaces on all public and private roads shall be capable of supporting a minimum of 40,000 pound load, and culverts a minimum of 80,000 pound load. The structural section of the roadbed shall conform to the following thicknesses; 6 inches of 3 inch minus subbase overlain by 2 inches of 1 inch minus base, or a full 8 inches of Cal Trans Class 2 aggregate base rock. Alternative thicknesses, utilizing the California Design Method, may be approved by the County Engineer. All rock to be compacted to 95% relative compaction.

Cuts and Fills

Slopes of cuts and fills shall be at 2:1 except where the condition of a cut in rock can be shown to be stable at steeper slopes, in which case the approval of the County Engineer is required

Turnouts

Driveways that exceed 150 feet are required to provide a turnout near the midway point of the driveway. Driveways that exceed 800 feet in length shall provide turnouts no more than 400 feet apart. Turnouts shall be a minimum of 10 feet wide, 30 feet long with a minimum 25 foot taper at both ends constructed to the same standard as the driveway.

Turnarounds

All dead end roads are required to have an turnaround constructed at the end of the road. Three alternatives are allowed; An 80 foot diameter "cul de sac", a 60 foot long by 20 foot wide "T" turnaround, or a "Modified T" where the minimum width is 20 feet, and minimum side "turn in" distance is 45 feet from the centerline of the driveway. On driveways that exceed 300 feet in length, a turnaround shall be constructed, and be within 50 feet of all building sites.

Address Sign

PCC Section 8-14.02(e); A property address sign shall be placed at each driveway entrance and be visible from both directions along the access road.

Gates

PCC Section 8-14.02(f); Gates shall be 2 feet wider than the width of the driveway and shall be at least 30 feet from the access roadway. Where a one-way road with a single traffic lane provides access to a gated entrance, a turnaround must be provided at the gate.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Date of Eng Dept. review for code compliance \_\_\_\_\_ Receipt # \_\_\_\_\_

Conditions for code compliance:

- 1.
- 2.
- 3.
- 4.

\_\_\_\_\_ DRIVEWAY > 13%  
 Robert A. Perreault, P.E., Plumas County Engineer If grading, cuts > 2:1

APPROVED AGGREGATE BASE ALTERNATIVE: \_\_\_\_\_

\_\_\_\_\_ DRIVEWAY > 13%  
 Fire Chief

## EXCEPTIONS

Exceptions may per made as provided in Section 9-9.202 of Chapter 9 of Title 9 of PCC.

1. Exceptions from the provisions of Title 9 (Planning and Zoning) may be made through a Planned Development Permit. Please contact the Plumas County Planning Department.
2. Exceptions from the provisions of Title 9, Chapter 4 (Development Standards) may be made through a a Modification Permit. Please contact the Plumas County Planning Department.
3. Exceptions from the provisions of Title 9, Chapter 2 (Zoning) may be made through a variance. Please contact the Plumas County Planning Department.
4. Exceptions from the provisions of Title 9, Chapter 8 (Street Address System) may be made by the Planning Director. Please contact the Plumas County Planning Department.
5. Exceptions from the provisions of Title 8 (Building Regulations) may be made by the Building Official. Please contact the Plumas County Building Department.

Phone number for the Plumas County Planning Department and the Plumas County Building Department is 530-283-7011.

## APPLICATION FOR AN EXCEPTION

Applications for exceptions from the provision of this Code shall include at a minimum:

1. State the specific section from which an exception is requested.
2. Provide material facts supporting the exception.
3. State the details of the mitigation proposed as providing the same practical effect as the section from which an exception is requested.
4. Provide a map showing the proposed location of the mitigation.
5. If a hearing is required for an exception, notice shall be given to Cal Fire and the appropriate fire protection entity.
6. In granting an exception, a finding shall be made that the exception provides that same overall practical effect as the section from which it is granted.

## APPEALS

Decisions on exceptions from the sections of this code may be appealed in writing to the Plumas County Board of Supervisors within 10 days after the decision. See Article 3 of the Plumas County Code.


**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

Lassen – Modoc – Plumas Unit

697-345 Highway 36

Susanville, CA 96130

(530) 257-4171



Revised 12/9/10

## **TREE REMOVAL INFORMATION**

### **STATE REGULATIONS**

The California Department of Forestry and Fire Protection (CAL FIRE) is responsible for administering Timber Harvesting Regulations conducted throughout California on all non-federal timberland. The removal of naturally occurring California native "commercial" timber species from forested lots, areas of pending new construction, and from around existing structures is included under these regulations. In Modoc, Lassen and Plumas Counties, qualifying timber species includes Ponderosa Pine, Jeffrey Pine, Sugar Pine, Western White Pine, White Fir, Red Fir, Douglas Fir, and Incense Cedar. These exemptions are free of charge from CAL FIRE and are submitted to CAL FIRE in Redding for review and approval. These exemption documents are to be used in those situations that are exempt from the requirement of a Timber Harvesting Plan. The four most commonly used exemption documents are:

1. Removal Of Fire Hazard Trees Within 150 Feet Of A Structure Exemption

This exemption is required for the removal of selected trees which are located up to 150 feet from around existing structures that are deemed by the landowner to be a potential hazard to any structures that have been permitted through the County Building permit process. This exemption is required only if the wood is sold, bartered, exchanged, or traded. **Licensed Forester services are not required.** A Licensed Timber Operator must be listed on the exemption and is responsible for all logging activities. Clearcutting, Shelterwood Removal and Seed Tree Removal cutting methods are not allowed. CAL FIRE has up to 5 days to approve the exemption. This exemption is valid for 1 year.

2. Christmas Tree; Dead, Dying, Or Diseased; Fuelwood Or Split Products Exemption

This exemption is required when removing trees that are dead or are obviously dying from insect attack or disease, or when removing fuelwood or other miscellaneous products such as Christmas trees, chips, fencing, etc. The harvest cannot exceed 10% of the volume per acre. Otherwise, a Timber Harvesting Plan is required. **Licensed Forester services are not required.** A Licensed Timber Operator must be identified on the exemption and is responsible for all logging activities. This exemption is required only if the wood is sold, bartered, exchanged, or traded. CAL FIRE has up to 5 days to approve the exemption. This exemption is valid for 1 year. This exemption is **NOT** required for personal firewood use.

3. Less Than 3 Acre Conversion Exemption

This exemption is required for property owners who intend to clear for structures and other needed improvements (i.e. residences, driveways, utility lines, outbuildings, septic systems, etc) in preparation for such development. **This exemption is required whether or not the trees are sold, bartered, exchanged, or traded. This exemption must be prepared by a Registered Professional Forester** and timber operations must be conducted by a Licensed Timber Operator. The Licensed Timber Operator must have an approved copy on-site at the time of operations and has one year to complete timber operations. The landowner must submit to CAL FIRE in Redding a Work Completion Report within one month of completion of timber operations. California Licensed Timber Operators are required to possess one million dollar Liability Insurance for their work. Building contractors are ineligible to perform this work unless they are a Licensed Timber Operator. CAL FIRE has up to 15 days to approve the exemption. This exemption is valid for 1 year.

CONSERVATION IS WISE-KEEP CALIFORNIA GREEN AND GOLDEN

PLEASE REMEMBER TO CONSERVE ENERGY. FOR TIPS AND INFORMATION, VISIT "FLEX YOUR POWER" AT WWW.CA.GOV.

#### 4. Forest Fire Prevention Exemption

This exemption is required if the property owner wants to eliminate the vertical continuity of vegetative fuels and the horizontal continuity of tree crowns, for the purpose of reducing the rate of fire spread, duration and intensity, fuel ignitability, or ignition of tree crowns. This exemption is required only if the wood is sold, bartered, exchanged, or traded. **This exemption must be prepared by a Registered Professional Forester** and a Licensed Timber Operator must be identified on the exemption and is responsible for all logging activities. CAL FIRE has up to 5 days to approve the exemption and the exemption is valid for 1 year.

Specific terms and conditions apply to all four exemptions, including logging debris clean-up requirements and protection of wildlife, archaeological sites, water quality, and other natural resources. Before hiring an LTO, be sure to ask the LTO for proof of valid insurance or call CAL FIRE LTO Licensing at (916) 653-7211. A state filing fee is not imposed for the four forms, however, the person listed on the form as the Timber Owner will be required to pay a post-harvest yield tax, based on the board foot volume of timber removed from the parcel, to the State Board of Equalization. Small amounts of timber may be exempt from yield tax. A complete listing of these and other CAL FIRE forms and information can be found on the Internet at:

<http://www.fire.ca.gov/ResourceManagement/HarvestingForms.asp>

A local CAL FIRE licensed forester is available to assist landowners through the exemption process. For all areas of Plumas County except that portion located due East of Stirling City administered by the Butte Unit, contact CAL FIRE Quincy Area Foresters Al Klem or Dale Meese at 283-1792. For Lassen County areas contact CAL FIRE Unit Forester Ivan Houser at 257-4171. For Modoc County contact Scott Rosikiewicz at 294-5110.

Below is an incomplete listing of Registered Professional Foresters and Licensed Timber Operators that conduct forestry and timber harvesting operations within Lassen, Modoc and Plumas Counties. Listing does not imply endorsement of a particular company nor their integrity on the ground. Be sure to ask the LTO to show proof of valid liability insurance if required (see below) and both the LTO and RPF proof of a valid license.

#### **REGISTERED PROFESSIONAL FORESTERS**

<u>Company or Name</u>	<u>Phone #</u>	<u>Location</u>	<u>License #</u>
James Marty	283-0630	Quincy	1840
Danielle Banchio	284-1800	Taylorville	2808
Pete Thill	836-2751	Graeagle	1715
Keith Crummer	259-2572	Lake Almanor	310
Don Hansen	596-3481	Hamilton Branch	974
Phil Nemir	257-2294	Susanville	1666
Bill Banka	832-5123	Portola	1999
Randolph Vasquez	534-5229	Oroville	1884
Dave Whittier	589-1479	Oroville	2643
Applied Forest Management	274-6457	Grass Valley	2714
Walt Mobley	252-4823	Susanville	1993
Terry Rogers	877-1196	Paradise	2537
Lee Hunt	894-6827	Chico	2189
Michael Goodner	335-5486	Burney	2178

## LICENSED TIMBER OPERATORS

**The following are "A" Licensed Timber Operators. One million dollar liability insurance required; all types solid wood forest products allowed for commercial cutting and/or removal.**

Shaun Lemnah	283-2727	Quincy	A9577
Clint Pearson	283-0352	Quincy	A10663
Jim West	283-1172	Quincy	A10113
Pew Forest Products	284-7882	Taylorsville	A7492
Stoy Logging Company	284-1024	Greenville	A10377
D.C. Construction	284-6779	Greenville	A9301
Wesly Hardy	836-0983	Graeagle	A9875
Graeagle Timber Co.	283-0352	Graeagle	A9505
Wirta Logging Inc.	832-0868	Portola	A8936
Folchi Logging & Construction	832-5214	Portola	A8689
Holt Logging	256-3104	Westwood	A40
Medici Logging	256-3633	Westwood	A7213
Tantardino Logging Inc.	596-4539	Lake Almanor	A1319
Almanor Tree Service	596-4111	Lake Almanor	A9729
Impact Resources	335-4065	Burney	A1295
Tubit Enterprises, Inc.	335-5085	Burney	A9785

**The following are Limited ("B") Licensed Timber Operators. One million dollar liability insurance not required; NOT allowed to commercially cut and/or remove sawlogs, veneer logs, poles, piling, and pulp logs. Commercial cutting and/or removal of the following minor forest products only is allowed: fuelwood, posts and split products, root crown burls, tanbark, and Christmas trees.**

Woods Fire & Emergency, Inc.	832-5577	Portola	B10434
Millers Firewood	257-7408	Susanville	B10570
Claude Sanders	836-1923	Cromburg	B2728
Kim Kalbaugh	836-2507	Blairsden	B10534
Curtis Hartwig	836-0393	Clio	B2875
Mike Smith	993-1352	Chilcoot	B10622
Phil Charbonnier	836-4821	Portola	B9956