



Minutes  
Plumas County Management Council  
A Commitment to Coordinated Public Service  
April 6, 2011  
Health & Human Services Building

**Present:** Michelle Blackford, Chair, Margaret Miles, Recording Secretary, Dave Preston, Kathy Williams, Bob Perreault, Joe Wilson, John Steffanic, Gayla Trumbo, Candy Caskie, Julie White, Keith Mahan, Craig Settlemire, Supervisor Lori Simpson, Supervisor Terry Swofford.

**Additions to the Agenda:** none

**Approval of April 6, 2011 Agenda:** Wilson/Steffanic

**Approval of March 4, 2011 Minutes:** Williams/Wilson

**Status Report - PCCDC-PCTC Mobility Management Project & the April 26<sup>th</sup> Workshop:**

Bob Perreault reported on a feasibility study being conducted to determine whether Plumas County can support a Mobility Management Center. The Transportation Commission and Community Development Commission are focusing on departments and agencies with special transportation needs, to identify collaborations and realize efficiencies. A consultant has been hired who will host a workshop on April 26; the study is expected to be finished by the end of June.

**Note:** at this point in the meeting, Supervisors Terry Swofford and Jon Kennedy were present. When Supervisor Lori Simpson arrived, Jon excused himself so as not to create a Brown Act violation. County Counsel provided background on the Brown Act: since Management Council is not a public or noticed meeting, a quorum of any Board is a violation. At a workshop open to the public, more than two Supervisors can be present as long as they do not engage in discussion.

Craig also clarified that any department can send one-day communication to the Board as long as this does not initiate dialog. Including "for Brown Act purposes, please do not respond to this communication" in the communication is recommended.

**Service Agreements Between County Depts.:** Keith Mahan, raised the issue of contracts between departments, such as the contracts now required with the Health Dept. to receive health screenings for new employees. Craig observed that a Board resolution would standardize and streamline this process. Gayla agreed to follow up with Mimi and Shawn, and will report back at the next meeting.

