
**PLUMAS COUNTY
PLANNING COMMISSION**
Minutes of the Meeting of February 4, 2010

The Plumas County Planning Commission (the *Commission*) convenes in a Meeting on February 4, 2010, at 10:02 a.m. in the Planning and Building Services Conference Room, Quincy, CA; Chair Mark Dotta presiding. Members appointed are as follows:

1. Mark Dotta, Chair (District 1);
2. Elizabeth "Betsy" Schramel, Vice Chair (District 2);
3. Richard Rydell, Commissioner (District 3);
4. Larry Williams, Commissioner (District 4); and
5. John Olofson, Commissioner (District 5).

Staff in Attendance: Randy Wilson, Planning Director
Rebecca Herrin, Senior Planner
Nancy Fluke, Recording Secretary

Supervisors in Attendance: None

I. **CALL TO ORDER** - By Chair Dotta

II. **SALUTE TO THE FLAG** – By Planning Commission and Attendees

III. **ROLL CALL**

Present: Betsy Schramel, John Olofson, Larry Williams, Mark Dotta
Absent: Rich Rydell

IV. **CONSENT ITEMS:**

A. APPROVAL OF AGENDA

Dotta calls for a motion to approve the agenda. Motion is made by Williams. Olofson seconds the motion and a unanimous affirmative voice vote is recorded.

B. APPROVAL OF MINUTES

Dotta calls for a motion to approve the minutes of November 5, 2009. Motion is made by Schramel. Williams seconds the motion and a unanimous affirmative voice vote is recorded.

Dotta calls for a motion to approve the minutes of December 3, 2009. Motion is made by Olofson. Williams seconds the motion and a unanimous affirmative voice vote is recorded.

Dotta calls for a motion to approve the minutes of December 17, 2009. Motion is made by Olofson. Williams seconds the motion and a unanimous affirmative voice vote is recorded.

V. COMMISSIONER REPORTS / COMMENTS

Williams provides a handout of the minutes from the January 22, 2010, *ARRA Northeastern Consortium* meeting. Williams adds that the meeting focused on the topic of broadband in Plumas County which will be implemented soon and go as far as Keddie. Williams adds that he plans to attend a future meeting of organizations that have signed on as partners in this endeavor.

A. ELECTION OF OFFICERS

Williams makes the motion for Mark Dotta to continue as Chair of the Planning Commission. Olofson seconds the motion and a unanimous affirmative voice vote is recorded.

Olofson makes the motion for Betsy Schramel to continue as Vice-Chair of the Planning Commission. Williams seconds the motion and a unanimous affirmative voice vote is recorded.

B. RULES OF CONDUCT

The following changes to the *Resolution Establishing the Rules of Conduct of Business of the Plumas County Planning Commission* are suggested by the Commissioners:

- Item 4 – Change the wording to read *Consent Items*;
- Item 4 - Create sub-item **A** to read, *Items to be continued or withdrawn from the agenda*;
- Item 4 – Create sub-item **B** to read *Approval of Minutes*;
- Item 6 – Eliminate the wording, *Public Appearances*;
- Item 8 replaces Item 7;
- Item 9 replaces Item 8;
- Item 10 replaces Item 9;
- Resolution numbering changed to PC 10-001.

Dotta calls for a motion to approve as amended *Resolution No. PC 10-001 – Resolution Establishing the Rules of Conduct of Business of the Plumas County Planning Commission*. Motion is made by Williams. Olofson seconds the motion and the following Roll Call Vote is recorded:

Dotta – Aye
Schramel – Aye
Williams – Aye

Olofson – Aye
Rydell - Absent

VI. PUBLIC COMMENT OPPORTUNITY

Dotta opens the Public Comment Opportunity. Kristi Jamason explains that she attended the *USDA Economic Forum* at the Elks Lodge next to the Sierra View Lodge. Jamason offers to provide the Commissioners results from that meeting when they become available. Jamason points out that a representative from Feather River College mentioned that a "Green" certificate program is being considered for the college.

Dotta asks if there are any other Public Comments. Hearing none, Dotta closes the Public Comment Opportunity.

VII. GENERAL PLAN UPDATE PROCESS

A. CONSULTANT TEAM'S REPORT

1. STATUS ON CONSULTANT PRODUCTS

Coleen Shade, Consultant, distributes the *Draft Briefing Report* to the Commissioners and asks them to review the document and provide comments to Wilson by the close of the workday on Wednesday, February 10, 2010. Shade elaborates that the *Draft Briefing Report* serves as a baseline for the Working Groups and aids those groups in finding gaps that will need to be addressed in the future.

Shade provides the Draft Working Group Agenda as follows:

- February 22, 2010
Portola Library, 1:00 p.m. to 4:00 p.m.
Graeagle Community Church, 6:00 p.m. to 9:00 p.m.
- February 23, 2010
Chester Veterans Hall, 9:00 a.m. to Noon
Indian Valley Town Hall, 6:00 p.m. to 9:00 p.m.
- February 24, 2010
Quincy - Planning & Building Services Conference Room
9:00 a.m. to Noon

Shade lists the following topics on the draft agenda:

Comments on the Briefing Report;
Previous Visioning in Plumas County (changes?);
Best Practices.

Shade begins a lengthy discussion with Commissioners, Staff and attendees concerning Working Groups and the possibility of having *local forums* in their districts. Shade says the concept of *local forums* is basically a good idea because it provides an opportunity for people to concentrate on a single focus; however, there could be problems with public perception (transparency) if *local forums* are not handled carefully. Holly George from the Agricultural Commissioner's Office states she has had discussions with a group of people regarding specific wording to consider for agriculture related portions of the General Plan update. Shade points out that the process isn't quite at the point of discussing specific language yet. Eva Rocke from FRC suggests that perhaps those interested in meeting as a *local forum* could first notify the Supervisor in their district of their topic and meeting(s). Shade recommends that *local forums* provide a presentation to the Planning

Commission in order to disseminate their information in an open fashion. Jamason points out that a good test of Shade's recommendation will come when the *Community Food Council* gives their upcoming presentation to the Planning Commission. Terri Simon-Jackson of the Forest Service states that *local forums* can be a very effective way of capturing the desires of the community members. Simon-Jackson agrees that for the sake of transparency, it would be good for *local forums* to have their point of view on record in the minutes of a Planning Commission meeting. Lindsey Buis-Kelley expresses concern that specific wording for the General Plan update is available in many places (i.e., General Plans in other counties) and there should be a way to collect that information now. Shade points out the ability for the Website to collect such information for use later on.

Shade ends her report saying she and Randy Wilson, Planning Director, are continuing to look into grant options, particularly at the State level.

- B. PUBLIC INPUT OPPORTUNITY** – See comments made in *Item VII-A-1* regarding “local forums.”

VIII. INFORMATIONAL ITEMS

A. PLANNING DIRECTOR'S REPORT

1. PLANNING DEPARTMENT WEBSITE UPDATE

Dennis Miller, GIS Coordinator, begins a visual presentation of the website and specifically shows the “Most Memorable Moments” photos that came from the Kick-Off Meeting of the Working Groups. Schramel aptly describes the photos as the “soul” of the County. Shade asks Miller to make categories for each of the ten elements of the General Plan in order to store information pertaining to those topics. JP Harrison suggests that Miller places an ad in the paper to let the public know that the website exists, and Miller says he will look into it. Schramel asks Miller if video presentations, specifically one she is aware of that deals with restoration of the Mountain Meadows watershed, can be made available on the website. Dennis responds affirmatively.

2. BOARD OF SUPERVISORS REPORT

Rebecca Herrin, Senior Planner, reports that Wilson is not able to attend this meeting of the Planning Commission because he is attending a Planning Directors conference. Herrin briefly mentions that both the Lake Front Appeal and Approval of the Housing Element are slated to go before the Board of Supervisors soon.

3. REVIEW OF THE EXISTING PLUMAS COUNTY GENERAL PLAN - *Continued*

4. ON-GOING PROJECT UPDATES – *No report*

IX. CORRESPONDENCE – None.

X. FUTURE AGENDA ITEMS

- Absenteeism
- Briefing Report
- Community Food Council
- Sherman Swanson from UNR to discuss riparian areas
- Ken Capistran to discuss Broadband
- LAFCo Executive Director

VI. ADJOURNMENT

There being no further business, Dotta adjourns the meeting of February 4, 2010, at 12:08 p.m. The next regularly scheduled Planning Commission meeting is February 18, 2010, 10:00 a.m., in the Planning & Building Department Conference Room.



Nancy Fluke, Recording Secretary



Mark Dotta, Chair
Plumas County Planning Commission