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**PLUMAS COUNTY  
PLANNING COMMISSION**

Minutes of the Meeting of January 20, 2011

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**PLANNING COMMISSION MEMBERS**

**Mark Dotta**, *Chair* (District 1)                      **Larry Williams**, *Commissioner* (District 4)  
**Betsy Schramel**, *Vice Chair* (District 2)        **John Olofson**, *Commissioner* (District 5)  
**Richard Rydell**, *Commissioner* (District 3)



**The Plumas County Planning Commission** (*the Commission*) convenes in a Meeting on January 20, 2011, at 10:05 a.m. in the Planning and Building Services Conference Room, Quincy, CA; Chair Mark Dotta presiding prior to the *Election of Officers* and newly elected Chair Betsy Schramel presiding after the *Election of Officers*.

**I.     CALL TO ORDER**

**II.    SALUTE TO THE FLAG**

**III.   ROLL CALL**

**Commissioners Present:** Schramel, Olofson, Dotta,  
Rydell - *Attends the meeting telephonically at 7310 Winding Oaks Drive, Colorado Springs, CO, a public place where other members of the public can participate in the meeting*

**Commissioners Absent:** Williams

County Supervisors, County Staff, and General Plan Update Consultants Attending:

Terry Swofford, Supervisor ( <i>District 1</i> )	Randy Wilson, Planning Director
Lori Simpson, Supervisor ( <i>District 4</i> )	Rebecca Herrin, Senior Planner
Sherrie Thrall, Supervisor ( <i>District 3</i> )	Nancy Fluke, Recording Secretary
Coleen Shade, Consultant	

**IV.   CONSENT ITEMS:**

**A.     ITEMS TO BE CONTINUED OR WITHDRAWN FROM THE AGENDA**

Dotta calls for a motion to approve the agenda. Schramel makes the motion, Olofson seconds the motion, and a unanimous affirmative voice vote is recorded.

## **B. APPROVAL OF MINUTES**

### **December 16, 2010, Meeting *and* January 6, 2011, Meeting**

Dotta calls for a motion to approve the minutes of December 16, 2010, and January 6, 2011. Motion is made by Olofson, Schramel seconds the motion, and a unanimous affirmative voice vote is recorded.

## **V. ELECTION OF OFFICERS**

Dotta explains that he has served two consecutive terms as Chair to the Planning Commission. Dotta further explains that according to the Planning Commission Rules of Conduct (*Resolution No. P.C. 10-002*), it is now appropriate for new officers to be elected to the positions of Chair and Vice-Chair. Dotta asks if there are any nominations for the position of Chair. Dotta makes the motion to nominate Schramel, Olofson seconds the motion, and a unanimous affirmative voice vote is recorded. Dotta asks if there are any nominations for the position of Vice-Chair. Schramel makes the motion to nominate Olofson, Dotta seconds the motion, and a unanimous affirmative voice vote is recorded. Dotta turns the meeting over to Schramel, the newly elected Chair. Schramel and Rydell express their gratitude to Dotta for his service as Chair to the Planning Commission.

## **VI. COMMISSIONER REPORTS / COMMENTS**

Schramel shares information she found on *Serpentine* and adds that Planning Dept. staff will make copies and distribute them to the other Commissioners.

Wilson presents a copy of the *Plumas County General Plan – 1959* document. Wilson says staff will provide copies to the Commissioners.

Schramel says that she is interested in learning more about the *Benton Trust* vacation rental issue if anyone should have that information.

## **VII. PUBLIC COMMENT OPPORTUNITY**

Supervisor Simpson announces that Larry Williams has notified her that he must resign from his position as the appointed Planning Commissioner for District 4. Simpson adds that she is in the process of seeking and appointing a replacement for Williams.

## **VIII. GENERAL PLAN UPDATE PROCESS**

### **A. CONSULTANT TEAM'S REPORT – *Coleen Shade***

#### **1. STATUS ON CONSULTANT PRODUCTS**

Shade reports that five of the nine elements are back from the team members. Shade mentions that the *Conservation Element* and *Open Space Element* will be grouped together. Shade states that the final deadline for commenting on the *Goals and Policies* document will be the end of next week.

## **B. PUBLIC INPUT OPPORTUNITY**

Karen Downs, Planner for the City of Portola, presents to the Commissioners her letter dated January 19, 2011, and the Portola City Council Agenda Report from January 7, 2011. Downs directs particular attention to the joint planning area map. Downs asks the Commissioners if they have any questions or comments. Discussion follows among Commissioners, Staff, and Downs, about LAFCo participation in the process of establishing an "Area of Concern" and updating the City's Sphere of Influence. The result of this discussion is agreement to have a follow-up meeting with representation from the City of Portola Planning Commission, the Plumas County Planning Commission, City of Portola Planning Department, Plumas County Planning Department, Plumas LAFCo, and also Plumas County Council.

Cedric Twight of Sierra Pacific Industries presents to the Commissioners, for their review, a handout representing his comments on the *General Plan Goals and Policies*.

## **C. DRAFT GENERAL PLAN POLICIES AND MAPS**

Shade explains that she has an exercise for the Commissioners that will help keep them focused and help them prioritize as they continue reviewing the *Goals and Policies* document. Shade instructs the Commissioners to write down on cards questions/concerns they have about specific items in the *General Plan Goals and Policies* document. Shade posts each card on the wall under the appropriate *Element* heading. Shade asks the Commissioners to prioritize the matters expressed on the cards. Following that effort, Shade leads the in-depth and lengthy discussion of the items as prioritized.

**Note:** *Schramel calls for a lunch recess at 12:45 p.m. and sets 1:30 p.m. as the time for the meeting to resume.*

Schramel resumes the meeting at 1:40 p.m. and discussion continues concerning the items on the cards as prioritized by the Commissioners. Shade compliments the Commission on their work during this exercise and indicates she will provide the Planning Commission with summary notes.

**Transcriber's Note:** *The Draft Goals and Policies document was included with the minutes of December 16, 2010. It will not be included with these minutes or subsequent minutes where it appears on the agenda; however, it can be acquired by contacting the Planning Department for a hardcopy or CD, or it can be accessed by visiting the Plumas County Website ([www.plumascounty.us](http://www.plumascounty.us)) for the minutes of December 16, 2010.*

## **IX. INFORMATIONAL ITEMS**

### **A. PLANNING DIRECTOR'S REPORT**

#### **1. BOARD OF SUPERVISORS REPORT – No report given**

**2. ON-GOING PROJECT UPDATES**

a.) Zoning Administrator

Wilson states that the *Aguilera* Tentative Subdivision Map hearing has been extended 90 days.

b.) Current Planning - *No update given*

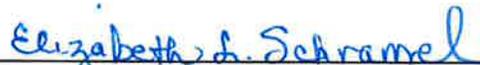
**X. CORRESPONDENCE – None**

**XI. FUTURE AGENDA ITEMS**

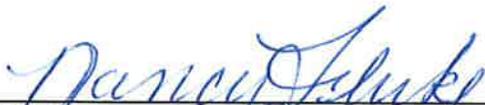
- *Comments regarding the draft General Plan Goals & Policies*
- *Administrative draft of the General Plan Goals & Policies*

**XII. ADJOURNMENT**

There being no further business, Schramel adjourns the meeting of January 20, 2011, at 5:57 p.m. The next regularly scheduled Planning Commission meeting is set for February 3, 2011, in the Planning & Building Services Conference Room.



Betsy Schramel, Chair  
Plumas County Planning Commission



Nancy Fluke, Recording Secretary  
Plumas County Planning Department