



Plumas County Community Corrections Partnership  
AB109 Public Safety Re-Alignment

**AGENDA FOR EXECUTIVE COMMITTEE MEETING  
ON MAY 1, 2013 TO BE HELD AT  
10:30 A.M., BOARD OF SUPERVISORS ROOM 308  
PLUMAS COUNTY COURT HOUSE, QUINCY, CALIFORNIA  
[www.countyofplumas.com](http://www.countyofplumas.com)**



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact committee secretary at (530) 283-6202. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

**STANDING ORDERS**

10:30 **CALL TO ORDER/ROLL CALL**  
**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

**PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Community Corrections Partnership Executive Committee, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Executive Committee for consideration. However, California law prohibits the Executive Committee from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the CCP Executive Committee. Any member of the public wishing to address the Executive Committee during the "Public Comment" period will be limited to a maximum of 3 minutes.

**DEPARTMENT/AGENCY ANNOUNCEMENTS/REPORTS**

Alternative Sentencing Program Update, Stephanie Tanaka  
Board of State and Community Corrections Request for Information, Acting Chief Lori Beatley  
Post Release Community Supervision Update, Acting Chief Lori Beatley  
AB109 Agency/Department Expenditure/Revenue Reports

**AGENDA**

- 1. INCREASING ACCESS TO SERVICES FOR INDIVIDUALS IN THE CRIMINAL JUSTICE SYSTEM – MIMI HALL**  
Discussion and possible action or direction to staff.  
At weekly staff meetings, we drill down on some of the issues that are barriers to participants meeting what is required of them. A major barrier is transportation – to the DRC, to drug testing (especially on weekends when there is no bus service), etc. We have funds that can be used on this population to help those in outer areas be able to make it to the DRC every week and possibly to groups, drug testing, etc.
- 2. SHERIFF'S REQUEST FOR AB109 BUDGET MODIFICATION-SHERIFF HAGWOOD**  
Approve and authorize modification of Sheriff's AB109 budget moving \$10,000 from inmate medical and prescription costs to wages. Discussion and possible direction to staff. **ROLL CALL VOTE.**
- 3. MECHANISM FOR CCP MEETING MAINTENANCE IN THE EVENT THE CHAIR CANNOT ATTEND**  
Discussion and possible direction to staff. **ROLL CALL VOTE.**
- 4. AMENDMENT OF BYLAWS**  
Discussion regarding amendment of the CCP Bylaws to designate an executive committee member to run the meetings in the absence of the Chair. Possible direction of staff. **ROLL CALL VOTE.**

**APPROVAL OF MARCH 2013 MINUTES**

**NEXT MEETING SCHEDULED FOR MAY 15, 2013, 10:30 A.M.:**



GREGORY J. HAGWOOD  
SHERIFF/CORONER

# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

## Memorandum

**DATE:** April 10, 2013

**TO:** Plumas County Community Corrections Partnership  
Executive Committee

**FROM:** Sheriff Greg Hagwood 

**RE:** Agenda Item for the meeting of April 17, 2013

### Recommended Action:

Approve and authorize modification to AB109 budget allocation.

### Background and Discussion:

On December 19, 2012 the CCP approved an allocation of an additional \$10,000 to the Sheriff's AB109 budget for inmate medical and prescription expenses. At the time of the request, the jail was housing several inmates with high medical and prescription costs and the expenditures were on track to exceed the original funding allocation. However, in order to halt this trend and save money, alternative sentencing methods were used in order to reduce costs. This resulted in enough savings that the \$10,000 is no longer needed for inmate medical and prescription costs.

It has now been determined that this \$10,000 is needed in wages to cover a shortage there. The wages were originally budgeted for entry level positions for the entire fiscal year but the employees have received merit increases and are actually at higher rates than what was projected in the budget. In addition to the difference in wages, the budget estimates do not include amounts for shift differential because the amounts vary depending on scheduling.

This is not a request to allocate any additional funding.

## **Alternative Sentencing Coordinator Report**

### **March 2013**

March 2013 was a very productive and busy month for the Office of the Alternative Sentencing Coordinator, Plumas Crisis Intervention and Resource Center (PCIRC), the Day Reporting Center and service providers. Through collaborative efforts we offered the Day Reporting Center Services to 33 individuals while operating only 7 days in the month of March. This report is a brief snap shot of the things that have been accomplished as well as some future projects.

#### **Accomplishments and Collaborations**

Below is a list of some of the accomplishments and collaborations we have been working on.

- **In collaboration with PCIRC, Probation, PCPHA/AOD, Mental Health Sheriff's Office, AFDW, Child Support, Second Chance and the Plumas County Literacy Program we opened and began operation of the Day Reporting Center located at PCIRC. In March 2013 we offered intake and assessment services to 33 individuals.**
- **Created and implement a check-in and schedule process for DRC.**
- **Created an assessment/screening tool that will be used at DRC to direct participants to needed services and programs.**
- **Created reporting and tracking system for DRC**
- **Planned and scheduled all DRC programs to begin operation April 8, 2013. These services and schedule are attached for your review.**
- **Attended Moral Reconciliation Therapy training and are hoping to work with PCPHA to bring training to Plumas County to train all partners and staff involved in serving our reentry, specialty court and inmate populations.**
- **Began the implementation of the Plumas County Alternative Sentencing Time Credit Program in the Plumas County Jail. Created system for program staff, service providers and the Correctional Staff at the Jail to monitor and report on inmate participation in order to calculate credit that will be received for participating in programming.**
- Working with the Drug Court planning team to create and finalize a Policy and Procedure manual for the Plumas County Adult Substance Abuse Treatment Court (ASATC) so we can continue moving forward with implementation of a new "redesigned" program that will now include tracks such as, Drug Court, Prop 36, reentry and any other specialty population that has both a criminal justice case and is in need of substance abuse counseling or other intensive ancillary services.
- Working with Substance Abuse treatment provider to create effective and evidence based treatment phase program for the court mandated, Drug Court/Substance Abuse Court and the AB109 population.
- Working with ancillary service providers to create specific programs for inmates, court mandated substance abuse treatment program participants as well as the AB109 population once out of custody. This includes substance abuse treatment programs, anger management, parenting classes, batterers intervention as well as with PCIRC and the Housing Commission to give the above population housing services and the ability to qualify for long term housing through Section 8.
- Worked with Probation, Health Department, PCIRC and the Housing Commission to successfully change the language in their bylaws to consider participants that are participating in one of our intensive specialty courts or DRC programs for long term housing.
- Worked with Probation, Sheriff's Office and Jail Staff to create a protocol for assessment and services for inmates associated with realignment/ AB109 and substance abuse treatment court.
- Working with Mental Health Director to create and implement a release for all Defendants referred to or who are currently seeing Mental Health as well as report form to be utilized in creating conditions and monitoring compliance with Mental Health treatment requirements and guidelines.
- Working with Sheriff's Office Staff to gather information and begin program implementation for SB1022 grant proposal.

## Programs & Services

The following is a list of programs and services that have been addressed, created or changed by the Alternative Sentencing Coordinator since November 2012:

| Program/Service                                                                         | Services offered to Participants                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Drug Court</b><br>Participants: 6                                                    | Biweekly appearances in front of Judge at Drug Court. Weekly check-ins with Probation officer. Weekly individual counseling sessions with Substance Abuse Counselor. Participation in 3-5 groups weekly. Random drug testing. Case Management services. Meetings with ASC as needed for program compliance and overviews.                                                                                                                                                                                                                                                        |
| <b>Prop 36</b><br>Participants: 20                                                      | Monthly appearances in front of Judge at Prop 36 Court. Weekly check-ins with Probation officer. Weekly individual counseling sessions with Substance Abuse Counselor. Participation in 3-5 groups weekly. Random drug testing. Case Management services. Meetings with ASC as needed for program compliance and overviews.                                                                                                                                                                                                                                                      |
| <b>AB109</b><br>Assessments completed: 7<br><br>Contracts and case plans implemented: 5 | Correctional Officers at the Plumas County Jail conduct the assessment. Once the assessment is complete the ASC receives the results and creates a case plan with programs and services available to the inmate based on their criminogenic needs and life domains addressed in the assessment. The top 3 needs are addressed first. The inmate is given the opportunity to meet with the ASC to discuss participation in the program in which they may receive up to 1 day time credit for each of programming they participate in at a high level.                             |
| <b>Defendants with other Alternative Sentencing needs</b><br>Contact with ASC: 11       | Assist the Courts with Residential Treatment, Substance Abuse treatment and counseling and Mental Health service monitoring and reporting for defendants that do not qualify for specialty court programs but are in need of service coordination and monitoring.                                                                                                                                                                                                                                                                                                                |
| <b>Day reporting Center (DRC)</b><br>Intakes completed: 33                              | Hours of intake are Monday and Wednesdays 1-3pm. Programming is offered Monday, Tuesday and Wednesday. Please see attached schedule for full details. This has been a collaborative effort with the Sheriff's Office, Mental Health, PCIRC, Alliance for Work Force Development, Alcohol & Drug, Veterans Services, Social Services, Probation and Second Chance. Every Substance Abuse Treatment Court participant and AB109 release on supervised probation will be required to check-in into the DRC daily or weekly based on the level of treatment and case plan developed. |

| Next Steps                                                                                                                            | Timeframe for Completion |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Monitor and oversee services and programming at DRC as well as Alternative Sentencing Time Credit Program in Jail                     | Ongoing                  |
| Work with Courts and service providers to create a referral form that is easily trackable and efficient for DRC as well as ASC staff. | April 2013               |
| Work with Adult Substance Abuse Treatment team and Courts to set and hear all tracks of the ASATC are heard on the same Calendar.     | April 2013               |
| Begin co-facilitating with Probation Officer Orientation/MRT group for all ASATC participants immediately following court.            | May 2013                 |

# DRC Program Schedule

Programs to begin April 8, 2013

|           | Monday                                                           | Tuesday                                                                    | Wednesday                                           | Thursday | Friday |
|-----------|------------------------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------|----------|--------|
| 10-12     | AFWD workshops<br>(Series of 3 workshops 4/8, 4/15, 4/22 & 4/29) |                                                                            |                                                     |          |        |
| 1-3       | Intake<br><br>Child support (by appt)                            | 2 <sup>nd</sup> Chance Programming<br>Parenting<br>(10 weeks closed group) | Intake<br><br>ATV registration                      |          |        |
| 1:30-2:30 |                                                                  |                                                                            | MH Group (8 weeks closed group)                     |          |        |
| 1:30-3:00 | MRT group                                                        |                                                                            |                                                     |          |        |
| 3:00-4:00 |                                                                  |                                                                            | Relapse Prevention<br>MRT - Staying Quit<br>8 weeks |          |        |
| 3:30-4:30 |                                                                  | A&D Group<br>"Stop the Chaos"                                              |                                                     |          |        |
| 5:00-7:00 | Alternatives to Violence (Men)                                   |                                                                            |                                                     |          |        |
| 7:00-9:00 | Alternatives to Violence (Women)                                 |                                                                            |                                                     |          |        |
|           |                                                                  |                                                                            |                                                     |          |        |

# Plumas County Community Corrections Partnership

## EXECUTIVE COMMITTEE

Sharon Reinert, Chief Probation Officer-Chair  
Judge Ira Kaufman  
David Hollister, District Attorney  
Greg Hagwood, Sheriff  
Mimi Hall, Director of Public Health  
Douglas Prouty, Public Defender

## MEETING MINUTES

Regular Meeting of the Community Corrections Partnership Committee  
On March 20, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

---

### **10:30 a.m. Call to Order/Roll Call**

Roll call.

Executive Members present: David Hollister, Doug Prouty, Greg Hagwood, Sharon Reinert (Deborah Norrie, present)

Not Present: Mimi Hall

In attendance, Monica Richardson, Secretary of the Committee, Doris McMahon, Minutes.

### **Additions to or deletions from the agenda: None**

Public Comment:

Lori Simpson shared that the Board of Supervisors would like a report from each department using AB109 funds so that they can see the budget and requests. She requested that the CCP schedule time in front of the Board to get that done.

With everything going on with Dr. Segura, we need to remember that we need to model good behavior to the public. When it comes to controversy, we especially need to model to the public that we handle public disputes in a civil manner.

Barbara Palmerton is currently working on a grant for the offender reentry program and will need agency and department head signature. If any one is interested in looking at the web link let her know. She is also open for suggestions.

1. **Request To Table Mimi Hall's Items Until Next Meeting When She Is Present.** **Action:** Approve, **Moved by** David Hollister, **Seconded by** Doug Prouty.  
**Vote:** Motion carried unanimously (summary: Ayes=4).  
**Yes:** Greg Hagwood, David Hollister, Doug Prouty, Sharon Reinert.
2. **Second Chance Classes, Request For Funding-Victoria Metcalf.** Request for funding to pay for new educators and provide services for DRC. After discussion, **Motion:** Allocate \$7,244 to provide funding for Second Chance classes.  
**Action:** Approve, **Moved by** Greg Hagwood, **Seconded by** David Hollister.  
**Vote:** Motion carried by majority roll call vote (summary: Ayes=3, Noes=1).  
**Yes:** Greg Hagwood, David Hollister, Doug Prouty.  
**Noes:** Sharon Reinert.

3. **Glenn County Community Re-entry Work (Crew) Program.** Thirty minute presentation. No reportable action taken.

Approval of minutes.

Motion made by Douglas Prouty to adopt the February 20, 2013 meeting minutes as written. Seconded by David Hollister. All in favor, none opposed; Motion Carried.

### **Adjournment:**

Adjourned to meet again on Wednesday, April 17, 2013, at 10:30 a.m. in the Board of Supervisors Room 308, Plumas County Courthouse, Quincy, California.