



DRAFT Minutes
Plumas County Management Council
A Commitment to Coordinated Public Service

Wednesday, April 3, 2013

Health and Human Services Building – 2nd Floor Conference Room (Social Services)

Call to Order: 9:05 a.m.

Present: Bob Perreault, Roberta Allen, Kathy Williams, Dave Preston, Tim Gibson, Dony Sawchuck, Terry Swofford, Greg Hagwood, Randy Wilson, Julie White and Lynn Sheehy

Consideration of Draft Minutes for March 6, 2013 Meeting

Motion is made by Roberta Allen, seconded by Randy Wilson and unanimously carried to approve the minutes as submitted.

Report on Emergency Roadway Conditions on Bucks Lake Road

Bob Perreault of Public Works provides detailed information (attached) regarding an emergency rock slide situation occurring on Bucks Lake Road near the Snake Lake Road.

Treasurer's Report

Julie White of the Treasurers department reports the account balance is \$1,070.29 as of today's date. She again requested that members please provide her with their annual dues of \$25.

Fleet and Equipment Management

Dony Sawchuck of Facility Services reports on the status of the county vehicle fleet. He has received updated lists back from various departments. He is currently working with other departments to clean up the fixed assets list and make determinations of units that should be transferred, auctioned or junked as scrap. Several departments have not reported their information back to him at this time.

Annual Cost Plan Training

Roberta Allen of the Auditors department reports on Cost Plan training that she is hoping to schedule with Craig Goodman in late April to present to departments' fiscal staff and others.

Health Insurance Advisory Committee

Nancy DaForno, Clerk of the Board of Supervisors, requested the Plumas County Management Council to recommend 2 nominees to serve as members of the Plumas County Health Insurance Advisory Committee. Mimi Hall is not present, but has indicated her interest to participate. Roberta Allen volunteers, in her capacity as Risk Manager, to also serve. Upon two volunteers offering to serve, motion is made by Kathy Williams, seconded by Randy Wilson and unanimously carried to nominate Mimi and Roberta to the committee to serve 2 year terms expiring on October 1, 2015.

Roundtable

PCMC members provided departmental updates of interest. Supervisor Swofford reported that Mid-Year Budget Reviews were about as expected.

Reminder:

Refreshments

Schedule of volunteers to provide refreshments are as follows:

May – Mimi Hall
June – Kimball Pier
July - Julie White
August – Elliott Smart
September – Dony Sawchuck
October – Dave Preston
November – Tim Gibson
December – Kathy Williams
January 2014 – Roberta Allen

Adjourn: 10:45 a.m.

Minutes respectfully submitted by Kathy Williams

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

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Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



MEMORANDUM

April 3, 2013

To: Plumas County Management Council

From: Bob Perreault, Director of Public Works

A handwritten signature in blue ink that reads "Bob Perreault".

Subject: Bucks Lake Road Project -- Emergency Conditions

As reported previously to the Board of Supervisors on March 25, 2013, emergency conditions have been deemed to exist on Bucks Lake Road, located about 5 miles west of the Plumas District Hospital, as evidenced by an unstable slope and excessive rockfall conditions. The height of the slope at this location is estimated to be about 75 feet above the roadway.

The purpose of this Memorandum is to request department heads that have employees traveling in the area to be especially aware that rocks and trees may, at any time, fall from the unstable slopes into the roadway.

A map is attached to depict the approximate location of the subject roadway.

Public Works has deemed the current conditions at this location to warrant a new project.

As part of the Phase I slope stability and traffic control efforts, Public Works has purchased concrete K-rail. An image example of assembled K-rail appears on the next page. The K-rail will be located within the center of the eastbound travel lane (direction: from Meadow Valley to Quincy) in order to keep traffic away of the unstable roadside slope. The shoulder area of the westbound travel lane (direction: from Quincy to Meadow Valley) will be hardened for use by traffic.

The speed limit in this area will be significantly reduced to 25 MPH, or lower, until a permanent repair can be constructed. The above described work is statutorily exempt from CEQA environmental review due to emergency conditions.

This temporary condition is expected to last at least several months and the timetable is dependent upon the cost of the permanent repair project.

The Phase II permanent repair will involve a determination that will involve consideration of additional slope excavation, or a permanent relocation (reconstruction) of the roadway away from the existing slope, or a combination of both options. Additionally, other nearby slope areas will be investigated. Such planning and design work will require CEQA environmental review.

A series of pictures, depicting field conditions during the last 2 weeks, are attached.

Please encourage your employees that travel through the area to drive slow and carefully.

Bob Perreault
Director of Public Works

Attachments



1 inch equals 500 feet

Bucks Lake Road
County Road 411

Rockfall Location
March-April 2013

5.3 miles west of
the intersection with
SR 70 at Quincy







03/23/2013 11:06



03/23/2013 11:08



03/24/2013