

Plumas County Management Council

February 7, 2014

Health & Human Services Building – 2nd Floor Conference Room (Social Services)

Refreshments were provided by Human Resources Director, Gayla Trumbo

Draft Meeting Minutes

9:03 AM: Call to Order

Chair Dony Sawchuk calls the meeting to order at 9:03 a.m. Those also present include Supervisor Kevin Goss, Bob Perreault, Dave Preston, Gayla Trumbo, Elliott Smart, Craig Settlemire, Julie White, Supervisor Terry Swofford, Kathy Williams, Louise Steenkamp, Dan Prince, Michelle Blackford, Jerry Sipe, Lynn Sheehy, Chuck Leonhardt, Randy Wilson, Mimi Hall, Tim Gibson, and Peter Livingston.

Proposed Revisions or Additions to the Agenda

No additions or revisions were made to the agenda.

Approval of Draft Minutes for the January 10, 2014 Meeting

Motion was made by Chuck Leonhardt, seconded by Kathy Williams and unanimously approved To accept the minutes of the meeting held on January 10, 2014.

Treasurers Report

Treasurer Julie White reported that we have a balance of \$1,143.71 in our account. Julie also briefly reviewed how this money is used by the Council for County-wide purposes.

Human Resources Report

Gayla Trumbo reviewed procedures that need to be done before a New Hire employee starts work. A newly hired County employee needs to report to Human Resources for an orientation the first day on the job. Gayla handed out copies of forms that need to be completed by every new hire as well as documentation that the employee needs to have before they can begin work. Employee drug testing was discussed and Craig Settlemire asked that department heads let him know what positions may require drug testing for safety purposes which does not include Children's Librarians. Gayla also reported that with the passage of the Affordable Health Care Act, extra-hire employees would need to be offered health care coverage if he or she works thirty hours a week which is considered to be full-time.

Planning

Randy Wilson reported on the Integrated Regional Water Development Plan which will identify projects for the counties of Plumas, Sierra and Lassen. He handed out copies of the Survey on the Impact of Agenda 21-Activism in the West to Council members.

County Clerk

Kathy Williams, who has been a PCMC member since 2002, reported on PCMC accomplishments of the past. She listed approximately a dozen and a discussion over one of them ensued regarding a new department head orientation document that would be useful, but cannot be found.

Facility Services & Airports

Chair Dony Sawchuk initiated a discussion concerning how the County is doing operating without a CAO and if that needs to be a concern of the Council. Most department heads agreed that we are doing surprisingly well without one, and that we don't need to necessarily fix something that isn't broken. It was discussed how the PCMC meeting agenda should be created, and decided that it was the duty of the Chair with input from members.

Roundtable Items

Michelle Blackford announced that her department had a surplus of office furniture and items free for anyone that needed them.

Elliott Smart reported on a change in State Medi-Cal management in that it is no longer a fee for service, but now under managed care. He said that this change is not going well and that 28 rural counties are adversely affected.

Jerry Sipe reported that the Quincy burn site is being cleaned up and should be done by the end of next week. A Drought Task Force has been created to study the impact to the community.

Bob Perreault submitted a list of transportation projects around the County to be done throughout this year and the next few years.

Chuck Leonhardt addressed SB 42, the breach of personal information legislation and the need for County Counsel to address a privacy policy.

Announcements

Confirm Next Regular Meeting: Friday, March 7, 2014 at 9:00 AM at the H&HS Building.

Adjournment

The meeting was adjourned at 11:10.

Minutes respectfully submitted by Lynn Sheehy