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**PLUMAS COUNTY**  
**ZONING ADMINISTRATOR**  
Minutes of the Meeting of December 10, 2014

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The Plumas County Zoning Administrator convened in a meeting on Wednesday, December 10, 2014, at 10:00 a.m. in the Permit Center Conference Room, Quincy. Zoning Administrator, Randy Wilson, presiding. Senior Planner, Rebecca Herrin, is in attendance.

**I. AGENDA**

The agenda is approved as submitted.

**II. PUBLIC COMMENT OPPORTUNITY**

There is no public comment presented.

**III. AMENDMENT OF SPECIAL USE PERMIT: PLUMAS COUNTY PUBLIC WORKS-SOLID WASTE DIVISION (Applicant); FEATHER RIVER DISPOSAL / WASTE MANAGEMENT (Property Owner); APN 116-370-026; T.24N/R.9E/S.13 MDM; Planner: Rebecca Herrin**

The request to amend the Special Use Permit approved by the Zoning Administrator on July 2, 2014, for a green waste disposal facility utilizing an air curtain burner, located at 1210 Industrial Way, East Quincy, to allow the landowner and operator more time to collect the necessary signatures on the permit, is presented. Rebecca Herrin, Senior Planner, states that she is recommending approval of the amendment of condition #11. The public hearing is opened at 10:01. There being no comments, the hearing is closed at 10:01.

**DECISION**

Randy Wilson states he will amend Condition #11 to require the permit to be signed and returned by January 1, 2015, or the permit will be voided. The Special Use Permit is approved subject to the conditions of approval with Findings A through D as follows:

**CONDITIONS**

1. This facility shall not be used for any purpose other than the uses enumerated below unless application for amendment of the Special Use Permit is made and that application is approved. The uses authorized under this permit are:
  - a. Establishment of a public service facility for collection of green waste from the public residing in the areas of Quincy, East Quincy, American Valley and Meadow Valley; and
  - b. Collection of green waste from commercial operations in the area; and
  - c. Disposal of the green waste through burning in an air curtain burner (ACB).
2. A Memorandum of Understanding or similar contract agreement between the property owners and Plumas County, satisfactory to County Counsel, shall be enacted prior to operation of the facility.

3. All appropriate permits shall be obtained from the Northern Sierra Air Quality Management District prior to operation of the Air Curtain Burner.
4. A Dust Control Plan, meeting the requirements of the Northern Sierra Air Quality Management District, shall be submitted to and approved by the Northern Sierra Air Quality Management District.
5. The following measures shall be employed prior to operating the Air Curtain Burner, and all Attendants and Operators shall be trained in the use of these measures:
  - a. All weeds within the right-of-way, within 300 feet of the Air Curtain Burner unit, shall be cut and maintained in a cut stage.
  - b. A minimum of 100 feet separation shall be maintained between the Air Curtain Burner unit and the green waste stockpile(s).
  - c. A fire-hose station box with 100 feet of fire hose shall be constructed at the hydrant nearest the Air Curtain Burner.
  - d. The Air Curtain Burner shall not be operated on those days when winds, including gusts, are projected by the National Weather Service ([www.weather.gov](http://www.weather.gov)) to exceed 20 mph in the Quincy area.
  - e. The Air Curtain Burner shall not be left unattended during the “cool-down” period.
  - f. Ash generated from the use of the Air Curtain Burner shall be watered down sufficiently prior to loading into a metal trash bin for transport to the solid waste transfer station.
  - g. The Air Curtain Burner will be operated in an area located a minimum of 100 feet from combustible materials.
  - h. A 20lbs ABC Fire Extinguisher shall be kept on site in an easily-accessible location. Staff shall be trained in the proper use of the fire extinguisher.
6. The existing Industrial Storm Water Permit shall be amended to encompass the green waste disposal facility to the satisfaction of the California Regional Water Quality Control Board.
7. Actual days and hours of operation of the facility shall be established by the Plumas County Board of Supervisors and shall be posted on the site.
8. Tipping fees shall be established by the Board of Supervisors according to procedures of state law and local ordinance and shall be posted on the site.
9. The facility shall not accept processed or treated wood or any limbs or brush over two feet in length.
10. The violation of any condition of a special use permit shall be a violation of the provisions of this chapter and shall be punishable as set forth in Article 12 of Chapter 2 of Title 9 of the Plumas County Code.

**11. The Special Use Permit is to be signed by the property owners and applicants and returned by January 1, 2015, or the permit will be voided.**

## **FINDINGS**

- A) This project, as conditioned, is environmentally compatible with the surrounding area because the proposed project conforms with applicable state and county codes that are designed to protect public health and safety and to reduce potential impacts.
- B) Prior to the public hearing, it can be presumed that this project is socially compatible with the surrounding area because the conditions are designed to ensure that the project will not create any nuisances or interfere with the surrounding community. The project will be in conformance with all other regulations pertaining to the use.
- C) This project is economically compatible with the surrounding area because the use will not interfere with the economic use of properties in the vicinity in conformance with zoning requirements adopted for the promotion of the public health, safety, and general welfare.
- D) This project is consistent with the General Plan and zoning because a public service facility is a permitted use in all zones, subject to issuance of a special use permit.

**IV. AMENDMENT OF PERMIT TO MINE & RECLAMATION PLAN and SPECIAL USE PERMIT: SENECA GOLD, LLC (Applicant) / ESTATE OF LEE CROWE-David & Lorrie Preim (Owners); APN 002-280-002; T.26N/R.8E/S.9 MDM; Planner: Rebecca Herrin**

The request to amend the Permit to Mine & Reclamation Plan and Special Use Permit approved by the Zoning Administrator on July 16, 2014, for a surface placer gold mining operation, located at 587 Little Seneca Road, Canyon Dam, to allow the operator and landowner additional time to collect the necessary signatures on the permits, is presented. The public hearing is opened at 10:04. Dean Deniz with Seneca Gold questions how much time they could get in order to secure the necessary signatures. Randy Wilson questions if 6 months would be adequate. Mr. Deniz responds 6 months would be adequate, and is hoping the issue will be resolved by the end of February. There being no further comments, the hearing is closed at 10:07. Rebecca Herrin, Senior Planner, recommends Condition #3 of the Special Use Permit and Condition #26 of the Permit to Mine & Reclamation Plan be amended to read that the permits shall be signed and returned by July 1, 2015, or the permits will be voided.

## **DECISION**

Randy Wilson takes the action recommended by staff and amends Condition #3 of the Special Use Permit and Condition #26 of the Permit to Mine & Reclamation Plan, which will require the permits to be signed and returned by July 1, 2015, or the permits will be voided. The permits are approved subject to the conditions of approval and findings as follows:

## **CONDITIONS**

### **Special Use Permit**

1. This Special Use Permit is approved for the Reclamation Plan for Seneca Gold, LLC, in conformance with the conditions of approval of the Permit to Mine/Reclamation Plan (Exhibit 6). The Special Use Permit will run concurrently with the Permit to Mine/Reclamation Plan.

2. The violation of any condition of a special use permit shall be a violation of the provisions of this chapter and shall be punishable as set forth in Article 12 of Chapter 2 of Title 9 of the Plumas County Code.
3. **The Special Use Permit is to be signed and returned by July 1, 2015, or the permit will be voided.**

#### **Permit to Mine/Reclamation Plan**

1. The initiation date for the Permit to Mine/Reclamation Plan will be the date of signature of the permit by the Applicant/Operator.
2. The Permit to Mine/Reclamation Plan will expire August, 2024, unless an extension of time is granted. Activities related to reclamation of the site may extend past this date as necessary to complete reclamation per the approved plan, except that no further mining activity shall be started after the expiration date.
3. The Permit to Mine/Reclamation Plan shall be conducted in compliance with the plan and plan maps submitted in the *Surface Mining and Reclamation Plan for Seneca Mine, Mineral Patent CA 30606, Plumas County, CA, prepared for Seneca Gold, LLC, by Holdrege & Kull*, unless modified by the following conditions.
4. Mining, processing and a significant part of reclamation activities shall take place during April 1<sup>st</sup> through October 31<sup>st</sup> of each year.
5. Pursuant to California Department of Fish and Wildlife requirements, no suction dredging is to be performed within 100 yards of the North Fork Feather River. No possession of a suction dredge is allowed within 100 yards of the North Fork Feather River.
6. A Hazardous Materials Business Plan for fuel and/or petroleum product storage shall be submitted to and approved by Plumas County Environmental Health prior to commencement of the operations.
7. If stationary fuel tanks are to be used in lieu of a mobile refueling truck, a Spill Prevention, Control and Counter Measures plan (SPCC) shall be submitted to Plumas County Environmental Health for review and approval prior to commencement of operations.
8. Sewage disposal, including any means of sewage disposal such as blue huts, shall be located at a minimum of 100 feet from the bank of any surface waters, water supply well, or natural spring. The Operator shall have a current and valid contract with an approved provider for routine service of such facilities.
9. All applicable permits for the operation, including but not limited to a National Pollutant Discharge Elimination System (NPDES) Storm Water Pollution Prevention (SWPPP) permit for the control, discharge, and monitoring of storm water, shall be adopted and issued by the California Regional Water Quality Control Board prior to commencement of the operations.

10. A copy of this permit (plan) shall be kept at the project site. The Operator shall oversee the permit's (plan's) implementation. Best Management Practices will be implemented during reclamation activities. If unforeseen circumstances require new and/or revised best management practices, they will be employed immediately by the Operator.
11. Reclamation may be performed on an annual basis, in stages compatible with continuing operations, or upon completion of all excavation, removal or fill. It is the responsibility of the Operator to reclaim the mined lands in accordance with the approved reclamation plan. The progress of mining and reclamation are subject to annual inspections to verify compliance with the plan, as required by Public Resources Code 2774 and California Code of Regulations 3504.5.

In addition to the areas to be reclaimed each year, areas of disturbance not located within the active mining and processing area will require the implementation of temporary erosion control measures, as set forth in the permit/plan. These measures shall include, but not be limited to the following:

- a. Gravel piles which will exist throughout the winter will be surrounded by interceptor ditches (or berms) prior to the onset of the rainy season each year, and no later than October 15<sup>th</sup> of each year. Drainage will be directed to the mining pit or other appropriately-sized sediment traps. Erosion and sediment control best management practices will be installed pursuant to the SWPPP.
  - b. Soil stockpiles which will exist throughout the winter, and which do not have sufficient existing vegetative growth to prevent erosion, will be seeded with grasses prior to the onset of the rainy season and no later than October 15 of each year. Erosion and sediment control best management practices will be installed around these stockpiles pursuant to the SWPPP.
  - c. Areas that were stripped of vegetation to allow mining, but are not yet mined, will either drain to the mining pit or will be seeded with grasses prior to the onset of the rainy season and not later than October 15<sup>th</sup> of each year. Erosion and sediment control best management practices will be installed in these areas pursuant to the SWPPP.
  - d. All other areas disturbed during mining shall either be seeded and/or have drainage established to the mining pit prior to the onset of the rainy season and not later than October 15<sup>th</sup> of each year. Exposed bedrock, boulder piles and rocks temporarily stockpiled are exempt from the seeding requirements.
12. A Streambed Alteration Agreement for the crossing of the North Fork Feather River and the temporary re-routing of Davis Creek shall be obtained from California Department of Fish and Wildlife prior to commencement of operations.
  13. Appropriate permits for new on-site stationary equipment sources shall be obtained from the Northern Sierra Air Quality Management District.
  14. The District Rules of the Northern Sierra Air Quality Management District are applicable to this project. Operator shall submit a Dust Control Plan to the Northern Sierra Air Quality Management District.
    - a. Earthen materials excavated, processed, or stockpiled will be kept moist when conditions exist that be conducive to the generation of fugitive dust.

- b. Unpaved roads within the site used as haul roads will be watered to control dust when necessary. **MM 3A**

Staff of the District shall monitor permit conditions. Planning staff, or qualified inspector, shall ensure that current permits and plans are in place on an annual basis at the time of the annual inspection.

15. Operator shall obtain appropriate entitlements for equipment operation and comply with permit conditions. **MM 3A**
16. A Streamside Management zone of a minimum 30-foot setback from the banks of the North Fork Feather River shall be maintained during the life of the operation. This setback may be increased by California Department of Fish and Wildlife, as necessary, to avoid riparian vegetation and to prevent discharge of mining waste or contact water to the river. Temporary orange construction fencing shall be installed around the outer edge of the streamside management zone in the area of active mining. The operator will ensure that all mining activities and equipment are restricted from the demarcated zone. Staff of the Planning Department or qualified representative will inspect and approve the location of the protective fencing before mining activities are initiated. **MM 4A**
17. If avoidance is not feasible, the Applicant will compensate for the loss of riparian vegetation by replanting riparian vegetation in suitable areas (as mapped by Wright, 2013) at the end of each season and after completion of each phase of the mining operation. Riparian vegetation will include planting species that are indigenous to the Site. Preferably, plants or cuttings will be obtained from onsite sources. Revegetation sites will be monitored for two to five years, or as specified in the streambed alteration agreement that will be obtained from California Department of Fish and Wildlife. **MM 4A**
18. Revegetation meeting all the requirements of California Code of Requirements section 3705 shall be performed on an annual basis after mining activities are completed. The recommendations of the *Revegetation, Mitigation and Monitoring Plan*, dated April 3, 2014 shall be followed to ensure that reclamation and revegetation is successful. **MM 4A**
19. Impacts to the wetland and riparian areas associated with Davis Creek shall be avoided by fencing and avoiding an area 20-feet on either side of the creek, and through proper installation of a culvert and rocked ford. Fencing shall be inspected prior to the commencement of operations and annually at the time of inspection by staff of the Planning Department or qualified representative. **MM 4A**
20. In order to prevent the spread of Himalayan blackberry, in areas to be mined the following season, foliage spray will be applied in the late summer or early fall, followed by burning or mowing 40 to 60 days after, as described in Section 2.19.3 of the *Surface Mining and Reclamation Plan for Seneca Mine, Mineral Patent CA 30606, Plumas County, CA*, prepared for Seneca Gold, LLC, by Holdrege & Kull. **MM 4B**
21. In an effort to avoid impacts to raptors and migratory birds, potential nesting habitat will be disturbed only after the nesting season (i.e., in the fall). In the area to be mined during the next season, woody vegetation that may serve as potential nesting habitat will be removed during the fall and may be used to re-plant the recently mined areas as part of reclamation. If nesting habitat is not

removed during the fall, a qualified biologist must perform surveys of potential nesting habitat. **MM 4C**

22. Pre-construction surveys should be conducted by a qualified biologist three (3) days prior to ground disturbance or vegetation removal. If ground-disturbing activities are delayed or suspended for more than fifteen (15) days, the area should be re-surveyed. If the qualified biologist locates active nests of migratory birds or raptors, any such nests shall be flagged and avoided at a distance that prevents disturbance.

Should project-related activities cause the nesting migratory bird or raptor to vocalize, make defensive flights at intruders, get up from a brooding position, or fly off the nest, then the exclusionary buffer should be increased such that activities are a sufficient distance from the nest to stop this agitated behavior by the bird or raptor. The exclusionary buffer should remain in place until chicks have fledged or as otherwise determined by a qualified biologist. **MM 4C**

23. Segments A, B, and C, as described in the *Archaeological Survey Report for the Testing Plan of Operations for the Grand Finale, Millie, and Ken Placer Claims, Plumas County, California, June 1995*, shall be flagged for avoidance prior to commencement of mining operations. Staff of Planning Department or qualified representative shall inspect the flagging prior to commencement of operations and annually at the time of inspection. **MM 5A**
24. A detailed financial assurance cost estimate and corresponding financial assurances shall be provided to the Planning Director for review and approval. Upon approval of the financial assurances by the Planning Director, and review by the Department of Conservation, Office of Mine Reclamation, a financial assurance mechanism shall be provided in a form acceptable to the Planning Director and the Department of Conservation, Office of Mine Reclamation. The financial assurance cost estimate shall be subject to annual review.
25. Financial assurances held for reclamation work will be released when the performance standards of the reclamation plan are satisfied.
26. **The Permit to Mine/Reclamation Plan shall be signed and returned by July 1, 2015, or the permit will be voided.**

## **FINDINGS**

### **Special Use Permit**

- A) The Mitigated Negative Declaration was prepared to address the potential environmental effects and the mitigation measures associated with the project. The Mitigated Negative Declaration was prepared pursuant to the requirements of the California Environmental Quality Act (CEQA) and the Guidelines for Implementation of the California Environmental Quality Act (State CEQA Guidelines). Therefore, it is found that the project is environmentally compatible with the surrounding area.
- B) Prior to the public hearing, it can be presumed that this project is socially compatible with the surrounding area because the conditions are designed to ensure that the project will not create any nuisances or interfere with the surrounding community. The project will be in conformance with all other regulations pertaining to the use.

- C) This project is economically compatible with the surrounding area because the use will not interfere with the economic use of properties in the vicinity in conformance with zoning requirements adopted for the promotion of the public health, safety, and general welfare.
- D) This project is consistent with the General Plan and zoning because mining is permitted in Timber Resource lands and General Forest (GF) zoning district, subject to issuance of a special use permit. The project is consistent with the General Plan Conservation and Open Space Element Policies pertaining to Mineral Resources (COS 7.4.1 through 7.4.7). The proposed end uses of Open Space and Wildlife Habitat are consistent with the Timber Resource lands designation and the General Forest (GF) zoning district.

**Permit to Mine/Reclamation Plan**

- A) That the project, as conditioned, conforms with the Surface Mining and Reclamation Act and State Regulations.
- B) That the project conforms to the General Plan and zoning because mining is permitted in Timber Resource lands and General Forest (GF) zoning district, subject to issuance of a special use permit. The project is consistent with the General Plan Conservation and Open Space Element Policies pertaining to Mineral Resources (COS 7.4.1 through 7.4.7).
- C) That a written response to the State Department of Conservation has been prepared, describing the disposition of major issues raised by that Department. Where the County’s position is at variance with the recommendations and objections raised by the State Department of Conservation, said response addresses in detail, why specific comments and suggestions were not accepted.

**V. AMENDMENT OF SPECIAL USE PERMIT: QUINCY FIRE PROTECTION DISTRICT; APN 115-012-045; T.24N/R.9E/S.14 MDM; Planner: Rebecca Herrin**

The request for an amendment of the Special Use Permit to allow the construction of a steel storage building to house fire apparatus and equipment on the site of the existing facility located at 505 Lawrence Street, Quincy, is presented. Rebecca Herrin presents an overview of the project as outlined in the Staff Report. The public hearing is opened at 10:08. Robbie Cassou, Fire Chief, states he is in agreement with the conditions of approval. There being no further comments, the hearing is closed at 10:08.

**DECISION**

Randy Wilson states he will take the actions recommended by Staff, and 1) find the project exempt under CEQA Guidelines Section 15301, making Finding A, and 2) approve the Special Use Permit subject to the conditions of approval, making Findings A through D as follows:

**CONDITIONS**

- 1. An amendment to the existing Special Use Permit (U 7-00/01-01) is approved for Quincy Fire Protection District as a public service facility as defined in Plumas County Code Section 9-2.276.
- 2. Prior to the issuance of the building permit, evidence of the existing parcel boundaries shall be submitted to the Planning Director that shows that the new structure will not be constructed to cross any parcel lines. If this evidence is not deemed satisfactory, an Owner Initiated Merger shall be

obtained prior to building construction.

3. The Special Use Permit is to be signed and returned within forty (40) days of the date of approval or the permit will be voided.

## **FINDINGS**

- A) This project, as conditioned, is environmentally compatible with the surrounding area because the proposed project conforms with applicable state and county codes that are designed to protect public health and safety and to reduce potential impacts to the neighborhood.
- B) Prior to the public hearing, it can be presumed that this project is socially compatible with the surrounding area because the conditions are designed to ensure that the project will not create any nuisances or interfere with the surrounding community. This project will serve to house fire protection equipment and apparatus that is now outside, therefore reducing visual impacts to the neighboring properties. The project will be in conformance with all other regulations pertaining to the use.
- C) This project is economically compatible with the surrounding area because it does not prevent or diminish the ability of the surrounding property owners from deriving economic benefit, nor will the use interfere with the economic use of properties in the vicinity in conformance with zoning requirements adopted for the promotion of the public health, safety, and general welfare.
- D) This project is consistent with the General Plan and zoning because a public service facility is a permitted use in all commercial zones, subject to issuance of a special use permit.

A break is called at 10:08 to allow the applicant of the following item to be present at the public hearing. The meeting reconvenes at 10:27.

## **VI. HEARING – SPECIAL USE PERMIT & CAMPGROUND PERMIT: WOMACK, BRETT & PATRICIA; APN 104-061-014; T.28N/R.8E/S.19 MDM; Planner: Rebecca Herrin**

The proposal to establish a 20-space RV park to be located at 433 Peninsula Drive, Lake Almanor Peninsula, is presented. Rebecca Herrin presents an overview of the project as outlined in the Staff Report. One letter was received from an adjacent property owner opposed to the project. The public hearing is opened at 10:32. A property owner adjacent to the project, Larry Shaner, is present and voices his concern about possible fencing, noise, vehicle fumes, and drainage. The possibility of requiring a fence is discussed. It is determined a fence would not serve any practical purpose. The drainage issue is also discussed. Brett Womack points out that there is a drop inlet that goes across the street and ties in to the new drainage system put in on the Osprey Cove project. They would need to re-grade and the culvert would go over to the drop inlet. Randy Wilson notes he will add a condition that prior to construction or any further land disturbance, an encroachment permit shall be obtained from the Public Works Department for a driveway access to the project. There being no further discussion the hearing is closed at 10:52.

## **DECISION**

Randy Wilson states he will take the actions recommend by staff, and 1) find the project exempt from CEQA under Guidelines Section 15061(b)(3), and 2) approve the special use permit and campground permit subject to the conditions of approval, with the addition of Condition #5, making Findings (A through G) as follows:

## CONDITIONS

1. This facility shall not be used for any purpose other than the uses enumerated below unless application for amendment is made for amendment of the Special Use Permit and that amendment is approved.

The uses authorized under this permit are:

- a. A twenty-space camp ground as defined in Plumas County Code Section 9-2.219.
2. The Special Use Permit is to be signed and returned within forty (40) days of the date of approval or the permit will be voided.
3. Unless the use is abandoned for a period of more than one year, the Special Use Permit shall not expire.
4. The recreational vehicle park and campground shall not commence operation unless and until all permitting and licensing requirements of the CA Department of Housing and Community Development are met.
5. **Prior to construction or any further land disturbance, an encroachment permit shall be obtained from the Plumas County Department of Public Works for a driveway access to the project.**

## FINDINGS

- A) This project, as conditioned, is environmentally compatible with the surrounding area because the proposed project conforms with applicable state and county codes that are designed to protect public health and safety and to reduce potential impacts.
- B) Prior to the public hearing, it can be presumed that this project is socially compatible with the surrounding area because the conditions are designed to ensure that the project will not create any nuisances or interfere with the surrounding community. The project will be in conformance with all other regulations pertaining to the use. Surrounding lands are also zoned Recreation Commercial (R-C) and there are many developed campgrounds in the general vicinity. The residentially zoned areas located to the west of this project site will be separated by a buffer created by the leachfield location and steeper slopes.
- C) This project is economically compatible with the surrounding area because the use will not interfere with the economic use of properties in the vicinity in conformance with zoning requirements adopted for the promotion of the public health, safety, and general welfare.
- D) This project is consistent with the General Plan and zoning because a camp ground, as defined in Plumas County Code Section 9-2.219 is a permitted use, subject to issuance of a special use permit. A camp ground is defined as “a facility of two (2) or more spaces for temporary habitation in tents, recreational vehicles, or mobile shelters”.
- E) This project cannot be implemented unless and until licensing is obtained from the CA Department of Housing and Community Development in compliance with State regulations.

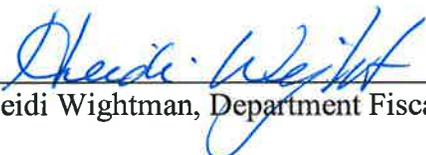
- F) The project conforms with the General Plan and Zoning because the proposed site is zoned Recreation Commercial (R-C) which permits the intended use, most of the Lake Almanor Peninsula village area is zoned for recreational use and there are other recreational vehicle parks in the immediate vicinity.
- G) The maximum density of 14 units per gross acre will be met. The minimum average site area is required to be 1400 square feet and the minimum individual site area is required to be 1000 square feet; the proposed sites meet these criteria.

***Zoning Administrator Notation:*** Any decision made as a result of this meeting may be appealed to the Board of Supervisors within ten (10) days of the decision. If the tenth day lands on the weekend, the end of the appeal period will be the next working day. The appeal will need to be based on relevant information stated or submitted at or prior to this meeting by a commenting public member or representative, or certain County department heads as stated by County Code. There is a filing fee for the appeal and the fee information is available from Planning and Building Services.

**ADJOURN**

There being no further business, the meeting adjourns at 10:54 a.m. The next scheduled Zoning Administrator meeting is set for Wednesday, January 14, 2015, at 10:00 a.m. at the Planning & Building Services Conference Room located at 555 Main Street in Quincy.

  
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Randy Wilson, Zoning Administrator

  
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Heidi Wightman, Department Fiscal Officer II