

# PLUMAS COUNTY MENTAL HEALTH COMMISSION

MARCH 11, 2015 Meeting  
Noon at the Quincy Library Meeting Room

## OFFICERS:

Chairperson: vacant  
Vice Chairperson: Maria Rock-Strong  
Secretary/Treasurer: Denise Pyper  
Clerk to the Commission: John Posch

COMMISSION MEMBERS: See PLUMAS COUNTY MENTAL HEALTH COMMISSION ROSTER

- I. CALL TO ORDER
  
- II. PROCEDURAL ITEMS THAT NEED TO BE IMMEDIATELY ADDRESSED IN ORDER FOR THIS MEETING TO BE CONDUCTED IN A MORE PROPER AND ORDERLY MANNER (i.e. determine an accurate accounting of currently appointed membership within the guidelines of the existing By-Laws; determine whether a quorum is present; and provide voting parameters for subsequent agenda items).
  - a. Current Membership Status Report. Denise will provide an accounting of present membership. Discussion & Possible Action
  - b. Membership Eligibility Considerations due to Contract &/or Financial Conflicts. Review of members whose current membership status may be contrary to By-Law provisions due to conflicts. (May apply to Johanna Downey and Jimmy LaPlante.) Craig Settlemyre to address the Commission. Discussion & Possible Action
  
- III. ROLL CALL TO DETERMINE ATTENDANCE & ESTABLISH A QUORUM (see MH Commission Membership Roster and incorporate the outcome of Agenda Item II)
  
- IV. AGENDA – ADDITIONS, DELETIONS, CORRECTIONS & APPROVAL OF MINUTES (additions may be made only if urgency has been determined and there is a 4/5 vote of appointed members to add the item) - Discussion & Action
  - a. Clarification about duration of the MH Commission Meeting. Time-limited to 2 hours, or open-ended based on completing business at hand. Discussion & Possible Action.
  
- V. APPROVAL OF MINUTES Discussion & Action
  
- VI. PUBLIC COMMENTS – limited to items not listed on the Agenda, not to exceed 3 minutes; no action may be taken on any items presented during the Public Comment period.
  
- VII. Election of Officers. Discussion & Possible Action
  
- VIII. REPORTS OF OFFICERS, BOARDS, & STANDING COMMITTEES
  - a. Chairperson’s Report
  - b. Secretary/Treasurer’s Report (The Secretary/Treasurer is responsible for keeping track of membership related issues. As such, the following items are to be addressed):
    - i. Recommendation to Identify Vacancies because of non-attendance: based on consecutive absences and to recommend to the Board of Supervisors that the

position(s) be deemed vacant; By-Laws Article III, A, 10 a. – Discussion & Possible Action.

- ii. Direction from BoS to Reduce MH Commission Membership. At the March 3, 2015 BoS meeting the question of reducing MH Commission membership to 11 people was on the agenda. A motion was made, and passed, to not take immediate action to reduce the membership number, but to refer the issue back to the MH Commission for action. If action is not taken to reduce membership and reported to the BoS within 60 days, the BoS will be in a position to take unilateral action. Craig Settlemire to address the Commission. Discussion and Possible Action.
- iii. Recommendations to the BOS to Fill Vacancies on the Commission. Consider Requests from individuals for new or renewal of membership(s) - Discussion & Possible Action

c. Director's Report

- i. Report on recent BoS actions - Report & Questions
- ii. Report on hiring & development of new positions - Report & Questions
- iii. Direction from the Commission to the Clerk of the Commission regarding minute taking style - Discussion & Possible Action

IX. REPORTS OF SPECIAL COMMITTEES

a. By-Laws Committee (Tracy & Denise)

- i. Number of members - Discussion & Possible Action
- ii. Conflict of Interest Provisions in By-Laws - Discussion & Possible Action
- iii. Input of Commission members regarding items to revise in the By-Laws. Discussion & Possible Action

X. UNFINISHED BUSINESS and GENERAL ORDERS

a. Unfinished Business

- i. Annual Report of the MH Commission to the Board of Supervisors. Discussion & Possible Action.

XI. NEW BUSINESS

- a. Request to hire a Parliamentarian to provide training to the MH Commission (Tracy) - Discussion & Possible Action
- b. Request to engage state DHCS resource person to provide general training to the MH Commission (Tracy) - Discussion & Possible Action
- c. Train-the-Trainer: Mental Health Boards 101. Training possibility for one Commission member on Friday, April 17, 2015 1:00 – 5:00 in San Pedro, CA. Discussion & Possible Action.
- d. Provision for taking Public Comments during MH Commission Meetings. Discussion & Possible Action
- e. Agenda Formatting - Use of the "Old Business – New Business" format, or alternatively to have each topic listed separately under its own agenda item. Craig Settlemire to address the Commission. Discussion & Possible Action

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