

RESOLUTION TO AMEND THE MEMORANDUM OF UNDERSTANDING BETWEEN
THE COUNTY OF PLUMAS AND OPERATING ENGINEERS UNION LOCAL #3
UPDATING APPENDIX A THE CLASSIFICATIONS FOR THE GENERAL AND
MIDMANAGEMENT BARGAINING UNITS

WHEREAS, the Board of Supervisors, through adoption of the budget allocates positions for the various county departments each fiscal year; and

WHEREAS, there are changes needed for job classifications for the Behavioral Health Department; and

WHEREAS, it is necessary to update the position classifications for the General and Mid-Management Units; and

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve this Resolution to amend Appendix A of the Operating Engineer's Local #3 General Unit Job Classifications and Mid-Management Unit Job Classifications for existing Memorandum of Understandings dated July 1, 2013 through June 30, 2018.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 1 day of November, 2016 by the following vote:

AYES: Supervisors ENGEL, GOSS, SIMPSON, SWOFFORD, THRALL

NOES: Supervisors NONE

ABSENT: Supervisors NONE


Chairperson, Board of Supervisors

ATTEST:


Clerk of the Board

Appendix A
Operating Engineer's Local #3

Mid Management Unit Job Classifications

July 1, 2013 – June 30, 2018
Amended as of October 18, 2016

Classifications
• Alcohol and Drug Programs Clinician – Supervisor
• Alternative Sentencing Coordinator
• Animal Control Supervisor
• Assistant County Clerk - Recorder
• Assistant Director of Child Support Services
• Assistant Director of Public Health
• Assistant Director of Public Works
• Assistant District Attorney
• Assistant Planning Director
• Assistant Treasurer – Tax Collector
• Behavioral Health Administrative Services Officer
• Behavioral Health Alcohol & Drug Program Administrator
• Behavioral Health Department Fiscal Officer I
• Behavioral Health Quality Improvement/Compliance Manager
• Behavioral Health Unit Supervisor – Adult
• Behavioral Health Unit Supervisor – Children
• Behavioral Health Unit Supervisor – Criminal Justice
• Behavioral Health Unit Supervisor - Nursing
• Building and Grounds Maintenance Supervisor I
• Building and Grounds Maintenance Supervisor II
• Building Official
• Chief Appraiser
• Chief Code Enforcement Officer
• Chief Deputy Public Guardian – Conservator
• Community Care Case Manager
• Community Care House Manager
• Continuing Care Coordinator
• Department Fiscal Officer I
• Department Fiscal Officer II
• Deputy Director Public Works
• Director of Nursing
• Director of Senior Services
• Division Director of Environmental Health
• Division Director Veterans Services Officer
• Equipment Maintenance Supervisor

Mid Management Unit Job Classifications

July 1, 2013 – June 30, 2018

Amended as of October 18, 2016

- **Fiscal Support Coordinator**
- Geographic Compliance Officer
- Health Education Coordinator II
- Mental Health Children's Services Coordinator
- Mental Health Deputy Director
- Mental Health Program Chief
- Mental Health Services Act Coordinator
- Office Supervisor
- Perinatal Specialist
- Principal Staff Services Analyst
- Program Chief – Nursing
- Program Manager – AFDC / GAIN
- Program Manager – Services / Assistant Director
- Public Health Nurse III
- Public Health Program Division Chief
- Records Management Coordinator
- Sierra House Residential Care Facility Supervisor
- Social Services Supervisor I
- Social Services Supervisor II
- Staff Services Manager

Appendix A

Operating Engineer's Local #3

General Unit Job Classifications

July 1, 2013 – June 30, 2018
Amended as of October 18, 2016

Classifications
• Accountant
• Accounting Technician
• Administrative Assistant I
• Administrative Assistant II
• Agricultural and Standards Inspector I
• Agricultural and Standards Inspector II
• Agricultural and Standards Inspector III
• Agricultural and Standards Technician
• Alcohol and Drug Prevention Coordinator
• Alcohol and Drug Program Chief
• Alcohol and Drug Therapist I
• Alcohol and Drug Therapist II
• Animal Control Officer I
• Animal Control Officer II
• Animal Shelter Attendant
• Appraiser Assistant
• Appraiser I
• Appraiser II
• Appraiser III
• Assessor's Office Manager
• Assistant Building Official
• Assistant Civil Engineer
• Assistant Cook
• Assistant Museum Director
• Assistant Planner
• Assistant Program Manager
• Associate Engineer
• Associate Engineer / Assistant Transportation Planner
• Associate Planner
• Auditor Accounting Technician
• Auditor Accounting Clerk
• Auditor Accounting Clerk II
• Auditor – Appraiser I
• Auditor – Appraiser II

General Unit Job Classifications

July 1, 2013 – June 30, 2018

Amended as of October 18, 2016

- Auditor – Appraiser III
- Behavioral Health Administrative Assistant I/II
- Behavioral Health Case Management Specialist I
- Behavioral Health Case Management Specialist II
- Behavioral Health Case Management Specialist Senior
- Behavioral Health Clinical Records Specialist
- Behavioral Health Quality Assurance Coordinator
- Behavioral Health Site Coordinator
- Behavioral Health Supervisor Site Coordinator
- Behavioral Health Support Services Coordinator
- Behavioral Health Support Services Tech I/II
- Behavioral Health Systems Analyst
- Behavioral Health Therapist I
- Behavioral Health Therapist II
- Behavioral Health Therapist Senior
- Benefit Assistance Counselor I
- Benefit Assistance Counselor II
- Benefit Assistance Counselor III
- Benefit Assistance Supervisor
- Branch Library Assistant I
- Branch Library Assistant II
- Building & Grounds Maintenance Technician
- Building & Grounds Maintenance Worker I
- Building & Grounds Maintenance Worker II
- Building & Grounds Maintenance Worker III
- Building Inspector I
- Building Inspector II
- Building Plancheck Inspector
- Building Plans Examiner I
- Building Plans Examiner II
- Cadastral Drafting Specialist
- Child Support Accounting Specialist
- Child Support Assistant
- Child Support Specialist I
- Child Support Specialist II
- Child Support Specialist III
- Code Enforcement Officer
- Collections Officer I
- Collections Officer II

General Unit Job Classifications

July 1, 2013 – June 30, 2018

Amended as of October 18, 2016

- Community Care House Attendant I
- Community Care House Attendant II
- Community Outreach Coordinator
- County Fair Office Supervisor
- County Fair Promotion Coordinator
- Custodian
- Deputy Child Support Attorney I
- Deputy Child Support Attorney II
- Deputy Clerk – Recorder I
- Deputy Clerk – Recorder II
- Deputy District Attorney I
- Deputy District Attorney II
- Deputy District Attorney III
- Deputy Public Guardian – Conservator I
- Deputy Public Guardian – Conservator II
- Detention Coordinator
- District Attorney Administrator – Assistant Public Administrator
- District Attorney Investigator
- District Attorney Investigator Assistant
- District Attorney Investigations Specialist
- Drinking Driver Program Coordinator
- Driver I
- Driver II
- Driver III
- Elections Coordinator
- Elections Specialist
- Eligibility Supervisor
- Employment and Training Supervisor
- Employment and Training Worker I
- Employment and Training Worker II
- Employment and Training Worker III
- Engineering Aide
- Engineering Technician I
- Engineering Technician II
- Environmental Health Aide
- Environmental Health Specialist I
- Environmental Health Specialist II
- Environmental Health Specialist III
- Environmental Health Technician I

General Unit Job Classifications

July 1, 2013 – June 30, 2018

Amended as of October 18, 2016

- Environmental Health Technician II
- Executive Assistant - Planning
- Fair Fiscal Coordinator I
- Fair Fiscal Coordinator II
- Family Violence Officer
- Field Services Assistant
- Fiscal and Technical Services Assistant I
- Fiscal and Technical Services Assistant II
- Fiscal and Technical Services Assistant III
- Geographic Information System Planner I
- Geographic Information System Planner II
- Grant Compliance Assistant
- Green Waste Attendant
- Hazardous Materials Specialist I
- Hazardous Materials Specialist II
- Hazardous Materials Specialist III
- Head Cook
- Health Aide I
- Health Aide II
- Health Education Coordinator I
- Health Education Specialist
- HIV Specialty Clinic Therapist
- Information Systems Technician
- Junior Engineer
- Law Librarian
- Lead Community Care House Attendant
- Lead Deputy Clerk – Recorder
- Legal Services Assistant I
- Legal Services Assistant II
- Librarian
- Library Aide
- Library Literacy Clerk
- Library Literacy Program Assistant I
- Library Literacy Program Assistant II
- Library Literacy Program Coordinator
- Library Technician
- Licensed Vocational Nurse I
- Licensed Vocational Nurse II
- Licensed Vocational Nurse I – Behavioral Health

General Unit Job Classifications

July 1, 2013 – June 30, 2018

Amended as of October 18, 2016

- Licensed Vocational Nurse II – Behavioral Health
- Management Analyst I
- Management Analyst II
- Mental Health Therapist I
- Mental Health Therapist II
- Mental Health Therapist III
- Mentoring Coordinator
- Museum Registrar
- Natural Resource Analyst
- Nurse Practitioner
- Office Assistant I
- Office Assistant II
- Office Assistant III
- Office Automation Analyst
- Office Automation Specialist
- Paralegal I
- Paralegal II
- Paralegal III
- Permit Manager
- Permit Technician
- Physician Assistant
- Planning Technician
- Prevention Aide
- Program Training and Compliance Analyst
- Programmer Analyst
- Project Manager
- Property Tax Technician
- Property Tax Specialist I
- Property Tax Specialist II
- Psychiatric Nurse I
- Psychiatric Nurse II
- Psychiatric Nurse I – Behavioral Health
- Psychiatric Nurse II – Behavioral Health
- Psychiatric Technician
- Public Health Nurse I
- Public Health Nurse II
- Public Health Nurse III
- Quality Assurance Coordinator
- Recording Secretary

General Unit Job Classifications

July 1, 2013 – June 30, 2018

Amended as of October 18, 2016

- Records Management Technician I
- Records Management Technician II
- Registered Nurse I
- Registered Nurse II
- Registered Nurse I – Behavioral Health
- Registered Nurse II – Behavioral Health
- Secretary
- Senior Building Inspector
- Senior Building Plancheck / Inspector
- Senior District Attorney Investigator
- Senior Engineering Technician
- Senior Environmental Health Specialist
- Senior Permit Technician
- Senior Planner
- Senior Services Office Supervisor
- Senior Social Worker
- Site Manager
- Social Worker Aide
- Social Worker I
- Social Worker II
- Social Worker III
- Solid Waste Program manager
- Staff Services Analyst
- Substance Use Disorder Specialist I
- Substance Use Disorder Specialist II
- Telecommunications Technician
- Treasurer Tax Collections Officer I
- Treasurer Tax Collections Officer II
- Treasurer – Tax Specialist I
- Treasurer – Tax Specialist II
- Treasurer – Tax Technician
- Veterans Service Representative I
- Veterans Service Representative II
- Victim Witness Advocate
- Victim Witness Coordinator
- Welfare Fraud Investigator I
- Welfare Fraud Investigator II

Overview of Behavioral Health Re-Organization - List of Classifications

Exhibit A

Exhibit B

Unit: QA & Compliance

Position Title	Job Description Status	Wage Range	OE3
BH Quality Improvement / Compliance Manager		3500	M
BH QA Coordinator		2600	G
Behavioral Health Systems Analyst		2500	G
BH (Intake Case) Management Specialist II / Senior		2150/2350	G
BH Clinical Records Specialist	New	1700	G
Crisis Team BH Therapist Senior		2960	G
Crisis Team BH Therapist I/II/III		2450/2680	G
Crisis Team BH Case Management Specialist I		1950	G
Crisis Team BH Case Management Specialist II		2150	G
Crisis Team BH Case Management Specialist Senior		2350	G

Exhibit C

Unit: Admin Unit

Position Title	Job Description Status	Wage Range	OE3
BH Administrative Services Officer	New	3200	M
BH Fiscal Officer (DEO)	Current, title change	2021	M
BH Administrative Assistant I / II	Updated	1328/1465	G
BH Supervisor Site Coordinator	New	2228	G
BH Site Coordinator	New	1805	G
BH Support Services Coordinator	New	1615	G
BH Support Services Tech I / II	New	1429/1530	G

Overview of Behavioral Health Re-Organization - List of Classifications

Exhibit B

Unit: QA & Compliance

Position Title	Job Description Status	Wage Range	OE3
BH Quality Improvement / Compliance Manager		3500	M
BH QA Coordinator		2600	G
Behavioral Health Systems Analyst		2500	G
BH (Intake Case) Management Specialist II / Senior		2150/2350	G
BH Clinical Records Specialist	New	1700	G
Crisis Team BH Therapist Senior		2960	G
Crisis Team BH Therapist I/II		2450/2680	G
Crisis Team BH Case Management Specialist I		1950	G
Crisis Team BH Case Management Specialist II		2150	G
Crisis Team BH Case Management Specialist Senior		2350	G

Exhibit C

Unit: Admin Unit

Position Title	Job Description Status	Wage Range	OE3
BH Administrative Services Officer	New	3200	M
BH Fiscal Officer (DFO)	Current, title change	2021	M
BH Administrative Assistant I/II	Updated	1328/1465	G
BH Supervisor Site Coordinator	New	2228	G
BH Site Coordinator	New	1805	G
BH Support Services Coordinator	New	1615	G
BH Support Services Tech I/II	New	1429/1530	G

Exhibit A

Exhibit D

Unit: Nursing

Position Title:	Job Description Status	Wage Range	OE3
Psychiatric Medical Director - At Will / Contract		FLAT Contract	
BH Unit Supervisor Nursing	Updated	3400	M
BH *** RN/LVN	Updated mt & Confer me	***/2500/1931	G
BH DIC *** RN / LVN	Updated mt & Confer me	***/2500/1931	G

Exhibit E

(positions are universal to adult / children / criminal justice)

Unit: Behavioral Health - Adult

Position Title	Job Description Status	Wage Range	OE3
BH Deputy Director - At Will	New	4500	
BH Unit Supervisor - Adult	Updated	3200	M
BH Therapist Senior	Updated	2960	G
BH Therapist I / II	Updated	2450/2680	G
BH Therapist I / II - DIC	Updated	2450/2680	G
BH Case Management Specialist Senior	Updated	2350	G
BH Case Management Specialist I	Updated	1950	G
BH Case Management Specialist II	Updated	2150	G

(positions are universal to adult / children / criminal justice)

Unit: Behavioral Health - Children

Position Title	Job Description Status	Wage Range	OE3
BH Unit Supervisor - Children		3200	M
BH Therapist Senior		2960	G
BH Therapist I / II		2450/2680	G
BH Therapist I / II - DIC		2450/2680	G
BH Case Management Specialist Senior		2350	G
BH Case Management Specialist I		1950	G
BH Case Management Specialist II		2150	G

(positions are universal to adult / children / criminal justice)

Unit: Behavioral Health - Criminal Justice

Position Title	Job Description Status	Wage Range	OE3
BH Unit Supervisor - Criminal Justice		3200	M
BH Therapist Senior		2960	G
BH Therapist I / II		2450/2680	G
BH Therapist I / II - DIC		2450/2680	G
BH Case Management Specialist Senior		2350	G
BH Case Management Specialist I		1950	G
BH Case Management Specialist II		2150	G

Exhibit F

Unit: Community Programs

Position Title	Job Description Status	Wage Range	OE3
BH AOD Program Administrator	new	3500	M
MHSA Coordinator	no changes	2776	G
BH Administrative Assistant I / II	Updated	1328 / 1465	G

Exhibit G

Unit: Sierra House & DIC

Position Title	Job Description Status	Wage Range	OE3
Continuing Care Coordinator (SH & DIC)	No Changes	3200	M
Sierra House Residential Care Facility Supervisor	Updated	2000	M
Lead Residential Care Facility Attendant	Updated	1800	G
Residential Care Facility Attendant	Updated	1600	G
BH Case Management Specialist I / II / III	Updated	1950 / 2150 / 2350	G