



Plumas County Management Council

A Commitment to Coordinated Public Service

Friday, March 6, 2015

Health & Human Services Building - 2nd Floor Conference Room (Social Services)

DRAFT MEETING MINUTES

9:03 AM: Call to Order

Chair Dony Sawchuk calls the meeting to order at 9:03 a.m. Those present include: Craig Settlemire, Tim Gibson, Kathy Williams, Bob Perreault, Dan Prince, Julie White, and Supervisor Jeff Engel.

Proposed Revisions or Additions to the Agenda

There are no revisions or additions to the agenda.

Approval of Draft Minutes of the February 6, 2015 Meeting

Motion was made by Bob Perreault, seconded by Tim Gibson and unanimously carried to approve the minutes of the meeting held on February 6, 2015 as presented.

Treasurer's Report - Julie White

Julie White announces that the current balance of the dues accepted from Management Council's members personal funds totals \$1,445.29 pending a deposit of recently received dues. Dues have been increased from \$25 to \$30 this year. Invoices have been sent out to members via email.

Public Works - Bob Perreault

Bob Perreault discusses the Environmentally Preferable Purchasing and Practices Policy (EPPP) that is tied to the tire amnesty events held throughout the county. Participation in the program and grant requires the Board of Supervisors to have a policy in place that includes using recycled products as part of the county's purchasing policy. This will require an amendment to the current policy and Public Works and County Counsel are working on an acceptable solution to make the necessary changes.

Facility Services & Airports - Dony Sawchuck

Dony Sawchuck informs the group about Local Motion - a vendor offering access and web-based motor pool management technology that would increase fleet utilization to streamline operations by using an employee RFID badge in place of a key. There are several functions that could be accomplished by using the card to enter and start the vehicle as well as tracking the course and allocating the usage to the proper department.

Committee Reports

Neither Elliott Smart nor Chuck Leonhardt are present to offer committee reports. Dony Sawchuck informs the group that the BBQ Committee did have a meeting and discussed options for a BBQ, an ice

cream social or some type of employee recognition event. Julie White informs the group that the cost of maintaining an ongoing program would be extremely difficult only utilizing the current amount of the dues that most PCMC members pay annually. The cost of a BBQ exceeds \$1,000 per event and that amount would not be feasible with the amount collected from the membership.

Break - Thank you Dan Prince for the treats!

Roundtable Items

Upcoming Tax Sale in May 2015 - Julie White

Another Tax Sale will be occurring in May this year per Julie White, our Treasurer-Tax Collector. There are currently 115 parcels that may go to the sale if not redeemed prior to the deadline to receive the taxes owed.

Community Service Crews - Dan Prince

Rather than brokering out community service hour projects, the Probation Department now operates crews managed by staff according to Dan Prince. They have assisted with such improvements as the OHV trail at Mt. Hough and working on the grounds and facilities at the Fairgrounds. The program is a continuing success.

New Staff at Public Works - Bob Perreault

A member of the team at Public Works will be introducing Phyllis Taddei's replacement, (tough boots to fill), Damian Frank per Bob Perreault. He comes to the department with knowledge of the current computer system that is used and has the experience to go forward. Also, the newly adopted Festival Ordinance may need some revision and is being worked on.

Damaged County Property - Dony Sawchuck

Dony Sawchuck informs the group that in light of several concerns of damage throughout the county due to the recent major storms, two county buildings have had major repair completed. The Chester Complex and the armory in Quincy have both undergone roof replacements.

Acknowledgement of Fireman/EMT of the Year - Kathy Williams

Kathy Williams and others present congratulate Dony Sawchuck for his accomplishment of being awarded Fireman/EMT of the Year! Great job Dony, we're proud of you!

Announcements

Confirm Next Regular Meeting: April 3, 2015 at 9:00 at the H&HS Building.
A refreshments reminder will be provided on the next agenda.

Adjournment

The meeting was adjourned at 10:15.

Minutes respectfully submitted by Kathy Williams, substituting for Lynn Sheehy, Recording Secretary