



Plumas County Community Corrections Partnership
AB109 Public Safety Re-Alignment
Chief Probation Officer Sharon Reinert, Chair
Superior Court Judge Ira Kaufman - Designee Deborah Norrie
District Attorney David Hollister
Sheriff Greg Hagwood
Mimi Hall, Director of Public Health

**AGENDA FOR EXECUTIVE COMMITTEE MEETING
ON JUNE 19, 2013 TO BE HELD AT
10:30 A.M., BOARD OF SUPERVISORS ROOM 308
PLUMAS COUNTY COURT HOUSE, QUINCY, CALIFORNIA
www.countyofplumas.com**



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact committee secretary at (530) 283-6202. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:30 **CALL TO ORDER/ROLL CALL**
ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Community Corrections Partnership Executive Committee, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Executive Committee for consideration. However, California law prohibits the Executive Committee from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the CCP Executive Committee. Any member of the public wishing to address the Executive Committee during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT/AGENCY ANNOUNCEMENTS/REPORTS

Alternative Sentencing Program Report, Stephanie Tanaka
Alternative Sentencing Program, Day Reporting Center, Stephanie Tanaka
Board of Supervisors Debriefing, David Hollister

ACTION AGENDA

- 1. PROCESS OUTLINING AB109 BUDGET/IMPLEMENTATION PLAN-DAVID HOLLISTER**
In the absence of the Chief Probation Officer, outline process for developing and approving the AB109 budget and Implementation Plan. Discussion and possible action or direction to staff.

2. ALTERNATIVE SENTENCING PROGRAM-DAVID HOLLISTER

- a) Request to approve Alternative Sentencing Legal Services Assistant (.625 FTE) as a permanent position. Discussion and possible action or direction to staff. **ROLL CALL VOTE.**
- b) Request approval to reorganize program staff. **ROLL CALL VOTE.**

3. AGENCY/DEPARTMENT 2013-2014 BUDGET REQUESTS-MIMI HALL

- a) District Attorney-Department 70307: \$31,902.00
 - b) Sheriff's Office-Department 70362: \$231,833.00
 - c) Probation-Department 20418: \$201,845.00
- TOTAL REQUESTS: \$465,580.00**

Agency/department budget requests for fiscal year 2014. Discussion and possible action or direction to staff.
FOR APPROVAL OF BUDGET REQUESTS FOUR/FIFTHS ROLL CALL VOTE.

APPROVAL OF MAY 15, 2013 MINUTES

NEXT MEETING SCHEDULED FOR JULY 17, 2013, 10:30 A.M.

Date: June 11, 2013

To: Community Corrections Partnership Executive Committee (CCPEC)

From: Mimi Hall, CCP Executive Committee member

Recommendation: Approve AB 109 FY 13-14 Recommended Budget in the amount of
1) \$31,902, District Attorney's Office, Department 70307
2) \$231,833, Sheriff's Office, Department 70362
3) \$201,845, Probation Department, Department 20418

History and Background

As the CCPEC is aware, a timeline exists for the Plumas County budget process to approve a Recommended Budget by June 30, 2013, and adopt a Final Approved budget by end of September, 2013 or earlier.

A workgroup consisting of this CCPEC member and fiscal staff from the Public Health Agency, Sheriff's Office, District Attorney's Office and Probation Department met with Budget Consultant Susan Scarlett and County Auditor Roberta Allen. The goals of the workgroup meeting were to identify a Recommended FY 13-14 budget for each department utilizing AB109 funds and present the recommended budget to CCPEC and the Board of Supervisors for approval. Furthermore, it is the intent of the workgroup to work collaboratively to submit a final budget for adoption by both the CCPEC and the Board of Supervisors in August 2013. This final budget will support the goals, objective and strategies outlined in the final CCP Plan for 2013-2014, which has an estimated completion date of September, 2013.

Attached is a detailed budget from each department requesting funds as well as projected revenues for FY 2013-2014.



April 22, 2013

1100 K Street
Suite 101
Sacramento
California
95814

Telephone
916.327-7500
Facsimile
916.441.5507

TO: Chairs, Boards of Supervisors
County Administrative Officers

FROM: Matt Cate
CSAC Executive Director

RE: Public Safety Realignment (AB 109) Allocation— *Supplemental Information*

This memo provides details about estimated AB 109 allocations to counties for 2012-13 and 2013-14.

The basic county-by-county allocation has two parts, one for the programmatic aspects of AB 109 and another targeted specifically to district attorneys and public defenders for revocation activities. The increase from this fiscal year to next matches expected caseload growth. This fiscal structure was codified last year by SB 1020, and the statute is effective through next fiscal year (2013-14).

Basic AB 109 Allocation (<i>in millions</i>)	2012-13 Estimated Funding Level	2013-14 Estimated Funding Level	% Increase
Programmatic Aspects of AB 109 (Community Corrections Subaccount)	\$ 842.9	\$ 998.9	18.5%
Revocation Activities (DA / Public Defender Subaccount)	\$ 14.6	\$ 17.2	17.8%

Government Code Section 30029.05 specifies the share of these funds that each county receives. The table on page 3 applies each county's statutory share to the 2012-13 and 2013-14 funding levels in the table above.

There is another source of funding as well, additional growth funds that are not yet allocated or distributed.

Unallocated AB 109 Growth (<i>in millions</i>)	2012-13 Estimated Unallocated Growth	2013-14 Estimated Unallocated Growth
AB 109's Programmatic Aspects (Community Corrections Subaccount)	\$77.3	\$89.7
Revocation Activities (DA / Public Defender Subaccount)	\$5.2	\$6.0

The unallocated growth will be distributed to counties in autumn of this year, and the final amount will be based on statewide sales tax revenues.

The Realignment Allocation Committee is currently considering how to allocate these funds. The Committee is a 9-member body appointed by the County Administrative Officers Association of California. Three appointees each are from rural, suburban, and urban counties, and every region of California is represented.

The Committee will present its recommendation to the Department of Finance, which then has final decision-making authority and can distribute the growth funding as they choose without legislative action.

After the Committee concludes its work on unallocated growth, it will begin deliberating a longer-term AB 109 allocation.

We hope this information is useful as counties plan their ongoing AB 109 implementation activities. Please do not hesitate to get in touch with any questions. Thank you.

Staff contact. For questions on this issue, please contact Elizabeth Howard Espinosa (eespinosa@counties.org or 916-650-8131) of CSAC's Administration of Justice policy unit.

Additional resources:

[Governor's Budget Display – 2011 Realignment Estimate](#)

[CSAC's Reader's Guide on SB 1020](#)

[SB 1020 \(text\)](#)

Public Safety Realignment (AB 109) Allocation

COUNTY	2012-13				2013-14			
	ESTIMATED AB 109 Programmatic Allocation (\$842.9M)	ESTIMATED Dist Atty/ Pub Defender Allocation (Revocation Activities)	CCP Planning grants	TOTAL	ESTIMATED AB 109 Programmatic Allocation (\$998.9M)	ESTIMATED Dist Atty/ Pub Defender Allocation (Revocation Activities)	CCP Planning grants (proposed in budget – not yet funded)	TOTAL
ALAMEDA	\$29,220,814	\$395,718	\$200,000	\$29,816,533	\$34,628,866	\$463,478	\$200,000	\$35,292,345
ALPINE	\$153,408	\$2,628	\$100,000	\$256,036	\$181,800	\$3,078	\$100,000	\$284,878
AMADOR	\$1,130,329	\$21,550	\$100,000	\$1,251,879	\$1,339,525	\$25,240	\$100,000	\$1,464,765
BUTTE	\$5,601,913	\$110,215	\$150,000	\$5,862,128	\$6,638,689	\$129,088	\$150,000	\$6,917,777
CALAVERAS	\$794,855	\$13,885	\$100,000	\$908,739	\$941,963	\$16,262	\$100,000	\$1,058,225
COLUSA	\$432,408	\$8,176	\$100,000	\$540,584	\$512,436	\$9,576	\$100,000	\$622,012
CONTRA COSTA	\$19,285,552	\$206,911	\$200,000	\$19,692,463	\$22,854,832	\$242,341	\$200,000	\$23,297,173
DEL NORTE	\$545,356	\$8,687	\$100,000	\$654,043	\$646,288	\$10,175	\$100,000	\$756,463
EL DORADO	\$3,329,455	\$50,414	\$100,000	\$3,479,869	\$3,945,655	\$59,046	\$100,000	\$4,104,701
FRESNO	\$20,784,228	\$363,175	\$200,000	\$21,347,403	\$24,630,876	\$425,363	\$200,000	\$25,256,239
GLENN	\$662,519	\$12,892	\$100,000	\$775,411	\$785,135	\$15,009	\$100,000	\$900,235
HUMBOLDT	\$3,341,256	\$61,773	\$100,000	\$3,503,029	\$3,959,640	\$72,350	\$100,000	\$4,131,990
IMPERIAL	\$3,126,316	\$53,042	\$100,000	\$3,279,358	\$3,704,920	\$62,124	\$100,000	\$3,867,044
INYO	\$395,320	\$7,256	\$100,000	\$502,576	\$468,484	\$8,499	\$100,000	\$576,983
KERN	\$23,452,007	\$440,730	\$200,000	\$24,092,737	\$27,792,395	\$516,198	\$200,000	\$28,508,592
KINGS	\$6,041,064	\$115,720	\$100,000	\$6,256,784	\$7,159,116	\$135,535	\$100,000	\$7,394,651
LAKE	\$1,731,317	\$32,806	\$100,000	\$1,864,123	\$2,051,741	\$38,474	\$100,000	\$2,190,164
LASSEN	\$777,997	\$15,067	\$100,000	\$893,064	\$921,985	\$17,647	\$100,000	\$1,039,632
LOS ANGELES	\$267,782,587	\$4,638,303	\$200,000	\$272,620,890	\$317,342,539	\$5,432,533	\$200,000	\$322,975,072
MADERA	\$3,441,561	\$67,788	\$100,000	\$3,609,349	\$4,078,509	\$79,395	\$100,000	\$4,257,904
MARIN	\$4,563,461	\$56,546	\$150,000	\$4,770,006	\$5,408,045	\$66,228	\$150,000	\$5,624,273
MARIPOSA	\$338,846	\$6,205	\$100,000	\$445,051	\$401,558	\$7,268	\$100,000	\$508,825
MENDOCINO	\$2,063,419	\$39,800	\$100,000	\$2,203,219	\$2,445,307	\$46,615	\$100,000	\$2,591,922
MERCED	\$5,208,279	\$100,813	\$150,000	\$5,459,092	\$6,172,203	\$118,076	\$150,000	\$6,440,279
MODOC	\$166,894	\$2,657	\$100,000	\$269,551	\$197,782	\$3,112	\$100,000	\$300,894
MONO	\$289,115	\$3,767	\$100,000	\$392,882	\$342,623	\$4,412	\$100,000	\$447,035
MONTEREY	\$7,931,689	\$155,300	\$150,000	\$8,236,989	\$9,399,649	\$181,893	\$150,000	\$9,731,542
NAPA	\$2,467,168	\$42,793	\$100,000	\$2,609,961	\$2,923,780	\$50,120	\$100,000	\$3,073,900
NEVADA	\$1,770,090	\$21,973	\$100,000	\$1,892,063	\$2,097,690	\$25,736	\$100,000	\$2,223,426
ORANGE	\$56,303,191	\$953,687	\$200,000	\$57,456,878	\$66,723,523	\$1,116,939	\$200,000	\$68,040,512
PLACER	\$6,186,886	\$120,508	\$150,000	\$6,457,394	\$7,331,926	\$141,143	\$150,000	\$7,623,069
PLUMAS	\$355,704	\$5,825	\$100,000	\$461,529	\$421,536	\$6,823	\$100,000	\$528,359
RIVERSIDE	\$43,183,453	\$852,275	\$200,000	\$44,235,728	\$51,175,645	\$982,213	\$200,000	\$52,373,857
SACRAMENTO	\$28,075,313	\$533,820	\$200,000	\$28,809,133	\$33,271,261	\$625,227	\$200,000	\$34,096,588
SAN BENITO	\$1,095,770	\$21,623	\$100,000	\$1,217,393	\$1,298,570	\$25,325	\$100,000	\$1,423,895
SAN BERNARDINO	\$55,845,497	\$1,049,375	\$200,000	\$57,094,872	\$66,181,121	\$1,229,063	\$200,000	\$67,610,183
SAN DIEGO	\$59,134,492	\$1,032,731	\$200,000	\$60,367,223	\$70,078,828	\$1,209,569	\$200,000	\$71,488,397
SAN FRANCISCO	\$17,078,840	\$219,029	\$200,000	\$17,497,869	\$20,239,712	\$256,534	\$200,000	\$20,696,246
SAN JOAQUIN	\$14,779,409	\$276,071	\$150,000	\$15,205,480	\$17,514,713	\$323,344	\$150,000	\$17,988,057
SAN LUIS OBISPO	\$5,179,621	\$90,067	\$150,000	\$5,419,688	\$6,138,241	\$105,490	\$150,000	\$6,393,730
SAN MATEO	\$13,453,527	\$181,215	\$150,000	\$13,784,742	\$15,943,443	\$212,245	\$150,000	\$16,305,688
SANTA BARBARA	\$7,971,305	\$156,527	\$150,000	\$8,277,832	\$9,446,597	\$183,329	\$150,000	\$9,779,926
SANTA CLARA	\$33,747,187	\$526,038	\$200,000	\$34,473,225	\$39,992,959	\$616,113	\$200,000	\$40,809,072
SANTA CRUZ	\$5,174,563	\$70,781	\$150,000	\$5,395,344	\$6,132,247	\$82,901	\$150,000	\$6,395,148
SHASTA	\$6,253,475	\$120,757	\$100,000	\$6,474,232	\$7,410,839	\$141,434	\$100,000	\$7,652,273
SIFERRA	\$153,408	\$30,616	\$100,000	\$284,024	\$181,800	\$35,859	\$100,000	\$317,659
SISKIYOU	\$897,689	\$17,491	\$100,000	\$1,015,179	\$1,063,829	\$20,486	\$100,000	\$1,184,314
SOLENO	\$8,449,230	\$155,052	\$150,000	\$8,754,282	\$10,012,974	\$181,602	\$150,000	\$10,344,576
SONOMA	\$9,027,459	\$136,028	\$150,000	\$9,313,487	\$10,698,219	\$159,321	\$150,000	\$11,007,540
STANISLAUS	\$12,243,123	\$242,608	\$150,000	\$12,635,731	\$14,509,073	\$284,151	\$150,000	\$14,943,173
SUTTER	\$2,510,156	\$47,027	\$100,000	\$2,604,183	\$2,974,724	\$55,079	\$100,000	\$3,129,803
TIIAMA	\$2,555,673	\$48,735	\$100,000	\$2,704,408	\$3,028,665	\$57,080	\$100,000	\$3,185,745
TRINITY	\$297,544	\$5,373	\$100,000	\$402,917	\$352,612	\$6,293	\$100,000	\$458,905
TULARE	\$11,715,467	\$228,738	\$150,000	\$12,094,205	\$13,883,711	\$267,906	\$150,000	\$14,301,617
TUOLUMNE	\$1,198,604	\$23,681	\$100,000	\$1,322,285	\$1,420,436	\$27,736	\$100,000	\$1,548,172
VENTURA	\$15,071,052	\$237,688	\$200,000	\$15,508,740	\$17,860,332	\$278,388	\$200,000	\$18,338,720
YOLO	\$6,036,850	\$119,749	\$150,000	\$6,306,599	\$7,154,122	\$140,254	\$150,000	\$7,444,376
YUBA	\$2,096,292	\$40,296	\$100,000	\$2,236,588	\$2,484,264	\$47,196	\$100,000	\$2,631,460
TOTAL	\$842,900,000	\$14,600,000	\$7,850,000	\$865,350,000	\$998,900,000	\$17,100,000	\$7,850,000	\$1,023,850,000

* Figures above do not include as-yet undistributed growth; see statewide estimates below.

Statewide growth estimates by category (in millions)

2012-13 AB 109 Programmatic Allocation GROWTH Estimate	2012-13 Dist Atty/ Pub Defender GROWTH Estimate	TOTAL	2013-14 AB 109 Programmatic Allocation GROWTH Estimate	2013-14 Dist Atty/ Pub Defender GROWTH Estimate	TOTAL
\$77.3	\$5.2	\$82.5	\$89.7	\$6.0	\$95.7



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney
520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

Date: June 12, 2013
To: Community Corrections Partnership
From: David Hollister
Subject: Alternative Sentencing Program Staff Request

As you know, the Alternative Sentencing Program has been expanding at a rapid rate. We have approved allocations currently for the Coordinator and the Case Manager. Stephanie started working last fall and Lori Beatley started working on June 11 and will be part-time for some time. We have also hired Extra Help clerical staff part-time at 25 hours per week so that Stephanie and Lori can continue to develop the Program and provide more services to all the criminal justice clients.

In 2012-13 we requested \$28,609 from CCP but we will not spend any of that because funding was generously provided by Public Health out of the Drug Court Realignment funds for the above mentioned staff and expenses. A lot of furniture was obtained from Facilities out of the old A&D things left at the H&HS building so savings were realized there.

The requested Alternative Sentencing budget for 2013-14 that we expect to be adopted for the Recommended County budget will include Drug Court Realignment funds of \$93,202 and \$31,902 from CCP which is only a little more than the unused 2012-13 funds of \$28,609. When we request funds from CCP for the 2013-14 Plan and Budget later this summer we will ask for more than this but the current staff including the Extra Help staff are funded by the amount of the Recommended budget you have before you today.

We would like your approval to make the Extra Help position a permanent allocation and moving forward to begin a reclassification process to increase the Coordinator to a Program Manager over the next few months. With your approval today we would ask the Board for a permanent allocation for the Extra Help position. Going forward, as we complete the 2013-14 Plan, we will reorganize the program staff to include a Program Manager and flexibly staffed positions to prepare for continued expansion of this essential program as we realize other funding for the future and other needs for the program.

DISTRICT ATTORNEY/ALTERNATIVE SENTENCING PROGRAM

FY 2013-14 70307	%	FY 13-14 REQUEST	2012-13 ROLLOVER & 13-14 DC REALIGN	ADDITIONAL NEED	NOTES
WAGES/BENEFITS					
2012-13 CCP Rollover			28,609.00		
2013-14 DC Realignment			93,202.00		
Coordinator/Program Manager	1.000	69,020.00			
Case Manager	0.800	40,051.00			
Legal Svs Asst II	0.625	25,991.00			
Extra Help		2,000.00			
Cell Phone Allowance		840.00			
TOTAL W/B		137,902.00	121,811.00	16,091.00	Request making the Legal Svs Asst II permanent and the Coordinator reclassified as Program Manager ASAP
SERVICES & SUPPLIES					
PHONE - LAND LINE (S)		1,530.00			
INTERNET SEARCH ENGINE		7,770.00			3 Database licenses for law enrfrmt
OFFICE EXP		1,200.00			
PROFESSIONAL SVC		400.00			
UTILITIES (NEW DRC)		4,000.00			Rent for DRC in Probation budget
DRUG TESTING SUPPLIES		1,350.00			Drug Testing for DRC
CLIENT SERVICE EXP		400.00			
TRAVEL- OUT OF COUNTY		4,600.00			Training for Case Mgr/Prog Mgr
TOTAL SERVICES & SUPPLIES		21,250.00		21,250.00	
2013-14 ADDITIONAL REQUEST				37,341.00	

**PROBATION DEPARTMENT
AB109 FISCAL YEAR 2013-2014**

FY 2014 20418	%	FY REQUEST	NOTES
WAGES/BENEFITS			
OFFICER WAGES/BEN (NEW OFFICER)	100	57,646.00	RANGE 1728A
OFFICER WAGES/BEN	50	34,316.00	Total be transferred to GF
CHIEF PO	20	29,990.00	
SUPERVISING PO	20	0.00	89,634.00
FISCAL OFFICER	20	14,994.00	
OTHER WAGES-REPORT WRITER	50	10,334.00	OTHER HALF-SB678
TOTAL W/B		147,280.00	
SERVICES & SUPPLIES			
RADIO/COMMUNICATIONS		0.00	Additional communications devices-SB678
SOFTWARE LICENSE		10,400.00	Savings due to other grant funds covering expense in previous year
SAFETY EQUIP		8,590.00	Ballistic vests, firearms, accessories, etc.
COMPUTER (1) NEW OFCR		900.00	One desktop computer
OFFICE SUPPLIES		200.00	General office supplies
PROFESSIONAL SVCS		21,000.00	Can be used for DRC space rent, etc.
REF/COE BOOK		175.00	New penal code reference manual
INCENTIVES/PRCS/1170H		4,284.00	Bus passes, emergency housing, food, clothing
DRUG TESTING		3,912.00	2013 average \$326/month
DRUG TESTING SUPPLIES		500.00	Test supplies
IN COUNTY TRAVEL		1,104.00	Approximately \$92/month
TRAINING		3,500.00	AB109 legislative/procedural updates, EBP
TOTAL SERVICES & SUPPLIES		54,565.00	
2014 TOTAL REQUEST		201,845.00	

PLUMAS COUNTY SHERIFF'S OFFICE
FY 2013/2014 AB 109 REALIGNMENT BUDGET
REQUESTED BUDGET 06/12/13 - (SUBMITTED TO BUDGET CONSULTANT)

DESCRIPTION	UNITS	COST	OTHER/IN KIND	NOTES
Deputy Sheriff II	1	\$81,611		100% of Annual Wages & Benefits
Correctional Officer II	2	\$112,699		100% of Annual Wages & Benefits
Holiday & Overtime + Benefits		\$8,613		
UI/COMP/LIABILITY		\$99		
\$203,022 TOTAL WAGES & BENEFITS				
Inmate Food		\$4,500		
Prescriptions/Pharmaceuticals		\$7,000		
Electronic Monitoring Services		\$8,000	\$4,000	
Medical/Dental Service		\$8,000		
Overhead		\$811		
Training		\$4,500		
\$32,811 TOTAL SERVICE & SUPPLIES				
SHERIFF REQUEST		\$231,833	\$4,000	

PLUMAS COUNTY
AB 109 REALIGNMENT PROPOSED BUDGET FY 2013-2014

REVENUE		
2012 Post Release Community Supervision (PRCS)	\$153,766	
2012 AB 109 Planning Grant	\$100,000	
2012 AB 109 Training and Implementation Activities	\$10,850	
FY 11/12 TOTAL ALLOCATION	\$264,616	
2012 Unallocated	\$14,995	
2012 Coordinated Care Allocation-Returned	\$48,000	
2012 SO Year-End Budget Balance	\$8,704	
2012 DA Year-End Budget Balance	\$6,556	
2012 Probation Year-End Budget Balance	\$113,912	
FY 11/12 YE BALANCE	\$192,167	
FY 12/13 PROMISED PUBLIC SAFETY ALLOCATION	\$455,704	Adjusted to match 4/22/13 CSAC Informational Update
FY 11/12 YE BALANCE	\$192,167	
2013 TOTAL AVAILABLE PUBLIC SAFETY REALIGNMENT REVENUE	\$647,871	
2013 Unallocated	\$162,759	Adjusted to match 4/22/13 CSAC Informational Update
2013 CCP Committee Out of County Travel-Returned	\$3,000	Unspent training funds
2013 SO Year-End Budget Balance	\$0	Undetermined as of 6/14/13
2013 DA Year-End Budget Balance	\$28,609	Savings due to Public Health realignment funds
2013 Probation Year-End Budget Balance	\$108,327	
FY 12/13 YE BALANCE	\$302,695	
FY 13/14 EXPECTED PUBLIC SAFETY ALLOCATION	\$521,536	
2014 TOTAL AVAILABLE PUBLIC SAFETY REALIGNMENT REVENUE	\$824,231	<i>2014 Unallocated Funds</i> \$228,001

COUNTY EXPENDITURES

DESCRIPTION	UNITS	COST	OTHER/IN KIND	NOTES
DA -- Wages/Benefits				
DA Alternative Sentencing Program Coordinator	1.000	\$69,020		To be reclassified as Program Manager
DA Alternative Sentencing Program Case Manager	0.800	\$40,051		
DA Alternative Sentencing Program Legal Svs Asst II	0.625	\$25,991		To be designated as permanent
DA Extra Help		\$2,000		
DA Cell Phone Allowance		\$240		
DISTRICT ATTORNEY WAGES/BENEFITS		\$137,302		
DA -- Services/Supplies				
DA Phone - Land Line(s)		\$1,530		
DA Internet Search Engine		\$7,770		3 database law enforcement licenses
DA Office Expense		\$1,200		
DA Professional Services		400		
DA Utilities (New DRC location)		\$4,000		Rent for DRC in Probation Budget
DA Drug Testing/Supplies		\$1,350		Drug Testing for DRC clients
DA Client Service Exp		\$400		
DA Travel-Out of County		\$4,600		Training-Coordinator/Case Manager
DISTRICT ATTORNEY SERVICES/SUPPLIES		\$21,250		
DISTRICT ATTORNEY TOTAL REQUEST		\$158,552		

D R A F T

COUNTY EXPENDITURES

DESCRIPTION		UNITS	COST	OTHER/IN KIND	NOTES
PR -- Wages/Benefits					
PR	New Deputy Probation Officer	1.000	\$57,646		Range 1728A
PR	Chief Probation Officer (20%)	0.200	\$29,990	GF	20% of Annual Wages & Benefits
PR	Deputy Probation Officer II (50%)	0.500	\$34,316	GF	50% of Annual Wages & Benefits
PR	Probation Fiscal Officer (20%)	0.200	\$14,994	GF	20% of Annual Wages & Benefits
PR	Other Wages-Report Writer		\$10,334	\$10,334	960 hours/yr total. In-kind SB678
			PROBATION WAGES/BENEFITS		\$147,280
PR -- Services/Supplies					
PR	Software License		\$10,400		Case Management Software Application
PR	Safety Equipment		\$8,590		Ballistic vests, firearms, accessories
PR	Computer-New Officer	1.000	\$900		One desktop computer
PR	Office Supplies		\$200		General office supplies
PR	Professional Services		\$21,000		DRC Rent Space/Other
PR	Ref/Code Book	1.000	\$175		New Penal Code Reference Manual
PR	Incentives/PRCS/1170h		\$4,284		Bus passes, emergency housing, food, clothing
PR	Drug Testing		\$3,912		2013 average \$326/month
PR	Drug Testing Supplies		\$500		Testing supplies
PR	Travel-In County		\$1,104		Approximately \$92/month field/testing
PR	Travel-Out of County		\$3,500		AB109 legislative/procedural updates, EBP
			PROBATION SERVICES/SUPPLIES		\$54,565
			PROBATION TOTAL REQUEST		\$201,845
SO -- Wages/Benefits					
SO	Deputy Sheriff II	1.000	\$81,611		100% of Annual Wages & Benefits
SO	Correctional Officer II	2.000	\$112,699		100% of Annual Wages & Benefits
SO	Holiday & Overtime + Benefits		\$8,613		
SO	UI/Comp/Liability		\$99		
			SHERIFF/JAIL WAGES/BENEFITS		\$203,022
SO -- Services/Supplies					
SO	Inmate Food		\$4,500		
SO	Prescription/Pharmaceuticals		\$7,000		
SO	Electronic Monitoring		\$8,000	\$4,000	
SO	Medical/Dental Service		\$8,000		
SO	Overhead		\$811		
SO	Travel-Out of County		\$4,500		
			SHERIFF/JAIL SERVICES/SUPPLIES		\$32,811
			SHERIFF/JAIL TOTAL REQUEST		\$235,833
TOTAL 2014 AB109 FUNDING REQUESTS: \$596,230					

D R A F T

Plumas County Community Corrections Partnership

EXECUTIVE COMMITTEE

Sharon Reinert, Chief Probation Officer-Chair
Judge Ira Kaufman
David Hollister, District Attorney
Greg Hagwood, Sheriff
Mimi Hall, Director of Public Health
Douglas Prouty, Public Defender

MEETING MINUTES

Regular Meeting of the Community Corrections Partnership Committee
On May 15, 2013, Courthouse Annex, Public Health, Quincy, California.

10:50 a.m. Call to Order/Roll Call

Roll call.

Executive Members present: David Hollister; Greg Hagwood; Doug Prouty; Mimi Hall; Deborah Norrie, Plumas Superior Court designee; Lori Beatley, Acting Chief Probation Officer

Not Present: Sharon Reinert, Chief Probation Officer

In attendance, Monica Richardson, Secretary of the Committee.

Additions to or deletions from the agenda: None

Public Comment: Kimball Pier has information on training related to building capacity and dealing with the at-risk population to reduce risks.

Department/Agency Announcements/Reports

Mimi Hall has four day MRT training scheduled for the week of June 17 and provided a treatment census update.

Lori Beatley introduced CPOC's upcoming AB109 training series and invited interested parties to attend.

Lori Beatley shared the AB109 Implementation Survey and invited corrections and additions.

2013-2014 AB109 Implementation Plan development is tentatively scheduled for the end of July. Sub-committee comprised of DA, Jail/Sheriff, Probation, and Mr. Prouty, representing the Public Defenders. Affected agencies should prepare with preliminary goals, objectives, outcomes, and budgets.

County Auditor Roberta Allen shared the AB109 revenues with Pentamation reports and spreadsheets. Barbara Palmerton, Roni Towery, and Monica Richardson will work with Roberta to develop procedures for requesting disbursement of funds to appropriate agencies.

Beginning June 3, the Chair or Acting Chair of the CCP will present the Committee's concerns, status, trends, and financial information to the Board of Supervisors on the first Tuesday meeting of each month.

Agenda:

1. **CCP Reports to the Board of Supervisors-Douglas Prouty.** Schedule of specific dates/timeframes in which to present status, trends, revenue, and expense reports to the Board of Supervisors. No reportable action taken.

Approval of minutes.

Motion made by Sheriff Hagwood to adopt the May 1, 2013 meeting minutes as written. Seconded by Mimi Hall. All in favor, none opposed; Motion Carried.

Adjournment:

Adjourned to meet again on Wednesday, June 19, 2013, at 10:30 a.m. in the Board of Supervisors Room 308, Plumas County Courthouse, Quincy, California.