



Plumas County Management Council

A Commitment to Coordinated Public Service

Friday, April 3, 2015

Health & Human Services Building - 2nd Floor Conference Room (Social Services)

DRAFT MEETING MINUTES

9:02 AM: Call to Order

Chair Dony Sawchuck calls the meeting to order at 9:03 a.m. Those present include: Craig Settlemire, Tim Gibson, Kathy Williams, Bob Perreault, Dan Prince, Roberta Allen, Elliott Smart, Jerry Sipe, Louise Steenkamp, Supervisor Terry Swofford and Supervisor Jeff Engel.

Approval of Proposed Agenda

Motion is made by Bob Perrault, seconded by Elliott Smart and unanimously carried to approve the proposed agenda as presented without revision or additions.

Approval of Draft Minutes of the March 6, 2015 Meeting

Motion was made by Dan Prince, seconded by Tim Gibson and unanimously carried to approve the amended minutes of the meeting held on March 6, 2015 correcting the Chester Recreation Center to the Civic Center that received damage during the storm.

Treasurer's Report -

Julie White is not present and Chair Dony Sawchuck reminds the group that the dues have been increased from \$25 to \$30 this year.

Public Works - Bob Perreault

Bob Perreault discusses the Environmentally Preferable Purchasing and Practices Policy (EPPP) that is tied to the tire amnesty events held throughout the county. Since the last meeting the Board of Supervisors has adopted Addendum No. 4 to the Plumas County Purchasing Policy, in effect adding an Environmentally Preferable Purchasing and Practices (EPPP) provision to the existing purchasing policy. This policy seeks to utilize recycled materials as the first choice if possible when purchasing supplies and materials. It is proposed that there will be 3 tire amnesty events beginning this fall.

Environmental Health/OES - Jerry Sipe

Jerry Sipe reports regarding some of the items of concern connected to the February wind and rain weather event. All three of the county's electricity providers, Liberty Power, PSREC and PG&E, were all down during the event, providing for a countywide electricity failure. Homes, public buildings and propane tanks received a great deal of damage and the Plumas County Board of Supervisors declared a local emergency. That status requires the county to provide the state with various items of information pertaining to the state of the county. Jerry discusses the need to have a better plan in place for calling on

county worker to perform disaster service worker duties. County Counsel Craig Settlemire also speaks regarding the need to amend the current release policy for inclement weather for county staff. Jerry is working on 6 targeted areas that need to be addressed and will contact other department heads to assist as needed. He provides the group with the latest Emergency Preparedness Guide for Residents of Plumas County. This information is a great resource to assist in the event of a county emergency.

Committee Reports

Management Council - Employee BBQ

In the absence of Chuck Leonhardt, Chair Dony Sawchuck reports to the group that he attended a brief meeting regarding recognizing employees for their service. This item is continued on for further discussion as progression is made.

New Department Head Orientation - Elliott Smart

Elliott Smart reports that the information that the New Department Head Orientation committee has put together still needs to have some critical information provided by other department heads. In light of some current department heads leaving and anticipating the arrival of new ones, now would be a great time to get that information gathered and posted.

Roundtable Items

Health and Human Services Building Security - Dan Prince

Dan Prince addresses the need for better security at the Health and Human Services building. Others agree that it is greatly needed and several will look into what can be done. Roberta Allen who is also the county's Risk Manager has been working with the Sheriff's department in obtaining a resource for security.

County vs. USFS - Bob Perrault

Bob Perrault updates the group on the lawsuit the county filed against the forest service regarding the "travel management rule decision", OHV use and restrictions imposed. Other counties are interested and may participate as well.

Alcohol and Drug Services - Louise Steenkamp

Louise Steenkamp informs the group that Plumas County ranks quite high in suicide rates as compared to the rest of the state and will be working to address what can be done.

Facility Services - Dony Sawchuck

Dony Sawchuck informs the group that he is working on upgrading the door security at the Health and Human Services building.

Announcements

Confirm Next Regular Meeting: May 1, 2015 at 9:00 at the H&HS Building.

Thank you Dony for the refreshments for today's meeting. A refreshments reminder will be provided on the next agenda.

Adjournment

The meeting was adjourned at 11:00.

Minutes respectfully submitted by Kathy Williams, substituting for Lynn Sheehy, Recording Secretary