



DRAFT Minutes  
Plumas County Management Council  
A Commitment to Coordinated Public Service  
April 2, 2010  
Health & Human Services Building

**Present:** Michelle Blackford, Chair, Margaret Miles, Recording Secretary, Mimi Hall, Vice Chair, Gayla Trumbo, Elliott Smart, Dave Preston, Kathy Williams, Bob Perreault, Joe Wilson, John Sebold, John Steffanic, Susie Bryant-Grant, Brian Morris, Keith Mahan, Shawn Montgomery, Chuck Leonhardt, Holly George, Sharon Reinart, Terry Swofford, Jack Ingstad.

**Additions to the Agenda:** none.

**Approval of Agenda of April 2, 2010:** Bryant-Grant/Perrault

**Approval of Minutes of March 5, 2010:** Wilson/Preston

**“Give Em The Pickle” Video:** Margaret Miles showed this entertaining 20-minute customer service film featuring Bob Farrell, which she was able to borrow from Shasta Public Library. She will be using it and the accompanying leadership guide to conduct a training with library staff in April.

**Budget Preparation Question/Answer Session:** Department budgets are due to Shawn April 23. Jack reported on revenue losses for the year. Jack has asked for 11.5 FTE to be eliminated in his direction to departments, with the expectation of saving \$50,000 per position. The 1% reduction directed toward any department receiving General Funds will save about \$50,000. No vacant positions will be filled until the Board can look at the whole budget picture. The budget committee is looking at positions which are vacant rather than layoffs which would affect the community and the economy. A discussion followed about the generally dismal state of the economy. CPI is down, delinquencies are up, and foreclosures have not peaked. At least John brought good refreshments.

Fairgrounds and Tourism committees are investigating ways to attract tourists during non-peak periods to boost the economy.

Shawn reported that any new revenue shown in a department’s budget needs to have back-up such as a grant letter. Shawn will run numbers, then Jack will make recommendations to the Budget Committee. Dept. heads can then meet with the committee and make their case. Jack commented that the goal of this process is to allow the Board to restore positions/funding that meet their funding priorities.

**Update – New Content Management System & Website:** Dave Preston reported that April 16 is the day all content is due. The number of web pages which will be created has increased. All departments should send their worksheets to Lorrie. Examples are online, links are in the e-mail Dave sent March 18 summarizing the Content Process meeting.

**Solid Waste Events:** Bob Perreault announced several exciting upcoming events: 1) Free tire recycling in Greenville April 24 (this is the last of 4 such events around the county). 2) Large size tires will be accepted April 11 at all 4 transfer stations. 3) Cash for appliances program will start April 22; rebates for refrigerators, washer/driers and a/c will be available. An info. sheet will be sent out as soon as Bob has it.

Not to be outdone, John announced that June 5 will be E-recycling at the Fairgrounds.

**Treasurer Report & Discussion/Collection of Dues (be prepared to pay dues if determined):** Kathy Williams asked for a vote regarding Management Council dues. Leonhardt/Steffanic motioned \$25 dues per member be collected, motion passed. Kathy will be collecting from anyone who did not pay at the meeting.

**Employee Appreciation – Standing Topic (Progress on Employee Day at Fair?):** John has asked Lori Simpson to prepare a resolution declaring August 11 Employee Appreciation Day; she is working on it.

**Roundtable Items:** Susie announced that CASA is holding a Gold tournament fundraiser on June 13 at Mt. Hough Golf course. If anyone from MC has donations for a gift basket, please send them to Susie.

Keith declared that Plumas County currently has a high-wind warning; this was not determined merely by looking out the window, but by consultation with a tiny electronic device.

Holly advised that May 18 the Town Hall Theatre will show films highlighting local restoration efforts.

Shawn reminded everyone that she will be approaching the Board for approval of master contracts for vendors that many departments use. If a vendor is not on the list, contact Shawn and they can be added.

Margaret publicized Lunch & Learn programs being held at the Quincy Library Wednesdays at noon starting April 14; everyone is welcome to attend these free programs. The first four are travel-related: Living in the Ukraine with Nanci Luce, Haiti before the Earthquake with Mike Donald, Nepal – Beyond Kathmandu with Keith Linford, and Community Forestry in Guatemala with Mike Donald.

**Next meeting:** May 7, 2010 - 9:00 a.m. H&HS Building  
**Refreshments – Elliot Smart**

**Minutes respectfully submitted by Margaret Miles, Plumas County Librarian**