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**PLUMAS COUNTY  
PLANNING COMMISSION**  
Minutes of the Meeting of May 21, 2009

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The Plumas County Planning Commission (the *Commission*) convenes in their regular meeting on May 21, 2009, at 1:05 p.m. in the Planning and Building Services Conference Room, Quincy; Mark Dotta, Chair, presiding. Members appointed are as follows:

1. Mark Dotta, Chair (District 1);
2. Elizabeth "Betsy" Schramel, Vice Chair (District 2);
3. Richard Rydell, Commissioner (District 3);
4. Larry Williams, Commissioner (District 4); and
5. John Olofson, Commissioner (District 5).

Staff in Attendance: Randy Wilson, Planning Director  
Rebecca Herrin, Senior Planner  
Nancy Fluke, Recording Secretary

I. **CALL TO ORDER** – By Chair Dotta.

II. **SALUTE TO THE FLAG** – By Planning Commission and Attendees.

III. **ROLL CALL**

***Present:*** Mark Dotta, Betsy Schramel, John Olofson, Larry Williams.  
***Absent:*** Rich Rydell.

IV. **APPROVAL OF AGENDA**

Chair Dotta calls for a motion to approve the agenda. Motion is made by Commissioner Williams and Commissioner Olofson seconds the motion with a unanimous affirmative voice vote recorded.

V. **COMMISSIONER REPORTS / COMMENTS**

Vice Chair Schramel refers to the old Planning Department documents handed out at the last meeting and remarks that the content of those documents are in many ways "right on" with what the Planning Commission is working on currently with the General Plan update.

Schramel encourages the other the Commissioners to read those documents if they haven't already.

**VI. PUBLIC COMMENT OPPORTUNITY**

Vice Chairman Dotta opens the Public Comment period. No comments are presented.

**VII. CONSENT ITEMS**

**APPROVAL OF MINUTES**

Chair Dotta states that the minutes from May 7, 2009, are not ready for approval.

**VIII. HOUSING ELEMENT SUB-COMMITTEE REPORT**

John Sheehan of *Plumas Corporation* opens the Sub-committee report and states there are two versions of the draft: 1. Larry William's Draft – *Where we are today*, and 2. Steve Allen's Draft – *Where we are going*. Overview of each draft and general discussion takes place with no action taken by the Commission. Planning Director Wilson says the Sub-committee will "clean up" the document and it will be brought back for a public hearing.

**IX. EXISTING HOUSING ELEMENT WORKSHOP – Nothing presented.**

**X. INFORMATIONAL ITEMS**

**A. PLANNING DIRECTOR'S REPORT**

1. **BOARD OF SUPERVISORS REPORT** – No information to report.
2. **ONGOING PROJECT UPDATES** – No information to report.
3. **CONSULTANT CONTRACT FOR GENERAL PLAN UPDATE**

Planning Director Wilson explains that currently the consultant contract is being reviewed by the County Administrative office. Wilson adds that he is not sure whether the CAO will have it signed off in time for it to go before the Board of Supervisors at the June 4<sup>th</sup> meeting.

Wilson begins a review of the document by saying it is approximately 98% the same as the proposal submitted by Design Workshop. Wilson states that there are no changes to the tasks listed except for Task 5 where three additional elements (Water, Agriculture, & Economic) have been added. Wilson says there could be some changes by the CAO, but they're not expected to be great.

Wilson points out that there will be a 10% hold back in compensation to insure things will happen in a timely manner. Wilson also says that any invoices submitted will come directly to him and that if he sees an issue, he will take it to the County Administrative officer.

Wilson directs attention to *Page 12, Section IV Grant Funding Opportunities* and states that it is unlikely any grants can be found at this time that will fund the General Plan itself; however, this section appears in the contract to address the subject in the event a grant opportunity does materialize.

Wilson finishes his review of the document by reading off the remainder section titles. Chair Dotta opens discussion following Wilson's presentation. Commissioner Olofson requests that the word "Timber" is added on *Page 4, 5.9*, to "Agriculture." Wilson says he doesn't know that it needs to be delineated in this contract. Olofson states that for "public appearances," the word belongs there and Wilson agrees to make note of the suggestion. Schramel directs attention to *Page 2 – A*, and asks who the *Project Consultant Team* and the *County Planning Team* are. Wilson responds that they are essentially the Planning Department. Dotta asks for a copy of *Exhibit A – Summary of Fees* and Wilson leaves the room to get that page. Wilson returns, distributes the page, and provides a brief overview.

Wilson points out that once the Planning Commission recommends the General Plan to the Board, it becomes the active General Plan for the County. Wilson adds that State Law says if the Board makes changes that the Planning Commission didn't consider, it goes back to the Planning commission for consideration and then back to the Board.

XI. **CORRESPONDENCE** – None presented.

XII. **ADJOURNMENT**

There being no further business, Chair Dotta adjourns the meeting 3:00 p.m.

The next regularly scheduled meeting is set for June 4, 2009, at 10:00 a.m. at the Planning and Building Services Conference Room located at 555 Main Street in Quincy.



Mark Dotta, Chair  
Plumas County Planning Commission



Nancy Fluke, Recording Secretary