



DRAFT Minutes
Plumas County Management Council
A Commitment to Coordinated Public Service
March 5, 2010
Health & Human Services Building

Present: Michelle Blackford, Chair; Margaret Miles, Recording Secretary; Gayla Trumbo, Elliott Smart, Dave Preston, Kathy Williams, Mimi Hall, Bob Perreault, Joe Wilson, John Sebold, John Steffanic, John Cunningham, Randy Williams, Susie Bryant-Grant, Brian Morris, Lori Simpson, Joe Blackwell, Joe Wilson, Jeff Cunan, Keith Mahan, Shawn Montgomery.

Additions to the Agenda: Lori made an announcement that Jim Reichle resigned Wednesday, and this was an amicable separation. Brian has been appointed interim County Counsel, and is working ½ time. Recruitment for the position will start soon. Contracts should be sent to Jack, any other CC business should be sent to Liz.

Approval of Agenda of March 5, 2010: Blackford/Trumbo

Approval of Minutes of February 5, 2009: Blackford/Grant

Introduction of Trindel Safety Officer: Shawn introduced Dave Nelson, Executive Director of Trindel, and Gene Herndon, director of Loss Prevention Programs. Trindel is a JPA of 10 counties providing insurance needs (all forms other than health). Plumas accounts are kept separate from other counties; the benefit is pooling of expertise and policies, and increased leverage in areas of legislation and negotiation.

Currently Plumas County has huge worker's comp. and liability losses. Trindel's plan is to improve our rating by helping us establish policies & procedures, providing training, and establishing safe work practices and expectations to create countywide consistency. Their intent is to create a change of culture where the employer cares about health/safety of employees. Gene will be coordinating monthly training, and will work with the safety officer.

A part-time safety officer will be hired who will work in the Auditor's office, who will serve as an advocate for employees. Any safety issues brought to the safety officer will be treated confidentially; however, employees will need to follow chain of command and talk to their Dept. Head first.

For an overview of Trindel, go to www.trindel.org

Update on New Content Management System and website: Dave Preston reminded all departments to appoint a contact to work with IT on website content. Content worksheets will be sent to all dept. contacts. Dave and the website designer are holding a content meeting with dept.

contacts on March 17 at 2pm in the Board chambers. The new website will offer new opportunities for interactivity, such as calendaring, online payments, etc. The new domain will be plumascounty.us

Followup on FRC presentation: Please send forms to Michelle with training preferences. It was suggested that Lisa Kelly and Amy Schultz schedule a meeting with employees to discuss employee training needs. It was noted that Sierra County pooled resources among various agencies and established a training pool, and were able to offer free monthly trainings open to everyone.

Susie, Mimi and Bob P. volunteered for a sub-committee to discuss ideas with Lisa.

Emergency Operations Plan & EOC Training Updates: Keith noted that the EOP needs to be updated every 5 years; a final draft will go to the Board in April. There will be a link on the county web page to the final document. Keith is also working on a recovery plan, which describes how the county would start recovery efforts after an emergency. An EOC hazmat exercise is being planned for May/June, OES is working with SPI to stage the exercise. An investigation of the SPI chlorine gas incident is still underway.

OES needs to show a county match to receive federal EMPG funds. A letter will be sent out to all departments, volunteer fire departments, etc., asking what funds they have spent on emergency training; these funds can be used as part of the match.

Employee Appreciation: John Steffanic announced that the county fair will be 5 days long this year. He distributed a handout proposing that Wed., Aug. 11 be declared Employee Appreciation Day. Included in plans for this would be a tent at the fair for employees serving free food, paid for by Management Council. Employees would receive free admission to the fair that day, ½ price on a ride ticket, and possibly discounts from participating food vendors. Department heads are welcome to bring desserts as long as they are prepared in a commercial kitchen. Suggestions included getting the Board to declare a resolution, publicizing the event ahead of time, and creating clear signage that the day is not paid for with county funds.

Round table: Bob P. told us that the Alliance for Workforce is resigning their Plumas Transit contract as of the end of this fiscal year. His dept. is searching for a new contractor to take this over beginning July 1st.

Lori Simpson asked if we would like her (or any other Supervisor attending our meetings) to stay for only a portion of each meeting and leave before the end so that we can speak freely without them. No person objected to the Supervisors staying for the entire meeting.

Next meeting: April 2, 2010 - 9:00 a.m. H&HS Building
Refreshments – John Steffanic

Minutes respectfully submitted by Margaret Miles, Plumas County Librarian