



Minutes
Plumas County Management Council
A Commitment to Coordinated Public Service
March 6, 2009
Health & Human Services Building

Present: Michelle Blackford, Chair; Margaret Miles, Vice Chair; Recording Secretary: Mimi Hall; Holly George; Bob Perrault; Sharon Reinert; John Sebold; Kathy Williams; Joe Wilson

Additions to the Agenda: Chuck Leonhardt requested that Michelle Blackford propose a discussion on the status of the Mid-management Advisory Group (MAG). The item will be discussed during Roundtable Items.

Approval of Agenda of March 6, 2009: Motion to approve by Bob Perrault; seconded by Kathy Williams and carried.

Approval of Minutes of February 6, 2009: Motion to approve by Margaret Miles; seconded by Kathy Williams and carried.

Custodial Services – Quality/Quantity of Contracted Services Provided to County Facilities: Joe Wilson, Facility Services

Joe inquired about the quality and quantity of custodial services across county facilities, and in particular for the Courthouse and Courthouse Annex. Concerns were brought up about the lack of security or confidentiality measures in the current contracts. The current level of service has been less than satisfactory overall and a discussion occurred regarding possible solutions. Joe will work with appropriate entities at the Courthouse and Annex for strategies to resolve the current issues.

Congressional Delegation Issues: Michelle Blackford reported Supervisor Simpson sent an e-mail to her to clarify the types of feedback, such as projects to be funded or other important federal issues, the Supervisor would like from departments in preparation for her trip to D.C. next week. Supervisor Simpson is the Plumas County representative to the National Association of Counties.

Contract Issues Task Committee – Status Report: Bob Perrault, Director of Public Works
The contract subcommittee sent a finalized draft of the revised purchasing policy first to larger department heads, then to management council, for review and comment. The subcommittee plans to meet with the CAO on March 11 to go over the proposed revisions, and have a meeting on March 16 to finalize the draft in order to submit as a March 24 BOS agenda item. All are welcome to attend that meeting.

Margaret Miles made a motion that Management Council authorize the task subcommittee to propose revisions to the existing purchasing policy to the Board of Supervisors, seconded by Sharon Reinert and carried.

Employee Appreciation (Standing Topic): Tabled until next meeting.

Roundtable Items:

Margaret Miles talked to the group about a database of grantees available in the Quincy library at no charge to users. Margaret previously provided a training on grant seeking basics for about 40 people and would like to do another on proposal writing basics. Specifics will be e-mailed to Michelle Blackford and distributed to PCMC.

Chuck Leonhardt requested a discussion on the Mid-management Advisory Group (MAG), though he could not be present. The group is not currently meeting. Kathy Williams offered a benefit of PCMC is that one never leaves without something valuable to bring back to their own department. In that spirit, PCMC members expressed a hope that MAG would continue and brought up ideas to offer training, information and resources to that group outside of a formal meeting setting. Kathy Williams will follow up with Human Resources on Alliance For Workforce Development training opportunities presented at a previous management council meeting.

Bob Perrault shared details of a successful E-waste and small appliance event. Countywide, 150 cubic yards of material was collected. Upcoming events include tire disposal (May @ Chester transfer site), a bulky waste event, and household hazardous waste event. Bob also distributed some information on the Stimulus Package.

Volunteer For April Refreshments: Margaret Miles

Adjourn: 11:20 AM

Next meeting: April 3, 2009 9:00 a.m. H&HS Building

Minutes respectfully submitted by Mimi Hall.