



Plumas County Management Council

A Commitment to Coordinated Public Service

Friday, December 18, 2015

Health & Human Services Building - 2nd Floor Conference Room (Social Services)

DRAFT MEETING MINUTES

9:10 AM: Call to Order

Chair Dony Sawchuk calls the meeting to order at 9:10 a.m. Those present include: Tim Gibson, Kathy Williams, Bob Perreault, Chuck Leonhardt, Mimi Hall, Craig Settlemyre, Randy Wilson, John Steffanic, Supervisors Lori Simpson and Jeff Engel and Chair Dony Sawchuk.

Additions and Approval of Proposed Agenda

There are no additions to the agenda and minutes from the previous meeting held on November 6, 2015 are not available at this time.

Treasurer's Report -

There is no report available at this time.

Roundtable Discussion & Reports

Chair Dony Sawchuk advises the group that in the interest of maintaining the schedule of the items on the agenda, he has assigned time limitations to specific agenda items for discussion.

Randy Wilson reports that the Integrated Regional Water Management Plan is continuing to be upgraded. Grants have been received from IRWM. Four working groups, with participation of two Board of Supervisor members are still working to solicit input for projects. There are currently 80 in the works now. Work is still being done regarding the General Plan lawsuits and Sierra Pacific Industries has gone forward with a building permit to upgrade another portion of the sawmill in Quincy. Randy is also getting the Planning Commission up and running again.

Chuck Leonhardt reports that between the years 2006 to 2013 there have been no sales of vacant land but that is slowly increasing. Certain properties have increased in value and others have declined while some have remained stable.

Supervisor Jeff Engel encourages better attendance at the Management Council meetings and requests attendance records for the past 18 months. Chair Dony Sawchuk advises that these are available to him on the website.

Jerry Sipe discusses the current project for onsite wastewater disposal systems and groundwater monitoring.

Supervisor Lori Simpson discusses topics of interest at the recent CSAC conference that Board members attended. Items such as water, AB109, Prop 47 and regulating the use of marijuana as well as broadband for rural areas were all important.

John Steffanic informs the group that the theme for the 2016 Fair is "Harvest of the Home". They are continuing to work on policies for the use of the fairgrounds as an evacuation center. Though they applied for two grants from the state, only one was received.

Mimi Hall reports that, unfortunately, Plumas County is the number one county in the state for the highest rate of deaths due to excessive use of opioids. Lassen County is the second highest. They are working with health care systems with a goal of reducing use by 30%. There is also a chronic shortage of nursing staff, mainly due to lower wages available and will be working with Human Resources for improvement in these salary issues.

Bob Perrault provides information regarding funding and moving forward with a master bicycle plan in the county. There are six upcoming workshops planned that will address sidewalks and parking areas. There are several groups assisting and this may be a positive tourism opportunity.

Tim Gibson advises that he received a very good deal at Corning Ford for the recent purchase of a truck for his department. He attended the Sacramento Valley Watershed meeting that addressed the effects that nitrogen in fertilizer may have on water supplies.

Kathy Williams provides information regarding the upcoming statewide Primary Election. This will be the first election conducted as Vote By Mail throughout the entire county. Information is provided regarding the laws that have changed that now allows ballots to be accepted up to 3 days (with a postmark date of the election) after Election Day. The county Courthouse will be the location to obtain a ballot if you did not receive one in the mail, exchange a ballot due to an error or drop off a voted ballot.

Craig Settlemire informs the group that two out of the three bargaining groups have reached agreement with a Memorandum of Understanding regarding salaries and benefits. The confidential and safety officer group have not at this time. The new Human Resources director will start on Monday, December 21, 2015. The positions of the Behavioral Health Director and the Chief Probation Officer have not been filled yet. Discussion is also held regarding the implementation of the new \$10 per hour minimum wage increase and how it will affect current staffing. Also, the county has until March 1, 2016 to implement explicit regulations regarding the use and cultivation of marijuana in the county, and policies are being addressed.

Departmental and County Reports

Jerry Sipe, OES Director discusses the recent attack in San Bernardino County and the effects it had on the employees there. There is further discussion among the group regarding safety concerns in our facilities and the need for additional training and response procedures. A Security Plan workshop is being arranged for January. Dony Sawchuk suggests utilizing the management team to work together to develop a response plan.

There is further discussion regarding holding the meetings of the Management Council on an alternate day. This has been attempted many times over the years without much success but will be addressed again.

PCMC Accomplishment Review

Dony Sawchuk discusses some of the accomplishments of the group from the past year. We now have several resources available on the website for new department heads to make it easier for them to locate helpful information regarding procedures currently in use in the county. Dony, Chuck and Kathy will mentor the new Director of Human Resources to show her where she can find helpful information and answer questions.

Departments are now using the new employee evaluation form that Michelle Blackford and others worked hard on developing and was approved by the group earlier this year.

Employee Appreciation continues to be considered at every Management Council meeting. The employee BBQ, the Employee Association Holiday Dinner and participation in other employee related events has shown little or no interest over the past year. Supervisor Lori Simpson would still like to see special recognition given those that have worked for the county for a number of years. Many do not wish to participate though.

Kathy provides a condensed list of prior accomplishments that the Management Council have participated in since 2002.

PCMC Discussion - Action - Development

As the current year comes to an end, nominations for Chair, Vice Chair, Secretary and Treasurer are opened. Following discussion, motion is made by John Steffanic, seconded by Chuck Leonhardt and unanimously carried to nominate Dony Sawchuk as Chair, Bob Perrault as Vice Chair and Julie White as Treasurer. Lynn Sheehy has declined the nomination of Recording Secretary. Motion is made by Randy Wilson, seconded by John Steffanic and unanimously carried to continue that nomination to the next meeting of the Management Council scheduled for February 5, 2016.

Announcements

Thank you Chuck for the wonderful refreshments at today's meeting. A refreshment reminder will be provided for the next agenda.

Adjournment

The meeting was adjourned at 11:00.

Minutes respectfully submitted by Kathy Williams, substituting for Lynn Sheehy, the current Recording Secretary